



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5593
August 20, 2019
Study Session

Table with 2 columns: Item description and Action options. Includes 'JOINT CITY COUNCIL AND PLANNING COMMISSION SESSION REGARDING REGIONAL GROWTH...' and 'Action: No action required.' with checkboxes for Discussion Only, Motion, Ordinance, and Resolution.

Table with 2 columns: Department/Category and Details. Includes 'DEPARTMENT OF Community Planning and Development (Evan Maxim)', 'COUNCIL LIAISON n/a', 'EXHIBITS' list, '2019-2020 CITY COUNCIL PRIORITY', and 'APPROVED BY CITY MANAGER' with a signature.

Table with 3 columns: Category, Amount, and Value. Rows include 'AMOUNT OF EXPENDITURE', 'AMOUNT BUDGETED', and 'APPROPRIATION REQUIRED', all with '\$' and 'n/a'.

SUMMARY

OVERVIEW

The Puget Sound region is currently engaged in a long-term planning discussion around how to best manage anticipated growth through 2050 for the four-county region (King, Snohomish, Kitsap, and Pierce Counties). The current forecast is for 1.8 million people and 1.2 million jobs by 2050. This planning effort, also known as VISION 2050, is being led by the Puget Sound Regional Council (PSRC). The VISION 2050 draft was recently released and is available for public review and comment. An overview of VISION 2050 is attached as Exhibit 1, and an excerpt is attached as Exhibit 2; the full plan is available on the City's Let'sTalk page (https://letstalk.mercergov.org/RegionalGrowth).

There are two other regional bodies involved in planning issues in which Mercer Island is represented – the Growth Management Planning Council (GMPC) and the Sound Cities Association (SCA). Mayor Debbie Bertlin serves on the GMPC as a representative from SCA. Councilmember Bruce Bassett is on the SCA Board and Councilmember Benson Wong is on the SCA Public Issues Committee. Both groups are in the process of preparing comments on VISION 2050 (Exhibits 3 and 4).

The purpose of the joint session between the City Council and the Planning Commission is to review the draft VISION 2050 and the materials prepared by the GMPC and SCA and to provide guidance to the City representatives of both groups as to the City's position.

This is the first of many discussions on the regional growth and this multi-year discussion will likely culminate in 2023 with amendments to the Mercer Island Comprehensive Plan. Periodic updates to, and guidance by, the City Council and Planning Commission are anticipated over the next several years. Exhibit 5 provides a timeline for the Vision 2050 planning process.

The additional information in this agenda bill is organized to provide an overview of and background on:

1. The current legislative framework and the regional "players" in growth management and planning
2. The possible implications for Mercer Island of VISION 2050
3. Review and confirmation of the City's response to the draft VISION 2050
4. Identification of next steps for engagement

## **LEGISLATIVE FRAMEWORK AND REGION**

### State Legislature & Growth Management Act

The Washington State Legislature adopted the Growth Management Act in 1990 to address uncoordinated and unplanned growth which the legislature found to "pose a threat to the environment, sustainable economic development, and the health, safety, and high quality of life enjoyed by residents of this state" (RCW 36.70A.010). A major component of the Growth Management Act is a requirement that counties and cities meeting certain population criteria produce comprehensive plans, addressing aspects of development, including land use, transportation, and utilities.

The multicounty region (King, Snohomish, Kitsap, and Pierce counties), King County, and the City of Mercer Island must adopt goals and policies to manage growth (RCW 36.70A.100, .210). King County and Mercer Island are both required to have comprehensive plans and must periodically update them and all of the adopted policies (multicounty, King County, and Mercer Island) must be generally consistent. This usually results in growth management policy adoption that starts at the multicounty level, moves to the county level, and is completed at the city level.

### Puget Sound Regional Council & VISION 2050

For jurisdictions in the central Puget Sound area, regional coordination plays a key role in comprehensive plan development. To aid this coordination, the Puget Sound Regional Council (PSRC) was created through an interlocal agreement of counties, cities, tribes, state agencies, and ports to fulfill mandates of federal and state law, including the regional multicounty coordination requirements in the Growth Management Act. PSRC produces regional planning documents called VISION plans every ten years, which contain the regional growth strategy and multicounty planning policies.

The draft VISION 2050 provides a pathway to accommodate the 40% population growth forecasted for the region by the year 2050, while addressing housing affordability, encouraging economic development, maintaining mobility, and improving environmental quality. It does this by placing an emphasis on keeping population and employment growth within already developed areas and limiting new development in natural resource and rural areas. The regional growth strategy focuses growth in what the plan terms "centers," such as central Seattle neighborhoods, downtown Bellevue, Overlake, and Issaquah. Growth is also proposed to be focused in areas within walking distance of high capacity transit (HCT), such as light rail and bus rapid transit stops, including Mercer Island's future light rail station.

## Growth Management Planning Council, Sound Cities Association, and Countywide Planning Policies

There are two other regional bodies, previously referenced, involved in planning issues in which Mercer Island is represented:

- 1) The Growth Management Planning Council (GMPC), made up of elected officials representing jurisdictions in King County who advise the County on the development of its comprehensive plan policies; and
- 2) The Sound Cities Association (SCA), made up of representatives from 38 cities in King County who partner to advocate for policy change on behalf of its members.

The City is actively engaged in the growth management and policy discussions with both of the regional agencies.

### **POSSIBLE IMPLICATIONS FOR MERCER ISLAND**

VISION 2050's regional growth strategy identifies 32 High Capacity Transit (HCT) communities. HCT communities are places that have, or will have, high capacity transit service (e.g. light rail). The area around Mercer Island's future light rail station has been identified as an HCT community. The draft VISION 2050 includes a regional policy to focus growth in the 32 HCT communities. Specifically, the policy directs that 21% of the region's population growth and 13% of its employment growth by 2050 will be focused in HCT communities. Additional growth directed to HCT communities will be "in addition to" current growth targets.

The City of Mercer Island has a growth target through 2035, which requires the City to accommodate approximately 80 dwelling units per year. Mercer Island has accommodated slightly more than its required annual growth to date and this growth has largely been focused in the Town Center. The City currently estimates that it has more growth capacity (approximately 200 dwelling units) than the current 2035 growth target.

It is not clear how much growth Mercer Island might be expected to accommodate in the period between 2035 and 2050, but it is anticipated that there will be a regional expectation that the City accommodate more growth than the current zoning capacity between 2035 and 2050.

King County, in collaboration with King County cities including Mercer Island, is currently engaged in updating the "Urban Growth Capacity" report, which will provide additional information regarding the County and City's past efforts to accommodate forecasted growth. This effort is mandated by the Growth Management Act (RCW 36.70A.217). The update to the Urban Growth Capacity report will provide a clearer picture of Mercer Island's remaining growth capacity under current zoning. The King County Urban Growth Capacity report will be released in the spring or early summer of 2020.

### **CURRENT APPROACH**

The Mercer Island community has significant concerns about the City's ability to accommodate additional growth. The City's current approach and response to regional growth policy discussions is to maintain local control of land use and zoning decisions and advocate for a long-term funding strategy to support growth mandates.

#### Maintain Local Control of Land Use and Zoning Decisions

Preserving local control at both the city and the county level is very important. Local control allows for both negotiation with other jurisdictions in King County to manage the amount of increased growth on Mercer Island, and a local level decision on how any Mercer Island growth should be accommodated (e.g. in Town Center versus in single family residential neighborhoods).

Recent discussions and legislative policies initiated by the Washington State Legislature and region represent a concerning departure from the practice of preserving local control. For example, recent proposed state legislation would have mandated a minimum density of 50+ dwelling units per acre on portions of Mercer Island.

The recommended policy position is to retain local contract of land use and zoning decisions.

#### Financing and Financial Support for Growth Mandates

Accommodating forecasted growth costs money, both in terms of planning efforts to manage growth, and to provide necessary infrastructure (e.g. schools, roads, utilities etc). Planning efforts to accommodate growth are an “unfunded mandate” of the Growth Management Act. The ongoing costs for planning, operation, maintenance, and improvement of infrastructure are not sufficiently funded. VISION 2050 recognizes some, but not all, of the current financing constraints and financial support issues.

The recommended policy position is to continue advocating for funding tools to address critical infrastructure needs that support the regional growth strategy.

#### Confirmation on Approach

Both local control and addressing financing constraints are reflected in the GMPC Themes and SCA Principles (Exhibits 3 and 4). A comparison of the GMPC Themes and SCA Principles with the City’s Comprehensive Plan, is included as Exhibit 6.

The Council, following discussion during the study session, will take action to provide further direction to city staff, Mayor Bertlin, Councilmember Bruce Bassett, and Councilmember Wong on continued engagement in the regional discussion. It is not clear if a separate comment letter from Mercer Island on PSRC’s VISION 2050 is also desirable, but direction on this is helpful.

#### **NEXT STEPS FOR ENGAGEMENT**

The regional growth strategy and its implications for Mercer Island represent a multi-year discussion, that will likely culminate in 2023 with amendments to the Mercer Island Comprehensive Plan. The following approach is intended to provide for periodic input with multiple opportunities to adjust direction as needed:

- Q1 2020 Joint City Council / Planning Commission: VISION 2050 & Urban Growth Capacity
- Q4 2020 Joint City Council / Planning Commission: King County Planning Policies
- Q1 2021 Joint City Council / Planning Commission: Mercer Island Approach Refinement
- Q4 2021 Initiate 2023 Mercer Island Comprehensive Plan
- All 2022 Review of 2023 Mercer Island Comprehensive Plan Update

### **RECOMMENDATION**

*Director of Community Planning and Development*

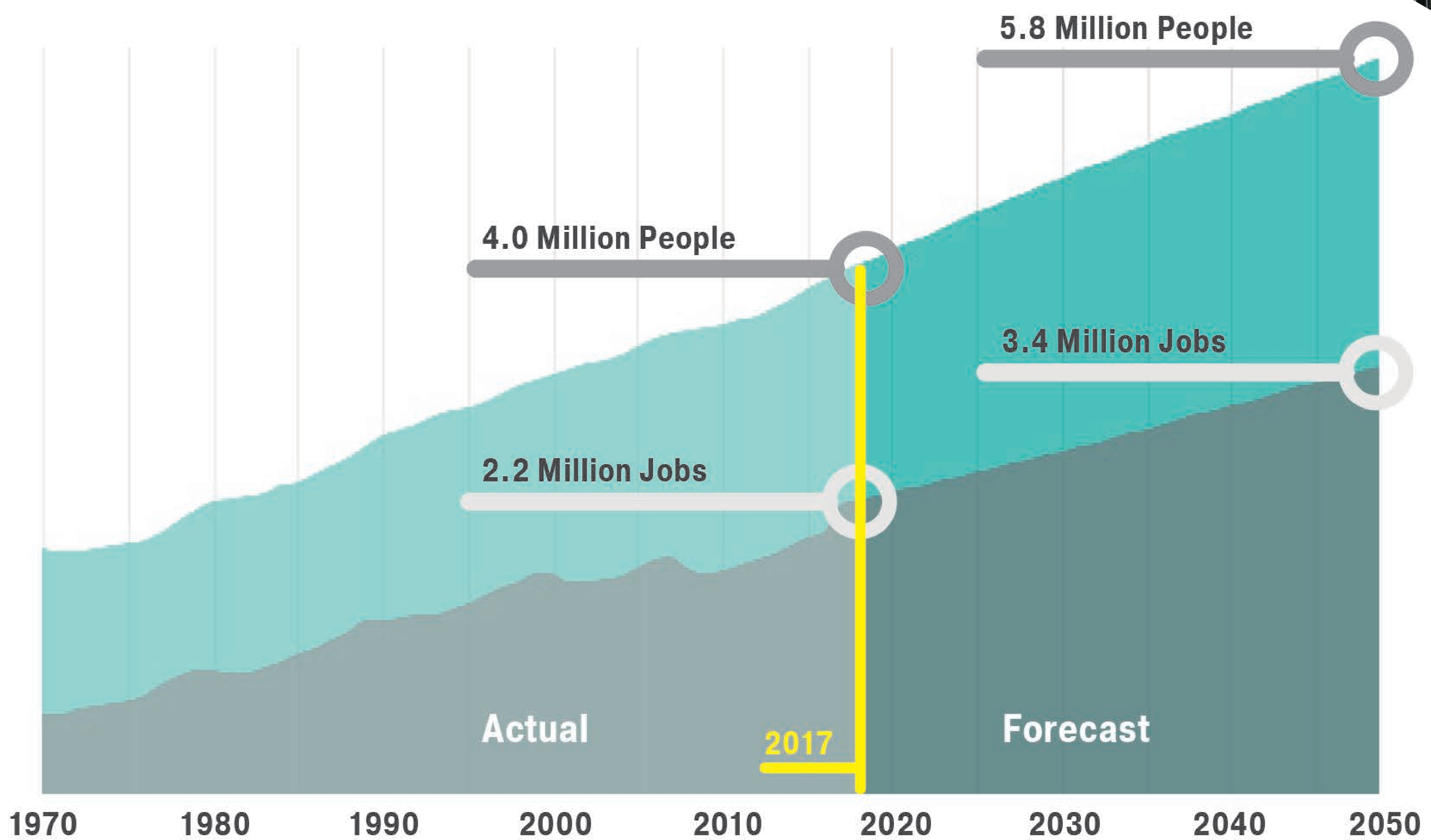
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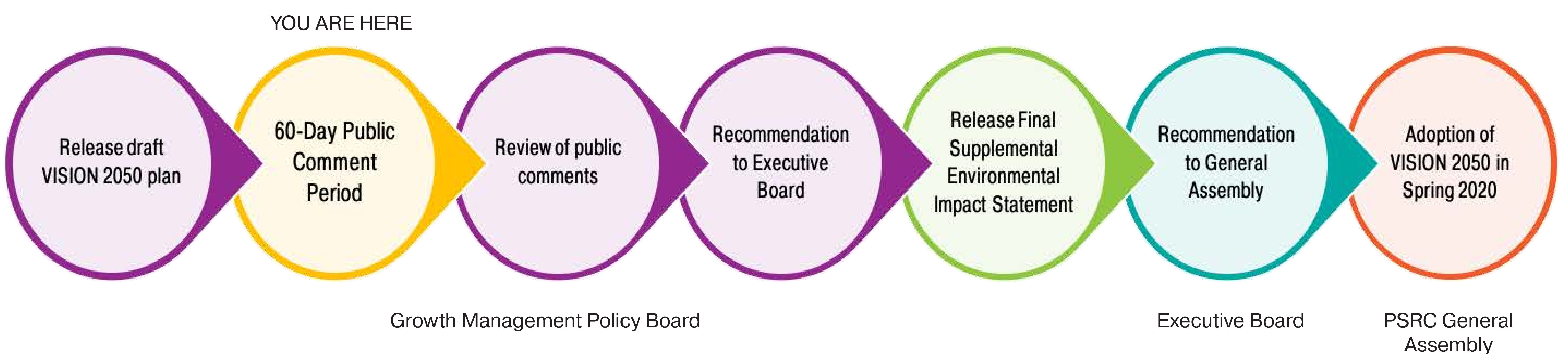
# The region will be home to nearly 6 million people by 2050. How is the region preparing?



## Historic and Forecast Growth



VISION 2050 is the regional guide for how anticipated growth can support thriving communities, a strong economy and a healthy environment. The draft plan contains the region’s multicounty planning policies and actions and a regional growth strategy for accommodating growth through 2050.



The Puget Sound Regional Council is the regional planning organization for King, Pierce, Snohomish and Kitsap counties.



Puget Sound Regional Council

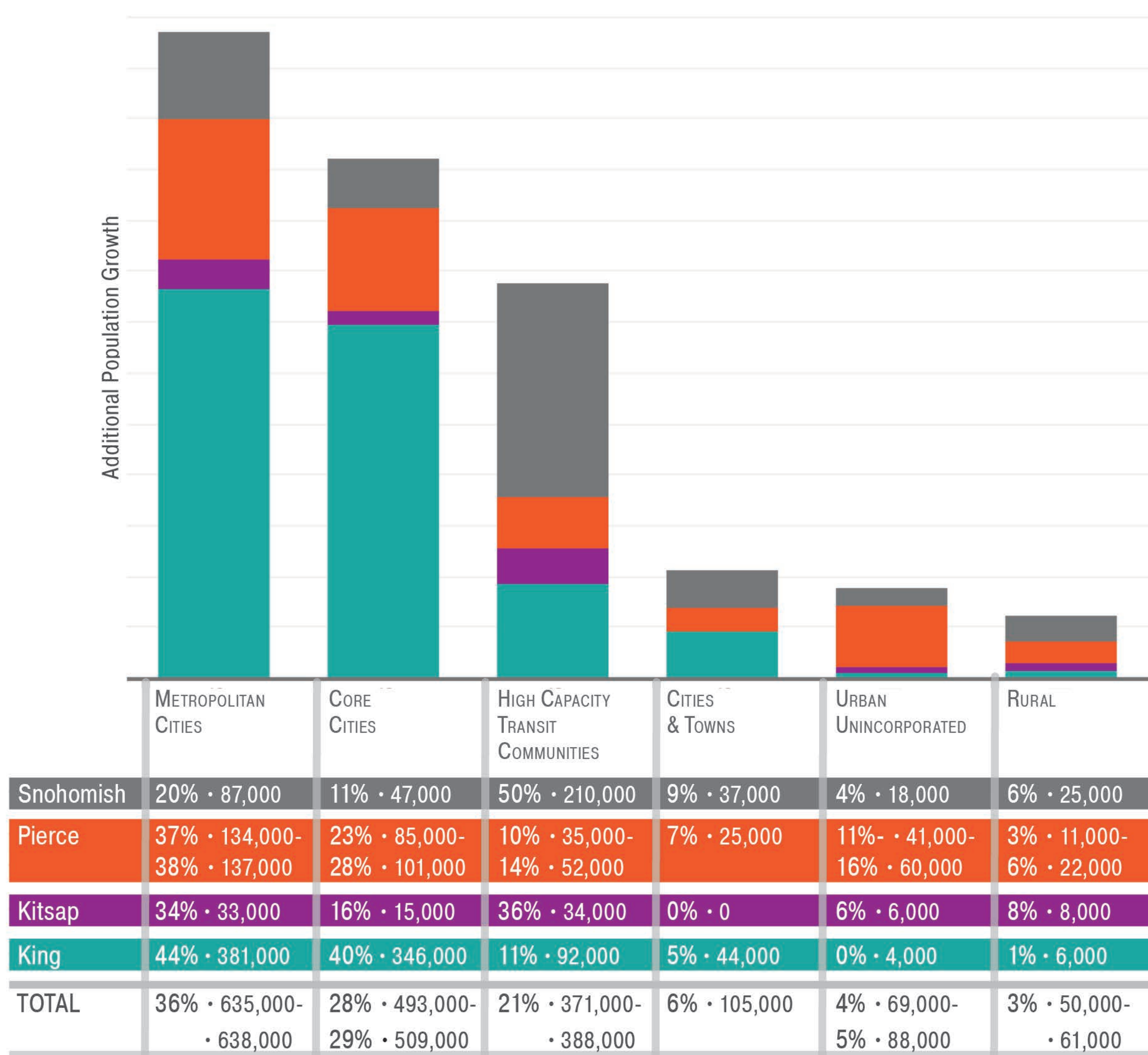


# Where will the region grow?

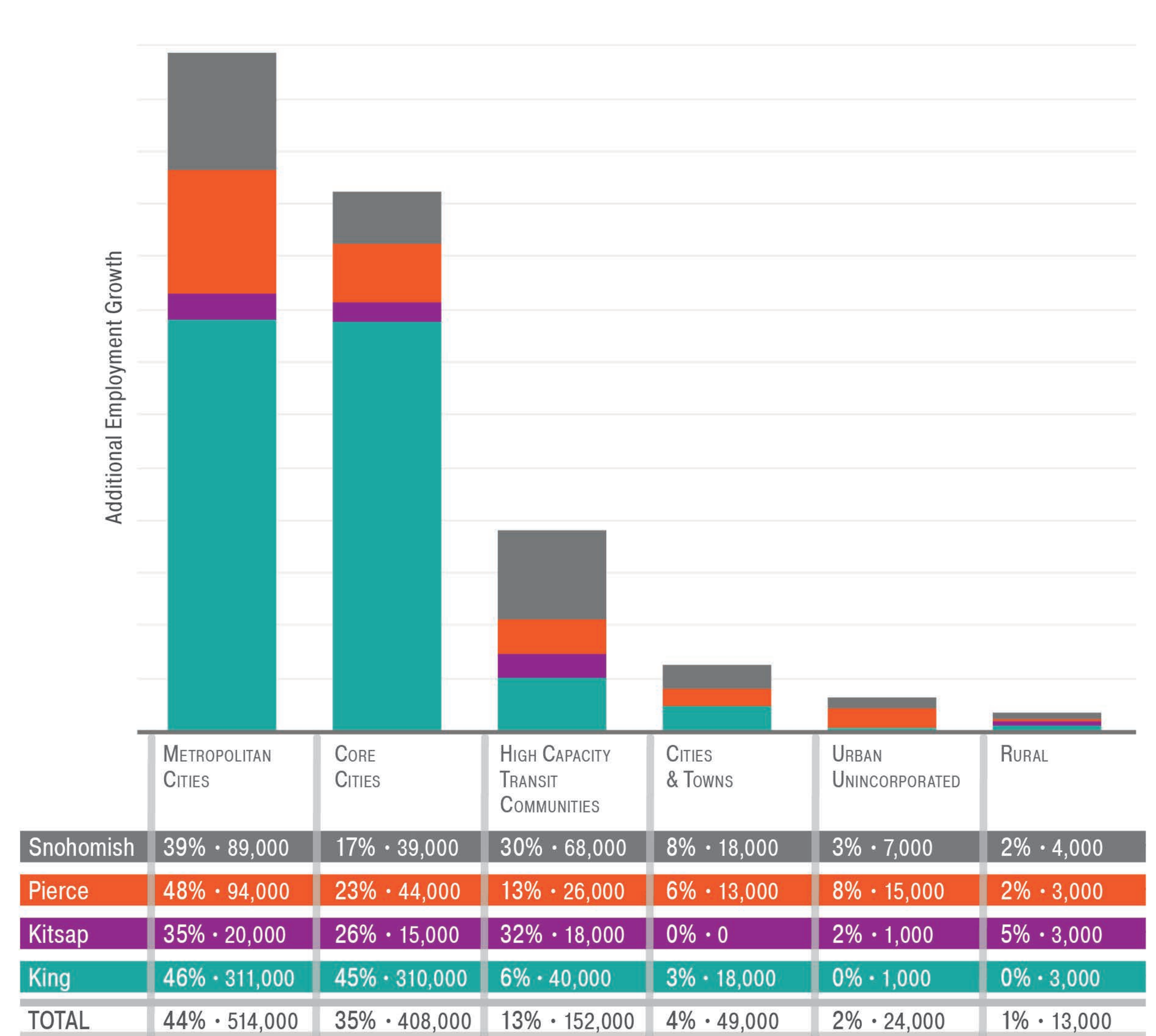


VISION 2050 is a shared strategy for how and where the central Puget Sound region should grow. Under state law, counties and cities collectively adopt population and employment growth targets for each jurisdiction. These growth targets are a key input to local and regional planning for land use, transportation, and services. The Regional Growth Strategy defines different type of places and provides a regional framework for where growth should happen.

## Population Growth 2017–2050



## Employment Growth 2017–2050



The Regional Growth Strategy focuses growth near the region's existing and planned high-capacity transit.

**Policies and actions work towards**

65% of new residents and 75% of new jobs locating near high capacity transit

A larger role for areas served by high capacity transit outside of Metropolitan and Core Cities

Compared to historical trends, directing more growth to cities and less to urban unincorporated and rural areas.

*What policies and actions do you support? Is there anything missing?*



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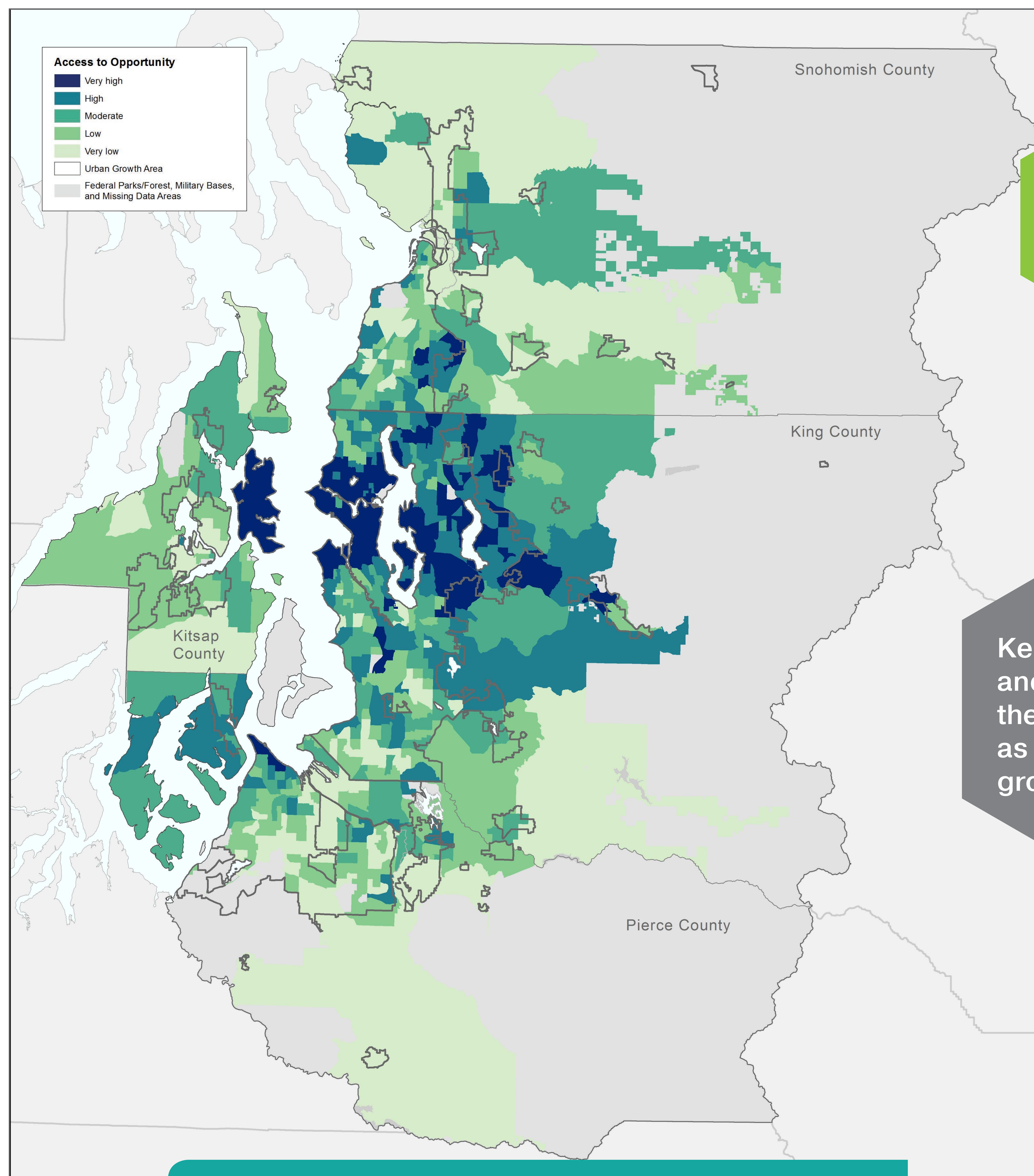
Puget Sound Regional Council



# Provide opportunities for all

The region has experienced much economic success, but not all residents have benefited equally.

## OPPORTUNITY MAP



Policies and actions work towards

Ensuring all people have access to the resources and opportunities to improve their quality of life

Keeping residents and businesses in their communities as the region grows

Developing a regional equity strategy to advance equitable outcomes in planning

*What policies and actions do you support?  
Is there anything missing?*



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Puget Sound Regional Council

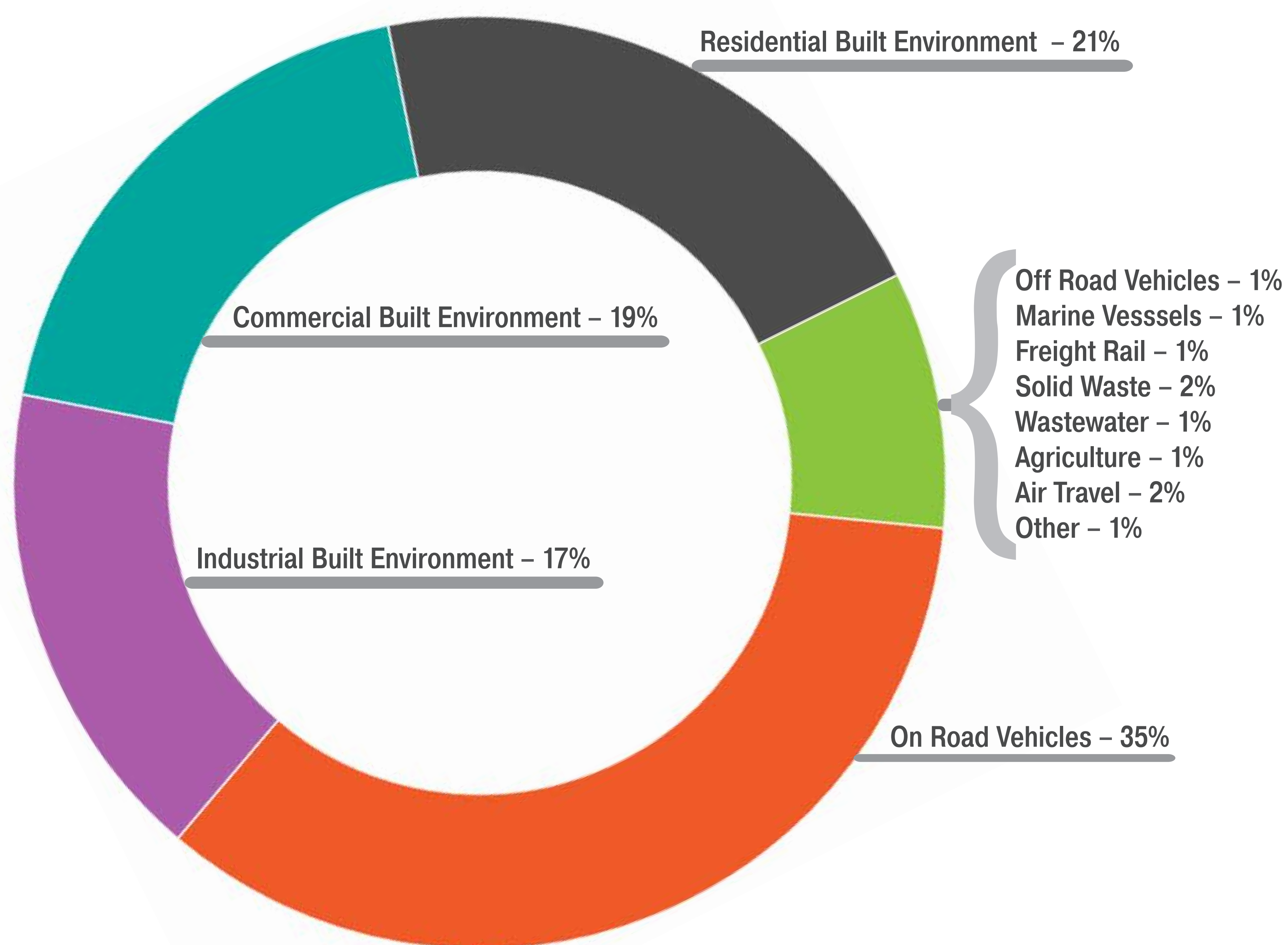


# Significantly reduce greenhouse gas emissions

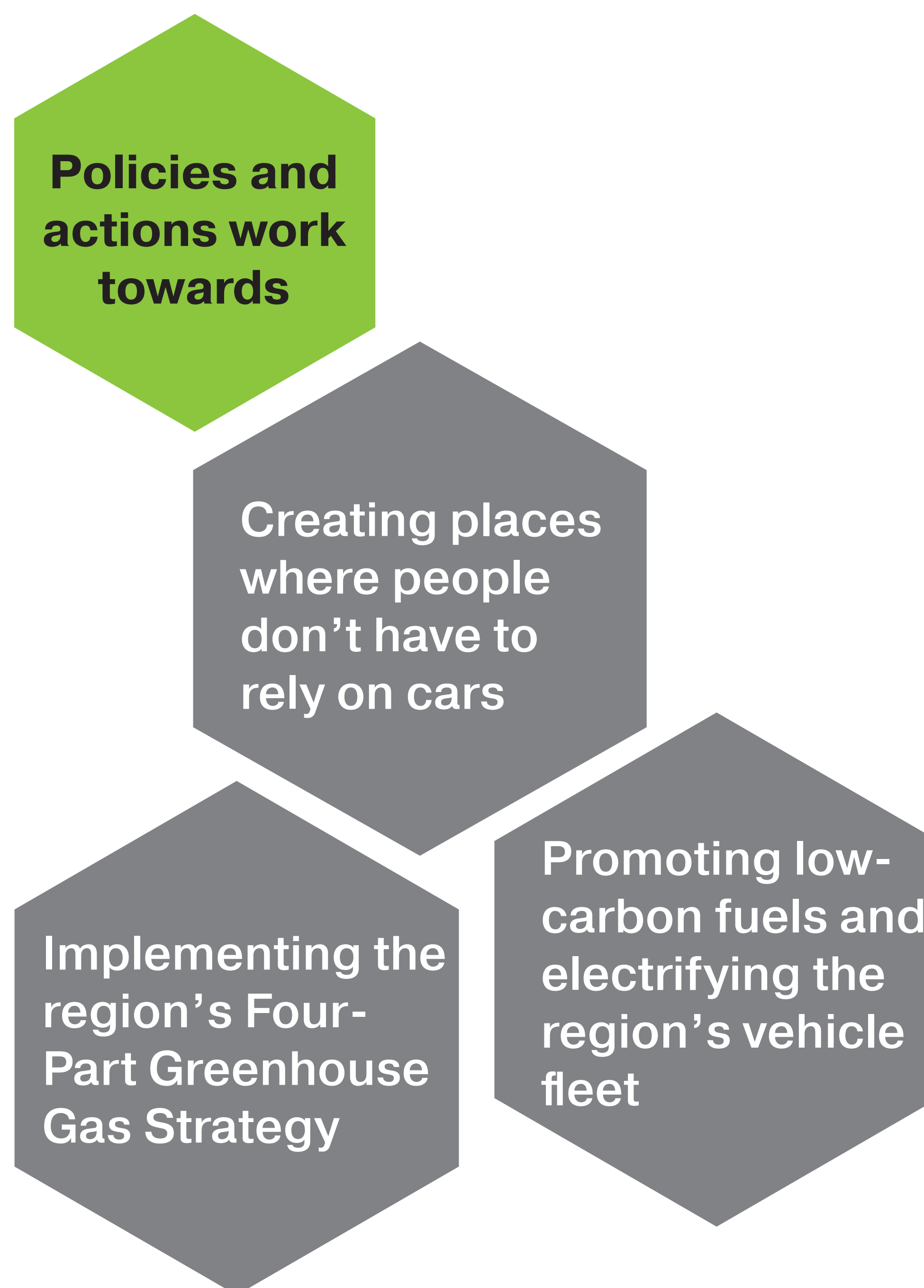


Climate change is an urgent environmental, economic, and equity threat.

## Sources of regional greenhouse gas emissions



source: Puget Sound Clean Air Agency Greenhouse Gas Emissions Inventory



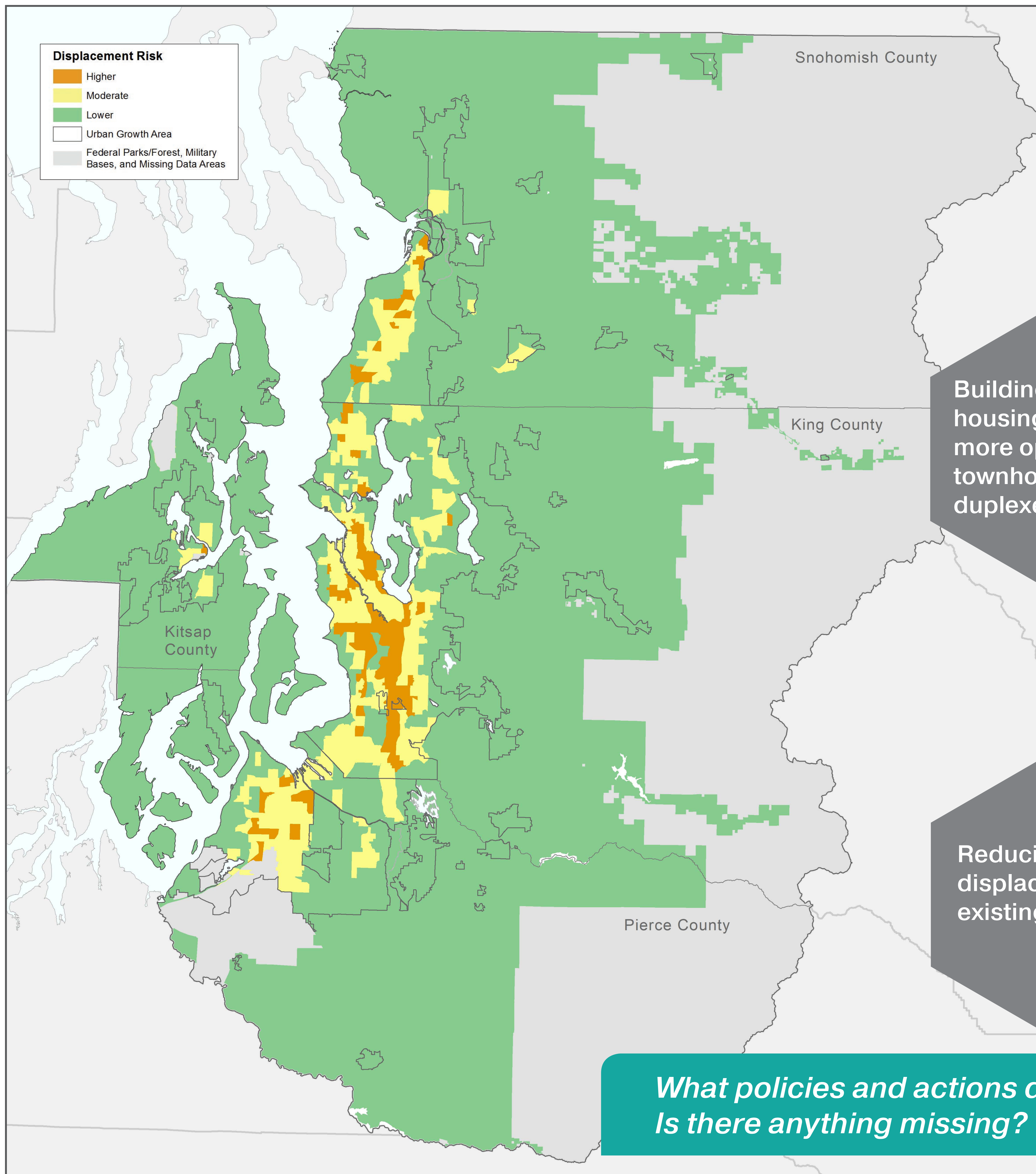
*What policies and actions do you support?  
Is there anything missing?*



# Increase housing choices and affordability

The region is experiencing a housing affordability crisis that requires a regional coordinated effort to build more housing, expand housing options, and create greater affordability.

## DISPLACEMENT RISK MAP



**Policies and actions work towards**

Building more housing, including more options like townhomes and duplexes

Increasing affordable housing close to transit and services

Reducing displacement of existing residents

Developing a comprehensive regional housing strategy

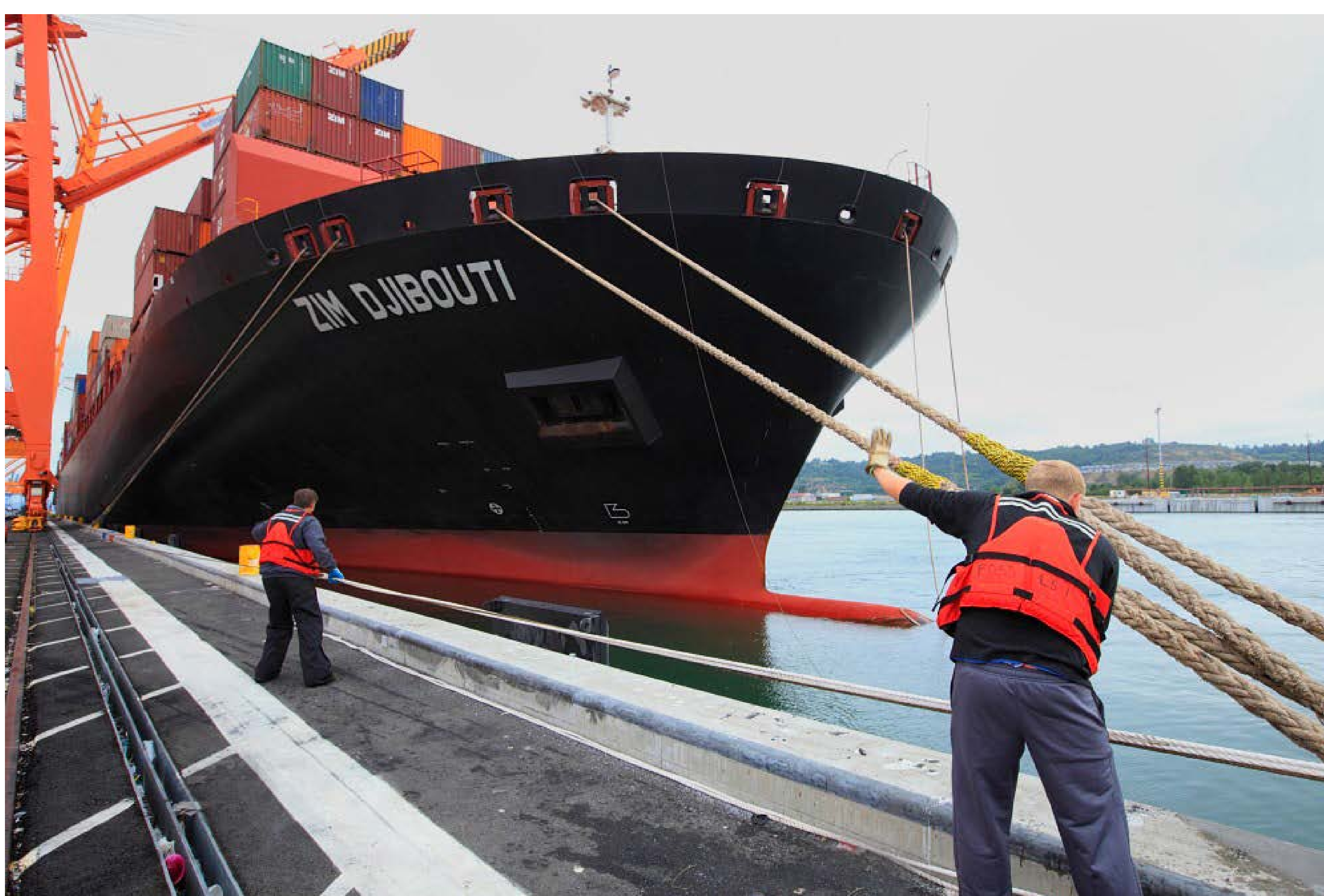
*What policies and actions do you support?  
Is there anything missing?*



# Sustain a strong economy



Job creation throughout the region will result in stronger communities and a better balance of jobs and housing.



Central Puget Sound Region Employment and Forecast by Sector

Government/Education	319,703	68,229
Professional & Business Services	309,818	373,040
Health	243,883	99,345
Retail	237,522	141,395
Manufacturing	-25,678	188,863
Wholesale, Trade, Utilities	160,581	44,365
Construction/Resource	122,764	19,328
Finance, Insurance, Real Estate	102,375	34,191
Information	112,793	99,657
Other Services	328,482	183,785

■ Base year 2018 ■ Growth 2018-2050

SOURCE: PSRC Macroeconomic Forecast - Wage and Salary Employment Estimated

*What policies and actions do you support?  
Is there anything missing?*



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Puget Sound Regional Council

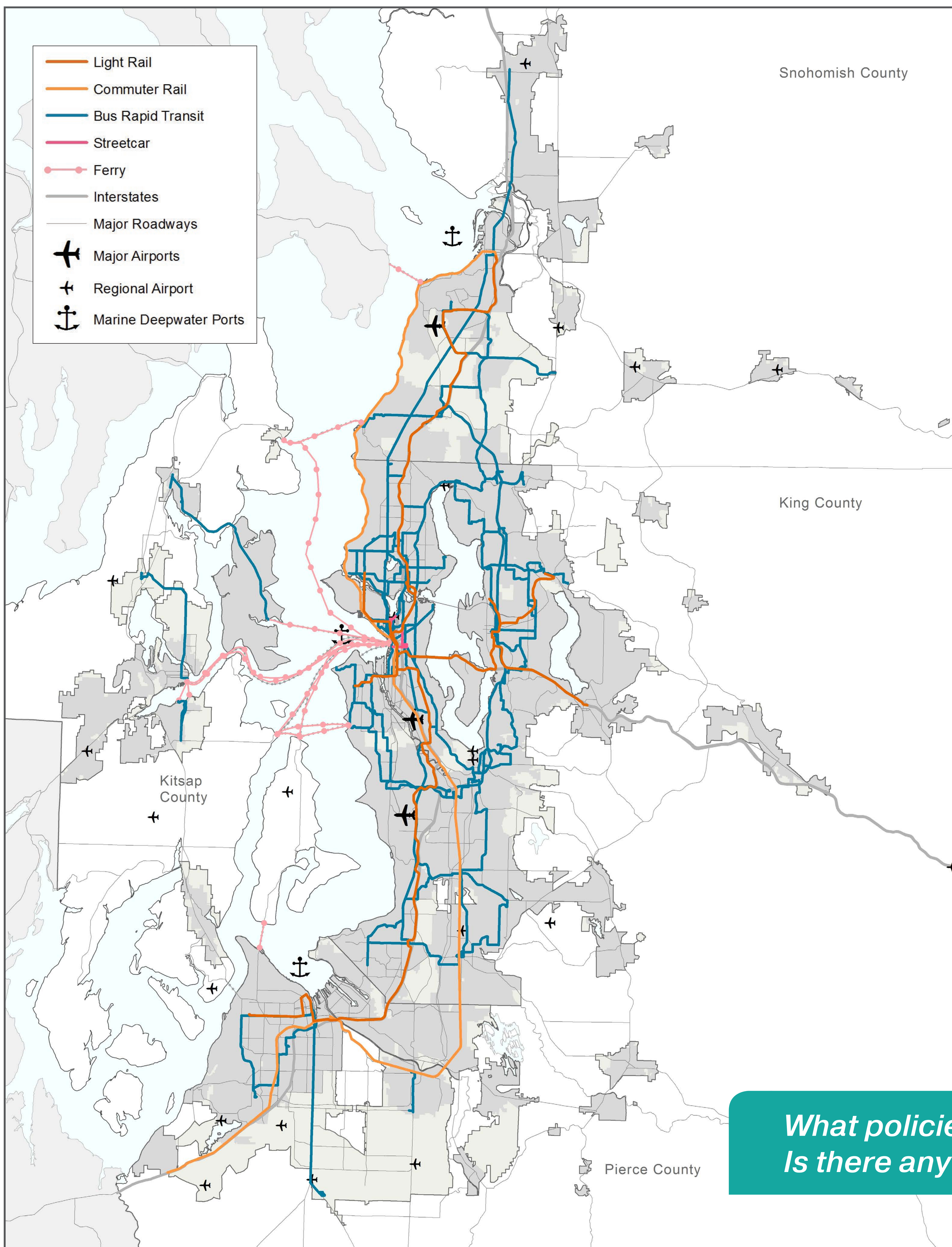


# Keep the region moving



VISION 2050 prioritizes transportation investments that support regional growth and manufacturing/industrial centers and emphasizes completing regional transportation projects planned through 2040.

## REGIONAL TRANSPORTATION SYSTEM MAP, 2040



**Policies and actions work towards**

Connecting places where people live and work with multiple transportation options

Creating safe, inviting places to walk and bike

Identifying the next generation of transportation improvements

*What policies and actions do you support?  
Is there anything missing?*



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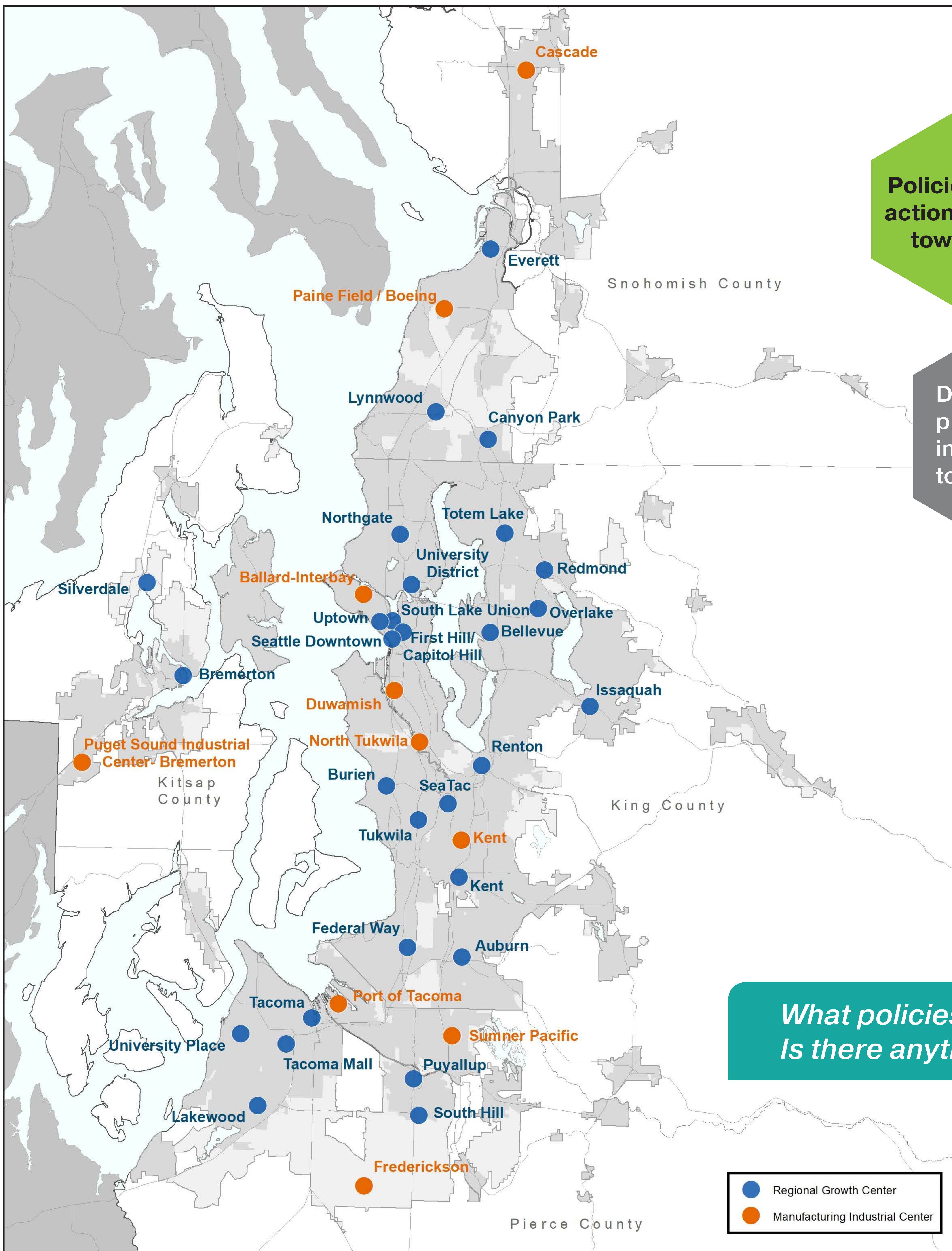
Puget Sound Regional Council



# Grow in centers and near transit



VISION 2050's growth strategy calls for the region to grow in its regional growth centers and high-capacity transit station areas.



**Regional Growth Center**  
Location of compact, pedestrian-oriented development with a mix of housing, jobs, retail, services, and other destinations.

**Manufacturing/Industrial Center**  
Areas where regionally significant manufacturing and industrial land uses are concentrated and preserved.

*What policies and actions do you support?  
Is there anything missing?*

● Regional Growth Center  
● Manufacturing Industrial Center



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Puget Sound Regional Council



# Restore Puget Sound health



The region has made progress restoring the health of Puget Sound, but significant challenges remain.

**Policies and actions work towards**

Reducing water toxins and restoring waterways

Ensuring that stormwater doesn't contaminate streams, lakes and the Puget Sound

Building sustainably through low-impact development and green infrastructure

## PROTECT A NETWORK OF OPEN SPACE

A spectacular natural environment is the foundation for the region's high quality of life and thriving economy.

**Policies and actions work towards**

Protecting environmental resources, such as farms, forests, and open space

Providing access to parks and open space

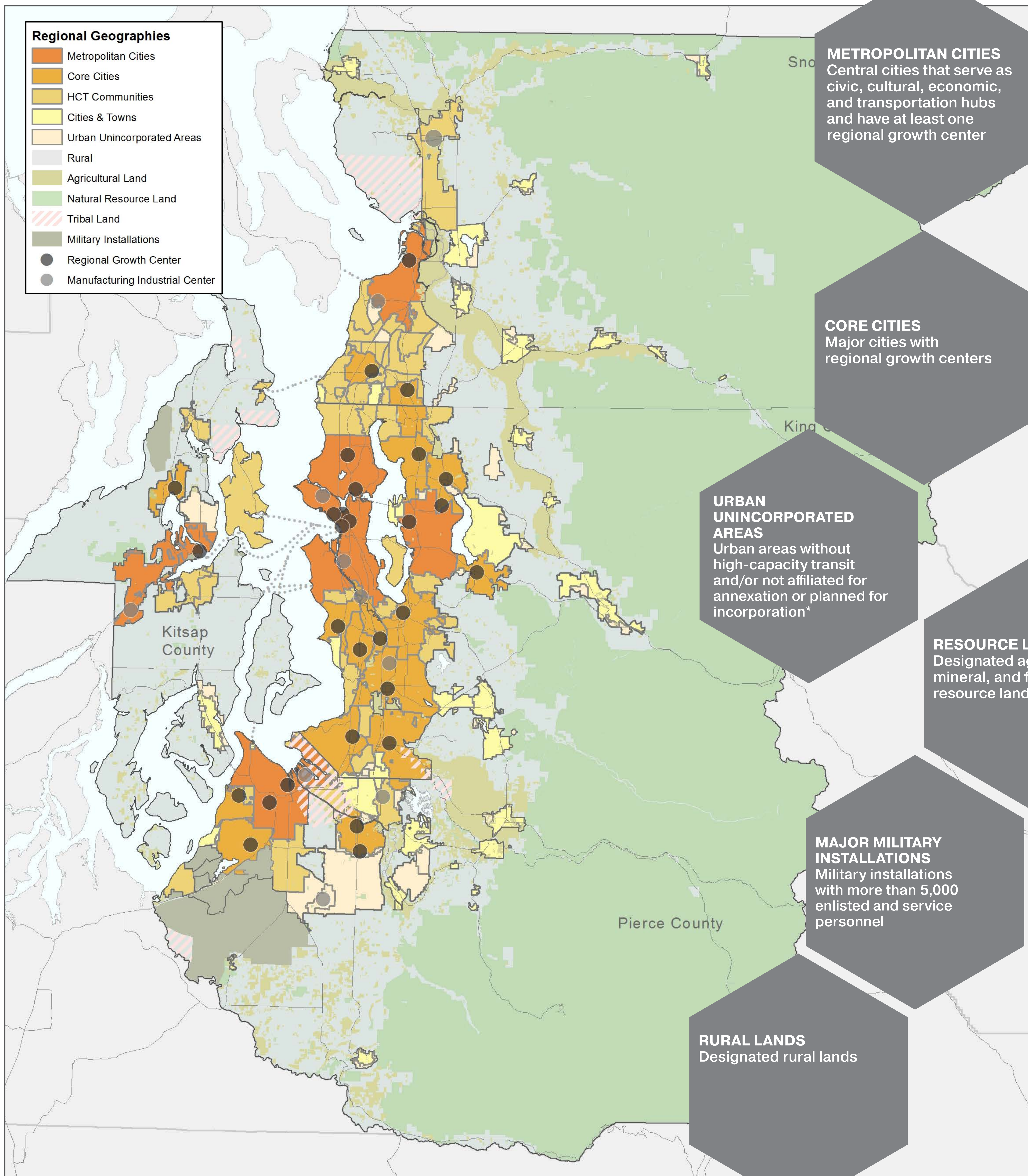
Enhancing the urban tree canopy

Implementing the Regional Open Space Conservation Plan

*What policies and actions do you support?  
Is there anything missing?*



# Regional Geographies



**METROPOLITAN CITIES**  
Central cities that serve as civic, cultural, economic, and transportation hubs and have at least one regional growth center

**HIGH-CAPACITY TRANSIT COMMUNITIES**  
Other cities and unincorporated urban areas (planned for annexation or incorporation) with high-capacity transit

**CORE CITIES**  
Major cities with regional growth centers

**CITIES AND TOWNS**  
Cities and towns with local transit access or without fixed-route transit

**URBAN UNINCORPORATED AREAS**  
Urban areas without high-capacity transit and/or not affiliated for annexation or planned for incorporation\*

**RESOURCE LANDS**  
Designated agricultural, mineral, and forest resource lands

**MAJOR MILITARY INSTALLATIONS**  
Military installations with more than 5,000 enlisted and service personnel

**RURAL LANDS**  
Designated rural lands

\*Some Urban Unincorporated Areas are included in other regional geographies in Kitsap County.



# Regional Growth Strategy

**Goal:** *The region accommodates growth in urban areas, focused in designated centers and near transit stations, to create healthy, equitable, vibrant communities well-served by infrastructure and services. Rural and resource lands continue to be vital parts of the region that retain important cultural, economic, and rural lifestyle opportunities over the long term.*

VISION 2050 is a shared strategy for how and where the central Puget Sound region can grow to a forecast of 5.8 million people and 3.4 million jobs by the year 2050. The Regional Growth Strategy considers how the region can distribute the forecasted growth, primarily within the designated urban growth area, and support development near high-capacity transit in the region. The strategy is a description of a preferred pattern of urban growth that has been designed to minimize environmental impacts, support economic prosperity, advance social equity, promote affordable housing choices, improve mobility, and make efficient use of new and existing infrastructure.

VISION 2050 envisions a future where the region:

- Maintains stable urban growth areas.
- Focuses the great majority of new population and employment within urban growth areas.
- Maintains a variety of community types, densities, and sizes.
- Achieves a better balance of jobs and housing across the region.
- Within urban growth areas, focuses growth in cities.
- Within cities, creates and supports centers to serve as concentrations of jobs, housing, services, and other activities.
- Builds transit-oriented development around existing and planned infrastructure.
- Uses existing infrastructure and new investments efficiently.

Under the Growth Management Act, counties, in consultation with cities, are responsible for adopting population and employment growth targets to ensure that each county collectively is accommodating projected population and employment. These population and employment growth targets are a key input to local comprehensive plans. Jurisdictions use growth targets to inform planning for land use, transportation, and capital facilities. The Regional Growth Strategy provides a regional framework for the countywide growth target process by defining expectations for different types of places.

## A Framework for Growth

The Growth Management Act identifies three distinct landscapes: urban lands, rural lands, and natural resource lands. The Act makes clear that the long-term sustainability of rural and resource lands is dependent on accommodating development within the designated urban growth area. The designation of the urban growth area also helps channel investments in infrastructure within already built-up areas—especially cities.

How and where growth happens within the urban growth area has differing impacts on regional mobility, environmental outcomes, and community development. In response to the central challenge of climate change and reducing greenhouse gas emissions, VISION 2050 builds on the state Growth Management Act framework and the regional emphasis of focusing growth into centers and near high-capacity transit options to create more sustainable communities and reduce emissions. Compared to past trends, the strategy encourages more population and employment growth in the largest and most transit-served communities in the region. [Environmental review for VISION 2050](#) showed that, compared with a range of alternatives, this growth pattern would have significant benefits for mobility, air quality, environmental stewardship, and healthy communities.

The region's varied rural areas offer a diverse set of natural amenities. Common features include small-scale farms, wooded areas, lakes and streams, and open spaces. Technically, rural lands are those areas that are not designated for urban growth, agriculture, forest, or mineral resources. Rural development can consist of a variety of uses and residential patterns that preserve rural character. The strategy encourages lower rates of growth in rural areas and in outlying communities to preserve rural landscapes and reduce long car trips.

Most of the region's total land area is designated as natural resource lands, state lands, or federal lands. These areas include agricultural lands that have long-term significance for the commercial production of food or other agricultural products, forest lands that have long-term significance for the commercial production of timber, and mineral lands that have long-term significance for the extraction of minerals. The vast majority of this land falls under the forest lands designation, and much of this is protected under federal, state, and local regulations.

Both Major Military Installations and Tribal Lands are recognized in the Regional Growth Strategy because of their unique importance to the region. However, neither type of place is allocated forecasted growth in the strategy because both plan outside of the Growth Management Act. Military installations are governed by the federal government and tribal lands are sovereign Native American nations.

## Urban Growth Area

Counties must work with their cities to designate an urban growth area as the primary location for growth and future development. All four counties in the region designated an urban growth area in the mid-1990s. Subsequently, only relatively minor adjustments to the urban growth area have been made. The Regional Growth Strategy was developed with the assumption that, with good planning and efficient land use, existing urban growth area designations can accommodate the population and employment growth expected by 2050. VISION 2050 calls for a stable and sustainable urban growth area into the future, thus any adjustments to the urban growth area in the coming decades should continue to be minor. When adjustments to the urban growth area are considered, it will be important to avoid encroaching on important habitat and natural resource areas. The Growth Management Act, countywide planning policies, and county comprehensive plans include requirements and procedures to amend the urban growth area.



## Focusing Growth Near Transit and in Centers

### Regional Centers

The emphasis on the development of centers throughout the region is at the heart of VISION 2050's approach to growth management. Regional growth centers are locations characterized by compact, pedestrian-oriented development, with a mix of office, commercial, civic, entertainment, and residential uses. Regional growth centers are envisioned as major focal points of higher-density population and employment, served with efficient multimodal transportation infrastructure and services. The [Regional Centers Framework](#) establishes two types of regional growth centers—metro growth centers and urban growth centers—and sets criteria and growth expectations for them. Metro growth centers are the densest and most connected places in the region and are expected to accommodate higher levels of growth.

Mixed-use centers of different sizes and scales—including large designated regional growth centers, countywide centers, local downtowns, and other local centers—are envisioned for all of the region's cities. Concentrating growth in mixed-use centers of different scales allows cities and other urban service providers to maximize the use of existing infrastructure, make more efficient and less costly investments in new infrastructure, and minimize the environmental impacts of urban growth.

The region also contains manufacturing/industrial centers. These are existing employment areas with intensive, concentrated manufacturing and industrial land uses that cannot be easily mixed with other activities. Manufacturing/industrial centers are intended to continue to accommodate a significant amount of regional employment. The Regional Centers Framework establishes two types of regional manufacturing/industrial centers—industrial employment centers and industrial growth centers—and establishes different criteria and growth expectations for these centers. Unlike regional growth centers, these areas are not appropriate for residential growth.

## Access to High-Capacity Transit

The central Puget Sound region is investing heavily in its high-capacity transit system, greatly expanding light rail, bus rapid transit, and passenger ferry service. Since the initial Regional Growth Strategy in VISION 2040 was adopted, the region's voters approved two major Sound Transit ballot measures, and other transit agencies have significantly expanded planning for high-capacity transit. VISION 2050 incorporates a renewed focus on locating growth near current and future high-capacity transit facilities. Rail, ferry, and bus rapid transit station areas are ideal for increased density, new residences, and businesses—referred to as transit-oriented development. Allowing for greater employment and population growth within walking distance to high-capacity transit promotes the use of the region's transit systems and reduces the number of trips that require a personal vehicle. VISION 2050 includes a goal for 65% of the region's population growth and 75% of the region's employment growth to be located in regional growth centers and within walking distance of high-capacity transit.

## Housing, Displacement, and Jobs-Housing Balance

Planning for a balanced distribution of affordable housing choices and jobs is critical to the success of the Regional Growth Strategy. Skyrocketing housing prices have displaced residents, particularly in major cities and near job centers. The displacement risk mapping discussed in the Development Patterns section identifies areas most at risk of economic and physical displacement. VISION 2050 calls for jurisdictions to understand and to mitigate displacement for both people and businesses to the extent feasible. Collectively, cities and counties must provide for a wider variety of housing types and densities to ensure the region can accommodate new growth while minimizing displacement of existing residents.

Uneven economic prosperity has also contributed to long commutes and the need for auto trips to retail and services. The Regional Growth Strategy encourages shifting expected employment growth from King County to Kitsap, Pierce, and Snohomish counties. Jobs-housing balance compares the relative amount of housing and employment in an area, with an aim toward reducing long commute trips. Across the region, the strategy generally plans for improved jobs-housing balance compared to today. Access to good paying jobs outside of King County is important for regional mobility, environmental outcomes, and community development.

## Distributing Growth Using Regional Geographies

The Regional Growth Strategy is a cornerstone of VISION 2050, providing specific numeric shares to achieve a development pattern with fewer environmental impacts and a more compact urban form. VISION 2050 provides a framework for the distribution of growth to regional geographies. Geographies are defined by the idea that different types of cities and unincorporated areas will play distinct roles in the region's future based on regional centers, access to high-capacity transit, and future planning.

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High-capacity transit includes existing or planned light rail, commuter rail, ferry, streetcar, and bus rapid transit.

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Cities, towns, and neighborhoods of various sizes and character will continue to offer a wide choice of living options. The region's centers framework fits within the regional geographies framework, with centers of different sizes and scales envisioned for all cities.

In the Regional Growth Strategy, the region's landscape has been divided into nine types of geographies based on their size, function, and access to high-capacity transit:

- **Metropolitan Cities** (5 cities) and **Core Cities** (16 cities, including unincorporated Silverdale) include cities that have designated regional growth centers. Most are also connected to the region's high-capacity transit system. These two groups of cities are and will be the most intensely urban places in the region.
- **High Capacity Transit Communities** (32 cities and unincorporated communities) are cities and unincorporated areas that are connected to regional high-capacity transit system. These urban unincorporated areas are also planned for annexation or incorporation.
- **Cities and Towns** (42 cities) are cities and towns with smaller downtown and local centers, which may be served by local transit.
- **Urban Unincorporated Areas** capture a wide variety of urban lands, both lightly and heavily developed. These areas may be served by local transit but are not yet planned for annexation or incorporation and/or high-capacity transit.
- **Rural Areas** and **Natural Resources Lands** describe the different types of unincorporated areas outside the urban growth area and include very low-density housing, working landscapes, and open space.
- **Major Military Installations** serve as hubs for both military and civilian employment and population.
- **Tribal Lands** are sovereign lands that serve as home to the region's native peoples and culture.

