



REVISED
BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA

AB 5492
October 16, 2018
Study Session

2019-2020 PROPOSED BUDGET PRESENTATION & DISTRIBUTION	Action: No action required. Receive 2019-2020 Proposed Budget.	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	City Manager (Julie Underwood) and Finance (Chip Corder)
COUNCIL LIAISON	n/a
EXHIBITS	1. 2019-2020 City Manager Budget Message
2018-2019 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Under Washington State law the City Manager delivers a balanced budget to the City Council for review and approval. Tonight kicks-off the formal budget review and adoption process for the 2019-2020 Biennial Budget, as well as accompanying ordinances and resolutions setting property taxes and utility rates for 2019.

The City Manager will present an overview of the Budget, which is summarized in the City Manager’s Budget Message (Section B) **attached as Exhibit 1**. ~~Due to the timing of producing this packet and the 2019-2020 Biennial Budget, this agenda bill will need to be updated to include the City Manager’s Budget Message—staff will provide it in advance of the City Council Meeting.~~

In addition, the Assistant City Manager/Finance Director will review major operating revenue estimates for 2019-2020 for the General Fund and Youth & Family Services Fund.

The City Manager’s Message focuses on the most relevant items in the 2019-2020 Preliminary Budget. All subsequent sections in the budget document provide the underlying details. The 2019-2020 Preliminary Budget review calendar is provided on the next page.

On October 23, much of the meeting will be dedicated to reviewing the Operating Budget by Department (section F). Most of the time will be spent on the Operating Budget Analysis prepared for each department and any Service Package changes. For those departments that are accounted for in multiple funds, a separate Operating Budget Analysis is prepared for each fund or fund grouping. For example, the Public Works Department has three separate Operating Budget Analyses:

- General Fund & Street Fund combined
- Equipment Rental Fund
- Water, Sewer & Stormwater Funds combined

Following the Operating Budget Analysis for each department is a summary description of any one-time or ongoing service package changes.

The public is encouraged to weigh in on the Budget and Capital Improvement Program at two scheduled Public Hearings on October 23 and November 20.

On November 5, staff will focus solely on the Capital Improvement Program (Section G). On November 20, Council will finalize any changes to the budget and review and adopt ordinances and resolutions related to 2019 rates. In addition, an ordinance to close the Beautification Fund and combine it with the General Fund will be presented for adoption. On December 4, the Council will adopt the 2019-2020 Budget.

RECOMMENDATION

City Manager and Assistant City Manager/Finance Director

Receive 2019-2020 Preliminary Budget. No action required.



October 16, 2018

The Honorable Members of the City Council
Members of the Mercer Island Community

Dear City Councilmembers and Community:

We are pleased to present the City's 2019-2020 Proposed Biennial Budget which totals \$143.2 million in expenditures across all funds. The total proposed operating budget, which includes water, sewer and stormwater operating costs, in addition to general government, is \$55.1 million in 2019 and \$55.3 million in 2020. The City's proposed capital budget is \$15.5 million in 2019 and \$17.3 million in 2020. The budget is balanced and complies with the City's adopted budget and financial policies.

The 2019-2020 proposed budget for the General Fund and Youth and Family Services Fund (YFS Fund) totals \$35.5 million in 2019 and \$35.9 million in 2020. The proposed budget includes ongoing service reductions with a two-year combined total of \$1.25 million as compared to the 2017-2018 Biennial Budget. The primary driver for recommending service reductions is to address the City's ongoing structural deficit.

Limited Resources

It is counterintuitive to have the City projecting deficits. As a residential community, the City's most significant resource is property taxes, accounting for 38% of the General Fund budget. With property values increasing 10-12% on average, it would seem logical that the City's property tax collection would see substantial growth. However, Washington is one of just two states where property taxes are levy-based, not rate-based, which means a taxing district collects a specified total dollar amount (the levy) each year. In addition, Initiative 747 limits property tax increases to 1% per year, plus an allowance for new construction. As property values increase, the City's levy rate correspondingly decreases to ensure that the levy amount collected in the current year does not exceed 1% of the prior year's levy.

Increasing Costs

As a service-oriented organization, it is no surprise that over 70% of the General Fund budget is devoted to salaries and benefits of the employees delivering these services. To be competitive with other organizations, the City has a compensation practice of paying at the median of the comparable market. While it can be difficult to control costs in this area, I am pleased that this biennial budget reflects efforts to keep salary and benefit costs relatively flat as compared to 2018 despite impacts of inflation.

**2019-2020
BIENNIAL BUDGET**

Total Budget
\$143.2 million

**General & YFS
Operating Budget**
\$71.4 million

Capital Budget
\$32.8 million

**Contingency Fund
(2020 ending)**
\$4.6 million

**Moody's AAA Credit
Rating**

**92% of residents are very
satisfied/satisfied with
the overall quality of life
in the City.**

**In January 2018 Money
Magazine noted Mercer
Island as the best place to
live in Washington**

208 Employees:
*49 AFSCME
35 Police & Support
29 Fire
95 Non-represented*

Budget Message

Nevertheless, there are several unfunded mandates and other drivers that impact personnel costs; examples include:

- **Affordable Care Act (ACA)** – The ACA requires employers to provide medical insurance to employees who work 30 hours per week for at least 6 months per year or more. This law required the City to extend benefits to seasonal and temporary employees who would otherwise not be eligible for costly insurance benefits.
- **Minimum Wage** – Another example of increasing costs is with Washington's minimum wage, which is currently \$11.50 per hour and is expected to grow to \$13.50 in 2020. Seattle's current minimum wage is \$15. Increases in minimum wage typically result in higher wages for all entry level jobs, and eventually push all wages higher in the region.
- **Inflation Rate (CPI-W)** – The City's policy is to provide a Cost of Living Adjustment (COLA) to employees, which is a common industry practice. In June 2018, the inflation rate for the Seattle Metro area stood at 3.6%, again, a driver for budgetary increases.
- **1.5% PERS 1 COLA** – Enacted by the State legislature, employers will have to fund the benefit of a one-time COLA of 1.5% for PERS 1 retirees.
- **Paid Sick Leave Benefit** – All employers are required to provide all employees with a minimum of one hour of paid sick leave for every 40 hours worked. While this once applied to only benefited employees, this now applies to every employee again, mandated by the State.
- **Paid Family & Medical Leave Program** – Like unemployment insurance, the State has enacted a new insurance program that provides paid leave ranging from 12-18 weeks. The premium costs are intended to be shared with the employee. The City must provide this benefit starting in 2020; however, if participating directly in the State's program, premiums are collected starting in 2019.

While new and expanded employee benefits approved by the legislature are well-intended, there are costly implications especially to those departments with 24/7 minimum staffing requirements. These implications tend to center around increased overtime costs.

Other rising costs include a 20.8% increase in the City's insurance pool premiums as well as Labor and Industries' landscaper prevailing wage methodology, which if current service levels are maintained, our costs for parks and open space maintenance increase by over \$750,000 for the biennium.

Moreover, Washington State labor laws prohibit the City from making unilateral decisions around reducing salaries and benefits for represented employees. Such decisions, and the impact of those decisions, are subject to collective bargaining with the various unions representing our employees. Washington State labor laws, such as binding arbitration for public safety employees, require the City to pay its employees at the midpoint of the comparable market.

Over time, I-747 and the growing number of unfunded mandates, have created a structural deficit making it very difficult to keep up with rising costs. The City has had to do more with less for quite some time, but now we are at a point where we cannot sustain this practice, and we are facing the reality of "less is less."

Despite the City's financial challenges, the City maintains a positive and stable financial condition. The City has achieved a Moody's AAA credit rating, which drives down debt service costs and saves taxpayer and ratepayer dollars. In addition, the Council has adopted a goal of setting aside two months of expenditures (17%) into the Contingency Fund as a recommended best practice by the Government

Finance Officers Association. Currently, the City has set aside 1.5 months (12.5%) of expenditures and aims to grow this over time. Having adequate contingency funds is fiscally responsible, reduces the potential need for borrowing or service reductions during economic downturns, and helps the City manage unforeseen, extraordinary financial demands.

Cost Saving & Revenue Enhancements to Address Deficits

Before I-747, there was Initiative 695, which reduced the City's budget by approximately \$1.1 million per year in annual Motor Vehicle Excise Taxes. At the time, this equated to approximately 9% of General Fund revenues. The City has had to adjust to the continual loss of revenue or increased costs through a mixture of constrained expenditures and revenue enhancements. Listed below by department are examples of efficiency gains, service level changes, and revenue enhancements that the City has implemented over the last dozen or so years.

Police

- Joined the Coalition of Small Police Agencies in 2005, pooling the resources of 12 Police Departments.
- Entered into an agreement with the City of Bellevue in 2010 in which Mercer Island provides Marine Patrol services in exchange for the following: 1) Bellevue's vessel registration fees; 2) specialized police services such as K-9, forensics, firing range, major investigations, and SWAT; and, 3) a greater number of fire/EMS mutual aid calls being responded to by Bellevue (see benefit below under Fire).
- Moved the Patrol division from an 8.5-hour to a 12-hour shift schedule in 2014, reducing annual overtime by \$20,000 (the 12-hour shift change provided more officers assigned to a shift at any one time thereby lessening the need to utilize over time).
- Eliminated the Eastside Narcotics Task Force (ENTF) Detective position (1.0 FTE) in 2016 following the dissolution of the ENTF.

Fire

- Increased the useful life of fire apparatus from 15 years to 18 years in 2013. The typical replacement cycle for fire apparatus is 12-15 years among King County fire agencies.
- Provided an early retirement incentive in 2015-2016, enabling the City to hire four entry level firefighters at a significant cost savings.
- Maintain a fire/EMS mutual aid agreement with the City of Bellevue, resulting in significant savings to the City, in terms of not having to purchase a ladder truck (\$1.2 million) and hire 15 more firefighters (5 per shift x 3 shifts).

Parks & Recreation

- Installed "smart" irrigation clocks, which adjust to daily weather conditions, in City parks in 2008-2010, resulting in an average annual water usage savings of 40%.
- Eliminated printing and mailing of the Recreation Guide in 2014, moving to a digital format and saving \$22,000 annually.
- Secured \$51,500 in sponsorships/donations in 2017 for various special events, including Summer Celebration, Mostly Music in the Park, Egg Hunt, Track Meet, and Movies in the Park.
- Used 5,475 volunteer hours in 2017 to manage open spaces/vegetation in the City's undeveloped parks saving an estimated \$63,000.

Budget Message

Public Works

- Retrofitted Town Center street lamps with LED lights in 2013, reducing energy consumption by 42% with a 2.5-year payback period.
- Extended useful life of police patrol vehicles from three to four years and of regular fleet vehicles from 8 to 10 years beginning in 2017.
- Implemented an asset management system in 2017, which is informing better data-driven decisions related to operations, maintenance, and capital replacement.
- Will bring sewer main closed-circuit television (CCTV) work in-house, purchasing a CCTV vehicle and a combination vactor/jetter truck in 2019. The estimated payback period is less than four years, with an annual savings in contracted services of \$180,000.

Youth & Family Services

- Increased Thrift Shop sales from \$651,000 in 2008 to \$1.61 million in 2017, enabling the City to reduce General Fund tax support for YFS services.
- Developed a clinical internship program at no cost in 2006 for community-based counseling services. This was later expanded in 2016 to include school-based counseling services.

Development Services

- Implemented electronic plan review for all permit types in 2008, allowing customers to submit applications online, eliminating costly paper plans, reducing customer trips to City Hall, and saving significant staff time.
- Increased development fees in 2014 and 2016 based on increased cost recovery targets for eligible building services, planning services, and engineering services, thereby reducing General Fund tax support for these services.

Finance

- Converted the City's fleet replacement sinking fund from a "traditional" to a "cash flow" model in 2009, reducing fleet replacement charges by 10-12%.
- Refinanced the City's 2009 LTGO bonds in 2017, securing \$586,000 in net present value savings in debt service costs.

Human Resources

- Conducted executive level recruitments in-house, saving \$30,000-\$35,000 per recruitment.
- Conducted labor negotiations in-house, saving \$25,000-\$30,000 per contract negotiation.
- Moved Commissioned Police, Police Support, AFSCME, and non-represented employees to new medical plans in 2018, saving approximately \$275,000.
- Moved LEOFF I police retirees to a new medical plan in 2018, saving approximately \$90,000.

City Manager's Office

- Reorganized and reclassified staff, creating a half-time Senior Project Manager dedicated to the Sound Transit Settlement Agreement and other Council Goals and reducing costs by \$16,000.

2018 Community Survey

In 2018 the City's community survey reported the following high levels of satisfaction by our residents:

- 95% of residents are very satisfied/satisfied with Mercer Island as a place to live;
- 95% of residents are very satisfied/satisfied with their overall feeling of safety;
- 94% of residents are very satisfied/satisfied with Mercer Island as a place to raise children; and,
- 92% of residents are very satisfied/satisfied with the overall quality of life in the City.

Residents are not the only ones who believe that Mercer Island is a great place to live. In January of this year, *Money* magazine named Mercer Island the best place to live in Washington State. Maintaining Mercer Island's exceptional quality of life is a priority for the Council and staff who serve this community; however, sustaining this continues to be a challenge when faced with a significant financial structural imbalance.

2019-2020 Biennial Budget Assumptions

To prepare the biennial budget, staff worked under the following assumptions:

- No levy lid lift – only the 1% growth limit allowed by law;
- Let the temporary increase of the water, sewer, and stormwater tax to fund the Sound Transit litigation, sunset at the end of 2018 (The City adopted a temporary increase in 2017);
- No increase in the B&O tax rate;
- Eliminate 1.7% of the water utility tax transfer to the Water Fund for fire hydrant maintenance beginning in 2019 (\$158,000 retained in the General Fund);
- Consolidate the Beautification Fund with the General Fund in 2019 (\$225,000 net revenue per year) and those programs supported by the Beautification Fund will have to compete with other programs supported by the General Fund;
- Set aside \$3.9 million in the Contingency/Rainy Day Fund, which would grow the fund to \$4.6 million by the end of 2020 (1.5 months of expenditures or 12.5%);
- Use \$1.99 million in one-time resources to help balance the 2019-2020 budget; and
- Reduce service levels by \$1.23 million to help balance the 2019-2020 budget.

The proposed budget for 2019-2020 includes an update of the above assumptions as follows:

- Consolidation of the Beautification Fund with the General Fund resulted in a \$224,206 net revenue increase to the General Fund in 2019 before reductions. Proposed service reductions to Town Center Beautification and the Town Center holiday lights program increase the revenue impact to the General Fund to \$323,640 in 2019.
- \$2.0 million in one-time resources is used to help balance the 2019-2020 budget for the General and YFS Funds. Of this total, \$735,000 is one-time service package requests directly related to Council Goal 1 and Council Goal 6.
- \$1.25 million net expenditure reductions are proposed in the 2019-2020 budget for the General and YFS Funds.

Budget Message

Council 2018-2019 Goals and Work Plan

Annually, the City Council and Leadership Team come together over one and a half days to review the progress made over the last year and to update the Council's goals, priorities, and work plan. The Council's Goals tend to span multiple years while the action items under the goals are generally updated annually, especially as items are completed by staff and/or removed by the Council. Below are the goals developed for the 2018-2019 timeframe as well as various budgetary recommendations intended to accomplish the goal. The complete Goals document including action items is attached as Appendix A.

Goal 1. Prepare for Light Rail and Improve On-and-Off Island Mobility

- **Proposed Commuter Parking & Mixed-use Project**

The Capital Improvement Program will set-aside funds to purchase the Tully's site, which is in Town Center adjacent to the future light rail station. As part of the Sound Transit settlement agreement, the City must fund 51% of the total costs for the parking project. The City will use Real Estate Excise Tax (REET) to fund the City's share of the costs. To reduce the amount supported by taxpayers, the City will be seeking a private partner and developer to fund and construct the parking facility.

Goal 2. Maintain Quality of Life and Essential Services and Infrastructure by Addressing the City's Financial Challenges

- **Water and Sewer Utility Rate Model Reviews**

The City's Water and Sewer Rate Models need to be reviewed and updated, focusing on the revenue requirements (long-term capital needs, operating/maintenance needs, debt repayment, cash flow needs, and fiscal policy goals) and examining the rate structures (customer classes, seasonal use, fixed vs. volume rates, and block rates based on volume of use, including exploring alternative rate structures). In addition, the rate study should review Fire Service Rates, Connection Charges, and Special Service Charges for the Water Utility and Connection Charges for the Sewer Utility and review how the King County Sewage Treatment costs are billed to customers. This is funded by the City's Water and Sewer Funds.



- **Fiscal Sustainability Plan**

An outside consultant review of the City's methodology and assumptions used for the City's financial projections and forecasts was completed by Management Partners in July 2018. The results of the review, which were presented to the Council on July 10, 2018 (AB 5448), show that the City's



baseline forecast provides a reasonable basis to identify the future financial trends and supports the Community Advisory Group (CAG) and City Manager's recommendation for a six-year levy lid lift to address forecasted operating deficits. In addition, Management Partners recommended developing a fiscal sustainability plan to address the long-term structural deficit identified in the baseline forecast and to maintain the City's fiscal health for future years.

Staff is proposing working with Management Partners in 2019 to develop a fiscal sustainability plan identifying options, or strategies, for addressing the City's long-term structural deficit challenge. These strategies include (but are not limited to):

- Revenue development
- Expenditure control/cost shifts
- Service delivery changes designed to reduce expenditures or create efficiencies
- Service level reductions

- **Organizational Efficiency Assessments**

As part of the direction from the City Council to implement a Fiscal Sustainability Plan for the City, staff will conduct annual or biennial organizational assessments by department or service area to enhance productivity, effectiveness, and efficiency in service delivery.



2019 Development Services Group

The first assessment proposed is for the Development Services Group (DSG).

In 2000, the building, permitting, planning and engineering functions were reorganized, moving engineering to the Maintenance Department (now Public Works) and creating a team-based department focused on the customer's experience for planning and permitting. It has been almost 20 years since the last time the department's function, mission, and goals have been reviewed and updated. DSG's services are regulatory by nature, and as such, meeting the interests of each customer while ensuring the safety, standards, and quality of the community can be challenging. Maintaining and developing a built environment that responds to the vision for Mercer Island requires rigor and discipline. At the same time, the City strives to meet its commitment to providing exemplary customer service. Therefore, it is important to evaluate the overall effectiveness of DSG's operations to ensure they are meeting the City's needs. Staff recommends hiring an outside consultant to help solicit, collect, and evaluate information and to identify possible organizational and operational changes.