These regional geographies provide a flexible framework to distribute the region's forecast growth to groups of places and allow for greater specificity than simply relying on county boundaries. (However, in some instances, an individual jurisdiction may stand alone within a regional geography category.) This framework provides clearer regional expectations about the roles of different types of cities and unincorporated areas in accommodating regional growth.

## The Regional Growth Strategy by the Numbers

The Regional Growth Strategy is comprised of two parts. First is a growth concept that builds on the foundation provided in the Growth Management Act, emphasizing the role of the urban growth area, regional growth centers, and areas with access to high-capacity transit in accommodating future population and employment. The second part—the numeric growth allocations by regional geographies—contains specific shares to distribute forecast growth. The regional geographies framework calls for focusing growth into different categories of cities and urban unincorporated areas and recognizes the roles of the region's counties in accommodating population and employment growth.

The Regional Growth Strategy is intended to coordinate growth among the region's cities and towns as they periodically update local housing and employment growth targets and amend their local comprehensive plans. Countywide growth targets are based on population forecasts developed by the state Office of Financial Management and regional employment forecasts from PSRC.

The Regional Growth Strategy calls for different regional geographies to accommodate different shares of population and employment growth—within the region as a whole, as well as within each county. While relative amounts may differ somewhat between counties, the roles of regional geographies within each county are consistent for the region as a whole. Within each county, the relative distribution of growth to individual cities and unincorporated places will be determined through countywide target-setting, taking into account local circumstances.

The primary emphasis of the Regional Growth Strategy is on the shares of growth among regional geographies. The Regional Growth Strategy was developed using the PSRC macroeconomic forecasts for the year 2050 and Office of Financial Management assumptions about the relative shares of growth to each county. These numbers will change marginally in future rounds of regional forecasts, so, when looking at the numbers in the tables that follow, the percentages of regional and county growth may be more useful for local planning than the specific numbers contained in the forecasts.



Figure 5 – Regional Geographies

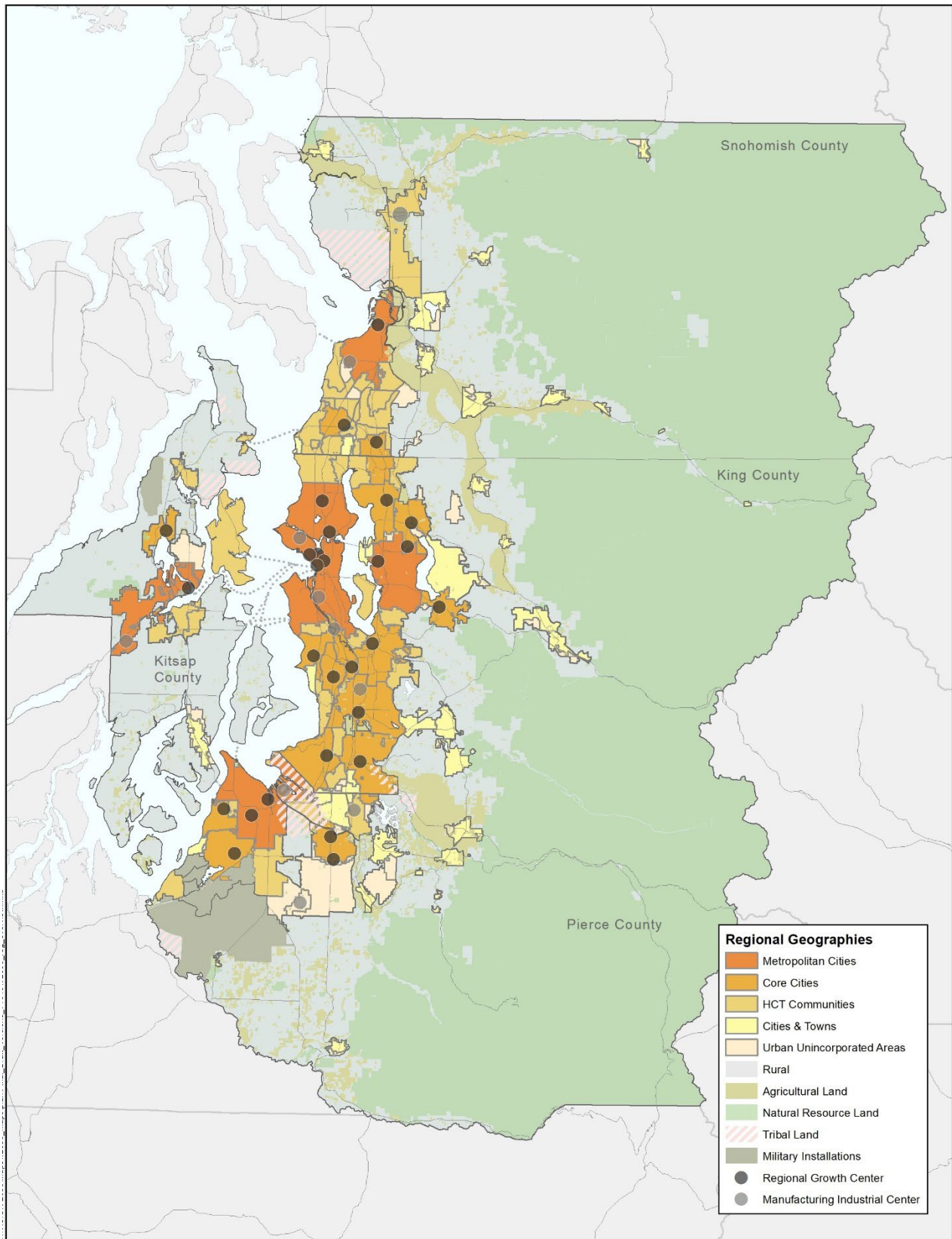
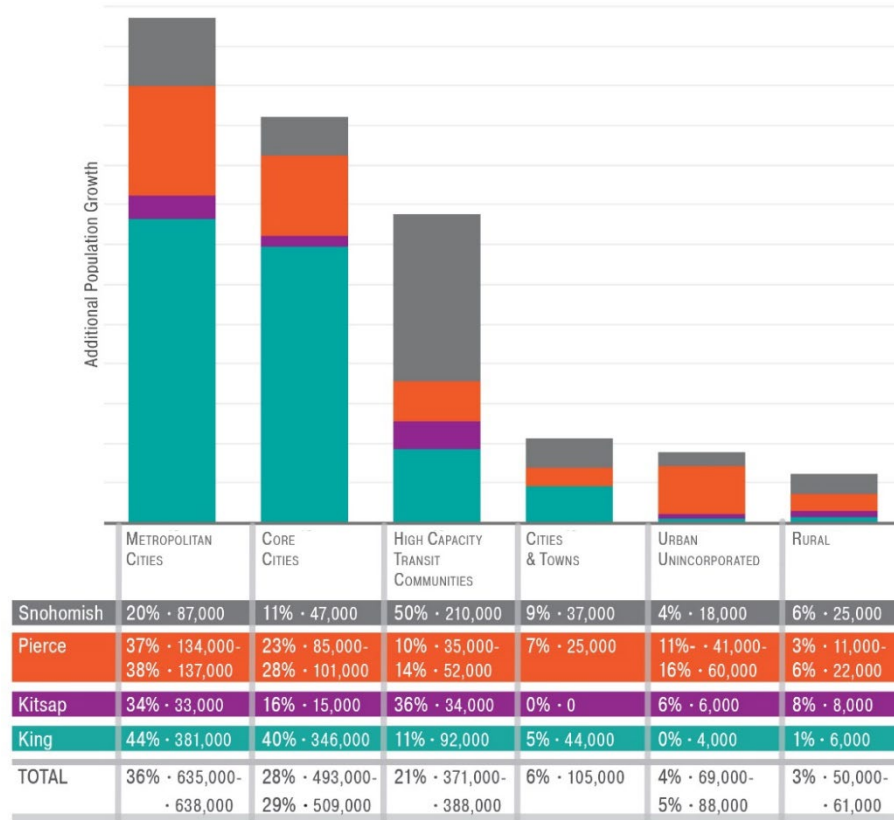
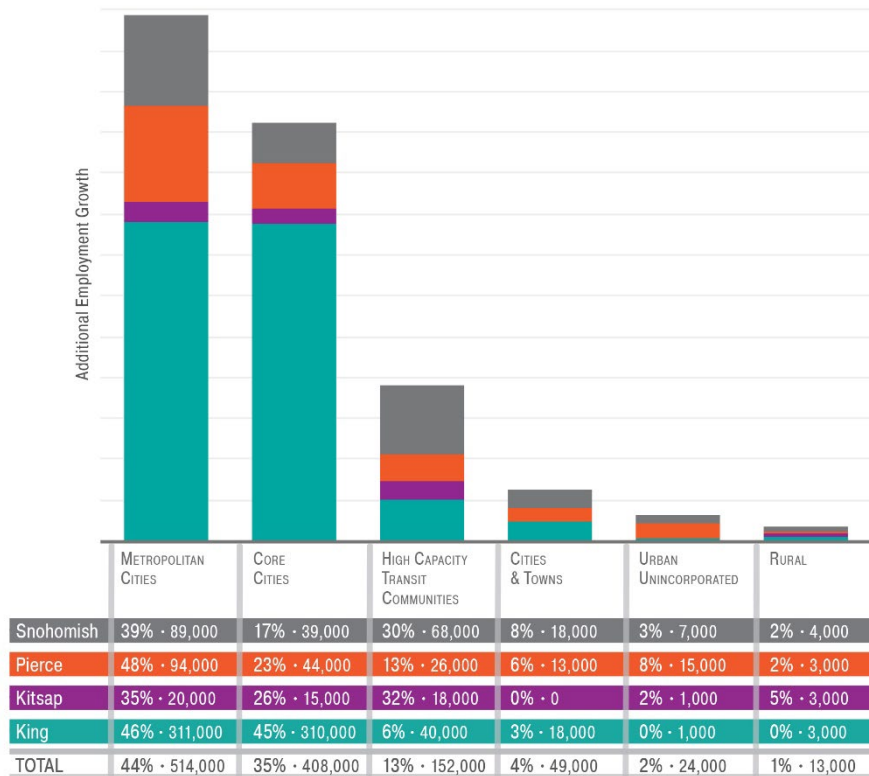


Figure 6 – Population Growth 2017-50, Draft Preferred Alternative



<sup>1</sup> Growth from 2017-50. Ranges provided for Pierce County - additional countywide discussion needed to finalize allocations

Figure 7 – Employment Growth 2017-50, Draft Preferred Alternative

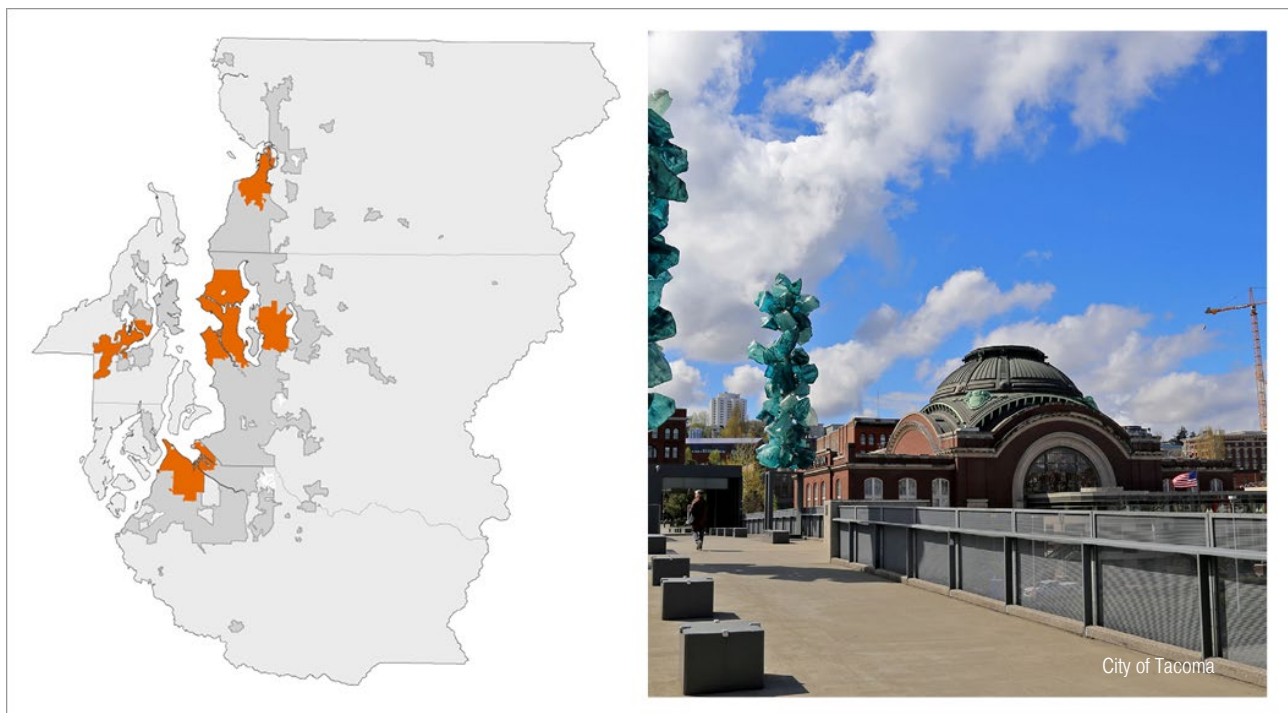


## Metropolitan Cities

Each of the four counties in the region contains at least one central city that has convenient access to high-capacity transit and serves as a civic, cultural, and economic hub. At least one regional growth center has been designated within each of these Metropolitan Cities to serve as a focal point for accommodating both population and employment growth.

The Regional Growth Strategy calls for the five Metropolitan Cities to accommodate at least 36% of regional population growth and 44% of regional employment growth by the year 2050. It would be consistent with the spirit of the Regional Growth Strategy for the region's Metropolitan Cities to accommodate an even larger share of forecast regional growth in the countywide growth targets, while aiming for a better balance of jobs and housing. Within Metropolitan Cities, jurisdictions should encourage growth near high-capacity transit and within regional growth centers to achieve regional growth goals.

Figure 8 – Metropolitan Cities



*Metropolitan Cities (5 cities, 230 square miles): Bellevue, Bremerton & Bremerton Urban Growth Area (UGA), Everett, Seattle, and Tacoma*

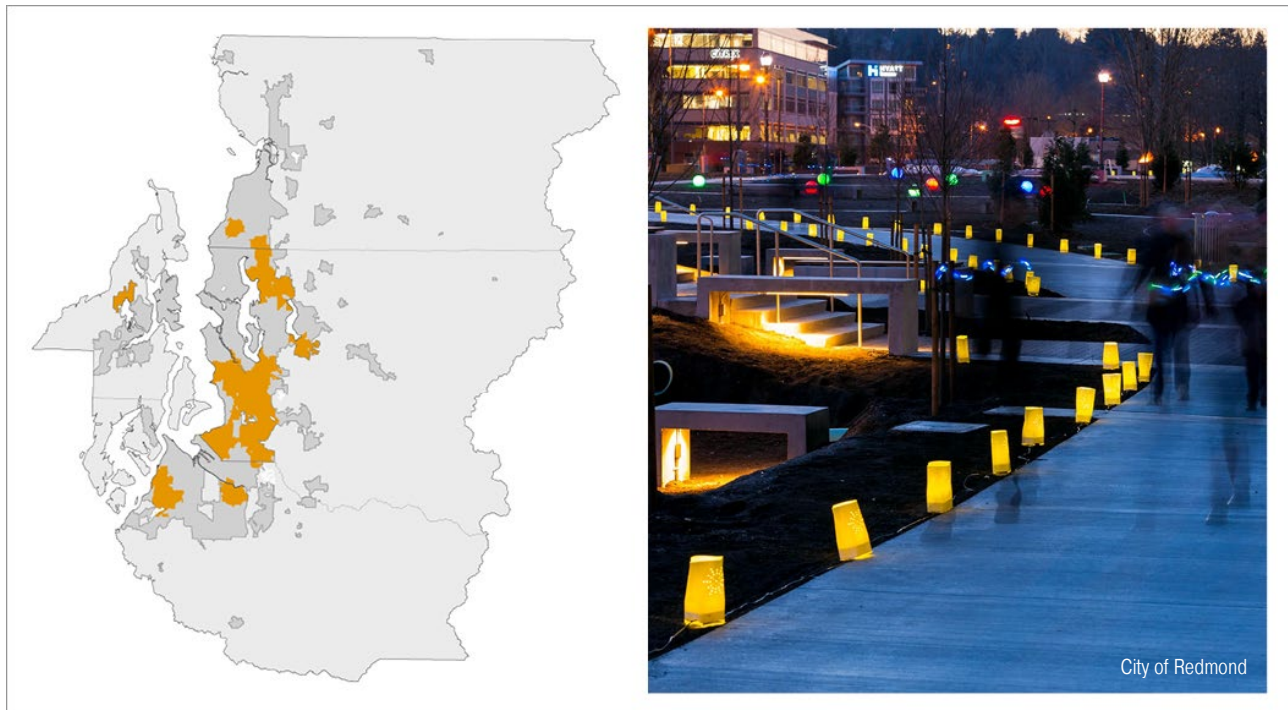
*Metropolitan Cities in King and Pierce counties are expected to accommodate larger shares of their respective counties' growth than those in Kitsap and Snohomish counties.*

## Core Cities

The region contains other major cities called Core Cities with designated regional growth centers intended to accommodate a significant share of future growth. These 16 cities (including the unincorporated community of Silverdale) contain key hubs for the region's long-range multimodal transportation system and are major civic, cultural, and employment centers within their counties. The Regional Growth Strategy envisions a major role for these cities in accommodating growth while providing a significant share of the region's housing.

The Regional Growth Strategy calls for the 16 Core Cities to accommodate 28-29% of the region's population growth and 35% of its employment growth by the year 2050. Within Core Cities, jurisdictions should encourage growth near high-capacity transit stations and within regional growth centers to achieve regional growth goals.

Figure 9 – Core Cities



*Core Cities ( 16 cities including Silverdale, 255 square miles): Auburn, Bothell, Burien, Federal Way, Issaquah, Kent, Kirkland, Lakewood, Lynnwood, Puyallup, Redmond, Renton, SeaTac, Silverdale, Tukwila, and University Place*

*King County's Core Cities are expected to accommodate a much larger share of King County's growth than Core Cities in Kitsap, Pierce and Snohomish counties.*



## High Capacity Transit Communities

High Capacity Transit Communities include cities connected to existing or planned light rail, commuter rail, ferry, streetcar, and bus rapid transit facilities. High Capacity Transit Communities also includes urban unincorporated areas planned for annexation or incorporation and with existing or planned access to high-capacity transit. As the region's transit system grows, these 32 communities play an increasingly important role as hubs for employment and population growth. Targeting growth within these transit-rich communities helps to support mobility and reduces the number and length of vehicle trips.

The Regional Growth Strategy calls for the 32 High Capacity Transit Communities to accommodate 21% of the region's population growth and 13% of its employment growth by the year 2050.

Figure 10 – High Capacity Transit Communities



*High Capacity Transit Communities (32 total, 246 square miles): Arlington, Bainbridge Island, Bothell Municipal Urban Growth Area (MUGA), Des Moines, DuPont, Edmonds, Edmonds MUGA, Everett MUGA, Federal Way Potential Annexation Area (PAA), Fife, Fircrest, Kenmore, Kingston, Lake Forest Park, Larch Way Overlap, Lynnwood MUGA, Marysville, Mercer Island, Mill Creek, Mill Creek MUGA, Mountlake Terrace, Mukilteo, Mukilteo MUGA, Newcastle, North Highline (Seattle PAA), Renton PAA, Port Orchard & Port Orchard UGA, Poulsbo & Poulsbo UGA, Shoreline, Sumner, Tacoma PAA, and Woodinville*

*High Capacity Transit Communities in Kitsap and Snohomish counties are expected to accommodate a much larger share of their county growth than High Capacity Transit Communities in King and Pierce counties.*

## **Cities and Towns**

Cities and Towns include a diverse array of jurisdictions, including places near major cities, small residential towns, and free-standing cities and towns surrounded by rural and resource lands. Cities and Towns provide important housing, jobs, commerce, and services in their downtowns and local centers. The region's 42 Cities and Towns are expected to accommodate relatively less growth than historical trends and remain relatively stable for the long term. Many Cities and Towns are served by local transit options, but these jurisdictions are not connected to the regional high-capacity transit system. Some may not be served by scheduled fixed-route transit or be within a transit service district. Their locally-designated city or town centers provide local job, service, cultural, and housing areas for their communities. These local centers should be identified in local comprehensive plans and become priority areas for future investments and growth at the local level.

Cities inside the contiguous urban growth area will likely receive a larger share of growth due to their proximity to the region's large cities, existing and planned transportation systems, and other supporting infrastructure. Small residential towns have limited potential for accommodating growth and are likely to receive a lesser share of cities and towns growth.

Free-standing cities and towns are separated from the contiguous urban growth area and should serve as hubs for relatively higher-density housing choices and as job and service centers for surrounding rural areas. These cities should be the focal points of rural-based industries and commerce and the location of schools and other institutions serving rural populations. Due to their physical isolation from the rest of the designated urban growth area, they will likely receive a lesser overall share of growth and are not expected to grow as much as cities and towns in the contiguous urban growth area.

The Regional Growth Strategy calls for 42 Cities and Towns to accommodate 6% of the region's population growth and 4% of its employment growth by the year 2050.

Figure 11 – Cities and Towns



*Cities and Towns (42 cities, 140 square miles): Algona, Beaux Arts, Black Diamond, Bonney Lake, Brier, Buckley, Carbonado, Carnation, Clyde Hill, Covington, Darrington, Duvall, Eatonville, Edgewood, Enumclaw, Gig Harbor, Gold Bar, Granite Falls, Hunts Point, Index, Lake Stevens, Maple Valley, Medina, Milton, Monroe, Normandy Park, North Bend, Orting, Pacific, Roy, Ruston, Sammamish, Skykomish, Snohomish, Snoqualmie, South Prairie, Stanwood, Steilacoom, Sultan, Wilkeson, Woodway, and Yarrow Point*

*Cities and Towns are located throughout the region and represent over half of the region's incorporated jurisdictions. Cities and Towns in Snohomish and Pierce counties are expected to accommodate a relatively higher share of their countywide growth compared to King and Kitsap counties.*

## Urban Unincorporated Areas

Urban Unincorporated Areas are areas within the urban growth area and governed by the county. Urban Unincorporated Areas are quite diverse, with both lightly developed outlying areas and neighborhoods that are much more urban and indistinguishable from surrounding incorporated jurisdictions. Urban Unincorporated Areas may be served by local transit but are either not yet planned for annexation or incorporation and/or not yet planned for high-capacity transit. Urban unincorporated areas that are planned for annexation and served by high-capacity transit are categorized in the High Capacity Transit Communities regional geography.

County buildable lands analyses suggest that urban unincorporated areas have the potential to accommodate significant growth for the long term, and that there will be little need to expand the designated urban growth area or development capacity. The process for adjusting the urban growth area is provided in the Growth Management Act.

VISION 2050 envisions that over time the unincorporated area inside the urban growth area will be fully annexed to or incorporated as cities. Careful planning and phased development of the unincorporated portions of the urban growth area are vital to ensure that these areas assume appropriate urban densities and an urban form that supports the efficient provision of future transit and urban services and facilitates annexation or incorporation. Planning and permitting that is well-coordinated between the counties and adjacent cities will be key to managing the growth of these areas.

The Regional Growth Strategy calls for the Unincorporated Urban Growth Area to accommodate 4-5% of the region's population growth and 2% of the employment growth by the year 2050.

Figure 12 – Urban Unincorporated Areas



*Urban Unincorporated Areas ( 134 square miles) All four counties have designated urban unincorporated areas, many of which are affiliated for annexation with incorporated cities and towns. The unincorporated urban growth areas in Pierce and Kitsap counties have the highest share of anticipated county population and employment growth, followed by King and Snohomish counties.*



## Rural Areas and Natural Resource Lands

In addition to its focus on urban areas, the Regional Growth Strategy follows Growth Management Act guidance in supporting the long-term use of rural and designated natural resource lands for farming and forestry, recreation, cottage industries, mining, and limited low-density housing supported by rural levels of service. Incorporated cities and towns that are surrounded by or adjacent to rural and resource areas should provide the majority of services and jobs for rural residents, as well as more concentrated and varied housing options. The Regional Growth Strategy includes shares of residential growth in rural areas. It encourages use of tools to reduce the amount of development in rural and resource lands, such as transfer of development rights into urban areas, and seeks to ensure that proposed levels of development are consistent with the character of rural and resource areas.

### Rural Areas

Rural Areas are expected to retain important cultural, economic, and rural lifestyle opportunities in the region over the long term. They are not intended to be served with urban services or accommodate a significant amount of residential or employment growth. VISION 2050 calls for reduced rural population growth rates in all counties. Counties are encouraged to plan for even lower growth—where possible—than contained in the Regional Growth Strategy.

Figure 13 – Rural Areas



*Rural Areas (1,494 square miles): All four counties have designated rural areas, which represents 24% of the region's land area.*

## Natural Resource Lands

Lands designated as agriculture, forest, and mineral areas are grouped together as Natural Resource Lands. Resource lands will be permanently protected from incompatible residential and employment growth to safeguard them as important economic, cultural, and environmental assets, and to protect the long-term viability of resource-based industries. Even small amounts of residential growth in these areas can seriously interfere with productive natural resource harvest and processing. Fragmentation of large, contiguous acreages through subdivision is also of particular concern. These areas will not accommodate significant future growth, and the Regional Growth Strategy does not distribute population or employment to them. This regional geography includes federal and state protected lands, which, in some cases, may not be formally designated as resource lands by counties under the Growth Management Act.

Figure 14 – Natural Resource Lands



*Natural Resource Lands (3,829 square miles): Natural resource lands, representing 61% of the region's land area.*

## Other Planning Areas

While local governments plan under the Growth Management Act and establish countywide growth targets, there are other areas in the region that are not subject to the state and regional planning framework. Military installations are home to enlisted personnel and civilian jobs but are subject to federal planning requirements. Tribal lands are managed by sovereign tribal nations and are home to many people and jobs. These areas plan differently than local governments, but VISION 2050 recognizes their important roles in the region and their influence on regional growth patterns.

### Military Installations

Military installations play an important role in the central Puget Sound region's economy. Washington state has one of the highest concentrations of military personnel claiming residence, with the majority of personnel located at installations in the central Puget Sound region. Nine installations of various sizes are located in the region. Military employment greatly benefits the region's economy and generates billions of dollars in economic impact.

Military bases vary greatly in size, population density and character and often integrate industrial uses, commercial and service uses, and residential development. Installations are not required to plan under the Growth Management Act, and the Regional Growth Strategy does not allocate forecasted regional growth to these areas. However, installations serve as hubs for both employment and population, and it is important to work together on growth planning in and around bases.

Major Military Installations are defined by PSRC as installations with more than 5,000 enlisted and service personnel. This regional geography is designed to promote coordination between the military installation, countywide planning efforts, and neighboring jurisdictions to plan for growth, address regional impacts and enhance multimodal transportation options. Per the [Regional Centers Framework](#), regional expectations for Major Military Installations include:

- Ongoing coordination between the military installation, countywide planning forum, and neighboring jurisdictions regarding planned growth, regional impacts, and implementation of multimodal transportation options.
- Support for multimodal commute planning and mode split goals for the installation.
- Completed Joint Land Use Study or similar coordinated planning effort.

Figure 15 – Major Military Installations



*Major Military Installations (4 installations, 122 square miles): Joint Base Lewis-McChord, Naval Base Kitsap-Bangor, Naval Base Kitsap-Bremerton, and Naval Station Everett*

*There are five smaller installations in the region: Naval Base Kitsap Keyport, Seattle Coast Guard Station, Naval Base Kitsap Jackson Park, Camp Murray, and Naval Base Everett – Smokey Point Support Complex.*

## **Tribal Lands**

The central Puget Sound region is home to nine sovereign nations recognized by the United States government: the Muckleshoot Indian Tribe, the Port Gamble S'klallam Tribe, the Puyallup Tribe of Indians, the Sauk-Suiattle Tribe, the Snoqualmie Tribe, the Stillaguamish Tribe, the Suquamish Tribe, the Tulalip Tribes, and the Nisqually Tribe.

PSRC acknowledges the importance of the Coast Salish peoples and lands to the region. Tribal lands have immense value as the home of the region's native cultures and traditions. Some tribal lands have also emerged as significant concentrations of jobs, schools, cultural centers, and other activities. Quil Ceda Village, for example, is one of only two federal municipalities in the country, and the Tulalip Tribes is one of the largest employers in Snohomish County.

Characteristics of tribal lands vary widely across the region. Tribal lands can include very large areas, with population and employment activity varying from dispersed to dense. While some are rural or forested, others have concentrated residential and employment uses. Tribal land use can be complex, as tribal governments own land outside of reservations, and some reservation land is under fee-simple private ownership and covered under other regional geographies.

As sovereign nations, each tribe has its own government, constitution or charter, laws and planning processes and are not subject to state planning requirements or the Growth Management Act. Because of this, the Regional Growth Strategy does not include population and employment growth allocations for these sovereign lands. Tribes engage in comprehensive planning similar to other jurisdictions with regular updates addressing elements such as land use, transportation, housing, and utilities. Many tribes have adopted a "seven generation" concept of planning to evaluate whether decisions will benefit generations far into the future. Tribes help to shape regional policy by participating as members of PSRC.



Figure 16 – Tribal Lands



*Tribal Lands (9 reservations, 93 square miles): Muckleshoot Indian Reservation, Nisqually Indian Reservation, Port Gamble Indian Reservation, Port Madison Reservation (Suquamish Tribe), Puyallup Indian Reservation, Sauk-Suiattle Indian Reservation, Snoqualmie Indian Reservation, Stillaguamish Indian Reservation, Tulalip Indian Reservation*

## Guidance for Aligning Growth Targets

Counties and cities work together to establish growth targets for each jurisdiction to accommodate projected growth. These targets set by countywide planning bodies support implementation of the Regional Growth Strategy and VISION 2050 objectives of housing production, better jobs-housing balance, and greater growth near the region's transit investments. Counties and their cities will define new countywide growth targets prior to the next cycle of local comprehensive plan updates. This section addresses principles to guide regional review of countywide growth target allocations and comprehensive plan certification.

- PSRC will provide updated guidance and technical assistance to counties and cities as they develop countywide growth targets and prepare comprehensive plan updates. Guidance will address housing, regional centers, goals for transit-oriented development, support for jobs-housing balance, and other aspects of VISION 2050.
- PSRC will review countywide adoption of growth targets with recognition of good faith efforts to be consistent with the Regional Growth Strategy and VISION 2050 over the long-term. Targets should demonstrate how cities and counties are working towards the outcomes and objectives of the Regional Growth Strategy. In some cases, countywide growth targets may not fully align with the precise shares in the Regional Growth Strategy. For example, there are jurisdictions where high-capacity transit is planned to be built and operational late in the planning period, and higher growth rates may not occur until the last decades of this plan.
- Comprehensive plans for cities and counties are expected to include their adopted countywide growth targets. The Growth Management Act requires counties and cities to, at a minimum, accommodate 20-year projected growth targets.
- PSRC review and certification of local plans is based on actions and measures to implement VISION 2050 and work towards the Regional Growth Strategy, and not simply on whether local planning assumptions match targets. In developing comprehensive plan updates, jurisdictions will be asked to explain how the plan supports VISION 2050 and works to meet the Regional Growth Strategy over the long term.
- In its review of comprehensive plans for certification, PSRC reviews consistency of the plan with adopted countywide growth targets. As VISION 2050 is implemented, PSRC will update the Plan Review Manual to provide additional guidance on planning for growth targets prior to comprehensive plan updates.
- If adjustments to countywide growth targets are needed, they should be coordinated through the countywide process.

### Regional Growth Strategy Adjustments to Support Targets

Cities and unincorporated areas are grouped into their respective regional geographies based on designated regional centers, planning for annexation and incorporation, and existing and planned high-capacity transit. PSRC recognizes that some of these qualities may change based on future planning. To reflect these changes, PSRC's Executive Board may make a technical amendment to the Regional Growth Strategy to potentially reclassify cities and unincorporated areas. Technical amendments are limited to those updates needed to support establishing Growth Management Act population and employment targets; other amendments to the Regional Growth Strategy are subject to approval by the General Assembly.

# Regional Growth Strategy Policies

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## MPP-RGS-1

Implement the Regional Growth Strategy through regional policies and programs, countywide planning policies and growth targets, and local plans.

## MPP-RGS-2

Use consistent countywide targeting processes for allocating population and employment growth consistent with the regional vision, including establishing: (a) local employment targets, (b) local housing targets based on population projections, and (c) local growth targets for each designated regional growth center and manufacturing/industrial center.

## MPP-RGS-3

Provide flexibility in establishing and modifying countywide growth targets, provided growth targets support the Regional Growth Strategy.

## MPP-RGS-4

Accommodate the region's growth first and foremost in the urban growth area. Ensure that development in rural areas is consistent with the regional vision.

## MPP-RGS-5

Ensure long-term stability and sustainability of the urban growth area consistent with the regional vision.

## MPP-RGS-6

Encourage efficient use of urban land by optimizing the development potential of existing urban lands and increasing density in the urban growth area in locations consistent with the Regional Growth Strategy.

## MPP-RGS-7

Attract 65% of the region's residential and 75% of the region's employment growth to high-capacity transit station areas to realize the multiple public benefits of compact growth around high-capacity transit investments. As jurisdictions plan for growth targets, focus development near high-capacity transit to achieve the regional goal.

## MPP-RGS-8

Focus a significant share of population and employment growth in designated regional growth centers.

## MPP-RGS-9

Focus a significant share of employment growth in designated regional manufacturing/industrial centers.

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#### MPP-RGS-10

Encourage growth in designated countywide centers.

#### MPP-RGS-11

Avoid increasing development capacity inconsistent with the Regional Growth Strategy in regional geographies not served by high-capacity transit.

#### MPP-RGS-12

Plan for commercial, retail, and community services that serve rural residents to locate in neighboring cities and existing activity areas to avoid the conversion of rural land into commercial uses.

#### MPP-RGS-13

Manage and reduce rural growth rates over time, consistent with the Regional Growth Strategy, to maintain rural landscapes and lifestyles and protect resource lands and the environment.

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## Regional Growth Strategy Actions

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### Regional Actions

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#### RGS-Action-1

**Urban Growth Area:** PSRC will report on urban growth area changes, annexation activity, and countywide coordination practices in each county.

#### RGS-Action-2

**Track and Evaluate Growth:** PSRC will study, track, and evaluate growth and development occurring in the central Puget Sound region and in high-capacity transit station areas in terms of meeting the goals and objectives of the Regional Growth Strategy.

#### RGS-Action-3

**Growth Targets:** PSRC, together with its member jurisdictions, will provide guidance and participate with countywide processes that set or modify local housing and employment targets. PSRC will also provide guidance on growth targets for designated regional centers and improving jobs-housing balance, and coordinate with member jurisdictions regarding buildable lands reporting.

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## Local Action

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### RGS-Action-4

**Regional Growth Strategy:** As counties and cities update their comprehensive plans in 2023/24 to accommodate growth targets and implement the Regional Growth Strategy, support a full range of strategies, including zoning and development standards, incentives, infrastructure investments, housing tools, and economic development, to achieve a development pattern that aligns with VISION 2050.

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**Overall themes for a GMPC comment letter on the Draft VISION 2050 Plan as prepared by the IJT for consideration at the July 24<sup>th</sup> GMPC meeting.**

*Introduction:* King County has been successfully implementing VISION 2040 by focusing the majority of growth into the cities and the urban growth area creating vibrant urban centers, protecting natural resource lands and rural areas, and focusing public investments to support efficient use of the land. King County intends to stay on this pathway of creating a sustainable future for our residents. The central Puget Sound region must continue this foundational work into VISION 2050. King County supports the common planning framework put forth in the Draft VISION 2050 Plan, which largely accomplishes this goal. This comment letter focuses on those issues we'd like to have greater emphasis in VISION 2050.

Overall Themes	Comments
<p><i>The growth pattern should maintain <b>Integrity of the Urban Growth Area</b> and prioritize cities and centers for accommodating growth.</i></p> <ul style="list-style-type: none"> <li>• <i>Regional Growth Strategy</i></li> <li>• <i>Implementation</i></li> </ul>	<ul style="list-style-type: none"> <li>• Support the proposed Regional Growth Strategy (RGS) in the Draft VISION 2050 Plan (RGS-1)</li> <li>• Maintain a centralized growth pattern (RGS-8)</li> <li>• Increase opportunities for people to better connect with jobs and services (RGS-8)</li> <li>• Avoid growth in proximity to the UGA, which increases pressure for UGA expansion</li> <li>• Limit growth in Urban Unincorporated Areas in all four counties (this does not include those areas categorized as High Capacity Transit)</li> <li>• Limit growth in the Rural Area in all four counties (RGS-4, RGS-13)</li> </ul> <p>Implementation:</p> <ul style="list-style-type: none"> <li>• Guidance for aligning growth targets (page 43)</li> <li>• Ensure balance between the RGS and local planning goals and implementation (RGS-3)</li> <li>• Expand monitoring program to include measures at the jurisdictional level (RC-Action 2)</li> </ul>

Overall Themes	Comments
<p><i>VISION 2050 should advance <b>racial and social equity</b> as a cornerstone principle of the Plan.</i></p> <ul style="list-style-type: none"> <li>• <i>Policies</i></li> <li>• <i>Implementation</i></li> </ul>	<ul style="list-style-type: none"> <li>• Acknowledge that historic land use patterns that significantly impacted the quality of life in communities including Native Peoples, low income people and communities of color, and immigrants and refugees. Make intentional efforts to address these impacts by: <ul style="list-style-type: none"> <li>○ Creating opportunities for development near transit, jobs, schools, parks, and other attributes of vibrant cultural communities (DP-1)</li> <li>○ Reducing disparities in health and access for all residents (DP-2, DP-17)</li> <li>○ Actively preventing and, where necessary, mitigating displacement (H-12, EC-12)</li> <li>○ Creating opportunities to apply an equity lens to community-based placemaking efforts (DP-5)</li> </ul> </li> </ul> <p>Implementation:</p> <ul style="list-style-type: none"> <li>• Continue to improve and update the Displacement Risk Mapping Tool (page 72)</li> <li>• Develop a Regional Equity Strategy (RC-Action 3)</li> </ul>
<p><i>VISION 2050 should allow for a variety of <b>housing</b> types while addressing housing affordability for all residents, especially for those in the lowest income categories.</i></p> <ul style="list-style-type: none"> <li>• <i>Policies</i></li> <li>• <i>Implementation</i></li> </ul>	<ul style="list-style-type: none"> <li>• Acknowledge that achieving the Regional Growth Strategy is linked to meeting affordable housing goals because otherwise, people will be pushed out of the county</li> <li>• Address the need for housing that is affordable to low and very low income households (H-4)</li> <li>• Reduce households’ housing cost burden by increasing the supply and diversity of housing, especially <ul style="list-style-type: none"> <li>○ Provide a range of housing choices (H-2)</li> <li>○ Affordable housing near transit (H-7, H-8)</li> <li>○ Middle density housing (H-9)</li> </ul> </li> <li>• Support interjurisdictional cooperative efforts (H-11)</li> </ul> <p>Implementation:</p> <ul style="list-style-type: none"> <li>• Develop a Regional Housing Strategy that is modeled after and advances countywide efforts currently underway (H-Action-1) <i>(request that PSRC work with the King County GMPC Affordable Housing Committee when implementing this Action)</i></li> </ul>

Overall Themes	Comments
<p><i>VISION 2050 should reduce <b>the greenhouse gas emissions and address hazard mitigation.</b></i></p> <ul style="list-style-type: none"> <li>• <i>Policies</i></li> <li>• <i>Implementation</i></li> </ul>	<ul style="list-style-type: none"> <li>• Goal should include numeric goals for reduction of emissions of greenhouse gases – use the adopted targets of the Puget Sound Clean Air Agency (CC-1)</li> <li>• Acknowledge the link between our development pattern and climate change</li> <li>• Discuss long-term resilience to natural hazards and the threat of earthquakes (PS-19, T-31)</li> <li>• Discuss need for investment in public infrastructure to build a baseline level of resilience</li> <li>• Discuss how to reduce vulnerabilities in our communities, including prioritization of investments in historically underserved communities (CC-6)</li> </ul> <p>Implementation:</p> <ul style="list-style-type: none"> <li>• Advance the implementation of Greenhouse Gas Strategy (CC-Action-1)</li> <li>• Engage in regional resilience planning (CC-Action-2)</li> </ul>
<p><i>VISION 2050 should address the <b>financial constraints</b> facing counties and municipalities in implementing VISION 2050.</i></p> <ul style="list-style-type: none"> <li>• <i>Policies</i></li> <li>• <i>Implementation</i></li> <li>• <i>Road Map to Washington’s Future</i></li> </ul>	<ul style="list-style-type: none"> <li>• Need for fiscal tools to implement the vision (RC-9)</li> <li>• New funding sources for infrastructure for local governments (RC-10)</li> </ul> <p>Implementation:</p> <ul style="list-style-type: none"> <li>• Expand funding sources to implement the goals and objectives of VISION 2050 (RC-Action 5)</li> <li>• Pay particular attention to the financial challenges faced by counties and municipalities from annexations and incorporations (DP-Action-6)</li> <li>• Pay particular attention to the financial challenges faced by cities with revenue shortfalls caused by the streamlined sales tax and the one percent levy limit on property taxes</li> <li>• Support for the Road Map Action 1.1 “Focus legislative efforts on enhanced state funding and new fiscal tools that enable cities, counties, regions, and state agencies to address needs and manage growth.”</li> </ul>

## VISION 2050 Statement of Guiding Principles

### Action Item: September 11, 2019 SCA Public Issues Committee

Contact: SCA Policy Director Brian Parry at [brian@soundcities.org](mailto:brian@soundcities.org) or 206-499-4159.

#### Background

The Puget Sound Regional Council (PSRC) recently released a [draft update](#) to the region's long-range plan for growth – VISION 2050 – for a 60-day comment period ending on September 16. At the July 10 SCA Public Issues Committee (PIC), members voted to consider adopting a statement of guiding principles related to the update to VISION 2050 at the next PIC meeting on September 11.

The draft guiding principles below are based on comments by cities during the update to VISION 2050, feedback from staff, and PIC discussions. If approved, the principles would be used to guide the work of SCA members on the PSRC boards and the King County Growth Management Planning Council (GMPC) as they engage with county and regional stakeholders to approve and implement the updated regional plan.

NOTE: The GMPC, which includes representatives of SCA, King County, and special purpose districts is in the process of drafting a comment letter on the draft update to VISION 2050. When available, the draft letter will be provided to SCA cities for feedback and it will also be included on the agenda for discussion at the September 11 PIC meeting.

With no August PIC meeting, SCA is distributing an early draft of the proposed guiding principles to provide additional opportunity for feedback. We ask that member cities provide any feedback on this early draft by August 16 if you wish to have that feedback incorporated in the version distributed with September PIC agenda packet. There will also be opportunity for additional discussion and amendment to the proposed position statement at the September 11 PIC meeting.

Additional background on the update to VISION 2050 and the proposed guiding principles can be found in the [July 10 PIC packet](#).

#### **Proposed Statement of Guiding Principles Regarding the Update to VISION 2050:**

##### **1. Maximize the benefits of the region's significant investments in high-capacity transit by setting ambitious regional goals for attracting housing and jobs in proximity to this transit.**

Discussion: The Transit Focused Growth alternative analyzed in the DSEIS performed comparably better regionally in modeling potential environmental impacts of 1) air quality and community health; 2) the degree of forecasted climate change; 3) increases in transit use and thus access to jobs; and 4) an increased supply of the moderate-density housing most associated with increasing access to affordability.

The draft Regional Growth Strategy includes an ambitious goal to “attract 65% of the region's residential and 75% of the region's employment growth to high-capacity transit station areas.” PSRC has previously affirmed this numerical goal as an aspirational regional statement and not as a standard applied to individual jurisdictions and their station areas and this should be clearly stated

in the plan. Implementation of a transit focused strategy should not be one-size-fits-all and significant analysis will be required to determine what can be realistically achieved within individual jurisdictions while promoting improved quality of life.

**2. Incorporate policies and regional actions that mitigate displacement risk, ensure equitable outcomes and access to opportunity, and support affordable housing preservation and development most suitable for each city and town across the four-county region.**

Discussion: Because focusing growth near transit emphasizes redevelopment, it also carries a relatively greater risk of displacing existing affordably-priced housing and vulnerable populations. SCA supports the development of effective displacement mitigation tools and strategies for centering equity in regional planning. This work should be supported by the development of a regional housing needs assessment and through direct PSRC technical assistance to develop effective affordable housing goals, strategies, and programs. Providing tools to address affordability is preferable to “top-down” mandates as cities and towns address the region’s affordable housing crisis within the constraints of their own local housing markets.

**3. Conduct further work by PSRC and member jurisdictions to mutually clarify expectations related to local plan growth targets.**

Discussion: It is critical to include counties, cities, and towns in a process to transparently set growth targets, and in developing the guidance that PSRC will provide. Local targets must: 1) be based on real-world circumstances; 2) reflect the ability of jurisdictions to provide necessary services and infrastructure; and 4) recognize that market forces often act independent of local policy.

Meeting the goal of encouraging efficient use of urban land requires that the Regional Growth Strategy not be used to set caps on growth when it can be demonstrated that existing or planned infrastructure—including access to transit—is available to accommodate that growth.

**4. Provide technical assistance and advocate for resources for cities and towns to implement VISION 2050.**

Discussion: Developing local comprehensive plans is complex and demands significant resources. It is critical that the four-county region advocate for state resources for local planning, necessary infrastructure investments, and provide technical assistance for cities and towns, especially smaller jurisdictions, to effectively implement VISION 2050.



# Vision 2050 Timeline

## State, Region, County, and City

STATE

### Ruckelshaus Report

Evaluate Success/Shortcomings of GMA  
June 2019

### OFM Forecast Update

Census Data  
April - June 2021

REGION

### Draft SEIS

Comment Period  
through April 29

### Vision 2050 Plan

Draft Released Summer 2019 | Adopted 2020

### Comment Period Vision 2050 Draft Plan

July 2019 - September 2020

COUNTY

### King County 2020 Urban Growth Capacity

Data Collection & Analysis 2019

Draft early 2020 (growth targets established late 2020 | updated with OFM data early 2021 )  
County Council Approval

City Ratification

CITY

### Let's Talk Page

Launched April 1, 2019; updated with State, Region, County, and City plans and projections

### Mercer Island Comp Plan Update

Kick off Mid-2021 | Plan Adopted 2023

### Council-Planning Commission Briefings

August 20, 2019 | all other dates TBD



	<b>Theme from draft GMPC and SCA comment letters</b>	<b>Current Mercer Island Comprehensive Plan Policy</b>
<b>GMPC draft themes</b>	The growth pattern should maintain Integrity of the Urban Growth Area and prioritize cities and centers for accommodating growth.	Not directly applicable to Mercer Island, which does not border the Urban Growth Boundary, nor have the opportunity to annex additional areas. Mercer Island is consistent with this theme by keeping its planned growth within the Urban Growth Area, and can support this theme by planning for growth consistently with the regional growth strategy.
	VISION 2050 should advance <b>racial and social equity</b> as a cornerstone principle of the Plan.	No direct policy direction regarding racial and social equity in Mercer Island’s comprehensive plan.
	VISION 2050 should allow for a variety of <b>housing</b> types while addressing housing affordability for all residents, especially for those in the lowest income categories.	<p>Consistent with Housing policy 2.2: <i>“Promote a range of housing opportunities to meet the needs of people who work and desire to live in Mercer Island.”</i> and Land Use Goal 5 (Town Center): <i>“Encourage a variety of housing forms for all life stages, including townhomes, apartments and live-work units attractive to families, singles, and seniors at a range of price points.”</i></p> <p>Competing with Land Use Goal 15 (Outside Town Center): <i>“Mercer Island should remain principally a low density, single family residential community.”</i> This policy is counter to the GMPC theme of allowing for a <i>variety</i> of housing types.</p> <p>Mercer Island’s comprehensive plan envisions different strategies for providing affordable housing than diversifying housing types. See Land Use Policy 16.1: <i>“Use existing housing stock to address changing population needs and aging in place. Accessory housing units and shared housing opportunities should be considered in order to provide accessible and affordable housing, relieve tax burdens, and maintain existing, stable neighborhoods”</i> and Housing Policy 2.6: <i>“Promote accessory dwelling units in single-family zones subject to specific development and owner occupancy standards.”</i></p>
	VISION 2050 should reduce the greenhouse gas emissions and address hazard mitigation.	Indirectly supported—the comprehensive plan discusses community efforts to address climate change and includes Transportation Policy 5.6: <i>“Comply with state initiatives and directives related to climate change and greenhouse gas reduction.”</i>
	VISION 2050 should address the financial constraints facing counties and	While not a policy statement for the City to pursue, the comprehensive plan does include the statement in the Community Values section: <i>“Mercer Islanders expect fiscal responsibility from their municipal services in light of limited</i>

	municipalities in implementing VISION 2050.	<i>resources and heightened competition for revenues.</i> This theme is relevant to Mercer Island, given the City’s financial constraints.
SCA draft comments	Maximize the benefits of the region’s significant investments in high-capacity transit by setting ambitious regional goals for attracting housing and jobs in proximity to this transit.	Competing with Goal 15: <i>“Mercer Island should remain principally a low density, single family residential community.”</i> Land north of the existing bus stop at N Mercer Way and SE 80 <sup>th</sup> St and future light rail station is zoned single-family residential, which limits the ability of attracting housing and jobs in proximity to transit consistent with this theme.
	Incorporate policies and regional actions that mitigate displacement risk, ensure equitable outcomes and access to opportunity, and support affordable housing preservation and development most suitable for each city and town across the four-county region.	No direct policy direction regarding displacement risk in Mercer Island’s comprehensive plan.
	Conduct further work by PSRC and member jurisdictions to mutually clarify expectations related to local plan growth targets.	Clarity around growth target expectations should be promoted; local policy direction indicates limiting the degree of possible change to urban form—see Housing policy 1.1: <i>“Ensure that zoning and City code provisions protect residential areas from incompatible uses and promote bulk and scale consistent with the existing neighborhood character.”</i>  The City supports planning for its growth target. See Housing Policy 2.1: <i>“Through zoning and land use regulations, provide adequate development capacity to accommodate Mercer Island’s projected share of the King County population growth over the next 20 years.”</i>
	Provide technical assistance and advocate for resources for cities and towns to implement VISION 2050.	Mercer Island, being a relatively small city with fewer resources than larger cities in the region, will benefit from technical assistance and resources.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5594  
August 20, 2019  
Study Session**

<b>JOINT CITY COUNCIL AND PLANNING COMMISSION STUDY SESSION REGARDING THE COMMUNITY FACILITY ZONE AND RELATED CODE AMENDMENTS</b>	<b>Action:</b> No action required.	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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<b>DEPARTMENT OF</b>	Community Planning and Development (Evan Maxim)
<b>COUNCIL LIAISON</b>	n/a
<b>EXHIBITS</b>	1. 2018 Comprehensive Plan Amendments - Community Facility 2. Conditional Use Permit - Process and Criteria Summary
<b>2019-2020 CITY COUNCIL PRIORITY</b>	3. Support the Leadership Team’s Work Plan
<b>APPROVED BY CITY MANAGER</b>	

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

In 2018 the Planning Commission and City staff began working on draft regulations for a new Community Facility zone. The new Community Facility zone was adopted as part of the Comprehensive Plan Amendments in 2018. The intent of the new zone was to address the shortfalls of current regulations, namely the dependence on a Conditional Use Permit (CUP), and to allow for the master planning of community sites. The Planning Commission and City Council reviewed and adopted policy language intended to guide the development of the Community Facility zoning designation in 2018 (Exhibit 1).

Over 8 months of work has gone into drafting the Community Facility zone regulations. This included three community meetings and a community outreach phase followed by the release and review of two drafts. The release of the second draft in June 2019 raised concerns for many in the community. The City Manager, in consultation with the Community Planning and Development Director, made the decision to “pause” the planning process at the end of July 2019 to allow for a discussion and reassessment of the planning process.

A joint meeting of the City Council and Planning Commission will occur on August 20, 2019 to discuss the Community Facility zone. The meeting is intended to focus on:

1. Reaffirming the challenges (“the problem statement”) associated with current regulations related to community facilities.
2. A review of the Community Facility zone planning work thus far, including an assessment of what has gone well and what has not gone well.

3. A discussion and consideration of the options going forward.

The Planning Commission and staff are looking for direction from the City Council on next steps.

### **STATUS QUO, CURRENT PROBLEMS, AND PROPOSED SOLUTION**

Currently, community organizations (e.g. social clubs and recreational clubs, schools, and religious institutions, etc.) are located largely in single-family residential zones, although in the case of the adjacent campuses of the Stroum Jewish Community Center, the French American School, and Herzl-Ner Tamid the zoning designations include commercial zoning. New development or modifications and expansions to existing development is authorized through design review and, depending on the scope of work, a Conditional Use Permit (CUP). A summary of the current CUP process and criteria is attached as Exhibit 2.

There are several problems with the current development standards and the CUP approval process that were intended to be addressed by adoption of a new Community Facility zone:

1. Limited predictability for community organizations and the adjacent neighborhoods when modifications or development is proposed. The size, extent of improvements, and scope of operations are not clearly defined by the current regulations.
2. Current regulations do not address impacts to neighborhoods or operations. Vehicle access, hours of operations, special events, and other impacts are largely unregulated.
3. Current regulations do not establish a method for encouraging superior site design.
4. Current regulations significantly limit the ability of community organizations to grow and modify existing campuses.

The proposed solution, establishing a new Community Facility zone with accompanying development regulations, was intended to address the above problems.

### **COMPREHENSIVE PLAN AND 2018 AMENDMENTS**

Prior to the adoption of the 2018 Comprehensive Plan amendments, the Comprehensive Plan contained policy language related to the subject of community facilities:

*“Policy 17.4 Social and recreation clubs, schools, and religious institutions are predominantly located in single family residential areas of the Island. Development regulation should reflect the desire to retain viable and healthy social, recreational, educational, and religious organizations as community assets which are essential for the mental, physical and spiritual health of Mercer Island.”*

This policy language is largely addressed through existing development regulations, including the design standards contained in 19.12 MICC, Design Standards for Zones Outside Town Center.

The 2018 Comprehensive Plan amendments (Exhibit 1) built upon the existing policy language and established several additional desired policies related to the management of community facilities. In summary, the City decided to explore the creation of a new zone that would:

1. Protect neighborhoods by establishing development standards related to aesthetics, bulk, and scale;
2. Mitigate impacts to neighborhoods resulting from traffic and parking;
3. Prioritize public safety;
4. Create the opportunity for community facility improvements and additions;
5. Locate the community facility zone where there are existing community facilities; and
6. Establish a master planning process that provides for increased community input and facilitates the above policy direction.



At the October 2, 2018 Regular Meeting (see [AB 5483](#)), the City Council's first reading of the 2018 Comprehensive Plan amendments provided an overview of the docketing process, the community engagement, and the Planning Commission recommendation.

Based on the above described policy guidance, the goal of the Community Facility rezone and code amendment was to address the community's needs for additional regulations to protect neighborhoods, and to support the continued presence, improvement, and additions to existing community facilities.

## **DRAFT CODE AMENDMENTS**

Starting in October 2018, the Planning Commission and City staff began work on the draft Community Facility zone regulations by holding three community meetings. The first two community meetings were intended to identify specific community concerns and desired outcomes. The third community meeting was intended to facilitate the review of the draft regulations with the public in advance of the Planning Commission meeting.

The draft regulations contained two major components:

1. A process by which decisions are made on large projects (e.g. the master plan approval); and
2. Development and design standards for development (e.g. the physical components of the proposed development).

The interplay between these two components has been a significant area of focus by the Planning Commission to date.

Two "formal" drafts of the Community Facility zone regulations were reviewed at four meetings of the full Planning Commission. The Planning Commission also appointed a subcommittee of three commissioners who met with staff several times to discuss edits to the first draft, and to develop working draft language for incorporation into the second draft. Following the subcommittee's work, the second draft was significantly more complex than the first draft, making the regulations challenging to interpret. Public comment on the second draft indicated that the regulations were not aligned with the community's desired outcomes.

On June 19, 2019 the Planning Commission directed staff to address several items in preparing the third draft of the regulations:

1. Simplification of the draft regulations to improve readability.
2. Establish a performance-based approach to the development standards. A project must comply with development standards; a modification to the standards is only allowed if it will clearly result in a superior design.
3. Establish an iterative, community-based, approach to master plan approvals.

Work on the third draft was recently suspended. If the City Council desires to continue work on the Community Facility zone regulations, staff will complete the third draft and proceed with Planning Commission review.

## **COMMUNITY ENGAGEMENT CHALLENGES**

The Community Facility zone amendment process has had several challenges. The initial community outreach in 2018 around the Comprehensive Plan amendments was insufficient and resulted in a feeling of distrust by members of the community. The outreach to community organizations also led to confusion and misunderstandings. Further, the first and second drafts of the regulations were complex and unclear, which created additional confusion around "what" the regulations were intended to do. Finally, as noted above, the

draft regulations contained several dimensional standards that created community concerns – notably proposed maximum height limits and minimum setbacks.

### **GROWTH MANAGEMENT HEARINGS BOARD (GMHB) DECISION**

Following adoption of the 2018 Comprehensive Plan amendments, an appeal was filed to the Growth Management Hearings Board (“GMHB”) identifying 35 appeal issues. The City prevailed on 33 out of the 35 issues. One of the issues the City did not prevail on is related to the Community Facility zone amendment process. The GMHB has established a compliance date in early October, which poses a challenge for the City. The City’s approach to compliance will be discussed separately with the City Attorney and City Council in Executive Session and may be informed by the outcome of this Study Session.

### **ALTERNATIVE OPTIONS AND NEXT STEPS**

The current community concerns and the recent GMHB decision warrant a discussion and reassessment of the Community Facility zone planning process. The following options represent high level choices on how to proceed. Staff anticipates that any option selected will require additional refinement and discussion before it is confirmed.

**Option 1: Halt Planning Commission review of the Community Facility code amendments and rezone.** To implement this option, the City Council will need to repeal all or most of the Comprehensive Plan policies related to the Community Facility zoning designation.

**Option 2: Continue Planning Commission review of the Community Facility code amendments and rezone.** This option represents continuing the current amendment process, likely starting with a third draft of the regulations later this fall. This option could also be paired with refined direction from the City Council regarding: 1) the problem statement and solution that the regulations should address; and 2) the substance and scope of the code amendments and rezone.

**Option 3: Evaluate an alternative approach to address the problems noted above regarding the regulation of community facilities.** Several community members have suggested that the City should evaluate an alternative approach to the Community Facility zone. This option could include the adoption of additional regulations related to the CUP process. To implement this option the City Council would repeal or amend all or most of the Comprehensive Plan policies related to the Community Facility zoning designation and direct the Planning Commission to explore alternative approaches to regulating community organizations.

Both options 2 and 3 should be paired with additional community outreach and input during review of draft regulations.

The Planning Commission and staff are looking for direction from the City Council on next steps.

## **RECOMMENDATION**

*Director of Community Planning and Development*

No action required.

## 2018 Comprehensive Plan Amendments: Community Facility

### **GOAL 27:**

Establish a zoning designation that would enable the location of community facilities that shall utilize master planning techniques, where appropriate, and accommodate flexible design standards, to encourage superior site and building design outcomes.

27.1 Establish general standards regarding aesthetics, and development standards for community facilities which ensure compatibility of design, construction and scale, and minimize the impact of these facilities on surrounding uses. These standards should consider and mitigate for the sensitivity of adjacent residential uses.

27.2 Establish regulations to address appropriate mitigation of transportation and parking impacts and ensure nonmotorized solutions are considered and integrated into circulations plans. Development shall provide adequate access for and strive to reduce conflicts between and congestion caused by all modes of transportation, motorized and non-motorized.

27.3 Public safety is of paramount importance and shall be a priority during all phases of project development, including planning, project design, the entitlement process and construction.

27.4 Establish the opportunity to provide for community facility improvements and additions that will further local and regional goals and implement Mercer Island's Comprehensive Plan.

27.5 Housing uses shall be limited and be accessory to the primary facility.

27.6 Community facilities are most appropriately located in the general vicinity of existing community facilities.

27.7 Community facilities are subject to design review and supplemental design standards may be adopted.

Figure 1- Land Use Map

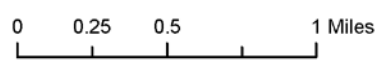
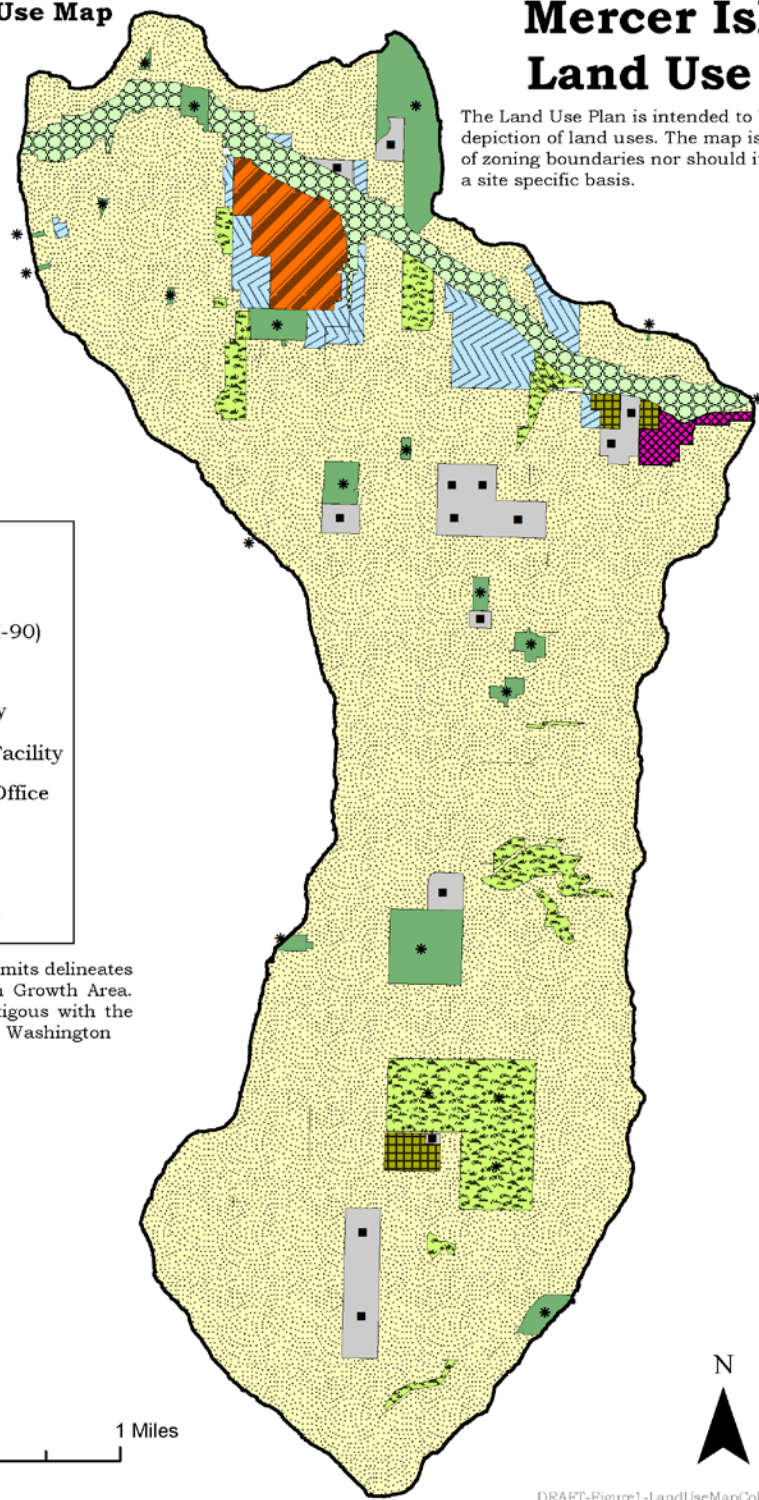
# Mercer Island Land Use Plan

The Land Use Plan is intended to be a generalized depiction of land uses. The map is not a description of zoning boundaries nor should it be interpreted on a site specific basis.

**Legend**

- Park
- Linear Park (I-90)
- Open Space
- Public Facility
- Community Facility
- Commercial Office
- Town Center
- Multi-Family
- Single Family

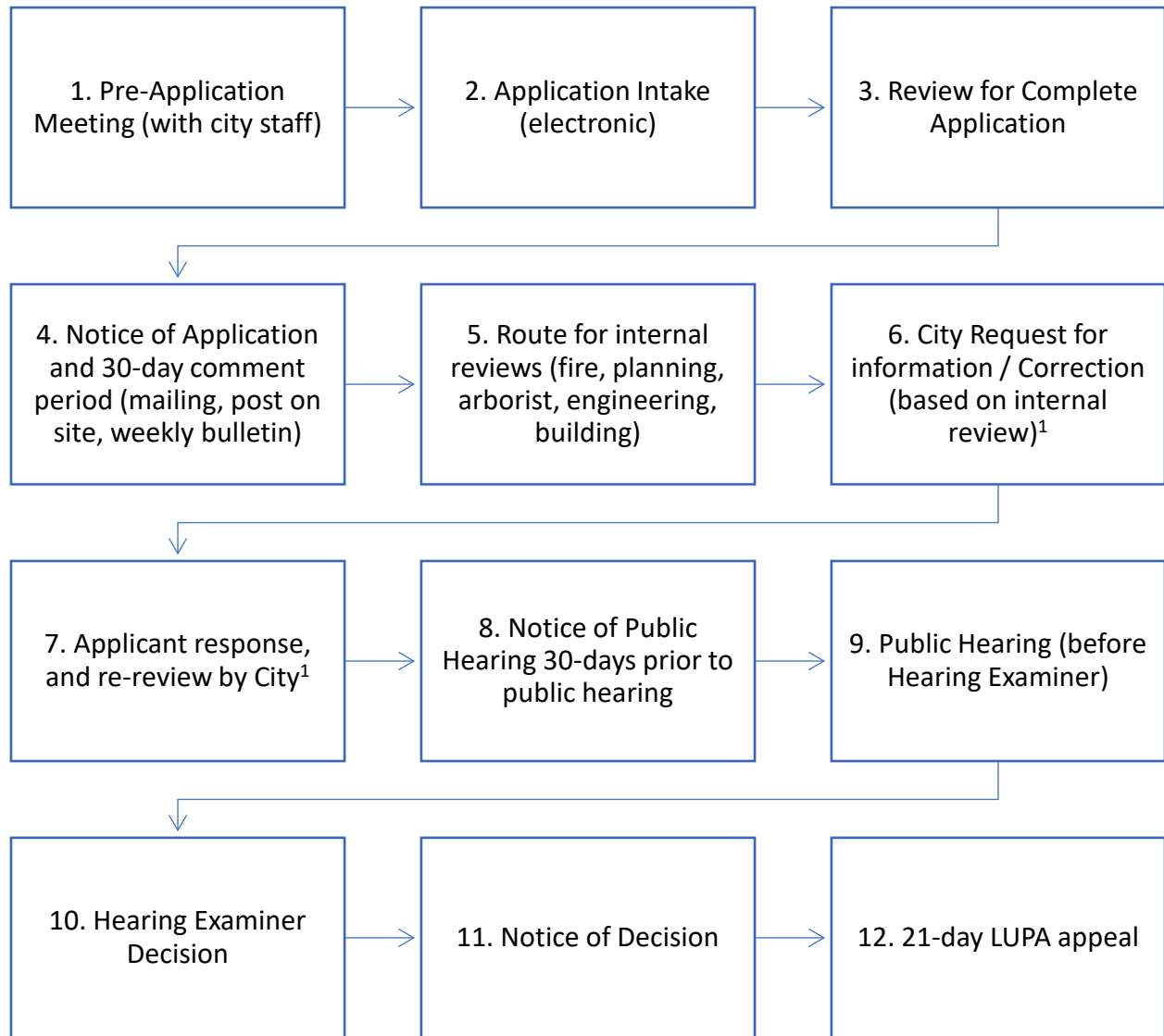
The Mercer Island City limits delineates the communities' Urban Growth Area. The City limits are contiguous with the Mercer Island Lake Washington Shoreline.



Map Date: 9/10/2018

DRAFT-Figure1-LandUseMapColor+Combined2018.mxd

## Conditional Use Permit: Process



1. Steps 6 and 7 may be repeated as needed prior to proceeding to step 8.

## Conditional Use Permit: Existing Criteria for Approval

### **Purpose.**

A use may be authorized by a conditional use permit for those uses listed in Chapters 19.02 and 19.11 MICC. The intent of the conditional use permit review process is to evaluate the particular characteristics and location of certain uses relative to the development and design standards established in this title. The review shall determine if the development proposal should be permitted after weighing the public benefit and the need for the use with the potential impacts that the use may cause.

### **Criteria for Conditional Use Permits That Are Not Located in Town Center.**

An applicant must demonstrate how the development proposal meets the following criteria:


- a. The permit is consistent with the regulations applicable to the zone in which the lot is located;
- b. The proposed use is determined to be acceptable in terms of size and location of site, nature of the proposed uses, character of surrounding development, traffic capacities of adjacent streets, environmental factors, size of proposed buildings, and density;
- c. The use is consistent with policies and provisions of the comprehensive plan; and
- d. Conditions shall be attached to the permit assuring that the use is compatible with other existing and potential uses within the same general area and that the use shall not constitute a nuisance. (19.06.110(A)(1) & (2)).



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND, WA**

**AB 5591  
August 20, 2019  
Special Business**

<b>WOMEN'S EQUALITY DAY PROCLAMATION</b>	<b>Action:</b> Proclaim August 26, 2019 as Women's Equality Day in the City of Mercer Island.	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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<b>DEPARTMENT OF</b>	City Manager (Ali Spietz)
<b>COUNCIL LIAISON</b>	n/a
<b>EXHIBITS</b>	1. Women's Equality Day Proclamation
<b>2019-2020 CITY COUNCIL PRIORITY</b>	n/a
<b>APPROVED BY CITY MANAGER</b>	

<b>AMOUNT OF EXPENDITURE</b>	\$	n/a
<b>AMOUNT BUDGETED</b>	\$	n/a
<b>APPROPRIATION REQUIRED</b>	\$	n/a

**SUMMARY**

At the behest of Representative Bella Abzug (D-NY), in 1971 and passed in 1973, the U.S. Congress designated August 26 as "Women's Equality Day." The date was selected to commemorate the 1920 certification of the 19th Amendment to the Constitution, granting women the right to vote. This was the culmination of a massive, peaceful civil rights movement by women that had its formal beginnings in 1848 at the world's first women's rights convention, in Seneca Falls, New York. The observance of Women's Equality Day not only commemorates the passage of the 19th Amendment, but also calls attention to women's continuing efforts toward full equality.

Accepting the proclamation are President Susan Conway and Board Members of the Mercer Island Women's Club. The Mercer Island Women's Club is a social and philanthropic organization that welcomes all women who are current residents of Mercer Island. They have a membership of over 350 enthusiastic women of all ages that enjoy a variety of activities tailored to the interests of the current membership. Their mission is to encourage friendship among the women of Mercer Island by providing a varied program of activities with a special emphasis on our Island newcomers.

**RECOMMENDATION**

*Assistant to the City Manager*

Mayor presents the proclamation and proclaims August 26, 2019 as Women's Equality Day.





## The City of Mercer Island, Washington

# Proclamation

**WHEREAS**, Women's Equality Day commemorates the passage of the 19th Amendment to the U.S. Constitution, granting the right to vote to women; and

**WHEREAS**, on the anniversary of the 19th Amendment, August 26, 2019, we celebrate the progress made toward securing women's full participation in our democracy and renew our commitment to securing equal rights, freedoms, and opportunities for all women; and

**WHEREAS**, on Women's Equality Day, we honor the character and perseverance of America's women and all those who work to make the same rights and opportunities possible for our daughters and sons; and

**WHEREAS**, women's contributions are growing our economy and advancing our country. But, despite these gains, the dreams of too many women continue to be deferred and denied. There is still more work to do, more doors of opportunity to open, and more glass ceilings to shatter; and

**WHEREAS**, the Mercer Island Women's Club, a social and philanthropic organization, plays an important part in our community by welcoming and encouraging friendship among the women of Mercer Island; and

**WHEREAS**, Mercer Island as a City will continue to publicly advocate for equal opportunity and recognition of the achievements of all women and girls.

**NOW, THEREFORE**, I, Mayor Debbie Bertlin, do hereby proclaim August 26, 2019 as

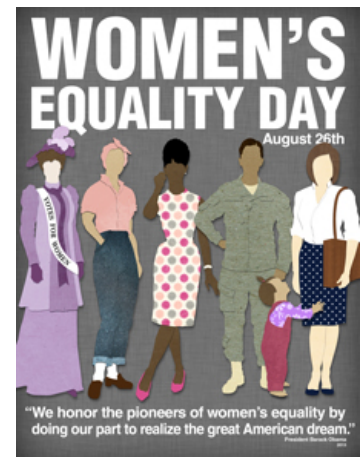
## WOMEN'S EQUALITY DAY

and encourage the Mercer Island community to lift up women and girls in our community and commit to gender equity for all women and girls.

**APPROVED**, this 20th day of August 2019.

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Mayor Debbie Bertlin



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	198996 -199123	7/11/2019	\$ 625,131.43
			<b>\$ 625,131.43</b>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	4,978.29
P0104331	00199071	MI SCHOOL DISTRICT #400	Remit Q2 2019 Bus Paddle Colle	3,240.00
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	2,758.16
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	2,434.20
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	1,812.30
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	1,130.38
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	980.38
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	894.40
P0104275	00199004	ASSOCIATION OF ZAMBIANS	Rental FA-2828 completed. Retu	500.00
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	446.83
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	426.78
P0102958	00199059	KING CO PROSECUTING ATTORNEY	2019 COURT REMITTANCE KC CRIME	424.51
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	422.25
P0104251	00199065	LEUKEMIA & LYMPHOMA SOCIETY	Rental FA-3150 completed. Retu	250.00
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	243.18
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	212.99
P0102958	00199059	KING CO PROSECUTING ATTORNEY	2019 COURT REMITTANCE KC CRIME	204.39
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	165.24
P0102957	00199057	KC PET LICENSES	2019 KC PET LICENSE FEES COLLE	135.00
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	134.43
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	112.79
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	99.99
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	99.99
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	99.99
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	99.99
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	84.94
P0104274	00199088	PIVOTAL PRODUCT MANAGEMENT	Rental FA-3029 completed. Retu	75.00
P0104252	00199097	SEATTLE THEATRE GROUP	Rental FA-2887 completed. Retu	75.00
P0104276	00199028	DESHAIES, VICKI	returning remaining 25 punch c	56.12
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	49.10
P0102957	00199057	KC PET LICENSES	2019 KC PET LICENSE FEES COLLE	30.00
P0104329	00199117	WA ST TREASURER'S OFFICE	JUNE MI Court Transmittal	23.65
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	6.78
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	5.67
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	1.32
P0104330	00199117	WA ST TREASURER'S OFFICE	JUNE NC Court Transmittal	1.19
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0104192	00199043	H D FOWLER	INVENTORY PURCHASES	1,743.46
P0104238	00199064	LAKESIDE INDUSTRIES	INVENTORY PURCHASES	1,745.70
P0104195	00199107	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,565.04
P0104191	00199043	H D FOWLER	INVENTORY PURCHASES	1,351.26
P0104190	00199043	H D FOWLER	INVENTORY PURCHASES	1,179.47
P0104201	00199039	GEMPLER'S INC	INVENTORY PURCHASES	677.70
P0104263	00199014	CERTIFIED LABORATORIES	INVENTORY PURCHASES	548.18
P0104232	00199098	SITELINES PARK & PLAYGROUND	INVENTORY PURCHASES	440.46
P0104227	00199041	GRAINGER	INVENTORY PURCHASES	322.40
P0104262	00199012	BUFFALO INDUSTRIES LLC	INVENTORY PURCHASES	250.80
<i>Org Key: 814002 - Voided Payroll Warrants</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0104340	00198997	HEI, JONATHAN L	RE-ISSUE Stop Pay Check.	126.98
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0104291	00199048	HONEYWELL, MATTHEW V	Professional Services - Invoice	700.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0104260	00199115	VERIZON WIRELESS	CM Hotspot & Phone	97.99
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	69.22
<i>Org Key: CO6100 - City Council</i>				
P0104216	00199025	DANIEL, KAMARIA	MITV 6/18 Council Meeting	450.00
P0104216	00199025	DANIEL, KAMARIA	MITV 6/13 MISD Meeting	390.00
P0104216	00199025	DANIEL, KAMARIA	MITV 6/4 Council Meeting	300.00
<i>Org Key: CR1100 - Human Resources</i>				
P0104210	00199024	CULTURES CONNECTING LLC	Training; Inv. 2810	5,400.00
P0104332	00199068	MATZKE, NORMAN	PD Hiring/Background Polygraph	750.00
P0104254	00199090	PUBLIC SAFETY TESTING INC	Q2 Police Fees	436.00
P0104285	00199090	PUBLIC SAFETY TESTING INC	Qtly Subscription/Fire	300.00
P0104260	00199115	VERIZON WIRELESS	HR Hotspot	40.01
<i>Org Key: DS1100 - Administration (DS)</i>				
P0104211	00199026	DATAQUEST LLC	Pre-employment Background chec	53.00
<i>Org Key: FN2100 - Data Processing</i>				
P0104303	00199106	SUPERION LLC	ONESOLUTION MAINTENANCE	11,152.76
P0102377	00199070	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0104289	00199108	SYSTEMS DESIGN WEST LLC	Transport Billing Fees	1,400.35
P0104272	00199019	COMCAST	Internet Charges/Fire	118.55
P0104265	00199019	COMCAST	Internet Charges/Fire	98.60
P0104267	00199019	COMCAST	Internet Charges/Fire	62.39
P0104266	00199019	COMCAST	Internet Charges/Fire	11.49
<i>Org Key: FR2100 - Fire Operations</i>				
P0104286	00199093	ROMAINE ELECTRIC CORP	Batts for 8613 and 7607	1,662.29
P0104280	00199011	BRAKE AND CLUTCH SUPPLY NORTH	Parts/4603	1,358.99
P0104288	00199116	VERIZON WIRELESS	MDC Charges/Fire	1,117.11
P0104270	00199063	KROESENS UNIFORM COMPANY	Uniforms - Horschman/Gaines	480.52
P0104284	00199109	TEC EQUIPMENT INC	Parts/4603	121.03
P0104283	00199079	O'REILLY AUTOMOTIVE INC	Parts/4603	20.34
P0104269	00199116	VERIZON WIRELESS	Cell Charges/Fire	15.33
P0104280	00199011	BRAKE AND CLUTCH SUPPLY NORTH	Payment Credit from 9/14/2016	-8.35
P0104280	00199011	BRAKE AND CLUTCH SUPPLY NORTH	Payment Credit from 9/28/2016	-22.26
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0104264	00198999	AIRGAS USA LLC	Oxygen/Fire	104.41
P0104282	00199101	STERICYCLE INC	On-Call Charges/Fire	10.36
<i>Org Key: FR4100 - Training</i>				
P0104268	00199037	FIRETRENX	Monthly Fee for Support/Update	425.00
<i>Org Key: FR5100 - Community Risk Reduction</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0104281	00199052	INTL ASSOC OF ARSON INV	FI Dues/Bastrom	140.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0104237	00199104	SUMMIT LAW GROUP	Legal Services; Inv.#104495	958.96
P0104300	00199089	PROJECT A INC	Website Hosting 7/1 - 9/30	900.00
P0104300	00199089	PROJECT A INC	SiteSearch360	297.00
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0104222	00199029	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	509.51
P0104219	00199053	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	382.16
P0104218	00199075	MYERS, JAMES S	LEOFF1 Retiree Medical Expense	211.69
P0104217	00199009	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	160.37
P0104220	00199118	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	124.32
P0104326	00199032	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	80.58
P0104334	00199032	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	55.88
P0104221	00199100	SMITH, RICHARD	LEOFF1 Retiree Medical Expense	39.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0104229	00199077	NETWORK WIRING SERVICES	Network Cabling Services	325.85
P0102376	00199067	MAGNAS LLC	MONTHLY LONG DISTANCE JAN-DEC	172.42
P0104299	00199116	VERIZON WIRELESS	IGS WIFI, LOANER, Mdc1, & DEVM	160.04
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0104207	00199087	PETERSEN BROTHERS INC	6500 EMW	9,811.54
P0102596	00199042	GRCC/WW	BASIC ELECTRICAL ROW TRAINING	700.00
P0104183	00199061	KING COUNTY FINANCE	SIGNAL SERVICES	372.98
P0104184	00199064	LAKESIDE INDUSTRIES	CLASS B MODIFIED ASLPHALT	127.05
P0104231	00199041	GRAINGER	IMPACT RESISTANT GLOVES (XLG)	20.47
<i>Org Key: MT3100 - Water Distribution</i>				
P0104196	00199035	FERGUSON ENTERPRISES LLC	MAGNET VALVE BOX COVER LIFTER	338.95
P0104189	00199044	HACH COMPANY	IRON TEST PACK	133.45
<i>Org Key: MT3150 - Water Quality Event</i>				
P0104130	00199110	LINKO TECHNOLOGY INC	MAY WEB TEST REPORTS	922.00
P0104188	00199001	AM TEST INC	WATER QUALITY INV 110806	300.00
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0102596	00199042	GRCC/WW	WATER BASIC ELECTRICAL	1,650.00
P0104295	00199120	WHISTLE WORKWEAR	MISC. WORK CLOTHES	101.85
<i>Org Key: MT3400 - Sewer Collection</i>				
P0104234	00199043	H D FOWLER	BASALITE FAST PATCH	493.51
P0104187	00199060	KING COUNTY FINANCE	CEDAR HILL DISCHARGE	182.53
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0104143	00199047	HOME DEPOT CREDIT SERVICE	MISC. TOOLS FOR PUMP STATIONS	363.97
P0104197	00199076	NATIONAL SAFETY INC	GASALERT EXTREME	362.39
P0104246	00199008	BLUETARP CREDIT SERVICES	UTILITY WINCH (1000 LBS)	351.98
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0102596	00199042	GRCC/WW	SEWER BASIC ELECTRICAL	1,650.00
<i>Org Key: MT3800 - Storm Drainage</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103471	00199007	BEST PARKING LOT CLEANING INC	2019 ON CALL STORMWATER CCTV	4,950.92
P0103471	00199007	BEST PARKING LOT CLEANING INC	2019 ON CALL STORMWATER CCTV	1,279.18
<i>Org Key: MT4101 - Support Services - General Fd</i>				
P0104180	00199069	MERCER ISLAND REPORTER	SUBSCRIPTION RENEWAL MI167108	39.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102911	00199016	CINTAS CORPORATION #460	2019 COVERALL SERVICES	2,038.37
P0104204	00199002	AMERICAN PUBLIC WORKS ASSOC	MEMBERSHIP RENEWAL 9/1 TO 8/31	1,170.00
P0102658	00199114	UTILITIES UNDERGROUND LOCATION	2019 UTILITY LOCATE SERVICES	347.01
P0104248	00199047	HOME DEPOT CREDIT SERVICE	WATER DISPENSER	163.90
P0102657	00199018	COMCAST	2019 PW WIFI CONNECTION	76.38
<i>Org Key: MT4200 - Building Services</i>				
P0104253	00199091	RAINIER BUILDING SRV OF WA INC	JANITORIAL SERVICE CITY BLDGS	5,126.11
P0104279	00199015	CHEMAQUA	CITY HALL HVAC LOOP TREATMENT	849.18
P0104277	00199030	EASTSIDE EXTERMINATORS	PEST CONTROL	234.61
<i>Org Key: MT4300 - Fleet Services</i>				
P0102300	00199080	OVERLAKE OIL	2019 FUEL DELIVERY	3,670.75
P0102661	00199071	MI SCHOOL DISTRICT #400	2019 MISD FUEL CONSUMPTION	2,334.14
P0104339	00198998	MERCER ISLAND CHEVRON	OFFSITE FUELING	541.02
P0102300	00199080	OVERLAKE OIL	2019 FUEL DELIVERY	533.94
P0104182	00199005	AUTONATION INC	FL-0459 REPAIRS	436.38
P0104317	00199051	INTERSTATE BATTERY SYSTEMS	BATTERY INVENTORY	281.49
P0104318	00199095	SAFELITE FULFILLMENT INC	FL-0460 WINDSHIELD REPLACEMENT	223.77
P0104318	00199095	SAFELITE FULFILLMENT INC	WINDSHIELD REPLACEMENT FOR FL-	144.34
P0104242	00199105	SUNDSTROM, ROBERT	Gas for Birding Trip #6721	76.42
P0104319	00199049	HORIZON	REPAIR PARTS VOLTAGE REGULATOR	49.86
P0104248	00199047	HOME DEPOT CREDIT SERVICE	TWO OUTLET DUPLEX COVER	3.45
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0104209	00199055	KC FINANCE	2019 INVOICE 98150	12,695.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0104229	00199077	NETWORK WIRING SERVICES	Network Cabling Services	1,303.41
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0104229	00199077	NETWORK WIRING SERVICES	Network Cabling Services	814.64
P0104298	00199099	SKYLINE COMMUNICATIONS INC	EOC INTERNET	206.55
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0104155	00199119	WASHINGTON STATE PATROL	Background Checks	79.50
<i>Org Key: PO2100 - Patrol Division</i>				
P0104144	00199063	KROESENS UNIFORM COMPANY	Patrol Uniforms and equipment	1,688.42
P0104146	00199063	KROESENS UNIFORM COMPANY	Patrol uniforms and equipment	686.46
P0104323	00199017	CLEANERS PLUS 1	PD cleaners bill June 2019	227.95
P0104322	00199103	SUE'S TAILOR & ALTERATION	Alterations for Canter's unifo	30.80
<i>Org Key: PO2201 - Dive Team</i>				
P0104156	00199112	UNDERWATER SPORTS INC.	Dive Team maintenance and equi	2,393.45
<i>Org Key: PR0000 - Parks &amp; Recreation-Revenue</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0104214	00199111	TROWBRIDGE, JANETH	Gallery sales - Unappreciated	187.50
P0104301	00199054	KANE, EMILY WHITING	Gallery Sales - Sale of Bamboo	150.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	40.00
<i>Org Key: PR2100 - Recreation Programs</i>				
P0104242	00199105	SUNDSTROM, ROBERT	Instructor Payment for Birding	566.12
P0104240	00199045	HAKOMORI, MITSUKO	Instructor Payment for Ikebana	236.04
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0104309	00199123	YOUTH TECH INC	Program payments for 3D Game D	2,303.00
P0104241	00199021	COOK LEARN GROW LLC	Cooking in USA course #6051	1,666.00
P0104305	00199038	FIRST STUDENT INC	Camp Mercer Woodland Park Zoo	601.38
<i>Org Key: PR2108 - Health and Fitness</i>				
P0104307	00199086	PAULETTO, MAUDE	Instructor payment for Yoga,	1,381.80
P0104304	00199094	ROSENSTEIN, SUSIE	Personal Training for Alison L	900.00
P0104306	00199082	PACIFIC NW NAGINATA FEDERATION	Program payment for Naginata c	896.00
P0104250	00199046	HOBBS, TRACY	Instructor Payment for Power F	733.61
<i>Org Key: PR3500 - Senior Services</i>				
P0104249	00199073	MISD FOOD SERVICE	90 meals for senior lunches	450.00
P0104249	00199073	MISD FOOD SERVICE	68 meals for St Pats Day senio	357.00
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	53.91
<i>Org Key: PR4100 - Community Center</i>				
P0104253	00199091	RAINIER BUILDING SRV OF WA INC	JANITORIAL SERVICE CITY BLDGS	2,496.77
P0103613	00199092	REPUBLIC SERVICES #172	Pickup Service for 2019	33.64
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	32.96
P0104231	00199041	GRAINGER	DISPOSABLE GLOVES (LG)	29.62
<i>Org Key: PR5400 - Gallery Program</i>				
P0104200	00199121	WIBLE, CONNIE M	Musician for art reception 6/1	150.00
<i>Org Key: PR5600 - Cultural &amp; Performing Arts</i>				
P0104225	00199050	IDK ENTERTAINMENT LLC	Music in the Park - July 18, 2	1,750.00
P0104226	00199096	WITTY, JESSICA LYNN	Music in the Park - July 25, 2	1,400.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P0104290	00199072	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	7,605.36
P0104245	00199085	PART WORKS INC., THE	SINK, URINAL & DRINKING FOUNTA	899.03
P0104194	00199000	ALPINE PRODUCTS INC	TRAFFIC PAINT, TUFF POSTS & BA	339.02
P0104261	00199081	PACIFIC GOLF & TURF	SPREADER BRABER BE-PS303	285.34
P0104198	00199074	MULTICARE IMMEDIATE CLINIC	DOT Physical exam BS & TH	200.00
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	177.66
P0102911	00199016	CINTAS CORPORATION #460	PARKS COVERALLS	83.76
P0104248	00199047	HOME DEPOT CREDIT SERVICE	REPAIR KIT & SAWZALL BLADES	56.03
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0104290	00199072	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	16,422.43
P0104261	00199081	PACIFIC GOLF & TURF	SPREADER BRABER BE-PS303	856.02
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	114.49



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0104290	00199072	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	4,236.23
P0104253	00199091	RAINIER BUILDING SRV OF WA INC	JANITORIAL SERVICE CITY BLDGS	2,151.25
P0104296	00199120	WHISTLE WORKWEAR	SAFETY BOOTS	197.63
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	129.74
P0104194	00199000	ALPINE PRODUCTS INC	STENCIL "RESERVED FOR CITY VEH	113.85
P0102521	00199016	CINTAS CORPORATION #460	Weekly floor mat cleaning at L	100.40
P0104247	00199049	HORIZON	PVC FITTINGS	67.99
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0104261	00199081	PACIFIC GOLF & TURF	SPREADER BRABER BE-PS303	856.02
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	15.26
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0104290	00199072	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	36,074.98
P0104261	00199081	PACIFIC GOLF & TURF	SPREADER BRABER BE-PS303	856.02
P0104194	00199000	ALPINE PRODUCTS INC	TRAFFIC PAINT, TUFF POSTS & BA	339.02
P0104302	00199116	VERIZON WIRELESS	P&R monthly cell phone bill -	129.74
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0103076	00199062	KPG	W MERCER WAY ELEMENTRY SPEED	1,692.70
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0104292	00199066	LIGHTHOUSE LAW GROUP PLLC	Professional Services - Invoic	13,770.00
P0104228	00199084	PARKWAY CENTER MANAGEMENT GRP	ST - Long Term Parking	7,100.00
P0104193	00199003	ASPECT CONSULTING LLC	Invoice No. 33512 - BP/Arco Si	4,427.00
<i>Org Key: WD130R - Street Related Storm Projects</i>				
P0103471	00199007	BEST PARKING LOT CLEANING INC	STREET RELATED DRAINAGE	16,281.58
P0103471	00199007	BEST PARKING LOT CLEANING INC	STREET RELATED DRAINAGE	3,524.50
<i>Org Key: WD534C - Sub Basin 51a</i>				
P0104181	00199013	BUILDERS EXCHANGE OF WA	2019 WATERCOURSE STABALIZATION	45.00
<i>Org Key: WG102R - Maintenance Building Repairs</i>				
P0104278	00199036	FIRE PROTECTION INC	OBSOLETE FIRE SPRINKLERS REMOV	3,402.19
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P0104223	00199027	DATEC INC.	9 brackets for MDC docks	355.31
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0099477	00199033	FARALLON CONSULTING LLC	PHASE 3 TECHNICAL SERVICES FOR	5,535.00
<i>Org Key: WG716T - Thrift Shop Pt of Sale</i>				
P0104229	00199077	NETWORK WIRING SERVICES	Network Cabling Services	325.85
<i>Org Key: WP122R - Vegetation Management</i>				
P0104244	00199023	CORRECTIONAL INDUSTRIES ACCTG	MESH SAFETY VEST FOR P&R VOLUN	664.13
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0103974	00199058	KCDA PURCHASING COOPERATIVE	Garbage receptacles for Grovel	6,907.56
P0104213	00199031	ECONOMY FENCE CENTER	Install black chain link fence	5,038.00
<i>Org Key: WR101E - Res Overlay - 77th Ave SE</i>				
P0103435	00199083	PAMF EXCAVATION LLC	SE 22ND WATER SYSTEM IMPROV	89,304.95

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WR101R - Residential Street Improvement</i>				
P0104315	00199113	UNITED REPROGRAPHICS	2019 ARTERIAL & RESIDENTIAL ST	129.37
<i>Org Key: WW110H- Emer Repair - Dawn Drive</i>				
P0102983	00199022	CORE TAP CONSTRUCTION LLC	DAWN DRIVE RETAINING WALL	12,640.81
P0104202	00199040	GEOTECH CONSULTANTS INC	DAWN DRIVE OBSERVATION AND TES	793.00
P0104202	00199040	GEOTECH CONSULTANTS INC	DAWN DRIVE PRECON	419.00
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P0104314	00198996	RW SCOTT CONSTRUCTION CO	EXCAVATION WORK 4445 EMW	16,322.03
<i>Org Key: WW717R- Main SE 22nd Street</i>				
P0103435	00199083	PAMF EXCAVATION LLC	SE 22ND PL WATER SYSYEM IMPROV	200,689.72
P0104316	00199113	UNITED REPROGRAPHICS	SE 22ND SIGNS	76.52
P0104258	00199001	AM TEST INC	WATER SAMPLES	40.00
P0104316	00199113	UNITED REPROGRAPHICS	FC	3.50
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0103592	00199020	CONTRACT HARDWARE	Luther Burbank Restroom doors	2,675.42
<i>Org Key: XR810R - SE 36th and NMW Crosswalk</i>				
P0103076	00199062	KPG	NMW & SE 36TH PED EXING	7,218.10
<i>Org Key: YF1100 - YFS General Services</i>				
P0102593	00199122	XEROX CORPORATION	Lease and billable prints/copi	182.32
P0104211	00199026	DATAQUEST LLC	Pre-employment Background chec	53.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0104253	00199091	RAINIER BUILDING SRV OF WA INC	JANITORIAL SERVICE CITY BLDGS	2,184.74
P0104310	00199034	FASTSIGNS SEATTLE	agency brand in thrift store	475.49
P0102249	00199102	STRANGER, THE	Thrift Shop Advertising for 20	400.00
P0104310	00199034	FASTSIGNS SEATTLE	agency brand in thrift store	110.10
<i>Org Key: YF2300 - VOICE Program</i>				
P0104233	00199078	NW SAFETY CONSULTANTS LLC	Vehicle training course for VO	2,312.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0104312	00199010	BOVA DMD PLLC, DAWN	Dental payment for EA client	255.76
P0102237	00199056	KC HOUSING AUTHORITY	Rental assistance for Emergenc	173.00
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P0104127	00199006	BERK CONSULTING	Work on CommunityNeeds	2,427.50
P0104294	00199006	BERK CONSULTING	Work on Community Need	375.00
Total				625,131.43

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00198996	07/08/2019	RW SCOTT CONSTRUCTION CO EXCAVATION WORK 4445 EMW	P0104314	3090/3091	05/13/2019	16,322.03
00198997	07/09/2019	HEI, JONATHAN L RE-ISSUE Stop Pay Check.	P0104340	0051064705	07/09/2019	126.98
00198998	07/09/2019	MERCER ISLAND CHEVRON OFFSITE FUELING	P0104339	OH011953	07/09/2019	541.02
00198999	07/11/2019	AIRGAS USA LLC Oxygen/Fire	P0104264	9089525086	06/04/2019	104.41
00199000	07/11/2019	ALPINE PRODUCTS INC TRAFFIC PAINT, TUFF POSTS & BA	P0104194	TM186229/TM18623	06/17/2019	791.89
00199001	07/11/2019	AM TEST INC WATER QUALITY INV 110806	P0104258	110277	05/16/2019	340.00
00199002	07/11/2019	AMERICAN PUBLIC WORKS ASSOC MEMBERSHIP RENEWAL 9/1 TO 8/31	P0104204	OH011975	06/04/2019	1,170.00
00199003	07/11/2019	ASPECT CONSULTING LLC Invoice No. 33512 - BP/Arco Si	P0104193	33512	06/14/2019	4,427.00
00199004	07/11/2019	ASSOCIATION OF ZAMBIANS Rental FA-2828 completed. Retu	P0104275	FA2828	07/02/2019	500.00
00199005	07/11/2019	AUTONATION INC FL-0459 REPAIRS	P0104182	137108	05/21/2019	436.38
00199006	07/11/2019	BERK CONSULTING Work on Community Need	P0104127	103570519	06/04/2019	2,802.50
00199007	07/11/2019	BEST PARKING LOT CLEANING INC STREET RELATED DRAINAGE	P0103471	V179464	05/22/2019	26,036.18
00199008	07/11/2019	BLUETARP CREDIT SERVICES UTILITY WINCH (1000 LBS)	P0104246	42816431	06/19/2019	351.98
00199009	07/11/2019	BOOTH, GLENDON D LEOFF1 Retiree Medical Expense	P0104217	OH011976	06/26/2019	160.37
00199010	07/11/2019	BOVA DMD PLLC, DAWN Dental payment for EA client	P0104312	AC0002	06/13/2019	255.76
00199011	07/11/2019	BRAKE AND CLUTCH SUPPLY NORTH Parts/4603	P0104280	81312	05/15/2019	1,328.38
00199012	07/11/2019	BUFFALO INDUSTRIES LLC INVENTORY PURCHASES	P0104262	0076276IN	06/24/2019	250.80
00199013	07/11/2019	BUILDERS EXCHANGE OF WA 2019 WATERCOURSE STABALIZATION	P0104181	1062644	06/07/2019	45.00
00199014	07/11/2019	CERTIFIED LABORATORIES INVENTORY PURCHASES	P0104263	3589249	06/25/2019	548.18
00199015	07/11/2019	CHEMAQUA CITY HALL HVAC LOOP TREATMENT	P0104279	3581719	06/16/2019	849.18
00199016	07/11/2019	CINTAS CORPORATION #460 2019 COVERALL SERVICES	P0102521	4023094919/40235	06/03/2019	2,222.53
00199017	07/11/2019	CLEANERS PLUS 1 PD cleaners bill June 2019	P0104323	76866	07/01/2019	227.95
00199018	07/11/2019	COMCAST 2019 PW WIFI CONNECTION	P0102657	OH011958	06/07/2019	76.38
00199019	07/11/2019	COMCAST Internet Charges/Fire	P0104266	OH011957	06/11/2019	291.03
00199020	07/11/2019	CONTRACT HARDWARE Luther Burbank Restroom doors	P0103592	SPI048184	06/20/2019	2,675.42
00199021	07/11/2019	COOK LEARN GROW LLC Cooking in USA course #6051	P0104241	1309	05/06/2019	1,666.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199022	07/11/2019	CORE TAP CONSTRUCTION LLC DAWN DRIVE RETAINING WALL	P0102983	201906	05/13/2019	12,640.81
00199023	07/11/2019	CORRECTIONAL INDUSTRIES ACCTG MESH SAFETY VEST FOR P&R VOLUN	P0104244	T071853	06/24/2019	664.13
00199024	07/11/2019	CULTURES CONNECTING LLC Training; Inv. 2810	P0104210	2810	06/14/2019	5,400.00
00199025	07/11/2019	DANIEL, KAMARIA MITV 6/4 Council Meeting	P0104216	#28	06/25/2019	1,140.00
00199026	07/11/2019	DATAQUEST LLC Pre-employment Background chec	P0104211	8704	04/30/2019	106.00
00199027	07/11/2019	DATEC INC. 9 brackets for MDC docks	P0104223	34214	07/02/2019	355.31
00199028	07/11/2019	DESHAIES, VICKI returning remaining 25 punch c	P0104276	OH011960	07/02/2019	56.12
00199029	07/11/2019	DEVENY, JAN P LEOFF1 Retiree Medical Expense	P0104222	OH011979	06/29/2019	509.51
00199030	07/11/2019	EASTSIDE EXTERMINATORS PEST CONTROL	P0104277	450676	06/28/2019	234.61
00199031	07/11/2019	ECONOMY FENCE CENTER Install black chain link fence	P0104213	0032634IN	06/06/2019	5,038.00
00199032	07/11/2019	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0104334	OH011962	07/08/2019	136.46
00199033	07/11/2019	FARALLON CONSULTING LLC PHASE 3 TECHNICAL SERVICES FOR	P0099477	0032904	06/20/2019	5,535.00
00199034	07/11/2019	FASTSIGNS SEATTLE agency brand in thrift store	P0104310	OH011963	06/28/2019	585.59
00199035	07/11/2019	FERGUSON ENTERPRISES LLC MAGNET VALVE BOX COVER LIFTER	P0104196	0141896	06/19/2019	338.95
00199036	07/11/2019	FIRE PROTECTION INC OBSOLETE FIRE SPRINKLERS REMOV	P0104278	51169	06/25/2019	3,402.19
00199037	07/11/2019	FIRETREX Monthly Fee for Support/Update	P0104268	370	06/09/2019	425.00
00199038	07/11/2019	FIRST STUDENT INC Camp Mercer Woodland Park Zoo	P0104305	80383649	05/22/2019	601.38
00199039	07/11/2019	GEMPLER'S INC INVENTORY PURCHASES	P0104201	4409594/4410733	06/07/2019	677.70
00199040	07/11/2019	GEOTECH CONSULTANTS INC DAWN DRIVE OBSERVATION AND TES	P0104202	50875/50693	05/24/2019	1,212.00
00199041	07/11/2019	GRAINGER INVENTORY PURCHASES	P0104231	9217522987	06/26/2019	372.49
00199042	07/11/2019	GRCC/WW BASIC ELECTRICAL ROW TRAINING	P0102596	1928	06/18/2019	4,000.00
00199043	07/11/2019	H D FOWLER INVENTORY PURCHASES	P0104234	I5187883	06/21/2019	4,767.70
00199044	07/11/2019	HACH COMPANY IRON TEST PACK	P0104189	11510258	06/17/2019	133.45
00199045	07/11/2019	HAKOMORI, MITSUKO Instructor Payment for Ikebana	P0104240	6212	06/30/2019	236.04
00199046	07/11/2019	HOBBS, TRACY Instructor Payment for Power F	P0104250	6888	07/01/2019	733.61
00199047	07/11/2019	HOME DEPOT CREDIT SERVICE MISC. TOOLS FOR PUMP STATIONS	P0104248	0283674084748/02	06/28/2019	587.35

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199048	07/11/2019	HONEYWELL, MATTHEW V Professional Services - Invoic	P0104291	1109	06/25/2019	700.00
00199049	07/11/2019	HORIZON REPAIR PARTS VOLTAGE REGULATOR	P0104247	3M313928	06/20/2019	117.85
00199050	07/11/2019	IDK ENTERTAINMENT LLC Music in the Park - July 18, 2	P0104225	OH011980	07/18/2019	1,750.00
00199051	07/11/2019	INTERSTATE BATTERY SYSTEMS BATTERY INVENTORY	P0104317	643940	06/27/2019	281.49
00199052	07/11/2019	INTL ASSOC OF ARSON INV FI Dues/Bastrom	P0104281	14003	04/05/2019	140.00
00199053	07/11/2019	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P0104219	OH011981	06/26/2019	382.16
00199054	07/11/2019	KANE, EMILY WHITING Gallery Sales - Sale of Bamboo	P0104301	OH011965	07/03/2019	150.00
00199055	07/11/2019	KC FINANCE 2019 INVOICE 98150	P0104209	98150	05/30/2019	12,695.00
00199056	07/11/2019	KC HOUSING AUTHORITY Rental assistance for Emergenc	P0102237	OH011964	07/03/2019	173.00
00199057	07/11/2019	KC PET LICENSES 2019 KC PET LICENSE FEES COLLE	P0102957	OH011993	06/30/2019	165.00
00199058	07/11/2019	KCDA PURCHASING COOPERATIVE Garbage receptacles for Grovel	P0103974	300377411	03/26/2019	6,907.56
00199059	07/11/2019	KING CO PROSECUTING ATTORNEY 2019 COURT REMITTANCE KC CRIME	P0102958	OH011995	06/30/2019	628.90
00199060	07/11/2019	KING COUNTY FINANCE CEDAR HILL DISCHARGE	P0104187	94441	05/31/2019	182.53
00199061	07/11/2019	KING COUNTY FINANCE SIGNAL SERVICES	P0104183	9886098861	05/31/2019	372.98
00199062	07/11/2019	KPG W MERCER WAY ELEMENTRY SPEED	P0103076	63519	07/01/2019	8,910.80
00199063	07/11/2019	KROESENS UNIFORM COMPANY Uniforms - Horschman/Gaines	P0104146	55763/55764/5576	06/11/2019	2,855.40
00199064	07/11/2019	LAKESIDE INDUSTRIES INVENTORY PURCHASES	P0104184	89642	06/08/2019	1,872.75
00199065	07/11/2019	LEUKEMIA & LYMPHOMA SOCIETY Rental FA-3150 completed. Retu	P0104251	FA3150	07/01/2019	250.00
00199066	07/11/2019	LIGHTHOUSE LAW GROUP PLLC Professional Services - Invoic	P0104292	20408	07/01/2019	13,770.00
00199067	07/11/2019	MAGNAS LLC MONTHLY LONG DISTANCE JAN-DEC	P0102376	OH011967	06/30/2019	172.42
00199068	07/11/2019	MATZKE, NORMAN PD Hiring/Background Polygraph	P0104332	OH011969	07/02/2019	750.00
00199069	07/11/2019	MERCER ISLAND REPORTER SUBSCRIPTION RENEWAL MI167108	P0104180	OH011985	05/31/2019	39.00
00199070	07/11/2019	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P0102377	OH011983	06/30/2019	1,200.00
00199071	07/11/2019	MI SCHOOL DISTRICT #400 Remit Q2 2019 Bus Paddle Colle	P0102661	2019501	05/08/2019	5,574.14
00199072	07/11/2019	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0104290	OH011966	06/30/2019	64,339.00
00199073	07/11/2019	MISD FOOD SERVICE 68 meals for St Pats Day senio	P0104249	OH011986	01/31/2019	807.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199074	07/11/2019	MULTICARE IMMEDIATE CLINIC DOT Physical exam BS & TH	P0104198	9656	06/03/2019	200.00
00199075	07/11/2019	MYERS, JAMES S LEOFF1 Retiree Medical Expense	P0104218	OH011984	06/26/2019	211.69
00199076	07/11/2019	NATIONAL SAFETY INC GASALERT EXTREME	P0104197	0545859IN	06/20/2019	362.39
00199077	07/11/2019	NETWORK WIRING SERVICES Network Cabling Services	P0104229	6654	05/30/2019	2,769.75
00199078	07/11/2019	NW SAFETY CONSULTANTS LLC Vehicle training course for VO	P0104233	1263	06/21/2019	2,312.00
00199079	07/11/2019	O'REILLY AUTOMOTIVE INC Parts/4603	P0104283	2519137519	05/22/2019	20.34
00199080	07/11/2019	OVERLAKE OIL 2019 FUEL DELIVERY	P0102300	0194069IN	07/01/2019	4,204.69
00199081	07/11/2019	PACIFIC GOLF & TURF SPREADER BRABER BE-PS303	P0104261	0276761	06/26/2019	2,853.40
00199082	07/11/2019	PACIFIC NW NAGINATA FEDERATION Program payment for Naginata c	P0104306	6447	07/03/2019	896.00
00199083	07/11/2019	PAMF EXCAVATION LLC SE 22ND WATER SYSTEM IMPROV	P0103435	#3	05/31/2019	289,994.67
00199084	07/11/2019	PARKWAY CENTER MANAGEMENT GRP ST - Long Term Parking	P0104228	OH011970	07/01/2019	7,100.00
00199085	07/11/2019	PART WORKS INC., THE SINK, URINAL & DRINKING FOUNTA	P0104245	INV43685/INV4376	06/19/2019	899.03
00199086	07/11/2019	PAULETTO, MAUDE Instructor payment for Yoga,	P0104307	6674	07/03/2019	1,381.80
00199087	07/11/2019	PETERSEN BROTHERS INC 6500 EMW	P0104207	1907101	05/25/2019	9,811.54
00199088	07/11/2019	PIVOTAL PRODUCT MANAGEMENT Rental FA-3029 completed. Retu	P0104274	FA3029	07/02/2019	75.00
00199089	07/11/2019	PROJECT A INC Website Hosting 7/1 - 9/30	P0104300	191347	07/01/2019	1,197.00
00199090	07/11/2019	PUBLIC SAFETY TESTING INC Qtly Subscription/Fire	P0104254	20190411	07/02/2019	736.00
00199091	07/11/2019	RAINIER BUILDING SRV OF WA INC JANITORIAL SERVICE CITY BLDGS	P0104253	18793	06/01/2019	11,958.87
00199092	07/11/2019	REPUBLIC SERVICES #172 Pickup Service for 2019	P0103613	0172007893007	06/30/2019	33.64
00199093	07/11/2019	ROMAINE ELECTRIC CORP Batts for 8613 and 7607	P0104286	1187236/1185981	06/17/2019	1,662.29
00199094	07/11/2019	ROSENSTEIN, SUSIE Personal Training for Alison L	P0104304	#150	07/01/2019	900.00
00199095	07/11/2019	SAFELITE FULFILLMENT INC FL-0460 WINDSHIELD REPLACEMENT	P0104318	01804546723	06/25/2019	368.11
00199096	07/11/2019	WITTY, JESSICA LYNN Music in the Park - July 25, 2	P0104226	OH011990	07/25/2019	1,400.00
00199097	07/11/2019	SEATTLE THEATRE GROUP Rental FA-2887 completed. Retu	P0104252	FA2887	07/01/2019	75.00
00199098	07/11/2019	SITELINES PARK & PLAYGROUND INVENTORY PURCHASES	P0104232	18590	06/26/2019	440.46
00199099	07/11/2019	SKYLINE COMMUNICATIONS INC EOC INTERNET	P0104298	IN44865	07/01/2019	206.55

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199100	07/11/2019	SMITH, RICHARD LEOFF1 Retiree Medical Expense	P0104221	OH011987	06/26/2019	39.00
00199101	07/11/2019	STERICYCLE INC On-Call Charges/Fire	P0104282	3004707148	05/31/2019	10.36
00199102	07/11/2019	STRANGER, THE Thrift Shop Advertising for 20	P0102249	719ABC42	07/04/2019	400.00
00199103	07/11/2019	SUE'S TAILOR & ALTERATION Alterations for Canter's unifo	P0104322	OH011971	06/19/2019	30.80
00199104	07/11/2019	SUMMIT LAW GROUP Legal Services; Inv.#104495	P0104237	104495	06/19/2019	958.96
00199105	07/11/2019	SUNDSTROM, ROBERT Gas for Birding Trip #6721	P0104242	6721	06/30/2019	642.54
00199106	07/11/2019	SUPERION LLC ONESOLUTION MAINTENANCE	P0104303	242429	06/21/2019	11,152.76
00199107	07/11/2019	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0104195	1902844	06/18/2019	1,565.04
00199108	07/11/2019	SYSTEMS DESIGN WEST LLC Transport Billing Fees	P0104289	20190527	06/24/2019	1,400.35
00199109	07/11/2019	TEC EQUIPMENT INC Parts/4603	P0104284	306645S	05/22/2019	121.03
00199110	07/11/2019	LINKO TECHNOLOGY INC MAY WEB TEST REPORTS	P0104130	5850	05/31/2019	922.00
00199111	07/11/2019	TROWBRIDGE, JANETH Gallery sales - Unappreciated	P0104214	OH011988	06/26/2019	187.50
00199112	07/11/2019	UNDERWATER SPORTS INC. Dive Team maintenance and equi	P0104156	20018588/2001866	05/02/2019	2,393.45
00199113	07/11/2019	UNITED REPROGRAPHICS 2019 ARTERIAL & RESIDENTIAL ST	P0104316	9084050IN	01/24/2019	209.39
00199114	07/11/2019	UTILITIES UNDERGROUND LOCATION 2019 UTILITY LOCATE SERVICES	P0102658	9060187	06/30/2019	347.01
00199115	07/11/2019	VERIZON WIRELESS CM Hotspot & Phone	P0104260	9832697624	06/23/2019	138.00
00199116	07/11/2019	VERIZON WIRELESS P&R monthly cell phone bill -	P0104302	9832697620	06/23/2019	2,055.46
00199117	07/11/2019	WA ST TREASURER'S OFFICE JUNE NC Court Transmittal	P0104329	OH011973	06/30/2019	17,725.21
00199118	07/11/2019	WALLACE, THOMAS LEOFF1 Retiree Medical Expense	P0104220	OH011989	06/26/2019	124.32
00199119	07/11/2019	WASHINGTON STATE PATROL Background Checks	P0104155	I19005830	03/06/2019	79.50
00199120	07/11/2019	WHISTLE WORKWEAR MISC. WORK CLOTHES	P0104296	TR468009	06/16/2019	299.48
00199121	07/11/2019	WIBLE, CONNIE M Musician for art reception 6/1	P0104200	110	06/18/2019	150.00
00199122	07/11/2019	XEROX CORPORATION Lease and billable prints/copi	P0102593	097248376	06/20/2019	182.32
00199123	07/11/2019	YOUTH TECH INC Program payments for 3D Game D	P0104309	OH011974	07/03/2019	2,303.00
					Total	625,131.43



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	199124 -199216	7/18/2019	\$ 590,526.81 <b>\$ 590,526.81</b>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0104388	00199160	GOTT, KEREN	Returning credit on account	438.00
P0104391	00199133	BERRY, SANDY	Rental FA-0649 completed. Retu	400.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0104239	00199212	WALTER E NELSON CO	INVENTORY PURCHASES	1,250.40
	00199188	MISHRA & SAHI HINA, RAJNISH	OVERPAYMENT REFUND	858.30
	00199130	AYLEN, RICHARD	OVERPAYMENT REFUND	504.93
	00199174	JAYMARC MANOR LLC	OVERPAYMENT REFUND	393.15
	00199163	HANSON, JAMES	OVERPAYMENT REFUND	384.56
	00199193	NADESON, NITYA	OVERPAYMENT REFUND	382.13
	00199131	BEARSE & IAN CROSBY, AURORA	OVERPAYMENT REFUND	339.92
	00199132	BEAUREGARD AND, JEANNE	OVERPAYMENT REFUND	273.80
	00199172	JARRETT, ELIZABETH	OVERPAYMENT REFUND	271.91
	00199213	WANG, XIAOJING	OVERPAYMENT REFUND	262.34
P0104355	00199145	COMMERCIAL LANDSC SUPPLY INC	INVENTORY PURCHASES	284.92
P0104342	00199167	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	265.91
	00199134	BJARNASON, GREGORY	OVERPAYMENT REFUND	192.18
	00199203	SIRVA RELOCATION CREDIT LLC	OVERPAYMENT REFUND	180.90
	00199136	BUFANO, RALPH	OVERPAYMENT REFUND	177.75
	00199173	JAYMARC CUSTOM HOMES LLC	OVERPAYMENT REFUND	154.16
P0104293	00199161	GRAINGER	INVENTORY PURCHASES	153.26
	00199183	MARTINEZ & RYAN SUDECK, AMIEE	OVERPAYMENT REFUND	115.92
	00199200	ROSENSHINE, GABRIEL	OVERPAYMENT REFUND	32.18
<i>Org Key: 814072 - United Way</i>				
	00199208	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	80.00
<i>Org Key: 814074 - Garnishments</i>				
	00199207	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	1,494.26
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00199185	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	300.00
<i>Org Key: 814076 - City &amp; Counties Local 21M</i>				
	00199214	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,695.35
<i>Org Key: 814077 - Police Association</i>				
	00199197	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,391.34
<i>Org Key: 814085 - GET Program Deductions</i>				
	00199158	GET Washington	PAYROLL EARLY WARRANTS	250.00
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0104347	00199168	HONEYWELL, MATTHEW V	Professional Services - Invoic	400.00
<i>Org Key: CM1200 - City Clerk</i>				
P0104376	00199143	CODE PUBLISHING CO	6/11 Web update - 19-03, 19C-0	1,191.45
<i>Org Key: CM1300 - Sustainability</i>				
P0104377	00199139	CEDAR GROVE COMPOSTING INC	Organic Waste Service 6/2019 C	57.40
P0104377	00199139	CEDAR GROVE COMPOSTING INC	Organic Waste Service 6/2019 L	28.70
<i>Org Key: CT1100 - Municipal Court</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0104358	00199216	XEROX CORPORATION	Xerox invoice #097404580	175.93
<i>Org Key: DS1100 - Administration (DS)</i>				
P0104413	00199154	ESA	peer review Tree house propert	2,787.75
P0104413	00199154	ESA	Peer review 1803-256	2,779.50
P0104413	00199154	ESA	Peer review SHL19-001	2,724.75
P0104407	00199171	HUTCHINSON, LISA K	CART services for May & June	1,708.60
P0104413	00199154	ESA	Peer review CAO19-004	1,397.73
P0104404	00199151	DEPT OF ENTERPRISE SERVICES	Civil infraction tickets	599.63
P0104401	00199209	VERIZON WIRELESS	Phone & data charges	503.89
P0104401	00199209	VERIZON WIRELESS	Phone & data charges	503.56
P0104399	00199148	CORRECTIONAL INDUSTRIES ACCTG	Uniform items for Anthony	388.36
P0104400	00199129	AWC	AWC Planning Directors Confere	375.00
	00199192	MYERS, ANTHONY	EXAM FEE	209.00
P0104401	00199209	VERIZON WIRELESS	Mobil hot spots	160.04
P0104401	00199209	VERIZON WIRELESS	Mobil hot spots	160.04
	00199184	MAXIM, EVAN	PARKING EXPENSE	51.49
P0104405	00199125	ARC DOCUMENT SOLUTIONS	Copying for 1410-199	16.50
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
P0104236	00199204	SOUND SAFETY PRODUCTS	CREDIT-RETURNED SAFETY BOOTS	-30.27
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0104413	00199154	ESA	CAO Update	6,031.25
P0104413	00199154	ESA	CAO Update	1,265.00
	00199179	LEON, ANDREW	PARKING EXPENSE	32.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0104398	00199210	VERIZON WIRELESS	CITYWORKS IPAD FOR JEEP	40.01
<i>Org Key: FR0000 - Fire-Revenue</i>				
	00199152	DEWAN, MARY E	CLAIM OVERPAYMENT/LEVY WAIVER	100.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0102380	00199144	COMCAST	FIRE STATION 92 FIBER CIRCUIT	424.25
	00199140	CENTURYLINK	PHONE USE JULY 2019	171.50
<i>Org Key: FR2100 - Fire Operations</i>				
P0102405	00199153	EPSCA	MONTHLY RADIO ACCESS FEES 49 R	1,237.25
P0104271	00199170	HUGHES FIRE EQUIPMENT INC	Switches for 8613	98.84
P0102405	00199153	EPSCA	QTLY ACCESS FEE REBATE FIRE	-216.09
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0104287	00199180	LIFE ASSIST INC	Station/Rig Aid Supplies	638.46
<i>Org Key: GGM001 - General Government-Misc</i>				
P0102380	00199144	COMCAST	CITY HALL BACKUP INTERNET	861.15
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0104402	00199216	XEROX CORPORATION	Print & copy charges for CM co	1,310.03
P0104406	00199196	PITNEY BOWES	Quarterly lease charges for Po	904.47
P0104402	00199216	XEROX CORPORATION	Print & copy charges for Mail	541.91
P0104402	00199216	XEROX CORPORATION	Print & copy charges for DSG C	178.77
P0104402	00199216	XEROX CORPORATION	Shipping for toner	18.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: IGV012 - MW Pool Operation Subsidy</i>				
P0102579	00199186	MI SCHOOL DISTRICT #400	MI Pool Operation Subsidy	11,611.88
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00199140	CENTURYLINK	PHONE USE JULY 2019	659.68
	00199190	MORENO, ALFREDO	PER DIEM REIMB	461.50
	00199190	MORENO, ALFREDO	TRANSPORTATION EXPENSE	37.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00199198	PUGET SOUND ENERGY	ENERGY USE JULY 2019	3,469.85
	00199198	PUGET SOUND ENERGY	ENERGY USE JUNE 2019	191.95
<i>Org Key: MT2500 - ROW Administration</i>				
P0102455	00199199	REPUBLIC SERVICES #172	2019 PW SWEEPER HAUL AWAY	365.29
P0104235	00199204	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	50.53
<i>Org Key: MT3100 - Water Distribution</i>				
P0104321	00199162	H D FOWLER	SEAL PLATE O-RING FOR M&H/KENN	6.78
P0104321	00199162	H D FOWLER	THRUST WASHER	3.87
<i>Org Key: MT3200 - Water Pumps</i>				
	00199140	CENTURYLINK	PHONE USE JULY 2019	238.76
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00199141	CENTURYLINK BUSINESS SERVICES	PHONE USE JULY 2019	3,714.25
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00199189	MOE, JIM	MILEAGE EXPENSE	82.47
<i>Org Key: MT3800 - Storm Drainage</i>				
P0104236	00199204	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	102.78
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102717	00199209	VERIZON WIRELESS	2019 VERIZON WIRELESS	3,580.41
P0102711	00199215	XEROX CORPORATION	2019 BASE AND METER COPIER SER	540.12
P0102405	00199153	EPSCA	MONTHLY RADIO ACCESS FEES 1 RA	25.25
P0102405	00199153	EPSCA	QTLY ACCESS FEE REBATE PUBLIC	-4.41
<i>Org Key: MT4200 - Building Services</i>				
P0104368	00199211	WA ST DEPT OF LABOR & INDUST	L&I BOILER INSPECTION	507.70
P0104369	00199156	FIRE PROTECTION INC	FIRE ALARM MONITORING COMM CNT	93.23
	00199206	TROY, BRIAN CASEY	MILEAGE EXPENSE	36.08
<i>Org Key: MT4300 - Fleet Services</i>				
P0104297	00199128	AUTO SPA	100 CAR WASH TICKETS	1,090.00
P0104313	00199137	CARQUEST AUTO PARTS STORES	PARTS INVENTORY	409.24
P0104259	00199159	GOODYEAR TIRE & RUBBER CO, THE	TIRE INVENTORY	272.60
P0102624	00199194	NAPA AUTO PARTS	2019 REAPIR PARTS/INVENTORY	201.76
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00199164	HARB, SAM	CDL RENEWAL	102.00
<i>Org Key: MT4502 - Sewer Administration</i>				
P0102378	00199175	KING COUNTY FINANCE	MONTHLY SEWER JAN-DEC 2019	399,629.28

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0102405	00199153	EPSCA	MONTHLY RADIO ACCESS FEES 13 R	328.25
P0102405	00199153	EPSCA	QTLY ACCESS FEE REBATE EMAC	-57.33
<i>Org Key: PO1650 - Regional Radio Operations</i>				
P0102405	00199153	EPSCA	MONTHLY RADIO ACCESS FEES 59 R	1,515.00
P0102405	00199153	EPSCA	QTLY ACCESS FEE REFUND POLICE	-264.60
<i>Org Key: PR0000 - Parks &amp; Recreation-Revenue</i>				
P0104429	00199165	HENDERSON, TERRY	Refund Due 2010 Registration	84.00
<i>Org Key: PR1100 - Administration (PR)</i>				
	00199140	CENTURYLINK	PHONE USE JULY 2019	54.78
<i>Org Key: PR2100 - Recreation Programs</i>				
P0104469	00199142	CHRISTIANSEN, ANNE	Instructor Payment for Dream T	1,316.70
P0104257	00199150	DATAQUEST LLC	Pre-employment Background Chec	26.50
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0104386	00199126	ART FOR KIDS SCHOOL LLC	Instructor Payment for Art for	1,260.00
P0104308	00199195	NATIONAL CONST RENTALS INC	Fencing for Adventure Playgrou	1,243.70
P0104308	00199195	NATIONAL CONST RENTALS INC	Temporary panels for Adventure	97.42
P0104371	00199150	DATAQUEST LLC	Background checks seasonal sta	53.00
<i>Org Key: PR2108 - Health and Fitness</i>				
P0104385	00199138	CASCADE KENDO-KAI	Instructor Payment for Kendo	2,164.40
P0104384	00199201	SEATTLE METRO SOFTBALL UMPIRE	Senior Softball Coed	532.00
<i>Org Key: PR3500 - Senior Services</i>				
P0104383	00199187	MISD FOOD SERVICE	May 2019 senior social lunches	925.00
P0104383	00199187	MISD FOOD SERVICE	January 2019 senior social lun	815.00
P0104383	00199187	MISD FOOD SERVICE	March 2019 senior social lunch	690.00
P0104383	00199187	MISD FOOD SERVICE	April 2019 senior social lunch	660.00
P0104383	00199187	MISD FOOD SERVICE	June 2019 senior social lunche	635.00
P0104383	00199187	MISD FOOD SERVICE	February 2019 senior social lu	365.00
P0104371	00199150	DATAQUEST LLC	Background checks volunteers	53.00
<i>Org Key: PR4100 - Community Center</i>				
P0103422	00199127	ATWORK COMMERCIAL ENTRP LLC	MICEC - 2019 Facilities Landsc	5,289.90
	00199198	PUGET SOUND ENERGY	ENERGY USE JULY 2019	4,853.93
P0104243	00199212	WALTER E NELSON CO	8 boxes of soap	317.20
P0104368	00199211	WA ST DEPT OF LABOR & INDUST	L&I BOILER INSPECTION	169.61
P0104369	00199156	FIRE PROTECTION INC	FIRE ALARM MONITORING COMM CNT	126.23
P0104370	00199147	CONTRACT HARDWARE	Keys for MICEC	64.13
<i>Org Key: PR5600 - Cultural &amp; Performing Arts</i>				
P0104215	00199176	KOENIGSBERG, BRUCE	Music in the Park performance	1,000.00
<i>Org Key: PR6120 - Landscape Maint - Buildings</i>				
P0103422	00199127	ATWORK COMMERCIAL ENTRP LLC	CH, MTC, FSS - 2019 Facilities	8,149.90
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
	00199140	CENTURYLINK	PHONE USE JULY 2019	86.34

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0104368	00199211	WA ST DEPT OF LABOR & INDUST	L&I BOILER INSPECTION	80.39
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0104158	00199155	FASTSIGNS ISSAQUAH	ADP water bottle fill station	81.07
<i>Org Key: PY4619 - Flex Spending Admin 2019</i>				
	00199177	KRAMP, ROBERT A	FLEX SPEND REIMB	483.13
	00199181	LUM, KRISTINA	FLEX SPEND REIMB	174.93
	00199164	HARB, SAM	FLEX SPEND REIMB	76.07
	00199205	SPIETZ, ALLISON	FLEX SPEND REIMB	66.38
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0104381	00199182	MARTEN LAW	ST Long Term Parking - Invoice	9,613.50
P0104381	00199182	MARTEN LAW	ST Long Term Parking - Invoice	6,934.41
<i>Org Key: VCP105 - Transit Funding Placeholder</i>				
P0104375	00199146	CONGREGATIONAL CHURCH OF MI	2019 Park and Ride Lot Lease Q	504.00
<i>Org Key: WG717T - Watercourse GIS Layer</i>				
P0104079	00199166	HERRERA ENVIRONMENTAL CONSULT	PROFESSIONAL SERVICES FOR MERC	9,655.52
<i>Org Key: WP700P - Aubrey Davis Multiuse Corridor</i>				
P0100545	00199169	HOUGH BECK & BAIRD	Professional Services for Aubr	15,333.09
<i>Org Key: WR101E - Res Overlay - 77th Ave SE</i>				
P0103713	00199178	KRAZAN & ASSOCIATES INC	2019 STREET RELATE WATER SYSTE	824.00
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0103284	00199135	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	18,456.40
<i>Org Key: WW117R - Street Related Water Impvts</i>				
P0103713	00199178	KRAZAN & ASSOCIATES INC	2019 STREET RELATED WATER SYST	2,146.00
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0104396	00199149	DAILY JOURNAL OF COMMERCE	AUTOMATED METER READ RFP	176.40
<i>Org Key: WW713T - SCADA System Upgrade</i>				
P0103284	00199135	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	18,456.41
<i>Org Key: YF1100 - YFS General Services</i>				
P0104257	00199150	DATAQUEST LLC	Pre-employment Background Chec	79.50
P0104256	00199150	DATAQUEST LLC	Pre-employment background chec	79.50
P0102229	00199210	VERIZON WIRELESS	Mobile device service for clie	40.01
<i>Org Key: YF1200 - Thrift Shop</i>				
P0103422	00199127	ATWORK COMMERCIAL ENTRP LLC	Thrift shop - 2019 Facilities	1,348.60
	00199140	CENTURYLINK	PHONE USE JULY 2019	179.16
<i>Org Key: YF2100 - School/City Partnership</i>				
	00199157	GENTINO, CATHERINE L	MILEAGE EXPENSE	27.78
	00199157	GENTINO, CATHERINE L	SNACKS - QSA	5.48
<i>Org Key: YF2300 - VOICE Program</i>				
P0104374	00199202	SEATTLE PARKS & REC, CITY OF	VOICE Staff Training	1,200.00

**Accounts Payable Report by GL Key**

<b>PO #</b>	<b>Check #</b>	<b>Vendor:</b>	<b>Transaction Description</b>	<b>Check Amount</b>
	00199124	AGUILAN, BRITTANY	VOICE EXPENSE	104.26
	00199191	MURPHY, RORY	PARKING FEE	13.49
			Total	<u>590,526.81</u>



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199124	07/18/2019	AGUILAN, BRITTANY VOICE EXPENSE		OH012012	06/24/2019	104.26
00199125	07/18/2019	ARC DOCUMENT SOLUTIONS Copying for 1410-199	P0104405	2138835	05/23/2019	16.50
00199126	07/18/2019	ART FOR KIDS SCHOOL LLC Instructor Payment for Art for	P0104386	6038	07/08/2019	1,260.00
00199127	07/18/2019	ATWORK COMMERCIAL ENTRP LLC MICEC - 2019 Facilities Landsc	P0103422	876	05/31/2019	14,788.40
00199128	07/18/2019	AUTO SPA 100 CAR WASH TICKETS	P0104297	4249	07/03/2019	1,090.00
00199129	07/18/2019	AWC AWC Planning Directors Confere	P0104400	75583	07/11/2019	375.00
00199130	07/18/2019	AYLEN, RICHARD OVERPAYMENT REFUND		OH012020	06/27/2019	504.93
00199131	07/18/2019	BEARSE & IAN CROSBY, AURORA OVERPAYMENT REFUND		OH012018	06/27/2019	339.92
00199132	07/18/2019	BEAUREGARD AND, JEANNE OVERPAYMENT REFUND		1903051	07/01/2019	273.80
00199133	07/18/2019	BERRY, SANDY Rental FA-0649 completed. Retu	P0104391	FA0649	07/11/2019	400.00
00199134	07/18/2019	BJARNASON, GREGORY OVERPAYMENT REFUND		OH012016	06/28/2019	192.18
00199135	07/18/2019	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMEN	SP0103284	14345820	07/09/2019	36,912.81
00199136	07/18/2019	BUFANO, RALPH OVERPAYMENT REFUND		OH012017	06/27/2019	177.75
00199137	07/18/2019	CARQUEST AUTO PARTS STORES PARTS INVENTORY	P0104313	OH011959	06/30/2019	409.24
00199138	07/18/2019	CASCADE KENDO-KAI Instructor Payment for Kendo	P0104385	8449/8500	07/11/2019	2,164.40
00199139	07/18/2019	CEDAR GROVE COMPOSTING INC Organic Waste Service 6/2019 C	P0104377	0000465600	06/30/2019	86.10
00199140	07/18/2019	CENTURYLINK PHONE USE JULY 2019		OH012024	07/01/2019	1,390.22
00199141	07/18/2019	CENTURYLINK BUSINESS SERVICES PHONE USE JULY 2019		1471687044	07/03/2019	3,714.25
00199142	07/18/2019	CHRISTIANSEN, ANNE Instructor Payment for Dream T	P0104469	6305	07/16/2019	1,316.70
00199143	07/18/2019	CODE PUBLISHING CO 6/11 Web update - 19-03, 19C-0	P0104376	63992	06/28/2019	1,191.45
00199144	07/18/2019	COMCAST FIRE STATION 92 FIBER CIRCUIT	P0102380	84718387	07/01/2019	1,285.40
00199145	07/18/2019	COMMERCIAL LANDSC SUPPLY INC INVENTORY PURCHASES	P0104355	206651	07/03/2019	284.92
00199146	07/18/2019	CONGREGATIONAL CHURCH OF MI 2019 Park and Ride Lot Lease Q	P0104375	OH012025	07/10/2019	504.00
00199147	07/18/2019	CONTRACT HARDWARE Keys for MICEC	P0104370	SPI048333	07/03/2019	64.13
00199148	07/18/2019	CORRECTIONAL INDUSTRIES ACCTG Uniform items for Anthony	P0104399	T071517	06/06/2019	388.36
00199149	07/18/2019	DAILY JOURNAL OF COMMERCE AUTOMATED METER READ RFP	P0104396	3349553	07/03/2019	176.40