2019 Fire Department

During the Community Advisory Group meetings in 2018, there was discussion about the pros and cons of having a City Fire Department versus consolidating with another jurisdiction. The CAG suggested that the Council and staff look at alternative service delivery models (e.g., contracting with other entities or creating a regional fire authority) to see if it would financially benefit Mercer Island and maintain enough local control. Staff has had preliminary conversations about contracting with other jurisdictions, but a staffing study needs to be completed before exploring contracting out fire services or joining a regional authority. Staff recommends hiring an outside consultant to:

- Review and analyze overall staffing in the Fire Department,
- Review and analyze Fire Marshal staffing, and
- Solicit, collect, and evaluate information regarding the Mercer Island Fire Department:
 - Contracting with a nearby fire jurisdiction's fire service,
 - Creating a separate Fire District with separate taxing authority, or
 - Creating or joining a regional fire authority with a nearby jurisdiction or taxing district.

2020 Municipal Court

The Mercer Island Municipal Court opened in 2005 after the King County District Court system terminated court services for local municipalities. The Court is responsible for adjudicating all criminal misdemeanor and gross misdemeanor crimes, infractions, and parking violations under Municipal Code and the Revised Code of Washington Statutes. The Court also adjudicates cases for

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the City of Newcastle, which contracts for court services with the City. Currently, court fines do not cover the costs of operating the court. Staff recommends hiring an outside consultant to solicit, collect, and evaluate information regarding contracting with a surrounding jurisdiction for municipal court services.

The following Council Goals will be supported by existing resources. If additional resources are needed beyond what is currently budgeted, staff will return with a proposal and for Council direction.

Goal 3. Deepen the City's Commitment to Sustainability and Livability

Goal 4. Preserve, Promote, and Enhance Mercer Island's Focus on Arts and Culture

Goal 5. Enhance City and Community Emergency Preparedness and Planning

Goal 6. Update Outdated City Codes, Policies, and Practices

- **Review Transportation and Parks Impact Fees**

This service package provides funding for an update of park and transportation impact fee studies in 2020, at which point the current studies will be approximately five years old. The City adopted a parks impact fee ordinance in December of 2015 (Ord. 15C-22) and a transportation impact fee ordinance in January of 2016 (Ord. 16C-01). Both ordinances established impact fee amounts based upon impact fee rate studies conducted in 2015. Park and transportation impact fees are authorized by State Law (RCW 82.02) to ensure that adequate facilities are available to serve new growth and development. Impact fees may only be imposed for improvements that are reasonably related to, and will benefit, new development, and they may only be imposed for public facilities identified in the Mercer Island comprehensive plan. The transportation impact fee will align with the recently adopted Transportation Concurrency Ordinance, and the park impact fee will align with the future Parks, Recreation, and Open Space Plan, which will be updated in this biennium.



- **ADA Transition Plan**

The Americans with Disabilities Act (ADA) of 1990 provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, and access to public accommodations, transportation, and telecommunications. The City is required to complete a Self-Evaluation and Transition Plan that will address the requirements of ADA Title II. This plan will be used to identify obstacles limiting accessibility, describe and identify methods to make these obstacles accessible, and plan a schedule to bring City facilities and operations into compliance. The City will hire an outside consultant to help with this self-evaluation and the development of a Transition Plan.



- **Parks, Recreation, and Open Space Plan Update (PROS Plan)**

The PROS Plan is a standard strategic planning tool of municipal government to anticipate programmatic and capital needs in parks and recreation. The planning process includes a robust community engagement strategy to ensure plan goals and policies align with community need. A PROS plan is also a requirement of several key Washington State grant funding programs, and as such must be updated every 6 years to remain eligible for grant funds. The current PROS Plan expires in 2019. To maintain eligibility for grant funds, the updated PROS Plan will need to be adopted no later than the first quarter of 2020. Additionally, the PROS Plan will inform the park impact fee update.



- **Urban Forest Management Plan (UFMP)**

The UFMP is a cohesive planning tool that establishes critical goals and policies used to guide decision-making related to the urban forest. In developing this new plan, the City will look to an experienced consultant to provide information about the best available science and assist in identifying the necessary elements of a plan that prioritizes preserving and increasing the existing tree canopy, improving the resiliency of the current and future urban forest, and fostering citizen stewardship. The Parks and Recreation Department will lead the project and work with other departments to develop city-wide policies and strategies.



- **Sewer Utility CCTV Vehicle and Combination Vector Jetter Truck**

Regular operations and maintenance (O&M) of the sewer utility provides effective and efficient maintenance services to the community. Delayed O&M activities may contribute to adverse sewer events, including sewer backups, sanitary sewer overflows, pipe breaks, etc. Closed Circuit Television (CCTV) is primarily used to identify clogs, roots, grease, and defects. Previously, contracted services were utilized for the CCTV work due to the cost of the equipment and the lack of available staff to operate the equipment. In the 2017-2018 biennium, staffing was increased by two full-time employees within the sewer utility. Staff has determined that a higher, more cost-effective level of service can be achieved by bringing this service in-house. The payback period is estimated to be less than four years.



Additionally, in 2018, the Public Works Department implemented a new Maintenance Management System for asset management and updated the General Sewer Plan. CCTV inspection, in conjunction with Pipeline Assessment and Certification Program (PACP) and Manhole Assessment and Certification Program (MACP) standards will be used to manage sewer assets more efficiently and effectively. In lieu of

contracted services, the acquisition of a CCTV vehicle and vector/jetter combination unit is needed. Currently, per the Fleet Replacement schedule, the Sewer Jetter is scheduled for replacement in 2019. This vehicle will be replaced in 2019 but modified to include a combination unit (vector capabilities) to improve the levels of service within the sewer utility. As a result, contracted services

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previously used for O&M activities such as pump station wet well and special catch basin cleaning will be completed utilizing existing staff resources.

The use of these vehicles coupled with the use of the maintenance management system will result in reduced response times during emergencies and increase the efficiencies of staff time. In addition, shrinking the operating costs for the utility by the ability to reduce claims along with a reduction in contracted services. Due to sanitary safety, these vehicles will be used within the sewer utility.

- **Stormwater Utility CCTV Pipe Inspections**

Regular operations and maintenance (O&M) of the stormwater utility provides effective and efficient maintenance services to the community. Delayed O&M activities may contribute to adverse stormwater events, including backups, stormwater overflows, pipe breaks, etc. Closed Circuit Television (CCTV) is primarily used for stormwater pipe conveyance inspections to identify internal pipe deficiencies requiring maintenance. CCTV inspections provide compliance with NPDES stormwater regulations. Due to limited resources within the Stormwater Utility, City Public Works crews are not equipped to complete all CCTV work internally, therefore this work will be completed utilizing contracted services. CCTV inspection, in conjunction with Pipeline Assessment and Certification Program standards will be utilized to give a quantitative industry standard rating to determine O&M priority levels.



Goal 7. Create Policies that Support an Accessible and Healthy Business Ecosystem

Initiatives under this goal will be supported by existing resources. If additional resources are needed beyond what is currently within budget, staff will return with a proposal and for Council direction.

Moreover, below are two service package requests that support Council goals as well as meet increased service level demands.

- **Continuation of Contract Permitting Staff (3.5 FTE)**

For many years, the Development Services Group has implemented a flexible staffing model which has allowed the City to respond appropriately to changes in service demands. Beyond the baseline development activity forecast, Development Services is aware of several major projects that may occur in the 2019-2020 biennium which will require the continuation of contract permitting staff for two more years. Examples of the projects anticipated are two in Town Center that address commuter parking needs and a 14-lot subdivision (a.k.a., East Seattle School). The cost of these staff positions will be fully funded by permit revenues. This service package will give DSG the staffing flexibility it needs to address Council goals and customer demands.

- **Communication Access Real-time Translation (CART) Services**

The Americans with Disabilities Act (ADA) mandates the provision of reasonable accommodations for employees and appointed or elected officials and “auxiliary aids and services” to ensure effective communication with people who are deaf or hard of hearing. A member of the Planning Commission has a hearing disability and requires Communication Access Real-time Translation (CART) services (an auxiliary aid or service) to effectively participate in the Planning Commission meetings. CART services create the instant translation of the spoken word into English text using a stenotype machine, notebook computer and real-time software. The text produced by the CART service is displayed on the individual’s computer monitor. A copy of this transcript is also archived for public records purposes.



2019-2020 Proposed Staffing Changes and Other Budgetary Reductions

While preparing the budget, there was a great deal of discussion among the City’s Leadership Team (City Manager and Department Directors) to propose reductions that resulted in minimal service level impacts. Attrition through impending retirements, limited term contract positions, and existing vacancies were factor that influenced the recommendation of which position to eliminate, reduce, or freeze. With a proposed reduction target of over \$1.2 million, the following staffing changes are proposed:

- Eliminate Deputy Fire Chief (1.0 FTE) in 2020
- Eliminate Parks Special Events Coordinator (1.0 FTE)
- Freeze hiring of Patrol Officer (1.0 FTE)
- Reduce Geriatric Specialist (0.50 FTE)
- Reduce Elementary School Counselor 2019-2020 school year (0.83 FTE)
- Reduce additional School Counselor in 2020-2021 school year (0.83 FTE)
- Reduce YFS Administrative Assistant (0.50 Contract FTE)
- Addition of Police Public Records Staff (0.50 FTE)

With the public’s increasing demands for records, the Police Department is requesting that the Records Officer increase from 0.5 FTE to 1.0 FTE. In 2011, this position was reduced to 0.5 FTE; however, the current volume of work requires that the position be restored to 1.0 FTE. This recommendation would also mitigate legal risks.

Summarized below are the potential impacts of staffing changes and other reductions:

- **Deputy Fire Chief (1.0 FTE)**

This service reduction will eliminate the Deputy Fire Chief beginning in 2020. Currently, the Deputy Fire Chief handles some of the administration and the operations for the Department including, participating in City committees (GIS Think Tank, Emergency Management, fleet policies and operations), regional operations groups (Zone 1 Operations, East Metro Training Group, NORCOM Joint Operations), coordinating and managing the contract with City of Redmond for fire apparatus maintenance and repair, and administers the Department’s standard operating procedures. This position also oversees the joint MIFD/MIPD Dive Team and the Fire Marshal’s Office. With this elimination, the administrative and operations duties will need to be covered by other staff. The Fire Chief will have to take over many of these duties, greatly reducing the Chief’s involvement in several regional committees, which are responsible for policy development and implementation, causing

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Mercer Island to lose its influence at the table in the County and the Region. If additional duties cannot be covered by existing administrative staff (Fire Chief and Senior Administrative Assistant), the duties may need to be divided up among Battalion Chiefs and/or Lieutenants. This would be problematic as an increase in duties would have to be negotiated with the union, pay may need to increase, and overtime costs would ensue due to shift schedules.

- **Reduce ARCH Trust Fund Contribution**

This would reduce the City's annual contribution to ARCH for affordable housing development from \$96,000 to \$50,000. There would be no service level impact to Island residents. It does, however, impact ARCH's ability to preserve and increase the supply of housing for low- and moderate-income households in King County and East King County cities. Affordable housing findings indicate that the primary cause of families experiencing homelessness on the Eastside is the lack of affordable housing.

- **Luther Burbank Park & Groveland Beach Lifeguards**



This service reduction will eliminate lifeguards at Luther Burbank Park and Groveland Beach beginning with the 2019 summer season. The removal of lifeguards will significantly impact residents (and non-residents) that use Luther Burbank Park during the summer months, since this is currently the only outdoor public beach on Mercer Island with lifeguards on duty. For many parents/guardians, this will eliminate an open water swimming option for their families, particularly families with young children or people caring for special needs individuals. This

will also eliminate a swimming option for the City of Mercer Island hosted summer camps, which are revenue generating programs. Due to liability, campers cannot swim in unguarded areas. The outdoor swimming option for the summer camps has been a popular program draw.

The lifeguards at Luther Burbank serve a key secondary role of beach/park managers, which helps with crowd control and overall park safety during the summer months. Without staff on duty, park complaints and user conflicts will likely increase. Although Groveland Beach was traditionally staffed with lifeguards during the summer, this beach has been without guards since 2015. The permanent loss of lifeguards at this facility will impact Mercer Island residents, as they are the primary users of this facility. Due to the competitive hiring market, however, staff anticipated some challenges in attracting enough qualified candidates to staff both beaches in 2019.



- **MICEC Customer Service/Operating Hours**

This is a combined reduction of customer service staff hours and public building hours at the Mercer Island Community and Events Center (MICEC), with implementation phased over the 2019-2020 biennium.

In 2019, customer service staff hours will be reduced at the MICEC. Rental inquiries, registration support, and management decisions will be processed during core business hours only, (Monday – Friday, 9am-5pm). Full-service weekend customer service hours will be eliminated. The ability to support and host discounted rental fee community groups will be reduced, which includes facility availability, service, and event set-up. Several local non-profits and community partners rely on this

service for meetings and events. Non-revenue generating programs currently supported by the customer service staff including the Indoor Playground, Community Coffee Hour, and other community appreciation events will also be eliminated. These programs are also partially supported by the Special Event Coordinator position, which is also scheduled to be eliminated. See further details below.



In 2020, MICEC public facility hours will be reduced by 12 hours per week, which will likely mean a full closure to the public on Sundays and earlier closures during the weekdays. The building will remain available during non-business hours for full-fee facility rentals.

- **MICEC Technology and Equipment Funds (Sinking Fund)**

This fund is utilized by the MICEC for CIP technology and equipment purchases such as furniture, media, and amenity upgrades utilized by patrons and facility rental groups. The General Fund's annual property tax contribution to this fund can be reduced from \$40,000 to \$18,000 beginning in 2019 with little impact to planned replacements.

- **Special Events Coordinator (1.0 FTE), Special Events, and Town Center Holiday Lights**

This service reduction eliminates a full-time position that provides leadership and support for all events in the Parks and Recreation Department, including the Summer Celebration. This service reduction will also result in the elimination of some special events, and a reduction in support services for community partners and other citywide programs.



Eliminating this full-time position will require a corresponding reduction in the number of special events offered by the Parks and Recreation Department. The eliminated events include:

- Movies in the Park (approx. 250 attendees per event, two events per year)
- Spring Egg Hunt (approx. 1,500 attendees)
- Tree Lighting and Fire House Munch (approx. 300 attendees) *
- All Island Track Meet (approx. 500 students from local schools)
- Elimination of the community events and non-revenue generating programs hosted at the MICEC (as noted previously).

There are secondary duties that will be scaled back due to the elimination of the Special Events Coordinator position. This includes development of the sponsorship program, volunteer recruitment/retention, and in-kind staff support for partnership programs (e.g., events provided by the Mercer Island Rotary, the Chamber of Commerce, Sister Cities Association, etc.). The Parks and Recreation Department hosts several other public gatherings, such as volunteer stewardship programs, public meetings, art dedications etc. that were supported by this position. While these programs will continue, the duties will be re-distributed to other Department personnel and the events scaled back. *Finally, staff also proposes the elimination of the holiday light installation at Mercedale Park and in the Town Center.

Budget Message

- **Town Center Beautification and Farmers Market Support**

The Town Center Beautification and Farmers Market Support service reduction includes the reduction of casual labor (9-month seasonal position) and the reduction of maintenance services supporting the Town Center right-of-way. The Right-of-Way Team will no longer be able to support the Farmers Market (weekly, June-October). The event host will be responsible for the road closures without City support. Additionally, preventative maintenance activities such as pressure washing of sidewalks and furniture, planter bed maintenance including the annual flower and hanging basket beautification program, and early stage crack repairs will be reduced. Costs associated with this maintenance program, such as operating supplies and irrigation will also be reduced.



The Farmer's Market will need to adjust operations to meet the right-of-way permit requirements and will not have City staff support for emergent issues during the weekly event. Preventative



maintenance will be deferred, and staff will prioritize response to service requests for safety. Spring hanging baskets and the annual color program in the Town Center will be eliminated. Planter beds with established perennial plants will remain; however, the community should expect to see an increase in weeds or "plain" dirt planter beds. The City will prioritize vegetation control for safety and site distance, not aesthetics. Hand weeding these planter beds will be reduced and expect maintenance to include the use of small tools and equipment (weed-eaters) to control growing weeds.

- **Patrol Officer Freeze (1.0 FTE)**

The proposed service reduction for Police would freeze one FTE position assigned to the Patrol Division. The impact of this service reduction directly affects residents by having one less patrol officer responding to emergencies and conducting proactive patrols of neighborhoods. As the Police Department faces staffing shortages due to retirements, FMLA leave (e.g., parental, medical, etc.), and other staffing challenges, it would necessitate the need to reassign a Detective to Patrol to fill the shortage. This would result in a reduced number of criminal cases being investigated.



As workload is shifted to remaining staff, it would necessitate the need to reprioritize the types of cases assigned to investigative staff with an emphasis on persons crime over property crime follow-up.

In addition, it can take up to one year from hire date to have an officer on the road independently working patrol. As retirements and staffing changes naturally occur, this service reduction intensifies the issue and lengthens the time of recovery. Several retirements are forecasted for the next several years and in the current hiring environment, finding quality candidates presents challenges, again lengthening the time of recovery.

- **Geriatric Specialist (0.50 FTE)**

The reduction of the Geriatric Specialist to 0.50 FTE will result in the elimination of direct services for seniors and replacing lost services with volunteers or other YFS mental health professionals. Mental health and case management services to the most vulnerable and challenged senior citizens will be prioritized over other senior services. With the reduction, the following services will be eliminated:

- Grief and Loss Support Group for seniors who have lost their spouse
- On-call emergency consultation to Police and Fire
- Approximately 105 counseling hours per year, (\$5,000 in revenue/year)
- Information presentations to school, community, and professional groups



- **Administrative Support (0.50 FTE)**

The reduction of the YFS Administrative Assistant position (currently 1.0 FTE) by 0.5 FTE will decrease the amount of support provided to YFS staff and programs. The impact will be a slowdown in department projects and reports, as well as the possible reduction in the number of community events/forums hosted by YFS. A greater percentage of Luther Burbank Administrative Building customers will be greeted by volunteers who will predictably provide slower and less informed customer service. The reduction will also shift other responsibilities back to the Administrative Coordinator resulting in the reduction of some non-essential support services around Food Pantry support, volunteer recruitment, and volunteer appreciation.