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199150	07/18/2019	DATAQUEST LLC Background checks seasonal sta	P0104256	9282	06/30/2019	291.50
00199151	07/18/2019	DEPT OF ENTERPRISE SERVICES Civil infraction tickets	P0104404	73189297	06/20/2019	599.63
00199152	07/18/2019	DEWAN, MARY E CLAIM OVERPAYMENT/LEVY WAIVER		OH012005	07/01/2019	100.00
00199153	07/18/2019	EPSCA MONTHLY RADIO ACCESS FEES 49 R	P0102405	9739	07/01/2019	2,563.32
00199154	07/18/2019	ESA Peer reviewCAO19-004	P0104413	147260/146920/14	06/13/2019	16,985.98
00199155	07/18/2019	FASTSIGNS ISSAQUAH ADP water bottle fill station	P0104158	I100489	07/01/2019	81.07
00199156	07/18/2019	FIRE PROTECTION INC FIRE ALARM MONITORING COMM CNT	P0104369	51271	07/01/2019	219.46
00199157	07/18/2019	GENTINO, CATHERINE L SNACKS - QSA		OH011997	06/11/2019	33.26
00199158	07/18/2019	GET Washington PAYROLL EARLY WARRANTS		19JULY2019	07/19/2019	250.00
00199159	07/18/2019	GOODYEAR TIRE & RUBBER CO, THE TIRE INVENTORY	P0104259	1951150152	06/27/2019	272.60
00199160	07/18/2019	GOTT, KEREN Returning credit on account	P0104388	OH012028	07/11/2019	438.00
00199161	07/18/2019	GRAINGER INVENTORY PURCHASES	P0104293	9221312375	07/01/2019	153.26
00199162	07/18/2019	H D FOWLER SEAL PLATE O-RING FOR M&H/KENN	P0104321	I5194429/5194639	06/27/2019	10.65
00199163	07/18/2019	HANSON, JAMES OVERPAYMENT REFUND		OH012013	07/10/2019	384.56
00199164	07/18/2019	HARB, SAM FLEX SPEND REIMB		OH012000	07/03/2019	178.07
00199165	07/18/2019	HENDERSON, TERRY Refund Due 2010 Registration	P0104429	OH012029	07/12/2019	84.00
00199166	07/18/2019	HERRERA ENVIRONMENTAL CONSULT PROFESSIONAL SERVICES FOR MERC	P0104079	44674	06/24/2019	9,655.52
00199167	07/18/2019	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0104342	0094943272305	07/09/2019	265.91
00199168	07/18/2019	HONEYWELL, MATTHEW V Professional Services - Invoic	P0104347	1110	07/02/2019	400.00
00199169	07/18/2019	HOUGH BECK & BAIRD Professional Services for Aubr	P0100545	12727	07/01/2019	15,333.09
00199170	07/18/2019	HUGHES FIRE EQUIPMENT INC Switches for 8613	P0104271	539310	06/27/2019	98.84
00199171	07/18/2019	HUTCHINSON, LISA K CART services for May & June	P0104407	3749	06/28/2019	1,708.60
00199172	07/18/2019	JARRETT, ELIZABETH OVERPAYMENT REFUND		OH012015	07/11/2019	271.91
00199173	07/18/2019	JAYMARC CUSTOM HOMES LLC OVERPAYMENT REFUND		OH012001	06/26/2019	154.16
00199174	07/18/2019	JAYMARC MANOR LLC OVERPAYMENT REFUND		OH012002	06/26/2019	393.15
00199175	07/18/2019	KING COUNTY FINANCE MONTHLY SEWER JAN-DEC 2019	P0102378	30027443	07/01/2019	399,629.28

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199176	07/18/2019	KOENIGSBERG, BRUCE Music in the Park performance	P0104215	OH011982	08/01/2019	1,000.00
00199177	07/18/2019	KRAMP, ROBERT A FLEX SPEND REIMB		19JUNE19	07/19/2019	483.13
00199178	07/18/2019	KRAZAN & ASSOCIATES INC 2019 STREET RELATE WATER SYSTE	P0103713	I16133805832	05/31/2019	2,970.00
00199179	07/18/2019	LEON, ANDREW PARKING EXPENSE		OH012007	06/21/2019	32.00
00199180	07/18/2019	LIFE ASSIST INC Station/Rig Aid Supplies	P0104287	929255	07/01/2019	638.46
00199181	07/18/2019	LUM, KRISTINA FLEX SPEND REIMB		19JUNE19	07/19/2019	174.93
00199182	07/18/2019	MARTEN LAW ST Long Term Parking - Invoice	P0104381	44088747/4408888	06/17/2019	16,547.91
00199183	07/18/2019	MARTINEZ & RYAN SUDECK, AMIEE OVERPAYMENT REFUND		OH012019	06/27/2019	115.92
00199184	07/18/2019	MAXIM, EVAN PARKING EXPENSE		OH012006	06/21/2019	51.49
00199185	07/18/2019	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		19JULY2019	07/19/2019	300.00
00199186	07/18/2019	MI SCHOOL DISTRICT #400 MI Pool Operation Subsidy	P0102579	OH012030	07/10/2019	11,611.88
00199187	07/18/2019	MISD FOOD SERVICE January 2019 senior social lun	P0104383	OH012031	01/31/2019	4,090.00
00199188	07/18/2019	MISHRA & SAHI HINA, RAJNISH OVERPAYMENT REFUND		OH012021	07/11/2019	858.30
00199189	07/18/2019	MOE, JIM MILEAGE EXPENSE		OH012010	07/05/2019	82.47
00199190	07/18/2019	MORENO, ALFREDO TRANSPORTATION EXPENSE		OH011996	07/15/2019	498.50
00199191	07/18/2019	MURPHY, RORY PARKING FEE		OH012009	07/03/2019	13.49
00199192	07/18/2019	MYERS, ANTHONY EXAM FEE		OH012008	06/20/2019	209.00
00199193	07/18/2019	NADESON, NITYA OVERPAYMENT REFUND		OH012014	07/11/2019	382.13
00199194	07/18/2019	NAPA AUTO PARTS 2019 REAPIR PARTS/INVENTORY	P0102624	0900659724/09006	06/11/2019	201.76
00199195	07/18/2019	NATIONAL CONST RENTALS INC Fencing for Adventure Playgrou	P0104308	5410051/5407702	06/14/2019	1,341.12
00199196	07/18/2019	PITNEY BOWES Quarterly lease charges for Po	P0104406	3308988442	06/07/2019	904.47
00199197	07/18/2019	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		19JULY2019	07/19/2019	2,391.34
00199198	07/18/2019	PUGET SOUND ENERGY ENERGY USE JULY 2019		OH012022	07/01/2019	8,515.73
00199199	07/18/2019	REPUBLIC SERVICES #172 2019 PW SWEEPER HAUL AWAY	P0102455	0172007897669	06/30/2019	365.29
00199200	07/18/2019	ROSENSHINE, GABRIEL OVERPAYMENT REFUND		OH012004	06/27/2019	32.18
00199201	07/18/2019	SEATTLE METRO SOFTBALL UMPIRE Senior Softball Coed	P0104384	1990	07/04/2019	532.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199202	07/18/2019	SEATTLE PARKS & REC, CITY OF VOICE Staff Training	P0104374	OH012026	07/10/2019	1,200.00
00199203	07/18/2019	SIRVA RELOCATION CREDIT LLC OVERPAYMENT REFUND		OH012003	06/28/2019	180.90
00199204	07/18/2019	SOUND SAFETY PRODUCTS CREDIT-RETURNED SAFETY BOOTS	P0104236	1287723	06/27/2019	123.04
00199205	07/18/2019	SPIETZ, ALLISON FLEX SPEND REIMB		19JUNE19	07/19/2019	66.38
00199206	07/18/2019	TROY, BRIAN CASEY MILEAGE EXPENSE		OH011999	06/24/2019	36.08
00199207	07/18/2019	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		19JULY2019	07/19/2019	1,494.26
00199208	07/18/2019	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		19JULY2019	07/19/2019	80.00
00199209	07/18/2019	VERIZON WIRELESS Mobil hot spots	P0102717	9832697622	06/23/2019	4,907.94
00199210	07/18/2019	VERIZON WIRELESS CITYWORKS IPAD FOR JEEP	P0102229	9832697627	06/23/2019	80.02
00199211	07/18/2019	WA ST DEPT OF LABOR & INDUST L&I BOILER INSPECTION	P0104368	314565	06/21/2019	757.70
00199212	07/18/2019	WALTER E NELSON CO INVENTORY PURCHASES	P0104243	711098	06/28/2019	1,567.60
00199213	07/18/2019	WANG, XIAOJING OVERPAYMENT REFUND		OH012011	06/28/2019	262.34
00199214	07/18/2019	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		19JULY2019	07/19/2019	2,695.35
00199215	07/18/2019	XEROX CORPORATION 2019 BASE AND METER COPIER SER	P0102711	097404584/097404	07/01/2019	540.12
00199216	07/18/2019	XEROX CORPORATION Xerox invoice #097404580	P0104402	159736024/097133	04/09/2019	2,224.64
					Total	<u>590,526.81</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	199217 -199496	8/1/2019	\$ 1,707,207.91
			<b>\$ 1,707,207.91</b>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0104515	00199429	EXPEDIA	Expedia September 25th full	10,556.00
P0102963	00199398	WA ST REVENUE	2019 2ND QTR LEASEHOLD EXCISE	2,698.11
P0104395	00199386	WARD, MICHAEL	Rental cancelled. Returning de	1,326.00
P0104460	00199231	BACURIN, VANESSA	Returning credit on account fr	1,314.00
P0104434	00199342	PROWESS CORP	Rental FA-2842 completed. Retu	500.00
P0104435	00199383	WA BUSINESS ALLIANCE FUND	Rental FA-2838 completed. Retu	500.00
P0102963	00199398	WA ST REVENUE	2019 2ND QTR LEASEHOLD EXCISE	363.99
P0104459	00199337	PEYOU, MORGAN	Rental FA-3365 completed. Retu	250.00
P0104389	00199363	SINGH, NITASHA	Returning credit on account	219.00
P0104390	00199396	YOON, JONGSOO	Club Mercer cancelled. Returni	154.00
P0104458	00199234	BILL AND MELINDA GATES FOUN	Rental FA-3355 completed. Retu	150.00
P0104456	00199242	CHEN, SHIRLEY	Returning credit on account	139.00
P0104394	00199362	SHAO, DANIEL	Returning credit on account	137.71
P0104387	00199315	MI SCHOOL DISTRICT	Returning security deposit on	100.00
P0104457	00199222	AKULA, NEELIMA	Returning credit on account	75.00
P0104393	00199359	SEATTLE NANKAI UNIV ALUMNI	Rental FA-3359 completed. Retu	75.00
P0104392	00199361	SELINA, HUNG	Rental FA-3135 completed. Retu	75.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00199356	SEASONS OF LIFE	PERMIT REFUND	3,614.00
P0104492	00199382	VERITIV OPERATING COMPANY	INVENTORY PURCHASES	1,761.61
P0104449	00199436	H D FOWLER	INVENTORY PURCHASES	1,694.70
P0104320	00199368	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,359.59
P0104447	00199436	H D FOWLER	INVENTORY PURCHASES	1,271.03
P0104453	00199430	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	1,108.80
	00199356	SEASONS OF LIFE	PERMIT REFUND	750.00
	00199294	KIM, EWARD & SUN HU	OVERPAYMENT REFUND	568.11
P0104333	00199233	BELL, STEVE & WENDY	Refund Water Service Deposit	457.49
P0104448	00199272	H D FOWLER	INVENTORY PURCHASES	403.24
P0104535	00199408	BARCELO HOMES INC	1711-046 Refund Water Service	346.77
P0104445	00199433	GRAINGER	INVENTORY PURCHASES	376.55
P0104461	00199281	IBS INC	INVENTORY PURCHASES	369.29
P0104506	00199402	ALPINE PRODUCTS INC	INVENTORY PURCHASES	259.60
P0104479	00199433	GRAINGER	INVENTORY PURCHASES	139.39
P0104496	00199433	GRAINGER	INVENTORY PURCHASES	57.99
P0104353	00199370	TACOMA SCREW PRODUCTS INC	INVENTORY PURCHASES	26.07
<i>Org Key: 814072 - United Way</i>				
	00199484	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	80.00
<i>Org Key: 814074 - Garnishments</i>				
	00199483	UNITED STATES TREASURY	PAYROLL EARLY WARRANT	1,181.89
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00199458	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	297.50
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00199230	AWC	AUGUST 2019	344.90
<i>Org Key: 814085 - GET Program Deductions</i>				
	00199432	GET Washington	PAYROLL EARLY WARRANT	250.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CA1100 - Administration (CA)</i>				
P0104503	00199238	BUELL REALTIME REPORTING	Transcript - Invoice No. 53599	2,595.00
P0104345	00199309	MARTEN LAW	Professional Services - Invoice	927.72
P0104345	00199309	MARTEN LAW	Professional Services - Invoice	894.12
P0104346	00199348	RELX INC DBA LEXISNEXIS	Library Subscriptions - Invoice	348.70
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0104343	00199318	MOBERLY AND ROBERTS	Professional Services - Invoice	6,150.00
P0104571	00199441	HONEYWELL, MATTHEW V	Professional Services - Public	1,300.00
P0104502	00199280	HONEYWELL, MATTHEW V	Professional Services - Invoice	700.00
<i>Org Key: CA1300 - Public Records</i>				
P0104501	00199325	NEXTREQUEST CO	Dues and Subscriptions - Publi	8,995.00
<i>Org Key: CM1100 - Administration (CM)</i>				
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	179.92
P0104443	00199385	WAPRO	A. Spietz Membership Dues	25.00
	00199254	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING JUN 19	24.20
<i>Org Key: CM1200 - City Clerk</i>				
P0104558	00199415	CODE PUBLISHING CO	Web Ord. Update: 19C-07, 19C-1	661.20
P0104432	00199365	SOUND PUBLISHING INC	Ntc: 6/26 Ord. 19C-06 2387738	65.07
P0104432	00199365	SOUND PUBLISHING INC	Ntc: 6/26 Ord. 19C-07 2387739	62.48
P0104432	00199365	SOUND PUBLISHING INC	Ntc: 6/26 Ord. 19C-05 2387737	62.48
P0104432	00199365	SOUND PUBLISHING INC	Ntc: 6/26 Ord 19-10 2387714	59.89
P0104432	00199365	SOUND PUBLISHING INC	Ntc: 6/12 Special Meeting -	46.93
P0104432	00199365	SOUND PUBLISHING INC	Ntc: 6/26 Notice Cxl Meeting 2	41.74
<i>Org Key: CO6100 - City Council</i>				
	00199390	WEIKER, WENDY	AWC CONF EXPENSES	431.90
	00199390	WEIKER, WENDY	PER DIEM REIMB	117.35
<i>Org Key: CR1100 - Human Resources</i>				
P0104546	00199471	PUBLIC SAFETY TESTING INC	New FF Background Investigatio	6,810.72
	00199478	SEIFERT, MIKE	EXPENSES FOR BACKGROUND	705.24
P0104357	00199470	PUBLIC SAFETY SELECTION PC	Psychological Evaluation for F	400.00
P0104585	00199426	EQUIFAX INFORMATION SVCS LLC	Background check for Entry	126.71
	00199478	SEIFERT, MIKE	PER DIEM REIMB BACKGROUND CK	99.00
P0104354	00199284	JOHNSON ROBERTS & ASSOCIATES	PHQ reports for PD new hire	75.00
<i>Org Key: CT1100 - Municipal Court</i>				
P0104359	00199282	INTERCOM LANGUAGE SERVICES INC	Intercom 19-212 -	390.00
P0104480	00199271	GREER, J SCOTT	Judge Pro Tem - 7/16/19 - 6hrs	300.00
P0104361	00199321	MOSES, AUGUSTIN	Telugu interp 7/8/19	130.00
P0104360	00199301	LANGUAGE LINE SERVICES	language line invoice #4595494	51.03
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00199356	SEASONS OF LIFE	PERMIT REFUND	584.00
	00199487	VANDERWALL, BRUCE	PERMIT REFUND	508.00
	00199296	KING, JASON W & LINDA C	PERMIT REFUND	330.08
	00199336	PEAK ELECTRIC	PERMIT REFUND	104.80
	00199487	VANDERWALL, BRUCE	PERMIT REFUND	15.24
	00199336	PEAK ELECTRIC	PERMIT REFUND	4.03

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00199356	SEASONS OF LIFE	PERMIT REFUND	3.89
<i>Org Key: DS1100 - Administration (DS)</i>				
P0103990	00199252	DELL MARKETING L.P.	Replacement Laptop Battery	89.10
	00199254	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING JUN 19	24.20
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0104432	00199365	SOUND PUBLISHING INC	Ntc: 6/19 Design Commission	59.89
<i>Org Key: DS1400 - Development Engineering</i>				
P0104452	00199431	FERGUSON ENTERPRISES LLC	MAGNET VALVE BOX COVER LIFTER	338.92
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0104499	00199290	KC RECORDER	SEWER LIEN	78.00
P0104446	00199291	KC RECORDER	SEWER LIEN	39.00
<i>Org Key: FR0000 - Fire-Revenue</i>				
	00199381	UNTD HEALTHCARE COMMUNITY PLAN	CLAIM PAID AFTER TERM OF COVRG	155.98
<i>Org Key: FR1100 - Administration (FR)</i>				
P0104542	00199460	MORGAN SOUND INC	AV Equipment/Station 91	1,599.31
P0104414	00199288	KAISER PERMANENTE	Medical Testing/Thomas Edwards	546.00
P0104424	00199250	CULLIGAN SEATTLE WA	Water Service/Fire	293.84
P0104423	00199228	ASPECT SOFTWARE INC	Telestaff Maintenance Fee/Fire	165.00
P0104427	00199244	COMCAST	Internet Charges/Fire	72.39
P0104545	00199417	COMCAST	Internet Charges/Fire	11.49
P0104417	00199311	MI HARDWARE - FIRE	Meat Themometer	6.99
<i>Org Key: FR2100 - Fire Operations</i>				
P0104416	00199347	REDMOND, CITY OF	2nd Qtr 2019 App. Maint.	11,160.32
P0104543	00199439	HEALTHFORCE PARTNERS LLC	Respiratory Clearance SCBA	1,905.00
P0104547	00199452	KROESENS UNIFORM COMPANY	Uniforms - Horschman/Gaines/St	993.42
P0104603	00199427	EVERGREEN FORD	Rescue 91 Check Engine Repair	485.18
P0104273	00199323	NAPA AUTO PARTS	Parts for 8611	147.52
P0104273	00199323	NAPA AUTO PARTS	Parts for 8612 (inv. not on	128.29
P0104420	00199327	O'REILLY AUTOMOTIVE INC	Apparatus Parts - 8613, 7607.	80.20
P0104425	00199372	TEC EQUIPMENT INC	Parts for 8613	52.10
P0104417	00199311	MI HARDWARE - FIRE	Station Batteries	39.98
P0104418	00199358	SEATTLE AUTOMOTIVE DIST INC	Parts - 7607	24.29
P0104541	00199488	VERIZON WIRELESS	Cell Charges/Fire	14.95
P0104417	00199311	MI HARDWARE - FIRE	Tax	4.23
P0104273	00199323	NAPA AUTO PARTS	Parts for 4603 (inv. not on	2.73
P0104273	00199323	NAPA AUTO PARTS	Finance Charge	1.49
P0104273	00199323	NAPA AUTO PARTS	Finance Charge	0.73
P0104417	00199311	MI HARDWARE - FIRE	Discount	-4.70
<i>Org Key: FR2400 - Fire Suppression</i>				
P0104426	00199306	LN CURTIS & SONS	Blue Rescue Cord	67.65
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0104544	00199400	AIRGAS USA LLC	Oxygen/Fire	134.53
P0104421	00199221	AIRGAS USA LLC	Oxygen/Fire	24.99
P0104422	00199367	STERICYCLE INC	On-Call Charges/Fire	10.36



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FR4100 - Training</i>				
P0104543	00199439	HEALTHFORCE PARTNERS LLC	Flu Vaccines (28)	270.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0104481	00199329	OPENGOV INC	ANNUAL SOFTWARE SUBSCRIPTION	15,525.00
P0104470	00199237	BRINKS INC	DUNBAR PICKUP	645.97
P0104403	00199469	POT O' GOLD INC	Coffee & tea supplies	535.55
P0102379	00199416	COMCAST	CITY HALL HIGH SPEED INTERNET	111.44
P0104403	00199469	POT O' GOLD INC	Water filter	68.31
P0104403	00199469	POT O' GOLD INC	Water cooler	27.50
P0104403	00199469	POT O' GOLD INC	Water filter	27.50
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	645.53
P0104531	00199418	CONFIDENTIAL DATA DISPOSAL	City Shredding Contract - Invo	200.00
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	63.16
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	22.73
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	9.54
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
	00199303	LEOFF HEALTH & WELFARE TRUST	POLICE RETIREES AUGUST 2019	5,989.60
	00199302	LEOFF HEALTH & WELFARE TRUST	FIRE RETIREES AUGUST 2019	2,994.80
P0104500	00199354	SCHOENTRUP, WILLIAM	FRLEOFF1 Retiree Medical Expen	1,359.56
P0104498	00199397	COOPER, ROBERT	FRLEOFF Retiree Medical Expens	1,166.14
	00199278	HILTNER, PETER	LEOFF1 Medicare Reimb	556.00
	00199354	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	483.60
	00199248	COOPER, ROBERT	LEOFF1 RETIREES MEDICARE REIMB	406.50
P0104527	00199423	DEEDS, EDWARD G	LEOFF1 Retiree Medical Expense	371.15
P0104524	00199446	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	369.49
	00199364	SMITH, RICHARD	LEOFF1 Medicare Reimb	223.10
	00199274	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	216.50
	00199232	BARNES, WILLIAM	LEOFF1 Medicare Reimb	211.50
	00199251	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	211.50
	00199269	GOODMAN, J C	LEOFF1 Medicare Reimb	194.20
	00199392	WHEELER, DENNIS	LEOFF1 Medicare Reimb	181.70
	00199384	WALLACE, THOMAS	LEOFF1 Medicare Reimb	170.10
	00199259	ELSOE, RONALD	LEOFF1 Medicare Reimb	169.50
	00199219	ADAMS, RONALD E	LEOFF1 Medicare Reimb	169.30
	00199229	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	168.00
	00199236	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	168.00
	00199255	DEVENY, JAN P	LEOFF1 Medicare Reimb	168.00
	00199299	KUHN, DAVID	LEOFF1 Medicare Reimb	168.00
	00199239	CALLAGHAN, MICHAEL	LEOFF1 Medicare Reimb	164.40
	00199285	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	163.70
	00199307	LOISEAU, LERI M	LEOFF1 Medicare Reimb	162.10
	00199350	RUCKER, MANORD J	LEOFF1 Medicare Reimb	162.10
	00199256	DOWD, PAUL	LEOFF1 Medicare Reimb	159.40
P0104525	00199475	SCHOENTRUP, WILLIAM	FRLEOFF1 Retiree Medical Expen	159.00
P0104526	00199409	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	155.44
	00199217	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	151.60
	00199389	WEGNER, KEN	LEOFF1 Medicare Reimb	146.60

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00199322	MYERS, JAMES S	LEOFF1 Medicare Reimb	137.40
	00199345	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
	00199265	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	135.50
	00199308	LYONS, STEVEN	LEOFF1 Medicare Reimb	134.30
	00199373	THOMPSON, JAMES	LEOFF1 Medicare Reimb	123.30
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00199232	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,604.31
	00199248	COOPER, ROBERT	LEOFF1 Excess Benefit	1,566.16
	00199285	JOHNSON, CURTIS	LEOFF1 Excess Benefit	837.28
	00199354	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	824.19
	00199345	RAMSAY, JON	LEOFF1 Excess Benefit	448.41
<i>Org Key: GX9995 - Employee Benefits-General</i>				
P0104540	00199414	CHERYL COHEN & ASSOCIATES	Semi-Annual EAP Costs	3,312.30
<i>Org Key: GX9996 - Employee Benefits-Police</i>				
	00199303	LEOFF HEALTH & WELFARE TRUST	POLICE ACTIVE AUGUST 2019	49,872.54
	00199303	LEOFF HEALTH & WELFARE TRUST	POLICE SUPPORT AUGUST 2019	5,175.35
<i>Org Key: GX9997 - Employee Benefits-Fire</i>				
	00199302	LEOFF HEALTH & WELFARE TRUST	FIRE ACTIVE AUGUST 2019	56,929.27
	00199303	LEOFF HEALTH & WELFARE TRUST	BILLING ADJ AUGUST 2019	0.03
<i>Org Key: IS1100 - IGS Mapping</i>				
	00199277	HELTEN, MIKE	TRAVEL EXPENSE ESRI EXPENSE	528.52
	00199277	HELTEN, MIKE	PER DIEM REIMB ESRI CONF	115.38
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0102965	00199295	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
P0104462	00199218	ACCESS	BLK BOX PICKUP/DELIVERY, STORA	471.76
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
	00199277	HELTEN, MIKE	TRAVEL EXPENSE ESRI EXPENSE	528.52
	00199277	HELTEN, MIKE	PER DIEM REIMB ESRI CONF	115.38
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
	00199277	HELTEN, MIKE	TRAVEL EXPENSE ESRI EXPENSE	528.52
	00199277	HELTEN, MIKE	PER DIEM REIMB ESRI CONF	115.38
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
	00199277	HELTEN, MIKE	TRAVEL EXPENSE ESRI EXPENSE	528.53
	00199277	HELTEN, MIKE	PER DIEM REIMB ESRI CONF	115.36
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0104509	00199425	DTG ENTERPRISES INC	DEBRIS HAULING INV 58631	1,500.00
P0104509	00199425	DTG ENTERPRISES INC	DEBRIS HAULING INV 67820	1,500.00
P0104510	00199450	KING COUNTY FINANCE	SIGNAL SERVICES	525.87
P0098051	00199391	WEST COAST SIGNAL INC	ELECTRICAL REPAIRS & SERVICES	184.10
P0104336	00199376	TRAFFIC SAFETY SUPPLY	"RAISED CROSSWALK" DIAM. FYG D	103.38
P0104353	00199370	TACOMA SCREW PRODUCTS INC	SS SPRING SNAP LINKS	50.88
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
<i>Org Key: MT2150 - Pavement Marking</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0104506	00199402	ALPINE PRODUCTS INC	MARKER PADS, ROUND MARKERS, 2	5,985.43
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	46.05
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0104428	00199316	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	218.86
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
<i>Org Key: MT2500 - ROW Administration</i>				
P0102454	00199474	REPUBLIC SERVICES #172	2019 ROW DISPOSAL/RECYCLING SE	1,399.64
<i>Org Key: MT2610 - Wayfinding Sign Program</i>				
P0104373	00199376	TRAFFIC SAFETY SUPPLY	INTERSTATE 90 SIGNS	673.02
<i>Org Key: MT3100 - Water Distribution</i>				
P0104520	00199403	AMERICAN LEAK DETECTION	COMMERCIAL LEAK DETECTION	795.00
P0104508	00199224	AMERICAN LEAK DETECTION	COMMERCIAL SERVICE LIME LEAK I	695.00
P0104454	00199431	FERGUSON ENTERPRISES LLC	MAGNET VALVE BOX COVER LIFTER	338.92
P0104338	00199431	FERGUSON ENTERPRISES LLC	METER WRENCH	91.17
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
<i>Org Key: MT3150 - Water Quality Event</i>				
P0104397	00199375	LINKO TECHNOLOGY INC	JUNE WEB TEST REPORTS	1,264.00
P0104465	00199223	AM TEST INC	WATER QUALITY INV 109959	300.00
<i>Org Key: MT3200 - Water Pumps</i>				
P0102843	00199371	TAURUS POWER & CONTROLS INC	RESERVOIR AND PUMP STATION	1,914.00
	00199241	CENTURYLINK	PHONE USE JULY 2019	59.69
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	46.05
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0102596	00199270	GRCC/WW	ANATOMY OF SCADA CONTROLLED	1,100.00
P0102454	00199474	REPUBLIC SERVICES #172	2019 SEWER DISPOSAL/RECYCLING	155.52
P0104352	00199366	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	141.34
	00199437	HANSEN, TIMOTHY P	MILEAGE EXPENSE	13.46
<i>Org Key: MT3400 - Sewer Collection</i>				
P0104451	00199258	EJ USA INC	6" X 24" RINGS & COVER "SEWER"	3,013.78
P0104337	00199328	OLDCASTLE PRECAST INC	MANHOLE RISERS	520.31
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
P0104324	00199314	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	11.86
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0104507	00199220	ADVANCED UNDERGROUND	LOCATES INV 5174	800.00
P0102843	00199371	TAURUS POWER & CONTROLS INC	PUMP STATION 4	825.00
P0104505	00199466	PACIFIC INDUSTRIAL SUPPLY CO	PLATE & TUBE STEEL & CUTTING C	162.80
P0104412	00199279	HOME DEPOT CREDIT SERVICE	LASER MEASURE, Mallet &	76.54
P0104324	00199314	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	62.86
P0104353	00199370	TACOMA SCREW PRODUCTS INC	SS SPRING SNAP LINKS	50.88
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
P0104428	00199316	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	36.48
P0104445	00199433	GRAINGER	ABRASIVE ROLL (600 GRIT)	23.84

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0102596	00199270	GRCC/WW	ANATOMY OF SCADA CONTROLLED	1,100.00
P0104351	00199346	RED WING BUSINESS	SAFETY BOOTS	308.54
P0102454	00199474	REPUBLIC SERVICES #172	2019 WATER DISPOSAL/RECYCLING	155.52
<i>Org Key: MT3800 - Storm Drainage</i>				
	00199275	HARB, SAM	MILEAGE EXPENSE	97.44
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	214.66
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102911	00199243	CINTAS CORPORATION #460	2019 COVERALL SERVICES	2,008.99
P0103275	00199249	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	95.93
<i>Org Key: MT4200 - Building Services</i>				
P0104433	00199344	RAINIER BUILDING SERVICES	CITY BLDGS JANITORIAL	5,126.11
P0104379	00199332	PACIFIC AIR CONTROL INC	CITY HALL HVAC MAINT	2,370.78
P0104378	00199388	WAVE ELECTRICAL LLC	FS91 APP BAY DOOR REPAIR	1,911.80
P0104554	00199472	RAINIER BUILDING SRV OF WA INC	QUARTERLY WAX CITY BUILDINGS	1,088.00
P0104555	00199493	WAVE ELECTRICAL LLC	ADD OUTLETS TO METER ROOM	899.80
P0104428	00199316	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	604.22
P0104549	00199406	BACKFLOWS NORTHWEST INC	FS91 RPBA REPAIR	439.35
P0104551	00199419	CONTRACT HARDWARE	ADD LOCKING DOOR LOCK TO CM OF	398.40
P0104365	00199332	PACIFIC AIR CONTROL INC	REZNOR REPAIR	327.80
P0104366	00199283	INTERIOR FOLIAGE CO, THE	CITY HALL INTERIOR LANDSCAPING	282.70
P0104364	00199332	PACIFIC AIR CONTROL INC	LOOP CIRC PUMP DOWN	268.40
P0104325	00199310	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	83.03
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	46.05
<i>Org Key: MT4300 - Fleet Services</i>				
P0104516	00199463	NORTH LAKE MARINA-	PATROL 12 REPAIRS	6,120.80
P0104517	00199485	US MOWER	FL-0431 REPAIR PARTS INV 27779	1,273.83
P0102300	00199330	OVERLAKE OIL	2019 FUEL DELIVERY	1,199.14
P0104486	00199331	OWEN EQUIPMENT COMPANY	FL480-REPAIR PARTS	885.11
P0102654	00199225	AMERIGAS-1400	2019 PROPANE DELIVERY	771.43
P0104591	00199443	INTERSTATE BATTERY SYSTEMS	FL-0437 BATTERY INV61247941	451.94
P0104592	00199401	ALL BATTERY SALES & SERVICE	BATTERY INVENTORY	281.49
P88915	00199293	KIA MOTORS FINANCE	6 MONTH LEASE EXTENSION (MONTH	263.96
P0104461	00199281	IBS INC	MISC. HARDWARE (VEHICLE MAINT.	198.02
P0104468	00199480	SIX ROBBLEES INC	FL-0476 REPAIR PARTS	162.38
P0104335	00199352	SAFELITE FULFILLMENT INC	FL-0446 WINDOW REPAIR	153.38
P0104566	00199481	SUNDSTROM, ROBERT	Gas payment for birding trip #	123.60
P0102659	00199341	PRAXAIR DISTRIBUTION INC	2019 ACETYLENE AND OXYGEN TANK	54.12
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	46.05
P0104335	00199352	SAFELITE FULFILLMENT INC	FL-0372 WINDOW CHIP	32.95
<i>Org Key: MT4403 - Customer Response - Water</i>				
	00199320	MORRIS, CLINTON E	FUEL EXPENSE	55.00
<i>Org Key: MT4501 - Water Administration</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0104442	00199360	SEATTLE, CITY OF	June 19 Water Purchase	271,573.29
P0103711	00199245	COMPLETE OFFICE	ERGONOMIC RETROFIT	945.03
<i>Org Key: MT4502 - Sewer Administration</i>				
P0103711	00199245	COMPLETE OFFICE	ERGONOMIC RETROFIT	726.93
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0104519	00199424	DEPARTMENT OF ECOLOGY	2019 STORMWATER ACTION MONITOR	11,322.00
P0103711	00199245	COMPLETE OFFICE	ERGONOMIC RETROFIT	726.93
<i>Org Key: PO1100 - Administration (PO)</i>				
P0104579	00199489	VERIZON WIRELESS	Patrol Cell/Data Service - Inv	489.93
P0104408	00199324	NETWORK WIRING SERVICES	INSTALL CABLE/JACK/FACE PLATES	224.87
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	88.70
<i>Org Key: PO1700 - Records and Property</i>				
P0104575	00199495	XEROX CORPORATION	Admin Copier - Invoice # 09724	223.60
P0104575	00199495	XEROX CORPORATION	Records Copier - Invoice # 097	210.29
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0104532	00199456	LEADSONLINE.COM	Leads On Line investigative se	1,908.00
P0104530	00199491	WASHINGTON STATE PATROL	CPL Background Checks - Invoice	79.50
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0104538	00199444	ISSAQUAH JAIL, CITY OF	Issaquah Jail Services - Invoi	3,007.00
P0104582	00199476	SCORE	SCORE Jail Bill - Invoice # 38	1,980.00
P0104537	00199449	KING COUNTY FINANCE	Booking and maintenance costs	798.35
<i>Org Key: PO2100 - Patrol Division</i>				
P0104477	00199298	KROESENS UNIFORM COMPANY	New officer equipment	1,427.69
P0104586	00199452	KROESENS UNIFORM COMPANY	Uniforms - Invoices 56110 and	1,271.59
P0104576	00199452	KROESENS UNIFORM COMPANY	Uniforms - Invoice(s): 55827,5	1,213.63
P0104581	00199399	3RTechnology LLC	secure evidence destruction -	270.00
	00199445	JIRA, ROBERT	MILEAGE EXPENSE	114.26
	00199304	LEVINSON, GREGORY S	PHONE CASE SCREEN PROTECTOR	56.11
	00199254	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING JUN 19	48.40
P0104578	00199453	KUSTOM SIGNALS INC	Radar Supplies - Invoice # 564	30.70
	00199287	JOKINEN, DAVID R	PSO PHONE CASE	14.29
P0104528	00199455	LANGUAGE LINE SERVICES	Language Line Services - June	8.92
<i>Org Key: PO2200 - Marine Patrol</i>				
P0104327	00199411	CADMAN INC	1 YARD OF CONCRETE FOR MARINE	507.59
	00199351	RUTTER, ALEX	PER DIEM REIMB BMLE COURSE	390.50
P0104522	00199477	SEATTLE BARREL COMPANY	Buoy Supplies - Barrels for an	220.20
P0104583	00199494	WEST MARINE PRO	Marine Patrol Supplies - Invoi	108.48
P0104529	00199459	MI HARDWARE - POLICE	Marine Patrol Supplies	14.90
<i>Org Key: PO2201 - Dive Team</i>				
P0104580	00199482	UNDERWATER SPORTS INC.	Dive Team Equipment Repair -	1,115.40
P0104577	00199464	OCCUPATIONAL HEALTH CTRS OF WA	Dive Physical - MPO Levinson -	660.00
P0104584	00199482	UNDERWATER SPORTS INC.	Dive Team Repair of equipment	170.28
<i>Org Key: PO2450 - Special Operations Team</i>				
P0104487	00199452	KROESENS UNIFORM COMPANY	SOT Helmets	3,796.10

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO3100 - Investigation Division</i>				
P0104476	00199374	THOMSON REUTERS - WEST	West Information Charges	401.37
<i>Org Key: PO4100 - Firearms Training</i>				
P0104574	00199405	AXON ENTERPRISE INC	Less-lethal equipment for Offi	11,759.00
<i>Org Key: PR0000 - Parks &amp; Recreation-Revenue</i>				
P0102963	00199398	WA ST REVENUE	2019 2ND QTR LEASEHOLD EXCISE	2,438.75
P0104533	00199407	BALTINS, DAWNA	Refund Due registration withdr	434.00
P0104471	00199393	WILLIAMS, GAYNA	Refund Due registration withdr	424.00
P0104473	00199340	PORTEOUS, IAN	Refund Due registration withdr	389.00
P0104410	00199349	ROBINSON, JILL	Refund Due Registration withdr	389.00
P0104489	00199266	GANNNDHAM, VEENA	Refund Due Damage deposit MICE	244.00
P0104411	00199297	KING, VICKI	Refund Due Registration withdr	203.86
P0104488	00199273	HAGENS BERMAN SOBOL SHAPIRO	Refund Due Park rental cancell	164.00
P0104490	00199268	GAYTE, CINDY	Refund Due Registration withdr	163.00
P0104474	00199260	ENVIROSPORTS	Refund Due Security Deposit MI	150.00
P0104430	00199338	PHAM, LELE	Refund Due 2011 Registration	126.00
P0104409	00199355	SCHREUDER, ASTRID	Refund Due Registration withd	121.00
P0104536	00199462	NEWMAN, KEVIN	Refund Due registration credit	114.00
P0104472	00199276	HATE FREE ZONE	Refund Due MICEC Rental Contra	111.00
P0104431	00199377	TRIPARD, ERICA	Refund Due 2017 Registration	107.75
P0104495	00199227	ARBONNE INTERNATIONAL	Refund Due MICEC Rental Contra	100.00
P0104491	00199262	FAKUDA, DAVID	Refund Due Return Security Dep	90.00
P0104534	00199428	EXCELLENCE SEMINARS	Refund Due Contract #9241	80.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0104539	00199486	US POSTMASTER	Postage for Rec guide - all is	1,877.42
P0102331	00199395	XEROX CORPORATION	Lease and print/copy charges f	325.23
<i>Org Key: PR1500 - Urban Forest Management</i>				
P0104518	00199413	CHANG, JERRY	Claim for Damages - Jerry Chan	987.00
P0104475	00199333	PACIFIC NORTHWEST CHAPTER ISA	Advanced Tree Risk Assessment	251.00
<i>Org Key: PR2100 - Recreation Programs</i>				
P0104566	00199481	SUNDSTROM, ROBERT	Instructor Payment for Birding	990.64
P0104350	00199334	PARENTMAP	Web enewsletter June 2019	500.00
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0104441	00199357	SEATTLE ADVENTURE SPORTS	Program payment for Paddle Cam	8,400.00
P0104632	00199468	POPCORN MEDIA LLC	Movie Star Camp #4859 program	8,392.50
P0104573	00199421	ALLENBAUGH, LUKAS	Program payment for Clay Anima	5,950.00
P0104564	00199447	JOHNSON, JEFFREY WAYNE	Instructor Payment for	3,867.50
P0104436	00199247	COOK LEARN GROW LLC	Program payment for July 8-12	2,856.00
P0104562	00199492	WATSON, MARY	Mary Art Adventures payment #6	2,184.00
P0104561	00199496	YOUTH TECH INC	Youth Tech payment for iMobile	1,694.00
P0104438	00199240	CASCADE ELITE GYMNASTICS	Program Payment for Gymnastics	1,417.50
P0104563	00199412	CASCADE ELITE GYMNASTICS	Program Payment for Gymnastics	1,417.50
P0104565	00199404	ART FOR KIDS SCHOOL LLC	Program payment for Art for Ki	1,260.00
P0104437	00199240	CASCADE ELITE GYMNASTICS	Program payment for Gymnastics	1,207.50
P0104563	00199412	CASCADE ELITE GYMNASTICS	Gymnastics Mini Camp #6027	1,207.50
P0104440	00199264	FIRST STUDENT INC	Charter bus for Seattle Storm	535.87

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0104439	00199264	FIRST STUDENT INC	charter bus for Outback Kangar	503.13
P0104568	00199461	NATIONAL CONST RENTALS INC	Fencing rental for Adventure	97.42
P0104568	00199461	NATIONAL CONST RENTALS INC	Fencing rental for Adventure	97.42
P0104482	00199461	NATIONAL CONST RENTALS INC	Fence rental for Adventure	97.42
<i>Org Key: PR2104 - Special Events</i>				
P0104493	00199263	FEDEX KINKO'S	Clue Books for Letterboxing	1,621.60
<i>Org Key: PR4100 - Community Center</i>				
P0104433	00199344	RAINIER BUILDING SERVICES	CITY BLDGS JANITORIAL	2,496.77
P0104380	00199332	PACIFIC AIR CONTROL INC	REPAIR HOT WATER TANK	1,481.91
P0104470	00199237	BRINKS INC	DUNBAR PICKUP	642.77
P0104560	00199465	PACIFIC AIR CONTROL INC	AH1 REPAIR (GYM)	540.16
P0102473	00199394	XEROX CORPORATION	Use fee for 5-21-19 to 6-21-19	337.27
P0102473	00199394	XEROX CORPORATION	Monthly lease charges for colo	267.20
P0102461	00199417	COMCAST	MICEC - High Speed Connection	165.94
P0104496	00199433	GRAINGER	DISPOSABLE GLOVES (LG) & DUST	106.55
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	30.36
<i>Org Key: PR5600 - Cultural &amp; Performing Arts</i>				
P0104572	00199460	MORGAN SOUND INC	Sound engineering services for	3,392.40
P0104572	00199460	MORGAN SOUND INC	Sound engineering services for	1,130.80
P0104513	00199410	BRISTOL, MARC	Music in the Park performance	1,000.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P0102454	00199474	REPUBLIC SERVICES #172	2019 PARKS DISPOSAL/RECYCLING	622.06
P0104328	00199312	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	143.18
P0102911	00199243	CINTAS CORPORATION #460	PARKS COVERALLS	83.76
P0104353	00199370	TACOMA SCREW PRODUCTS INC	SS SPRING SNAP LINKS	50.90
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
<i>Org Key: PR6120 - Landscape Maint - Buildings</i>				
P0102454	00199474	REPUBLIC SERVICES #172	2019 FACILITIES DISPOSAL/RECYC	155.52
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0104455	00199305	LLOYD ENTERPRISES INC	PLAYFIELD SAND (32.9 TONS)	865.67
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0104433	00199344	RAINIER BUILDING SERVICES	CITY BLDGS JANITORIAL	2,151.25
P0104554	00199472	RAINIER BUILDING SRV OF WA INC	QUARTERLY WAX CITY BUILDINGS	272.00
P0104353	00199370	TACOMA SCREW PRODUCTS INC	SS SPRING SNAP LINKS	50.88
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.71
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0104484	00199317	MID-AMERICA SPORTS ADVANTAGE	SMP Kwik-release base set	1,435.45
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	46.05
P0104550	00199490	WA ST DEPT OF LABOR & INDUST	BOILER INSPECTION FEE	24.23
P0104328	00199312	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	23.73
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0104349	00199313	MI HARDWARE - P&R	P&R misc supplies	171.53
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0102454	00199474	REPUBLIC SERVICES #172	2019 PARKS DISPOSAL/RECYCLING	622.06
P0102825	00199380	UNITED SITE SERVICES	Lid Park Boat Launch -	391.57
P0102825	00199380	UNITED SITE SERVICES	Aubrey Davis & Lid	168.48
P0104353	00199370	TACOMA SCREW PRODUCTS INC	SS SPRING SNAP LINKS	50.88
P0104461	00199281	IBS INC	MISC. HARDWARE (WAREHOUSE)	53.73
	00199435	GUINN, SHAUN	DISPOSAL FEE	28.01
P0104328	00199312	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	27.70
P0102466	00199369	T-MOBILE	Monthly services for Boat Laun	20.00
<i>Org Key: PY4619 - Flex Spending Admin 2019</i>				
	00199235	BON, JESSI	FLEX SPEND ACCT REIMB	2,478.00
	00199261	ESTRADA, DEBORAH	FLEX SPEND ACCT REIMB	144.98
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0103002	00199442	HOUGH BECK & BAIRD	Light Rail Integration Design	427.50
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0104559	00199440	HEARTLAND LLC	June 2019 Commuter Parking Pro	12,800.00
P0104504	00199335	PARKWAY CENTER MANAGEMENT GRP	ST Long Term Parking - August	7,100.00
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P0104557	00199465	PACIFIC AIR CONTROL INC	REPLACE BOILER & MAKE UP WATER	3,419.90
<i>Org Key: WG106R - North Fire Station Repairs</i>				
P0104556	00199454	LAKESIDE DOORS INC	BC DOOR REPAIR REPLACE PANEL	2,351.80
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P0101046	00199326	NORTH LAKE MARINA-	MARINE PATROL 12 ENGINE REPLAC	15,153.33
P0101046	00199326	NORTH LAKE MARINA-	MARINE PATROL 12 ENGINE REPLAC	15,153.32
P94483	00199292	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	211.36
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	3,658.11
<i>Org Key: WP115S - ICP North Out Field</i>				
P0095836	00199448	KCDA PURCHASING COOPERATIVE	ISLAND CREST PARK BASEBALL NOR	93,088.45
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0103001	00199267	GARDEN CYCLES	MI Open Space Restoration 2019	5,360.00
P0102825	00199380	UNITED SITE SERVICES	Pioneer Park - 2019 Portable T	84.24
<i>Org Key: WP122R - Vegetation Management</i>				
P0102964	00199380	UNITED SITE SERVICES	Volunteer Event Portable Restr	127.37
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0103478	00199246	CONTRACT HARDWARE	Groveland beach restroom doors	4,763.00
<i>Org Key: WR101E - Res Overlay - 77th Ave SE</i>				
P0103435	00199467	PAMF EXCAVATION LLC	SE 22ND WATER SYSTEM IMPROV	7,268.45
<i>Org Key: WR101R - Residential Street Improvement</i>				
P0104464	00199300	LAKESIDE INDUSTRIES	2019 ARTERIAL AND RESIDENTIAL	254,172.89
P0104464	00199300	LAKESIDE INDUSTRIES	2019 ARTERIAL AND RESIDENTIAL	60,908.33
P0104511	00199451	KRAZAN & ASSOCIATES INC	2019 ART & RESIDENTIAL STREET	2,915.50



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WR110R - Arterial Street Preservation</i>				
P0104464	00199300	LAKESIDE INDUSTRIES	2019 ARTERIAL AND RESIDENTIAL	50,646.25
<i>Org Key: WR517R - SE 40th (A) Corridor Improvemnt</i>				
P0104463	00199343	PUGET SOUND ENERGY	SE 40TH IMPROVEMENTS	7,910.89
<i>Org Key: WR919R - EMW Resurface 4300 to SE 53rd</i>				
P0104464	00199300	LAKESIDE INDUSTRIES	2019 ARTERIAL AND RESIDENTIAL	207,371.99
<i>Org Key: WS160R - Street Related Sewer CIP</i>				
P0104450	00199258	EJ USA INC	6 X 24 RINGS & COVER "SEWER"	21,151.46
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0104206	00199289	KBA INC	SCADA SYSTEM CONSTRUCTION	1,055.88
<i>Org Key: WS714C - Lincoln Landing Construction</i>				
P0103543	00199339	PND ENGINEERS INC	Lincoln Landing Sewer Engineer	2,327.50
<i>Org Key: WS901D - Sewer Sys Pump Sta Repairs</i>				
P0104467	00199379	UNITED REPROGRAPHICS	SEWER PUMP STATION GENERATOR	102.95
<i>Org Key: WW110H- Emer Repair - Dawn Drive</i>				
P0102983	00199420	CORE TAP CONSTRUCTION LLC	5 % RETAINAGE	601.94
P0102067	00199420	CORE TAP CONSTRUCTION LLC	Retainage	158.28
<i>Org Key: WW117R- Street Related Water Impvts</i>				
P0103618	00199257	EARTHWORK ENTERPRISES INC	2019 STREET RELATED	146,968.56
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0102980	00199438	HDR ENGINEERING INC	WATER METER REPLACEMENT	2,952.87
P0104206	00199289	KBA INC	METER REPLACEMENT	1,055.87
P0104494	00199365	SOUND PUBLISHING INC	Ntc: 6/26-7/3 RFP AMR System	124.70
P0104494	00199365	SOUND PUBLISHING INC	Ntc: 6/26 Water Quality Report	57.30
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P0104206	00199289	KBA INC	BOOSTER CL2 STATION CONSRUCTIO	1,055.88
<i>Org Key: WW717R- Main SE 22nd Street</i>				
P0103435	00199467	PAMF EXCAVATION LLC	SE 22ND PL WATER SYSYEM IMPROV	62,440.14
<i>Org Key: XG150T - Small Tech/Equipment</i>				
P0104552	00199493	WAVE ELECTRICAL LLC	CAR CHARGER REPLACEMENT	855.80
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P0103789	00199457	MARENAKOS ROCK CENTER	Building material for rock	2,961.64
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0104483	00199226	ANCHOR QEA LLC	Luther Burbank South Shoreline	1,510.00
<i>Org Key: YF1100 - YFS General Services</i>				
P0104497	00199387	WASHINGTON STATE PATROL	VOICE Background Checks	2,628.00
	00199319	MONTAGUE, LIANA	LICENSE RENEWAL	496.00
P0102331	00199395	XEROX CORPORATION	Lease and print/copy charges f	344.42
P0104470	00199237	BRINKS INC	DUNBAR PICKUP	297.59
	00199245	COMPLETE OFFICE	OFFICE SUPPLIES JUNE 2019	258.50

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00199286	JOHNSON, KARLENE	LICENSE RENEWAL	106.00
P0104497	00199387	WASHINGTON STATE PATROL	Background Checks	72.00
P0104523	00199422	DATAQUEST LLC	Background Check Fees	26.50
<i>Org Key: YF1200 - Thrift Shop</i>				
P0104433	00199344	RAINIER BUILDING SERVICES	CITY BLDGS JANITORIAL	2,184.74
P0104466	00199253	DEPT OF ENTERPRISE SERVICES	Staff training "Leading Others	920.00
P0104470	00199237	BRINKS INC	DUNBAR PICKUP	644.37
P0102239	00199434	GRAND & BENEDICTS INC	Operating supplies for the Thr	77.18
P0104363	00199378	TRUE VALUE MECHANICAL DEPT	hardware supplies for t. shop	38.91
P0104550	00199490	WA ST DEPT OF LABOR & INDUST	BOILER INSPECTION FEE	24.23
<i>Org Key: YF2100 - School/City Partnership</i>				
P0102231	00199473	REGIONAL TOXICOLOGY SERVICES	Lab fees for C.Harnish clients	44.25
<i>Org Key: YF2300 - VOICE Program</i>				
	00199353	SAMPSON, KYLIE	PARKING FEE	7.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0102246	00199479	SHOREWOOD HEIGHTS	Rental assistance for Emergenc	1,000.00
Total				1,707,207.91

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199217	07/25/2019	ABBOTT, RICHARD LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	151.60
00199218	07/25/2019	ACCESS BLK BOX PICKUP/DELIVERY, STORA	P0104462	7568645	06/30/2019	471.76
00199219	07/25/2019	ADAMS, RONALD E LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	169.30
00199220	07/25/2019	ADVANCED UNDERGROUND LOCATES INV 5174	P0104507	5174	07/01/2019	800.00
00199221	07/25/2019	AIRGAS USA LLC Oxygen/Fire	P0104421	9963296150/90905	06/30/2019	24.99
00199222	07/25/2019	AKULA, NEELIMA Returning credit on account	P0104457	OH012042	07/16/2019	75.00
00199223	07/25/2019	AM TEST INC WATER QUALITY INV 109959	P0104465	109959	04/24/2019	300.00
00199224	07/25/2019	AMERICAN LEAK DETECTION COMMERCIAL SERVICE LIME LEAK I	P0104508	48696	07/12/2019	695.00
00199225	07/25/2019	AMERIGAS-1400 2019 PROPANE DELIVERY	P0102654	3094351650	07/10/2019	771.43
00199226	07/25/2019	ANCHOR QEA LLC Luther Burbank South Shoreline	P0104483	62791	06/25/2019	1,510.00
00199227	07/25/2019	ARBONNE INTERNATIONAL Refund Due MICEC Rental Contra	P0104495	OH012043	07/18/2019	100.00
00199228	07/25/2019	ASPECT SOFTWARE INC Telestaff Maintenance Fee/Fire	P0104423	ASI051939	07/05/2019	165.00
00199229	07/25/2019	AUGUSTSON, THOR LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	168.00
00199230	07/25/2019	AWC AUGUST 2019		OH012050	08/01/2019	344.90
00199231	07/25/2019	BACURIN, VANESSA Returning credit on account fr	P0104460	OH012044	07/16/2019	1,314.00
00199232	07/25/2019	BARNES, WILLIAM LEOFF1 Medicare Reimb		AUG2019A	07/24/2019	1,815.81
00199233	07/25/2019	BELL, STEVE & WENDY Refund Water Service Deposit	P0104333	1812-148	07/08/2019	457.49
00199234	07/25/2019	BILL AND MELINDA GATES FOUN Rental FA-3355 completed. Retu	P0104458	FA-3355	07/16/2019	150.00
00199235	07/25/2019	BON, JESSI FLEX SPEND ACCT REIMB		OH012051	07/19/2019	2,478.00
00199236	07/25/2019	BOOTH, GLENDON D LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	168.00
00199237	07/25/2019	BRINKS INC DUNBAR PICKUP	P0104470	4437587	07/01/2019	2,230.70
00199238	07/25/2019	BUELL REALTIME REPORTING Transcript - Invoice No. 53599	P0104503	53599	05/10/2019	2,595.00
00199239	07/25/2019	CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	164.40
00199240	07/25/2019	CASCADE ELITE GYMNASTICS Program payment for Gymnastics	P0104438	6029	07/15/2019	2,625.00
00199241	07/25/2019	CENTURYLINK PHONE USE JULY 2019		OH012071	07/16/2019	59.69
00199242	07/25/2019	CHEN, SHIRLEY Returning credit on account	P0104456	OH012046	07/16/2019	139.00

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00199243	07/25/2019	CINTAS CORPORATION #460 2019 COVERALL SERVICES	P0102911	12701643 JUNE	06/06/2019	2,092.75
00199244	07/25/2019	COMCAST Internet Charges/Fire	P0104427	OH012045	07/04/2019	72.39
00199245	07/25/2019	COMPLETE OFFICE ERGONOMIC RETROFIT		OH012053	06/30/2019	7,570.10
00199246	07/25/2019	CONTRACT HARDWARE Groveland beach restroom doors	P0103478	SPI047872	05/28/2019	4,763.00
00199247	07/25/2019	COOK LEARN GROW LLC Program payment for July 8-12	P0104436	1310	07/10/2019	2,856.00
00199248	07/25/2019	COOPER, ROBERT LEOFF1 Excess Benefit		OH012052	07/01/2019	1,972.66
00199249	07/25/2019	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0103275	14555831071319	07/13/2019	95.93
00199250	07/25/2019	CULLIGAN SEATTLE WA Water Service/Fire	P0104424	201907672721	06/30/2019	293.84
00199251	07/25/2019	DEEDS, EDWARD G LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	211.50
00199252	07/25/2019	DELL MARKETING L.P. Replacement Laptop Battery	P0103990	10319687755	06/05/2019	89.10
00199253	07/25/2019	DEPT OF ENTERPRISE SERVICES Staff training "Leading Others	P0104466	71128212	07/01/2019	920.00
00199254	07/25/2019	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING JUN 19		73189826	07/03/2019	96.80
00199255	07/25/2019	DEVENY, JAN P LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	168.00
00199256	07/25/2019	DOWD, PAUL LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	159.40
00199257	07/25/2019	EARTHWORK ENTERPRISES INC 2019 STREET RELATED	P0103618	PP#2 2019	06/30/2019	146,968.56
00199258	07/25/2019	EJ USA INC 6" X 24" RINGS & COVER "SEWER"	P0104450	110190034619	05/22/2019	24,165.24
00199259	07/25/2019	ELSOE, RONALD LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	169.50
00199260	07/25/2019	ENVIROSPORTS Refund Due Security Deposit MI	P0104474	OH012048	07/16/2019	150.00
00199261	07/25/2019	ESTRADA, DEBORAH FLEX SPEND ACCT REIMB		OH012054	07/19/2019	144.98
00199262	07/25/2019	FAKUDA, DAVID Refund Due Return Security Dep	P0104491	15770	07/17/2019	90.00
00199263	07/25/2019	FEDEX KINKO'S Clue Books for Letterboxing	P0104493	513500032283	05/30/2019	1,621.60
00199264	07/25/2019	FIRST STUDENT INC charter bus for Outback Kangar	P0104440	80383776	06/28/2019	1,039.00
00199265	07/25/2019	FORSMAN, LOWELL LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	135.50
00199266	07/25/2019	GANNDHAM, VEENA Refund Due Damage deposit MICE	P0104489	OH012034	07/17/2019	244.00
00199267	07/25/2019	GARDEN CYCLES MI Open Space Restoration 2019	P0103001	118	07/11/2019	5,360.00
00199268	07/25/2019	GAYTE, CINDY Refund Due Registration withdr	P0104490	OH012033	07/17/2019	163.00

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00199269	07/25/2019	GOODMAN, J C LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	194.20
00199270	07/25/2019	GRCC/WW ANATOMY OF SCADA CONTROLLED PU	P0102596	1924	05/16/2019	2,200.00
00199271	07/25/2019	GREER, J SCOTT Judge Pro Tem - 7/16/19 - 6hrs	P0104480	OH012032	07/16/2019	300.00
00199272	07/25/2019	H D FOWLER INVENTORY PURCHASES	P0104448	I5204979	07/09/2019	403.24
00199273	07/25/2019	HAGENS BERMAN SOBOL SHAPIRO Refund Due Park rental cancell	P0104488	OH012036	07/17/2019	164.00
00199274	07/25/2019	HAGSTROM, JAMES LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	216.50
00199275	07/25/2019	HARB, SAM MILEAGE EXPENSE		OH012057	07/19/2019	97.44
00199276	07/25/2019	HATE FREE ZONE Refund Due MICEC Rental Contra	P0104472	OH012035	07/16/2019	111.00
00199277	07/25/2019	HELTEN, MIKE TRAVEL EXPENSE ESRI EXPENSE		OH012056	07/17/2019	2,575.59
00199278	07/25/2019	HILTNER, PETER LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	556.00
00199279	07/25/2019	HOME DEPOT CREDIT SERVICE LASER MEASURE, MALLET & HAMMER	P0104412	0123960241603	07/12/2019	76.54
00199280	07/25/2019	HONEYWELL, MATTHEW V Professional Services - Invoic	P0104502	1111	07/10/2019	700.00
00199281	07/25/2019	IBS INC INVENTORY PURCHASES	P0104461	705203/705205	06/28/2019	1,334.68
00199282	07/25/2019	INTERCOM LANGUAGE SERVICES INC Intercom 19-212 -	P0104359	19212	07/07/2019	390.00
00199283	07/25/2019	INTERIOR FOLIAGE CO, THE CITY HALL INTERIOR LANDSCAPING	P0104366	41620	07/01/2019	282.70
00199284	07/25/2019	JOHNSON ROBERTS & ASSOCIATES PHQ reports for PD new hire	P0104354	140013	07/09/2019	75.00
00199285	07/25/2019	JOHNSON, CURTIS LEOFF1 Medicare Reimb		AUG2019A	07/24/2019	1,000.98
00199286	07/25/2019	JOHNSON, KARLENE LICENSE RENEWAL		OH012058	07/18/2019	106.00
00199287	07/25/2019	JOKINEN, DAVID R PSO PHONE CASE		OH012059	07/16/2019	14.29
00199288	07/25/2019	KAISER PERMANENTE Medical Testing/Thomas Edwards	P0104414	68331152	07/01/2019	546.00
00199289	07/25/2019	KBA INC SCADA SYSTEM CONSTRUCTION	P0104206	3004593	07/14/2019	3,167.63
00199290	07/25/2019	KC RECORDER SEWER LIEN	P0104499	OH012037	07/18/2019	78.00
00199291	07/25/2019	KC RECORDER SEWER LIEN	P0104446	OH012038	07/15/2019	39.00
00199292	07/25/2019	KIA MOTORS FINANCE DSG 2016 KIA SOUL LEASE	P94483	OH012039	07/16/2019	211.36
00199293	07/25/2019	KIA MOTORS FINANCE 6 MONTH LEASE EXTENSION (MONTH	P88915	OH012040	07/14/2019	263.96
00199294	07/25/2019	KIM, EWARD & SUN HU OVERPAYMENT REFUND		OH012060	07/18/2019	568.11

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00199295	07/25/2019	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0102965	11008195	06/30/2019	1,122.00
00199296	07/25/2019	KING, JASON W & LINDA C PERMIT REFUND		1907085	07/23/2019	330.08
00199297	07/25/2019	KING, VICKI Refund Due Registration withdr	P0104411	OH012072	07/12/2019	203.86
00199298	07/25/2019	KROESENS UNIFORM COMPANY New officer equipment	P0104477	56145/56146	07/08/2019	1,427.69
00199299	07/25/2019	KUHN, DAVID LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	168.00
00199300	07/25/2019	LAKESIDE INDUSTRIES 2019 ARTERIAL AND RESIDENTIAL	P0104464	2019 PP#1	06/30/2019	573,099.46
00199301	07/25/2019	LANGUAGE LINE SERVICES language line invoice #4595494	P0104360	4595494	06/30/2019	51.03
00199302	07/25/2019	LEOFF HEALTH & WELFARE TRUST FIRE RETIREES AUGUST 2019		OH012061	07/23/2019	59,924.07
00199303	07/25/2019	LEOFF HEALTH & WELFARE TRUST POLICE RETIREES AUGUST 2019		OH012062	07/23/2019	61,037.52
00199304	07/25/2019	LEVINSON, GREGORY S PHONE CASE SCREEN PROTECTOR		OH012063	06/22/2019	56.11
00199305	07/25/2019	LLOYD ENTERPRISES INC PLAYFIELD SAND (32.9 TONS)	P0104455	3313070	07/09/2019	865.67
00199306	07/25/2019	LN CURTIS & SONS Blue Rescue Cord	P0104426	INV295791	06/28/2019	67.65
00199307	07/25/2019	LOISEAU, LERI M LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	162.10
00199308	07/25/2019	LYONS, STEVEN LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	134.30
00199309	07/25/2019	MARTEN LAW Professional Services - Invoic	P0104345	44088888/4408874	06/17/2019	1,821.84
00199310	07/25/2019	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0104325	OH012073	06/30/2019	83.03
00199311	07/25/2019	MI HARDWARE - FIRE Meat Themometer	P0104417	OH012041	06/30/2019	46.50
00199312	07/25/2019	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0104328	OH012075	06/30/2019	194.61
00199313	07/25/2019	MI HARDWARE - P&R P&R misc supplies	P0104349	OH012076	06/30/2019	171.53
00199314	07/25/2019	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0104324	OH012074	06/30/2019	74.72
00199315	07/25/2019	MI SCHOOL DISTRICT Returning security deposit on	P0104387	OH012078	07/11/2019	100.00
00199316	07/25/2019	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0104428	OH012079	06/30/2019	859.56
00199317	07/25/2019	MID-AMERICA SPORTS ADVANTAGE SMP Kwik-release base set	P0104484	40665000	07/03/2019	1,435.45
00199318	07/25/2019	MOBERLY AND ROBERTS Professional Services - Invoic	P0104343	830	07/01/2019	6,150.00
00199319	07/25/2019	MONTAGUE, LIANA LICENSE RENEWAL		OH012065	07/16/2019	496.00
00199320	07/25/2019	MORRIS, CLINTON E FUEL EXPENSE		OH012064	07/15/2019	55.00

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00199321	07/25/2019	MOSES, AUGUSTIN Telugu interp 7/8/19	P0104361	OH012077	07/10/2019	130.00
00199322	07/25/2019	MYERS, JAMES S LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	137.40
00199323	07/25/2019	NAPA AUTO PARTS Parts for 8611	P0104273	657745/654281/66	06/30/2019	280.76
00199324	07/25/2019	NETWORK WIRING SERVICES INSTALL CABLE/JACK/FACE PLATES	P0104408	6682	06/24/2019	224.87
00199325	07/25/2019	NEXTREQUEST CO Dues and Subscriptions - Publi	P0104501	1333	07/02/2019	8,995.00
00199326	07/25/2019	NORTH LAKE MARINA- MARINE PATROL 12 ENGINE REPLAC	P0101046	3336	07/11/2019	30,306.65
00199327	07/25/2019	O'REILLY AUTOMOTIVE INC Apparatus Parts - 8613, 7607.	P0104420	2519 146576/1443	07/09/2019	80.20
00199328	07/25/2019	OLDCASTLE PRECAST INC MANHOLE RISERS	P0104337	010229412	07/02/2019	520.31
00199329	07/25/2019	OPENGOV INC ANNUAL SOFTWARE SUBSCRIPTION	P0104481	INV003255	06/11/2019	15,525.00
00199330	07/25/2019	OVERLAKE OIL 2019 FUEL DELIVERY	P0102300	0194215-IN	07/16/2019	1,199.14
00199331	07/25/2019	OWEN EQUIPMENT COMPANY FL480-REPAIR PARTS	P0104486	00093903	06/04/2019	885.11
00199332	07/25/2019	PACIFIC AIR CONTROL INC LOOP CIRC PUMP DOWN	P0104380	21758	06/21/2019	4,448.89
00199333	07/25/2019	PACIFIC NORTHWEST CHAPTER ISA Advanced Tree Risk Assessment	P0104475	WA19151	06/26/2019	251.00
00199334	07/25/2019	PARENTMAP Web enewsletter June 2019	P0104350	201969506	06/28/2019	500.00
00199335	07/25/2019	PARKWAY CENTER MANAGEMENT GRP ST Long Term Parking - August	P0104504	OH012091	07/18/2019	7,100.00
00199336	07/25/2019	PEAK ELECTRIC PERMIT REFUND		1903051	07/17/2019	108.83
00199337	07/25/2019	PEYOU, MORGAN Rental FA-3365 completed. Retu	P0104459	FA3365	07/16/2019	250.00
00199338	07/25/2019	PHAM, LELE Refund Due 2011 Registration	P0104430	OH012080	07/12/2019	126.00
00199339	07/25/2019	PND ENGINEERS INC Lincoln Landing Sewer Engineer	P0103543	1906185	06/02/2019	2,327.50
00199340	07/25/2019	PORTEOUS, IAN Refund Due registration withdr	P0104473	OH012089	07/16/2019	389.00
00199341	07/25/2019	PRAXAIR DISTRIBUTION INC 2019 ACETYLENE AND OXYGEN TANK	P0102659	90373547	06/30/2019	54.12
00199342	07/25/2019	PROWESS CORP Rental FA-2842 completed. Retu	P0104434	FA2842	07/15/2019	500.00
00199343	07/25/2019	PUGET SOUND ENERGY SE 40TH IMPROVEMENTS	P0104463	OH012090	06/19/2019	7,910.89
00199344	07/25/2019	RAINIER BUILDING SERVICES CITY BLDGS JANITORIAL	P0104433	18849	07/01/2019	11,958.87
00199345	07/25/2019	RAMSAY, JON LEOFF1 Medicare Reimb		AUG2019A	07/24/2019	584.61
00199346	07/25/2019	RED WING BUSINESS SAFETY BOOTS	P0104351	20190710021394	07/10/2019	308.54