- **Elementary School Counselor (1.0 FTE), 9/1/19-12/31/20**
Elementary School Counselor (1.0 FTE), 9/1/20-12/31/21

The elimination of two elementary school-based mental health counselors will result in the remaining two counselors covering the work of four counselors; this will reduce school-based counseling by 0.5 FTE at each of the Island's four elementary schools. As a result, each elementary school community will lose half (50%) of the following services:

- Individual counseling and limited family counseling
- Support and skill building groups (i.e., support group for children who have lost a parent to cancer, friendship skills, children experiencing a divorce or new student groups)
- Drop-in counseling-daily assistance to children in distress to get them back on track and able to take advantage of the learning environment
- Classroom presentations on problem solving, bullying, friendships, reaching out to others
- Referrals for psychiatric or psychological assessments
- Skill building activities such as peer mediation, alternative recess and building a culture of inclusion (part of youth violence prevention)
- Parent support and education (for parent effectiveness)
- Teacher consultations
- Environmental programs or strategies in which counselors involve the full student body in improving or enhancing one aspect of a school's culture (i.e., Northwood Elementary School's 'Say Hello' program to enhance social bonds and reduce risk factors associated with youth violence).

Budget Message

The loss of school-based services will most likely increase demand for community-based mental health services. Currently, there is no capacity in community-based services to meet this demand as the waitlist remains an ongoing challenge.

Capital Improvement Program (CIP)

While developing the CIP, it was apparent that the City’s capital improvement needs far outweighed the resources available. The City’s approach to funding the CIP is as follows:

- Predominately, a “pay-as-you-go” approach is preferred whereby money is put aside or saved until there is enough to fund the project (there are currently two levies: Fire Station Construction to fund the debt service for the replacement of Station 92 and the purchase of a Fire Rescue Truck, and Luther Burbank to fund M&O and some small capital projects);
- Prioritize safety projects over deferred maintenance and new amenities;
- Preserve existing investments and extend the useful life of the City’s infrastructure;
- Reduce the scope of work for capital projects and only address the most pressing priorities; and,
- Assertively seek grants and/or outside funding opportunities to leverage limited funds.

Recall that during the CAG process (23 Island residents convened to study the City’s financial challenges, both operational and capital), staff reviewed three funding scenarios, which assumed a nine-year capital levy lid lift. The CAG recommended addressing the City’s pressing operational needs through an operational levy lid lift, and to explore a capital levy in the future when the Fire Station levy lid lift ends in 2021.

In general, the 2019-2020 CIP is modest, focusing on planning and design, and retaining some level of fund balance from year to year.

Beyond the 2019-2020 Biennium

On July 24, the City Council approved an ordinance to put a levy lid lift on the November 2018 ballot. Should the levy fail, additional reductions will be necessary to balance the budget beyond 2020. The gap for the 2021-2022 Biennial Budget is currently estimated at \$3.7 million in 2021 and \$4.1 million in 2022, or roughly the equivalent of 29 FTEs.

Balancing 2021-2024 General Fund & YFS Fund Budgets

as presented at the July 24 Council Meeting

	2021	2022	2023	2024
Remaining General Fund forecasted deficits*	(3,442,004)	(3,820,426)	(4,222,163)	(4,656,490)
YFS Fund forecasted deficits	(293,291)	(315,702)	(357,962)	(405,799)
Total forecasted deficits	(3,735,295)	(4,136,128)	(4,580,125)	(5,062,289)

**Above General Fund forecasts reflect updated forecast per Management Partners recommended changes plus corrections/updates; Above YFS forecasts reflects corrected forecast after June 2018 Mini-Planning Session*

Given the magnitude of the projected deficits in 2021-2024, all City departments will likely be impacted, including Police and Fire. Acting as a responsible municipal corporation, the City should identify additional reductions beyond the proposed budget beginning in 2019 in order to lessen the impacts on future years. The City must provide a balanced budget - there is no credit card or home equity line of

Budget Message

credit to borrow against. With less revenues, the City will have to focus on only providing legally mandated services, which will fundamentally change the way we serve our community.

Conclusion

This budget is an effort to meet the expectations of the community while implementing a balanced budget that lives within our means. This biennial budget strives to set aside some savings for a rainy day, maintain services albeit with some minimal reductions, and address the Council's Goals and Work Plan.

I would like to acknowledge the contributions of everyone involved in this year's budget process. I appreciate the City Leadership Team and their staff for working collaboratively to address the realities of the City's financial situation.

I especially want to thank Chip Corder, Francie Lake, LaJuan Tuttle, Ali Spietz, and Kryss Segle for their tireless efforts to produce the 2019-2020 Biennial Budget. I am grateful for their tacit knowledge, long history and experience with the City, and their patience while working through this budgeting process.

Respectfully Submitted,

Julie Thuy Underwood
City Manager



CITY OF MERCER ISLAND 2018-2019 CITY COUNCIL GOALS & WORK PLAN

The City's Comprehensive Plan states, "Mercer Island is not an island unto itself." While we are part of a complex regional system, we strive to maintain local control, preserve our safe, livable residential community, continuously provide and improve quality municipal services, foster fiscal responsibility, value excellence in education, act as stewards of the environment, and endeavor to be open and transparent and to balance the economic, environmental, and social well-being of our entire community.

The City Council holds an annual planning session, where they discuss successes over the past year and identify priorities and goals ("the what") for the upcoming year. The Leadership Team takes that direction and creates a work plan ("the how"). Through a collaborative process, the Leadership Team develops budgets, capital improvement plans, departmental work plans, and special projects aimed at accomplishing the community's vision and Council goals.

Goal 1. Prepare for Light Rail and Improve On-and-Off Island Mobility

In October 2017, the Mercer Island City Council approved the Sound Transit Settlement Agreement which provides just over \$10 million to offset the impacts of the East Link light rail project and partially compensate for permanent impacts. The Council's goal is to expand access to transit through a range of options such as improving pedestrian/cyclist connectivity, parking, and innovative technologies and services (e.g., ride share, bike-share, micro-transit, etc.). This goal includes engaging with the community on how best to allocate the \$10 million settlement agreement.

Action Items:

1. Convene a design charrette of agencies and stakeholders to provide input regarding traffic flow in the North Mercer Way Park & Ride area, and to address bicycle, pedestrian, vehicular, and transit connectivity on streets surrounding the light rail station. ↔
2. Partner with the community to identify best solutions for safe and effective bicycle and pedestrian connections to the station. ↔
3. Coordinate Aubrey Davis Park Master Plan planning and community engagement with development of the light rail pedestrian and bicycle design. ↔
4. Examine regional smart mobility initiatives and technology needs to prepare for the future.
5. Pilot first/last mile solutions (ride share, micro-transit, bike-share, etc.) ↔
6. Explore options related to private commuter shuttles.
7. Explore transit solution partnerships with King County Metro.
8. Identify site for long term parking solution for Island residents. ↔
9. Implement traffic mitigation projects to address impacts of the East Link light rail project. ↔
10. Work with WSDOT to implement improvements to I-90 access ramps.
11. Work with the State Delegation and Congressional Representatives to identify and implement state and federal remedies to improve access to I-90.
12. Explore necessary Comprehensive Plan and Town Center amendments to support integration of the Mercer Island Station into the Town Center. ↔
13. Participate in the Regional Trail Steering Committee to ensure enhancements of the I-90 trail corridor.

Appendix A

Goal 2. Maintain Quality of Life and Essential Services and Infrastructure by Addressing the City's Financial Challenges

Delivering services and well-maintained infrastructure is key to shaping Mercer Island's exceptional quality of life; however, it is becoming increasingly challenging with declining revenues and increasing costs. Nevertheless, advance planning, including life-cycle cost analysis, for repair and replacement and changing future needs, are wise investments in time and money.

Action Items:

1. Conduct a robust community outreach process regarding the City's financial challenges, engaging the Community Advisory Group (CAG), Island community groups, and residents through a series of public meetings and Telephone Town Halls. ↔
2. Address the projected operating deficits in the 2019-2020 biennium and beyond.
3. Administer the biennial citizen satisfaction survey. ↔
4. Prepare rate studies for the City's utilities (water, sewer, stormwater, and Emergency Medical Services). ↔
5. Maintain and increase Thrift Shop annual revenue growth.
6. Identify funding for renovation and expansion of the Public Works/Maintenance Center.
7. Continue to identify and implement organizational effectiveness and operational efficiencies.

Goal 3. Deepen the City's Commitment to Sustainability and Livability

In 2006, the City Council voted to add goals and policies regarding sustainability to its Comprehensive Plan, identifying that the Triple Bottom Line principles (Economy, Environment, Equity,) were key filters for Council decisions and City actions. At that time, the Council also committed to Greenhouse Gas (GHG) reduction goals in alignment with King County and other regional cities. Progress towards meeting these goals has been sporadic and will only be successful if a continuous and unwavering focus is maintained across all City departments, and if staff capacity exists to measure stepping-stone achievements, plan new sustainability initiatives, and implement programs.

Action Items:

1. Prepare and implement a 6-Year Sustainability Plan (with community involvement and significant engagement with *Sustainable-Mercer Island* citizens group) ↔ :
 - a. Invite School District participation
 - b. Consider early action items such as: recognition as a Bike-Friendly Community, Green Power sign-up campaign, home energy retrofits (with PSE), Styrofoam container ban
 - c. Ensure sustainability principles are part of the City purchasing/procurement policy.
2. Explore adopting STAR Communities Framework
3. Launch full implementation of new software tools that allow tracking of City and community GHG emissions, and energy efficiency performance benchmarking of major City facilities.

Goal 4. Preserve, Promote, and Enhance Mercer Island's Focus on Arts and Culture

Integrating arts and culture into our community improves economic vitality, livability, and quality of life. Arts and cultural programs engage the public and build community by improving health, mental well-being, cognitive functioning, creative ability, and academic performance.

Action Items:

1. Engage the community regarding arts and culture polices and goals for the Comprehensive Plan. ↔
2. Partner with the Mercer Island Center for the Arts (MICA) to identify alternative site locations. ↔
3. Research and explore creating a "Certified Creative District."

Appendix A

Goal 5. Enhance City and Community Emergency Preparedness and Planning

The City has gone beyond the legal requirement of having an emergency plan and has created a robust program involving all City departments, outside agencies, and community volunteers. Levels of preparedness and readiness can erode over time. By making this a priority, the goal is to enhance our community's overall preparedness and resiliency.


Action Items:

1. Update the City's Emergency Management Plans.
2. Enhance the City's emergency planning and preparedness program with the following projects:
 - a. Improve the EOC facility to better intake and organize emergency response volunteers.
 - b. Implement technology enhancements (e.g., mobile/web applications, mapping, digital image, video/camera).
 - c. Develop a drone policy for City use following an emergency or disaster (e.g., landslides).
3. Prepare draft Comprehensive Plan goals and policies supporting disaster planning and recovery (this item is on the 2018 Comp Plan docket).
4. Continue to develop and maintain partnerships with local organizations such as the Mercer Island School District, Stroum Jewish Community Center, Mercer Island Chamber of Commerce, etc.
5. Continue to recruit volunteers for: Community Emergency Response Team (CERT), Map Your Neighborhood Program, and Emergency Preparedness Volunteer Teams.
6. Continue emergency drills and trainings for City staff.
7. Continue outreach and promotion of individual, household and business emergency preparedness.
8. Provide safety trainings for schools, businesses, and the community.
9. Implement security enhancement at City Hall for the safety of employees and residents.
10. Complete the Washington State Rating Bureau's evaluation of fire protection and suppression capabilities to maintain the City's Protection Class (City's current Insurance Service Office (ISO) rating is a 5 out of 10, with 1 being the best).

Goal 6. Update Outdated City Codes, Policies, and Practices

When an organization is reactive and driven to put out the latest "fire," it means there is little energy or time left to update regulations, policies, practices, processes, and technology that help to prevent and avoid "fires." Addressing these issues has now turned from a "nice to do" to a "must do," and requires the attention of Council and staff.

Action Items:

1. Update, amend, and/or develop the following Mercer Island codes and policies: 
 - 2018
 - a. Critical Areas Ordinance (last updated 2005)
 - b. Code Compliance code provisions
 - c. Appeals and processes code provisions
 - d. Transportation Concurrency Ordinance
 - e. Social Host Ordinance amendments
 - f. Code of Ethics
 - 2019
 - a. Sign code amendments
 - b. Adopt 2018 International Residential Construction Codes
 - c. Wireless Communications Facilities (WCF) code amendments
 - d. Amendments to permit alcohol for certain Parks & Recreation events and functions

Appendix A

2. Address obsolete systems and implement best practices through the use of technology:
 - a. Implement the Enterprise Asset Management System (launch 2018)
 - b. Implement the electronic document management and legislative system (launch 2018)
 - c. Initiate website update project by assessing websites to model and identify timeline, costs and vendors through RFP process (2018)
 - d. Implement mobile technology tools for the City's wide-range of customers and users ↕
 - e. Replace and expand critical communications infrastructure to support public safety and utilities
 - f. Replace and fully implement the Supervisory Control and Data Acquisition (SCADA) System for the City's water and sewer utilities
3. Create/update plans, studies, policies, and handbooks:
 - a. Update the Employee Handbook (last updated 2012)
 - b. Update the purchasing/procurement policy
 - c. Update the Parks, Recreation and Open Space (PROS) Plan (2019) ↕
 - d. Update the Pedestrian and Bicycle Facilities Plan ↕
 - e. Complete a Tree Canopy Study (2018) and develop an Urban Forestry Plan (2019) ↕
 - f. Adopt the General Sewer Plan and complete a Sewer Lake Line Feasibility Study ↕
 - g. Water Meter Replacement Plan
 - h. Update the City's technology plan to include input from the "Digital Citizen of 2025" focus group ↕
4. Revisit and evaluate current citizen advisory boards and commissions to determine effectiveness and determine need for other or *new* boards and commissions.
5. Prepare for a request for proposal and review proposals for the City's solid waste contract.

Goal 7. Create Policies that Support an Accessible and Healthy Business Ecosystem

In order to make the City a more sustainable and livable community, it is essential that it has thriving businesses that meet the needs of Island residents.

Action Items:

1. Work closely with the Mercer Island Chamber of Commerce and local businesses to evaluate and address parking in the Town Center. ↕
2. Review the City's permitting process for commercial development/tenant improvements to ensure that best practices are used. ↕
3. Develop a strategic planning process with the Mercer Island Chamber of Commerce and local businesses to identify possible actions to attract, retain, and sustain the business community. ↕



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5488
October 16, 2018
Special Business**

MARINE PATROL STAFF RECOGNITIONS	Action: Recognize Marine Patrol staff.	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	Police (Ed Holmes)
COUNCIL LIAISON	n/a
EXHIBITS	n/a
2018-2019 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Each year the National Association of State Boating Law Administrators (NASBLA) awards one recipient per State to receive the NASBLA Marine Law Enforcement Officer of the Year award. Criteria for this award includes demonstration of outstanding contributions to boating safety through enforcement, education, search and rescue, outreach, partnership, BUI enforcement, accident investigation, and community service. Mercer Island Marine Patrol Sergeant, Brian Noel was selected to receive the 2018 award for Washington State. He is now in the running to be selected as the National Boating Officer of the Year. This award symbolizes the highest level of achievement among boating law enforcement officers in the U.S.

Each year the Washington State Parks Department also awards a Marine Law Enforcement Officer of the Year. Criteria for this award includes demonstration of extraordinary commitment and service to boating safety through enforcement and educational efforts. Mercer Island Marine Support Officer, Greg Levinson was selected to receive the 2018 Marine Law Enforcement Officer of the Year.

RECOMMENDATION

Police Chief

Mayor Bertlin and Council to recognize and congratulate Sgt. Brian Noel and MPO Greg Levinson on their accomplishments and awards.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5485
October 16, 2018
Special Business**

2018 BREAST CANCER AWARENESS MONTH PROCLAMATION	Action: Proclaim October 2018 as Breast Cancer Awareness Month in Mercer Island	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	Police (Ed Holmes)
COUNCIL LIAISON	n/a
EXHIBITS	1. MIPD Goes Pink Flyer 2. MIFD Fundraising Letter for Fred Hutch 3. 2018 Breast Cancer Awareness Month Proclamation
2018-2019 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Breast cancer is a devastating illness that affects tens of thousands of American women each year. It is the most commonly diagnosed cancer in women and is the second leading cause of cancer death among women. One in eight women in the United States will be diagnosed with breast cancer in her lifetime. Each year it is estimated that over 250,000 women in the United States will be diagnosed with breast cancer and more than 40,500 will die. Although breast cancer in men is not as common, an estimated 2,400 men will be diagnosed with breast cancer and approximately 460 will die each year. Over 3.3 million breast cancer survivors are alive in the United States today.

The Police Pink Patch Project and Firefighter Pink T-shirts are public awareness campaigns designed to bring attention to the fight against breast cancer. These projects will also help to raise funds to aid in research, treatment, and education in the ongoing work to find a cure. During the month of October, Mercer Island Police Officers will wear pink shoulder patches on their uniforms, and the Mercer Island Firefighters will wear pink t-shirts as part of their duty uniform. The pink patches and t-shirts are intended to encourage conversations with the community and to increase public awareness about the importance of early detection and the on-going fight against this disease.

Retired Mercer Island Police Detective Peter Erickson spearheaded the Pink Patch Project for the Police Department and purchased all the patches. He donated all the patches worn by MIPD Officers, and he is selling the remaining patches to the community. Patches can be purchased for a \$10 donation, with all the proceeds going to Seattle Cancer Care Alliance (see Exhibit 1).

IAFF Local 1762 President, Lt. Ray Austin, coordinated the Union's purchase of the pink t-shirts for MIFD firefighters to wear on duty. IAFF Local 1762 is fundraising all month to raise money for the Fred Hutchinson Cancer Research Center in Seattle. Donations can be dropped off at the either fire station, with checks made out to "Fred Hutch." The firefighters will also be hand delivering a fundraising letter to the businesses on Mercer Island (see Exhibit 2). One hundred percent of the donations collected will go toward breast cancer research and treatment. MIFD firefighters are proud to partner with a local agency like Fred Hutch, to help in the fight against breast cancer.

Accepting this proclamation (Exhibit 3) is retired Mercer Island Police Detective Pete Erickson, IAFF Local 1762 President Ray Austin, as well as Dr. Henry Kaplan. Dr. Kaplan is an oncologist at Swedish who has helped many women on Mercer Island deal with breast cancer. Dr. Kaplan is a 2018 Seattle Met Top Doctor Award winner. He is also a longtime Mercer Island resident.

RECOMMENDATION

Police Chief

Mayor presents the proclamation to Retired Detective Erickson, Lieutenant Austin, and Dr. Kaplan proclaiming October 2018 as Breast Cancer Awareness Month.

MERCER ISLAND POLICE

GO **PINK** FOR BREAST CANCER



During the month of October, Mercer Island Police personnel will wear the pink patch showing their support of breast cancer awareness and research.

Patches are available for a \$10.00 donation, which supports breast cancer awareness and research through the Seattle Cancer Care Alliance.

Purchase patch at www.pinkpatchproject.com or PayPal to pterickson@hotmail.com

Questions? Contact Retired Detective Pete Erickson at pterickson@hotmail.com



FRED HUTCH
CURES START HERE®



Real men wear pink-Mercer Island Firefighters Turn-out in Pink This October

Across the United States and Canada, fire fighters are wearing pink to support the fight against breast cancer

Dear Mercer Island Resident:

Your Mercer Island fire fighters, IAFF Local 1762 are sporting the color pink throughout October in an effort to fight breast and other cancers, you will see us wearing our signature pink T-shirts on duty. In addition we are fundraising all month to raise money for Breast Cancer research and treatment at Fred Hutchinson Cancer Research Center here in Seattle.

With one in eight women diagnosed each year, we can expect an estimated 304,010 new cases of breast cancer and 45,920 deaths will be reported in 2018. Among all women affected, 85 percent have no family history. Your firefighters are working to bring awareness to this disease and encouraging others to give so that no breast cancer patient goes without life-saving treatments or having hope for a cure. Your firefighters, IAFF 1762 will kick off this fundraising with a contribution and hope many more will join us. Fred Hutch is a 5013c and your contributions are tax deductible. Please use **Tax ID #: 23-7156071**.

Everyone is at risk for breast cancer. The two biggest risk factors are being female and getting older. Most women diagnosed with breast cancer have no other known factors. To help reduce your risk, be sure to maintain a healthy weight, eat a diet rich in fruits and vegetables, exercise and limit alcohol consumption. Your Mercer Island fire fighters encourage everyone to participate in breast cancer awareness and prevention activities.

Your firefighters are hoping you would like to make a donation to our fundraising cause, make checks out to "Fred Hutch" with MI Firefighters on the memo line and drop them off at either fire station or mail to P.O. Box 1114 Mercer Island WA. 98040

Sincerely,

Ray Austin
President, IAFF Local 1762
Email: iaff1762@gmail.com

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	194955 -195068	10/04/2018	\$ 1,493,125.98
			\$ 1,493,125.98

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0101073	00195051	KROMM, RICHARD	Rental FA-1466 cancelled. Retu	105.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0100729	00195036	H D FOWLER	INVENTORY PURCHASES	5,147.47
P0101074	00194997	A.M. LEONARD INC	INVENTORY PURCHASES	324.54
P0101054	00195014	CED INC	INVENTORY PURCHASES	219.78
P0100995	00195034	GRAINGER	INVENTORY PURCHASES	141.90
<i>Org Key: 814072 - United Way</i>				
	00194994	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	100.00
<i>Org Key: 814074 - Garnishments</i>				
	00194986	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00194992	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	322.50
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00194995	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,400.91
<i>Org Key: 814077 - Police Association</i>				
	00194993	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,352.38
<i>Org Key: 814085 - GET Program Deductions</i>				
	00194988	GET Washington	PAYROLL EARLY WARRANTS	300.00
<i>Org Key: CA1100 - Administration (CA)</i>				
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	38.68
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0101169	00195042	HONEYWELL, MATTHEW V	ATTY FEES CAUSE #7Z1255172	300.00
P0101169	00195042	HONEYWELL, MATTHEW V	ATTY FEES CAUSE #8Z0361444	300.00
<i>Org Key: CMBE01 - Commuter Parking</i>				
P0100855	00195064	STOWE DEVELOPMENT & STRATEGIES	August 2018 Long-Term Parking	6,215.00
<i>Org Key: CO6100 - City Council</i>				
P0101050	00195013	CASCADE FRAMES	2017 Citizen of the Year Frame	159.17
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: CT1100 - Municipal Court</i>				
P0101116	00195045	INTERCOM LANGUAGE SERVICES INC	Intercom - Invoice #18-320	490.00
P0101180	00195009	BOUFFIOU, VALERIE S	Pro Tem Judge 9/25/18 - 5 hrs	250.00
P0101115	00195035	GREER, J SCOTT	Pro Tem Judge 9/25/18 - 1.5 hr	75.00
<i>Org Key: DS1100 - Administration (DS)</i>				
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	38.70
<i>Org Key: FN1100 - Administration (FN)</i>				
P0100924	00194998	AAA PRINTING	BUDGET TAB PRINTING	272.26
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	24.00
<i>Org Key: FR1100 - Administration (FR)</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0101139	00195017	COMCAST	Internet Charges/Fire	116.35
P0101141	00195017	COMCAST	Internet Charges/Fire	86.40
P0101140	00195017	COMCAST	Internet Charges/Fire	72.40
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	50.69
<i>Org Key: FR2100 - Fire Operations</i>				
P0101146	00195048	KIRKLAND BUICK GMC	Glow Plug Fail - A92	2,486.99
P0101137	00195055	LN CURTIS & SONS	Bunker Boots (6)	1,370.21
P0101136	00195050	KROESENS UNIFORM COMPANY	Uniforms/Gaines	308.27
P0101143	00195031	FIRST RESPONSE EMERGENCY EQUPT	Leather Impact Gloves	274.95
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0101145	00195054	LIFE ASSIST INC	Station/Rig Aid Supplies	402.94
<i>Org Key: FR5100 - Community Risk Reduction</i>				
P0100737	00195030	FIRE SAFETY EDUCATION	Sticker Badges	220.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0101085	00195026	DUNBAR ARMORED	Sept 2018 Armored car service	611.84
P0097860	00195017	COMCAST	CITY HALL HIGH SPEED INTERNET	111.45
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0101152	00195021	CONFIDENTIAL DATA DISPOSAL	Shredding completed 9/27/18 -	200.00
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	50.70
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0101160	00195052	LEOPOLD, FREDERIC	LEOFF1 RETIREE MEDICAL EXPENSE	7,775.00
	00194991	LEOFF HEALTH & WELFARE TRUST	October 2018	5,722.50
	00194990	LEOFF HEALTH & WELFARE TRUST	October 2018	2,997.50
P0101159	00195057	LYONS, STEVEN	FRLEOFF1 RETIREE MEDICAL EXPEN	633.00
	00194969	HILTNER, PETER	LEOFF1 Medicare Reimb	556.00
	00194961	COOPER, ROBERT	LEOFF1 Medicare Reimb	402.00
	00194984	WHEELER, DENNIS	LEOFF1 Medicare Reimb	314.10
	00194980	SMITH, RICHARD	LEOFF1 Medicare Reimb	223.10
	00194962	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	220.20
	00194958	BARNES, WILLIAM	LEOFF1 Medicare Reimb	207.20
	00194967	GOODMAN, J C	LEOFF1 Medicare Reimb	190.20
	00194966	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	187.50
P0101080	00195008	BOOTH, GLENDON D	LEOFF1 RETIREE MEDICAL EXPENSE	172.50
	00194963	DEVENY, JAN P	LEOFF1 Medicare Reimb	166.60
	00194971	KUHN, DAVID	LEOFF1 Medicare Reimb	166.60
	00194965	ELSOE, RONALD	LEOFF1 Medicare Reimb	166.50
	00194957	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	164.40
	00194960	CALLAGHAN, MICHAEL	LEOFF1 Medicare Reimb	164.40
	00194982	WALLACE, THOMAS	LEOFF1 Medicare Reimb	164.40
	00194979	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	162.50
	00194956	ADAMS, RONALD E	LEOFF1 Medicare Reimb	162.10
	00194970	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	159.60
	00194972	LEOPOLD, FREDERIC	LEOFF1 Medicare Reimb	156.60
	00194964	DOWD, PAUL	LEOFF1 Medicare Reimb	156.50
	00194978	RUCKER, MANORD J	LEOFF1 Medicare Reimb	154.40
	00194955	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	150.70

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194968	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	146.60
	00194983	WEGNER, KEN	LEOFF1 Medicare Reimb	146.60
	00194973	LOISEAU, LERI M	LEOFF1 Medicare Reimb	145.40
	00194977	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
	00194959	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	135.30
	00194975	MYERS, JAMES S	LEOFF1 Medicare Reimb	135.30
	00194974	LYONS, STEVEN	LEOFF1 Medicare Reimb	128.40
	00194981	THOMPSON, JAMES	LEOFF1 Medicare Reimb	123.30
	00194976	PROVOST, ALAN	LEOFF1 Medicare Reimb	28.70
Org Key: GGM606 - Excess Retirement-Fire				
	00194958	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,604.31
	00194961	COOPER, ROBERT	LEOFF1 Excess Benefit	1,566.16
	00194976	PROVOST, ALAN	LEOFF1 Excess Benefit	1,449.36
	00194970	JOHNSON, CURTIS	LEOFF1 Excess Benefit	837.28
	00194979	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	824.19
	00194977	RAMSAY, JON	LEOFF1 Excess Benefit	448.41
Org Key: GX9996 - Employee Benefits-Police				
	00194991	LEOFF HEALTH & WELFARE TRUST	October 2018	53,719.90
Org Key: GX9997 - Employee Benefits-Fire				
	00194990	LEOFF HEALTH & WELFARE TRUST	October 2018	55,118.51
Org Key: IS2100 - IGS Network Administration				
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	12.00
Org Key: MT2100 - Roadway Maintenance				
P0101048	00195041	HOME DEPOT CREDIT SERVICE	WEDGE ANCHORS & DIE SET	94.68
Org Key: MT3000 - Water Service Upsizes and New				
P0101157	00195011	CADMAN INC	5/8"-MINUS ROCK (64.97 TONS)	174.74
Org Key: MT3100 - Water Distribution				
P0100723	00195055	LN CURTIS & SONS	2-1/2" FIRE HOSE (4-50', 4-25'	1,567.38
P0101134	00195023	CUMMINS INC	RESERVOIR	458.63
P0101134	00195023	CUMMINS INC	FIRST HILL BOOSTER	383.60
P0101157	00195011	CADMAN INC	5/8"-MINUS ROCK (64.97 TONS)	174.73
P0100995	00195034	GRAINGER	RITE IN THE RAIN MEMO BOOK	64.02
P0101090	00194999	AM TEST INC	WATER QUALITY INV 106797	20.00
P0101124	00195036	H D FOWLER	DRAINAGE FABRIC	9.83
Org Key: MT3120 - Hydrant Maintenance				
P0101157	00195011	CADMAN INC	1 1/2"-3/4" WASHED ROCK (33.21	73.65
P0101157	00195011	CADMAN INC	5/8"-MINUS ROCK (64.97 TONS)	34.95
Org Key: MT3400 - Sewer Collection				
P0101157	00195011	CADMAN INC	PEA GRAVEL (7.31 TONS)	218.32
Org Key: MT3500 - Sewer Pumps				
P0099090	00195028	EVOQUA WATER TECHNOLOGIES LLC	2018 BIOXIDE	4,527.60
Org Key: MT4150 - Support Services - Clearing				
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	141.24

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0098321	00195018	COMCAST	2018 PW WI-FI SERVICE	92.40
<i>Org Key: MT4200 - Building Services</i>				
P0101109	00195015	CHEMAQUA	WATER TREATMENT PROGRAM	824.45
<i>Org Key: MT4300 - Fleet Services</i>				
P0097948	00195058	OVERLAKE OIL	2018 FUEL DELIVERY	5,847.68
P0097948	00195058	OVERLAKE OIL	2018 FUEL DELIVERY	5,134.88
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0101089	00195061	PUGET SOUND ENERGY	92ND AND 44TH STREET LIGHTING	318.20
<i>Org Key: MT4501 - Water Administration</i>				
P0101069	00195000	AMERICAN WATER WORKS ASSOC	MEMBERSHIP RENEWAL TERM: 12/1/	2,076.00
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
P0101017	00195065	T&L NURSERY INC	FALL HANGING BASKETS	2,129.60
<i>Org Key: PO1100 - Administration (PO)</i>				
P0101126	00195044	IACP - MEMBERSHIP	IACP Dues - Invoice # 0007253	150.00
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	145.31
<i>Org Key: PO1700 - Records and Property</i>				
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0101128	00195053	LEXIPOL LLC	Policy Manual and DBT services	8,182.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0101153	00195055	LN CURTIS & SONS	Road Flares - Invoice # INV217	254.19
P0101013	00195004	ASSOCIATED BAG COMPANY	Evidence Supplies for Patrol -	126.58
<i>Org Key: PR0000 - Parks & Recreation-Revenue</i>				
P0101167	00195029	FILIAULT, SALLY JOYCE	Gallery sale - 75%	240.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0101118	00195067	US POSTMASTER	Annual Bulk Mailing permit fee	225.00
<i>Org Key: PR2100 - Recreation Programs</i>				
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	11.99
<i>Org Key: PR3500 - Senior Services</i>				
P0100682	00195040	HOME CARE ASSISTANCE OF WA LLC	Senior Transportation Driving	442.00
<i>Org Key: PR4100 - Community Center</i>				
P0101085	00195026	DUNBAR ARMORED	Sept 2018 Armored car service	598.99
P0097871	00195019	COMCAST	2018 High Speed Internet Conne	163.58
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	70.62
<i>Org Key: PR6100 - Park Maintenance</i>				
P0101112	00195005	BARK TIME	PLAYCHIPS FOR DEANS, 1ST HILL	5,550.00
P0100994	00195065	T&L NURSERY INC	FALL HANGING BASKETS	1,694.00
P0100721	00195033	GEMPLER'S INC	WHEEL LOCKS	371.78
P0101082	00195046	JON-DON INC	FLOOR ACRYLIC FINISH	115.90
P0101110	00195041	HOME DEPOT CREDIT SERVICE	CONCRETE TUBES 12" X 48"	59.27
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	12.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0101023	00195063	SITEONE LANDSCAPE SUPPLY LLC	WHITE FIELD PAINT	243.83
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0100994	00195065	T&L NURSERY INC	FALL HANGING BASKETS	1,694.00
P0101157	00195011	CADMAN INC	2" X 4" ROCK (22.77 TONS)	916.73
P0101157	00195011	CADMAN INC	5/8"-MINUS ROCK (22.69 TONS)	882.31
P0101157	00195011	CADMAN INC	1 1/2"-3/4" WASHED ROCK (33.21	386.65
P0097870	00195016	CINTAS CORPORATION #460	2018 weekly rug cleaning servi	123.00
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0101023	00195063	SITEONE LANDSCAPE SUPPLY LLC	WHITE FIELD PAINT	251.22
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0101055	00195020	COMPTON LUMBER & HARDWARE INC	30) 2 X 10 X 8' LUMBER	506.35
P0097869	00195012	CAMDEN GARDENS	Aljoya & Aubrey Davis Park Sh	424.88
P0101111	00195041	HOME DEPOT CREDIT SERVICE	PLYWOOD, TORQUE WRENCH &	254.01
P0101023	00195063	SITEONE LANDSCAPE SUPPLY LLC	WHITE FIELD PAINT	243.82
P0101123	00195027	EASTSIDE EXTERMINATORS	Quarterly Services for Aubrey	110.41
P0101111	00195041	HOME DEPOT CREDIT SERVICE	CREDIT- RETURNED STAIN	-81.35
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0101157	00195011	CADMAN INC	5/8"-MINUS ROCK (64.97 TONS)	139.79
<i>Org Key: PRAT40 - Ongoing Art Programs</i>				
P0101120	00195003	ARTSITELTD LLC	Annual sculpture maintenance &	5,715.48
<i>Org Key: WG107R - Luther Burbank Admin Bldg Rep</i>				
P0101157	00195011	CADMAN INC	1 1/2"-3/4" WASHED ROCK (33.21	230.15
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P94483	00194989	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	211.36
<i>Org Key: WG134E - Police Equipment</i>				
P0101084	00195056	LYNXPM LLC	Digital Evidence Management Sy	11,000.00
<i>Org Key: WG702T - Document Management</i>				
P0099824	00195043	HYLAND SOFTWARE	Fixed Fee Services, Scheduled	4,200.00
P0100719	00195043	HYLAND SOFTWARE	Fixed Fee Services - Milestone	4,200.00
P0101105	00195043	HYLAND SOFTWARE	TSS EXPENSES PERDIEM JOSH BEAN	3,968.00
P0101104	00195043	HYLAND SOFTWARE	FIXED FEE SERVICES MILESTONE 3	3,671.00
<i>Org Key: WP122R - Vegetation Management</i>				
P0098328	00195037	HABITAT RESTORATION SPEC LLC	Clarke Beach Park Vegetation W	17,866.47
P0097329	00195002	APPLIED ECOLOGY LLC	10% retainage	3,547.55
P0098114	00195032	FOREST CLOUDS LLC	10% Retainage	591.91
<i>Org Key: WP506R - Swim Beach Repair at Groveland</i>				
P0099786	00195001	ANCHOR QEA LLC	Construction management servic	3,427.98
P0101107	00195036	H D FOWLER	GROVELAND BEACH SEWER REPAIR P	380.95
<i>Org Key: WR101T - Residential Streets 2018</i>				
P0100286	00195025	DOOLITTLE CONSTRUCTION LLC	SCHEDULE D 2018 ARTERIAL &	88,674.90
P0099636	00195068	WATSON ASPHALT PAVING CO	2018 ARTERIAL & RESIDENTIAL ST	59,819.99