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00199347	07/25/2019	REDMOND, CITY OF 2nd Qtr 2019 App. Maint.	P0104416	00002815	07/05/2019	11,160.32
00199348	07/25/2019	RELX INC DBA LEXISNEXIS Library Subscriptions - Invoic	P0104346	3092072107	06/30/2019	348.70
00199349	07/25/2019	ROBINSON, JILL Refund Due Registration withdr	P0104410	OH012081	07/12/2019	389.00
00199350	07/25/2019	RUCKER, MANORD J LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	162.10
00199351	07/25/2019	RUTTER, ALEX PER DIEM REIMB BMLE COURSE		OH012066	07/23/2019	390.50
00199352	07/25/2019	SAFELITE FULFILLMENT INC FL-0372 WINDOW CHIP	P0104335	01804543857/5753	05/24/2019	186.33
00199353	07/25/2019	SAMPSON, KYLIE PARKING FEE		OH012067	07/16/2019	7.00
00199354	07/25/2019	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb	P0104500	OH012093	07/18/2019	2,667.35
00199355	07/25/2019	SCHREUDER, ASTRID Refund Due Registration withd	P0104409	OH012084	07/12/2019	121.00
00199356	07/25/2019	SEASONS OF LIFE PERMIT REFUND		1806135/1805116	07/18/2019	4,951.89
00199357	07/25/2019	SEATTLE ADVENTURE SPORTS Program payment for Paddle Cam	P0104441	7072	07/15/2019	8,400.00
00199358	07/25/2019	SEATTLE AUTOMOTIVE DIST INC Parts - 7607	P0104418	S34510821	06/18/2019	24.29
00199359	07/25/2019	SEATTLE NANKAI UNIV ALUMNI Rental FA-3359 completed. Retu	P0104393	FA3359	07/11/2019	75.00
00199360	07/25/2019	SEATTLE, CITY OF June 19 Water Purchase	P0104442	OH012092	06/30/2019	271,573.29
00199361	07/25/2019	SELINA, HUNG Rental FA-3135 completed. Retu	P0104392	FA3135	07/11/2019	75.00
00199362	07/25/2019	SHAO, DANIEL Returning credit on account	P0104394	OH012083	07/11/2019	137.71
00199363	07/25/2019	SINGH, NITASHA Returning credit on account	P0104389	OH012082	07/11/2019	219.00
00199364	07/25/2019	SMITH, RICHARD LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	223.10
00199365	07/25/2019	SOUND PUBLISHING INC Ntc: 6/26 Notice Cxl Meeting 2	P0104494	MIR862146/153	06/27/2019	580.48
00199366	07/25/2019	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0104352	1293523	07/09/2019	141.34
00199367	07/25/2019	STERICYCLE INC On-Call Charges/Fire	P0104422	3004741787	06/30/2019	10.36
00199368	07/25/2019	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0104320	1903007	07/02/2019	1,359.59
00199369	07/25/2019	T-MOBILE Monthly services for Boat Laun	P0102466	OH012094	07/09/2019	20.00
00199370	07/25/2019	TACOMA SCREW PRODUCTS INC INVENTORY PURCHASES	P0104353	16288154	07/09/2019	280.49
00199371	07/25/2019	TAURUS POWER & CONTROLS INC RESERVOIR AND PUMP STATION	P0102843	4617	07/08/2019	2,739.00
00199372	07/25/2019	TEC EQUIPMENT INC Parts for 8613	P0104425	311435S	07/01/2019	52.10



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00199373	07/25/2019	THOMPSON, JAMES LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	123.30
00199374	07/25/2019	THOMSON REUTERS - WEST West Information Charges	P0104476	840558159	07/01/2019	401.37
00199375	07/25/2019	LINKO TECHNOLOGY INC JUNE WEB TEST REPORTS	P0104397	5905	06/30/2019	1,264.00
00199376	07/25/2019	TRAFFIC SAFETY SUPPLY "RAISED CROSSWALK" DIAM. FYG D	P0104373	INV015826	07/03/2019	776.40
00199377	07/25/2019	TRIPARD, ERICA Refund Due 2017 Registration	P0104431	OH012086	07/12/2019	107.75
00199378	07/25/2019	TRUE VALUE MECHANICAL DEPT hardware supplies for t. shop	P0104363	OH012085	06/30/2019	38.91
00199379	07/25/2019	UNITED REPROGRAPHICS SEWER PUMP STATION GENERATOR	P0104467	9088892IN	06/28/2019	102.95
00199380	07/25/2019	UNITED SITE SERVICES Lid Park Boat Launch -	P0102964	1148667241	06/18/2019	771.66
00199381	07/25/2019	UNTD HEALTHCARE COMMUNITY PLAN CLAIM PAID AFTER TERM OF COVRG		OH012068	07/16/2019	155.98
00199382	07/25/2019	VERITIV OPERATING COMPANY INVENTORY PURCHASES	P0104492	65522489033	07/10/2019	1,761.61
00199383	07/25/2019	WA BUSINESS ALLIANCE FUND Rental FA-2838 completed. Retu	P0104435	FA2838	07/15/2019	500.00
00199384	07/25/2019	WALLACE, THOMAS LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	170.10
00199385	07/25/2019	WAPRO A. Spietz Membership Dues	P0104443	OH012096	07/15/2019	25.00
00199386	07/25/2019	WARD, MICHAEL Rental cancelled. Returning de	P0104395	OH012087	07/11/2019	1,326.00
00199387	07/25/2019	WASHINGTON STATE PATROL VOICE Background Checks	P0104497	I19008363	07/03/2019	2,700.00
00199388	07/25/2019	WAVE ELECTRICAL LLC FS91 APP BAY DOOR REPAIR	P0104378	19116	07/03/2019	1,911.80
00199389	07/25/2019	WEGNER, KEN LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	146.60
00199390	07/25/2019	WEIKER, WENDY PER DIEM REIMB		OH012070	07/16/2019	549.25
00199391	07/25/2019	WEST COAST SIGNAL INC ELECTRICAL REPAIRS & SERVICES	P0098051	2744	06/21/2019	184.10
00199392	07/25/2019	WHEELER, DENNIS LEOFF1 Medicare Reimb		AUG2019B	07/24/2019	181.70
00199393	07/25/2019	WILLIAMS, GAYNA Refund Due registration withdr	P0104471	OH012095	07/16/2019	424.00
00199394	07/25/2019	XEROX CORPORATION Monthly lease charges for colo	P0102473	097404583	07/01/2019	604.47
00199395	07/25/2019	XEROX CORPORATION Lease and print/copy charges f	P0102331	097404582	07/01/2019	669.65
00199396	07/25/2019	YOON, JONGSOO Club Mercer cancelled. Returni	P0104390	OH012088	07/11/2019	154.00
00199397	07/31/2019	COOPER, ROBERT FRLEOFF Retiree Medical Expens	P0104498	OH012047	07/18/2019	1,166.14
00199398	07/31/2019	WA ST REVENUE 2019 2ND QTR LEASEHOLD EXCISE	P0102963	OH012097	07/30/2019	5,500.85

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00199399	08/01/2019	3RTechnology LLC secure evidence destruction -	P0104581	3R0190986	06/11/2019	270.00
00199400	08/01/2019	AIRGAS USA LLC Oxygen/Fire	P0104544	9090609188	07/01/2019	134.53
00199401	08/01/2019	ALL BATTERY SALES & SERVICE BATTERY INVENTORY	P0104592	61247312	05/08/2019	281.49
00199402	08/01/2019	ALPINE PRODUCTS INC INVENTORY PURCHASES	P0104506	TM187078	07/12/2019	6,245.03
00199403	08/01/2019	AMERICAN LEAK DETECTION COMMERCIAL LEAK DETECTION	P0104520	48783	07/19/2019	795.00
00199404	08/01/2019	ART FOR KIDS SCHOOL LLC Program payment for Art for Ki	P0104565	6039	07/24/2019	1,260.00
00199405	08/01/2019	AXON ENTERPRISE INC Less-lethal equipment for Offi	P0104574	SI1598670	06/27/2019	11,759.00
00199406	08/01/2019	BACKFLOWS NORTHWEST INC FS91 RPBA REPAIR	P0104549	N4822	07/12/2019	439.35
00199407	08/01/2019	BALTINS, DAWNA Refund Due registration withdr	P0104533	OH012100	07/23/2019	434.00
00199408	08/01/2019	BARCELO HOMES INC 1711-046 Refund Water Service	P0104535	1711046	07/22/2019	346.77
00199409	08/01/2019	BOOTH, GLENDON D LEOFF1 Retiree Medical Expense	P0104526	OH012099	07/23/2019	155.44
00199410	08/01/2019	BRISTOL, MARC Music in the Park performance	P0104513	OH012098	07/22/2019	1,000.00
00199411	08/01/2019	CADMAN INC 1 YARD OF CONCRETE FOR MARINE	P0104327	1678536	07/02/2019	507.59
00199412	08/01/2019	CASCADE ELITE GYMNASTICS Gymnastics Mini Camp #6027	P0104563	6027/6030	07/24/2019	2,625.00
00199413	08/01/2019	CHANG, JERRY Claim for Damages - Jerry Chan	P0104518	OH012102	07/22/2019	987.00
00199414	08/01/2019	CHERYL COHEN & ASSOCIATES Semi-Annual EAP Costs	P0104540	OH012103	07/01/2019	3,312.30
00199415	08/01/2019	CODE PUBLISHING CO Web Ord. Update: 19C-07, 19C-1	P0104558	64142	07/11/2019	661.20
00199416	08/01/2019	COMCAST CITY HALL HIGH SPEED INTERNET	P0102379	OH012101	07/12/2019	111.44
00199417	08/01/2019	COMCAST Internet Charges/Fire	P0102461	OH012105	07/11/2019	177.43
00199418	08/01/2019	CONFIDENTIAL DATA DISPOSAL City Shredding Contract - Invo	P0104531	77084017	07/01/2019	200.00
00199419	08/01/2019	CONTRACT HARDWARE ADD LOCKING DOOR LOCK TO CM OF	P0104551	SPI048412	07/12/2019	398.40
00199420	08/01/2019	CORE TAP CONSTRUCTION LLC 5 % RETAINAGE	P0102067	201836RET	07/23/2019	760.22
00199421	08/01/2019	ALLENBAUGH, LUKAS Program payment for Clay Anima	P0104573	4774	07/25/2019	5,950.00
00199422	08/01/2019	DATAQUEST LLC Background Check Fees	P0104523	9885	05/31/2019	26.50
00199423	08/01/2019	DEEDS, EDWARD G LEOFF1 Retiree Medical Expense	P0104527	OH012106	07/23/2019	371.15
00199424	08/01/2019	DEPARTMENT OF ECOLOGY 2019 STORMWATER ACTION MONITOR	P0104519	2019RSWAR045528	07/22/2019	11,322.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199425	08/01/2019	DTG ENTERPRISES INC DEBRIS HAULING INV 58631	P0104509	58631/67820	04/15/2019	3,000.00
00199426	08/01/2019	EQUIFAX INFORMATION SVCS LLC Background check for Entry	P0104585	5447251	07/17/2019	126.71
00199427	08/01/2019	EVERGREEN FORD Rescue 91 Check Engine Repair	P0104603	6225126	07/23/2019	485.18
00199428	08/01/2019	EXCELLENCE SEMINARS Refund Due Contract #9241	P0104534	9241	07/23/2019	80.00
00199429	08/01/2019	EXPEDIA Expedia September 25th full	P0104515	FA2622	07/22/2019	10,556.00
00199430	08/01/2019	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0104453	0783675	07/08/2019	1,108.80
00199431	08/01/2019	FERGUSON ENTERPRISES LLC METER WRENCH	P0104454	0142995	07/03/2019	769.01
00199432	08/01/2019	GET Washington PAYROLL EARLY WARRANT		OH012117	08/01/2019	250.00
00199433	08/01/2019	GRAINGER INVENTORY PURCHASES	P0104496	9235865855	07/17/2019	704.32
00199434	08/01/2019	GRAND & BENEDICTS INC Operating supplies for the Thr	P0102239	1042327IN	07/11/2019	77.18
00199435	08/01/2019	GUINN, SHAUN DISPOSAL FEE		OH012121	07/25/2019	28.01
00199436	08/01/2019	H D FOWLER INVENTORY PURCHASES	P0104449	I5204982	07/09/2019	2,965.73
00199437	08/01/2019	HANSEN, TIMOTHY P MILEAGE EXPENSE		OH012122	07/25/2009	13.46
00199438	08/01/2019	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200202820	07/15/2019	2,952.87
00199439	08/01/2019	HEALTHFORCE PARTNERS LLC Respiratory Clearance SCBA	P0104543	15093/14997	06/27/2019	2,175.00
00199440	08/01/2019	HEARTLAND LLC June 2019 Commuter Parking Pro	P0104559	12101004	07/15/2019	12,800.00
00199441	08/01/2019	HONEYWELL, MATTHEW V Professional Services - Public	P0104571	1113	07/16/2019	1,300.00
00199442	08/01/2019	HOUGH BECK & BAIRD Light Rail Integration Design	P0103002	12703	07/01/2019	427.50
00199443	08/01/2019	INTERSTATE BATTERY SYSTEMS FL-0437 BATTERY INV61247941	P0104591	61247941	07/08/2019	451.94
00199444	08/01/2019	ISSAQUAH JAIL, CITY OF Issaquah Jail Services - Invoi	P0104538	19000497	06/26/2019	3,007.00
00199445	08/01/2019	JIRA, ROBERT MILEAGE EXPENSE		OH012120	07/30/2019	114.26
00199446	08/01/2019	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P0104524	OH012107	07/23/2019	369.49
00199447	08/01/2019	JOHNSON, JEFFREY WAYNE Instructor Payment for	P0104564	5897	07/24/2019	3,867.50
00199448	08/01/2019	KCDA PURCHASING COOPERATIVE ISLAND CREST PARK BASEBALL NOR	P0095836	300404123	07/05/2019	93,088.45
00199449	08/01/2019	KING COUNTY FINANCE Booking and maintenance costs	P0104537	3002426	06/21/2019	798.35
00199450	08/01/2019	KING COUNTY FINANCE SIGNAL SERVICES	P0104510	9947999482	06/30/2019	525.87

**Accounts Payable Report by Check Number**

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00199451	08/01/2019	KRAZAN & ASSOCIATES INC 2019 ART & RESIDENTIAL STREET	P0104511	I6134305832	06/30/2019	2,915.50
00199452	08/01/2019	KROESENS UNIFORM COMPANY Uniforms - Horschman/Gaines/St	P0104487	56219	07/11/2019	7,274.74
00199453	08/01/2019	KUSTOM SIGNALS INC Radar Supplies - Invoice # 564	P0104578	562697	06/17/2019	30.70
00199454	08/01/2019	LAKESIDE DOORS INC BC DOOR REPAIR REPLACE PANEL	P0104556	8947	07/12/2019	2,351.80
00199455	08/01/2019	LANGUAGE LINE SERVICES Language Line Services - June	P0104528	4602307	06/30/2019	8.92
00199456	08/01/2019	LEADSONLINE.COM Leads On Line investigative se	P0104532	251436	07/01/2019	1,908.00
00199457	08/01/2019	MARENAKOS ROCK CENTER Building material for rock	P0103789	1037682IN	07/10/2019	2,961.64
00199458	08/01/2019	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH012114	08/01/2019	297.50
00199459	08/01/2019	MI HARDWARE - POLICE Marine Patrol Supplies	P0104529	OH012108	06/30/2019	14.90
00199460	08/01/2019	MORGAN SOUND INC AV Equipment/Station 91	P0104572	WEEK4	07/25/2019	6,122.51
00199461	08/01/2019	NATIONAL CONST RENTALS INC Fencing rental for Adventure	P0104482	5425789	07/02/2019	292.26
00199462	08/01/2019	NEWMAN, KEVIN Refund Due registration credit	P0104536	OH012109	07/23/2019	114.00
00199463	08/01/2019	NORTH LAKE MARINA- PATROL 12 REPAIRS	P0104516	2778	07/11/2019	6,120.80
00199464	08/01/2019	OCCUPATIONAL HEALTH CTRS OF WA Dive Physical - MPO Levinson -	P0104577	64592439	06/13/2019	660.00
00199465	08/01/2019	PACIFIC AIR CONTROL INC AHI REPAIR (GYM)	P0104557	21757	06/21/2019	3,960.06
00199466	08/01/2019	PACIFIC INDUSTRIAL SUPPLY CO PLATE & TUBE STEEL & CUTTING C	P0104505	1362792	07/12/2019	162.80
00199467	08/01/2019	PAMF EXCAVATION LLC SE 22ND WATER SYSTEM IMPROV	P0103435	#4FINAL	06/30/2019	69,708.59
00199468	08/01/2019	POPCORN MEDIA LLC Movie Star Camp #4859 program	P0104632	4859	07/31/2019	8,392.50
00199469	08/01/2019	POT O' GOLD INC Water cooler	P0104403	0214244/4193/418	06/07/2019	658.86
00199470	08/01/2019	PUBLIC SAFETY SELECTION PC Psychological Evaluation for F	P0104357	4656	06/03/2019	400.00
00199471	08/01/2019	PUBLIC SAFETY TESTING INC New FF Background Investigatio	P0104546	PSTI190121	07/18/2019	6,810.72
00199472	08/01/2019	RAINIER BUILDING SRV OF WA INC QUARTERLY WAX CITY BUILDINGS	P0104554	18864	07/17/2019	1,360.00
00199473	08/01/2019	REGIONAL TOXICOLOGY SERVICES Lab fees for C.Hamish clients	P0102231	TC20290063019	06/30/2019	44.25
00199474	08/01/2019	REPUBLIC SERVICES #172 2019 ROW DISPOSAL/RECYCLING SE	P0102454	0172007897503	06/30/2019	3,110.32
00199475	08/01/2019	SCHOENTRUP, WILLIAM FRLEOFF1 Retiree Medical Expen	P0104525	OH012110	07/23/2019	159.00
00199476	08/01/2019	SCORE SCORE Jail Bill - Invoice # 38	P0104582	3867	07/10/2019	1,980.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199477	08/01/2019	SEATTLE BARREL COMPANY Buoy Supplies - Barrels for an	P0104522	38679	07/01/2019	220.20
00199478	08/01/2019	SEIFERT, MIKE PER DIEM REIMB BACKGROUND CK		OH012119	07/30/2019	804.24
00199479	08/01/2019	SHOREWOOD HEIGHTS Rental assistance for Emergenc	P0102246	OH012112	07/23/2019	1,000.00
00199480	08/01/2019	SIX ROBBLEES INC FL-0476 REPAIR PARTS	P0104468	1942071	07/10/2019	162.38
00199481	08/01/2019	SUNDSTROM, ROBERT Gas payment for birding trip #	P0104566	6722/67222	07/24/2019	1,114.24
00199482	08/01/2019	UNDERWATER SPORTS INC. Dive Team Repair of equipment	P0104580	2019231/20011895	07/18/2019	1,285.68
00199483	08/01/2019	UNITED STATES TREASURY PAYROLL EARLY WARRANT		OH012116	08/01/2019	1,181.89
00199484	08/01/2019	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH012115	08/01/2019	80.00
00199485	08/01/2019	US MOWER FL-0431 REPAIR PARTS INV 27779	P0104517	277797	07/19/2019	1,273.83
00199486	08/01/2019	US POSTMASTER Postage for Rec guide - all is	P0104539	OH012113	07/23/2019	1,877.42
00199487	08/01/2019	VANDERWALL, BRUCE PERMIT REFUND		PRE19033	07/30/2019	523.24
00199488	08/01/2019	VERIZON WIRELESS Cell Charges/Fire	P0104541	9833547528	07/06/2019	14.95
00199489	08/01/2019	VERIZON WIRELESS Patrol Cell/Data Service - Inv	P0104579	9832697621	06/23/2019	489.93
00199490	08/01/2019	WA ST DEPT OF LABOR & INDUST BOILER INSPECTION FEE	P0104550	314756	06/25/2019	48.46
00199491	08/01/2019	WASHINGTON STATE PATROL CPL Background Checks - Invoic	P0104530	I19008796	07/03/2019	79.50
00199492	08/01/2019	WATSON, MARY Mary Art Adventures payment #6	P0104562	6034/6036	07/24/2019	2,184.00
00199493	08/01/2019	WAVE ELECTRICAL LLC ADD OUTLETS TO METER ROOM	P0104552	19117	07/22/2019	1,755.60
00199494	08/01/2019	WEST MARINE PRO Marine Patrol Supplies - Invoi	P0104583	7662	07/18/2019	108.48
00199495	08/01/2019	XEROX CORPORATION Admin Copier - Invoice # 09724	P0104575	097248377/404581	06/20/2019	433.89
00199496	08/01/2019	YOUTH TECH INC Youth Tech payment for iMobile	P0104561	6140/6307	07/24/2019	1,694.00
					Total	<u>1,707,207.91</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	199497 -199583	8/08/2019	\$ 271,086.66
			<b>\$ 271,086.66</b>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 001000 - General Fund-Admin Key</b>				
P0104616	00199526	HONG, YOONKYO	Returning credit on account	793.00
P0104608	00199565	SLOAN, KELSEY	Rental FA-1132 completed. Retu	500.00
P0104597	00199524	HAMP, LEA	Rental FA-1096 completed. Retu	400.00
P0104615	00199579	WOMEN AT THE WELL	Rental FA-1975 completed. Retu	400.00
P0104610	00199519	FEIMSTER, KELLY	Returning credit on account	395.00
P0104609	00199516	DRUMMOND, ZACHARY	Returning credit on account	344.00
P0104613	00199577	WEI, JENNIFER	Returning credit on account	219.00
P0104595	00199561	ROSENBURGH, MARTIN	Returning credit on account	214.00
P0104614	00199562	RUSHING, LEE	Returning credit on account	146.00
P0104596	00199502	BILL AND MELINDA GATES FOUN	Rental FA-2172 completed. Retu	140.00
P0104612	00199566	SMITH, MICHELLE	Rental Fa-3406 cancelled	129.00
P0104593	00199520	FRIENDS OF YOUTH	Rental FA-1945 completed. Retu	50.00
P0104611	00199528	HORWITZ, BEVERLY	Returning enhance fitness clas	48.00
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0104646	00199569	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,510.43
	00199501	BARBOUR, PATRICK	OVERPAYMENT REFUND	840.00
	00199544	MILLER, CARRIE	OVERPAYMENT REFUND	682.03
P0104644	00199517	DUNN LUMBER COMPANY	INVENTORY PURCHASES	571.56
P0104647	00199532	KINGSCOTE CHEMICALS INC	INVENTORY PURCHASES	278.63
P0104633	00199497	A.M. LEONARD INC	INVENTORY PURCHASES	215.98
P0104641	00199568	STAPLES ADVANTAGE	INVENTORY PURCHASES	68.00
<b>Org Key: CO6100 - City Council</b>				
P0104621	00199514	DANIEL, KAMARIA	MITV Council Mtg 7/16/2019	480.00
<b>Org Key: CT1100 - Municipal Court</b>				
P0104627	00199522	GREER, J SCOTT	Judge Pro Tem 7/30/19 - 4.5 hr	225.00
<b>Org Key: FN2100 - Data Processing</b>				
P0102377	00199542	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
<b>Org Key: FR1100 - Administration (FR)</b>				
P0104669	00199535	LAKESIDE DOORS INC	BACK APP BAY DOOR REPAIR	1,469.60
P0104548	00199570	SYSTEMS DESIGN WEST LLC	Transport Billing Fees/Fire	1,190.60
	00199506	CENTURYLINK	PHONE USEAGE JULY 2019	822.57
P0104656	00199510	COMCAST	Internet Charges/Fire	108.55
P0104655	00199510	COMCAST	Internet Charges/Fire	88.60
<b>Org Key: FR4100 - Training</b>				
P0104653	00199515	DIGITAL COMBUSTION INC	Fire Studio 6/Munro and Mathes	1,000.00
<b>Org Key: GGM004 - Gen Govt-Office Support</b>				
P0104659	00199511	CONFIDENTIAL DATA DISPOSAL	City Shredding Service - Invoi	200.00
<b>Org Key: GGM005 - Genera Govt-LI Retiree Costs</b>				
P0104623	00199537	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	163.80
P0104645	00199548	MYERS, JAMES S	LEOFF1 Retiree Medical Expense	94.83
<b>Org Key: IS1100 - IGS Mapping</b>				
P0104514	00199536	LATITUDE GEOGRAPHICS GROUP LTD	GEOCORTEX ESSENTIALS STANDARD	1,375.00
<b>Org Key: IS2100 - IGS Network Administration</b>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00199506	CENTURYLINK	PHONE USEAGE JULY 2019	2,107.52
P0104639	00199574	VERIZON WIRELESS	IGS WIFI/IFS LOANER/IGS MDC1/D	160.06
	00199506	CENTURYLINK	PHONE USEAGE AUGUST 2019	116.70
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
P0104514	00199536	LATITUDE GEOGRAPHICS GROUP LTD	GEOCORTEX ESSENTIALS STANDARD	1,375.00
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
P0104514	00199536	LATITUDE GEOGRAPHICS GROUP LTD	GEOCORTEX ESSENTIALS STANDARD	1,375.00
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
P0104514	00199536	LATITUDE GEOGRAPHICS GROUP LTD	GEOCORTEX ESSENTIALS STANDARD	1,375.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	1,942.93
P0104664	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	91.19
P0104640	00199529	IBS INC	MISC. HARDWARE	27.51
	00199555	PUGET SOUND ENERGY	ENERGY USE AUGUST 2019	14.06
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	10.53
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0104664	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	492.43
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	13.81
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: MT3100 - Water Distribution</i>				
P0104664	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,543.70
P0104643	00199513	CORE & MAIN LP	MULLER HYDRANT REPAIR KIT	270.88
P0104642	00199513	CORE & MAIN LP	NOZZLE WRENCH & LOCK SCREWS	158.15
P0104640	00199529	IBS INC	MISC. HARDWARE	27.51
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: MT3200 - Water Pumps</i>				
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	3,555.56
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	10.53
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0104649	00199580	WORKWEAR PLACE, THE	MISC. WORK CLOTHES	95.62
<i>Org Key: MT3400 - Sewer Collection</i>				
P0104664	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	441.62
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0104175	00199518	EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE	4,758.60
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	2,573.61
	00199506	CENTURYLINK	PHONE USEAGE JULY 2019	505.01
P0104640	00199529	IBS INC	MISC. HARDWARE	27.51
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00199499	AUCKLAND, JOSH	MILEAGE EXPENSE	130.38



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3800 - Storm Drainage</i>				
P0104637	00199521	GRAINGER	POP-UP POOL, DRAIN COVERS &	565.44
P0104664	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	72.95
P0104640	00199529	IBS INC	MISC. HARDWARE	27.51
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102657	00199509	COMCAST	2019 PW WIFI CONNECTION	96.39
<i>Org Key: MT4200 - Building Services</i>				
P0104664	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	10,794.45
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	4,838.76
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	2,401.06
P0104667	00199552	PACIFIC AIR CONTROL INC	F592 DORM ROOM UNITS CLEANING	1,049.63
P0104372	00199575	WA ST DEPT OF LABOR & INDUST	ELEVATOR OPERATING PERMIT	200.50
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	10.53
<i>Org Key: MT4300 - Fleet Services</i>				
P0102300	00199551	OVERLAKE OIL	2019 FUEL DELIVERY	4,448.46
P0104589	00199550	NORTH LAKE MARINA-	PATROL 11 OUTDRIVE	3,227.16
P0104666	00199500	AUTONATION INC	VEHICLE REPAIRS INV 138947/139	174.55
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	10.53
<i>Org Key: MT4501 - Water Administration</i>				
	00199506	CENTURYLINK	PHONE USEAGE JULY 2019	57.70
<i>Org Key: PO1100 - Administration (PO)</i>				
P0104601	00199498	AT&T MOBILITY	June Bill - Invoice #	3,496.61
P0104601	00199498	AT&T MOBILITY	July Bill - Invoice #	3,399.98
P0104657	00199574	VERIZON WIRELESS	Data/Cell service - Invoice #	644.27
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0104631	00199558	REMOTE SATELLITE SYSTEMS INT'L	EMAC Satellite Phone Service -	324.00
<i>Org Key: PO1700 - Records and Property</i>				
P0104617	00199582	XEROX CORPORATION	Admin Copier - Invoice # 09754	297.32
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0104602	00199530	ISSAQUAH JAIL, CITY OF	Jail Housing Bill June, 2019 -	4,559.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0104618	00199534	KROESEENS UNIFORM COMPANY	Uniform supplies - Invoices: 5	83.48
P0104622	00199576	WATCHGUARD VIDEO	Patrol Video System Repair -	82.51
<i>Org Key: PO2201 - Dive Team</i>				
P0104652	00199573	UNDERWATER SPORTS INC.	Dive Team Equipment Repair/Mai	757.35
<i>Org Key: PR0000 - Parks &amp; Recreation-Revenue</i>				
P0104626	00199523	GYMNASTICS EAST	Refund Due Return Security Dep	270.00
P0104605	00199540	MARSHALL, AU	Refund Due registration withdr	100.00
P0104606	00199560	ROCKFELD, SCOTT	Refund Due registration withdr	85.00
P0104604	00199549	NAFICY, SUZIE	Refund Due Camp withdraw 2013	79.00
P0104607	00199546	MOOKO, STEVE	Refund Due Registration fee	75.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR1100 - Administration (PR)</i>				
P0104444	00199505	CDW GOVERNMENT INC	Adobe Acrobat Pro 2017 License	395.42
<i>Org Key: PR2101 - Youth and Teen Camps</i>				
P0104594	00199564	SEATTLE ADVENTURE SPORTS	Program payment for Outdoor	8,820.00
P0104594	00199564	SEATTLE ADVENTURE SPORTS	Program payment for Paddle Cam	6,160.00
P0104598	00199504	CASCADE ELITE GYMNASTICS	Program payment for Gymnastics	2,719.50
P0104599	00199512	COOK LEARN GROW LLC	Program payment for Baking 101	2,618.00
<i>Org Key: PR2108 - Health and Fitness</i>				
	00199553	PASQUALI, KEVIN	GOLF DRIVER'S REIMB	35.65
<i>Org Key: PR3500 - Senior Services</i>				
P0104600	00199545	MISD FOOD SERVICE	2018 Thanksgiving Senior Lunch	577.50
<i>Org Key: PR4100 - Community Center</i>				
P0104664	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	7,324.85
	00199555	PUGET SOUND ENERGY	ENERGY USE AUGUST 2019	4,836.01
P0104367	00199575	WA ST DEPT OF LABOR & INDUST	ELEVATOR OPERATING PERMIT	134.10
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	129.59
	00199506	CENTURYLINK	PHONE USEAGE JULY 2019	55.34
<i>Org Key: PR6100 - Park Maintenance</i>				
P0104628	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	8,192.42
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	1,057.52
P0104640	00199529	IBS INC	MISC. HARDWARE	27.51
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0104628	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	18,180.19
P0104648	00199556	PUGET SOUND SPECIALTIES INC.	VIP II 3-WAY RYE GRASS SEED (1	1,941.50
	00199506	CENTURYLINK	PHONE USEAGE JULY 2019	92.12
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0104628	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	4,586.09
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	733.60
	00199506	CENTURYLINK	PHONE USEAGE JULY 2019	227.63
P0104640	00199529	IBS INC	MISC. HARDWARE	27.51
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0104648	00199556	PUGET SOUND SPECIALTIES INC.	VIP II 3-WAY RYE GRASS SEED (1	1,941.50
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	269.58
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	10.49
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0104628	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	43,806.24
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	136.02
P0102520	00199571	T2 SYSTEMS CANADA INC	Monthly charges for services t	77.00
P0104640	00199529	IBS INC	MISC. HARDWARE	18.31
P0104651	00199583	ZEE MEDICAL	FIRST AID SUPPLIES	12.28
<i>Org Key: PY4618 - Flex Spending Admin 2018</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00199538	LUM, KRISTINA	FLEX SPEND ACCT REIMB	125.00
<i>Org Key: PY4619 - Flex Spending Admin 2019</i>				
	00199557	QUINN, THOMAS	FLEX SPEND ACCT REIMB	2,379.34
	00199572	TUTTLE, LAJUAN	FLEX SPEND ACT REIMB	1,463.53
	00199578	WEST, PAUL D	FLEX SPEND ACCT REIMB	915.00
	00199527	HORSCHMAN, BRENT	FLEX SPEND ACCT REIMB	246.60
	00199567	SPIETZ, ALLISON	FLEX SPEND ACCT REIMB	36.46
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0102334	00199533	KPG	2019 ON CALL TRANPORATION	8,858.53
<i>Org Key: WG101R - City Hall Building Repairs</i>				
P0104674	00199552	PACIFIC AIR CONTROL INC	REPLACE PUMP MOTOR ON HVAC LOO	6,207.30
<i>Org Key: WG104R - Thrift Shop Repairs</i>				
P0104362	00199563	SALSBURY INDUSTRIES	Lockers for Thrift Store	2,866.92
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P0104668	00199552	PACIFIC AIR CONTROL INC	REPLACE PRESSURE REDUCER ON CH	1,851.96
P0104553	00199554	PRECISION CONCRETE CUTTING	SIDE WALK REPAIR	1,408.55
<i>Org Key: WG711T - Website Redesign</i>				
P0104638	00199547	MUNICODE	Agenda/Website Project (1st Ha	13,890.00
<i>Org Key: WG716T - Thrift Shop Pt of Sale</i>				
P0104567	00199559	RETAIL POINT OF SALE INC	Lift Gate	65.00
<i>Org Key: WG717T - Watercourse GIS Layer</i>				
P0104079	00199525	HERRERA ENVIRONMENTAL CONSULT	PROFESSIONAL SERVICES FOR MERC	30,388.53
<i>Org Key: WP122R - Vegetation Management</i>				
P0104635	00199508	CLOUD 9 SPORTS LLC	LOGO FOR SAFETY VEST (PARKS &	178.75
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0104671	00199503	BUILDERS EXCHANGE OF WA	METER REPLACEMENT PROGRAM RFQ	45.00
<i>Org Key: YF1100 - YFS General Services</i>				
P0102593	00199581	XEROX CORPORATION	Lease and billable prints/copi	182.32
<i>Org Key: YF1200 - Thrift Shop</i>				
P0104664	00199543	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	618.92
	00199555	PUGET SOUND ENERGY	ENERGY USE JULY 2019	580.21
P0104372	00199575	WA ST DEPT OF LABOR & INDUST	ELEVATOR OPERATING PERMIT	167.30
<i>Org Key: YF2600 - Family Assistance</i>				
P0104620	00199507	CHASE	Housing payment for EA client	1,000.00
P0102237	00199531	KC HOUSING AUTHORITY	Rental assistance for Emergenc	307.00
	00199539	MANRIQUEZ, CHERYL R	FOOD CARD FOR EA CLIENT VB	200.00
	00199541	MATTSON, JULIE	SUPPLIES	57.65
Total				271,086.66

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199497	08/08/2019	A.M. LEONARD INC INVENTORY PURCHASES	P0104633	CI19152340	07/17/2019	215.98
00199498	08/08/2019	AT&T MOBILITY June Bill - Invoice #	P0104601	6192019/719201	06/11/2019	6,896.59
00199499	08/08/2019	AUCKLAND, JOSH MILEAGE EXPENSE		OH012138	07/02/2019	130.38
00199500	08/08/2019	AUTONATION INC VEHICLE REPAIRS INV 138947/139	P0104666	138947/139073	07/17/2019	174.55
00199501	08/08/2019	BARBOUR, PATRICK OVERPAYMENT REFUND		OH012133	08/06/2019	840.00
00199502	08/08/2019	BILL AND MELINDA GATES FOUN Rental FA-2172 completed. Retu	P0104596	FA2172	07/28/2019	140.00
00199503	08/08/2019	BUILDERS EXCHANGE OF WA METER REPLACEMENT PROGRAM RFQ	P0104671	1062963	07/08/2019	45.00
00199504	08/08/2019	CASCADE ELITE GYMNASTICS Program payment for Gymnastics	P0104598	6031	07/28/2019	2,719.50
00199505	08/08/2019	CDW GOVERNMENT INC Adobe Acrobat Pro 2017 License	P0104444	TCB3144	07/16/2019	395.42
00199506	08/08/2019	CENTURYLINK PHONE USEAGE JULY 2019		OH012125	07/20/2019	3,984.59
00199507	08/08/2019	CHASE Housing payment for EA client	P0104620	OH012140	07/29/2019	1,000.00
00199508	08/08/2019	CLOUD 9 SPORTS LLC LOGO FOR SAFETY VEST (PARKS &	P0104635	DMSH2898	07/31/2019	178.75
00199509	08/08/2019	COMCAST 2019 PW WIFI CONNECTION	P0102657	OH012143	07/07/2019	96.39
00199510	08/08/2019	COMCAST Internet Charges/Fire	P0104656	OH012142	07/18/2019	197.15
00199511	08/08/2019	CONFIDENTIAL DATA DISPOSAL City Shredding Service - Invoi	P0104659	77084770	07/31/2019	200.00
00199512	08/08/2019	COOK LEARN GROW LLC Program payment for Baking 101	P0104599	1331	07/22/2019	2,618.00
00199513	08/08/2019	CORE & MAIN LP MULLER HYDRANT REPAIR KIT	P0104642	K882420	07/22/2019	429.03
00199514	08/08/2019	DANIEL, KAMARIA MITV Council Mtg 7/16/2019	P0104621	28	07/29/2019	480.00
00199515	08/08/2019	DIGITAL COMBUSTION INC Fire Studio 6/Munro and Mathes	P0104653	41270901899	04/26/2019	1,000.00
00199516	08/08/2019	DRUMMOND, ZACHARY Returning credit on account	P0104609	OH012144	07/29/2019	344.00
00199517	08/08/2019	DUNN LUMBER COMPANY INVENTORY PURCHASES	P0104644	6526081	07/29/2019	571.56
00199518	08/08/2019	EVOQUA WATER TECHNOLOGIES LLC BIOXIDE	P0104175	904084602	07/17/2019	4,758.60
00199519	08/08/2019	FEIMSTER, KELLY Returning credit on account	P0104610	OH012145	07/29/2019	395.00
00199520	08/08/2019	FRIENDS OF YOUTH Rental FA-1945 completed. Retu	P0104593	FA1945	07/28/2019	50.00
00199521	08/08/2019	GRAINGER POP-UP POOL, DRAIN COVERS &	P0104637	9237208849	07/19/2019	565.44
00199522	08/08/2019	GREER, J SCOTT Judge Pro Tem 7/30/19 - 4.5 hr	P0104627	OH012147	07/30/2019	225.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199523	08/08/2019	GYMNASTICS EAST Refund Due Return Security Dep	P0104626	OH012146	07/30/2019	270.00
00199524	08/08/2019	HAMP, LEA Rental FA-1096 completed. Retu	P0104597	FA1096	07/28/2019	400.00
00199525	08/08/2019	HERRERA ENVIRONMENTAL CONSULT PROFESSIONAL SERVICES FOR MERC	P0104079	44795	07/16/2019	30,388.53
00199526	08/08/2019	HONG, YOONKYO Returning credit on account	P0104616	OH012148	07/29/2019	793.00
00199527	08/08/2019	HORSCHMAN, BRENT FLEX SPEND ACCT REIMB		OH012127	08/02/2019	246.60
00199528	08/08/2019	HORWITZ, BEVERLY Returning enhance fitness clas	P0104611	OH012149	07/29/2019	48.00
00199529	08/08/2019	IBS INC MISC. HARDWARE	P0104640	7052521	07/19/2019	183.37
00199530	08/08/2019	ISSAQUAH JAIL, CITY OF Jail Housing Bill June, 2019 -	P0104602	19000605	07/23/2019	4,559.00
00199531	08/08/2019	KC HOUSING AUTHORITY Rental assistance for Emergenc	P0102237	OH012150	07/31/2019	307.00
00199532	08/08/2019	KINGSCOTE CHEMICALS INC INVENTORY PURCHASES	P0104647	S9729	07/15/2019	278.63
00199533	08/08/2019	KPG 2019 ON CALL TRANPORATION	P0102334	618819	07/11/2019	8,858.53
00199534	08/08/2019	KROESENS UNIFORM COMPANY Uniform supplies - Invoices: 5	P0104618	56442	07/22/2019	83.48
00199535	08/08/2019	LAKESIDE DOORS INC BACK APP BAY DOOR REPAIR	P0104669	9335	07/01/2019	1,469.60
00199536	08/08/2019	LATITUDE GEOGRAPHICS GROUP LTD GECORTEX ESSENTIALS STANDARD	P0104514	INV0012032	07/18/2019	5,500.00
00199537	08/08/2019	LOISEAU, LERI M LEOFF1 Retiree Medical Expense	P0104623	OH012151	07/30/2019	163.80
00199538	08/08/2019	LUM, KRISTINA FLEX SPEND ACCT REIMB		OH012132	08/02/2019	125.00
00199539	08/08/2019	MANRIQUEZ, CHERYL R FOOD CARD FOR EA CLIENT VB		OH012136	08/05/2019	200.00
00199540	08/08/2019	MARSHALL, AU Refund Due registration withdr	P0104605	OH012153	07/29/2019	100.00
00199541	08/08/2019	MATTSON, JULIE SUPPLIES		OH012135	06/20/2019	57.65
00199542	08/08/2019	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P0102377	OH012158	07/31/2019	1,200.00
00199543	08/08/2019	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0104664	OH012159	07/31/2019	96,145.05
00199544	08/08/2019	MILLER, CARRIE OVERPAYMENT REFUND		OH012134	08/06/2019	682.03
00199545	08/08/2019	MISD FOOD SERVICE 2018 Thanksgiving Senior Lunch	P0104600	OH012155	11/30/2018	577.50
00199546	08/08/2019	MOOKO, STEVE Refund Due Registration fee	P0104607	OH012152	07/29/2019	75.00
00199547	08/08/2019	MUNICODE Agenda/Website Project (1st Ha	P0104638	00331234	07/22/2019	13,890.00
00199548	08/08/2019	MYERS, JAMES S LEOFF1 Retiree Medical Expense	P0104645	OH012156	07/31/2019	94.83

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199549	08/08/2019	NAFICY, SUZIE Refund Due Camp withdraw 2013	P0104604	OH012160	07/29/2019	79.00
00199550	08/08/2019	NORTH LAKE MARINA- PATROL 11 OUTDRIVE	P0104589	3580	07/12/2019	3,227.16
00199551	08/08/2019	OVERLAKE OIL 2019 FUEL DELIVERY	P0102300	194215/353/413	07/16/2019	4,448.46
00199552	08/08/2019	PACIFIC AIR CONTROL INC F592 DORM ROOM UNITS CLEANING	P0104668	22355	07/19/2019	9,108.89
00199553	08/08/2019	PASQUALI, KEVIN GOLF DRIVER'S REIMB		OH012137	07/29/2019	35.65
00199554	08/08/2019	PRECISION CONCRETE CUTTING SIDE WALK REPAIR	P0104553	WA57740KE	07/17/2019	1,408.55
00199555	08/08/2019	PUGET SOUND ENERGY ENERGY USE JULY 2019		OH012123	07/24/2019	23,082.32
00199556	08/08/2019	PUGET SOUND SPECIALTIES INC. VIP II 3-WAY RYE GRASS SEED (1	P0104648	26639	07/11/2019	3,883.00
00199557	08/08/2019	QUINN, THOMAS FLEX SPEND ACCT REIMB		OH012128	08/02/2019	2,379.34
00199558	08/08/2019	REMOTE SATELLITE SYSTEMS INT'L EMAC Satellite Phone Service -	P0104631	98084/99136/1001	12/06/2018	324.00
00199559	08/08/2019	RETAIL POINT OF SALE INC Lift Gate	P0104567	15815	05/13/2019	65.00
00199560	08/08/2019	ROCKFELD, SCOTT Refund Due registration withdr	P0104606	OH012161	07/29/2019	85.00
00199561	08/08/2019	ROSENBURGH, MARTIN Returning credit on account	P0104595	OH012163	07/28/2019	214.00
00199562	08/08/2019	RUSHING, LEE Returning credit on account	P0104614	OH012162	07/29/2019	146.00
00199563	08/08/2019	SALSBURY INDUSTRIES Lockers for Thrift Store	P0104362	6077356	07/16/2019	2,866.92
00199564	08/08/2019	SEATTLE ADVENTURE SPORTS Program payment for Outdoor	P0104594	7069/7073	07/15/2019	14,980.00
00199565	08/08/2019	SLOAN, KELSEY Rental FA-1132 completed. Retu	P0104608	FA1132	07/29/2019	500.00
00199566	08/08/2019	SMITH, MICHELLE Rental Fa-3406 cancelled	P0104612	FA3406	07/29/2019	129.00
00199567	08/08/2019	SPIETZ, ALLISON FLEX SPEND ACCT REIMB		OH012129	08/02/2019	36.46
00199568	08/08/2019	STAPLES ADVANTAGE INVENTORY PURCHASES	P0104641	3419665164	07/19/2019	68.06
00199569	08/08/2019	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0104646	1903326	07/25/2019	1,510.43
00199570	08/08/2019	SYSTEMS DESIGN WEST LLC Transport Billing Fees/Fire	P0104548	20190707	07/19/2019	1,190.60
00199571	08/08/2019	T2 SYSTEMS CANADA INC Monthly charges for services t	P0102520	IRIS0000057375	07/18/2019	77.00
00199572	08/08/2019	TUTTLE, LAJUAN FLEX SPEND ACT REIMB		OH012130	08/02/2019	1,463.53
00199573	08/08/2019	UNDERWATER SPORTS INC. Dive Team Equipment Repair/Mai	P0104652	2001898/20019138	06/21/2019	757.35
00199574	08/08/2019	VERIZON WIRELESS IGS WIFI/IFS LOANER/IGS MDC1/D	P0104657	9834679445	07/23/2019	804.33

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00199575	08/08/2019	WA ST DEPT OF LABOR & INDUST ELEVATOR OPERATING PERMIT	P0104372	246083	07/10/2019	501.90
00199576	08/08/2019	WATCHGUARD VIDEO Patrol Video System Repair -	P0104622	ADVREP162731	07/01/2019	82.51
00199577	08/08/2019	WEI, JENNIFER Returning credit on account	P0104613	OH012164	07/29/2019	219.00
00199578	08/08/2019	WEST, PAUL D FLEX SPEND ACCT REIMB		OH012131	08/02/2019	915.00
00199579	08/08/2019	WOMEN AT THE WELL Rental FA-1975 completed. Retu	P0104615	FA1975	07/29/2019	400.00
00199580	08/08/2019	WORKWEAR PLACE, THE MISC. WORK CLOTHES	P0104649	704	07/11/2019	95.62
00199581	08/08/2019	XEROX CORPORATION Lease and billable prints/copi	P0102593	097547540	07/20/2019	182.32
00199582	08/08/2019	XEROX CORPORATION Admin Copier - Invoice # 09754	P0104617	097547541	07/20/2019	297.32
00199583	08/08/2019	ZEE MEDICAL FIRST AID SUPPLIES	P0104651	68385128	08/01/2019	175.41
					Total	<u>271,086.66</u>



# CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**7.12.2019**  
**7.19.2019**

Net Cash	\$	528,755.20
Net Voids/Manuals	\$	18,579.99
<b>Net Total</b>	<b>\$</b>	<b>547,335.19</b>
Federal Tax Deposit - Key Bank	\$	85,953.72
Social Security and Medicare Taxes	\$	50,063.06
Medicare Taxes Only (Fire Fighter Employees)	\$	2,226.30
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	28,967.47
Public Employees Retirement System 3 (PERS 3)	\$	6,310.14
Public Employees Retirement System (PERSJM)	\$	737.83
Public Safety Employees Retirement System (PSERS)	\$	209.64
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	26,866.96
Regence & LEOFF Trust - Medical Insurance	\$	12,501.47
Domestic Partner/Overage Dependant - Insurance	\$	2,159.74
Group Health Medical Insurance	\$	985.32
Health Care - Flexible Spending Accounts	\$	2,136.78
Dependent Care - Flexible Spending Accounts	\$	1,423.09
United Way	\$	80.00
ICMA Deferred Compensation	\$	29,471.13
Fire 457 Nationwide	\$	11,667.27
Roth - ICMA	\$	510.00
Roth - Nationwide	\$	787.95
401K Deferred Comp	\$	-
Tax Levy	\$	1,494.26
Child Support	\$	599.99
Mercer Island Employee Association	\$	300.00
Cities & Towns/AFSCME Union Dues	\$	2,695.35
Police Union Dues	\$	2,391.34
Fire Union Dues	\$	1,882.47
Fire Union - Supplemental Dues	\$	148.00
Standard - Supplemental Life Insurance	\$	344.90
Unum - Long Term Care Insurance	\$	521.90
AFLAC - Supplemental Insurance Plans	\$	503.82
Coffee Fund	\$	156.00
Transportation	\$	62.08
HRA - VEBA	\$	4,185.60
Miscellaneous	\$	-
Nationwide Extra	\$	1,000.00
GET	\$	250.00
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>279,593.58</b>

<b>TOTAL GROSS PAYROLL</b>	<b>\$ 826,928.77</b>
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date





# CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**7.26.2019**  
**8.2.2019**

Net Cash	\$	552,545.92
Net Voids/Manuals	\$	25,337.97
<b>Net Total</b>	<b>\$</b>	<b>577,883.89</b>
Federal Tax Deposit - Key Bank	\$	92,906.49
Social Security and Medicare Taxes	\$	51,558.49
Medicare Taxes Only (Fire Fighter Employees)	\$	2,355.72
Public Employees Retirement System 2 (PERS 2)	\$	29,438.65
Public Employees Retirement System 3 (PERS 3)	\$	6,769.02
Public Employees Retirement System (PERSJM)	\$	737.83
Public Safety Employees Retirement System (PSERS)	\$	209.64
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	26,916.59
Regence & LEOFF Trust - Medical Insurance	\$	13,160.69
Domestic Partner/Overage Dependant - Insurance	\$	2,159.74
Group Health Medical Insurance	\$	985.32
Health Care - Flexible Spending Accounts	\$	2,136.78
Dependent Care - Flexible Spending Accounts	\$	1,423.09
United Way	\$	80.00
ICMA Deferred Compensation	\$	29,376.53
Fire 457 Nationwide	\$	10,291.34
Roth - ICMA	\$	510.00
Roth - Nationwide	\$	1,031.49
Tax Levy	\$	1,181.89
Child Support	\$	599.99
Mercer Island Employee Association	\$	297.50
Cities & Towns/AFSCME Union Dues	\$	-
Police Union Dues	\$	-
Fire Union Dues	\$	1,882.47
Fire Union - Supplemental Dues	\$	148.00
Standard - Supplemental Life Insurance	\$	-
Unum - Long Term Care Insurance	\$	521.90
AFLAC - Supplemental Insurance Plans	\$	446.22
Coffee Fund	\$	152.00
Transportation	\$	62.08
HRA - VEBA	\$	4,287.17
Nationwide Extra	\$	1,629.98
GET	\$	250.00
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>283,506.61</b>

**TOTAL GROSS PAYROLL \$ 861,390.50**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



# CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

**PAYROLL PERIOD ENDING**  
**PAYROLL DATED**

**8.9.2019**  
**8.16.2019**

Net Cash	\$	555,027.69
Net Voids/Manuals	\$	14,878.92
<b>Net Total</b>	<b>\$</b>	<b>569,906.61</b>
Federal Tax Deposit - Key Bank	\$	93,319.97
Social Security and Medicare Taxes	\$	50,361.55
Medicare Taxes Only (Fire Fighter Employees)	\$	2,371.08
Public Employees Retirement System 2 (PERS 2)	\$	29,387.28
Public Employees Retirement System 3 (PERS 3)	\$	6,079.73
Public Employees Retirement System (PERSJM)	\$	737.83
Public Safety Employees Retirement System (PSERS)	\$	251.00
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	28,486.11
Regence & LEOFF Trust - Medical Insurance	\$	12,839.92
Domestic Partner/Overage Dependiant - Insurance	\$	2,159.74
Group Health Medical Insurance	\$	985.32
Health Care - Flexible Spending Accounts	\$	2,136.78
Dependent Care - Flexible Spending Accounts	\$	1,531.09
United Way	\$	80.00
ICMA Deferred Compensation	\$	28,896.65
Fire 457 Nationwide	\$	9,934.32
Roth - ICMA	\$	510.00
Roth - Nationwide	\$	1,001.22
Tax Levy	\$	1,382.69
Child Support	\$	599.99
Mercer Island Employee Association	\$	290.00
Cities & Towns/AFSCME Union Dues	\$	2,544.75
Police Union Dues	\$	2,391.34
Fire Union Dues	\$	1,951.08
Fire Union - Supplemental Dues	\$	154.00
Standard - Supplemental Life Insurance	\$	321.90
Unum - Long Term Care Insurance	\$	521.90
AFLAC - Supplemental Insurance Plans	\$	357.42
Coffee Fund	\$	148.00
Transportation	\$	62.08
HRA - VEBA	\$	4,388.74
Nationwide Extra	\$	1,800.00
GET	\$	250.00
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>288,233.48</b>

**TOTAL GROSS PAYROLL \$ 858,140.09**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

*Charles L. Corder*

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



# CITY COUNCIL MINUTES REGULAR MEETING JULY 16, 2019

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## CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the meeting to order at 5:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Lisa Anderl, Wendy Weiker (arrived 5:03), and Benson Wong were present. Councilmembers Bruce Bassett and David Wisenteiner were absent.

## AGENDA APPROVAL

It was moved by Nice; seconded by Wong to:  
**Approve the agenda as presented.**  
Passed: 4-0  
FOR: 4 (Anderl, Bertlin, Nice, and Wong)  
ABSENT: 3 (Bassett, Weiker, and Wisenteiner)

## STUDY SESSION

### AB 5563: Aubrey Davis Park Master Plan Concept Alternatives

Interim City Manager Jessi Bon, Parks Superintendent Paul West, Interim Parks & Recreation Director Ryan Daly, and Juliet Vong, President of HBB Landscape Architecture, discussed the need to address major maintenance and infrastructure needs at Aubrey Davis Park due to aging facilities, declining landscape, limited sightlines, and lack of ADA access. Staff explained that the Aubrey Davis Park Master Plan will integrate capital projects into the broader Parks, Recreation, and Open Space planning process for systemwide project prioritization.

Utilizing extensive input received from a 10-month community engagement process, the planning team identified the following areas of focus for City Council consideration and feedback prior to the Community Open House scheduled for Monday, September 23:

1. Vegetation and Soils
2. Safety Improvements to the Trail System
3. Accessibility/ADA Compliance
4. Cultural Arts/Placemaking
5. New Amenities (Limited)

Erin Vivion, Chair of the Arts Council, also addressed the City Council and shared the Arts Council's efforts related to the ADMP.

In response to questions about funding, Interim City Manager Bon explained that staff intend to ask WSDOT to help fund the items identified; however, the current agreement does not address capital costs. She further explained that based on City Council's direction, the planning team would develop a set of preferred alternatives, which will be submitted for SEPA review and presented for public review and feedback at Open House #3 on Monday, September 23. Interim City Manager Bon also explained that City Council would have at least two additional opportunities to review the ADMP prior to Council adoption.

## SPECIAL BUSINESS, 7:00 PM

### AB 5575: 2019 Parks and Recreation Month Proclamation

Community Engagement & Program Manager Diane Mortenson introduced Debbie Hanson, Parkinson Disease Exercise Instructor; Leslie Sylvetsky, Senior Social Club Director; Herman Blinn, participant in the special needs

dance and workout classes; and Rory Westerberg and Amy Richter, Parks & Recreation Commission Members to accept the proclamation.

Mayor Bertlin proclaimed July 2019 as Parks and Recreation Month on Mercer Island and encouraged all residents to participate and support the many recreation activities, events, programs and facilities by public and private agencies and by attending Mostly Music in the Park Concerts, and Shakespeare in the Park Plays this summer.

## **CITY MANAGER REPORT**

Interim City Manager Jessi Bon introduced Police Chief Ed Holmes and asked him to address Saturday's shooting incident at Luther Burbank Park and security concerns regarding the Transit Interchange. Interim City Manager Bon also explained that the Police and Fire Chiefs will continue to problem solve the situation and will provide more information at the September 3 meeting. She also explained why she chose to use her personal NextDoor account to initially address the Luther Burbank incident.

Interim City Manager Jessi Bon reported on the following:

- \$194,000 STOP Grant awarded to YFS
- Recology Update:
  - Waivers will not be required for all private roads
  - Recology completing additional site assessments in the next six weeks
  - Looking at bringing in fourth, even smaller truck to service extremely tight roads
  - August 20 City Council Meeting Study Session with Recology
  - September Community Open House
- 2020 Hazard Mitigation Plan Update
- Proposed Commuter Parking Project Partner Meeting

## **APPEARANCES**

The following residents spoke in opposition to the bus intercept (transit interchange) in its current configuration:

- Dwight Schaeffer
- Ira Appelman
- Olivia Lippens
- Beth Christofferson
- Jeff Lippens
- Robin Russell
- Susan Lund
- Ashley Hay
- Leo Coddington
- Jon Hanlon
- Jake Jacobsen
- Ryan Rahlfs
- Craig Reynolds
- Peter Struck
- Tom Acker

Mark Hirayama, Mercer Island, spoke about the increase in cost for the due diligence for the BP/ARCO (Tully's) site.

Richard Karnes, Mercer Island, spoke about the Recology waivers for private roads and thanked the City Manager for resolving the issue.

The following residents spoke about MICA/YTN and the need for MICA to be part of the MOU with the City and MainStreet:

- Claire Sloss
- John Gordon Hill

- Erin Murray
- Kyle Gerstel
- Bharat Shyam
- Stephanie Bull
- Kate Swenson
- Paul Shoemaker
- Sharon Perez
- Patrick Allcorn

Gary Robinson, Mercer Island, spoke about the tone of the recent candidates' forum and uncertainty regarding the current issues facing the Council.

Yong Lee-Dunbar, Mercer Island, spoke about short-term rentals regulations and the issues with rentals at a neighbor's home. She asked the Council to enforce the code and elevate priority of short-term rental complaints.

Tom McDowell, Mercer Island, spoke about short-term rentals regulations.

Traci Granbois, Mercer Island, thanked Council for their service and encouraged residents to participate in the primary election.

Daniel Thompson, Mercer Island, expressed concern regarding the size of the July 16 agenda and encouraged Council to reduce the agenda size. He also reported that the Council is behind what's on NextDoor.

## CONSENT CALENDAR

**Payables: \$1,216,117.58 (06/13/2019), \$516,269.26 (06/28/2019), & \$38,754.10 (07/03/2019)**

**Recommendation:** Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

**Payroll: \$939,707.88 (06/07/2019), \$924,611.34 (06/21/2019), & \$867,557.66 (07/05/2019)**

**Recommendation:** Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

**Minutes: June 4, 2019 Regular Meeting, June 18, 2019 Regular Meeting, & June 21 Special Meeting**

**Recommendation:** Approve the June 4, 2019 and June 18, 2019 Regular Meeting minutes and the June 21, 2019 Mid-year Planning Session minutes as written.

**AB 5583: 2019-2020 Interlocal Agreement with MISD for School-Based Counseling Services**

**Recommendation:** Authorize the City Manager to sign the Interlocal Agreement with the Mercer Island School District for Counseling Services during the 2019-2020 school year.

It was moved by Nice; seconded by Wong to:

**Approve the Consent Calendar as presented.**

Passed: 5-0

FOR: 5 (Anderl, Bertlin, Nice, Weiker, and Wong)

ABSENT: 2 (Bassett and Wisenteiner)

## REGULAR BUSINESS

**AB 5584: Due Diligence Costs for the City's Proposed Commuter Parking & Mixed-Use Project**

Senior Project Manager Kirsten Taylor explained that funds needed to be appropriated for due diligence and negotiation work related to the Purchase and Sale Agreement of the property located at 7810 SE 27<sup>th</sup> Street, also known as the BP/ARCO property. The work identified included the following:

- Environmental work, specifically a site delineation study to resolve data gaps based on the results of prior environmental studies to determine the extent of the BP/ARCO contamination,

- Legal work to negotiate a development agreement with MainStreet,
- Property rental with Parkway Center Management Group for the BP/ARCO property through the extended due diligence period ending November 1, 2019, and
- Updated staff and project expenses

It was moved by Wong; seconded by Nice to:

**Authorize the City Manager to (a) Enter into a professional services agreement with Aspect Consulting to provide a site delineation study at the former BP ARCO property; (b) Transfer \$139,899 from the Contingency Fund to the Town Center Parking Facilities Fund; and (c) Appropriate \$139,899 for additional due diligence and negotiation costs related to the environmental cleanup of the City's proposed commuter parking project, which will be reimbursed by known contaminator BP/ARCO.**

Passed: 5-0

FOR: 5 (Anderl, Bertlin, Nice, Weiker and Wong)

ABSENT: 2 (Bassett and Wisenteiner)

It was moved by Wong; seconded by Nice to:

**Authorize the City Manager to (a) Transfer \$129,624 from the Contingency Fund to the Town Center Parking Facilities Fund; and (b) Appropriate \$129,624 for additional legal work to negotiate a development agreement with MainStreet, property rental costs related to the City's proposed commuter parking project, and project management costs, which will all be reimbursed by Sound Transit when the project is constructed.**

Passed: 5-0

FOR: (Anderl, Bertlin, Nice, Weiker and Wong)

ABSENT: 2 (Bassett and Wisenteiner)

In addition, the Council requested that staff return at a future date with (1) an update on the pilot parking project and (2) develop benchmark reimbursements with Sound Transit.

#### **AB 5585: Mercer Island Transit Interchange Guiding Values**

Public Works Director Jason Kintner and Senior Project Manager Kirsten Taylor provided updated information to address community and Councilmember questions that were raised during the Sound Transit ("ST") and King County ("KC") Metro presentation at the March 19 Regular Meeting.

Director Kintner reviewed the Transit Interchange data and key intercept questions and asked for Council direction regarding the proposed response letter to ST and KC Metro using the City Council's Guiding Values for the Mercer Island interchange:

- 1) Align with the City's adopted Comprehensive Plan,
- 2) Address pedestrian, bicycle, and vehicular safety throughout the interchange area, and
- 3) Design landscape and vegetation enhancements throughout the interchange area.

City Council debated the issue at length and expressed a desire to hire a consultant to reassess the bus intercept configuration provided by Sound Transit and King County Metro. Council then requested that Deputy Mayor Nice and Councilmember Wong serve on a subcommittee ("Working Group") with staff to reassess the bus intercept configuration provided by Sound Transit and King County metro.

Interim City Manager Jessi Bon explained that staff needed engineering resources to assist with the assessment and provide an independent evaluation regarding the proposed Mercer Island Bus Intercept facility.

It was moved by Bertlin; seconded by Weiker to:

**Authorize staff to spend up to \$50K to reassess the bus intercept configuration including:**

- **Concerns about loss of intersection capacity**
- **Concerns about pedestrian volume, pedestrian safety, and volume of crossings on North Mercer Way**
- **Bicycle safety**
- **Landscaping**
- **Addressing public safety and concerns about crime**

Passed 5-0

FOR: (Anderl, Bertlin, Nice, Weiker and Wong)  
ABSENT: 2 (Bassett and Wisenteiner)

It was moved by Bertlin; seconded by Anderl to:

**Confirm the appointment of Deputy Mayor Nice and Councilmember Wong to the short-term working group.**

Passed 5-0

FOR: (Anderl, Bertlin, Nice, Weiker and Wong)  
ABSENT: 2 (Bassett and Wisenteiner)

### **AB 5588: Code Compliance and Short-term Rentals Discussion**

Interim City Manager Jessi Bon reported that this issue was not as urgent as it was the previous week when it was placed on the agenda. The immediate needs were addressed, and staff have the tools needed to deal with the situation. The Council decided to move AB 5588 to a future meeting.

### **OTHER BUSINESS**

#### **Councilmember Absences**

Councilmembers Bruce Bassett and David Wisenteiner's absences were excused.

#### **Planning Schedule**

Interim City Manager Jessi Bon reported that the first meeting in October conflicted with Rosh Hashanah and suggested that Council consider moving the meeting date. City Clerk Estrada will follow-up with Council. The Council canceled the August 6 Regular Council Meeting.

#### **Board Appointments**

Mayor Bertlin reported that she and Deputy Mayor Nice would discuss the Design Commission applications and make a recommendation to Council for appointment at the August 20, 2019 meeting.

#### **Councilmember Reports**

Councilmember Wong reported that he would send an email reminder regarding the July SCA PIC packet that he is seeking Council direction on.

Deputy Mayor Nice provided an update on the Renton Airport Master Plan and WRIA8 concerns regarding impacts from the airport runway.

Mayor Bertlin reported that the GMPC meeting is coming up.

### **EXECUTIVE SESSION**

At 11:38 pm, Mayor Bertlin convened the Executive Session:

1. For planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b); and
2. To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 60 minutes. No action is expected.

At 11:56 pm, Mayor Bertlin adjourned the Executive Session.

### **ADJOURNMENT**

The Regular Meeting adjourned at 11:57 pm.

Attest:

\_\_\_\_\_  
Debbie Bertlin, Mayor

\_\_\_\_\_  
Deborah A. Estrada, City Clerk



**CITY COUNCIL MINUTES  
SPECIAL MEETING  
AUGUST 1, 2019**

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**CALL TO ORDER & ROLL CALL**

Mayor Debbie Bertlin called the Special Meeting to order at 8:04 am at City Hall, 9611 SE 36<sup>th</sup> Street, Mercer Island, Washington in the Farside Room.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice and Councilmembers Lisa Anderl (by phone), Bruce Bassett, Wendy Weiker, Dave Wisenteiner, and Benson Wong were present.