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0099636	00195068	WATSON ASPHALT PAVING CO	2018 ARTERIAL & RESIDENTIAL ST	7,695.00
<i>Org Key: WR110R - Arterial Street Preservation</i>				
P0100286	00195025	DOOLITTLE CONSTRUCTION LLC	SCHEDULE A 2018 ARTERIAL &	34,920.57
<i>Org Key: WR117R - Street Related Water CIP</i>				
P0101157	00195011	CADMAN INC	5/8"-MINUS ROCK (64.97 TONS)	1,223.17
<i>Org Key: WR140C - Pedestrian & Bicycle Facility</i>				
P0101129	00195041	HOME DEPOT CREDIT SERVICE	10 GAUGE STRANDED WIRE & FITTI	335.16
P0101089	00195061	PUGET SOUND ENERGY	CROSSWALK AT SE 72ND AND 82ND	287.42
<i>Org Key: WR517R - SE 40th (A) Corridor Improvemnt</i>				
P0099634	00195047	KAMINS CONSTRUCTION INC	SE 40TH ST. CORRIDOR IMPROVEME	467,692.48
<i>Org Key: WR716R - ICW (3100 to SE 27th)</i>				
P0099636	00195068	WATSON ASPHALT PAVING CO	2018 ARTERIAL & RESIDENTIAL ST	277,234.96
<i>Org Key: WR718R - SE 53rd Place (ICW-EMW)</i>				
P0100286	00195025	DOOLITTLE CONSTRUCTION LLC	SCHEDULE B SCHEDULE A 2018 ART	42,246.03
<i>Org Key: WR719R - EMW (SE 70 to WMW)</i>				
P0100286	00195025	DOOLITTLE CONSTRUCTION LLC	SCHEDULE C 2018 ARTERIAL &	130,357.02
<i>Org Key: WS101U - Backyard Sewer System Impvnt</i>				
P0101091	00195010	BUILDERS EXCHANGE OF WA	81ST AVE BACKYARD SEWERS PH2	45.00
<i>Org Key: WS511R - Sewer Special Catch Basins</i>				
P0100996	00194987	ENVIRO-CLEAN EQUIPMENT INC	VACTOR RENTAL FOR SPECIAL CATC	39,708.00
<i>Org Key: WS712P - Pump Sta/Lake Line Access Eval</i>				
P0099675	00195066	TETRA TECH INC	LAKE LINE & PUMP STATION ACCES	19,645.01
<i>Org Key: WW117R - Street Related Water Impvnts</i>				
P0099634	00195047	KAMINS CONSTRUCTION INC	SE 40TH ST. CORRIDOR IMPROVEME	2,522.50
<i>Org Key: WW717R - Main SE 22nd Street</i>				
P0095975	00195007	BLUELINE GROUP	SE 22ND ST SE 22ND WATER	8,952.50
<i>Org Key: XG930B - Town Center Banner Art</i>				
P0099867	00194985	ARSCENTIA	Vinyl Banners with pole hardwa	11,683.65
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0100668	00195006	BERGER PARTNERSHIP PS, THE	Luther Burbank Waterfront Plaz	7,385.93
P0101067	00195039	HERC RENTALS INC	EXCAVATOR RENTAL	4,282.21
P0099787	00195024	D A HOGAN & ASSOC INC	LBP Tennis Court Rehabilitatio	2,745.00
P0101157	00195011	CADMAN INC	1 1/2"-3/4" WASHED ROCK (33.21	230.14
<i>Org Key: XR542C - 84th Avenue Path</i>				
P0096938	00195062	RAINIER ASPHALT SEALING LLC	SE 28TH ST CURVE TRAIL ASPHALT	3,538.72
<i>Org Key: XR810R - SE 36th and NMW Crosswalk</i>				
P0100239	00195049	KPG	CROSSWALK IMPROVMENTS SE 36TH	6,440.36
<i>Org Key: YF1100 - YFS General Services</i>				
P0101085	00195026	DUNBAR ARMORED	Sept 2018 Armored car service	279.87

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0101085	00195026	DUNBAR ARMORED	Sept 2018 Armored car service	598.99
	00194996	XEROX CORPORATION	PRINTER SUPPLIES	70.61
<i>Org Key: YF2600 - Family Assistance</i>				
P0101117	00195022	COUNTRY VILLAGE DAY SCHOOL	Preschool scholarship for EA c	680.00
P0097804	00195059	PUGET SOUND ENERGY	Utility Assistance for Emergen	119.25
P0099320	00195038	HADLEY APARTMENTS	Utilities and rent payments fo	88.84
P0097804	00195060	PUGET SOUND ENERGY	Utility Assistance for Emergen	26.91
Total				1,493,125.98

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194955	09/27/2018	ABBOTT, RICHARD LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	150.70
00194956	09/27/2018	ADAMS, RONALD E LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	162.10
00194957	09/27/2018	AUGUSTSON, THOR LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	164.40
00194958	09/27/2018	BARNES, WILLIAM LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	1,811.51
00194959	09/27/2018	BOOTH, GLENDON D LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	135.30
00194960	09/27/2018	CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	164.40
00194961	09/27/2018	COOPER, ROBERT LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	1,968.16
00194962	09/27/2018	DEEDS, EDWARD G LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	220.20
00194963	09/27/2018	DEVENY, JAN P LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	166.60
00194964	09/27/2018	DOWD, PAUL LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	156.50
00194965	09/27/2018	ELSOE, RONALD LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	166.50
00194966	09/27/2018	FORSMAN, LOWELL LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	187.50
00194967	09/27/2018	GOODMAN, J C LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	190.20
00194968	09/27/2018	HAGSTROM, JAMES LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	146.60
00194969	09/27/2018	HILTNER, PETER LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	556.00
00194970	09/27/2018	JOHNSON, CURTIS LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	996.88
00194971	09/27/2018	KUHN, DAVID LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	166.60
00194972	09/27/2018	LEOPOLD, FREDERIC LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	156.60
00194973	09/27/2018	LOISEAU, LERI M LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	145.40
00194974	09/27/2018	LYONS, STEVEN LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	128.40
00194975	09/27/2018	MYERS, JAMES S LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	135.30
00194976	09/27/2018	PROVOST, ALAN LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	1,478.06
00194977	09/27/2018	RAMSAY, JON LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	584.61
00194978	09/27/2018	RUCKER, MANORD J LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	154.40
00194979	09/27/2018	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	986.69
00194980	09/27/2018	SMITH, RICHARD LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	223.10

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00194981	09/27/2018	THOMPSON, JAMES LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	123.30
00194982	09/27/2018	WALLACE, THOMAS LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	164.40
00194983	09/27/2018	WEGNER, KEN LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	146.60
00194984	09/27/2018	WHEELER, DENNIS LEOFF1 Medicare Reimb		OCT2018A	09/27/2018	314.10
00194985	09/27/2018	ARSCENTIA Vinyl Banners with pole hardwa	P0099867	20180200-2	09/13/2018	11,683.65
00194986	09/27/2018	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		28SEPT2018	09/28/2018	1,331.00
00194987	09/27/2018	ENVIRO-CLEAN EQUIPMENT INC VACTOR RENTAL FOR SPECIAL CATC	P0100996	L18-091801	09/18/2018	39,708.00
00194988	09/27/2018	GET Washington PAYROLL EARLY WARRANTS		28SEPT2018	09/28/2018	300.00
00194989	09/27/2018	KIA MOTORS FINANCE DSG 2016 KIA SOUL LEASE	P94483	OH010571	10/03/2018	211.36
00194990	09/27/2018	LEOFF HEALTH & WELFARE TRUST October 2018		OH010572	10/01/2018	58,116.01
00194991	09/27/2018	LEOFF HEALTH & WELFARE TRUST October 2018		OH010573	10/01/2018	59,442.40
00194992	09/27/2018	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		28SEPT2018	09/28/2018	322.50
00194993	09/27/2018	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		28SEPT2018	09/28/2018	2,352.38
00194994	09/27/2018	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		28SEPT2018	09/28/2018	100.00
00194995	09/27/2018	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		28SEPT2018	09/28/2018	2,400.91
00194996	09/27/2018	XEROX CORPORATION PRINTER SUPPLIES		230087827	09/01/2018	702.54
00194997	10/04/2018	A.M. LEONARD INC INVENTORY PURCHASES	P0101074	CI18170929/1649	09/13/2018	324.54
00194998	10/04/2018	AAA PRINTING BUDGET TAB PRINTING	P0100924	184516	09/26/2018	272.26
00194999	10/04/2018	AM TEST INC WATER QUALITY INV 106797	P0101090	106797	09/18/2018	20.00
00195000	10/04/2018	AMERICAN WATER WORKS ASSOC MEMBERSHIP RENEWAL TERM: 12/1/	P0101069	OH010575	09/20/2018	2,076.00
00195001	10/04/2018	ANCHOR QEA LLC Construction management servic	P0099786	008427	09/28/2018	3,427.98
00195002	10/04/2018	APPLIED ECOLOGY LLC 10% retainage	P0097329	OH010574	09/20/2018	3,547.55
00195003	10/04/2018	ARTSITELTD LLC Annual sculpture maintenance &	P0101120	1562	09/20/2018	5,715.48
00195004	10/04/2018	ASSOCIATED BAG COMPANY Evidence Supplies for Patrol -	P0101013	E526324	09/07/2018	126.58
00195005	10/04/2018	BARK TIME PLAYCHIPS FOR DEANS, 1ST HILL	P0101112	19283	09/21/2018	5,550.00
00195006	10/04/2018	BERGER PARTNERSHIP PS, THE Luther Burbank Waterfront Plaz	P0100668	30878	09/13/2018	7,385.93

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00195007	10/04/2018	BLUELINE GROUP SE 22ND ST SE 22ND WATER	P0095975	15551	09/05/2018	8,952.50
00195008	10/04/2018	BOOTH, GLENDON D LEOFF1 RETIREE MEDICAL EXPENSE	P0101080	OH010576	09/20/2018	172.50
00195009	10/04/2018	BOUFFIOU, VALERIE S Pro Tem Judge 9/25/18 - 5 hrs	P0101180	OH010577	09/25/2018	250.00
00195010	10/04/2018	BUILDERS EXCHANGE OF WA 81ST AVE BACKYARD SEWERS PH2	P0101091	1059861	09/13/2018	45.00
00195011	10/04/2018	CADMAN INC 5/8"-MINUS ROCK (64.97 TONS)	P0101157	5548456/5546368/	09/04/2018	4,685.33
00195012	10/04/2018	CAMDEN GARDENS Aljoya & Aubrey Davis Park Sh	P0097869	69470	10/01/2018	424.88
00195013	10/04/2018	CASCADE FRAMES 2017 Citizen of the Year Frame	P0101050	142851	09/24/2018	159.17
00195014	10/04/2018	CED INC INVENTORY PURCHASES	P0101054	8073562684	09/13/2018	219.78
00195015	10/04/2018	CHEMAQUA WATER TREATMENT PROGRAM	P0101109	3274058	09/16/2018	824.45
00195016	10/04/2018	CINTAS CORPORATION #460 2018 weekly rug cleaning servi	P0097870	460466181/51973/	09/03/2018	123.00
00195017	10/04/2018	COMCAST Internet Charges/Fire	P0097860	OH010584	09/12/2018	386.60
00195018	10/04/2018	COMCAST 2018 PW WI-FI SERVICE	P0098321	OH010581	09/07/2018	92.40
00195019	10/04/2018	COMCAST 2018 High Speed Internet Conne	P0097871	OH010583	09/11/2018	163.58
00195020	10/04/2018	COMPTON LUMBER & HARDWARE INC 30) 2 X 10 X 8' LUMBER	P0101055	843846	09/11/2018	506.35
00195021	10/04/2018	CONFIDENTIAL DATA DISPOSAL Shredding completed 9/27/18 -	P0101152	101675	09/30/2018	200.00
00195022	10/04/2018	COUNTRY VILLAGE DAY SCHOOL Preschool scholarship for EA c	P0101117	OH010582	09/26/2018	680.00
00195023	10/04/2018	CUMMINS INC FIRST HILL BOOSTER	P0101134	018106/018108	06/29/2018	842.23
00195024	10/04/2018	D A HOGAN & ASSOC INC LBP Tennis Court Rehabilitatio	P0099787	186066	09/30/2018	2,745.00
00195025	10/04/2018	DOOLITTLE CONSTRUCTION LLC SCHEDULE D 2018 ARTERIAL &	P0100286	#1	08/31/2018	296,198.52
00195026	10/04/2018	DUNBAR ARMORED Sept 2018 Armored car service	P0101085	4264149	09/01/2018	2,089.69
00195027	10/04/2018	EASTSIDE EXTERMINATORS Quarterly Services for Aubrey	P0101123	409436	09/13/2018	110.41
00195028	10/04/2018	EVOQUA WATER TECHNOLOGIES LLC 2018 BIOXIDE	P0099090	903699132	09/12/2018	4,527.60
00195029	10/04/2018	FILIAULT, SALLY JOYCE Gallery sale - 75%	P0101167	OH010585	10/01/2018	240.00
00195030	10/04/2018	FIRE SAFETY EDUCATION Sticker Badges	P0100737	57302	09/10/2018	220.00
00195031	10/04/2018	FIRST RESPONSE EMERGENCY EQUPT Leather Impact Gloves	P0101143	5530	09/18/2018	274.95
00195032	10/04/2018	FOREST CLOUDS LLC 10% Retainage	P0098114	RETAINAGE	09/20/2018	591.91

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00195033	10/04/2018	GEMPLER'S INC WHEEL LOCKS	P0100721	SI04293168	09/07/2018	371.78
00195034	10/04/2018	GRAINGER INVENTORY PURCHASES	P0100995	9904985885	09/13/2018	205.92
00195035	10/04/2018	GREER, J SCOTT Pro Tem Judge 9/25/18 - 1.5 hr	P0101115	OH010586	09/25/2018	75.00
00195036	10/04/2018	H D FOWLER INVENTORY PURCHASES	P0101107	I4960919/0940/24	09/19/2018	5,538.25
00195037	10/04/2018	HABITAT RESTORATION SPEC LLC Clarke Beach Park Vegetation W	P0098328	18	09/24/2018	17,866.47
00195038	10/04/2018	HADLEY APARTMENTS Utilities and rent payments fo	P0099320	OH010587	09/26/2018	88.84
00195039	10/04/2018	HERC RENTALS INC EXCAVATOR RENTAL	P0101067	30220305001	09/13/2018	4,282.21
00195040	10/04/2018	HOME CARE ASSISTANCE OF WA LLC Senior Transportation Driving	P0100682	15810	09/24/2018	442.00
00195041	10/04/2018	HOME DEPOT CREDIT SERVICE WEDGE ANCHORS & DIE SET	P0101129	0279108020806	09/27/2018	661.77
00195042	10/04/2018	HONEYWELL, MATTHEW V ATTY FEES CAUSE #7Z1255172	P0101169	1057	09/25/2018	600.00
00195043	10/04/2018	HYLAND SOFTWARE Fixed Fee Services - Milestone	P0101105	LE01044609	06/28/2018	16,039.00
00195044	10/04/2018	IACP - MEMBERSHIP IACP Dues - Invoice # 0007253	P0101126	0007253	09/25/2018	150.00
00195045	10/04/2018	INTERCOM LANGUAGE SERVICES INC Intercom - Invoice #18-320	P0101116	18320	09/20/2018	490.00
00195046	10/04/2018	JON-DON INC FLOOR ACRYLIC FINISH	P0101082	3315316	09/12/2018	115.90
00195047	10/04/2018	KAMINS CONSTRUCTION INC SE 40TH ST. CORRIDOR IMPROVEME	P0099634	#3	08/31/2018	470,214.98
00195048	10/04/2018	KIRKLAND BUICK GMC Glow Plug Fail - A92	P0101146	GCCS283650	09/24/2018	2,486.99
00195049	10/04/2018	KPG CROSSWALK IMPROVMENTS SE 36TH	P0100239	84118	09/20/2018	6,440.36
00195050	10/04/2018	KROESENS UNIFORM COMPANY Uniforms/Gaines	P0101136	51968	09/10/2018	308.27
00195051	10/04/2018	KROMM, RICHARD Rental FA-1466 cancelled. Retu	P0101073	FA1466	09/20/2018	105.00
00195052	10/04/2018	LEOPOLD, FREDERIC LEOFF1 RETIREE MEDICAL EXPENSE	P0101160	OH010588	10/01/2018	7,775.00
00195053	10/04/2018	LEXIPOL LLC Policy Manual and DBT services	P0101128	25983	09/13/2018	8,182.00
00195054	10/04/2018	LIFE ASSIST INC Station/Rig Aid Supplies	P0101145	875998	09/10/2018	402.94
00195055	10/04/2018	LN CURTIS & SONS Bunker Boots (6)	P0100723	INV216589	09/13/2018	3,191.78
00195056	10/04/2018	LYNXPM LLC Digital Evidence Management Sy	P0101084	77543	09/19/2018	11,000.00
00195057	10/04/2018	LYONS, STEVEN FRLEOFF1 RETIREE MEDICAL EXPEN	P0101159	OH010589	10/01/2018	633.00
00195058	10/04/2018	OVERLAKE OIL 2018 FUEL DELIVERY	P0097948	0190199/0190185	09/27/2018	10,982.56

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00195059	10/04/2018	PUGET SOUND ENERGY Utility Assistance for Emergen	P0097804	OH010591	09/26/2018	119.25
00195060	10/04/2018	PUGET SOUND ENERGY Utility Assistance for Emergen	P0097804	OH010592	09/26/2018	26.91
00195061	10/04/2018	PUGET SOUND ENERGY 92ND AND 44TH STREET LIGHTING	P0101089	OH010590	09/06/2018	605.62
00195062	10/04/2018	RAINIER ASPHALT SEALING LLC SE 28TH ST CURVE TRAIL ASPHALT	P0096938	#1RETAINAGE	09/24/2018	3,538.72
00195063	10/04/2018	SITEONE LANDSCAPE SUPPLY LLC WHITE FIELD PAINT	P0101023	88027987	09/10/2018	738.87
00195064	10/04/2018	STOWE DEVELOPMENT & STRATEGIES August 2018 Long-Term Parking	P0100855	MI015	09/02/2018	6,215.00
00195065	10/04/2018	T&L NURSERY INC FALL HANGING BASKETS	P0100994	379368	09/14/2018	5,517.60
00195066	10/04/2018	TETRA TECH INC LAKE LINE & PUMP STATION ACCES	P0099675	51351819	09/10/2018	19,645.01
00195067	10/04/2018	US POSTMASTER Annual Bulk Mailing permit fee	P0101118	PERMIT 53 PI	09/20/2018	225.00
00195068	10/04/2018	WATSON ASPHALT PAVING CO 2018 ARTERIAL & RESIDENTIAL ST	P0099636	#2	08/31/2018	344,749.95
					Total	<u>1,493,125.98</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	195069 -195208	10/11/2018	\$ 454,121.51
			\$ 454,121.51