**SPECIAL BUSINESS**

At 8:04 am, Mayor Bertlin convened an Executive Session to receive and evaluate complaints or charges brought against a public officer or employee pursuant to RCW 42.30.110(1)(f) for approximately 90 minutes.

At 9:31 am, Councilmember Wisenteiner left and Mayor Bertlin extended the Executive Session for an additional 10 minutes.

At 9:38 am, Mayor Bertlin adjourned the Executive Session.

**ADJOURNMENT**

The Special Meeting adjourned at 9:39 am.

\_\_\_\_\_  
Debbie Bertlin, Mayor

Attest:

\_\_\_\_\_  
Deborah Estrada, City Clerk





BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5600
August 20, 2019
Regular Business

Table with 3 columns: Item Name (2019-2021 FIRE (IAFF) COLLECTIVE BARGAINING AGREEMENT), Action (Approve the 2019-2021 Collective Bargaining Agreement for the IAFF Employees Bargaining Unit), and Action Type (Discussion Only, Action Needed: Motion, Ordinance, Resolution).

Table with 2 columns: Field Name (DEPARTMENT OF, COUNCIL LIAISON, EXHIBITS, 2019-2020 CITY COUNCIL PRIORITY, APPROVED BY CITY MANAGER) and Value (Human Resources (Kryss Segle), n/a, 1. Proposed IAFF Collective Bargaining Agreement (January 2019 - December 2021), n/a).

Table with 3 columns: Financial Metric (AMOUNT OF EXPENDITURE, AMOUNT BUDGETED, APPROPRIATION REQUIRED), Unit (\$), and Value (n/a).

SUMMARY

A City management bargaining team began the negotiation process with members of the International Association of Fire Fighters (IAFF), Local 1762, bargaining team in September 2018. The Union's bargaining team is Lieutenant (and Union President) Ray Austin, Battalion Chief Stephen Mair, Lieutenant Brent Horschman, and Firefighter Josh Stalker. The City's management bargaining team is Human Resources Director Kryss Segle, Fire Chief Steve Heitman, Deputy Fire Chief Mike Mandella, and Human Resources Specialist Lara Gerheim.

The current IAFF collective bargaining agreement (CBA) expired on December 31, 2018. As such, the City and bargaining unit continue to operate under the terms of the expired 2016 - 2018 CBA. The IAFF bargaining unit is comprised of 29 union members, including three Battalion Chiefs, six Lieutenants, one Fire Marshal, and 19 Firefighters. In 2018, total salaries and benefits for the 29 union members was \$4,862,948, not including overtime.

SUBSTANTIVE TENTATIVE AGREEMENTS

The following details the substantive financial agreements reached by the parties:

- Move the bargaining unit to a less expensive health insurance plan
The City expected that the bargaining unit salaries had fallen below the market, and thus proposed moving to a less expensive medical plan to offset the cost of anticipated market adjustments. The City proposed a new medical insurance plan that includes an annual health retirement account (HRA-

VEBA) contribution in the amount of \$1,200. Moving the bargaining unit employees to the new plan under the terms proposed by the City will result in an annual savings of approximately \$99,000.

Since the LEOFF Health & Welfare Trust (the insurance provider) does not allow for a mid-year plan change, the bargaining unit employees will move to the lesser expensive medical insurance plan effective January 1, 2020. The estimated savings over the three-year contract is \$199,000.

<b>INSURANCE PLAN COST ANALYSIS</b>	<b>Current Annual Insurance Plan Cost</b>	<b>Proposed Annual Insurance Plan Cost</b>	<b>Proposed VEBA Plan Cost</b>	<b>Estimated Annual Savings</b>
<b>2019 Actual Cost:</b>	\$719,429	\$719,429	- 0 -	- 0 -
<b>2020 Projected Cost:</b>	\$780,580	\$658,048	\$34,800	<b>\$87,732</b>
<b>2021 Projected Cost:</b>	\$846,930	\$700,821	\$34,800	<b>\$111,309</b>
<b>Sub-Total for 3-Year Contract Period:</b>	<b>\$2,346,939</b>	<b>\$2,078,298</b>	<b>\$69,600</b>	
<b>Grand Total for the Contract Period: (Total cost of providing ins benefits)</b>	<b>\$2,346,939</b>	<b>\$2,147,898</b>		<b>\$199,041</b>
<b>Savings over the 3-Year Contract Period:</b>			<b>\$199,041</b>	

- Market adjustments supported by an external market analysis**

As supported by an external market analysis of comparable fire agencies, the parties ultimately agreed to a market adjustment of 2% for Firefighters, 1.5% for Lieutenants, and 2.5% for Battalion Chiefs in 2019 and an additional market adjustment of 0.5% for Firefighters, 0.25% for Lieutenants, and 2.5% for Battalion Chiefs in 2020. And in 2021, an additional market adjustment of 0.25% for Firefighters and 0.25% for Battalion Chiefs.

<b>Market Adjustment Spread – New Costs Broken Out by Contract Year</b>			
	<b>2019 New Costs</b> (2% FF, 1.5% LT, 2.5% BC)	<b>2020 New Costs</b> (.5% FF, .25% LT, 2.5% BC)	<b>2021 New Costs</b> (.25% FF, 0% LT, .25% BC)
<b>Market Adjustments:</b>	\$64,391	\$24,446	\$6,551

\*Please see the Summary section for the cumulative financial impact over the 3-year contract period.

- Replace existing wellness incentive with an incentive that encourages less sick leave usage**

Due to the City's staffing levels in the Fire Department, each time a Firefighter calls in sick, it creates a short shift that must be backfilled with overtime. On average, each 24-hour sick leave shift costs the City approximately \$1,350. The current CBA also provides a benefit of between \$450 - \$900 annually for employees who use less than 120 hours (5 shifts) of sick leave. The current wellness incentive benefit also adds up to 24 hours to the employee's vacation bank. The ability to earn additional vacation hours has been removed from the newly negotiated wellness benefit.

The new wellness incentive is as follows: In each month that a Firefighter uses zero sick leave hours, he/she will earn \$250, contributed to the employee's HRA-VEBA for that month. There is no opportunity to earn additional vacation time in the new language.

- **\$500 annual wellness award for firefighters who meet an established wellness/fitness standard**

Using a portion of the savings related to moving the bargaining unit employees to a less expensive medical insurance plan, the parties agreed to a \$500 annual wellness award. If all Firefighters meet the annual wellness standards (to be mutually developed by labor and management), this benefit shall have an annual cost of \$14,500.

- **City-paid biennial physicals, including a body composition test for each employee**

The parties agreed that the City will provide voluntary biennial physicals, including a body composition test for each employee. The cost is estimated at \$450 per employee, or \$6,525 annually if every employee chooses to participate, which is unlikely since submitting to the physical is optional.

- **Eliminate contract language that allows employees to convert vacation to sick leave at a rate of 1:2 hours**

In exchange for the new wellness award and City-provided bi-annual physicals (described above), the parties agreed to eliminate a contract provision that allowed employees to convert accrued vacation leave to sick leave at a rate of 1:2 hours. This language allowed employees to convert each hour of vacation leave to two hours of sick leave.

- **Revise the existing ability to convert the City's 457(k) deferred comp match plan to salary at 25 years of service**

The parties agreed to change existing contract language that allowed for the conversion of the City-provided 457(k) deferred compensation match to salary at 25 years of service to the ability to convert the City's 457(k) deferred comp match to salary at age 48 with at least 20 years of service.

Fire employees are exempt from paying into social security. Therefore, the deferred comp matching program is essentially a social security replacement plan and has been in the IAFF CBA for 20+ years. The employer-provided match is equal to 6.78% of base salary. Converting the deferred comp match to salary has a positive effect on an employee's retirement contributions. The City anticipates this change in language will bring the average retirement age (approximately age 60) down by a few years. Full retirement eligibility for Firefighters is 53 years of age. The anticipated cost to the City as the result of this change ranges from \$6,000 to \$9,000 over the 2019-2020 biennium.

- **Additional Changes:**

- **Contract Term of Three Years** - The parties agreed to a contract term of three years, which allows for the spread of the 2018 market adjustments over the entire 3-year contract period.
- **Cap the Training Officers' hours to no more than 250 annually** - In the current expired contract, the language regarding training officer hours identified a "minimum" of 250 hours. This meant that the two employees assigned to the position of Training Officer were guaranteed 250 hours with no cap on total hours worked. The new contract language clarifies that each training officer<sup>1</sup> may work up to 250 hours annually. Additional time beyond 250 hours must be approved by the Fire Chief. Training officers (TO's) are fire personnel that are selected through an application process and serve in this position four years. The selection process occurs every two years thus maintaining an experienced TO in this position at all times. TO's maintain their operations position while working in the training office on their days off on overtime. The Fire Department's TO's ensure that the legally mandated training requirements of all fire personnel are met.

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<sup>1</sup> Training Officer duties are performed outside of a Firefighter's normal shift. There are two Training Officers at any given time in the Fire Department.

- **Qualifications and Experience Standards for Members Working in “Acting” Capacity** - The current expired contract does not provide standards for fire personnel serving in “Acting” roles for a company officer<sup>2</sup>. This new contract provision provides guidance for personnel development and supports succession planning in the Fire Department. The first step requires that an individual attend a minimum set of classes/courses in order to be eligible to test for the position of company officer. The next step allows for the mutual development of a structured curriculum to provide a path and documentation that an individual is qualified to “act” in the role of a company officer. This will clarify the development path to the rank of lieutenant.
- **Non-monetary language clarifications** - Tentative agreement was reached on several non-monetary language clarifications and/or updates required by law throughout the CBA.

## SUMMARY

In summary, the following chart details the estimated cost of the tentative agreement between the parties:

<b>COST OF TENTATIVE AGREEMENT</b>			
	<b>YEAR 1 (2019)</b> 2% FF, 1.5% LT, 2.5% BC <i>(includes an 8.14% variable benefits rate)</i>	<b>YEAR 2 (2020)</b> <b>2.2% COLA</b> .5% FF, .25% LT, 2.5% BC <i>(includes an 8.091% variable benefits rate)</i>	<b>YEAR 3 (2021)</b> <b>Assumes 2.5% COLA</b> .25% FF, .25% BC <i>(includes an 8.091% variable benefits rate)</i>
<b>First Year Market Adj Impact:</b>	\$64,391	\$65,807	\$67,453
<b>Second Year Market Adj Impact:</b>		\$24,446	\$25,057
<b>Third Year Market Adj Impact:</b>			\$6,551
<b>Wellness Benefit Into VEBA:</b>	\$14,500	\$14,500	\$14,500
<b>Medical Insurance Plan Savings:</b>	\$0	(\$99,521)	(\$99,521)
<b>NET EFFECT ON BUDGET:</b>	<b>\$78,891</b>	<b>\$5,232</b>	<b>\$14,046</b>
<b>TOTAL ESTIMATED COST OVER 3-YEAR CONTRACT PERIOD:</b>			<b>\$ 98,169</b>

The management team believes that the estimated costs related to the new wellness benefits and the physical fitness test will be offset by the overtime savings related to negotiating out the vacation-to-sick-leave 1:2 conversion benefit and the replacement of the former wellness incentive benefit. Although there is an anticipated three-year contract cost of \$6,000 to \$9,000 related to the revised 457(k) deferred compensation match to salary benefit, we believe that this new provision will contribute to trending down the average retirement age of our firefighters, which is currently at 60 years of age. This is primarily due to an employee’s ability to increase their final average compensation five years earlier than the existing contract language allows<sup>3</sup>.

The total estimated cost of the tentative agreement for 2019 and 2020 falls within the City’s adopted 2019-2020 Biennial Budget. The tentatively agreed upon changes have been incorporated in the attached 2019-2021 CBA.

## RECOMMENDATION

*Human Resources Director*

**MOVE TO:** Authorize the City Manager to sign the IAFF Collective Bargaining Agreement and Memorandum of Understanding with the IAFF Bargaining Unit for the period of January 1, 2019 through December 31, 2021, in substantially the form attached hereto as Exhibit 1.

<sup>2</sup> A Company Officer is a firefighter who serves in the rank of lieutenant when a full-time lieutenant is absent from a shift.

<sup>3</sup> The Law Enforcement Officers and Firefighters (LEOFF) Retirement benefit’s formula is calculated on an employee’s highest five years’ average salary.

# **AGREEMENT**

**By and Between**

**CITY OF MERCER ISLAND, WASHINGTON**

**and**

**PROFESSIONAL FIREFIGHTERS ASSOCIATION OF  
MERCER ISLAND  
(INTERNATIONAL ASSOCIATION OF  
FIREFIGHTERS LOCAL 1762)**

**JANUARY 1, 2019  
THROUGH  
DECEMBER 31, 2021**

**AGREEMENT**

**By and Between**

**CITY OF MERCER ISLAND, WASHINGTON**

**and**

**PROFESSIONAL FIREFIGHTERS ASSOCIATION OF MERCER ISLAND  
(INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 1762)**

**JANUARY 1, 2019  
THROUGH  
DECEMBER 31, 2021**

This Agreement is by and between the City of Mercer Island, Washington, hereinafter referred to as the "City" and the Professional Firefighters Association of Mercer Island (International Association of Firefighters, Local 1762, AFL-CIO), and hereinafter referred to as the "Union." The term City as used hereafter shall mean the City Council of Mercer Island or its lawfully delegated representatives.

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## **ARTICLE I - RECOGNITION**

**Section 1:** The City recognizes the Union as the sole and exclusive bargaining agent for the purpose of establishing wages, hours and other conditions of employment for all of its full-time Fire Department employees employed in work classifications set forth in **Appendix A**.

**Section 2:** For purposes of this Agreement, a “full-time employee” is defined as an employee in a position that is budgeted by the City as full-time. Notice of full-time appointment status must be given by the City.

**Section 3:** For purposes of this agreement, a “regular” firefighter or “regular” officer is defined as a full-time position authorized by the City, which has been hired or promoted through the Civil Service Process and is governed by the terms of this Agreement. The Union will be given at least 14 days prior notice to any proposed changes to the Civil Service Rules.

**Section 4:** The City recognizes the Union members need for privacy. The Union member has a presumed level of privacy when using an employee owned electronic device, while on duty. All information contained in and or transmitted from an employee owned device is the property of the employee and the City has no claim to ownership of, or anything contained in, under any circumstances. This is regardless of whether the device gains access to the internet through a Union or City supplied connection or wireless access point. Nothing in this article supersedes public disclosure laws regarding official business.

**Section 5:** For the purposes of this agreement, “immediate family member” shall be defined as spouse, son, daughter, mother, father, brother, sister, mother-in-law, father-in-law.

## **ARTICLE II - NONDISCRIMINATION**

**Section 1:** The parties to this Agreement agree to continue their policy of no discrimination against any employee or applicant for employment because of race, creed, religion, color, age, sex, national origin, marital status or legal union activity in regard to employment, advancement, working conditions, rates of pay acceptance into union membership or selection for employment.

**Section 2:** The term “employee” as used in this Agreement includes both male and female employees covered by this Agreement. In addition, wherever in this Agreement the masculine gender is used, it is intended it will apply to the female gender as well.

## **ARTICLE III - DEDUCTION OF UNION DUES**

**Section 1:** A duly elected officer of the Union shall notify the Employer, in writing, of the union dues, representation fees, initiation fees, and assessments charged by the Union. Those employees who voluntarily consent to pay such dues/fees/assessments will provide written authorization for the payroll deduction of such dues/fees/assessments to the Union, and the Union will in turn forward that written authorization to the Employer. Upon receipt of such a written authorization, the Employer will begin to deduct from employees’ pay the amount of such dues/fees/assessments and forward them to the Union on a monthly basis. The Employer will stop deducting dues/fees/assessments for employees who revoke consent in writing. Such revocation will be communicated to the Union, which will in turn promptly communicate it to the Employer.



Section 2: Employees shall have the ability to make regular uniform donations to the IAFF and WSCFF Political Action Committee (PAC) through regular payroll deductions. Requests to begin or end such voluntary donations shall be made in writing by the employees. Such donations shall be forwarded monthly to the Union and will be accompanied by a list of names and employees affected and the amount transmitted with regard to each.

Section 3: New-Hire Orientation – The Employer shall notify the Union of all new employees hired into the bargaining unit. The Union shall be afforded 4 hours of the newly-hired employees regular working time for purposes of presenting information about Union membership and bargaining representation.

#### **ARTICLE IV - HOURS OF WORK**

**Section 1:** The hours of duty shall normally be two consecutive twenty-four (24) hours shifts on duty for an average forty-eight (48) hour week. The forty-eight (48) hour week is a three-platoon schedule (A, B, and C platoon). The shift cycle will be 48 hours on duty followed by 96 hours off duty. Kelly days are used to equalize the shift schedule so as not to exceed the assigned work schedule within the FLSA cycle. Daily procedure of the second day of the 48-hour shift should be followed as per department policy.

**Section 2:** Kelly days schedule assignment shall be chosen based on seniority. Provided that each shift will have 2 officers scheduled prior to annual vacation picks. If a member wishes to change Kelly days for the next year, he will need to let it be known prior to annual vacation picks.

**Section 3:** The normal schedule shall be the three-platoon schedule and average two (2) consecutive twenty-four (24) shifts within a seven (7) day cycle. Upon advance notification to the employee, the City may, temporarily assign employees to a forty (40) hour (Monday through Friday) week basis provided that such assignment is the total assignment within the seven (7) day cycle. The City will exercise this option only in the case of light duty assignment as detailed in Article IV, Section 4, or in the case of a probationary firefighter who is not yet duty-ready, as detailed in Article IV, Section 6. Such assignment shall not exceed four (4) weeks out of any calendar year for any probationary firefighter. The relief, D-shift, firefighter is exempt from the normal 48/96 consecutive 24-hour shift requirements.

**Section 4:** Light Duty – Employees unable to perform the full duties of their position due to an injury or illness may, through mutual agreement, be assigned to work light duty. Without mutual agreement light duty is unavailable and will be reported as such. Each light duty assignment will stand on its own and, therefore, shall not set precedent nor shall it establish past practice. An employee working “light duty” may be temporarily assigned (not to exceed six (6) months) to a forty (40) hour work week.

**Section 5:** The purpose of this section is to comply with the Federal Fair Labor Standards Act, 29 U.S.C. 201 *et seq.* (the “Act”).

The parties agree that the work period for firefighters covered by this Agreement will be the 24-day work period authorized under Section 7(k) of the Act.

The parties agree that the firefighters covered by this Agreement shall be paid a fixed salary no matter how many non-overtime hours the firefighter works during the 24-day work period. Every two weeks the firefighter shall be paid an amount equal to one-twenty sixth of the firefighter’s annual salary, including any longevity pay.

The parties also agree that the firefighter shall be paid one-and-one-half (1 ½) times this hourly rate of pay for all hours worked in excess of the 182 hours in the 24-day work period.

**Section 6:** A “probationary firefighter” attending the Fire Training Academy for the purpose of “initial” entry level firefighter training, may be considered temporarily assigned to a forty (40) hour work week basis provided that such assignment is the total assignment during the seven (7) day cycle. Such assignment for this purpose shall not exceed the duration of the fire training academy.

**Section 7:** A probationary firefighter who is not duty qualified and attending EMT school, when assigned to a normal three platoon schedule, or when temporarily assigned to a forty (40) hour (Monday through Friday) week, shall be provided compensatory (“comp”) time at the rate of time-and-one-half (1 ½) for the number of hours worked for which the firefighter was not regularly scheduled. The individual shall use the comp time hours earned for such work prior to becoming duty qualified. However, when the timing of the individual becoming duty qualified prevents them from using their comp time hours, the individual shall be permitted to accrue the hours for future use, or at the discretion of the City, be paid his hourly rate for the remaining hours.

**Intent:**

The language in Sections 5 and 6 only apply to non-duty qualified probationary firefighters. The intent is to facilitate training (Fire Academy and Initial EMT School), and reduce overtime costs. This exception does not apply to duty qualified personnel.

**Section 8:** Through a voluntary process, an employee may be selected by the Fire Chief or his designee to work a 40-hour work week for the purpose of being an instructor at the Eastside Metro Training Group (EMTG) Recruit Academy. This assignment will last the duration of the Academy. The forty (40) hour (Monday through Friday) week basis is provided that such assignment is the total assignment within the seven (7) day cycle. The member’s hourly rate will be converted (48-hour to 40-hour work week, multiplied by 1.2) and the member will be compensated an additional 6% in recognition of the assignment. Any overtime worked will be paid at 1.5 times the member’s 40-hour workweek rate of pay. If multiple qualified members are interested in the assignment, then management and the Union will agree on an acceptable selection process to determine who will fill the position. The assignment shall not be filled provided no members are interested. During the duration of the assignment, members assigned to the EMTG Recruit Academy are not eligible for operational overtime, aside from overtime related to their Academy assignment. Qualifications for assignment to the EMTG Academy may be dependent on the position required to be filled (i.e., Engineer, Company Officer, Drill Master, etc.). This 40-hour work week does not set precedent and is only applicable to the assignment of EMTG Instructor.

**ARTICLE V - OVERTIME AND CALLBACK**

**Section 1:** All off-shift personnel will be paid a minimum of three (3) hours pay at the overtime rate when called back to duty for any reason at the discretion of the Watch Commander.

Personnel attending mandatory meetings, training or department activities where a member’s attendance is required will be paid a minimum of three (3) hours pay at the overtime rate. Non-mandatory department related work will be paid time and one half (1 1/2) for each fifteen (15) minutes of overtime or major fraction thereof.

**Section 2:** Any employee covered by this Agreement shall be paid for overtime at the rate of time and one-half (1 1/2) his hourly rate when replacing a regular firefighter for all or part of a shift

for which the individual was not regularly scheduled. Any employee covered by this contract will be paid two and one quarter (2 ¼) his hourly rate when working overtime on one of the identified holidays in this agreement. Those identified holidays are: New Year's Day, Thanksgiving and Christmas Day.

**Section 3:** All on-shift personnel held over after the regular duty shift terminates will be paid time and one half (1 1/2) for each fifteen (15) minutes overtime or major fraction thereof.

**Section 4:** Any employee covered by this Agreement working voluntary compensation time shall be paid back by the City at one and one-half (1 1/2) times the hours worked.

Upon leaving employment, the City shall pay all employees for any accumulated and unused compensatory hours at their respective hourly rates of pay in effect at the time of termination.

**Section 5:** Email usage off-duty is a voluntary action by the employee. Employees are neither encouraged nor discouraged from accessing their email from non-City computers. Any off-duty email access/usage will not be required or compensated by the City of Mercer Island. Any access and usage of the City of Mercer Island email will be consistent with the City of Mercer Island E-mail and Internet Policy.

#### **ARTICLE VI - PRIORITY LIST**

**Section 1:** Scheduling of overtime and shift exchanges shall be controlled by **Appendix E**. Management and Labor agree to create a set of standards, the purpose of which will be to assure that any member who acts at the next higher rank is qualified to do so. Such standards will be mutually agreed upon and members "acting" will be selected from the current Civil Service promotional list, in order of turn and when no such member is available, or there are no names on the promotional list, members will be selected first from those qualified. In absence of either list, members will be selected by seniority.

**Section 2:** In the event that a firefighter is designated to act as an officer from on-duty personnel, the acting assignment shall be offered by order of placement on the current Civil Service promotional list. If none of the on-duty personnel are on a current Civil Service promotional list, the acting assignment shall be offered on the basis of seniority of the on-duty personnel.

It shall be the responsibility of the City, if practicable, to maintain current eligibility lists.

**Section 3:** Continuous duty shall not exceed seventy-two (72) hours except under emergency circumstances.

#### **ARTICLE VII - SHIFT EXCHANGES**

**Section 1:** Each member of the Department, receiving prior written permission from the Fire Chief or his designee, shall have the privilege of exchanging shifts with another firefighter. Such exchange shall not result in any overtime compensation except as specified in **Article V, Section 2**.

**Section 2:** No payback trade: In the case where a "no payback trade" is used, that trade will not result in a negative financial impact to the City. The use of a "no payback trade" will be an exception to the normal trade policy and will occur very infrequently. This type of trade will be

used at the discretion of the Union but the Union will notify Fire Department Administration in advance about the Union's intent to utilize a "no payback trade".

### **ARTICLE VIII - OTHER DUTIES**

**Section 1:** Persons working under this Agreement shall not be assigned to perform long term activities not related to firefighting or first aid work, examples of such activities include, but are not limited to, roof tarring, painting, mechanical maintenance (oil changes, lubrication and tune-up of vehicles). Nothing herein shall preclude the reasonable assignment of normal duties at any time during the twenty-four (24) hour shift.

**Section 2:** The sole exception to Section 1 of Article VIII is as follows: The member filling the role of maintaining Fire Department facilities and grounds may work off duty, on a voluntary basis, performing construction and building maintenance tasks. The member will be compensated at his/her regular overtime pay rate. Management retains the right to assign such work to the Union member assigned to managing the associated budget or may contract with an outside party to do such work.

Union members' ongoing participation in the budget process, as assigned by the Fire Chief, will be on an individual, voluntary basis.

### **ARTICLE IX - WAGES**

**Section 1:** Employees covered by this Agreement shall be compensated in accordance with the Wage Schedule attached to this Agreement and marked **Appendix-A**. This Wage Schedule is considered a part of this Agreement.

**Section 2: Duty Out-of-Rank** - An employee specifically assigned to duty of performing duties of a higher-ranking position covered by this Agreement than that which he or she is regularly assigned shall be paid as follows:

- Firefighter acting as Lt. shall receive the hourly difference between Step 1 Lt. and Step 5 FF.
- Lieutenant acting as duty B/C shall receive the hourly difference between Step 1 B/C and Step 1 Lt.

**Section 3:** When it is necessary to use an hourly rate for computing compensation under the provisions of the Agreement, the rate shall be computed on the basis of forty-eight (48) hour week, i.e., the employee's monthly rate multiplied by twelve (12) and divided by 2496.

**Section 4:** Employees shall receive longevity pay in accordance with the following schedule:

**Upon completion of:% of Salary Scale** (rounded to the nearest whole dollar)

5 years continuous service	Two percent (2%)
10 years continuous service	Four percent (4%)
15 years continuous service	Six percent (6%)
20 years continuous service	Eight percent (8%)

Longevity compensation shall be due and payable beginning on employee's individual anniversary date and thereafter each consecutive pay period.

**Section 5:** Each member who has completed an Associate Degree (2-year) or 90 college credits will be compensated an additional \$1,200 per year. Each member who has completed a Bachelor's (4-year) degree will be compensated an additional \$2,100 per year. Compensation will be divided and paid equally in each pay period.

**Section 6:** Dive Team Leader will be paid \$500 annually.

### **ARTICLE X - DEFERRED COMPENSATION**

City agrees to make a deferred compensation program available to employees and shall match each employee's contribution up to 6.73% of the employee's annual salary, including longevity.

Employees will have the option to have their deferred compensation match placed in a 401(a) account in the employee's name while the employee's portion of contribution will go into their 457 deferred compensation account.

Members may choose between one of two deferred compensation providers: ICMA-RC or Nationwide.

Employees will also have the option of setting up a Roth IRA to contribute to via payroll.

Each employee will have an HRA VEBA account set up in their name. Contribution will be made through LEOFF I medical savings (identified in Article VII) and additional sources agreed upon by the parties and contained in this CBA.

Upon an Employee's completion of twenty-five (25) years of continuous service with the City, the City's deferred compensation contribution will be converted to salary. Additionally this conversion will happen at the request of the employee when, or after they reach 48 years of age, and also have at least 20 years of service.

### **ARTICLE XI - UNIFORM ALLOWANCE**

**Section 1:** All protective equipment, devices, clothing and uniforms required (by State Law, Federal Law, or the Employer) of the employee in the performance of their duties, shall be furnished by the Employer.

**Section 2:** The Employer will furnish all required uniform items in accordance with the uniform standards. Uniform articles will be replaced due to wear and tear as determined by the Employer.

**Section 3:** The Employer shall replace, or repair items damaged or rendered non-serviceable while in the performance of assigned duties.

### **ARTICLE XII - MEDICAL & DENTAL INSURANCE**

**Section 1:** Insurance premiums to provide employees and their dependents medical and dental benefits for the plans currently available shall be paid by the City. The City's contribution shall be based on the LEOFF Health & Welfare Trust Medical Plan 1 and the LEOFF Health & Welfare Trust Dental Plan 2A rates through December 31, 2019. Effective January 1, 2020, the City's contribution shall be based on the LEOFF Health & Welfare Trust Medical Plan F and the LEOFF Health & Welfare Trust Dental Plan 2A rates. Coverage periods shall be based on the plans described above and shall not be reduced during the life of this Agreement.

The City shall pay 100% premium cost for medical and dental insurance for each member, plus 90% of LEOFF Health & Welfare Trust Medical Plan F premium cost and LEOFF Health & Welfare Trust Dental Plan 2A premium cost for dependent coverage, for the period of the contract.

Each employee will have an HRA VEBA account set up in their name. Contributions into each member's HRA VEBA account will be as follows (additional contributions will be made to a member's HRA VEBA account, as identified in Article XXIX):

Effectively January 1, 2020, as a supplement to the medical insurance coverage provided by the City, \$1,200 will be deposited annually into each employee's HRA VEBA account on or before January 31, of each year. Employees who opt-out of medical insurance coverage, outlined in Section 2 of this Article will not receive the annual \$1,200 supplement.

The City agrees to insure the LEOFF 1 Firefighter retirees through the LEOFF Health & Welfare Trust. On or before March 1<sup>st</sup> of each year, the City will calculate any savings realized from moving the LEOFF 1 Firefighter retirees from the AWC Regence Blue Shield Plan A to the LEOFF Health Trust Plans. Savings will be calculated using the formula in **Appendix F** and deposited in each member's HRA VEBA Account.

**Section 2:** Opt-out of medical insurance coverage - An employee who waives the right to obtain medical insurance coverage through the City and who provides proof of credible coverage through his/her spouse or another source shall receive a HRA-VEBA contribution equal to 60% of the total premiums that would otherwise be paid by the City. For example, employee plus spouse would receive an amount equal to 60% of the premiums for he/she and his/her spouse, minus the 10% employee contribution for the dependent. Employee with two children and spouse would receive the 60% of the equivalent of those premiums, minus the 10% employee contribution for dependents.

### **ARTICLE XIII - ADDITIONAL BENEFIT PACKAGE**

**Section 1: Long Term Disability** - The City agrees to provide a long-term disability plan for LEOFF II employees. This plan will be the AWC Standard Insurance long-term disability plan, offering a 67% benefit payment level following a 90-day waiting period. The premiums for this plan will be paid by the City.

**Section 2: Life Insurance** - The City agrees to provide all employees with a supplemental life insurance policy. This plan will be the AWC Standard Insurance Life Insurance program. The benefit is equal to 125% of the employee's annual salary. The premiums for this plan will be paid by the City. This benefit also includes an Accidental Death & Dismemberment rider. All premiums for this option will be paid entirely by the employee.

### **ARTICLE XIV - BEREAVEMENT LEAVE**

Leave due to death in the immediate family shall be granted by the City. Such leave shall be five (5) calendar days from notification of death. Bereavement leave is not charged to sick leave.

Immediate family shall be defined as spouse, son, daughter, mother, father, brother, sister, mother-in-law or father-in-law. However, the Fire Chief or his designee may construe more broadly this definition to other persons living within the employee's household, to others related

to the employee by blood or marriage, or to established relationships having attributes of familial ties.

### **ARTICLE XV - PENSIONS**

Pensions for employees and contributions to pension funds will be governed by Washington State statute.

### **ARTICLE XVI - HOLIDAYS**

**Section 1:** Full-time 48-hour work week Fire Department employees, represented by the Union, shall accrue five (5) twenty-four (24) hour duty shifts off with pay per year. Holiday shifts will be blended with vacation and treated as the same form of leave for administrative purposes.

**Section 2:** Beginning on January 1<sup>st</sup> of every year of employment, the employee will be credited with Five (5) holiday shifts, which are accrued one (1) every 2.4 months. The shifts can be used at any time during the year. When an employee resigns or retires, all holidays that were used and not accrued will be paid back to the City by the employee prior to ending their employment with the City.

Circumstances which could preclude the employee from utilizing holiday benefits include, but are not limited to, disability leave or sick leave of said employee or other employees under the control of this Agreement.

**Section 3:** Employees covered by this Agreement who are scheduled to work the holiday time periods described below shall be paid one and one-half (1-1/2) times their hourly rate for each hour worked during the following periods. Commencing 0800 hours on the holiday and ending 0800 the following day.

1. Thanksgiving Day
2. Christmas Day
3. New Year's Day

**Section 4:** Except as otherwise allowed in Section 2 above, upon leaving employment, the City shall pay all employees for any accumulated and unused holidays at their respective hourly rate of pay in effect at the time of termination.

### **ARTICLE XVII - VACATION**

**Section 1:** Vacation shall start at the beginning of the first scheduled duty shift in the vacation period taken off as vacation. Vacation shall end at the beginning of the first scheduled duty shift immediately following vacation. This will normally be 8:00 am of that day.

**Section 2:** Annual vacation credits shall be earned from the date of employment as follows:

	<b>Hours per Month</b>	<b>Vacation Accrual Hours per Year</b>	<b>Shifts per Year</b>
Less than 60 months (0 to 4 years)	10 Hours	120 Hours	5

60 to 119 Months (5-9 years)	14 Hours	168 Hours	7
120 to 179 Months (10-14 years)	16.5 Hours	198 Hours	8.25
180 to 239 Months (15-19 years)	18.5 Hours	222 Hours	9.25
240 to 299 Months (20 or more years)	22 Hours	264 Hours	11

**Section 3:** Vacations shall be chosen by the individual firefighter according to his seniority by December 15 of each year and consistent with the procedure set forth in the attached Holiday and Vacation **Appendix B**. After that date, seniority will not prevail on vacation choice. When an employee wants to split his vacation, he may exercise his seniority on preferred dates only once. Vacation periods must have approval of the Fire Chief or his designee and approved vacation time shall be posted by December 15 of each year. Vacations approved as of five business days after December 15 shall not be canceled by the employer, except in the event of an emergency, as determined by the Fire Chief or his designee.

**Section 4:** Vacation accrual shall not exceed 280 hours on December 31 of each year. Beginning January 1 of each year, no additional hours shall be credited to an employee who has accrued the maximum benefit (280 hours) unless there are circumstances beyond the employee’s control, which preclude the employee from utilizing vacation benefits.

Circumstances that could preclude the employee from utilizing vacation benefits include, but are not limited to, disability leave or sick leave of said employee or other employees under the control of this Agreement, minimum manning requirements as outlined in **ARTICLE XXVII - PERSONNEL UTILIZATION** and cancellation of vacation as outlined in **Section 3**. (See above).

**Section 5:** Upon leaving employment, the City shall pay all employees for any accumulated and unused vacation hours at their respective hourly rates of pay in effect at the time of termination, not to exceed 280 hours.

**Section 6:** Shift exchanges pursuant to Article VII shall be approved to facilitate vacations.

**Section 7:** Consistent with the attached Holiday and Vacation Schedule - **Appendix B**, The City will make available one (1) shift every day for the purpose of using accrued leave. When a disability, retirement or resignation is known prior to December 15, the City is only required to make available the sum of all vacation and holiday hours to be accrued in the following year, in the form of 24-hour shifts. When scheduling the sum total of vacation and holiday leave, the entire calendar shall be considered “open” when scheduled before December 15. Once these shifts are scheduled, the City will honor those commitments unless there is an emergency as defined in **Article XVII, Section 3**.

**Section 8:** Solely for the purposes of vacation and holiday selection, **Appendix B** or anywhere that specifically refers to this section, an employee is considered disabled when projected to be out for more than three (3) shifts. The disability will end when the employee returns to work.



**Section 9:** When an employee decides to resign or retire, the employee should provide the City with as much notice as possible. This is in an effort to give the City lead-time to prepare and plan for the replacement of the resigned or retired employee.

### **ARTICLE XVIII – HRA-VEBA ACCOUNT**

The City of Mercer Island (“Employer”) has adopted the HRA VEBA Medical Expense Plan (“Plan”). Employer agrees to contribute to the Plan on behalf of all employees in the collective bargaining group (“Group”) defined as eligible to participate in the Plan. Each eligible employee must submit a completed and signed Enrollment Form to become a Plan participant and be eligible for benefits under the Plan. . Contributions to a member’s account are defined in Article XII, Article XVIII, Article XXVIII, and Article XXIX.

**Section 1:** Each employee shall be required to contribute a percentage of his/her base pay + longevity each pay period to a HRA VEBA Account. This amount will be determined by the Union on an annual basis and communicated to the City by December 1st for the following year. If no change is communicated the status quo will be continued.

**Section 2:** By March 1st the City will provide each member with an individualized report detailing contributions to the members HRA VEBA account for the previous year to include; a breakdown and explanations of the contributions, as well as dates and amounts of each contribution.

### **ARTICLE XIX – JURY DUTY/PAY**

**Section 1:** An employee serving on a jury will be excused from work with pay provided that the City salary paid to the employee for the period of jury service shall be reduced by the amount of money received for that service.

**Section 2:** Any firefighter who, as a result of fire department duties, is required to appear before a court, legislative committee, or a quasi-judicial body as a witness in response to a subpoena or other directive, shall be allowed authorized leave with pay. However, his or her City salary shall be reduced by the amount paid for such appearance.

**Section 3:** Any firefighter required to serve on a jury, assigned to 24-hour platoon duty, will be released from duty by 1900 hours the day prior to reporting for jury duty. A firefighter assigned to jury duty when released from jury duty after 1400 mid-shift will not be available for a return to duty assignment until the next shift they are assigned to.

### **ARTICLE XX - LAYOFF**

**Section 1:** Employees having completed probationary service but having less than thirty (30) months in the department shall be entitled to fifteen (15) days’ notice prior to being laid off due to a reduction in force.

**Section 2:** Employees having thirty (30) months or more service in the department shall be entitled to thirty (30) days’ notice prior to being laid off due to a reduction in force.

## ARTICLE XXI - GRIEVANCE PROCEDURE

In an effort to settle issues prior to filing a grievance, both parties recognize they may use the Labor Management Committee process. To that end, if both parties agree in writing, the timelines specified in the grievance procedure may be delayed if agreed by both parties.

The Union reserves the right to file a grievance on behalf of itself or an individual.

Disputes regarding the interpretation of the Agreement shall be handled in the following manner:

**Step I:** The Union shall formally submit grievances in writing to the Fire Chief or his designee. Such submission shall state the factual basis for the grievance, the provision or provisions of the Agreement allegedly violated, and the remedy requested. Grievances which are not filed within sixty (60) calendar days from the date of the alleged violation shall be deemed waived for all purposes.

The Fire Chief or designee shall convene a Step I meeting within five (5) calendar days of receipt of a grievance. Attendance at such meetings may include appropriate supervisors, Union representative and the individual grievant. The Fire Chief or designee shall render a decision in writing to the Union within seven (7) calendar days after the conclusion of the Step I meeting.

**Step II:** The decision of the Fire Chief or designee may be appealed in writing to the City Manager within five (5) calendar days of its receipt. The City Manager shall review the facts, convene any meeting involving the parties which he deems appropriate, and shall issue in writing the final position of the City within fifteen (15) days of receipt of the Step II appeal.

**Step III:** Disputes remaining unresolved shall be submitted to arbitration within thirty (30) calendar days of the receipt of the Step II answer of the City. The arbitrator shall be selected from a list requested from the American Arbitration Association pursuant to its voluntary labor rules. Only grievances which involve an alleged violation by the City of a specific article or provision of the Agreement and which are presented to the City in writing during the term of this Agreement and which are processed in the manner and within the time limits herein provided shall be subject to arbitration.

The decision of the arbitrator shall be final and binding upon the parties. Provided, however, no arbitrator shall have the authority to render a decision or award which modifies, adds to, subtracts from, changes or amends any term or condition of this Agreement; further provided, rendition of a decision or award shall be in writing within thirty (30) calendar days of the close of the hearing (or submission date of written briefs) and shall include a statement of the reasoning and grounds upon which such decision or award is based.

The cost of services of the arbitrator shall be shared equally by the parties. All other costs (such as attorney fees, witness time, transcripts, etc.) shall be borne separately by the party incurring the expense. Time described herein may be extended by mutual agreement of the parties.

The City shall have the right to discipline or discharge employees for just cause. Such discipline beyond the level of oral reprimand will come from the Chief or Deputy Chief and the Union will receive written notification, once administered.

## **ARTICLE XXII - UNION REPRESENTATIVE AND UNION ACTIVITIES**

Duly authorized Union representatives shall be permitted to visit the department during operating hours for purposes consistent with this Agreement, providing that they do not interfere with working employees or violate security policies.

The Union reserves the right to maintain its own internet connection at all stations. The Union will bear all future cost involved with maintaining their own internet connection.

The Union shall bear the costs of release time for all Union activities. The parties agree to continue the practice of utilizing surplus staffing days as a means of facilitating the use of union release time, up to eight (8) shifts annually. Shift exchanges to facilitate such activities shall be automatically approved unless such exchange results in overtime cost to the city, at the time of the trade.

## **ARTICLE XXIII - BULLETIN BOARDS**

A bulletin board shall be provided by the City and located in a mutually satisfactory place for posting by the Union of Union business, notice of meetings, Union elections and results of Union elections.

## **ARTICLE XXIV - NO STRIKES**

The Union agrees that there shall be no strikes, slowdowns, stoppages of work, or any interference with the efficient management of the fire department. The City agrees that there shall be no lockout of employees.

## **ARTICLE XXV - SAVINGS CLAUSE**

Should any provision of this Agreement or the application of such provisions be rendered or declared invalid by any court action or by reason of any existing or subsequently enacted legislation, the remaining parts of this Agreement shall remain in full force and effect.

## **ARTICLE XXVI – PROBATIONARY PERIOD**

The probationary period for newly hired employees shall start on the first day of employment and continue for a period not to exceed eighteen (18) months. Employees discharged during the probationary period may not grieve the discharge.

## **ARTICLE XXVII - PERSONNEL UTILIZATION**

**Section 1:** All assignment of personnel shall be at the discretion of the Fire Chief or his designee. Minimum manning, where regular firefighters are assigned, shall be maintained at all times for safety and efficiency.

- A) One (1) regular B/C, or Lieutenant in charge of Station 91 and 92.
- B) One (1) regular Lieutenant, or Acting Firefighter in role of “Lieutenant” at Station 92.
- C) One (1) regular Lieutenant, or Acting Firefighter in the role of “Lieutenant” at Station 91.
- D) Four (4), two (2) regular Firefighters at Station 91 and two (2) regular Firefighters at Station 92.

**Section 2:** At that time any of these Officers may work in the Lieutenants position at either station and may be assigned to the north or south stations. When there is one Lieutenant and an Acting Lieutenant available to fill the two Lieutenants roles, the Lieutenant will work at Station 92 and the Acting Officer will work at Station 91.

**Section 3:** In January of 2003 the Union and the City agreed to re-title the rank of Company Officer to Lieutenant. As a result, there would be six full Lieutenants on the Fire Division staff. The union does not intend this change in rank structure as an incremental step towards a captain's position. In contrast the ultimate goal of this change in the rank structure is to reflect the industry standard set forth by the majority of our comparable agencies.

### **ARTICLE XXVIII - SICK LEAVE**

**Section 1:** Sick leave shall be granted in accordance with state and Federal laws. State and Federal laws will provide the minimum basis for sick leave use and will not restrict existing practices or contract language that is currently in place.

**Section 2:** When an employee goes on sick leave, he/she must notify his/her supervisor as soon as reasonably prudent. Failure to do so may result in denial of sick leave pay. The City may, for cause, require a physician's statement. The City will notify the Union in writing, any time a physician's statement is requested from a member.

**Section 3:** Employees shall earn sick leave on the basis of twenty (20) hours per month. The maximum sick leave which may be accrued and used in any event shall be 1440 hours.

**Section 4: Disability Leave** - Whenever an employee incurs a duty-related illness or injury, but has not accumulated sufficient sick leave, the City will provide necessary additional leave up to the six (6) month maximum allowed per absence. The leave provided by the City after an employee exhausts accrued sick leave shall be considered disability leave.

Benefits for employees on LEOFF II disability will be coordinated with Worker's Compensation so the employee will receive the equivalent of base salary (including longevity, if applicable). Employees will continue to receive all benefits while on sick leave or disability leave.

**Section 5:** No compensation shall be paid at termination of employment for accrued sick leave.

**Section 6:** For each calendar month that an employee does not use any hours of sick leave the City will deposit \$250 into the employee's HRA VEBA account, this contribution will be made on or before March 1st of each year.

In the event that it becomes clear at any point in time based upon available information that the incentive for not using sick leave during a particular month that has been negotiated by the parties is unlawful, then the incentive will immediately become null and void, and the language that is set forth below will immediately be re-inserted into the parties' CBA and will immediately become effective:

"LEOFF II employees may elect to convert accrued vacation, holiday and/or comp time hours into sick leave hours at a conversion ratio of 1:2. As an example, 24 hours of vacation would convert to 48 hours of sick leave. Once converted, they remain converted. Employees may

exercise this provision by written notice to the Fire Chief or his designee on the first day of each month. Conversion must take place prior to injury or illness.”

**Section 7:** In the case of a healthy normal childbirth or adoption, the City shall grant the employee/parent the maximum amount of FMLA leave available under the circumstances presented. The amount of leave shall be determined in accordance with the regulations governing the federal FMLA, as the same exists or is hereafter amended. Normally this will be 12 weeks unless the employee has already utilized some of their FMLA leave for another purpose. The leave will be paid leave provided that the employee has sufficient paid leave available to cover his or her entire absence. The employee shall use accrued available sick leave, comp time and vacation concurrently with the FMLA leave to which the employee is entitled. Sick leave will be used for the mother's disability and her care, just prior to and/or following childbirth as declared by her doctor. The remainder of the leave used shall be charged to vacation or comp time, unless the employee exhausts all available paid leave before the end of his or her absence, in which case the end of the leave shall be unpaid. A husband and wife, both City employees, may only use their FMLA leave to the maximum extent allowed by the FMLA under the circumstances presented.

### **ARTICLE XXIX - PHYSICAL FITNESS AND WELLNESS**

**Section 1:** The Union and the City agree that the physical fitness of Union members is important to their health and safety. Physical fitness is the personal responsibility of each Union member. The City and the Union both support and encourage firefighters to be physically active and to be involved in a personal program of regular exercise. Toward that end, Union firefighters shall perform one (1) hour of physical fitness per duty shift, and may have a biennial full medical physical as described in Appendix J, paid for through existing medical coverage and any remaining cost by the City, with the results being confidential to the Union member.

**Sections 2:** The City will provide a \$500 “Healthy Habits” stipend to all employees to encourage off duty fitness, stress reduction and healthy eating habits in connection with training provided by Dr. Maureen Pierce. This stipend will not factor into the Total Cost Compensation (TCC) and will be deposited in the employees HRA VVEBA on or before January 31 of each calendar year.

### **ARTICLE XXX - SMOKING**

Smoking is not permitted while on duty.

**ARTICLE XXXI - TERM**

This Agreement becomes effective retroactively to January 1, 7 2019 and shall remain in full force and effect through December 31, 18 2021 and thereafter until a new Agreement is negotiated.

ACCEPTED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

CITY OF MERCER ISLAND

PROFESSIONAL FIREFIGHTERS  
ASSOCIATION OF MERCER ISLAND  
(IAFF LOCAL 1762)

\_\_\_\_\_  
Jessi Bon  
Interim City Manager

\_\_\_\_\_  
Ray Austin  
Local #1762 President

Attest:

\_\_\_\_\_  
Deborah Estrada  
City Clerk

Approved as to Form:

\_\_\_\_\_  
Bio Park  
Interim City Attorney

**APPENDIX A**

**MERCER ISLAND FIRE - CLASSIFICATION AND WAGE SCALE**

**Effective - January 1, 2019**

*(Market Adj of 2.0% for FFs, 1.5% for LTs, 2.5% for BCs & COLA Adj of 3.6% for all ranks)*

<b>STEP PROGRESSION</b>	<b>2019 HOURLY</b>	<b>OVERTIME RATE</b>	<b>BI-WEEKLY RATE</b>	<b>MONTHLY RATE</b>	<b>ANNUAL RATE</b>	
<u>Firefighter</u>						<b>A/LT</b>
1 (Starting Wage)	30.46	45.49	2,923.94	6,335.21	76,022.56	4.56
2 (Month 13)	32.18	48.28	3,089.73	6694.41	80332.97	4.56
3 (Month 25)	33.87	50.80	3,251.32	7,044.52	84,534.22	4.56
4 (Month 37)	36.99	55.48	3,550.58	7,692.92	92,315.06	4.56
5 (Month 61) – includes longevity 2%	37.72	56.59	3,621.59	7,846.78	94,161.36	4.56
6 (Month 121) – includes longevity 4%	39.79	59.68	3,819.60	8,275.87	99,310.40	4.56
7 (Month 181) – includes longevity 6%	41.29	61.93	3,963.60	8,587.79	103,053.53	4.56
8 (Month 241) – includes longevity 8%	42.97	64.45	4,124.76	8,936.98	107,243.72	4.56
<u>Lieutenant</u>						
1 (Month 37)	41.55	62.32	3,988.71	8,936.98	107,243.72	5.83
2 (Month 61) – includes longevity 2%	42.39	63.58	4,069.21	8,816.62	105,799.39	5.83
3 (Month 121) – includes longevity 4%	44.72	67.08	4,292.80	9,301.07	111,612.84	5.83
4 (Month 181) – includes longevity 6%	46.40	69.60	4,454.41	9,651.21	115,814.57	5.83
5 (Month 241) – includes longevity 8%	48.29	72.43	4,635.52	10,043.64	120,523.65	5.83
<u>Battalion Chief</u>						
1 (Month 37)	47.37	71.06	4,547.99	9,853.99	118,247.82	
2 (Month 61) – includes longevity 2%	48.32	72.48	4,638.95	10,601.26	120,612.78	
3 (Month 121) – includes longevity 4%	50.97	76.45	4,892.89	10,601.26	127,215.12	
4 (Month 181) – includes longevity 6%	52.90	79.35	5,078.59	11,003.61	132,043.30	
5 (Month 241) – includes longevity 8%	55.05	82.57	5,284.69	11,450.17	137,402.04	

## **CLASSIFICATION AND WAGE SCALE SUPPLEMENTAL INFORMATION**

It is understood that the steps under each classification reflect time-in-service from date of hire.

Progression through steps and maintenance at steps are to be based on an annual evaluation showing satisfactory performance.

**Effective January 1, 2020**, the 2020 wage rates in Appendix A shall be increased by a market adjustment of 0.5% for Firefighters, 0.25% for Lieutenants, and 2.5% for Battalion Chiefs. Additionally, all ranks shall receive an amount equal to 100% of the 2019 First Half Seattle-Tacoma-Bremerton CPI-W, which amounted to 2.2%.

**Effective January 1, 2021**, the 2021 wage rates (noted immediately above) shall be increased by market adjustment of 0.25% for Firefighters and 0.25% for Battalion Chiefs. Additionally, all ranks shall receive an amount equal to 100% of the 2020 First Half Seattle-Tacoma-Bremerton CPI-W, which will be released in August 2020.



## APPENDIX B

### VACATION & HOLIDAY SELECTION AND APPROVAL PROCESS

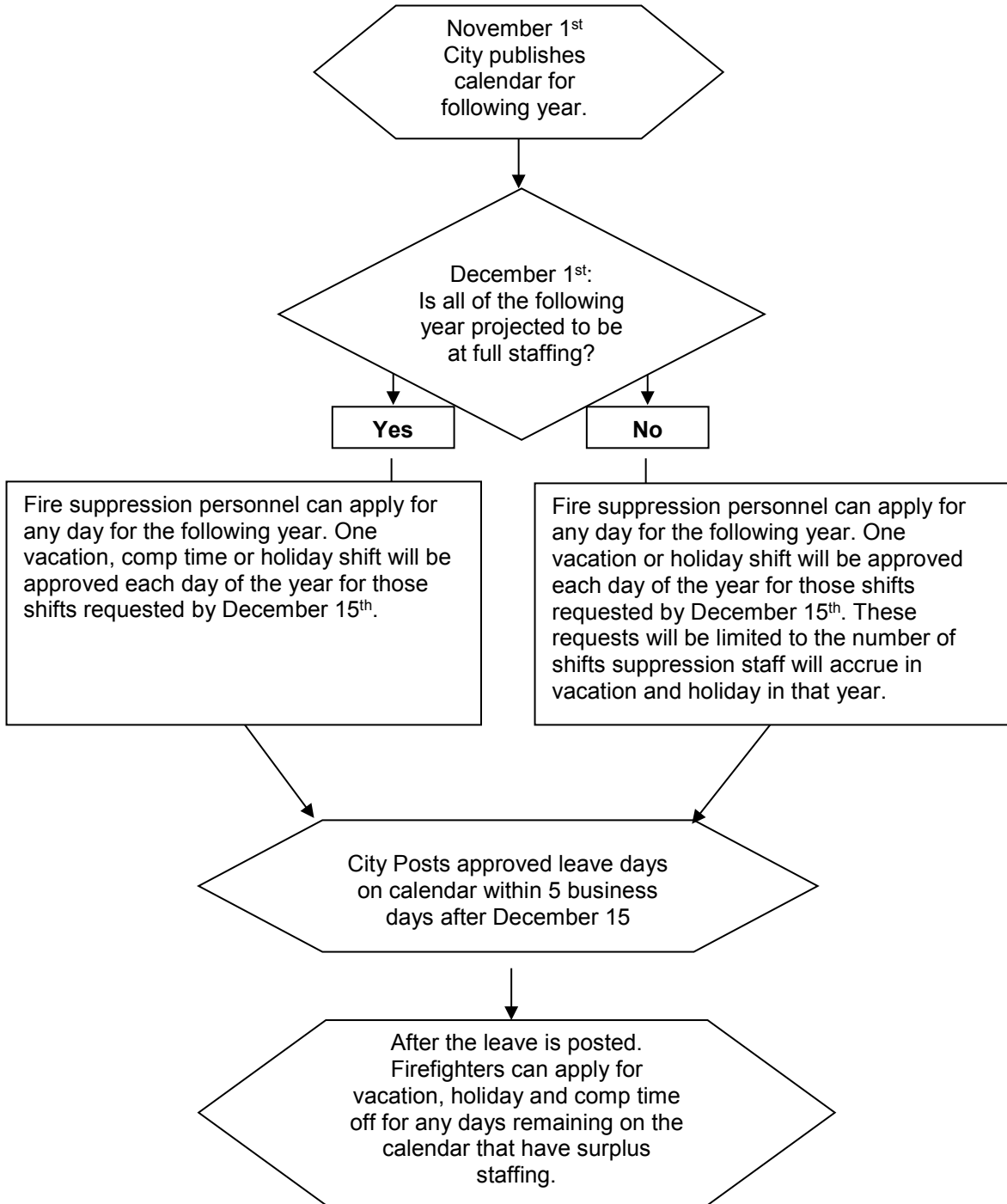
The objective of this agreement is to assure that firefighters have the opportunity to take off as much time as they accrue in holiday and vacation time in each year. In addition, the City agrees that at vacation selection time, one (1) shift any day, 365 days of the year will be available for a vacation or holiday day off; provided, however, that in a year that staffing levels are not full due to projected retirements, disability or resignations, the City is only obligated to approve the number of leave shifts equal to the sum of vacation and holiday shifts earned by staff in the year affected.

The following text is to describe the process used for the selection and approval of vacation and holiday leave shifts.

1. On November 1, the City will have the following years shift assignments complete and the calendar published.
2. On December 1, a final determination will be made as to whether the following year is at full staffing or not. It would not be considered full staffing, if on December 1 it is projected that all shifts are not fully staffed with eight (8) firefighters due to projected retirements, disabilities or resignations.
3. On December 15, the employees will have prioritized and submitted their initial requests for vacation and holiday shifts off.
  - (a) If the following year is projected to be at full staffing level (eight (8) firefighters available each day) Fire Suppression Staff can put in for one shift off each day up to 365 days. This leave can be Vacation, Holiday or Comp time. These shifts will be approved.
  - (b) If the following year is projected to be less than fully staffed (less than eight (8) firefighters available each day) due to projected retirements, disabilities or other uncontrollable circumstances, the number of shifts in this initial request will be limited to the number of vacation and holiday shifts earned by the employee group in the year these shifts are being requested. These requested shifts shall be limited to one per day.
4. By December 15, these initial vacation and holiday shifts will be posted on the calendar. These shifts will be approved or denied within five (5) business days after December 15.
5. After this leave is posted, firefighters can request vacation, holiday or comp days off on any day of the calendar with surplus staffing.

# APPENDIX C

## LEAVE FLOW CHART



## APPENDIX D

### BATTALION CHIEF ROLES AND DUTIES

#### Leadership Management Shift

The City of Mercer Island and the Mercer Island Professional Firefighters Association agree to the following transfer and or increase of responsibilities to the Battalion Chief position.

Intent: The intent of this part of the agreement is to recognize the modifications to the role and responsibilities of a Mercer Island Battalion Chief that have made the position more reflective of the roles and responsibilities of Battalion Chiefs in comparable Fire Departments. Roles such as, but not limited to:

1. Increased management responsibilities and maximizing 8 - 5 workday
2. A shift from company operations to administrative duties
3. Removal of some firefighter skills/training and replace with incident management, management, and leadership skills/training
4. Reduce company level operations/supervision and function independently as a multi-company shift manager to include more administrative duties.
5. Stratify skills for the position of Battalion Chief

The City agrees the pay a stipend, of at least \$35 a month to the Battalion Chiefs, for voluntary cell phone and email use. This will enable them the opportunity to keep the budget process moving smoothly through continued approval of budget requests, even during their absence. The BCs voluntarily participate in this process and are under no obligation to do so (See **Article V, Section 5**). Additionally the member has a presumed level of privacy regarding the data package and the City has no claim to ownership of, or anything contained in said data package, under any circumstances.

#### Training

The City of Mercer Island agrees to continue supporting Battalion Chief related training that is consistent with Federal laws, State laws, and that meet the responsibilities and duties that are required

The association agrees to minimize Firefighter 1 training for Battalion Chiefs only to a level to maintain the ability to maintain a limited Firefighter 1 status. The intent is to maintain the ability to act as a standby team in structural firefighting operations and maintain EMT/Defib status.

Intent: The intent of this part of the agreement is to ensure that Battalion Chief's receive training for the responsibilities that they are assigned. Furthermore, dependent on budgetary constraints, the City of Mercer Island is willing to support building the body of knowledge and skills and abilities for the Battalion Chief's by financially supporting training and educational opportunities that will expand the capabilities of the individual in the BC position. Currently this would include the "Chiefs Week" offered by Zone One.

Additionally, the intent of this part of the agreement is to reduce the level of "Firefighter 1" Training required of the Battalion Chief's position. The amount of "Firefighter 1" Training will reflect the roles and responsibilities of the Battalion Chief's position within the organization.

## APPENDIX E

### SHIFT EXCHANGES AND OVERTIME FOR BATTALION CHIEFS

The City of Mercer Island and the Mercer Island Professional Firefighters Association agree to the following change to maintain a shift exchange benefit that has been in effect prior to this agreement.

- 1 The Battalion Chiefs will only complete shift exchanges that will not increase staffing of more than one Battalion Chief per shift.
- 2 Both parties agree that in the event a Battalion Chief is not able to complete a desired shift exchange, he/she may take the shift off and have the position back-filled with overtime.
- 3 If an overtime shift is created by a Battalion Chief shift exchange, the Battalion Chief making the trade agrees, and is obligated to reschedule his/her shift on a day that would reduce the number of overtime hours on a shift equal to that taken off.
- 4 Each Battalion Chief is allowed to accrue no more than two (2) owed shifts of overtime coverage. If upon termination of employment the Battalion Chief still has accrued shifts owed to the City, the City will be compensated for those shifts.
- 5 The firefighters association will continue to monitor and schedule the overtime callback systems. The firefighters association will ensure that minimum staffing requirements are maintained and prevent the scheduling of two Battalion Chief's on duty simultaneously

Intent: The intent of this part of the agreement is to ensure that the Battalion Chiefs suffer no loss in benefit regarding the shift exchange practice, as a result of the changes to the Battalion Chiefs' position.

Intent: The intent of this part of the agreement is to stratify Battalion Chief skills and maintain overtime equalization between Battalion Chiefs, Lieutenants, and Firefighters.

## APPENDIX F

### LEOFF 1 FIRE RETIREE HEALTH INSURANCE PREMIUM SAVINGS CALCULATIONS FOR ANNUAL HRA VEBA CONTRIBUTION

On or before March 1<sup>st</sup> of each year, Bargaining Unit members will receive a contribution to an individual HRA VEBA Account.

Contributions are based on 50% of the actual savings realized from moving the LEOFF 1 Fire retirees from Association of Washington Cities (AWC) Regence Blue Shield, Plan to the LEOFF Health and Wellness Trust Plan 1.

Annual savings will be calculated as follows:

Past Year's LEOFF 1 Retirees Premium Cost under the AWC Regence Plan

Subtract

Past Years' LEOFF 1 Retirees Premium Cost under LEOFF Health & Welfare Trust Plan 1

Equals Savings Subtotal

Add back in out-of-pocket expenses paid for uncovered medical expenses (paid by the City) that would otherwise be covered under AWC Regence Plan.

Equals Actual Savings

Divide by 2

This total will then be divided equally among active bargaining unit members and contributed to his/her individual HRA VEBA Accounts.

**APPENDIX G**  
**TRAINING OFFICERS**

**Recognition**

The City recognizes the Local IAFF 1762 as the sole and exclusive bargaining agent for all collective bargaining issues.

Both parties recognize these two positions as special assignment, collective bargaining work of Local 1762.

**Wages**

Training Officers (TOs) shall be compensated at the same overtime (OT) wage rate they earn as a firefighter or fire officer.

**Hours**

The weekly TO work hours will be driven by legal training requirements and the budget allotment approved in the biennial budget. Management shall determine how many hours per week are budgeted, and subsequently authorize training officers to establish a workweek based on the following provisions:

Each of the two TOs will be authorized 250 hours annually in which to conduct their training duties. Any additional TO hours will require authorization from the Fire Chief.

If a TO is temporarily unable to fulfill their duties, their position can be temporarily filled from the eligibility list of the previous TO selection process in the order of their rating.

**Duties**

TOs may be assigned to work outside of their jurisdiction with the EMTG.

**Selection Process for Training Officers**

Individuals filling the role of TOs shall be selected from candidates within the Mercer Island Fire Department and bargaining unit 1762.

The following guidelines shall govern the selection process for training officers:

- The selection process shall be impartial, job-related, and shall assess the candidate's ability to program the requirements of the position.
- A committee shall be comprised of one (1) management representative, one (1) labor representative, and a current training officer or an outside representative.
- Scoring shall be derived from an objective, agreed upon process, and based on a presentation by candidates.
- TO Candidates must meet the following criteria:
  - Fire Instructor 1
  - Incident Safety Officer
  - Minimum of 5 years' experience

Candidates past work record, education, knowledge of job duties and ability to perform all requirements of the job.

All bargaining unit members will have the ability to apply for the TO position, with the exception of the current BC of Training.

TOs will receive an annual performance evaluation, based upon their TO position, from the BC of Training.

Priority will be given to those individuals who have not served in the role of TO previously. For those that have served as TOs prior, one rotation would have priority over two previous rotations.

Members will be excluded from two consecutive terms, unless no other candidate is available.

\*All candidates will be considered as having a clean slate for the October 2013 process, with the exception of the current serving TOs.

### **Rotation**

TOs selected to this position shall remain in this position for a period of up to four years, unless removed for cause.

A TO selection process will occur every two years, resulting in an offset of two years for each Training Officer. This will allow for at least one TO in the Training Division to have at least two years' experience when a new TO is selected.

### **Training Officer Selection**

The Selection Committee shall evaluate each training officer candidate through an agreed upon process giving them a numerical score. A seniority credit, calculated as  $\frac{1}{4}$  point multiplied by years of service will be added to the score. (Example: 15.75 years of service times .25 equals 3.93 points). The resulting values will be used to produce a prioritized list of candidates for the training officer position. The list shall remain valid for two (2) years.

The number one candidate shall be selected to fill a 6-month period as a provisional training officer. This 6-month period will be used by the Fire Chief to evaluate the performance of the provisional training officer.

The candidate who successfully meets the performance expectations will be granted regular status, by the Fire Chief, for the remaining three and one-half year period. Performance expectations will be clearly outlined for the candidate.

If a provisional training officer does not meet the performance expectations of the position, the Fire Chief will not grant regular status and he/she will be removed from the position. The Fire Chief will present the candidate and Union with a written explanation stating the reasons and supporting evidence for the candidate's removal. The next highest candidate on the training officer list will then be selected to fill the vacancy, and this process will be repeated. Disagreements about the Chief's decision to remove the candidate will be settled through the grievance process.

The seniority credit will not set a precedent for any other selection process.

## APPENDIX H

### CITY OF MERCER ISLAND FIRE DEPARTMENT Substance Abuse Policy

**These policies and procedures have been agreed to by the parties and shall become a part of the current labor agreement between the City of Mercer Island and the International Association of Firefighters Local 1762. All applicable articles of the contract shall apply to these policies and procedures.**

#### **A. PURPOSE**

The City of Mercer Island recognizes that employees are our most valued resource. The goal of this policy is to ensure a substance abuse free workplace providing prevention, training and rehabilitation for employees. In order to protect the health, welfare, and safety of its employees, and the citizens whom they serve, the following policy regarding substance abuse in the work place is adopted.

#### **B. POLICY**

1. It is the policy of the City of Mercer Island to provide an alcohol- and drug-free workplace for its employees.
2. The City's philosophy on substance abuse is to emphasize prevention, training, rehabilitation, and recovery from substance abuse. Counseling and support will be made available through an Employee Assistance Program, and the employees' right to privacy will be respected at all times.
3. It is the responsibility of the City and the Union to preserve and protect public trust, public safety, and fitness for duty.
4. It is the responsibility of all employees to report for duty able to perform their jobs safely and effectively, unimpaired by drugs, alcohol, or any other intoxicating substance.
5. The possession, manufacture, use, distribution, or sale of alcohol, unlawful drugs or drug paraphernalia on City premises or while on duty is prohibited.

#### **C. APPLICABILITY**

This policy applies to all bargaining unit employees through the rank of Battalion Chief.

#### **D. DEFINITIONS**

For purposes of this policy, the following terms have the meanings indicated:

1. Alcohol use means the consumption of any beverage, mixture, or preparation, including any medication, containing alcohol.



2. Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of Federal, State, or City drug laws.
3. Counseling means participation in a substance abuse treatment or rehabilitation program provided through the City of Mercer Island's Employee Assistance Program (EAP).
4. Criminal drug statute means a criminal law involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
5. Medical Review Officer (MRO) is a licensed physician selected by joint agreement between the parties to receive positive drug test results from the laboratory, analyze and interpret the results, and report to the employer those results as outlined in Sections H and I of this policy.
6. Prohibited Substances are those substances whose dissemination is regulated by law, including, but not limited to narcotics, depressants, stimulants, hallucinogens and alcohol. For the purpose of this policy, substances that require a prescription or other written approval from a licensed health care provider or dentist for their use shall also be included when used other than as prescribed. The drugs and/or their metabolites that are included in these categories are as follows:
  - a. Cocaine
  - b. Opium or opiates
  - c. Phencyclidine (PCP)
  - d. Amphetamines or methamphetamine
7. Reasonable suspicion means facts and circumstances sufficiently strong to lead a reasonable person to suspect that the employee is under the influence of drugs and/or alcohol.
8. Substance abuse means the use of a substance, including medically authorized drugs other than as prescribed for the user, which impairs job performance or poses a hazard to the safety and welfare of the employee, the public or other employees.
9. Substance Abuse Professional (SAP) is a licensed physician, psychologist, social worker, employee assistance professional, or addiction counselor certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission with knowledge of and clinical experience in the diagnosis and treatment of drug and alcohol-related disorders.
10. Unreasonable delay means a delay of the testing procedure for a period of time, as defined by the collection site or laboratory personnel, which would render the test useless or inaccurate.

## **E. EDUCATION**

Pursuant to the provisions of the Drug-Free Workplace Act of 1988, the City will establish an education and training program to assist employees to understand and avoid the perils of drug and alcohol abuse. The City will use this program in an ongoing educational effort to prevent and eliminate drug and alcohol abuse that may affect the workplace.

The City's program will inform employees about:

- The dangers of drug and alcohol abuse in the workplace;
- The City's policy of maintaining a drug- and alcohol-free workplace;
- The availability of drug and alcohol treatment, counseling and rehabilitation programs; and
- The penalties that may be imposed upon employees for drug and alcohol abuse violations.

As part of its program, the City shall provide educational materials that explain the City's philosophy regarding drug and alcohol use, requirements of applicable regulations, and the City's Substance Abuse policy and procedures. Employees shall be provided with information concerning:

- The effects of alcohol and drug use on an individual's health, work and personal life;
- Signs and symptoms of an alcohol or drug problem; and
- Available methods of intervening when an alcohol or drug problem is suspected, including confrontation and/or referral to management.

In addition to the training above, the City shall provide training to supervisors who may be asked to determine whether reasonable suspicion exists to require an employee to undergo drug and/or alcohol testing. The supervisory training shall include training on alcohol abuse and drug use. This training shall cover the physical, behavioral, speech, and performance indicators of probable alcohol abuse and drug use. Supervisors who have not received the initial training described above will not be asked to determine whether reasonable suspicion exists to initiate drug/alcohol testing. However, these supervisors may request another supervisor who has undergone this training to make the determination.

## **F. EMPLOYEE RIGHTS AND RESPONSIBILITIES**

1. The City shall not require an employee to undergo a drug and/or alcohol test unless there is reasonable suspicion to indicate the employee is under the influence of a substance which causes the employee to pose a hazard to the safety of the employee, the public, or other employees. However, an employee may be required to undergo a re-examination drug and/or alcohol test as provided in Section J.2. of this policy.
2. It is the employee's responsibility to report for duty able to perform his/her job safely and effectively, unimpaired by drugs, alcohol, or any other intoxicating substance.
3. Employees are responsible for:
  - Obtaining from their health care provider adequate information about the effects of prescription medication on job performance; and
  - Promptly notifying his/her supervisor of same; OR
  - Promptly notifying his/her supervisor of the effects on job performance of over-the-counter medication being taken.

4. Employees are prohibited from possessing, manufacturing, using, distributing, or selling alcohol, controlled substances or drug paraphernalia on City premises or while on duty. For purposes of this policy, “on duty” time includes meal and break periods.
5. Employees are encouraged to request assistance with drug use and/or alcohol abuse problem(s), with the understanding that a voluntary request for assistance will not be used as the basis for disciplinary action. However, a request for assistance shall not be used to exempt employees from job performance requirements.
6. In accordance with the Drug-Free Workplace Act of 1988, an employee who is convicted of a violation of a criminal drug statute shall notify the City’s Human Resources Director no later than 5 days after such conviction. For purposes of this policy, a criminal drug statute means a criminal law involving the manufacture, distribution, dispensation, use, or possession of any controlled substance.
7. Employees have the right to challenge the results of any tests and any discipline imposed in accordance with the Grievance procedure of their labor contract. Employees who dispute the results of a drug test may have their split sample tested at their cost at another DHHS-certified laboratory. This request must be made within 72 hours of notification of a positive drug test result by the Medical Review Officer (MRO).
8. Employees having knowledge of another employee's condition/behavior that poses a potential threat to the safety of employees and/or the public are to assist the employee in getting help with the problem. This may be in the form of advising the immediate supervisor, assisting the employee in contacting the City’s EAP, or by encouraging the employee to leave the workplace on sick leave. If the employee refuses intervention, the employee having the knowledge shall immediately inform the supervisor.
9. Employees who are required to undergo a drug and/or alcohol test will be provided transportation to the collection facility and shall also be offered transportation home by a Department representative. If suspected of being impaired, the employee will be advised against driving him/herself home or otherwise operating a motor vehicle.
10. Employees may have a Union representative or legal counsel present at the collection facility. However, the lack of Union representation or legal counsel shall not cause unreasonable delays in the collection process.
11. Employees shall fully cooperate in the collection process.

## **G. DETECTION**

1. Reasonable Suspicion. Once the steps outlined in the attached “Supervisor's Guidelines” are followed, an employee may be required to undergo a drug and/or alcohol test when reasonable suspicion exists to indicate that the employee is under the influence of a prohibited substance.
2. The decision to conduct a drug and/or alcohol test shall be made by the reporting supervisor and the highest-ranking supervisor on duty. For purposes of this policy, acting officers are considered supervisors. The higher of the two supervisors will make timely notification of the situation to the Fire Chief or the Fire Chief’s management level designee,

and the Human Resources Director or his/her designee. Refusal to submit to a drug and/or alcohol test authorized by this policy shall be grounds for discipline, up to and including discharge.

3. Searches

- a. The Department has the right to search, without employee consent, City-owned property to which the employee has no reasonable expectation of privacy. These areas may include office space, desks, file cabinets and the like, that several different individuals may use or access.
- b. If the employee's consent to search is first obtained, the Department shall have the right to search (1) City-owned property to which the employee has a reasonable expectation of privacy, and (2) private property belonging to the employee, such as a personal equipment bag, brief case, or private vehicle. If such consent is given, the employee shall have the right to Union representation during the search. City-owned areas where the employee has a reasonable expectation of privacy are the employee's personal locker and the employee's food locker.
- c. If the Department requests the employee's consent to search, the Department shall first inform the employee that:
  - (1) The Department has reasonable suspicion to suspect that evidence exists within the area or item to be searched which could be used in disciplinary and/or legal proceedings against the employee;
  - (2) The employee has the right to Union representation during the search if consent is given; and
  - (3) Refusal to give consent to search will not be considered by the Department to be an admission of guilt or cause for disciplinary or retaliatory action.
  - (4) An employee's refusal to give consent to search shall not preclude the Department from contacting the police authority having jurisdiction to conduct a search according to and in the manner authorized by law.

4. Possession, manufacture, distribution or sale of alcohol, drugs, or drug paraphernalia on City property or during work time is expressly prohibited and may provide a basis for discipline under department rules and regulations, but shall not in and of itself constitute cause for drug and/or alcohol testing under this policy. For purposes of this policy, work time includes meal and break periods or any other time when the employee is on paid status. Alcoholic beverages that are properly stored, unopened, in the trunk of an employee's vehicle will not be considered a violation of this policy. Any illegal drugs and/or drug paraphernalia coming into the City's possession will be turned over to the police authority having jurisdiction.

## H. TESTING PROCEDURES

1. Drug and alcohol testing shall be conducted in a manner designed to protect employees, protect the integrity of the testing process, safeguard the validity of test results, and ensure that those results are attributed to the correct employee. The City and Union agree that if the security of the urine sample is compromised in any way, any positive test shall be invalid and may not be used for any purpose.
2. Employees who are required to undergo a drug and/or alcohol test will be provided transportation to the collection facility and shall also be offered transportation home by a Department representative.
3. Employees may have a Union representative present at the collection facility. However, the lack of Union representation shall not unreasonably delay the collection process.
4. Employees required to undergo a drug and/or alcohol test shall cooperate fully in the collection process and complete all required forms and documents. These forms may include a Consent/Release form and an Interview form.
5. Urine samples for drug testing shall be collected at a collection site designated by the City and Union using the split sample collection method. The split sample is made available if retesting becomes necessary. Any specimen that tests positive for drugs shall be retained in long-term frozen storage by the laboratory conducting the analysis for a minimum of one year.
6. If medical personnel at the collection site have reason to believe that an adulterated or substituted sample has been provided (or that the employee may alter or substitute the sample), the employee will be required to submit a second sample (or the original sample). This collection shall be under the direct observation of a same gender collection site staff person. The employee will be required to provide the additional or original sample during an observed collection prior to leaving the collection site.
7. An approved chain of custody procedure shall be followed in the administration of all drug tests. Urine samples shall be sealed and initialed by the employee and a witness.
8. Urine samples shall be promptly sent to and tested by a laboratory that is certified to perform drug tests by the Department of Health and Human Services (DHHS). Initial drug screening shall be conducted using an accepted immunoassay method. All positive tests shall be confirmed using the gas chromatography/mass spectrometry (GC/MS) drug testing method. The laboratory shall test for only the substances and within the limits as follows for the initial and confirmation tests, as provided within NIDA standards, unless this section is modified by amended agreements provided for in Section L.3.:

### Initial Tests

Alcohol	04 g/210 ml expired air
Cocaine metabolites	300 ng/ml
Opiate metabolites (1)	300 ng/ml
Phencyclidine	25 ng/ml
Amphetamines	1000 ng/ml

- a. If immunoassay is specific for free morphine the initial test level is 25 ng/ml.



Confirmatory Test

Alcohol	.04 g/210 ml expired air
Cocaine metabolites	150 ng/ml
Opiates	
Morphine	300 ng/ml
Codeine	300 ng/ml
Phencyclidine	25 ng/ml
Amphetamines	
Amphetamine	500 ng/ml
Methamphetamine	500 ng/ml

9. Breathalyzer alcohol tests shall be conducted in private at the collection site designated by the City and the Union. Alcohol tests shall be conducted using a National Highway Traffic Safety Administration (NHTSA)-approved evidential breath-testing device operated by a trained breath alcohol technician. If the initial test indicates an alcohol concentration of 0.04 or greater, a second test shall be performed to confirm the results of the initial test.

10. Marijuana Testing-In the State of Washington, marijuana is legal under state law, both as a prescription medication and as a drug used for recreational purposes. Employees shall not be under the psychoactive effects of marijuana causing motor impairment while on duty. Marijuana metabolites can stay in a person’s blood for weeks after the psychoactive effects of the drug have completely subsided. In addition, certain topical medications containing marijuana do not cause any psychoactive effects, but can still result in a positive test for marijuana. A saliva test shall be used to screen for the psychoactive effects of marijuana use, and if positive, shall be confirmed by a blood test performed by a qualified laboratory. This screening test shall be performed by an individual properly qualified to perform the tests utilizing appropriate equipment. An initial positive level shall be 5 nano grams per milliliter of Delta-9-tetrahydrocannabinol. If initial testing results are negative, testing shall be discontinued, all samples destroyed and records of the testing expunged from the employee’s files. Only specimens identified as positive on the initial test shall be confirmed using the blood test. A confirmatory test shall also test for the psychoactive effects of marijuana usage. A positive blood level shall be 5 nano grams per milliliter of Delta-9-tetrahydrocannabinol. If confirmatory testing results are negative, all samples shall be destroyed and records of the testing expunged from the employee’s files.

If the employee tests positive for marijuana, the MRO will make a determination, based on current scientific data and other evidence, if the marijuana more than likely caused the behavior of impairment that resulted in the administration of the drug or alcohol test.

If the MRO determines marijuana was not the likely cause of the behavior or impairment that resulted in the administration of the drug or alcohol test, the MRO will not release any results of the marijuana portion of the drug test to the Employer.

11. Upon written request by the employee, the City shall make one legible copy of the results of his/her drug and/or alcohol tests available to the employee.

12. All information collected in the process of conducting a drug and/or alcohol test shall be treated as confidential information. These files shall be separate from the personnel file and sealed.

13. Employees who refuse or fail to fully cooperate in the collection process may be subject to discipline up to and including discharge. Examples of a failure to fully cooperate include such actions as, refusing to sign the necessary consent/release forms; delaying and/or obstructing the collection process; failing to provide the specimen for testing; and attempting to substitute or adulterate a specimen. The foregoing list is not intended to be an all-inclusive list. City management shall, in all circumstances, have the final right to determine the appropriate level of discipline depending on the specific circumstances, the employee's performance record, and any other pertinent facts.

## **I. REPORTING OF RESULTS**

1. The MRO shall be chosen and agreed upon between the Union and the Employer and must be a licensed physician with knowledge of substance abuse disorders and familiar with the characteristics of the laboratory tests (sensitivity, specificity, and predictive value). The role of the MRO will be to review and interpret the positive drug test results.
2. Alcohol Test Results. Laboratory or collection site personnel will report the test results to the City's Human Resources Director or his/her designee. The Human Resources Director will promptly advise the appropriate Fire Chief of these test results. If the confirmation test meets or exceeds 0.04 g/210 ml expired air, the laboratory or collection site personnel shall report to the Human Resources Director that the employee tested positive for alcohol. If the test result is below 0.04 g/210 ml expired air, the laboratory or collection site personnel will report to the Human Resources Director that the employee tested negative for alcohol.
3. Drug Test Results. Laboratory personnel will advise the Human Resources Director, or his/her designee directly of all negative drug test results. The Human Resources Director will promptly advise the appropriate Fire Chief of these test results.

The laboratory will advise only the MRO of any positive drug test results. The MRO must examine alternate medical explanations for any positive test results. This process shall include an interview with the affected employee and a review of the incident file, employee's medical history and any other relevant biomedical factors. The MRO must review all medical records made available by the tested employee when a confirmed positive test could have resulted from legally prescribed medication. Employees involved in this step of the examination shall make themselves and any relevant records they wish to present available to the MRO within 48 hours after request.

After reviewing the incident file and interviewing the employee, the MRO shall report to the City's Human Resources Director or his/her designee, the name of the employee, and whether a positive test of a prohibited substance has been verified. The Human Resources Director shall promptly notify the appropriate Fire Chief of the test result.

4. Rehabilitation Program. If the tested employee is referred on to rehabilitation or treatment, the MRO is authorized to communicate specific results to the Substance Abuse Professional (SAP) or counselor overseeing the employee's treatment program.
5. Grievance. The laboratory and/or the MRO will be authorized to release specific test results to the City and the Union in cases of a grievance and/or a legal challenge.



## J. REHABILITATION AND RETURN TO DUTY

1. The City recognizes that substance abuse can be successfully treated, enabling an employee to return to satisfactory job performance. Employees who are concerned about their own drug use and/or alcohol abuse are encouraged to voluntarily seek assistance through the City's EAP. All such voluntary requests for assistance will remain confidential.
2. Any employee who tests positive for a prohibited substance or is otherwise required to submit to a drug and/or alcohol test by this policy shall be medically evaluated, counseled, and treated for rehabilitation as recommended by the SAP. If the employee is required to participate in such a program, his/her reinstatement or continued employment shall be contingent upon:
  - a. Successful completion of the program and remaining drug- and/or alcohol-free for its duration; and
  - b. Passing a return to duty drug and/or alcohol test as recommended by the SAP; and
  - c. Obtaining a final release for duty by the SAP (the final release for duty may be preceded by a temporary release for duty).
3. Employees who successfully complete a rehabilitation program and are released for duty, in addition to being subject to reasonable suspicion testing at any time, will be subject to follow up testing, which involves unannounced drug and/or alcohol testing at least 6 times during the following 12 months. The SAP will determine the dates for these drug and/or alcohol tests. These test dates will be communicated to the Human Resources Director who will inform the employee of those dates. The appointment for the collection will be made in advance and maintained in a confidential manner by the Human Resources Director until the day of the collection. The Human Resources Director shall provide the supervisor with adequate notice of the test dates. The employee will not be notified until just prior to the testing. The employee may request a Union representative to accompany him/her to the collection site, provided the sample is collected within two (2) hours following notification.
4. Upon notification of selection for the follow up tests, the employee must proceed directly to the collection site for testing. At this time, the employee will receive an Employee Notification of Scheduled Drug/Alcohol Test letter from the designated contact. The employee will be required to sign this letter and a Consent/Release form. The employee must present photo identification to collection site personnel. The Human Resources Director or his/her designee will retain a copy of all the forms.
5. Refusing to submit to a return to duty or a follow up test will be considered grounds for discharge. If the selected employee fails to report to the collection site within 2 hours of notification of testing, this will also be considered grounds for disciplinary action up to and including discharge.
6. If an employee voluntarily enters a drug/alcohol rehabilitation program, it shall not be considered an offense under this policy. Such employees are, however, still subject to this policy and may be required to undergo a drug and/or alcohol test if reasonable suspicion exists.

7. All appointments with the SAP may be scheduled as vacation, disability, sick leave, or leave without pay with prior approval of the supervisor, Fire Chief, or management designee. The SAP will contact the Fire Chief or his/her designee to make a recommendation as to the need for further treatment. Once vacation, disability and sick leaves are exhausted, the employee will be placed on leave without pay. The Fire Chief or his/her management level designee shall maintain confidentiality regarding the reason for the leave.
8. The employee will be responsible for all costs, not covered by insurance, which arise from such treatment.
9. Once an employee has tested positive for substance abuse and the MRO has notified the City, the employee will be placed on leave status (vacation, sick, disability, other accrued leave or leave without pay). The employee will remain on leave until s/he has a release for duty from the SAP and has passed a return to duty drug and/or alcohol test as recommended by the SAP. The release for duty may be a temporary or final release as described below depending on the circumstances.
10. Temporary Release for Duty. The SAP shall sign a temporary release for duty indicating that the employee can satisfactorily return to regular work assignment and continue treatment on an outpatient basis. The temporary release for duty shall indicate the length of time such release is valid not to exceed 4 months. The employee must present a final release for duty on or before the expiration date of the temporary release. A temporary release shall include follow up testing. The employee must present both the temporary and final release for duty to his/her supervisor.
11. Final Release for Duty. A final release for duty shall be signed by the SAP indicating that the employee has:
  - a. Satisfactorily completed treatment and follow up testing; or
  - b. Does not require treatment at this time, and the employee may return to regular work assignment without restrictions. Failure to provide a final release for duty to the supervisor may result in disciplinary action up to and including discharge.
12. Once an employee provides the supervisor with the final release for duty, the employee shall be returned to his/her regular duty assignment. After three years of no further violation of this policy, the employee's personnel file shall be purged of any reference to the incident, including any disciplinary actions taken, provided, however, records may be retained beyond 3 years when retention is required by applicable law. Should applicable law require retention of records past 3 years, and if allowed by such law, such records shall be sealed and may not be opened without consent of the employee.
13. If an employee tests positive during the 24-month period following rehabilitation on a for-cause drug or alcohol test, the employee will be subject to discipline, up to and including discharge.
14. If an employee tests positive during the 24-month period following rehabilitation on a random drug or alcohol test, the employee will be placed on leave without pay during the period the SAP makes a decision on the need for further treatment. The employee will remain on leave without pay during any treatment period and until they have provided the employer with a return to duty form signed by the SAP. If such an employee completes



the return to duty process and again tests positive on either for cause or random drug or alcohol test, they shall be subject to discharge.

## **K. RANGE OF CONSEQUENCES**

1. Employees who violate this policy will be subject to a range of disciplinary consequences depending upon the severity of the infraction and/or the employee's past performance record. In all cases, the City reserves the right to determine the appropriate disciplinary measures, which may be more or less severe than those included in this guideline. The following list of actions and the related consequences is intended as a guideline only, and further, is not intended to be an all-inclusive list of possible disciplinary consequences.
2. If an employee has an alcohol concentration of 0.04 or greater in any authorized alcohol test, and/or tests positive for drugs and/or their metabolites in any authorized drug test and it is the employee's first offense, then s/he shall be referred to the EAP for counseling and/or completion of a substance abuse treatment or rehabilitation program. However, if an employee violates a work rule in conjunction with failing a drug and/or alcohol test, then s/he may be subject to disciplinary action. The City shall have the right to take disciplinary action, up to and including discharge, based on the severity of the incident and/or the employee's past record.
3. Employees will be subject to disciplinary action, up to and including discharge, for any of the following infractions:
  - a. Refusal to submit to an authorized drug and/or alcohol test. Refusal to submit to testing means that the employee fails to provide an adequate urine or breath sample for testing without a valid medical explanation after s/he has received notice of the requirement to be tested, or engages in conduct that clearly obstructs the testing process. Refusal to submit to testing includes, but is not limited to, refusal to execute any required consent forms, refusal to cooperate regarding the collection of samples, refusal or failure to provide necessary documentation to the MRO when requested, and/or submission or attempted submission of an adulterated or substituted urine sample.
  - b. Drinking alcoholic beverages or using drugs while on duty, on City property, in City vehicles, or during breaks and/or meal periods.
  - c. Unlawful manufacture, distribution, dispensation, possession, concealment or sale of any controlled substance, including an alcoholic beverage, while on duty, on City property, in City vehicles, or during breaks and/or meal periods.
  - d. Any criminal drug statute conviction and/or failure to notify the City of such conviction within 5 days.
  - e. Failure to complete a counseling, treatment, or rehabilitation program as prescribed by the SAP.
  - f. Testing positive on a return to duty
  - g. Any two failures on follow up drug and/or alcohol testing during the 24 months following rehabilitation.

- h. Failure to report to a collection site within two (2) hours of notification for return to duty or follow up testing.
  - i. Second offense – alcohol concentration of 0.04 or greater in any reasonable suspicion authorized alcohol test, and/or testing positive for drugs and/or their metabolites in any authorized reasonable suspicion drug test.
  - j. Failure to provide temporary and/or final releases for duty in a timely manner.
- 4. Although the foregoing infractions will ordinarily result in discharge regardless of the employee's position, the City reserves the right to consider extenuating circumstances and to impose lesser discipline when such action is deemed appropriate.

#### **L. OTHER**

- 1. The City shall pay for all costs of the substance abuse examination including the expenses of the Medical Review Officer.
- 2. This policy was initiated at the request of the City and the Employer shall assume sole responsibility for the administration of this policy. The City agrees to indemnify and hold the Union and its officers harmless from any and all claims of any nature (except those arising from the negligence of the Union and/or its officers) arising from the Employer's, laboratories', or Medical Review Officer's implementation of this policy.
- 3. The parties recognize that during the life of this agreement there may be improvements in the technology of testing procedures which provide more accurate testing for on-the-job impairment or which constitute less invasive procedures for the employees. In that event, the parties will bargain in good faith whether to amend this procedure to include such improvements. If the parties are unable to agree, the issue will be submitted to impasse procedures under RCW 41.56.
- 4. If any provision of this Agreement shall be held invalid by operation of law, or any Tribunal of competent jurisdiction, or if compliance or enforcement of any provision should be restrained by such Tribunal pending final determination as to its validity, the remainder of this Agreement shall not be held to be invalid, and will remain in full force and effect, and the parties, upon request of one to the other shall initiate immediate negotiations for the purpose of arriving at a mutually satisfactory replacement of such provision.
- 5. The following attachments shall be a part of this Policy: Supervisor's Guidelines, Report Form, Interview Form, Consent/Release Form.



**CITY OF MERCER ISLAND FIRE DEPARTMENT**  
**Substance Abuse Policy**

**SUPERVISOR'S GUIDELINES**

The primary goal of the Substance Abuse Policy is to provide a working and service delivery environment free from the effects of alcohol/drug abuse. The supervisor's role is to identify employees who may be a threat to the safety and welfare of the employee, other employees, and the public by being under the influence of drugs and/or alcohol while on-duty. Such employees *must* be removed from the workplace.

Follow the steps below to ensure that you are proceeding correctly. It is important that proper procedures are followed to preserve the privacy of the individual and to comply with legal and contractual requirements.

1. Contact your supervisor and explain the situation. Place yourself out of service if unable to contact your supervisor in a timely manner.
2. Your supervisor will:
  - ◆ Take appropriate action regarding your response status if you are in charge of an emergency response company, and
  - ◆ Notify the Fire Chief and the Human Resources Director (or their designees), then join you at your location to assist you and corroborate your observations during the interview.
3. Prepare yourself for an interview with the employee by completing the Report Form. Refer to Attachment 1 for descriptions of physical and behavioral signs which may indicate substance abuse.
4. After your supervisor has arrived, advise the employee you wish to interview him/her and provide a private location to conduct the interview.
  - ◆ Be sure to advise the employee that you suspect him/her of being under the influence of a prohibited substance (defined in the policy) and that s/he may have a union representative present during the interview.
  - ◆ Do not argue with a belligerent or threatening employee. Advise him/her that his/her cooperation during the interview and testing procedure (if warranted) are direct orders and that continued disruptive behavior, preventing completion of the interview, shall be the same as refusal to submit to testing and shall be cause for discipline (cooperation **does not** mean that any employee must give facts or evidence which may incriminate himself/herself).
  - ◆ Complete the Interview Form with your supervisor.
4. Review the relevant information with your supervisor. If your supervisor decides that the test is required, relieve the employee of duty, with pay, during the course of the exam and MRO review.
5. Have the employee sign a Consent/Release Form.
  - ◆ Read the form to the employee and direct him/her to sign it. Do not alter the form in any way.
  - ◆ Be sure, if the employee has declined union representation, that s/he understands that s/he may choose to have a Union representative accompany him/her to the testing facility.

- ◆ If the employee refuses to sign the form, advise him/her that this is a direct order and that failure to comply shall be cause for discipline.
  - ◆ Issue a second order for the employee to sign the consent form. If s/he still refuses, relieve the employee of duty, with pay, explain that disciplinary action may follow. Your supervisor will transport the employee home. (No employee suspected of impairment from alcohol/drug abuse shall be allowed to drive.)
6. Your supervisor shall transport the employee to the testing facility, and wait at the testing facility until the testing is completed.
7. When the exam is completed, your supervisor will:
- ◆ Reconfirm with the employee that s/he has been relieved of duty, with pay,
  - ◆ Advise the employee that s/he will be contacted by the MRO to review the results (if positive), and
  - ◆ Advise the employee that s/he will be contacted by the department advising him/her how to return to duty.
  - ◆ Drive or arrange transportation for the employee home. Do not return the employee to a City facility.
8. Once the employee has been sent home, your supervisor will:
- ◆ Gather copies or originals of the Report Form, Interview Form, Consent/Release Form, and any other written notes or reports and forward them to the Fire Chief and Human Resources Director.



**CITY OF MERCER ISLAND FIRE DEPARTMENT  
Substance Abuse Policy**

**CONSENT/RELEASE FORM**

I consent to the collection a urine and/or expired air sample by \_\_\_\_\_  
\_\_\_\_\_ and its analysis by \_\_\_\_\_  
\_\_\_\_\_ for those drugs, alcohol, and/or controlled substances specified in  
the Collective Bargaining Agreement pursuant to the Substance Abuse Policy agreed to between  
the City of Mercer Island and the IAFF Local #1762 (the "Policy").

The laboratory administering the tests may release the results to the Medical Review Officer (MRO), who shall release his/her conclusions to the employer after review and interpretation. If I test positive, I agree to make myself and any requested records available to the MRO within 48 hours of such request. The information provided to the employer from the MRO shall be limited to whether the tests were confirmed positive or negative, and no other test results will be released, except as provided herein, without my written consent. The laboratory will advise the employer's representative whether the initial alcohol screen is positive or negative.

I understand that I have the right to my complete test results and that the laboratory will preserve the sample for at least one year. If I test positive, I have the right to have the split sample tested at my expense at a second DHHS-certified laboratory of my choice. I understand that I must request such test of the split sample within 72 hours of notification of a positive test result by the MRO.

I understand that the Employer is requiring me to submit to this testing as a condition of my employment and that if I tamper with, alter, substitute, or otherwise obstruct or fail to cooperate with the testing process, I will be subject to disciplinary action up to and including termination.

I further understand that a confirmed positive test will result in actions taken by the employer and for the employee which are consistent with the City's policies and procedures for substance abuse testing and treatment.

I understand that the employer will administer the Policy consistent with federal and state constitutional and statutory requirements. Also, by signing this consent form, I am not waiving the right to challenge any confirmed positive test result and any Employer action based thereon. In order to pursue any challenge related to this test, I will, however, be required to authorize the laboratory and MRO to release to my Employer and the Union any information relating to the test or test results. Further, I understand that my employer may require me to participate in a treatment or rehabilitation program. If required to do so, I authorize the laboratory and MRO to release any information relating to the test or test results to the Substance Abuse Professional (SAP) or treatment counselor. My signature below indicates my consent for release of this information.

\_\_\_\_\_  
*Employee Signature* \_\_\_\_\_  
*Date*

\_\_\_\_\_  
Employee Printed Name

**CITY OF MERCER ISLAND FIRE DEPARTMENT  
Substance Abuse Policy**

**REPORT FORM**

This form must be filled out prior to any drug/alcohol testing. Review Supervisor's Guidelines before completing this form. The information contained on this form is confidential and shall be viewed only by necessary supervisory/managerial employees, the testing facility, MRO, and the employee being interviewed/tested. When this form is completed and signed, make one copy of the form and distribute as follows: Original to Fire Chief, Copy attached to consent form.

Employee Name: \_\_\_\_\_

Speech:

Dexterity:

Standing:

Walking:

Judgment:

Decision-making:

Appearance (eyes, clothing, etc.):

Odor:

Other:

Location where these were observed:

Time of observation:

Witnesses:

Supervisor's Signature

Date / Time: \_\_\_\_\_



**CITY OF MERCER ISLAND FIRE DEPARTMENT  
Substance Abuse Policy**

**INTERVIEW FORM**

Name of Employee: \_\_\_\_\_

I understand that I am entitled to union representation during this meeting and during any subsequent meetings or at testing facilities. I do or do not (please circle one) want a representative at this time. I understand that I am entitled to union representation at any time whether I choose to have one now or not.

Employee Signature: \_\_\_\_\_

1. I (we) have noticed (describe behavior/evidence) \_\_\_\_\_

2. Do you have any explanation? \_\_\_\_\_

3. Are you currently taking any medication? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, what medication are you taking? \_\_\_\_\_

Do you have a prescription? \_\_\_\_\_

Were you advised by physician or pharmacist about its side effects? What are they?

4. Are you using any type of drug or alcohol? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, what? \_\_\_\_\_

When did you take it? \_\_\_\_\_

Where did you take it? \_\_\_\_\_

How much did you take? \_\_\_\_\_

Do you have any drugs/alcohol in your possession at work? YES \_\_\_\_\_ NO \_\_\_\_\_

(if yes, get agreement to confiscate)

Based on the interview and the completed Report Form, I believe the employee should be tested for drugs and/or alcohol.

*Dated* \_\_\_\_\_

Supervisor (position)

Agree\_\_\_\_\_ Don't Agree\_\_\_\_\_

Supervisor (position)

Agree\_\_\_\_\_ Don't Agree\_\_\_\_\_



**CITY OF MERCER ISLAND FIRE DEPARTMENT**  
**Substance Abuse Policy**

**ATTACHMENT 1**

Listed below are some behavioral descriptions which may guide the supervisor in determining whether an employee is “under the influence” of a prohibited substance. There is no one behavior which is unique to drugs/alcohol. Almost every behavior/sign can also be associated with medical or emotional problems such as high blood pressure, diabetes, thyroid disease, psychiatric disorders, epilepsy, head injury, emotional problems, stress, etc. Even so, a supervisor usually knows the employees “normal” behavior and must try and distinguish alcohol and/or drug abuse from other problems.

Supervisors should be aware that the following physical, behavioral, or performance symptoms may indicate drug/alcohol abuse:

- ◆ Either very dilated or constricted pupils
- ◆ Hyperactivity
- ◆ Unsteady gait
- ◆ Irritability
- ◆ Slurred speech
- ◆ Anxiousness
- ◆ Wide mood swings
- ◆ Odor of alcohol
- ◆ Overreaction to criticism
- ◆ Staggering
- ◆ Listlessness
- ◆ Illogical speech and thought process
- ◆ Unusual/abnormal behavior
- ◆ Poor judgment
- ◆ Avoiding others/withdrawal
- ◆ Sudden increase in absenteeism

## **APPENDIX I**

### **Fire Marshal Mercer Island Fire Department**

1. Civil Service. The position of Fire Marshal (FM) shall be a civil service classification subject to all requirements imposed by civil service law, ordinance and the rules of the Commission. The position shall be filled by an open competitive examination from among qualified candidates.
  - a. The open competitive examination shall be offered first to qualified members of IAFF Local 1762. In the event that there are no interested and/or qualified internal applicants, the City reserves the right to open the examination to candidates outside of the bargaining unit.
2. The Fire Marshal is a permanent, non-rotating assignment.
3. The Fire Marshal shall not have the ability to fill vacant shifts within the Operations Division.
4. The probationary period for the Fire Marshal shall be twelve (12) months in duration, beginning from the date of appointment by Personnel Order.
  - a. In the event that an internal candidate who is appointed to the Fire Marshal position does not successfully pass probation, they may be returned to the Operations Division by the Fire Chief as dictated by the MOU as agreed upon by the City of Mercer Island and Local 1762.
5. Management will retain the Code Enforcement Authority.
6. Overflow. The parties agree and acknowledge the establishment of the Fire Marshal position with traditional overflow work assigned to the Assistant Fire Marshal.
7. Compensation. The starting salary for the Fire Marshal is tied to Step 4 (15-year employee) of the pay scale for Battalion Chief. Subsequently, the employee shall move to Step 5 (20-year employee) at five (5) years of employment.
8. Benefits. The Fire Marshal position shall be afforded the following benefits and working conditions, in accordance with the current CBA:
  - a. Hours of Work. The Fire Marshal shall typically work a 40 hour work week, (2,080 hours per year).
  - b. In the event that those work hours exceed 40, the employee shall be compensated for those hours at one and one-half times their normal pay rate. The Employer reserves the right to control approval or denial of overtime authorization. The employee must receive approval for the overtime hours from the Fire Chief, or his/her designee.
  - c. Uniform Allowance. Refer to Section XI of the current CBA – Uniform Allowance.
  - d. Medical and Dental Insurance. Refer to Section XII of the current CBA – Medical and Dental Insurance.



- e. Additional Benefits. Refer to Section XIII of the current CBA – Additional Benefit Package.
- f. Bereavement Leave. Refer to Section XIV of the current CBA – Bereavement Leave.
- g. Pension. Refer to Section XV of the current CBA – Pensions.
- h. Holiday Leave:
  - i. New Year’s Day
  - ii. Martin Luther King, Jr’s Birthday (3<sup>rd</sup> Monday in January)
  - iii. President’s Day (3<sup>rd</sup> Monday in February)
  - iv. Memorial Day
  - v. Independence Day
  - vi. Labor Day
  - vii. Veteran’s Day
  - viii. Thanksgiving Day
  - ix. Day after Thanksgiving
  - x. Christmas Day
  - xi. Floating Holiday (Employee’s Choice)
  - xii. 3 personnel days
- i. Sick Leave. The accrual rate shall be 8 hours per month, with a sick leave cap of 1,040. Employees appointed from the Operations Division shall not have their existing sick leave bank reduced as a result of appointment as Fire Marshal, and shall carry over accrued hours.
- j. Vacation Leave. The Fire Marshal shall be subject to the following accrual rate. This shall be based upon the employee’s start date. Vacation accrual shall not exceed 280 on December 31 of each year. In the case of an internal candidate, this will be the start date from their initial employment with the Mercer Island Fire Department:

<b>Employment Period</b>	<b>Hours/Month</b>	<b>Hours/Year</b>	<b>Days/Year</b>
0 - 59 Months	15.6	187	23.4
60+ Months	18.4	220	27.6

- k. Jury Duty. Refer to Article XVIII of the current CBA – Jury Duty.

The Fire Marshal shall be subject to the terms of the CBA, unless otherwise noted, including Appendix F and H.

The Fire Marshal will be allotted 30 mins paid time for physical fitness each workday.

- I. The Fire Marshal shall maintain Emergency Medical Technician (EMT) Certification, complete Live Fire Training at least once every three years, and their required SCBA Quarterly training.
9. Phone. The Fire Marshal shall be issued a City phone with which to conduct Fire Marshal Duties, at which time the stipend currently being paid will end. Phone records will be discoverable and time worked shall be submitted in 15 minute increments. Each call while "Off-Duty"(not acting as Fire Marshal) will represent a minimum 15 minute work time.
- When working from home, the Fire Marshal will need to log on with his VPN during the time he is working, be available for phone conversations, and fill out a daily log stating what he did. That log will be on the share drive and discoverable by both parties.
  - All Assistant Fire Marshals will be issued the same electronic hardware, and will be issued on an as needed basis (tablet, phone etc.).
  - All Fire Marshal "hours worked" will be reported through time sheet and/or Telestaff.
  - All fielding of phone calls and work from home is done totally on a voluntary basis. Any work to be mandated by management will need to be clarified and bargained.
  - If at any future time the Fire Marshal is required by the City to be available to answer phone calls, a stipend will need to be negotiated.



## APPENDIX J

### Biennial Physicals

*(Confidential - Results to Employee Only)*

Use NFPA 1582 as a guideline and include elements listed below:

#### Basic Cholesterol Panel:

- LDL
- HDL
- Total Cholesterol
- Triglycerides
- From this info compute ratio of total cholesterol to HDL and ratio of triglycerides to HDL.

#### NMR Lipid Profile (Advanced Lipid Profile)

- LDL Particle #
- LDL Particle Size
- Lipoprotein(a) – genetically predetermined abnormal type of cholesterol that has potential to cause much more plaque to grow; much research has connected high levels of Lp(a) to early CVD.
- HDL2 and HDL3 – size and density of HDL determines CVD risk. HDL2 is big and effective at removing garbage in the arteries. HDL3 is smaller and is not effective at cleaning out the arteries. HDL3 increases with alcohol consumption

#### Markers of Inflammation:

- Homocysteine
- High Sensitivity C-Reactive Protein (hs-CRP)

#### Glucose and Insulin:

- **Hemoglobin A1C** – measures average blood sugar level over the previous two months
- **Fasting Glucose** – help identify pre-diabetes and excessively high levels of insulin
- **Insulin Tolerance Test** – helps identify prediabetes and excessively high levels of insulin. Many times only blood sugar, not insulin is checked. By the time your blood sugar has gone up, your insulin levels have already been elevated for a while.

**Vitamin D3:** is a hormone that can be easily depleted by lack of sunlight. There are associations between low Vitamin D3 levels and chronic disease, i.e., chronic pain, multiple sclerosis, and cancer.

**Ferritin:** Ferritin is a protein that binds to iron and tells how much iron in the blood. Iron overload can oxidize cells in the arteries and lead to heart disease. More common for men to have excessive iron.

**Carotid Intimal Medial Thickness Test (Carotid IMT):** This is a non-invasive screening tool that identifies future cardiovascular risk. Measures plaque thickness of the artery lining and can predict the average age of your arteries.

**Thyroid Hormones:** Many environmental toxins affect the thyroid gland, especially endocrine disruptors. Be specific and request the full panel: THS, free T4, free T3, T3 and T4 Total, and TPO antibodies.

## **ADDITIONAL CONSIDERATIONS:**

*If your healthcare provider does not conduct the following tests, you may consider seeing a naturopathic or functional medicine doctor. Please be advised that insurance companies may not cover this testing. The City will not be responsible for covering the cost of a Naturopathic services that are not covered on your insurance plan.*

**Micronutrient Testing:** Measures over 30 intracellular vitamins, minerals, antioxidants, and amino acids. The purpose of testing is to assess if you are deficient in any of these essential nutrients.

**Heavy Metal Testing:** Heavy metals can impact lipid metabolism and oxidated stress and have been linked to atherosclerosis, especially lead, mercury, and cadmium (Wolfson, 2016).





BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5601
August 20, 2019
Consent Calendar

Table with 3 columns: Title (SOUND CITIES ASSOCIATION PUBLIC ISSUES COMMITTEE POSITION REGARDING THE KING COUNTY CHARTER REGIONAL COMMITTEES), Action (Support the SCA PIC's policy position to retain the structure of the King County Charter regional committees), and checkboxes (Discussion Only, Action Needed, Motion, Ordinance, Resolution).

Table with 2 columns: Field (DEPARTMENT OF, COUNCIL LIAISON, EXHIBITS, 2019-2020 CITY COUNCIL PRIORITY, APPROVED BY CITY MANAGER) and Value (City Council (Benson Wong) and City Manager (Ali Spietz), Benson Wong, 1. Sound Cities Association Public Issues Committee July 10 Staff Report, n/a, [Signature]).

Table with 3 columns: Category (AMOUNT OF EXPENDITURE, AMOUNT BUDGETED, APPROPRIATION REQUIRED), Unit (\$), and Value (n/a).

SUMMARY

The purpose of this agenda bill is to provide Councilmember Wong with direction for an upcoming vote at the Sound Cities Association Public Issues Committee meeting in September regarding the proposal from the King County Charter Review Commission to consolidate the regional charter committees: Regional Transit Committee, Regional Policy Committee, and Regional Water Quality Committee.

BACKGROUND

The Sound Cities Association (SCA) represents 38 cities of King County and provides a voice for over one million people. SCA was founded in the 1970s to help cities act locally and partner regionally to create vital, livable communities through advocacy, education, leadership, mutual support and networking. The SCA Vision Statement is: "Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world."

The Sound Cities Association (SCA) Public Issues Committee (PIC) reviews and evaluates policy positions and recommends to the SCA Board what, if any, action should be taken on such policy positions. The PIC is SCA's vehicle for bringing policies to member cities, and for member cities to bring policies to SCA. The PIC also recommends regional committee and board appointments of elected officials from member cities to the SCA Board. Councilmember Wong serves as Mercer Island's representative on the PIC.

In July of 2018, King County formed a Charter Review Commission to consider potential recommendations to amend the King County Charter. Among the potential amendments under consideration by the Commission is a proposal from members of the County Council to reform or consolidate the regional charter

committees (the [Regional Transit Committee](#), [Regional Policy Committee](#), and [Regional Water Quality Committee](#)) to which SCA appoints city representatives. As part of the Commission's review, the Commission has requested input from SCA. Thus, Councilmember Wong is seeking input from the Mercer Island City Council regarding the recommendations.

## **PROPOSAL TO CONSOLIDATE THE CHARTER REVIEW COMMITTEES**

The County's three regional committees – the Regional Policy Committee, Regional Transit Committee, and Regional Water Quality Committee – are required by the King County Charter and the rules pertaining to their administration are defined in the King County Code. Each committee is composed of representatives from the King County Council, the City of Seattle, and elected representatives appointed by SCA. The Regional Water Quality Committee also includes elected official representatives of local sewer districts.

King County's three regional committees were first established by charter amendment in 1994 as the governing structure that would allow the King County Government to assume the transit and water quality duties of Metro (aka the Municipality of Metropolitan Seattle). The purpose of the committees is to ensure better regional coordination and equal representation for all city and county residents in making decisions that were previously under the authority of the Metro Council, where city officials had seats at the table. Suburban city representatives played an integral role in developing the structure and role of the committees in the charter amendment that was ultimately approved by voters.

Each committee is authorized to propose, review, and recommend action on ordinances and motions to be considered by the King County Council in their respective subject matter areas. The Regional Policy Committee further has the authority to engage in any countywide plan or policy, regardless of subject matter area, if a majority of committee members vote to include the plan or policy on the committee's annual work plan.

SCA members have consistently viewed the regional committees as playing an important role in ensuring regional collaboration by requiring that cities and their residents have a voice in regional decision-making.

### **SCA PIC RECOMMENDATION**

At the September 11, 2019 PIC meeting the following policy position will be brought back for adoption:

*SCA supports the structure of the regional committees as approved by voters in the King County Charter and value the role they play in ensuring cities and the county truly collaborate when making decisions on important regional issues.*

*SCA members have serious concerns that consolidating the regional committees would limit city participation in regional decision-making. SCA believes there is significant value in having different perspectives from cities large and small and in different parts of the county brought to bear on regional issues.*

*SCA would welcome the opportunity to explore how the charter committees can be best utilized to facilitate regional collaboration and communication between cities and the county.*

Councilmember Wong is seeking the City Council's approval for supporting this policy position.

## **RECOMMENDATION**

*Councilmember Wong and Assistant to the City Manager*

**MOVE TO:** Support the Sound Cities Association Public Issues Committee's policy position to retain the current structure of the King County Charter regional committees.





July 10, 2019  
SCA PIC Meeting

**Item 06:**  
King County Charter Review  
***POTENTIAL FUTURE ACTION***

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**SCA Staff Contact**

Brian Parry, SCA Senior Policy Analyst, [brian@soundcities.org](mailto:brian@soundcities.org), 206-499-4159

**SCA Members of the Regional Policy Committee**

Councilmember John Stokes, Bellevue; Deputy Mayor Austin Bell, Burien; Council President Angela Birney, Redmond; Deputy Mayor Bill Pelozo, Auburn; Mayor Dave Hill, Algona (alternate); Councilmember James McNeal, Bothell (alternate)

**SCA Members of the Regional Water Quality Committee**

Mayor Leanne Guier, Pacific; Mayor Penny Sweet, Kirkland; Councilmember Benson Wong, Mercer Island; Councilmember John Wright, Lake Forest Park; Councilmember Conrad Lee, Bellevue (alternate); Councilmember Yolanda Trout-Manuel, Auburn (alternate)

**SCA Members of the Regional Transit Committee**

Councilmember Hank Margeson, Redmond; Councilmember Dave Asher, Kirkland; Councilmember Bruce Bassett, Mercer Island; Councilmember Claude DaCorsi, Auburn; Mayor Leanne Guier, Pacific; Councilmember Dennis Higgins, Kent; Councilmember Kathy Hougardy, Tukwila; Councilmember John Wright, Lake Forest Park; Councilmember Susan Chang, Shoreline (alternate); Mayor John Chelminiak, Bellevue (alternate); Mayor Kim Lisk, Carnation (alternate); Councilmember Ryan McIrvine, Renton (alternate)

**Potential Future Action**

**To bring the following policy position back for adoption at the next PIC meeting:**

SCA supports the structure of the regional committees as approved by voters in the King County Charter and value the role they play in ensuring cities and the county truly collaborate when making decisions on important regional issues.

SCA members have serious concerns that consolidating the regional committees would limit city participation in regional decision-making. SCA believes there is significant value in having different perspectives from cities large and small and in different parts of the county brought to bear on regional issues.

SCA would welcome the opportunity to explore how the charter committees can be best utilized to facilitate regional collaboration and communication between cities and the county.

## **Background**

In July of 2018, King County formed a Charter Review Commission to consider potential recommendations to amend the [King County Charter](#).

Among the potential amendments under consideration by the Commission is a proposal from members of the County Council to reform or consolidate the regional charter committees (the Regional Transit Committee, Regional Policy Committee, and Regional Water Quality Committee) to which SCA appoints city representatives. As part of the Commission's review, the Commission has requested input from SCA.

In response to the request for feedback on possible consolidation of the charter regional committees, SCA has formed a working group including the SCA caucus chairs from each of the three committees. At the June PIC meeting, members discussed potentially advancing a formal position related to the regional committees and the importance of including city representation in decisions affecting the region.

At the July PIC meeting, members will have the opportunity to provide feedback on the proposed policy statement and determine whether to bring back a position statement for adoption at the next PIC meeting.

## **Proposal to Consolidate the Charter Regional Committees**

The County's three regional committees – the Regional Policy Committee, Regional Transit Committee, and Regional Water Quality Committee – are required by the King County Charter and the rules pertaining to their administration are defined in the King County Code [Each committee](#) is composed of representatives from the King County Council, the City of Seattle, and elected representatives appointed by SCA. The Regional Water Quality Committee also includes elected official representatives of local sewer districts.

King County's three regional committees were first established by charter amendment in 1994 as the governing structure that would allow the King County Government to assume the transit and water quality duties of Metro (aka the Municipality of Metropolitan Seattle). The purpose of the committees to ensure better regional coordination and equal representation for all city and county residents in making decisions that were previously under the authority of the Metro Council, where city officials had seats at the table. Suburban city representatives played an integral role in developing the structure and role of the committees in the charter amendment that was ultimately approved by voters (a [contemporaneous article](#) from the Seattle Times provides additional background on the formation of the committees).

Each committee is authorized to propose, review, and recommend action on ordinances and motions to be considered by the King County Council in their respective subject matter areas. The Regional Policy Committee further has the authority to engage in any countywide plan or policy, regardless of subject matter area, if a majority of committee members vote to include the plan or policy on the committee's annual work plan.



SCA members have consistently viewed the regional committees as playing an important role in ensuring regional collaboration by requiring that cities and their residents have a voice in regional decision-making.

During its solicitation of public comments on the Charter, the Charter Review Commission received letters from two County Councilmembers expressing interest in reforming the charter regional committees. County Councilmember Jeanne Kohl-Welles [suggested](#) that the Commission “consider having the Regional Policy Committee absorb the work of the Regional Transit and Regional Water Quality Committee and that this new committee meet twice a month – the same as other standing [County] Council Committees.” She said the intent is to “give cities a more effective voice in County operations” than the current regional committee structure.

County Councilmember Dave Upthegrove [letter](#) states that “his personal experience has been that the Regional Committee process has been inefficient and ineffective,” and he encouraged the Commission to “look at different strategies to improve coordination and communication between King County and our city partners.”

In May, the Commission decided to review the proposal to consolidate the regional charter committees further and to solicit input from SCA.

In response to the request for feedback on possible consolidation of the charter regional committees, SCA has formed a working group including the SCA caucus chairs from each of the three committees and developed the proposed policy statement.

### **Next Steps**

The Charter Review Commission is expected to continue soliciting feedback and developing recommendations through the summer. A draft final report of the Commission, including any recommended amendments under consideration, is planned to be finalized in time to present for public comment in mid-October with final action by the Commission anticipated in November. SCA will continue to engage in discussions related to the regional committees and provide future updates to PIC. Questions or feedback can be provided to SCA Senior Policy Analyst Brian Parry at [brian@soundcities.org](mailto:brian@soundcities.org) or 206-499-4159.



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5589
August 20, 2019
Regular Business

Table with 3 columns: Code Amendment Title, Action, and checkboxes for Discussion Only, Action Needed, Motion, Ordinance, Resolution.

Table with 2 columns: Department/Council Liaison/Exhibits/Priority/Approval, and corresponding details like City Attorney, n/a, and a signature.

Table with 3 columns: Amount of Expenditure, Amount Budgeted, Appropriation Required, and values like \$ n/a.

SUMMARY

School impact fees are imposed on certain residential developments pursuant to chapter 19.17 MICC. The impact fees are collected by the City on behalf of the Mercer Island School District (District), and the amount of the impact fees is calculated and determined annually by the District in its Six-Year Capital Facilities Plan (or an update thereto).

In its most recently adopted Six-Year Capital Facilities Plan (see Exhibit 2), the District has recalculated the amount of the impact fees to be imposed and collected by the City. Currently, the impact fees are \$4,035.47 per Single Family Residence Unit, and \$2,632.00 per Multi-Family Unit.

According to the District, the impact fee for the Multi-Family Unit is \$0.00 is because two of the multi-family projects that the District was tracking for student residence "aged out" of the formula for determining impact fees.



excluded from the formula. In summary, the removal of the costs related to IMS and MIHS and the lower student factors based on the lack of residency in the Multi-Family projects led to a zero-impact fee rate.

Finally, because Ordinance No. 19C-11 (see Exhibit 1) can be considered a “housekeeping ordinance,” it is requested that the second reading of the same be waived to allow for adoption after the first reading. Provisions in chapter 19.17 MICC already contemplate the possibility of changes to the amount of the impact fees based on the District’s Six-Year Capital Facilities Plan. And because impact fees are by law considered to be excise taxes, rather than development regulations, changes to the fees do not require a Planning Commission recommendation before City Council adoption. The fees, in addition to being included in the City’s permit and impact fee schedule, are codified in MICC 19.17.070(A) consistent with RCW 82.02.060(1).

## **RECOMMENDATION**

*Interim City Attorney*

- MOVE TO:
1. Suspend City Council Rules of Procedure 6.3 requiring a second reading of an ordinance.
  2. Adopt Ordinance No.19C-11 amending Mercer Island City Code 19.17.070(A) to change the amount of School Impact Fees collected by the City for the Mercer Island School District.

Or, alternatively:

- MOVE TO: Set Ordinance No.19C-11 to September 3, 2019, for second reading and adoption.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 19C-11**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING MICC 19.17.070(A) TO CHANGE THE AMOUNT OF SCHOOL IMPACT FEES COLLECTED BY THE CITY FOR THE MERCER ISLAND SCHOOL DISTRICT NO. 400, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, chapter 82.02 RCW authorizes the City of Mercer Island (City) to collect certain impact fees for public facilities that are addressed by a capital facilities plan element of a comprehensive plan adopted and revised pursuant to and in compliance with RCW 36.70A.070; and

WHEREAS, the City adopted Ordinance No. 15C-15, imposing School Impact Fees to be collected by the City for the Mercer Island School District No. 400 (District) on certain developments; and

WHEREAS, MICC 19.17.050 adopts by reference the capital facilities plan developed by the District, and approved by its board, as part of the capital facilities element of the City's Comprehensive Plan; and

WHEREAS, MICC 19.17.040 and .060 provides that calculation of the school impact fee to be collected by the City for the District shall be based on calculations in the District's Capital Facilities Plan that is submitted to the City; and

WHEREAS, the District has submitted to the City its Capital Facilities Plan for 2019-2024, which establishes a revised fee schedule of \$5,843.11 per single family residence and \$0.00 per multiple family residence unit;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO ORDAIN AS FOLLOWS:

**Section 1.**     **Revised.** MICC 19.17.070(A) shall be revised to read as follows:

**19.17.070 Assessment and collection of impact fees.**

- A. The city shall collect impact fees, based on the city's permit and impact fee schedule, from any applicant seeking a residential building permit from the city. The impact fee section of the city's permit and impact fee schedule shall provide that based on calculations in the District's capital facilities plan, the impact fee shall be \$5,843.11 per single family residence and \$0.00 per unit for multiple family residences.

**Section 2.**     **Severability.** If any section, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality does not affect the validity of any other section, sentence, clause or phrase of this ordinance.



**Section 3. Effective Date.** This ordinance shall take effect and be in force five (5) days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 20th day of August, 2019, and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Debbie Bertlin, Mayor

Approved as to Form:

ATTEST:

\_\_\_\_\_  
Bio Park, Interim City Attorney

\_\_\_\_\_  
Deborah A. Estrada, City Clerk

Date of Publication: \_\_\_\_\_

**MERCER ISLAND SCHOOL DISTRICT NO. 400**

**SIX-YEAR CAPITAL FACILITIES PLAN  
2019 – 2024**



**Mercer Island School District No. 400 hereby provides to the City of Mercer Island this Capital Facilities Plan documenting the present and future school facility requirements of the District. The Plan contains all elements required by the State of Washington's Growth Management Act, including a six (6) year financing plan component.**

**Adopted on June 27, 2019**





MERCER ISLAND SCHOOL DISTRICT NO. 400

2019-2024  
SIX-YEAR CAPITAL FACILITIES PLAN

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For information about this plan, call the District Business Services Office  
(206) 236-3295



**Mercer Island School District No. 400  
Mercer Island, Washington  
(206) 236-3330**

<b>Board of Directors</b>
---------------------------

	<u>Position Number</u>	<u>Term</u>
Brian Giannini Upton, President	2	12/2017 - 12/2021
Deborah Lurie, Vice-President	4	12/2017 - 12/2021
Tracy Drinkwater	3	12/2015 - 12/2019
Ralph Jorgenson	5	12/2015 - 12/2019
David D'Souza	1	12/2015 - 12/2019

<b>Central Office Administration</b>
--------------------------------------

Superintendent	Donna Colosky
Assistant Superintendent of Learning Services	Fred Rundle
Chief Financial and Operations Officer	Tyrell Bergstrom

**Mercer Island School District No. 400**  
**Mercer Island, Washington**

**Administration Building**  
4160 86<sup>th</sup> Ave. SE  
Mercer Island, WA 98040  
(206)236-3300  
Donna Colosky, Superintendent

**Mercer Island High School**

9100 SE 42nd  
Mercer Island, WA 98040  
(206) 236-3350  
Vicki Puckett, Principal

**Lakeridge Elementary**

8215 SE 78th  
Mercer Island, WA 98040  
(206) 236-3415  
Heidi Jenkins, Principal

**Islander Middle School**

8225 SE 72nd  
Mercer Island, WA 98040  
(206) 236-3413  
Mary Jo Budzius, Co-Principal  
Aaron Miller, Co-Principal

**West Mercer Elementary**

4141 81<sup>st</sup> Ave  
Mercer Island, WA 98040  
(206) 236-3430  
Carol Best, Principal

**Island Park Elementary**

5437 Island Crest Way  
Mercer Island, WA 98040  
(206) 236-3410  
David Hoffman, Principal

**Northwood Elementary**

4030 86<sup>th</sup> Ave  
Mercer Island, WA 98040  
(206) 236-3330  
Aimee Batliner-Gillette, Principal



## Section 1 - Executive Summary

The Mercer Island School District and the City of Mercer Island share identical boundary lines. This Six-Year Capital Facilities Plan (the "Plan") has been prepared by the Mercer Island School District (the "District") as the organization's primary facility planning document, in compliance with the requirements of the State of Washington's Growth Management Act. This plan was prepared using data available in spring of 2019 and is consistent with prior capital facilities plans adopted by the District. However, it is not intended to be the sole plan for all of the organization's needs.

Pursuant to the requirements of the Growth Management Act and the local implementing ordinance, this plan will be updated on an annual basis with any changes in the fee schedule adjusted accordingly. See Appendix A for the current single family residence and multi-family residence calculations.

The District's Plan establishes a "standard of service" in order to ascertain current and future capacity. This standard of service is reflective of current Student/Teacher Ratios (STR) that the District hopes to be able to maintain during the period reflected in this Capital Facilities Plan. With the implementation of the "McCleary" fix, House Bill 2242, state funding for K-3 class sizes have increased, leading to increased reliance on relocatable classrooms to meet class size (STR) compliance. Compliance is now required for the 2019-20 school year. This might necessitate further staffing and classroom space to reduce class size (STR) further; however, at this time, the District has made every attempt to staff at the compliance ratio. The District will continue to make budgetary decisions to attempt to protect class size (STR) through reductions in other programs and services when needed. Future state and other funding shortfalls could likewise impact future class sizes (STR).

It should also be noted that although the State Superintendent of Public Instruction establishes square foot guidelines for capacity funding criteria, those guidelines do not account for the local program needs in the District. The District has made adjustments to the standard of service based on the District's specific needs.

In general, the District's current standard provides the following (see Section 2 for additional information):

School Level	Target Class Size
Elementary	20.3 Students
Middle	26 Students
High	28 Students

School capacity is based on the District standard of service and use of existing inventory. Existing inventory includes both permanent and relocatable classrooms (i.e. portable classroom units). The District's current (2018-19) overall permanent capacity is 4,742 students (with an additional 206 student capacity available in portable classrooms). October enrollment for the 2018-19 school year was 4,440 students, and is projected to increase of 4.8%, to 4,653 by October of 2024, based on a demographic enrollment study prepared in the fall of 2016. Current internal projections based on the October enrollment show enrollment declining by 1.8% to 4352 by October 2024.

This fits a noted slowing in enrollment growth in the Metro-region, with several district coming in under enrollment projections. The District's internal projections, while showing an overall decline, continue to show growth at the K-5 level. The District is using the internal projections for the purposes of this update. The District intends to monitor growth closely and will include any changes in future updates to the CFP.

Washington State House Bill 2776, which was enacted in 2010, required all kindergarten classes in the State to convert to full day kindergarten by September 2017. Mercer Island School District implemented full day kindergarten in September 2016.

Approximately 25% of the student enrollment growth on the Island is the result of the King County Growth Management Act and policy choices for high density development in the Town Center. The City of Mercer Island is anticipating significant further development within the Town Center as a result of commitments under the Growth Management Act. The other 75% of growth comes from redevelopment of property (in many cases occurring where existing lots are subdivided and several new homes are constructed) and from a higher rate of homes being sold by seniors to a younger population that is just starting or might already have young families.

This sustained growth continues to create the need for additional classroom inventory. The district passed a bond issue in February 2014 for \$98.8 million dollars. The bond issue was designed to fund three targeted facility projects to address current overcrowding in Mercer Island Schools and to provide permanent capacity for the future growth of the student population over the next ten years. These bonds enabled the district to build a fourth elementary school (Northwood Elementary) and expand Islander Middle School with twelve classrooms for basic education and special education programs. In addition, the bonds provided for the addition of ten classrooms at Mercer Island High School, in order to provide adequate space for basic education and special education programs; and allow for STEM (science, technology, engineering and math), with a focused delivery of instruction.



## **Section 2 – Current District "Standard of Service"**

Mercer Island School District has established a “standard of service” in order to ascertain its overall capacity. The standard of service identifies the program year, the class size, the number of classrooms, students and programs of special need, and other factors (determined by the district), which would best serve the student population. Relocatables (i.e. portable classroom units) may be included in the capacity calculation using the same standards of service as the permanent facilities.

The standard of service outlined below reflects only those programs and educational opportunities provided to students that directly affect the capacity of the school buildings. The special programs listed below require classroom space; thus, the permanent capacity of some of the buildings housing these programs has been reduced in order to account for those needs. The standard of service has been updated to incorporate class size reduction at the K-3 level as outlined in House Bill 2242, which was passed in June 2017 and will be effective in the 2019-20 school year.

### **Standard of Service for Elementary Students**

- Average target class size for grades K – 3: 17 students
- Average target class size for grades 4 – 5: 27 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 10 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- Resource rooms
- Computer rooms
- English Language Learners (ELL)
- Education for disadvantaged students (Title I)
- Gifted education (Hi-C)
- District remediation programs
- Learning assisted programs
- Severely behavior disordered
- Transition room
- Mild, moderate and severe disabilities
- Preschool programs
- Before and After School Day Care Programs

It is not possible to achieve 100% utilization of regular teaching stations because of scheduling conflicts for student programs, the need for specialized rooms for certain programs, the need for teachers to have a work space during their planning periods, and due to the fact that the same number of sections or classes is required every period. In addition, the district is in the process of building classrooms to meet the demand of development over the next five to seven years. Based on actual utilization due to these considerations, the district has determined a standard utilization rate of 95% for elementary schools.

## Standard of Service for Secondary Students

- Average target class size for grades 6 – 8: 26 students
- Average target class size for grades 9 – 12: 28 students
- Special Education for students with disabilities may be provided in a self-contained classroom. Average target class size: 10 students

Identified students will also be provided other special educational opportunities in classrooms designated as follows:

- English Language Learners (ELL)
- Computer rooms
- Education for disadvantaged students (Title I)
- District remediation programs
- Learning assisted programs
- Resource rooms (for special remedial assistance)
- Severely behavior disordered
- Mild, moderate and severe disabilities
- Transition room

## Room Utilization at Secondary Schools

It is not possible to achieve 100% utilization of regular teaching stations because of scheduling conflicts for student programs, the need for specialized rooms for certain programs, the need for teachers to have a work space during their planning periods, and due to the fact that the same number of sections or classes is required every period. One example is a period when band or orchestra is offered and over 100 students can be taken out of the mix; this can reduce the demand on the number of classrooms required. Based on actual utilization due to these considerations, the district has determined a standard utilization rate of 95% for the elementary schools, 86% for the Middle School and 90% for the High School.



### Section 3 – Inventory and Evaluation of Current Permanent Facilities

The District's current permanent capacity is 4,742 students. The current enrollment on October 1, 2018 was 4,440 students or 302 students less than permanent capacity. Student enrollment is expected to remain flat ( $\pm 1.8\%$ ) over the next six years. The District has front-funded and completed projects at the elementary, middle school and high school levels to provide capacity for enrollment growth over the next six to ten years. In addition, the Washington State Legislature has implemented the reduction of student/teacher ratios at grades K-3 to 17:1 in the 2019-20 school year. This Plan incorporates these reduced student/teacher ratios. The Legislature is also considering implementation of Initiative 1351, which reduces class sizes at all grade levels. In future Plan updates, the District will continue to update any facilities changes required if the Legislature funds and implement these reduced student/teacher ratios.

Calculations of elementary, middle, and high school capacities have been made in accordance with the current standards of service. Due to changes in instructional programs, student needs (including special education) and other current uses, some changes in building level capacity have occurred at some schools. An inventory of the District's schools arranged by level, name, and current permanent capacity are summarized in the following table.

**Inventory of School Facilities and Permanent Capacity (2018-19)\***

Facility	Grade Span	Permanent Classroom Capacity @ 100%	Special Education Capacity	Total Permanent Capacity @ 95%, 86%, 86%	Oct. 1, 2016 Enrollment	Over (Short) Permanent Capacity
<b>Elementary Schools (Permanent Capacity)</b>						
Island Park Elementary	K - 5	432	10	420	435	(15)
Lakeridge Elementary	K - 5	480	0	456	441	15
Northwood Elementary	K - 5	480	10	466	440	25
West Mercer Elementary	K - 5	480	0	456	468	(12)
<b>Total Elementary Capacity</b>		<b>1,872</b>	<b>20</b>	<b>1,797</b>	<b>1,784</b>	<b>14</b>
<b>Middle School (Permanent Capacity)</b>						
Islander Middle School	6 - 8	1,508	20	1,314	1,117	197
<b>High School (Permanent Capacity)</b>						
Mercer Island High School	9 - 12	1,792	20	1,631	1,491	140
<b>Total District Capacity (EL 95% MS 86%, HS 90%)</b>		<b>5,172</b>	<b>60</b>	<b>4,742</b>	<b>4,392</b>	<b>351</b>

\* For Details on Use of Portables see Appendix D

## Inventory of School Facilities and Permanent Capacity (2018-19)\*

Facility	Grade Span	Permanent Classroom Capacity @ 100%	Special Education Capacity	Total Permanent Capacity @ 95%, 86%, 86%	Oct. 1, 2016 Enrollment	Over (Short) Permanent Capacity
<b>Elementary Schools (Permanent Capacity)</b>						
Island Park Elementary	K - 5	432	10	420	435	(15)
Lakeridge Elementary	K - 5	480	0	456	441	15
Northwood Elementary	K - 5	480	10	466	440	25
West Mercer Elementary	K - 5	480	0	456	468	(12)
<b>Total Elementary Capacity</b>		1,872	20	1,797	1,784	14
<b>Middle School (Permanent Capacity)</b>						
Islander Middle School	6 - 8	1,508	20	1,314	1,117	197
<b>High School (Permanent Capacity)</b>						
Mercer Island High School	9 - 12	1,792	20	1,631	1,491	140
<b>Total District Capacity (EL 95% MS 86%, HS 90%)</b>		5,172	60	4,742	4,392	351

\* For Details on Use of Portables see Appendix D

### Section 4 - Relocatable Classrooms

As of 2018-19 the District's inventory of classrooms includes 9 portable classrooms at the elementary level to provide standard capacity and special program space as outlined in Section 2. See Appendix D. The District inventory of portables will provide approximately 3.8% of capacity district-wide when required by enrollment growth and/or legislative action to reduce class size. Based on projected enrollment growth, proposed legislative actions, and timing of anticipated permanent facilities, the district anticipates the need to acquire additional relocatables at the elementary school level during the next six-year period.