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00195069	10/09/2018	CENTURYLINK PHONE USE SEPT 2018		OH010596	09/20/2018	3,573.42
00195070	10/09/2018	PUGET SOUND ENERGY ENERGY USE SEPT 2018		OH010611	09/24/2018	23,526.49
00195071	10/09/2018	UPS SHIPPING FEE		1271912754	09/21/2018	66.20
00195072	10/09/2018	US POSTMASTER POSTAGE FOR LEVY MAILER		OH010618	10/05/2018	1,832.50
00195073	10/11/2018	A.I.R. EMISSIONS EMISSIONS FOR 23 FLEET VEHICLE	P0101161	180900	09/24/2018	1,035.00
00195074	10/11/2018	AA ASPHALTING INC 2018 ON CALL ASPHALT REPAIRS	P0101018	0098896IN	08/31/2018	12,844.00
00195075	10/11/2018	ALLERDICE, NORINE FUEL FOR CITY VEHICLE #423		OH010594	10/04/2018	173.43
00195076	10/11/2018	AT YOUR SERVICE CITY HALL DISHWASHER REPAIR	P0101210	28712	09/26/2018	167.15
00195077	10/11/2018	AUTONATION INC REPAIR PARTS FL-0489 & FL-0462	P0101172	129536/128925	09/11/2018	427.59
00195078	10/11/2018	B&B UTILITIES & EXCAVATION LLC EMW 5400-600 BLK WATER SYSTEM	P0099055	#6	09/30/2018	90,458.99
00195079	10/11/2018	BELLEVUE, CITY OF 2018 Specialized Recreation Se	P93475	0822018/0812018	09/26/2018	1,442.50
00195080	10/11/2018	BLUETARP CREDIT SERVICES INVENTORY PURCHASES	P0101228	J58628	09/14/2018	172.94
00195081	10/11/2018	BULLARD, MOLLY Rental FA-1139 completed. Retu	P0101202	FA1139	10/03/2018	50.00
00195082	10/11/2018	CARDINAL HTG & A/C CO INC PERMIT REFUND		1808016	10/03/2018	104.37
00195083	10/11/2018	CENTURION BLDG SERVICES LLC Interview Room Camera Recordin	P0101151	4688	09/28/2018	6,484.50
00195084	10/11/2018	CENTURYLINK PHONE USEAGE OCT 2018		OH010649	10/01/2018	1,222.99
00195085	10/11/2018	CESSCO HYDRAULIC RING SAW, HOSE & BLA	P0101130	9452	09/20/2018	3,991.90
00195086	10/11/2018	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		OH010644	10/12/2018	1,331.00
00195087	10/11/2018	CLERK OF COURT PAYROLL EARLY WARRANTS		OH010645	10/12/2018	450.50
00195088	10/11/2018	COLLIER, BARRY PER DIEM REIMB FOR INSPECTION		OH010595	09/28/2018	112.80
00195089	10/11/2018	COMPLETE OFFICE OFFICE SUPPLIES SEPT 2018		OH010597	09/30/2018	1,189.65
00195090	10/11/2018	CONTRACT HARDWARE HR DOOR LOCKS	P0101191	SPI044816	09/18/2018	478.37
00195091	10/11/2018	DEVENY, JAN P LEOFF1 RETIREE MEDICAL EXPENSE	P0101185	OH010633	10/02/2018	581.06
00195092	10/11/2018	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0101154	97987	09/24/2018	405.35
00195093	10/11/2018	FA, TIMAS Rental FA-0705 completed. Retu	P0101204	FA0705	10/03/2018	400.00
00195094	10/11/2018	FASTSIGNS ISSAQUAH REPAIR DAMAGED ENTRANCE SIGN	P0101156	I95743	09/24/2018	1,919.50

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00195095	10/11/2018	GARDNER, BRENT OFFICE SUPPLIES SEPT 2018		OH010598	09/24/2018	145.50
00195096	10/11/2018	GENTINO, CATHERINE L FLEX SPEND ACCT REIMB		OH010622	10/12/2018	242.68
00195097	10/11/2018	GET Washington PAYROLL EARLY WARRANTS		OH010647	10/12/2018	300.00
00195098	10/11/2018	GILBERT, RACHEL PARKING FEE		OH010599	09/19/2018	40.00
00195099	10/11/2018	GRAINGER XLG RAINSUITS (12 PK)	P0101086	9911458496	09/20/2018	513.26
00195100	10/11/2018	GREER, J SCOTT Pro Tem 10/2/18 - 3.5 hrs	P0101200	OH010637	10/02/2018	175.00
00195101	10/11/2018	HEATH, SCOTT C MILEAGE EXPENSE		OH010600	09/18/2018	26.81
00195102	10/11/2018	HEITMAN, STEVE FLEX SPEND ACCT REIMB		OH010619	10/12/2018	47.30
00195103	10/11/2018	HERZOG, DAVID TRAINING PACKAGE		OH010603	10/04/2018	39.95
00195104	10/11/2018	HOME CARE ASSISTANCE OF WA LLC Senior Transportation Driving	P0100682	15931	10/01/2018	408.00
00195105	10/11/2018	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0101214	0044071011702	10/04/2018	822.93
00195106	10/11/2018	HONEYWELL, MATTHEW V CAUSE #8Z0890122	P0101219	1058	10/02/2018	1,100.00
00195107	10/11/2018	HORSCHMAN, BRENT PER DIEM REIMB		OH010601	09/11/2018	112.80
00195108	10/11/2018	HYDERKHAN, SCOTT RANGE SESSION MATERIALS		OH010602	10/08/2018	84.72
00195109	10/11/2018	JACK LYONS & ASSOCIATES Lieutenant Promotional/2018	P0101256	OH010630	09/28/2018	6,300.00
00195110	10/11/2018	JAYMARC MANOR LLC OVERPAYMENT REFUND		OH010604	09/25/2018	600.00
00195111	10/11/2018	JOHNSON JR, MARV Instructor fees - course #3117	P0101222	3117	10/04/2018	1,141.00
00195112	10/11/2018	JONES, MARK FLEX SPEND ACCT REIMB		OH010624	10/12/2018	1,000.00
00195113	10/11/2018	KEY BANK NAT'L #479471001426 RETAINAGE - LUTHER BURBANK -	P0101189	SYS	10/02/2018	1,802.00
00195114	10/11/2018	KIM, MICHAEL Rental FA-1468 completed. Retu	P0101203	FA1468	10/03/2018	50.00
00195115	10/11/2018	KING COUNTY COUNCIL Rental FA-1412 completed. Retu	P0101178	FA1412	10/02/2018	50.00
00195116	10/11/2018	KING COUNTY-DNRP Rental FA-0154 completed. Retu	P0101176	FA0154	10/02/2018	150.00
00195117	10/11/2018	LEYDE, CASEY MILEAGE EXPENSES		OH010607	10/01/2018	119.36
00195118	10/11/2018	LINDSTROM, SANFORD A OVERPAYMENT REFUND		OH010605	09/25/2018	326.67
00195119	10/11/2018	MACCALLA, SANDI Instructor fee - course #3143	P0101223	3143	10/04/2018	822.50
00195120	10/11/2018	MAEDA, LESLIE Rental FA-1713 completed. Retu	P0101096	FA1713	09/24/2018	400.00

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00195121	10/11/2018	MAGNAS LLC MONTHLY LONG DISTANCE JAN-DEC	P0097789	OH010638	09/30/2018	197.26
00195122	10/11/2018	MAIR, STEPHEN FLEX SPEND ACCT REIMB		OH010621	10/12/2018	575.10
00195123	10/11/2018	MERCER ISLAND CHEVRON JULY 29 FUEL	P0101098	240657/240656/24	07/29/2018	129.24
00195124	10/11/2018	MERCER ISLAND REPORTER REPORTER RENEWAL MI167096	P0100957	OH010626	08/17/2018	39.00
00195125	10/11/2018	METROPRESORT August 2018 Printing and Maili	P0098388	INV600937/IN6010	08/29/2018	1,859.35
00195126	10/11/2018	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH010642	10/12/2018	322.50
00195127	10/11/2018	MI FOOTBALL BOOSTER CLUB Rental FA-0199 completed. Retu	P0101093	FA0199	09/24/2018	350.00
00195128	10/11/2018	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0101225	OH010652	09/30/2018	116.69
00195129	10/11/2018	MI HARDWARE - P&R Misc supplies - Natural Resour	P0101218	OH010654	09/30/2018	4.55
00195130	10/11/2018	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0101224	OH010653	09/30/2018	3.85
00195131	10/11/2018	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0101226	OH010651	09/30/2018	77.93
00195132	10/11/2018	MI SCHOOL DISTRICT #400 2018 Operational support for M	P0098294	2018802	09/24/2018	13,541.39
00195133	10/11/2018	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0101187	OH010634	09/30/2018	45,163.31
00195134	10/11/2018	MID-AMERICA SPORTS ADVANTAGE Soccer Goal	P0100787	39237800	09/14/2018	4,142.27
00195135	10/11/2018	MINUTEMAN PRESS - BELLEVUE Family Emergency Preparedness	P0101125	48566	09/18/2018	3,488.67
00195136	10/11/2018	MONARCH LANDSCAPE HOLDINGS City Hall, FS91, FS 92 &	P0097982	RC000051697	09/01/2018	4,261.05
00195137	10/11/2018	MOSBRUCKER EXCAVATING INC REPAIR/REPLACE BLDG DRAINAGE S	P0101158	218081	08/07/2018	37,842.00
00195138	10/11/2018	MOUNTAIN VALLEY HEATING PERMIT REFUND		1807183	10/03/2018	104.37
00195139	10/11/2018	MULTICARE IMMEDIATE CLINIC CDL RENEWAL	P0101060	8178	09/03/2018	400.00
00195140	10/11/2018	MYERS, JAMES S LEOFF1 RETIREE MEDICAL EXPENSE	P0101131	OH010625	09/28/2018	69.09
00195141	10/11/2018	NAPA AUTO PARTS 2018 FLEET REPAIR PARTS AND	P0098166	617163/619564	09/30/2018	198.54
00195142	10/11/2018	NICHOLAS, CHIZUKO Gallery Sales - 75%	P0101174	OH010628	10/02/2018	63.75
00195143	10/11/2018	NICKERSON, KATHRYN Campership for EA client NF	P0101190	OH010639	10/02/2018	150.00
00195144	10/11/2018	NORDVIND SEWER 3639 WMW DRAINAGE REPAIRS	P0100808	2379	09/25/2018	40,446.00
00195145	10/11/2018	NORTHWEST DANCE NETWORK Community dances	P0101201	OH010640	09/20/2018	1,000.00
00195146	10/11/2018	NW PLAYGROUND EQUIPMENT INC BEARING & HARDWARE	P0101220	43232	10/04/2018	62.94

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00195147	10/11/2018	OLDCASTLE PRECAST INC MANHOLE RISERS & COVERS	P0101072	010222653	09/13/2018	4,325.20
00195148	10/11/2018	PACIFIC AIR CONTROL INC EOC COMPRESSOR COVERS FOR NOIS	P0101075	14523	08/31/2018	17,608.80
00195149	10/11/2018	PACIFIC MODULAR LLC CARPET CLEANING MAINT & CITY H	P0101078	5947	09/04/2018	3,048.00
00195150	10/11/2018	PACIFIC NW NAGINATA FEDERATION Rental FA-0816 completed. Retu	P0101205	FA0816	10/03/2018	150.00
00195151	10/11/2018	PACIFIC RUBBER REPAIR PARTS R011999	P0100987	R011999	09/05/2018	93.08
00195152	10/11/2018	PARKINK T-shirts - Rec Program/camp	P0101119	26075/26401/2625	01/31/2018	3,550.60
00195153	10/11/2018	PAYMASTER SALES & SERVICE Certex Signature Plate	P0101195	1344	09/21/2018	203.32
00195154	10/11/2018	PIERCE PHD INC P S, MAUREEN Thrive Training	P0101251	OH010631	09/24/2018	7,200.00
00195155	10/11/2018	POOLE, HARRY OVERPAYMENT REFUND		OH010610	09/25/2018	443.75
00195156	10/11/2018	POTTERF, MARK WORK CHOTHES		OH010609	09/26/2018	175.82
00195157	10/11/2018	PUGET SOUND ENERGY ENERGY USEAGE OCTOBER 2018		OH010650	02/10/2018	3,443.50
00195158	10/11/2018	PUGET SOUND PROJECT MGMT Rental FA-1313 completed. Retu	P0101177	FA1313	10/02/2018	50.00
00195159	10/11/2018	PUGET SOUND SPECIALTIES INC. PODIUM GROWTH REGULATOR	P0101150	26318	09/26/2018	360.80
00195160	10/11/2018	RESSMEYER, KAREN Rental FA-1655 completed. Retu	P0101095	FA1655	09/24/2018	400.00
00195161	10/11/2018	RICOH USA INC (FIRE) Copier Rental/Fire	P0101142	101053350	09/05/2018	320.87
00195162	10/11/2018	RIVKIN, DR SAUL REPLACE WARRANT 194003		OH010613	10/08/2018	425.00
00195163	10/11/2018	ROOT CAUSE LLC Pioneer Park Vegetation Work 2	P0098275	454	09/15/2018	27,533.10
00195164	10/11/2018	ROSENSTEIN, SUSIE Instructor fees -	P0101209	OH010641	10/03/2018	120.00
00195165	10/11/2018	RWC GROUP FL-0395 PARTS - SENSOR	P0101097	104959S	09/14/2018	331.66
00195166	10/11/2018	S & S TIRE Tires/7608	P0101138	I85468	08/01/2018	160.03
00195167	10/11/2018	SCHUMACHER, CHAD C FIRST AID & CPR CERTIFICATION		OH010615	10/04/2015	39.95
00195168	10/11/2018	SHI INTERNATIONAL CORP MS SQL Server Core License	P0101021	BO8861549	09/20/2018	11,386.98
00195169	10/11/2018	SINGHAL, NITIN Rental FA-0894 completed. Retu	P0101094	FA0894	09/24/2018	405.00
00195170	10/11/2018	SIRVA RELOCATION OVERPAYMENT REFUND		OH010614	09/26/2018	466.06
00195171	10/11/2018	SITWISE DESIGN PLLC Civil Engineering services for	P0099880	18111	09/21/2018	2,660.00
00195172	10/11/2018	SKILLPATH SEMINARS THE STRENGTHENING PEOPLE SKILL	P0101087	11906192	09/24/2018	199.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00195173	10/11/2018	SKYLINE COMMUNICATIONS INC EOC INTERNET SERVICE	P0101194	IN44261	10/01/2018	206.55
00195174	10/11/2018	SMITHWORKS ELECTRIC PERMIT REFUND		1805132	10/03/2018	241.35
00195175	10/11/2018	SOLOMON, MEARA FLEX SPEND ACCT REIMB		OH010623	10/12/2018	576.93
00195176	10/11/2018	SOUND SAFETY PRODUCTS SAFETY BOOTS	P0101102	389455	09/25/2018	900.47
00195177	10/11/2018	STEVENSON, LINDA SENIOR SOCIAL SUPPLIES		OH010616	09/13/2018	24.93
00195178	10/11/2018	STEWART, H WAYNE MEALS FOR JUDGES CONFERENCE		OH010648	10/10/2018	38.25
00195179	10/11/2018	STRANGER, THE Advertising for Thrift Shop -	P0097805	8187B7F7/8186530	08/02/2018	1,200.00
00195180	10/11/2018	SUPER SITTERS LLC Super Sitter Class	P0101068	OH010629	09/14/2018	274.40
00195181	10/11/2018	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0101108	1804584	09/20/2018	1,266.10
00195182	10/11/2018	T-MOBILE 2018 Service for Boat Launch T	P0097872	OH010632	09/09/2018	20.00
00195183	10/11/2018	T2 SYSTEMS CANADA INC Monthly charges for boat launc	P0097745	INVSTD000045304	09/22/2018	77.00
00195184	10/11/2018	TACOMA SCREW PRODUCTS INC WEDGE ANCHORS	P0101083	16256335	09/21/2018	268.69
00195185	10/11/2018	TAWNEY, LAURA REIMBURSEMENT FOR OCTOBER PREM	P0101197	OH010636	10/03/2018	1,318.45
00195186	10/11/2018	THE WORKWEAR PLACE MISC. WORK CLOTHES	P0101088	420	09/22/2018	379.87
00195187	10/11/2018	THYSSENKRUPP ELEVATOR CORP ADD TUBE IN ELEVATOR SHAFT FS9	P0101076	3004121309	09/01/2018	4,298.66
00195188	10/11/2018	TOURNESOL SITEWORKS BENCHES (AUBREY DAVIS PARK & E	P0101211	110491	08/30/2018	3,146.02
00195189	10/11/2018	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0100745	INV006002	09/13/2018	947.45
00195190	10/11/2018	TRANSPO GROUP USA INC Rental FA-1210 completed. Retu	P0101092	FA1210	09/24/2018	360.00
00195191	10/11/2018	TRI-TEC COMMUNICATIONS INC Mitel IP Phone IP480	P0100953	634210	09/19/2018	1,497.10
00195192	10/11/2018	UNDERWOOD, JULIE CONFERENCE EXPENSES		OH010617	09/27/2018	528.48
00195193	10/11/2018	UNITED REPROGRAPHICS PERMANENT NO PARKING ANYTIME	P0101132	9080026IN	09/06/2018	116.16
00195194	10/11/2018	UNITED SITE SERVICES Portable restroom rental Islan	P0097782	1147404620	09/25/2018	1,096.50
00195195	10/11/2018	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		OH010646	10/12/2018	109.18
00195196	10/11/2018	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH010643	10/12/2018	100.00
00195197	10/11/2018	UTILITIES UNDERGROUND LOCATION 2018 UTILITY NOTIFICATION	P0098189	8090187	09/30/2018	241.23
00195198	10/11/2018	VERITIV OPERATING COMPANY INVENTORY PURCHASES	P0101227	65522405198	09/24/2018	1,416.36