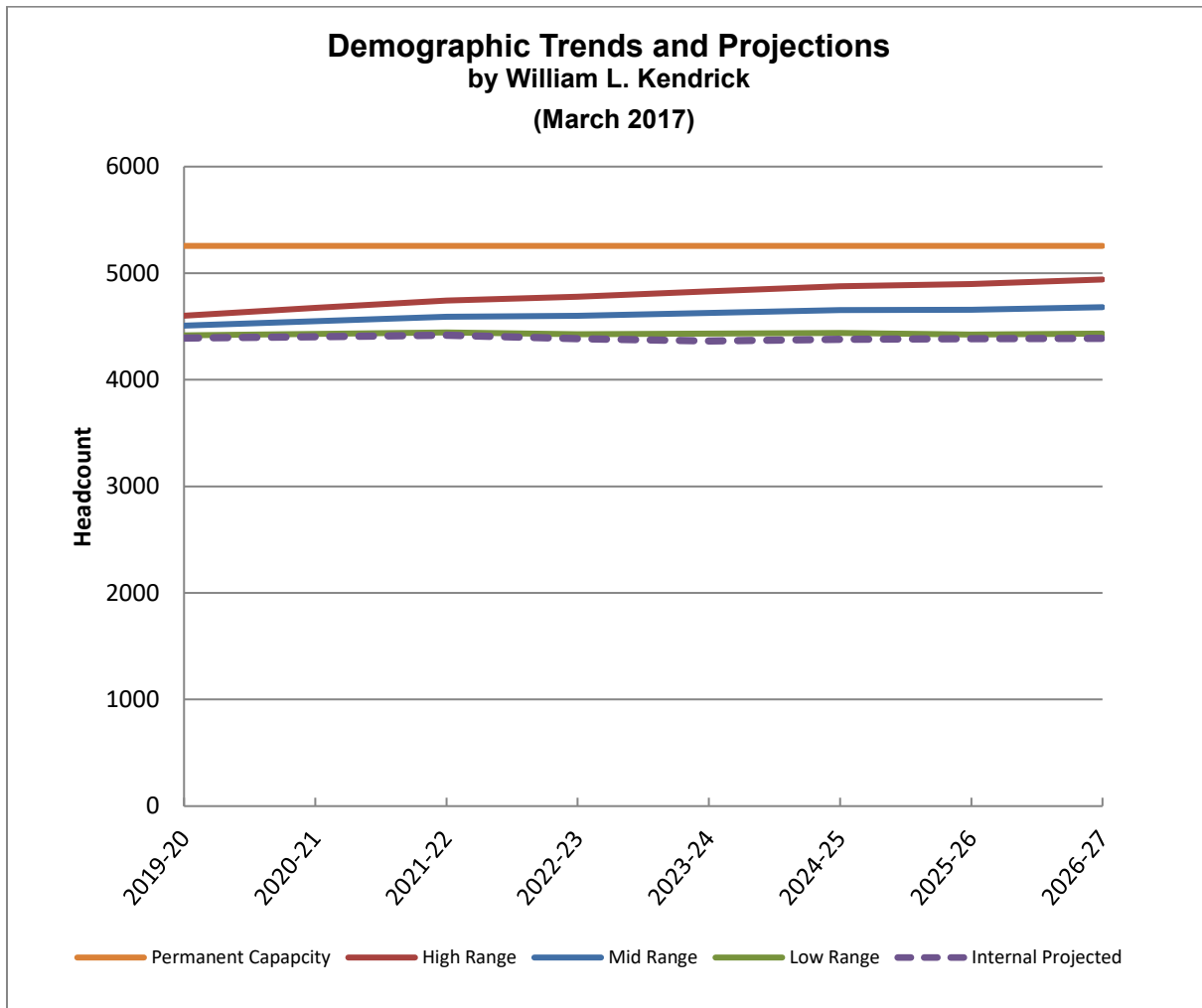
As enrollment fluctuates, relocatables provide flexibility to accommodate immediate needs and interim housing. Because of this, new and modernized school sites are all planned to accommodate the potential of adding relocatables to address temporary fluctuations in enrollment. In addition, the use and need for relocatables will be balanced against program needs. Relocatables are not a solution for housing students on a permanent basis, and the District would like to reduce the percentage of students that are housed in relocatable classrooms.



The cost of relocatables also varies widely based on the location and intended use of the classrooms. Currently, two of the portables in our inventory are not intended for regular classroom use and have not been included in the capacity to house student enrollment.

## Section 5 – Six Year Enrollment Projections

The District enrollment projections are based on historic growth trends, future building plans and availability, birth rates, as well as economic and various other factors that contribute to overall population growth. Based on these projections, enrollment is anticipated to decrease by approximately 50 students over the next six years. This represents a decrease of 1.1% over the current student population.



Oct. 1st -FTE	ENROLLMENT PROJECTION										Oct. 1st -FTE	
GRADE	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
K-5TH	1864	1886	1836	1824	1826	1773	1784	1790	1838	1845	1836	1854
6TH-8TH	1065	1092	1103	1124	1146	1137	1117	1102	1032	1023	1038	1064
9TH-12TH	1373	1380	1432	1461	1478	1530	1491	1511	1547	1518	1491	1435
<b>TOTAL</b>	<b>4302.00</b>	<b>4358.00</b>	<b>4371.00</b>	<b>4409.00</b>	<b>4450.00</b>	<b>4440.00</b>	<b>4392</b>	<b>4404</b>	<b>4418</b>	<b>4386</b>	<b>4364</b>	<b>4352</b>



## Section 6 – Six-Year Plan for Housing Students

Applying the enrollment projections, current capacity, and added capacity from recent construction projects discussed in previous sections above, the following table summarizes permanent and portable projected capacity to serve our students during the periods of this Plan.

The district passed a bond proposition for \$98.8 million dollars in February 2014 to address student overcrowding across the district and to provide space for additional growth over the next six to ten years. The bonds built one additional elementary school and provided additional permanent capacity at both the middle school (ten classrooms and two special education spaces) and high school (eight classrooms and two special education spaces). Our Six-Year Finance Plan includes the addition of portable classrooms through the six year planning period. Within the projects covered by this Six-Year Plan, Mercer Island School District built capacity for future enrollment growth and the projects continue to have available capacity for that purpose.

Enrollment has begun to level out with an overall decline but a slight increase in the K-5 grades is expected through the 2024-25 school year. While the additional elementary school and classroom additions at the middle and high school levels, along with portable capacity, will provide needed capacity for our District, there may be additional needs within the timeframe of the Plan. Future updates to the Plan will address this matter as necessary.

### **Projected Capacity to House Students**

School Years	Base Years/Projects			Projections					
	2015-16	2016-17	2017-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Permanent Capacity @100%	4356	4600	5218	5232	5256	5256	5256	5256	5256
Added Capacity @ 100%									
Elementary School (24)		400	24	24					
Middle School (26)		208							
High School (28)	244								
Total Permanent Capacity @ 100%	4600	5208	5242	5256	5256	5256	5256	5256	5256
Total Permanent Capacity @ 95%, 86%, 90% *		4719	4742	4765	4765	4765	4765	4765	4765
Portables @ 100% *		168	168	216	216	216	216	216	216
Portables @ 95%, 86%, 90% *		160	160	205	205	205	205	205	205
Total Capacity with Portables @ 95%, 86%, 90% *		4879	4902	4970	4970	4970	4970	4970	4970
Projected Enrollment Headcount **		4408	4440	4392	4404	4418	4386	4364	4364
Permanent Capacity (Surplus/Deficit) @ 95%, 86%, 90% *		311	302	373	361	346	378	400	400
Capacity with Portables (Surplus/Deficit) @95%, 86%, 90% *		471	462	578	566	552	584	605	605

\* Capacity calculations are based on the 95% utilization for Elementary School, 86% utilization for Middle, and 90% utilization for High School  
(See Appendix D)

\*\*2016-17 and 2017-18 Actual October 1st enrollment head counts

The number of planned portables may be reduced if permanent capacity is increased by a future bond issue. Alternatively the number of portables may increase as necessary to address capacity. Portables will be replaced with a permanent structure within 5 years.

## Section 7 – Impact Fees and the Finance Plan

The school impact fee formula ensures that new development only pays for the cost of the facilities necessitated by new development. The following impact fee calculations examine the costs of housing the students generated by each new single family or multi-family dwelling unit. These are determined using student generation factors, which indicate the number of students that each dwelling produces based on recent historical data. The student generation factor is applied to the anticipated school construction costs (construction cost only, not total project cost), which is intended to calculate the construction cost of providing capacity to serve each new

dwelling unit during the six year period of this Plan. The formula does not require new development to contribute the costs of providing capacity to address needs created by existing housing units.

The construction cost, as described above, is reduced by any state match dollars anticipated to be awarded to the District and the present value of future tax payments of each anticipated new homeowner, which results in a total cost per new residence of additional capacity during the six year period of this Plan.

The finance plan below demonstrates how the Mercer Island School District plans to finance improvements for the years 2019 through 2025. Unless otherwise noted, the financing requirements of this plan have been secured.

For the purposes of this Plan’s construction costs, the District is using the value of each projects contract as it was bid and authorized, with estimated adjustments for change orders during actual construction. The impact fee calculation uses the High School and Elementary School capacity projects since enrollment growth over the six year planning period is projected at those levels.

The District qualified for State Match for the Middle School Expansion project. A district can be eligible for potential State matching funds for 1) New Construction, and 2) Modernization /New-in-Lieu Construction. The State Match program provided \$3,078,827 for the Islander Middle School Expansion Project, which the district front funded.

### Six-Year Finance Plan

BUILDING	N/M*	2015-20	2021	2022	2023	2024	2025	Cost to Complete	SECURED LOCAL/STATE**	UNSECURED LOCAL***
Northwood Elementary	N	\$38,861,718	\$0	\$0	\$0	\$0	\$0	\$38,861,718	\$38,861,718	\$0
Islander Middle School *****	M	\$42,916,274	\$0	\$0	\$0	\$0	\$0	\$42,916,274	\$42,916,274	\$0
Mercer Island High School	M	\$9,200,998	\$0	\$0	\$0	\$0	\$0	\$9,200,998	\$9,200,998	\$0
Portables****	M	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000	\$1,000,000	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>		<b>\$90,978,990</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$91,978,990</b>	<b>\$91,978,990</b>	<b>\$0</b>

\* N = New Construction M = Modernization/Rebuild  
 \*\* Mercer Island School District has front funded these projects.  
 \*\*\* School impact fees may be utilized to offset front funded expenditures associated with the cost of new facilities. Impact fees are currently collected from the City of Mercer Island.  
 \*\*\*\* The number of portables may increase as necessary to address capacity. Funds for portable purchases may come from impact fees, state matching funds, interest earnings, capital levies or future bond sale elections.  
 \*\*\*\*\* The cost allowed for new capacity at Islander Middle School is \$10,288,148



**Estimated School Impact Fee Calculation  
Based on King County Code 21.A.43**

**Single Family Residence ("SFR")**

**School Site Acquisition Cost:**

	<u>Facility Acreage</u>	<u>Cost/ Acre</u>	<u>Facility Size</u>	<u>Site Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ SFR</u>
Elementary	10	\$0	482	\$0	0.2108	\$0
Middle	20	\$0	280	\$0	0.1275	\$0
High School	40	\$0	244	\$0	0.0735	\$0
			<b>TOTAL</b>			<b>\$0</b>

**School Construction Cost:**

	<u>Percent Permanent</u>	<u>Construction Cost</u>	<u>Facility Size</u>	<u>Bldg. Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ SFR</u>
Elementary	100%	\$38,861,718	482	\$80,626	0.2108	\$15,295
Middle	100%	\$0	280	\$0	0.1275	\$0
High School	100%	\$0	244	\$0	0.0735	\$0
			<b>TOTAL</b>			<b>\$15,295</b>

**Temporary Facility Cost:**

	<u>Percent Temporary</u>	<u>Construction Cost</u>	<u>Facility Size</u>	<u>Bldg. Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ SFR</u>
Elementary	0%	\$0	22	\$0	0.2108	\$0
Middle	0%	\$0	28	\$0	0.1275	\$0
High School	0%	\$0	28	\$0	0.0735	\$0
			<b>TOTAL</b>			<b>\$0</b>

**State Assistance Credit Calculation:**

	<u>Const Cost Allocation</u>	<u>Sq. Ft./ Student</u>	<u>Funding Assistance</u>	<u>Credit/ Student</u>	<u>Student Factor</u>	<u>Cost/ SFR</u>
Elementary	213.23	90.0	0.00%	\$0	0.2108	\$0
Middle	213.23	117.0	20.00%	\$0	0.1275	\$0
High School	213.23	130.0	0.00%	\$0	0.0735	\$0
			<b>TOTAL</b>			<b>\$0</b>

**Tax Payment Credit Calculation:**

Average SFR Assessed Value	\$1,770,187
Current Capital Levy Rate (2019)/\$1000	\$0.51
Annual Tax Payment	\$902.80
Years Amortized	10
Current Bond Interest Rate	3.51%
Present Value of Revenue Stream	\$7,504

**Impact Fee Summary for Single Family Residence:**

Site Acquisition Cost	\$0
Permanent Facility Cost	\$15,295
Temporary Facility Cost	\$0
State Match Credit	\$0
Tax Payment Credit	(\$7,504)
Sub-Total	\$7,791
Local Share	25% \$1,947.70

<b>SFR Impact Fee</b>	<b>\$5,843.11</b>
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**Estimated School Impact Fee Calculation  
Based on King County Code 21.A.43**

**Multiple Family Residence ("MFR")**

**School Site Acquisition Cost:**

	<u>Facility Acreage</u>	<u>Cost/ Acre</u>	<u>Facility Size</u>	<u>Site Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ MFR</u>
Elementary	10	\$0	482	\$0	0.0191	\$0
Middle	20	\$0	280	\$0	0.0096	\$0
High School	40	\$0	244	\$0	0.0144	\$0
<b>TOTAL</b>						<b>\$0</b>

**School Construction Cost:**

	<u>Percent Permanent</u>	<u>Construction Cost</u>	<u>Facility Size</u>	<u>Bldg. Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ MFR</u>
Elementary	100%	\$38,861,718	482	\$80,626	0.0191	\$1,389
Middle	100%	\$0	280	\$0	0.0096	\$0
High School	100%	\$0	244	\$0	0.0144	\$0
<b>TOTAL</b>						<b>\$1,389</b>

**Temporary Facility Cost:**

	<u>Percent Temporary</u>	<u>Construction Cost</u>	<u>Facility Size</u>	<u>Bldg. Cost/ Student</u>	<u>Student Factor</u>	<u>Cost/ MFR</u>
Elementary	0%	\$0	22	\$0	0.0191	\$0
Middle	0%	\$0	28	\$0	0.0096	\$0
High School	0%	\$0	28	\$0	0.0144	\$0
<b>TOTAL</b>						<b>\$0</b>

**State Assistance Credit Calculation:**

	<u>Const Cost Allocation</u>	<u>Sq. Ft./ Student</u>	<u>Funding Assistance</u>	<u>Credit/ Student</u>	<u>Student Factor</u>	<u>Cost/ MFR</u>
Elementary	213.23	90.0	0.00%	\$0	0.0191	\$0
Middle	213.23	117.0	20.00%	\$0	0.0096	\$0
High School	213.23	130.0	0.00%	\$0	0.0144	\$0
<b>TOTAL</b>						<b>\$0</b>

**Tax Payment Credit Calculation:**

Average MFR Assessed Value	\$432,399
Current Capital Levy Rate (2019)/\$1000	\$0.51
Annual Tax Payment	\$220.52
Years Amortized	10
Current Bond Interest Rate	3.51%
Present Value of Revenue Stream	\$1,833

**Impact Fee Summary for Single Family Residence:**

Site Acquisition Cost	\$0
Permanent Facility Cost	\$1,389
Temporary Facility Cost	\$0
State Match Credit	\$0
Tax Payment Credit	(\$1,833.08)
Sub-Total	(\$444)
Local Share	25% (\$111.06)

<b>MFR Impact Fee</b>	<b>(\$333)</b>
<b>MFR Impact Fee (To be voted and approved)</b>	<b>\$0</b>



# Student Generation (Single Family Residence)

Single Family Development

	Students				Year	Students				Year	Students				Year	Students			
	Units	Elem	JHS	Total		Units	Elem	JHS	Total		Units	Elem	JHS	Total		Units	Elem	JHS	Total
6316 77TH AVE SE	2014	1	0	0	2966 76TH PL SE #101	2015	1	0	8159 W MERCER WA'	2016	1	0	8130 SE 44TH ST	2018	1	1	1		
9976 SE 38TH ST	2014	1	0	0	2966 76TH PL SE #104	2015	1	0	8361 SE 31ST ST	2016	1	0	3408 97TH AVE SE	2018	1	2	2		
6917 93RD AVE SE	2014	1	2	2	2966 76TH PL SE #102	2015	1	1	5004 W MERCER WA'	2016	1	0	8245 SE 31ST ST	2018	1	0	0		
4551 87TH AVE SE	2014	1	1	1	2958 76TH PL SE #103	2015	1	0	4604 86TH AVE SE	2016	1	0	8159 W MERCER WA	2018	1	1	1		
2229 77TH AVE SE	2014	1	0	0	2958 76TH PL SE #101	2015	1	0	8885 SE 36TH ST	2016	1	0	8255 SE 31ST ST	2018	1	0	2		
4811 90TH AVE SE	2014	1	0	0	2958 76TH PL SE #102	2015	1	0	4150 BOULEVARD PL	2016	1	0	7464 E MERCER WA\	2018	1	2	2		
7646 SE 72ND PL	2014	1	0	0	2952 76TH PL SE #102	2015	1	0	8442 SE 40TH ST	2016	1	0	8275 SE 31ST ST	2018	1	0	0		
7427 E MERCER W	2014	1	2	2	2952 76TH PL SE #101	2015	1	1	3462 77TH PL SE	2016	1	0	8622 N MERCER WA\	2018	1	1	1		
6002 E MERCER W	2014	1	0	0	2946 76TH PL SE #101	2015	1	0	3203 74TH AVE SE	2016	1	0	8163 SE 24TH ST	2018	1	1	1		
4899 FOREST AVE	2014	1	1	2	2946 76TH PL SE #102	2015	1	0	2243 74TH AVE SE	2016	1	0	8356 SE 31ST ST	2018	1	0	0		
4041 W MERCER \	2014	1	0	0	7229 SE 27TH ST	2016	1	1	8366 SE 31ST ST	2016	1	0	8240 SE 31ST ST	2018	1	0	0		
8429 SE 39TH ST	2014	1	0	0	4161 86TH AVE SE	2016	1	1	2273 72ND AVE SE	2016	1	0	4857 90TH AVE SE	2018	1	1	1		
4212 88TH AVE SE	2014	1	1	1	7006 93RD AVE SE	2016	1	1	6950 SE ALLEN ST	2016	1	1	2422 71ST AVE SE	2018	1	0	0		
5235 88TH AVE SE	2014	1	2	2	9634 SE 34TH ST	2016	1	0	8130 SE 44TH ST	2016	1	0	4545 84TH AVE SE	2018	1	0	0		
9940 SE 38TH ST	2014	1	0	0	3438 77TH AVE SE	2016	1	1	4710 86TH AVE SE	2016	1	0	8151 SE 24TH ST	2018	1	1	1		
7825 SE 70TH ST	2014	1	2	2	8414 SE 37TH ST	2016	1	0	7233 SE 29TH ST	2016	1	0	8270 SE 31ST ST	2018	1	0	0		
9420 SE 47TH ST	2014	1	0	0	8435 SE 36TH ST	2016	1	0	3622 86TH AVE SE	2016	1	0	8260 SE 31ST ST	2018	1	0	0		
8612 SE 36TH ST	2014	1	1	2	2 MAPLE LN	2016	1	0	7254 North Mercer W\	2017	1	0	8157 SE 24TH ST	2018	1	1	2		
7656 RIDGRECRE\	2014	1	2	1	3026 90TH PL SE	2016	1	0	4451 East Mercer Wa	2017	1	0							
7238 92ND AVE SE	2014	1	0	0	4008 90TH AVE SE	2016	1	0	4702 91st Ave SE	2017	1	0							
8421 SE 46TH ST	2014	1	0	0	4014 90TH AVE SE	2016	1	0	8448 SE 40th ST	2017	1	0							
4525 90TH AVE SE	2014	1	1	2	8132 SE 44TH ST	2016	1	1	8208 SE 28th ST	2017	1	0							
7851 SE 71ST ST	2014	1	2	2	8235 SE 31ST ST	2016	1	0	8212 SE 28th ST	2017	1	0							
3838 E MERCER W	2014	1	0	0	8437 SE 36TH ST	2016	1	0	8245 SE 31st ST	2017	1	0							
6408 E MERCER W	2014	1	0	0	2448 W MERCER WA'	2016	1	1	4709 E Mercer Way	2017	1	0							
6822 96TH AVE SE	2014	1	2	1	4352 E MERCER WAY	2016	1	0	2211 72nd Ave SE	2017	1	0							
6406 E MERCER W	2014	1	0	0	2805 68TH AVE SE	2016	1	0	8255 SE 31st ST	2017	1	0							
9960 SE 38TH ST	2014	1	0	0	8265 SE 31ST ST	2016	1	0	5654 E Mercer Way	2017	1	2	2						
9954 SE 38TH ST	2014	1	0	0	7082 92ND AVE SE	2016	1	0	7464 E Mercer Way	2017	1	1	1						
9948 SE 38TH ST	2014	1	0	0	2766 73RD AVE SE	2016	1	2	6922 96th Ave SE	2017	1	0							
8091 W MERCER \	2014	1	1	1	8015 SE 60TH ST	2016	1	1	8275 SE 31st ST	2017	1	0							
7410 SE 32ND ST	2014	1	0	0	2520 71ST AVE SE	2016	1	0	8622 N Mercer Way	2017	1	0							
3935 92ND PL SE	2014	1	0	0	2469 63RD AVE SE	2016	1	0	8280 SE 31st ST	2017	1	0							
7404 SE 32ND ST	2014	1	0	0	2460 73RD AVE SE	2016	1	0	8163 SE 24th ST	2017	1	0							
7429 E MERCER W	2015	1	0	0	8070 AVALON DR	2016	1	3	8356 SE 31st ST	2017	1	0							
4814 E MERCER W	2015	1	0	0	3847 76TH AVE SE	2016	1	0	4702 86th Ave SE	2017	1	1	1						
8326 84TH AVE SE	2015	1	3	1	7820 79TH AVE SE	2016	1	1	8240 SE 31st ST	2017	1	0	0						
7227 93RD AVE SE	2015	1	0	0	9104 SE 50TH ST	2016	1	0	4857 90th Ave SE	2017	1	0	0						
4703 88TH AVE SE	2015	1	0	0	3712 77TH PL SE	2016	1	0	2422 71st Ave SE	2017	1	0	0						
9942 SE 39TH ST	2015	1	0	0	4237 91ST AVE SE	2016	1	0	4865 90th Ave SE	2017	1	0	0						
3906 E MERCER W	2015	1	1	1	8167 W MERCER WA'	2016	1	0	4545 84th Ave SE	2017	1	0	0						
9331 SE 70TH PL	2015	1	0	0	3655 W MERCER WA'	2016	1	0	4203 87th Ave SE	2017	1	3	3						
6518 SE 28TH ST	2015	1	0	0	6824 SE 32ND ST	2016	1	0	8439 SE 37th ST	2017	1	0	0						
6402 E MERCER W	2015	1	0	0	3408 97TH AVE SE	2016	1	1	8151 SE 24th ST	2017	1	0	0						
8246 W MERCER \	2015	1	2	2	5219 88TH AVE SE	2016	1	0	8250 SE 31st ST	2017	1	0	0						
7841 SE 63RD PL	2015	1	0	0	4312 92ND AVE SE	2016	1	0	8270 SE 31st ST	2017	1	0	0						
2427 64TH AVE SE	2015	1	0	0	4849 90TH AVE SE	2016	1	0	8260 SE 31st ST	2017	1	0	0						
6829 SE 32ND ST	2015	1	0	0	3242 74TH AVE SE	2016	1	0	8157 SE 24th ST	2017	1	0	0						
6825 SE 32ND ST	2015	1	0	0	4841 90TH AVE SE	2016	1	0	8478 N Mercer Way	2017	1	0	0						
9950 SE 39TH ST	2015	1	0	0	4075 W MERCER WA'	2016	1	0	6402 E MERCER WAY	2018	1	0	0						
2206 71ST AVE SE	2015	1	0	0	2719 63RD AVE SE	2016	1	0	9942 SE 39TH ST	2018	1	0	0						
6506 SE 28TH ST	2015	1	0	0	8351 SE 31ST ST	2016	1	0	2958 76TH PL SE #101	2018	1	0	0						
9988 SE 38TH ST	2015	1	0	0	4511 89TH AVE SE	2016	1	0	2958 76TH PL SE #102	2018	1	0	0						
8177 W MERCER \	2015	1	0	0	4532 89TH AVE SE	2016	1	0	2966 76TH PL SE #104	2018	1	0	0						
2978 76TH PL SE #	2015	1	0	0	4546 FOREST AVE SE	2016	1	1	2966 76TH PL SE #102	2018	1	1	1						
2978 76TH PL SE #	2015	1	0	0	4224 ISLAND CREST \	2016	1	0	2966 76TH PL SE #103	2018	1	0	0						
2978 76TH PL SE #	2015	1	0	0	7235 SE 32ND ST	2016	1	0	2966 76TH PL SE #105	2018	1	1	1	2					
2978 76TH PL SE #	2015	1	0	0	4634 E MERCER WAY	2016	1	0	2966 76TH PL SE #101	2018	1	0	0						
2972 76TH PL SE #	2015	1	0	0	3410 W MERCER WA'	2016	1	0	2978 76TH PL SE #102	2018	1	0	0						
2972 76TH PL SE #	2015	1	0	0	4624 81ST AVE SE	2016	1	0	8448 SE 40TH ST	2018	1	0	0						
2966 76TH PL SE #	2015	1	0	0	4706 86TH AVE SE	2016	1	0	8208 SE 28TH ST	2018	1	0	0						
2966 76TH PL SE #	2015	1	1	1	2449 W MERCER WA'	2016	1	0	8212 SE 28TH ST	2018	1	0	0						

Total Units/Students 62 # # # 8 37 Total Units/Students 62 # # # 6 # Total Units/Students 62 62 9 2 0 11 Total Units/Students 18 18 10 2 1 13

**SFR Student Generation Factors (Students/Units)**

Elementary K - 5	0.2108
Middle School 6 - 8	0.1275
High School 9 - 12	0.0735
<b>TOTAL</b>	<b>0.4118</b>

Five Year Total 204 204 # # # 84

0 0 0

These developments are currently under construction or have been completed within the past five years.

## Appendix B

**Student Generation (Multi Family Residence)**

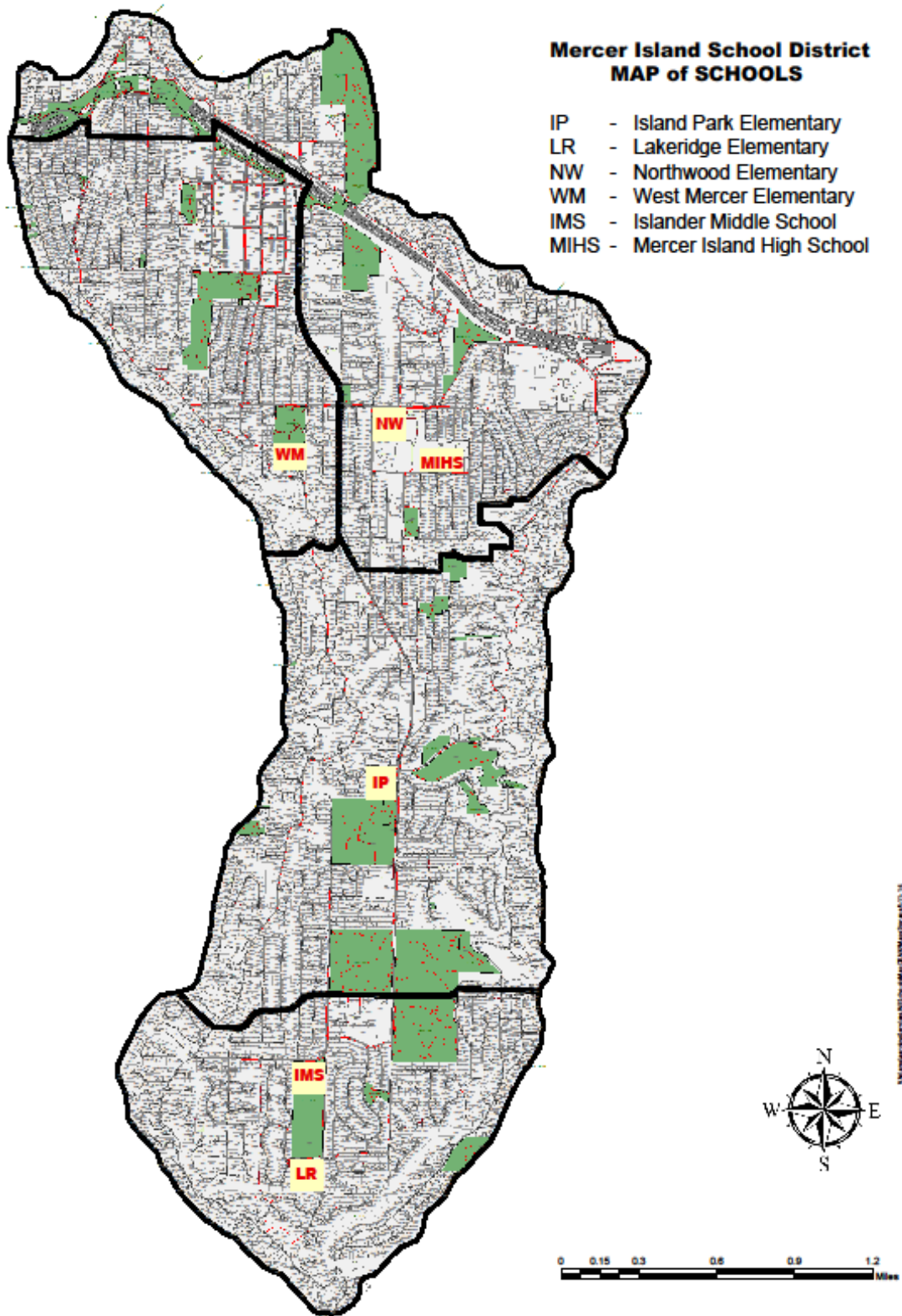
	<u>Units</u>	<u>Students</u>				<u>K-5</u>	<u>6-8</u>	<u>9-12</u>	<u>Total</u>
		<u>K-5</u>	<u>6-8</u>	<u>9-12</u>	<u>Total</u>				
<b><u>Multi-Family Development</u></b>									
Hadley	209	4	2	3	9				
Totals	<u>209</u>	<u>4</u>	<u>2</u>	<u>3</u>	<u>9</u>	<u>0.0191</u>	<u>0.0096</u>	<u>0.0144</u>	<u>0.0431</u>

**MFR Student Generation Factors**

Elementary K-5	0.0191
Middle School 6-8	0.0096
High School 9-12	<u>0.0144</u>
<b>TOTAL</b>	<b><u>0.0431</u></b>

These developments are currently under construction or have been completed within the past 5 years.





Appendix C

# Projected Capacity to House Students (2018-19)

Elem. Schools (Capacity Utilization Factor)	# of Standard Classrooms *	Room Capacity (Elementary 24, Middle School 26, High School 28) **	# of Handicapped Classrooms (High Needs)	Handicapped Room Capacity (10)	Permanent Capacity @ 100%	Permanent Capacity @ 95% 86% 90%	# of Existing Portables	Portable Capacity @ 100% (24, 26, 28) **	Current School Capacity @ 95% 86% 90% **	Current School Capacity @ 100% (With Portables)	Projected October 2019 Headcount	Permanent Capacity @ 95% 86% 90% ***	Capacity With Portables (Over/Short) ****
Island Park	18	432	1	10	442	420	2	48	46	490	466	435	30
Lakeridge	20	480	0	0	480	456	3	72	68	552	524	441	84
Northwood	20	480	1	10	490	466	0	0	0	490	466	440	25
West Mercer	20	480	0	0	480	456	4	96	91	576	547	468	80
<b>Total Elementary</b>	<b>78</b>	<b>1872</b>	<b>2</b>	<b>20</b>	<b>1892</b>	<b>1797</b>	<b>9</b>	<b>216</b>	<b>205</b>	<b>2108</b>	<b>2003</b>	<b>1784</b>	<b>14</b>
<b>Middle Schools (Capacity Utilization Factor)</b>	<b>26.0</b>												
Islander Middle Sch.	58	1508	2	20	1528	1314	0	0	0	1528	1314	1117	197
<b>Total (Middle Sch.)</b>	<b>58</b>	<b>1508</b>	<b>2</b>	<b>20</b>	<b>1528</b>	<b>1314</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1528</b>	<b>1314</b>	<b>1117</b>	<b>197</b>
<b>High Schools - (Capacity Utilization Factor)</b>	<b>28.0</b>												
MI High School	64	1792	2	20	1812	1631	0	0	0	1812	1631	1491	140
<b>Total (High School)</b>	<b>64</b>	<b>1792</b>	<b>2</b>	<b>20</b>	<b>1812</b>	<b>1631</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1812</b>	<b>1631</b>	<b>1491</b>	<b>140</b>
<b>Total (All Schools)</b>	<b>200</b>	<b>5172</b>	<b>6</b>	<b>60</b>	<b>5232</b>	<b>4742</b>	<b>9</b>	<b>216</b>	<b>205</b>	<b>5448</b>	<b>4947</b>	<b>4392</b>	<b>351</b>

\* Excludes spaces for special program needs and services

\*\* Average of staffing ratios: Elementary 24, Middle School 26, High School 28

\*\*\* Permanent Capacity X Capacity Utilization Factor - (Minus) Projected October Headcount = Reflects the building's level of service design capacity

\*\*\*\* Maximum Capacity with Portables x Capacity Utilization Factor - (Minus) Projected October Headcount Enrollment = Reflects the building's design capacity with portables

Appendix D





BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5596
August 20, 2019
Regular Business

CONFIRM APPROACH TO ENGAGEMENT
IN REGIONAL GROWTH AND VISION 2050
COMMENT

Action:
Confirm the approach for engaging in
the regional growth discussions and
comments on the PSRC VISION 2050
plan.

- Discussion Only
Action Needed:
Motion
Ordinance
Resolution

DEPARTMENT OF Community Planning and Development (Evan Maxim)
COUNCIL LIAISON n/a
EXHIBITS n/a
2019-2020 CITY COUNCIL PRIORITY 3. Support the Leadership Team's Work Plan
APPROVED BY CITY MANAGER [Signature]

Table with 3 columns: Category, Amount, and Value. Rows include AMOUNT OF EXPENDITURE, AMOUNT BUDGETED, and APPROPRIATION REQUIRED, all with values of \$ n/a.

SUMMARY

The City Council and Planning Commission held a joint Study Session (AB 5593) at the beginning of the August 20, 2019 Council meeting to review the current regional growth discussions and consider the implications of the Puget Sound Regional Council's ("PSRC") draft VISION 2050 plan.

RECOMMENDATION

Community Planning and Development Director

MOVE TO: Confirm the approach for City staff and Mayor Bertlin (Growth Management Planning Council), Councilmember Bassett (Sound Cities Association Board) and Councilmember Wong (Sound Cities Association Public Issues Committee) to engage in the regional growth discussions and comments on the PSRC VISION 2050 plan.



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5590
August 20, 2019
Regular Business

Table with 3 columns: Title (RECOLOGY SOLID WASTE CONTRACT IMPLEMENTATION PLAN UPDATE), Action (Receive report), and Action Needed (Discussion Only, Motion, Ordinance, Resolution).

Table with 2 columns: Field (DEPARTMENT OF, COUNCIL LIAISON, EXHIBITS, 2019-2020 CITY COUNCIL PRIORITY, APPROVED BY CITY MANAGER) and Value (Public Works, Lisa Anderl, n/a, 3. Support the Leadership Team's Work Plan, Signature).

Table with 3 columns: Amount of Expenditure, Amount Budgeted, Appropriation Required, and Value (\$ n/a).

SUMMARY

Recology, the City of Mercer Island's new solid waste provider, will provide an update to the City Council on the implementation of the new contract, including ongoing public outreach and upcoming service transition items.

BACKGROUND

At its December 11, 2018 meeting (see AB 5514), the City Council authorized the City Manager to execute the comprehensive contract for garbage, recyclables, and compostable collection services with Recology King County Incorporated ("Recology").

As a reminder, the City's new solid waste contract includes the following highlights:

- 10-year contract with City's sole option for a 2-year extension
New low-emission collection trucks at the beginning of the contract cycle
New standardized collection containers to be owned by the City at the end of the contract term
Weekly (year-round) collection of compostables
Weekly service to City-owned facilities (including Thrift Shop & Parks)
Support for up to three City-sponsored public events
Collection of up to 34 receptacles/containers in Town Center
New (32-gallon monthly cart) service option for "super diverters"
Local customer service with dedicated phone line for Mercer Island customers
On-call Bulky Waste Collection Service (one cubic yard & two non-appliance bulky items, per-year)
No CPI Adjustment until January 2021



## **PRIVATE ROAD WAIVER**

In May, Recology sent a letter to all residents living on private roads and lanes, asking customers to certify that their roadway could support the weight of the heavy-duty commercial vehicles. After receiving concerns and hearing feedback from the community, the City requested that Recology refine its protocols and language in the private road waiver. As a result, Recology has determined it will **not be requiring a waiver for all private roads.**

Since revising their approach, Recology has completed comprehensive site assessments of these private roadways. As of August 15, Recology has reduced the number of roads potentially needing a waiver to 9 private roads (approximately 107 addresses). Concerns with these roadways include significantly deteriorated road surfaces, physical structures (i.e. bridges), and/or exposed infrastructure (meter boxes, valve lids, etc..) within the roadway. Recology will be proactively contacting these residents and working through these challenges.

While a private road waiver may still be needed for some residents, language in the waiver will be significantly revised. Specifically, the City is working to ensure that the language in the waiver is limited to only what is allowed under the franchise agreement. Due to timing, Recology has assured the City that all residents will receive collection thru October as the new service contract goes "live." This commitment will allow additional time for Recology to work with the individual property owners.

Additionally, to further mitigate the narrow private roads on Mercer Island, Recology has ordered an additional smaller truck. This truck was purchased after the City awarded the contract to Recology and was not included in Recology's proposal. This truck, smaller in size than the Limited Access Vehicle, will be utilized to service many of these narrow roads around the island.

## **NEXT STEPS**

Service changes are set to begin October 1, 2019 and public outreach, public education, and promotions regarding the new contract are increasing significantly. Recology presented to the Mercer Island Chamber of Commerce and the Mercer Island Utility Board in May, hosted a booth at the Mercer Island Farmer's Market, and sent one all-Island postcard mailer. Additional outreach materials are scheduled for distribution in the coming weeks and more information can be found at the [Recology/Mercer Island](#) website. Recology is also hosting a Community Open House on September 25, 2019 (5 – 7pm) at the Mercer Island Community and Event Center.

## **RECOMMENDATION**

*Public Works Director*

No formal action. Receive report and provide feedback on the the Solid Waste Contract Implementation Plan.



BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5595
August 20, 2019
Regular Business

Table with 3 columns: Item Name (BUS INTERCEPT WORKING GROUP UPDATE), Action (Receive report), and checkboxes (Discussion Only, Action Needed: Motion, Ordinance, Resolution).

Table with 2 columns: Department/Council Liaison/Exhibits/Priority/Approved By, and corresponding details (Public Works, Salim Nice, Benson Wong, 80th Avenue Hybrid Configuration, Light Rail, and signature).

Table with 3 columns: Financial Item (AMOUNT OF EXPENDITURE, AMOUNT BUDGETED, APPROPRIATION REQUIRED), Currency (\$), and Value (n/a).

SUMMARY

At the July 16, 2019 Council Meeting (see AB 5585), the City Council requested that a subcommittee ("Working Group") be formed to reassess the bus intercept configuration provided by Sound Transit ("ST") and King County Metro ("Metro").

- Concerns about loss of intersection capacity,
Concerns about pedestrian volume, pedestrian safety, and the volume of crossings on North Mercer Way,
Bicycle safety,
Landscaping, and
Addressing public safety and concerns about crime.

The purpose of this agenda bill is to provide an update to the City Council on the progress of the Working Group and outcomes of conversations with ST and Metro staff.

Working Group

The Working Group includes Deputy Mayor Nice, Councilmember Wong, the Mercer Island Police and Fire Chiefs, and staff from Public Works and the City Manager's Office.



The Working Group met four times to review and discuss potential options for the bus intercept. Work included assessments of the 77th Avenue Configuration proposed by ST and Metro as well as evaluating the feasibility of other potential configurations. Due to timing, spatial constraints, operational movements, and other challenges, one possible option was proposed that conceptually met the requirements of ST and Metro, referred to as the “80th Avenue Hybrid” option (see Exhibit 1).

### **80th Avenue Hybrid Option**

The 80th Avenue Hybrid was developed loosely from the configuration that was proposed and included in the April 2017 SEPA addendum. The 80th Hybrid option includes the installation of a roundabout at the intersection of 80th Ave SE and SE 27th Street. As drafted, the 80th Hybrid option was explored by the Working Group as it:

- Provides efficient traffic flow and maintains intersection capacity at North Mercer Way and 80th Ave SE,
- Consolidates pedestrian spaces and minimizes the number of pedestrian crossings,
- Allows for future bicycle improvements along the Park & Ride frontage,
- Consolidates the geographic areas of the station minimizing the potential “spillover” to surrounding neighborhoods and city streets,
- Eliminates property acquisition needs,
- 80th Ave was originally included in ST’s FEIS and SEPA addendum process, aligning with ST’s proposed timeline, and
- Kept regional buses from circulating through the Town Center.

Staff met with ST, Metro and representatives from the Washington State Department of Transportation (“WSDOT”) on August 13 to discuss and review the 80th Avenue Hybrid Option. While the design was intended to conceptually fit within the requirements provided by ST and Metro, the partner agencies identified two “fatal flaws” with the design:

- 1) The proposed turning movement requirements are not adequately addressed in the design (specifically the proposed left turn off of 80th Ave SE into the drop-off area is too tight/narrow for buses), and
- 2) Due to the turning movements, the design does not meet minimum pedestrian space requirements near the station entrance.

Additionally, as designed, four bus layover bays cannot be accommodated within the proposed conceptual layout, which was identified as a Metro requirement. Due to these issues, the 80th Ave Hybrid configuration is not a suitable alternative for further consideration.

### **80th Avenue Hybrid Option “V2”**

While the 80th Ave Hybrid Option is not a suitable alternative, subsequently the 80th Ave Hybrid “V2” option was proposed. The V2 version includes the installation of the roundabout currently proposed in the 80th Ave Hybrid configuration, in addition to the installation of the roundabout currently being designed by ST at North Mercer Way and 77th Ave SE. These traffic configurations (double roundabout) would allow bus operations to move in a circular pattern and accommodate Metro’s operational needs and space requirements.

Although the V2 configuration has not been fully assessed by the partner agencies, early indications were that the design could be achieved. The benefits to this design are similar to the Hybrid Option. Unfortunately, property acquisition is still necessary and unavoidable due to the 77th Avenue SE Configuration.

Other considerations that merit further discussion with the Council regarding the V2 configuration include:

- The financial cost to install a roundabout at the 80th Ave & 27th Street intersection,
- Potential impact of circular bus movements between the double roundabouts,
- Impacts to the 80th Ave overpass landscaping design,
- Designated public safety entrance/response to the East Link Station modifications, and
- Timing to bring the design to 60% to align with ST's East Link timeline.

### **77th Ave SE Modifications**

The Working Group has also directed the project consultant team to identify and complete conceptual designs regarding the 77th Ave SE configuration proposed by ST. The proposed modifications are focused on improvements that work to minimize the loss of intersection capacity, improve pedestrian crossings, and enhance landscaping areas.

### **Next Steps**

Staff and the City's consultants (MTC & KPG) will provide conceptual drawings for these proposed options (80th Hybrid and V2 conceptual designs) and 77th Ave SE modifications at the August 20 Council meeting.

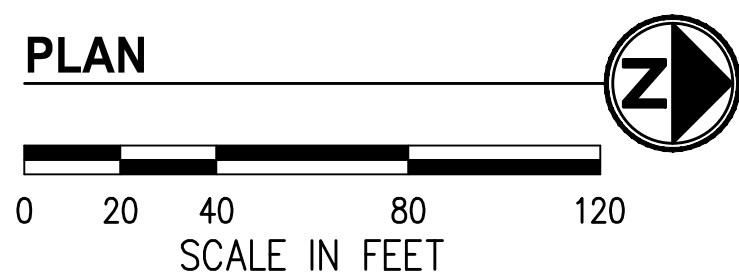
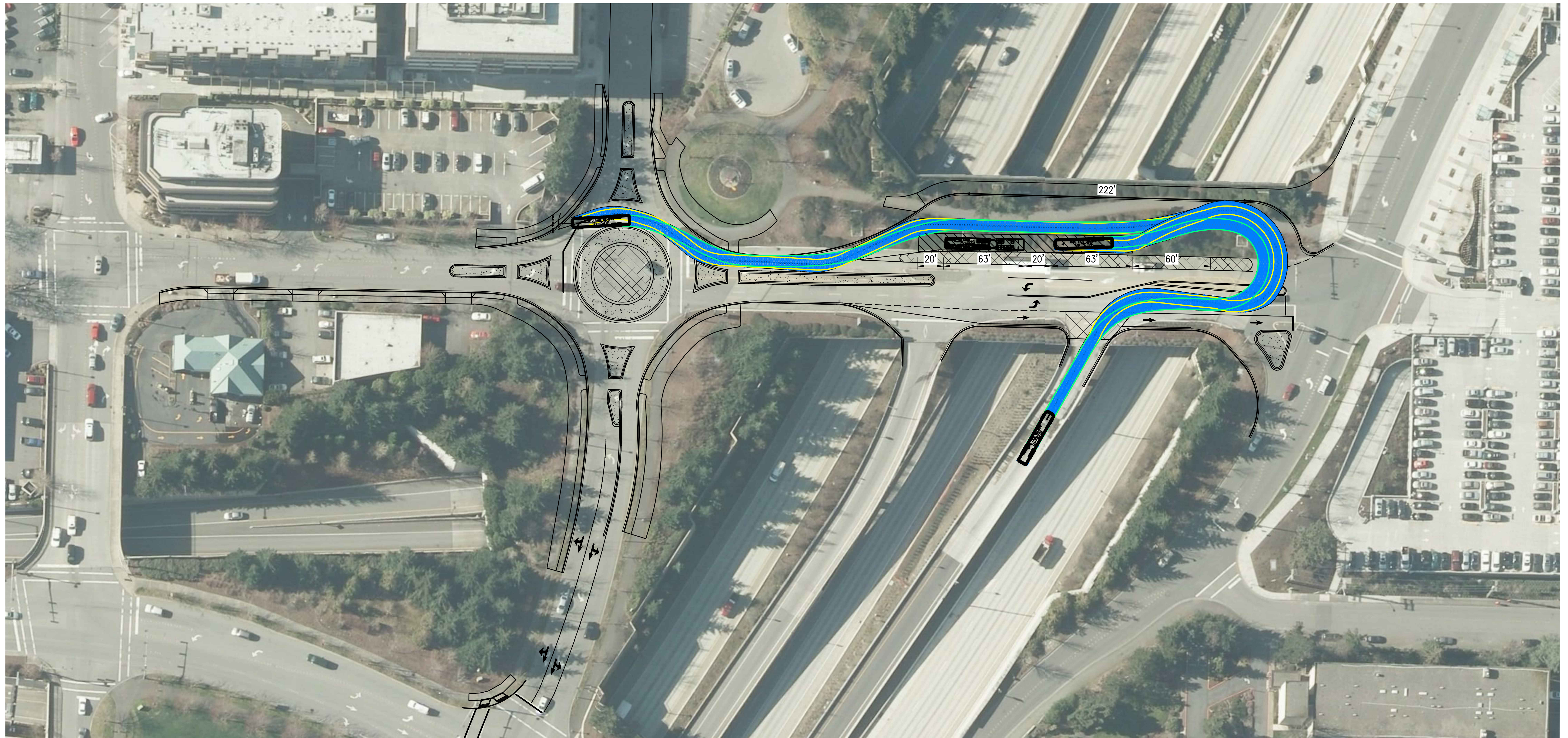
The Working Group is soliciting feedback from the Council regarding the proposed alternatives and seeking direction on where to focus improvements regarding the future bus intercept configuration. Additionally, the Mercer Island Police and Fire Chiefs will be presenting the Preliminary Public Safety Plan for Light Rail at the September 3 Council meeting.

## **RECOMMENDATION**

*Public Works Director*

Receive report and provide direction to staff.





NO.	DATE	BY	APPR.	REVISIONS

<b>Approved By</b>		X19022PRP01.dwg FILENAME	
ENGINEERING MANAGER	DATE	DESIGNED BY	DATE
PROJECT MANAGER	DATE	DRAWN BY	DATE
PROJECT ENGINEER	DATE	CHECKED BY	DATE

**KPG**  
Interdisciplinary Design  
3131 Elliott Ave  
Suite 400  
Seattle, WA 98121  
(206) 286-1640  
www.kpg.com

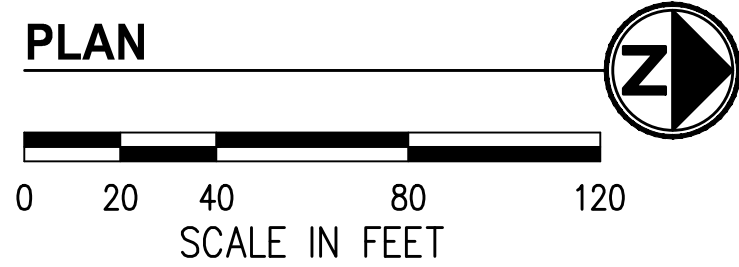
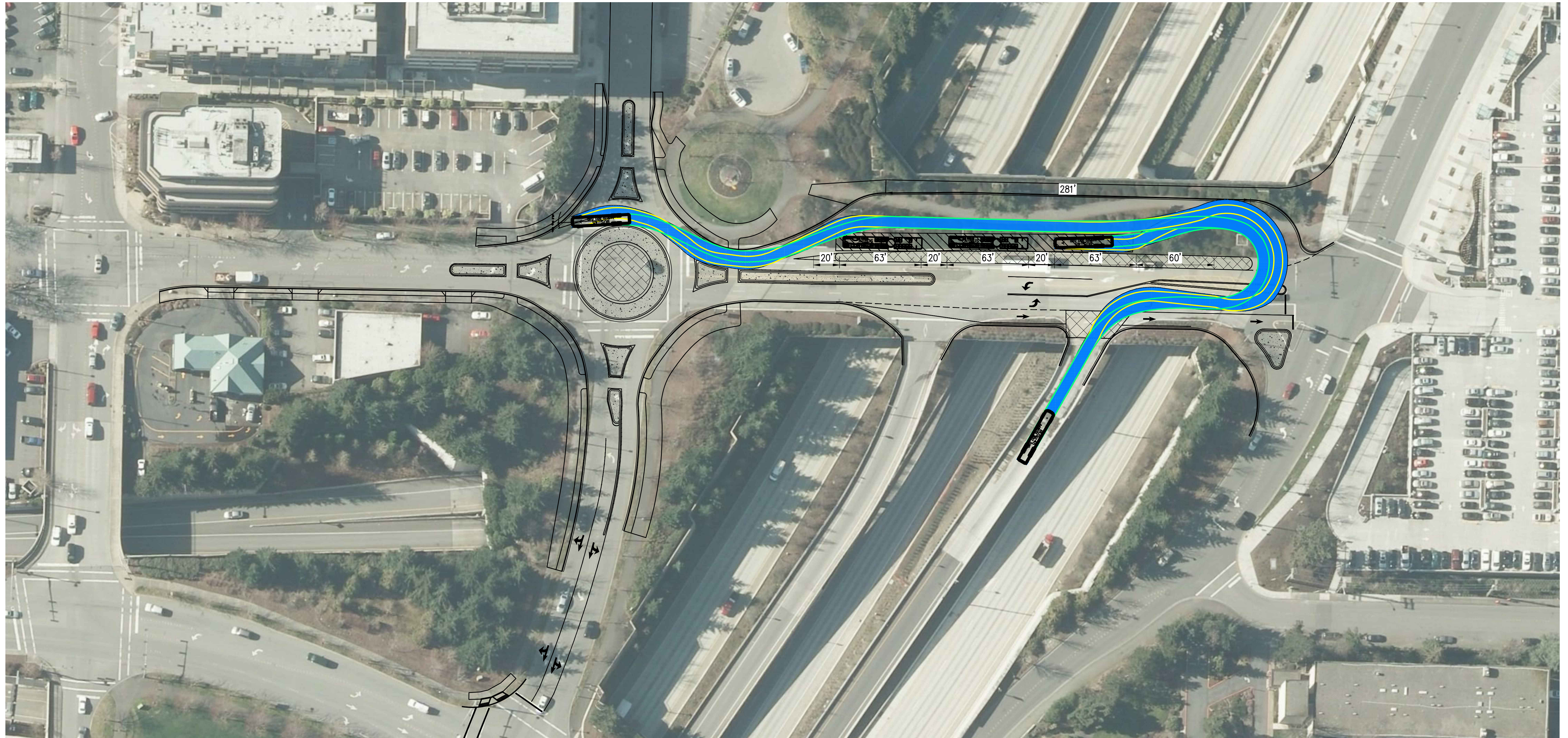
**PRELIMINARY  
CONCEPT**



**CITY OF MERCER ISLAND  
SOUND TRANSIT BUS INTEGRATION  
EVALUATION**

80TH AVE SE & SE 27TH ST ROUNDAABOUT & BUS PARKING	
KPG PROJECT No.	SHT ____ OF ____





NO.	DATE	BY	APPR.	REVISIONS

<b>Approved By</b>		X19022PRP03.dwg FILENAME	
ENGINEERING MANAGER	DATE	DESIGNED BY	DATE
PROJECT MANAGER	DATE	DRAWN BY	DATE
PROJECT ENGINEER	DATE	CHECKED BY	DATE

**KPG**  
Interdisciplinary Design  
3131 Elliott Ave  
Suite 400  
Seattle, WA 98121  
(206) 286-1640  
www.kpg.com

**PRELIMINARY  
CONCEPT**



**CITY OF MERCER ISLAND  
SOUND TRANSIT BUS INTEGRATION  
EVALUATION**

80TH AVE SE & SE 27TH ST ROUNDAABOUT & BUS PARKING	
KPG PROJECT No.	SHT ____ OF ____





# PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

AUGUST 20		DUE TO:	8/9 D/P	8/12 FN	8/12 CA	8/13 Clerk
ITEM TYPE   TIME   TOPIC			STAFF		SIGNER	
<b>STUDY SESSION/JOINT MEETING WITH PLANNING COMMISSION (5:00-7:00 pm)</b>						
60	AB 5593: Joint City Council & Planning Commission Study Session Regarding Regional Growth, Mercer Island, and VISION 2050 Comment			Evan Maxim		
60	AB 5594: Joint City Council and Planning Commission Study Session Regarding the Community Facility Zone and Related Code Amendments			Evan Maxim		
<b>SPECIAL BUSINESS (7:00 pm)</b>						
5	AB 5591: Women's Equality Day Proclamation			Ali Spietz		
<b>CONSENT CALENDAR</b>						
--	AB 5600: 2019-2020 IAFF #1762 Collective Bargaining Agreement			Kryss Segle		
--	AB 5601: SCA PIC Position Regarding the King County Charter Regional Committees			Ali Spietz		
<b>REGULAR BUSINESS</b>						
5	AB 5589: Code Amendment to Update School Impact Fees (1 <sup>st</sup> Reading and Adoption)			Bio Park		
15	AB 5596: Confirm Approach to Engagement in Regional Growth and VISION 2050 Comment			Evan Maxim		
60	AB 5590: Recology Solid Waste Contract Implementation Plan Update			Jason Kintner		
90	AB 5595: Bus Intercept Working Group Update			Jason Kintner		
<b>EXECUTIVE SESSION</b>						
45	To receive and evaluate complaints or charges brought against a public officer or employee pursuant to RCW 42.30.110(1)(f) for approximately 45 minutes. Action may be taken following this Executive Session.					
15	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 15 minutes.					

SEPTEMBER 3		DUE TO:	8/23 D/P	8/26 FN	8/26 CA	8/27 Clerk
ITEM TYPE   TIME   TOPIC			STAFF		SIGNER	
ABSENCES:						
<b>EXECUTIVE SESSION (5:30-6:00 pm)</b>						
30	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 30 minutes.					
<b>STUDY SESSION (6:00-7:00 pm)</b>						
60	AB 5597: Preliminary Public Safety Plan for Light Rail			Ed Holmes & Steve Heitman		
<b>SPECIAL BUSINESS (7:00 pm)</b>						
5	AB xxxx: Mayor's Day of Concern for the Hungry Proclamation			Cindy Goodwin		
5	AB xxxx: National Preparedness Month			Jennifer Franklin		
<b>CONSENT CALENDAR</b>						
	AB xxxx: Public Fireworks Display Permit Approval			Steve Heitman		
<b>PUBLIC HEARING</b>						

REGULAR BUSINESS			
45	AB xxxx: Second Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments	Chip Corder	
30	AB 5598: Short-Term Parking Project Update	Zach Houvener	
15	AB 5586: Code Amendment to Update Title 5 - Business Licenses and Regulations (1 <sup>st</sup> Reading)	Deb Estrada	
EXECUTIVE SESSION			
60	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 60 minutes.		

SEPTEMBER 17		DUE TO:	9/6 D/P	9/9 FN	9/9 CA	9/10 Clerk
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		SIGNER
STUDY SESSION (5:30-7:00 pm)						
90	AB xxxx: ARCH Update and HB 1923 and HB 1406 Briefing		Evan Maxim & Allison Van Gorp			
SPECIAL BUSINESS (7:00 pm)						
5	AB xxxx: Peace Day on Mercer Island Proclamation		Diane Mortenson			
5	AB xxxx: National Recovery Month Proclamation		Derek Franklin			
CONSENT CALENDAR						
--	AB xxxx: Code Amendment to Update Title 5 - Business Licenses and Regulations (2nd Reading & Adoption)		Deb Estrada			
10	AB 5599: Approval of Public Display of Fire Works Permit- Private Residence		Jeromy Hicks			
PUBLIC HEARING						
30	AB xxxx: Council Position on State Initiative 976		Ali Spietz			
REGULAR BUSINESS						
30	AB xxxx: Q3 Sustainability Update [Placeholder]		Ross Freeman			
30	AB xxxx: Hazard Mitigation Plan 2020 Update		Jennifer Franklin			
30	AB xxxx: Code Compliance and Short-Term Rentals Discussion [Placeholder]		Evan & Alison			
EXECUTIVE SESSION						
45	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 45 minutes.					

OCTOBER 1			
Legal Notice: published 9/25			
<b>CANCELED (Rosh Hashanah)</b>			

OCTOBER 7 (MONDAY)		DUE TO:	10/4 D/P	10/7 FN	10/7 CA	10/8 Clerk
Legal Notice: published 9/25						
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						



5	AB xxxx: Arbor Day Proclamation	Alaine Sommargren	
<b>CONSENT CALENDAR</b>			
	AB xxxx: MIFD Apparatus Maintenance Interlocal Agreement with Eastside Fire & Rescue	Steve Heitman & Mike Mandella	
<b>PUBLIC HEARING</b>			
<b>REGULAR BUSINESS</b>			
<b>EXECUTIVE SESSION</b>			

<b>OCTOBER 15</b>		<b>DUE TO:</b>	<b>10/4 D/P</b>	<b>10/7 FN</b>	<b>10/7 CA</b>	<b>10/8 Clerk</b>
ITEM TYPE   TIME   TOPIC		STAFF			SIGNER	
<b>ABSENCES: Bon</b>						
<b>STUDY SESSION (6:00-7:00 pm)</b>						
<b>SPECIAL BUSINESS (7:00 pm)</b>						
5	AB xxxx: Domestic Violence Action Month Proclamation	Derek Franklin				
<b>CONSENT CALENDAR</b>						
--	AB xxxx: HB 1406 Resolution	Evan Maxim				
--	AB xxxx: Puget Sound Emergency Radio Network Operator ILA	Dave Jokinen				
<b>PUBLIC HEARING</b>						
<b>REGULAR BUSINESS</b>						
60	AB xxxx: 2019 Comprehensive Plan Amendments – First Reading	Evan Maxim				
30	AB xxxx: Draft 2020 State Legislative Priorities	Ali Spietz				
60	AB xxxx: Aubrey Davis Park Master Plan Review	Paul West & Ryan Daly				
<b>EXECUTIVE SESSION</b>						

<b>OCTOBER 24 (THURSDAY, 4:45-6:00 PM)</b>						
<b>Joint Meeting with MISD Board</b>						

<b>NOVEMBER 4 (MONDAY)</b>		<b>DUE TO:</b>	<b>10/25 D/P</b>	<b>10/28 FN</b>	<b>10/28 CA</b>	<b>10/29 Clerk</b>
ITEM TYPE   TIME   TOPIC		STAFF			SIGNER	
Legal Notice: published 10/30 ABSENCES:						
<b>STUDY SESSION (6:00-7:00 pm)</b>						
60	AB xxxx: Zayo Franchise Discussion	Bio ParkZ				

<b>SPECIAL BUSINESS (7:00 pm)</b>			
5	AB xxxx: Veteran's Day Proclamation	Ali Spietz	
<b>CONSENT CALENDAR</b>			
--	AB xxxx: 2019 Comprehensive Plan Amendments (Second Reading & Adoption)	Evan Maxim	
<b>PUBLIC HEARING</b>			
<b>REGULAR BUSINESS</b>			
30	AB xxxx: 2020 Comprehensive Plan Amendment Docket	Evan Maxim	
30	AB xxxx: Final 2020 State Legislative Priorities	Ali Spietz	
<b>EXECUTIVE SESSION</b>			

<b>NOVEMBER 5</b>			
Legal Notice: published 10/30			
<b>CANCELED (Election Day)</b>			

<b>NOVEMBER 19</b>		<b>DUE</b>	<b>11/8</b>	<b>11/11</b>	<b>11/11</b>	<b>11/12</b>
ABSENCES:		<b>TO:</b>	<b>D/P</b>	<b>FN</b>	<b>CA</b>	<b>Clerk</b>
<b>ITEM TYPE   TIME   TOPIC</b>				<b>STAFF</b>		<b>SIGNER</b>
<b>STUDY SESSION (6:00-7:00 pm)</b>						
60	AB xxxx: Sound Transit Park-and-Ride Parking Permit Program		Kirsten Taylor			
<b>SPECIAL BUSINESS (7:00 pm)</b>						
<b>CONSENT CALENDAR</b>						
--	AB xxxx: Zayo Franchise 2nd Reading & Adoption		Bio Park			
<b>PUBLIC HEARING</b>						
60	AB xxxx: 2019-2020 Mid-Biennial Budget Review (Third Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments; NORCOM 2020 budget resolution; 2020 utility rate resolutions; and 2020 property tax ordinances <b>Legal Notice: 11/6 &amp; 11/13</b>		Chip Corder			
<b>REGULAR BUSINESS</b>						
60	AB xxxx: Aubrey Davis Park Master Plan Adoption		Paul West & Ryan Daly			
<b>EXECUTIVE SESSION</b>						

<b>DECEMBER 3</b>		<b>DUE</b>	<b>11/22</b>	<b>11/25</b>	<b>11/25</b>	<b>11/26</b>
ABSENCES:		<b>TO:</b>	<b>D/P</b>	<b>FN</b>	<b>CA</b>	<b>Clerk</b>
<b>ITEM TYPE   TIME   TOPIC</b>				<b>STAFF</b>		<b>SIGNER</b>
<b>STUDY SESSION (6:00-7:00 pm)</b>						



<b>SPECIAL BUSINESS (7:00 pm)</b>			
<b>CONSENT CALENDAR</b>			
<b>PUBLIC HEARING</b>			
30	AB xxxx: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance (Extension and Adoption) <b>Legal Notice: 10/30</b>	Evan Maxim	
<b>REGULAR BUSINESS</b>			
<b>EXECUTIVE SESSION</b>			

<b>DECEMBER 17</b>					
<b>POTENTIALLY CANCELED</b>					

**OTHER ITEMS TO BE SCHEDULED:**

- Process to Appoint Permanent City Manager – K. Segle
- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner
- Pilot Project for Short-Term Commuter Parking – E. Holmes

**2020 Agenda Items:**

- Hazard Mitigation Plan Approval
- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Feb)

**STATE/REGIONAL ISSUES:**

- King Conservation District Work Plan and Budget
- King County Medic One/EMS Levy Renewal

**MISD BOARD JOINT MEETING DATES:**

- Thursday, October 24, 2019, 4:45-6:00 pm
- Thursday, April 23, 2020, 4:45-6:00 pm

## **ANNUAL (ROUTINE) ITEMS:**

### **Council/City Manager:**

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Goals (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

### **Community Planning and Development:**

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

### **Finance/Budget:**

- Every Year:
  - General Fund & REET Surplus Disposition (Q2)
  - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
  - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
  - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
  - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
  - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
  - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
  - Operating Budget Kick-Off (Mid-Year PS)
  - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
  - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
  - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
  - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
  - Final Budget Adoption (1st Dec Mtg)

### **Fire Department:**

#### **Human Resources:**

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

#### **Parks & Recreation:**

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

#### **Public Works:**

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

#### **Youth & Family Services:**

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

#### **Proclamations:**

- Martin Luther King Jr. Day (1st Jan)
- Black History Month (1st Feb)
- Women’s History Month & International Women’s Day (1st Mar)
- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)
- Veteran’s Day (1st Nov)