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00195199	10/11/2018	VERIZON WIRELESS CITYWORKS IPAD FOR JEEP	P0101221	9815188679	09/23/2018	1,996.79
00195200	10/11/2018	WALTER E NELSON CO INVENTORY PURCHASES	P0101099	670084	09/24/2018	1,315.42
00195201	10/11/2018	WASHINGTON ENERGY SRVS CO LLC PERMIT REFUND		1804223	10/03/2018	208.74
00195202	10/11/2018	WASHINGTON STATE PATROL BACKGROUND CHECK	P0101199	100318	10/03/2018	12.00
00195203	10/11/2018	WAVE ELECTRICAL LLC HVAC SIEMENS CONTROLS UPS UNIT	P0101077	18119	09/10/2018	588.50
00195204	10/11/2018	WESCOM Radar unit (Talon II - TA05795	P0101081	23023	09/17/2018	88.00
00195205	10/11/2018	WESTERN EQUIPMENT DIST INC FLJ-0432 EQUIPMENT REPLACEMENT	P0100431	804848700	09/18/2018	14,862.65
00195206	10/11/2018	XEROX CORPORATION PRINTER SUPPLIES		230091055	10/01/2018	702.54
00195207	10/11/2018	ZEE MEDICAL SAFETY SUPPLIES - CITY HALL	P0101212	68362623	10/03/2018	2,574.69
00195208	10/11/2018	ZHEN, YINGLIN Performance at Artist Receptio	P0101217	100	09/14/2018	150.00
					Total	<u>454,121.51</u>

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
	00195162	RIVKIN, DR SAUL	REPLACE WARRANT 194003	425.00
P0101094	00195169	SINGHAL, NITIN	Rental FA-0894 completed. Retu	405.00
P0101204	00195093	FA, TIMAS	Rental FA-0705 completed. Retu	400.00
P0101096	00195120	MAEDA, LESLIE	Rental FA-1713 completed. Retu	400.00
P0101095	00195160	RESSMEYER, KAREN	Rental FA-1655 completed. Retu	400.00
P0101092	00195190	TRANSPO GROUP USA INC	Rental FA-1210 completed. Retu	360.00
P0101093	00195127	MI FOOTBALL BOOSTER CLUB	Rental FA-0199 completed. Retu	350.00
P0101176	00195116	KING COUNTY-DNRP	Rental FA-0154 completed. Retu	150.00
P0101205	00195150	PACIFIC NW NAGINATA FEDERATION	Rental FA-0816 completed. Retu	150.00
P0101202	00195081	BULLARD, MOLLY	Rental FA-1139 completed. Retu	50.00
P0101203	00195114	KIM, MICHAEL	Rental FA-1468 completed. Retu	50.00
P0101178	00195115	KING COUNTY COUNCIL	Rental FA-1412 completed. Retu	50.00
P0101177	00195158	PUGET SOUND PROJECT MGMT	Rental FA-1313 completed. Retu	50.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0101227	00195198	VERITIV OPERATING COMPANY	INVENTORY PURCHASES	1,416.36
P0101099	00195200	WALTER E NELSON CO	INVENTORY PURCHASES	1,315.42
P0101108	00195181	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,266.10
P0100745	00195189	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	947.45
	00195110	JAYMARC MANOR LLC	OVERPAYMENT REFUND	600.00
	00195170	SIRVA RELOCATION	OVERPAYMENT REFUND	466.06
	00195155	POOLE, HARRY	OVERPAYMENT REFUND	443.75
P0101154	00195092	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	405.35
	00195118	LINDSTROM, SANFORD A	OVERPAYMENT REFUND	326.67
P0101207	00195105	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	322.65
P0101086	00195099	GRAINGER	INVENTORY PURCHASES	202.65
P0101228	00195080	BLUETARP CREDIT SERVICES	INVENTORY PURCHASES	172.94
P0101127	00195099	GRAINGER	INVENTORY PURCHASES	102.17
<i>Org Key: 814072 - United Way</i>				
	00195196	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	100.00
<i>Org Key: 814074 - Garnishments</i>				
	00195086	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
	00195087	CLERK OF COURT	PAYROLL EARLY WARRANTS	450.50
	00195195	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	109.18
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00195126	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	322.50
<i>Org Key: 814085 - GET Program Deductions</i>				
	00195097	GET Washington	PAYROLL EARLY WARRANTS	300.00
<i>Org Key: CA1100 - Administration (CA)</i>				
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	38.68
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0101219	00195106	HONEYWELL, MATTHEW V	REVIEW CALENDAR	400.00
P0101219	00195106	HONEYWELL, MATTHEW V	CAUSE #8Z0890122	300.00
P0101219	00195106	HONEYWELL, MATTHEW V	CAUSE #7Z0814954	300.00
P0101219	00195106	HONEYWELL, MATTHEW V	CAUSE #8Z1000931	100.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CM1100 - Administration (CM)</i>				
	00195192	UNDERWOOD, JULIE	CONFERENCE EXPENSES	528.48
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P0101171	00195207	ZEE MEDICAL	SAFETY SUPPLIES - CITY HALL	206.95
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: CR1300 - Payroll Services</i>				
P0101195	00195153	PAYMASTER SALES & SERVICE	Certex Signature Plate	203.32
<i>Org Key: CT1100 - Municipal Court</i>				
P0101200	00195100	GREER, J SCOTT	Pro Tem 10/2/18 - 3.5 hrs	175.00
	00195178	STEWART, H WAYNE	MEALS FOR JUDGES CONFERENCE	38.25
	00195089	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2018	23.09
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00195174	SMITHWORKS ELECTRIC	PERMIT REFUND	234.32
	00195138	MOUNTAIN VALLEY HEATING	PERMIT REFUND	104.37
	00195082	CARDINAL HTG & A/C CO INC	PERMIT REFUND	100.48
	00195201	WASHINGTON ENERGY SRVS CO LLC	PERMIT REFUND	100.48
	00195201	WASHINGTON ENERGY SRVS CO LLC	PERMIT REFUND	100.48
	00195174	SMITHWORKS ELECTRIC	PERMIT REFUND	7.03
	00195082	CARDINAL HTG & A/C CO INC	PERMIT REFUND	3.89
	00195201	WASHINGTON ENERGY SRVS CO LLC	PERMIT REFUND	3.89
	00195201	WASHINGTON ENERGY SRVS CO LLC	PERMIT REFUND	3.89
<i>Org Key: DS1100 - Administration (DS)</i>				
P0101103	00195176	SOUND SAFETY PRODUCTS	SAFETY BOOTS	227.52
	00195075	ALLERDICE, NORINE	PER DIEM REIMB CONFERENCE	137.50
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	38.70
	00195075	ALLERDICE, NORINE	FUEL FOR CITY VEHICLE #423	35.93
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00195156	POTTERF, MARK	WORK CLOTHES	175.82
	00195095	GARDNER, BRENT	OFFICE SUPPLIES SEPT 2018	145.50
	00195071	UPS	SHIPPING FEE	66.20
<i>Org Key: FN1100 - Administration (FN)</i>				
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	24.00
<i>Org Key: FN2100 - Data Processing</i>				
P0101087	00195172	SKILLPATH SEMINARS	THE STRENGTHENING PEOPLE SKILL	199.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0098388	00195125	METROPRESORT	August 2018 Printing and Maili	350.28
P0098388	00195125	METROPRESORT	August 2018 Printing and Maili	269.50
P0101193	00195199	VERIZON WIRELESS	CITYWORKS IPAD FOR JEEP	40.01
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0098388	00195125	METROPRESORT	August 2018 Printing and Maili	350.29
P0098388	00195125	METROPRESORT	August 2018 Printing and Maili	269.50
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0098388	00195125	METROPRESORT	August 2018 Printing and Maili	350.28

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0098388	00195125	METROPRESORT	August 2018 Printing and Maili	269.50
<i>Org Key: FR1100 - Administration (FR)</i>				
P0101256	00195109	JACK LYONS & ASSOCIATES	Lieutenant Promotional/2018	6,300.00
	00195069	CENTURYLINK	PHONE USE SEPT 2018	412.28
P0101142	00195161	RICOH USA INC (FIRE)	Copier Rental/Fire	320.87
	00195084	CENTURYLINK	PHONE USEAGE OCT 2018	165.02
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	50.69
<i>Org Key: FR2100 - Fire Operations</i>				
P0101138	00195166	S & S TIRE	Tires/7608	160.03
	00195088	COLLIER, BARRY	PER DIEM REIMB FOR INSPECTION	112.80
	00195107	HORSCHMAN, BRENT	PER DIEM REIMB	112.80
P0101144	00195199	VERIZON WIRELESS	Cell Charges/Fire	15.61
<i>Org Key: FR4100 - Training</i>				
P0101251	00195154	PIERCE PHD INC P S, MAUREEN	Thrive Training	7,200.00
<i>Org Key: GGM001 - General Government-Misc</i>				
	00195072	US POSTMASTER	POSTAGE FOR LEVY MAILER	1,832.50
P0101182	00195207	ZEE MEDICAL	Battery for Defibrillator & Me	531.84
P0101182	00195207	ZEE MEDICAL	Medical Supply cabinet refill	160.61
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00195089	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2018	679.30
	00195089	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2018	240.50
	00195089	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2018	85.42
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	50.70
	00195089	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2018	17.53
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0101185	00195091	DEVENY, JAN P	LEOFF1 RETIREE MEDICAL EXPENSE	581.06
P0101131	00195140	MYERS, JAMES S	LEOFF1 RETIREE MEDICAL EXPENSE	69.09
<i>Org Key: GX9995 - Employee Benefits-General</i>				
P0101197	00195185	TAWNEY, LAURA	REIMBURSEMENT FOR OCTOBER	1,318.45
<i>Org Key: IGBE01 - MI Pool Operation Subsidy</i>				
P0098084	00195132	MI SCHOOL DISTRICT #400	2018 Operational support for M	11,251.82
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0101021	00195168	SHI INTERNATIONAL CORP	MS SQL Server Core License	10,786.74
	00195069	CENTURYLINK	PHONE USE SEPT 2018	2,182.91
P0101021	00195168	SHI INTERNATIONAL CORP	Windows Server Core License	600.24
	00195084	CENTURYLINK	PHONE USEAGE OCT 2018	509.96
P0101192	00195199	VERIZON WIRELESS	ISG WIFI, LOANER, MDC1, SPARE	200.05
P0097789	00195121	MAGNAS LLC	MONTHLY LONG DISTANCE JAN-DEC	197.26
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00195157	PUGET SOUND ENERGY	ENERGY USEAGE OCTOBER 2018	3,443.50
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	1,390.98
P0101100	00195099	GRAINGER	4-1/2" CUT OFF WHEELS	37.69
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0101224	00195130	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	3.85
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	12.46
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0101187	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,825.45
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	11.90
<i>Org Key: MT2500 - ROW Administration</i>				
P0101114	00195176	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	174.71
	00195101	HEATH, SCOTT C	MILEAGE EXPENSE	26.81
<i>Org Key: MT3100 - Water Distribution</i>				
P0101187	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,485.11
P0101226	00195131	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	50.23
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54
<i>Org Key: MT3200 - Water Pumps</i>				
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	3,276.28
	00195084	CENTURYLINK	PHONE USEAGE OCT 2018	238.76
	00195069	CENTURYLINK	PHONE USE SEPT 2018	59.69
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	12.46
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0101088	00195186	THE WORKWEAR PLACE	MISC. WORK CLOTHES	379.87
P0101113	00195176	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	95.73
	00195117	LEYDE, CASEY	MILEAGE EXPENSES	79.57
	00195117	LEYDE, CASEY	MILEAGE EXPENSES	39.79
<i>Org Key: MT3400 - Sewer Collection</i>				
P0101072	00195147	OLDCASTLE PRECAST INC	MANHOLE RISERS & COVERS	4,325.20
P0101187	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	702.65
P0101083	00195184	TACOMA SCREW PRODUCTS INC	WEDGE ANCHORS	268.69
P0101183	00195099	GRAINGER	XLG RAINSUITS (12 PK)	106.74
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	2,549.70
	00195069	CENTURYLINK	PHONE USE SEPT 2018	505.01
P0101226	00195131	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	27.70
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54
<i>Org Key: MT3800 - Storm Drainage</i>				
P0100808	00195144	NORDVIND SEWER	3639 WMW DRAINAGE REPAIRS	40,446.00
P0101018	00195074	AA ASPHALTING INC	2018 ON CALL ASPHALT REPAIRS	12,844.00
P0101102	00195176	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	402.51
P0101187	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	70.26
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54
<i>Org Key: MT4101 - Support Services - General Fd</i>				
P0100957	00195124	MERCER ISLAND REPORTER	REPORTER RENEWAL MI167096	39.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0101060	00195139	MULTICARE IMMEDIATE CLINIC	CDL RENEWAL	400.00
P0098189	00195197	UTILITIES UNDERGROUND LOCATION	2018 UTILTY NOTIFICATION	241.23
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	141.24
<i>Org Key: MT4200 - Building Services</i>				
P0101187	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	14,199.21
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	5,130.45
P0101078	00195149	PACIFIC MODULAR LLC	CARPET CLEANING MAINT & CITY H	3,048.00
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	2,384.04
P0101156	00195094	FASTSIGNS ISSAQUAH	REPAIR DAMAGED ENTRANCE SIGN	1,919.50
P0101196	00195187	THYSSENKRUPP ELEVATOR CORP	ADD TUBE IN ELEVATOR SHAFT FS9	1,700.60
P0101079	00195148	PACIFIC AIR CONTROL INC	EOC COMPRESSOR COVERS FOR NOIS	1,424.50
P0101076	00195187	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINT CITY BLDGS	866.02
P0101191	00195090	CONTRACT HARDWARE	HR DOOR LOCKS	478.37
P0101210	00195076	AT YOUR SERVICE	CITY HALL DISHWASHER REPAIR	167.15
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	12.46
<i>Org Key: MT4210 - Building Landscaping</i>				
P0097982	00195136	MONARCH LANDSCAPE HOLDINGS	City Hall, FS91, FS 92 &	2,623.09
<i>Org Key: MT4300 - Fleet Services</i>				
P0098294	00195132	MI SCHOOL DISTRICT #400	2018 SCHOOL DISTRICT FUEL	2,289.57
P0101161	00195073	A.I.R. EMISSIONS	EMISSIONS FOR 23 FLEET VEHICLE	1,035.00
P0101172	00195077	AUTONATION INC	REPAIR PARTS FL-0489 & FL-0462	427.59
P0101097	00195165	RWC GROUP	FL-0395 PARTS - SENSOR	331.66
P0098166	00195141	NAPA AUTO PARTS	2018 FLEET REPAIR PARTS AND	198.54
P0101098	00195123	MERCER ISLAND CHEVRON	JULY 29 FUEL	129.24
P0100987	00195151	PACIFIC RUBBER	REPAIR PARTS R011999	93.08
P0101162	00195099	GRAINGER	STACK & NEST BOX	48.43
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	12.46
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0101132	00195193	UNITED REPROGRAPHICS	PERMANENT NO PARKING ANYTIME	116.16
<i>Org Key: MT4501 - Water Administration</i>				
	00195069	CENTURYLINK	PHONE USE SEPT 2018	54.76
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
P0101187	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,028.80
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	879.56
<i>Org Key: PO1100 - Administration (PO)</i>				
P0101151	00195083	CENTURION BLDG SERVICES LLC	Interview Room Camera Recordin	6,484.50
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	145.31
	00195089	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2018	69.12
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0101125	00195135	MINUTEMAN PRESS - BELLEVUE	Family Emergency Preparedness	3,488.67
P0100953	00195191	TRI-TEC COMMUNICATIONS INC	Mitel IP Phone IP480	1,497.10
P0101194	00195173	SKYLINE COMMUNICATIONS INC	EOC INTERNET SERVICE	206.55
<i>Org Key: PO1700 - Records and Property</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0101081	00195204	WESCOM	Radar unit (Talon II - TA05795	88.00
<i>Org Key: PO2200 - Marine Patrol</i>				
	00195103	HERZOG, DAVID	TRAINING PACKAGE	39.95
	00195167	SCHUMACHER, CHAD C	FIRST AID & CPR CERTIFICATION	39.95
<i>Org Key: PO2450 - Special Operations Team</i>				
	00195108	HYDERKHAN, SCOTT	RANGE SESSION MATERIALS	84.72
<i>Org Key: PR0000 - Parks & Recreation-Revenue</i>				
P0101174	00195142	NICHOLAS, CHIZUKO	Gallery Sales - 75%	63.75
<i>Org Key: PR1100 - Administration (PR)</i>				
P0101211	00195188	TOURNESOL SITEWORKS	BENCHES (AUBREY DAVIS PARK & E	3,146.02
P93475	00195079	BELLEVUE, CITY OF	2018 Specialized Recreation Se	1,442.50
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	99.04
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	99.04
	00195084	CENTURYLINK	PHONE USEAGE OCT 2018	52.59
<i>Org Key: PR2100 - Recreation Programs</i>				
P0101222	00195111	JOHNSON JR, MARV	Instructor fees - course #3117	1,141.00
P0101119	00195152	PARKINK	T-shirts - All Island Track Me	1,000.00
P0101223	00195119	MACCALLA, SANDI	Instructor fee - course #3143	822.50
P0101119	00195152	PARKINK	T-shirts - Rec Program/camp	489.60
P0101068	00195180	SUPER SITTEES LLC	Super Sitter Class	274.40
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	11.99
<i>Org Key: PR2104 - Special Events</i>				
P0101119	00195152	PARKINK	T-shirts - All Island Track Me	1,736.20
<i>Org Key: PR2108 - Health and Fitness</i>				
P0101119	00195152	PARKINK	T shirts P&R	324.80
P0101209	00195164	ROSENSTEIN, SUSIE	Instructor fees -	120.00
<i>Org Key: PR3500 - Senior Services</i>				
P0100682	00195104	HOME CARE ASSISTANCE OF WA LLC	Senior Transportation Driving	408.00
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	74.39
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	74.39
	00195177	STEVENSON, LINDA	SENIOR SOCIAL SUPPLIES	24.93
<i>Org Key: PR4100 - Community Center</i>				
P0101187	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	13,768.23
	00195070	PUGET SOUND ENERGY	ENERGY USE OCT 2018	4,618.22
P0097982	00195136	MONARCH LANDSCAPE HOLDINGS	MICEC - 2018 Landscape Mainten	1,383.69
P0101076	00195187	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINT CITY BLDGS	866.02
P0101077	00195203	WAVE ELECTRICAL LLC	HVAC SIEMENS CONTROLS UPS UNIT	588.50
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	285.05
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	70.62
	00195069	CENTURYLINK	PHONE USE SEPT 2018	52.37
	00195098	GILBERT, RACHEL	PARKING FEE	40.00
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	32.81

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	32.80
<i>Org Key: PR5400 - Gallery Program</i>				
P0101217	00195208	ZHEN, YINGLIN	Performance at Artist Receptio	150.00
<i>Org Key: PR5700 - Special Programs</i>				
P0101201	00195145	NORTHWEST DANCE NETWORK	Community dances	1,000.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P0101188	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,681.04
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	1,320.43
P0101212	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	366.90
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	188.90
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	188.90
P0101225	00195128	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	85.51
P0101220	00195146	NW PLAYGROUND EQUIPMENT INC	BEARING & HARDWARE	62.94
P0101086	00195099	GRAINGER	SHARPS CONTAINERS	15.58
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0100787	00195134	MID-AMERICA SPORTS ADVANTAGE	Soccer Goal	4,142.27
P0101212	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	366.90
P0101150	00195159	PUGET SOUND SPECIALTIES INC.	PODIUM GROWTH REGULATOR	360.80
P0101188	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	234.96
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	126.03
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	126.03
	00195069	CENTURYLINK	PHONE USE SEPT 2018	90.95
	00195084	CENTURYLINK	PHONE USEAGE OCT 2018	86.34
P0101225	00195128	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	31.18
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0101188	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	4,132.33
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	680.38
P0101212	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	366.90
	00195069	CENTURYLINK	PHONE USE SEPT 2018	215.45
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	141.22
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	141.21
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.54
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	330.88
P0101122	00195194	UNITED SITE SERVICES	Portable restroom rental Islan	77.53
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	26.99
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	26.99
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	12.46
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0101188	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	5,319.46
P0097942	00195194	UNITED SITE SERVICES	2018 Portable Toilet Rentals &	356.35
P0101212	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	366.87
P0097942	00195194	UNITED SITE SERVICES	2018 Portable Toilet Rentals &	214.30

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0097942	00195194	UNITED SITE SERVICES	2018 Portable Toilet Rentals &	151.20
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	141.21
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	141.21
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	104.87
P0097745	00195183	T2 SYSTEMS CANADA INC	Monthly charges for boat launc	77.00
P0097872	00195182	T-MOBILE	2018 Service for Boat Launch T	20.00
P0101170	00195207	ZEE MEDICAL	FIRST AID SUPPLIES	14.56
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	20.01
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	20.00
<i>Org Key: PY4617 - Flex Spending Admin 2017</i>				
	00195122	MAIR, STEPHEN	FLEX SPEND ACCT REIMB	75.10
	00195102	HEITMAN, STEVE	FLEX SPEND ACCT REIMB	47.30
<i>Org Key: PY4618 - Flex Spending Admin 2018</i>				
	00195112	JONES, MARK	FLEX SPEND ACCT REIMB	1,000.00
	00195175	SOLOMON, MEARA	FLEX SPEND ACCT REIMB	576.93
	00195122	MAIR, STEPHEN	FLEX SPEND ACCR REIMB	500.00
	00195096	GENTINO, CATHERINE L	FLEX SPEND ACCT REIMB	242.68
<i>Org Key: WG104R - Thrift Shop Repairs</i>				
P0101075	00195148	PACIFIC AIR CONTROL INC	THRIFT SHOP REPLACE YORK PACKA	15,448.65
P0101075	00195148	PACIFIC AIR CONTROL INC	RETAINAGE	735.65
<i>Org Key: WG107R - Luther Burbank Admin Bldg Rep</i>				
P0101158	00195137	MOSBRUCKER EXCAVATING INC	REPAIR/REPLACE BLDG DRAINAGE S	37,842.00
P0101189	00195113	KEY BANK NAT'L #479471001426	RETAINAGE - LUTHER BURBANK -	1,802.00
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P0100431	00195205	WESTERN EQUIPMENT DIST INC	FLJ-0432 EQUIPMENT REPLACEMENT	14,862.65
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0098275	00195163	ROOT CAUSE LLC	Pioneer Park Vegetation Work 2	27,533.10
P0097942	00195194	UNITED SITE SERVICES	2018 Portable Toilet Rentals &	75.60
<i>Org Key: WP122R - Vegetation Management</i>				
P0097782	00195194	UNITED SITE SERVICES	Volunteer Event Portable Restr	110.76
P0097782	00195194	UNITED SITE SERVICES	Volunteer Event Portable Restr	110.76
P0101221	00195199	VERIZON WIRELESS	P&R Monthly cell phone	19.99
P0101121	00195199	VERIZON WIRELESS	P&R Monthly cell phone	19.96
<i>Org Key: WS511R - Sewer Special Catch Basins</i>				
P0101130	00195085	CESSCO	HYDRAULIC RING SAW, HOSE & BLA	3,991.90
P0101214	00195105	HOME DEPOT CREDIT SERVICE	SAWZALL & PLYWOOD	500.28
<i>Org Key: WW523R - EMW 5400-6000 Block Watermain</i>				
P0099055	00195078	B&B UTILITIES & EXCAVATION LLC	EMW 5400-600 BLK WATER SYSTEM	90,458.99
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P0101218	00195129	MI HARDWARE - P&R	Misc supplies - Natural Resour	4.55
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0099880	00195171	SITWISE DESIGN PLLC	Civil Engineering services for	2,660.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: YF1100 - YFS General Services</i>				
	00195089	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2018	74.69
P0101199	00195202	WASHINGTON STATE PATROL	BACKGROUND CHECK	12.00
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0097805	00195179	STRANGER, THE	Advertising for Thrift Shop -	1,200.00
P0101076	00195187	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINT CITY BLDGS	866.02
P0101187	00195133	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	715.81
	00195070	PUGET SOUND ENERGY	ENERGY USE SEPT 2018	563.75
P0097982	00195136	MONARCH LANDSCAPE HOLDINGS	Thriftshop- 2018 Landscape	254.27
	00195084	CENTURYLINK	PHONE USEAGE OCT 2018	170.32
	00195206	XEROX CORPORATION	PRINTER SUPPLIES	70.61
<i>Org Key: YF2600 - Family Assistance</i>				
P0101190	00195143	NICKERSON, KATHRYN	Campership for EA client NF	150.00
Total				454,121.51



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING
PAYROLL DATED

10.5.18
10.12.18

Net Cash	\$	535,971.74
Net Voids/Manuals	\$	14,329.81
Net Total	\$	550,301.55
Federal Tax Deposit - Key Bank	\$	86,584.60
Social Security and Medicare Taxes	\$	45,382.25
Medicare Taxes Only (Fire Fighter Employees)	\$	2,132.12
State Tax (Oregon)	\$	-
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	27,390.39
Public Employees Retirement System 3 (PERS 3)	\$	7,216.61
Public Employees Retirement System (PERSJM)	\$	767.68
Public Safety Employees Retirement System (PSERS)	\$	199.02
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	26,131.69
Regence & LEOFF Trust - Medical Insurance	\$	11,618.77
Domestic Partner/Overage Dependant - Insurance	\$	1,904.81
Group Health Medical Insurance	\$	1,277.12
Health Care - Flexible Spending Accounts	\$	2,339.87
Dependent Care - Flexible Spending Accounts	\$	1,689.11
United Way	\$	100.00
ICMA Deferred Compensation	\$	28,681.37
Fire 457 Nationwide	\$	7,796.81
Roth - ICMA	\$	260.00
Roth - Nationwide	\$	620.00
401K Deferred Comp	\$	-
Garnishments (Chapter 13)	\$	1,781.50
Tax Levy	\$	109.18
Child Support	\$	599.99
Mercer Island Employee Association	\$	322.50
Cities & Towns/AFSCME Union Dues	\$	-
Police Union Dues	\$	-
Fire Union Dues	\$	2,019.69
Fire Union - Supplemental Dues	\$	154.00
Standard - Supplemental Life Insurance	\$	-
Unum - Long Term Care Insurance	\$	642.95
AFLAC - Supplemental Insurance Plans	\$	636.51
Coffee Fund	\$	94.00
Transportation	\$	125.00
HRA - VEBA	\$	4,464.79
Miscellaneous	\$	-
Nationwide Extra	\$	-
GET	\$	300.00
Oregon Transit Tax and Oregon Benefit Tax	\$	-
Tax & Benefit Obligations Total	\$	263,342.33

TOTAL GROSS PAYROLL **\$ 813,643.88**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



CITY COUNCIL MINUTES

SPECIAL MEETING

JULY 10, 2018

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the meeting to order at 6:00 pm in the City Hall Council Chambers, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Tom Acker, Bruce Bassett, Wendy Weiker (arrived at 6:12 pm), David Wisenteiner, and Benson Wong were present.

AGENDA APPROVAL

It was moved by Bassett; seconded by Wong to:

Approve the agenda as presented.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Wisenteiner, Wong)

ABSENT: 1 (Weiker)

CITY MANAGER REPORT

City Manager Julie Underwood presented information regarding:

- The Mercer Island Police Department hosted **"Coffee with a Cop"** on June 29.
- **Adventure Playground** at Deane's Children's Park: Now through Sept. 30, Deane's Children's Park
- Upcoming **Restoration Event**, Sat., July 14, 9 am - 1 pm, Location: Luther Burbank Park
- **Summer Celebration**, Sat. & Sun, July 14-15.
 - Parade at Town Center: Saturday, 10 am
 - Festival at Mercerdale Park: Saturday, 11 am – 7 pm, Sunday, 10 am – 5 pm.
 - Fireworks at Luther Burbank Park: Saturday, 6 pm – 10 pm with fireworks at 10:15 pm
- **Fill-the-Van Food Drive**, Sat. & Sun., July 14 & 15, Location: YFS Booth at Summer Celebration
- **Council-School Board Softball Game**, Sat. July 14, 1:30 pm – 3 pm, Aubrey Davis Fields
- **2nd Annual Sk8te the Rock Competition**, Sun., July 15, 1pm – 3pm, Mercerdale Skate Park
- **No Farmers Market Sunday, July 15** due to Summer Celebration! and **August 5** due to Seafair.
- **Shakespeare in the Park**: The Merry Wives of Windsor (July 12, 13, 14, 20, 21, 26, August 9, 12) and King Lear (July 15, 19, 22, 27, 28, August 2, 3, 4, 5, 10, 11, 12)
- **Mostly Music in the Park** Summer Concert Series: Thursdays, 7pm to 8:30pm, Mercerdale Park
- 7/19: The Rumba Kings, 7/26: Scott Lindenmuth Group, 8/2: Joy Mills Band, 8/9: The Mighty Dreadful, 8/16: Ethan Keller Group, 8/24 The Infinity Project
- **Movies in the Park**: Moana (Sat. July 28, 9:15pm, Mercerdale Park) and A Wrinkle in Time (Sat. Aug 18, 8:35pm, Mercerdale Park)
- **Camp Burbank Community Campout**, Sat. Aug 11 to Sun, Aug 12, Luther Burbank Park meadow
- **Seafair Weekend**, August 3-5, **I-90 Closures** for Blue Angels:
 - Thurs., Aug. 2, 9:45 am - 12:15 pm; 1:00-2:45 pm (practices)
 - Fri., Aug. 3, Sat., Aug. 4, & Sun., Aug. 5, 12:55-2:45 pm
- **National Night Out**: All invited to a cookout and tours hosted by the Police Department at City Hall, Tues., Aug. 7, 5:00-8:00 pm
- **Solarize MI 2.0** Underway: Next workshop is Wed., July 18, 6:30-8pm at the Community Center
- **Bikeshare Pilot Program** Launching Soon! Mid-July through Mid-October, 25 electric-assist rental bicycles restocked daily at key locations throughout Mercer Island, Bikes are available 24/7
- **2018 YFS Annual Newsletter** Hits Mailboxes
- **Full Closure of NB I-5 This Weekend**, 8 pm on Fri., July 13 through 5 am on Mon., July 16

APPEARANCES

Jeff Henderson, 8431 85th Ave SE, spoke about King County Tax increase, STR (?) tax increase, does not support a tax levy increase. Voter fatigued. Doesn't feel there is sufficient reason to do this.

Peter Struck, 9130 SE 54th Street, spoke about staff says must reduce services, spoke about payable reports for the first part of the year, can come up with 1% savings that will not impact services. Put mental health counselors at a high priority. Would like concrete evidence of a cost containment program before any taxes.

Carolyn Boatsman, 3210 74th Avenue SE, is in favor the CAG recommendation as she does not want services to be cut and the amount of additional property tax is modest.

Tracy Granbois, 8440 SE 82nd Street, stated that rescuing the Thailand boys from a cave was a real emergency. What we have here is not an emergency and she does not support a levy

Patrick Allcorn, 2500 81st Avenue SE, #111, urged the Council to follow the advice of the CAG and put a levy on the ballot and let the voters decide to continue funding essential services with a property tax increase.

Beverly Horowitz, 4332 W. Mercer Way, spoke about Republic Services pickup up recycling at 6:00 am on her street. She was told by Republic that they have an agreement with the City to start at 6:00 am.

City Manager Underwood responded to the public comment regarding the Public Water Report explaining that it is a Federal requirement for all cities. She further explained that due to the 2014 E. coli emergency, the City was under greater regulatory scrutiny. The City has since been released from the regulatory restrictions due to its clean drinking water. For this reason, staff felt it was important to mail out a complete report to each household.

She also encouraged residents to contact the Public Works Department Regarding any issues with Republic Services (Garbage/Recycling).

SPECIAL BUSINESS

AB 5448: City's Financial Challenges: Continued Discussion and Review of City's Forecasting Model

City Manager Underwood introduced Steve Toler with Management Partners who provided information about his review of the City's General Fund forecast for 2019- to 2024. He spoke about the key assumptions, initial observations and his recommendations for revenues, expenditures, and fund balance reserves. He also recommended that the City:

- Use the existing forecast as a "baseline scenario" and develop alternative scenarios based on a set of possible solutions to solve future structural deficits. Scenarios may include a combination of budgetary solutions such as:
 - Revenue enhancements
 - Expenditure controls and cost shifts
 - Service delivery changes
 - Expenditure/service level reductions
- Develop a fiscal sustainability plan to address the long-term structural deficit identified in the baseline forecast.

City Manager Underwood presented three options for the Council to address the financial challenges:

1. Do Nothing – Address at a later time
2. Fund Youth and Family Services:
 - School-based and community-based counseling services
 - Community safety net services (includes above+)
3. Fully Fund Projected Deficit

She provided examples of service reductions for the "do nothing" option, the cost per year for a school-based and community-based counseling services levy or a community safety net services levy, and referred to

Management Partners' model for fully funding the projected deficit.

Finance Director Chip Corder reviewed the key assumptions for Management Partners' model for a 2019-2024 budget balancing scenario:

- Let temporary increase in utility tax rate expire at the end of 2018.
- No increase in B&O tax rate.
- Increase property tax levy by 1% each year (\$122K/yr)
- Eliminate 1.7% water utility tax transfer to Water Fund for fire hydrant maintenance beginning in 2019 (\$158K/yr retained in General Fund).
- Consolidate Beautification Fund with General Fund in 2019 (\$225K/yr net revenue).
- Assume 15-year Parks M&O levy lid lift is renewed by voters in 2023.
- Use REET rather than General Fund tax revenues to fund annual ARCH housing contribution beginning in 2019 (\$96K/yr).
- Increase Contingency Fund target from 10% to 17% (equals 2 months) of the General Fund budget (best financial practice).
- Put a levy lid lift on the November 2018 ballot to fund the projected deficits in 2019-2024.

Mr. Toler showed the model and how certain changes would reduce the structural deficit and the hit the targets for the reserve fund.

City Manager Underwood requested that the Council provide staff direction regarding maintaining or reducing service levels or putting forth a levy to the voters. She noted that Council needs to define the purpose, amount, and growth increase factor for a levy ordinance.

City Manager Underwood noted that she would work with the Mayor and Deputy Mayor to make appointments to the pro and con committees for writing the statements for the voters' pamphlet.

It was moved by Nice; seconded by Bassett to:

Direct staff to construct an ordinance in the amount of \$1.25/1,000 AV beginning in 2019 through 2024 with a 5% increase year-over-year, with an additional requirement of establishing a financial sustainability plan (as described by Management Partners), establishing a mechanism for the savings achieved by that plan to fund the Contingency Fund, and to end the six-year levy period with a Contingency Fund balance of two months or 17%.

Passed 6-1

FOR: 6 (Bassett, Bertlin, Nice, Wisenteiner, Weiker, Wong)

AGAINST: 1 (Acker)

The Council recessed for ten minutes until 8:57 pm

AB 5450: Due Diligence Costs for the City's Proposed Commuter Parking Project

City Manager Underwood explained that as part of the purchase and sale agreement between the City of Mercer Island and Parkway Management Group for the former Tully's property, the City has a six-month due diligence period to evaluate the suitability of the property for a future, long-term transit commuter parking and mixed-use development project. As part of the due diligence, the City proposes to contract with Aspect Consulting, LLC to conduct a Phase II environmental site assessment to determine the vertical and horizontal extent of the contamination that is known to exist on the site and the adjacent portion of Sunset Highway to the north (which the City already owns).

In addition, she noted that Sound Transit Settlement Funds need to be appropriated for this additional due diligence work including surveys, appraisals, environmental assessment, and legal fees.

City Manager Underwood reported that Sound Transit has identified an additional \$10 million for the settlement agreement which will help alleviate some of the very strict federal regulations for expending the funds. She noted that this will help to secure commuter parking for residents only.

It was moved by Bassett; seconded by Wisenteiner to:

Authorize the City Manager to enter into a professional services agreement with Aspect Consulting, LLC to conduct a Phase II Environmental Site Assessment at the Former Fuji Auto property located

at 7810 SE 27th Street and in a portion of Sunset Highway (the north, adjacent right-of-way) in Mercer Island.

Passed 7-0.

FOR: 7 (Acker, Bassett, Bertlin, Nice, Wisenteiner, Weiker, Wong)

It was moved by Nice; seconded by Wisenteiner to:

Appropriate \$225,750 from the Sound Transit Settlement Funds to be used for due diligence work such as surveys, appraisals, environmental assessment, legal fees, etc. and allocate the funds from the REET surplus balance until the long-term commuter parking project is constructed and the City is reimbursed by Sound Transit.

Passed 7-0.

FOR: 7 (Acker, Bassett, Bertlin, Nice, Wisenteiner, Weiker, Wong)

OTHER BUSINESS

Councilmember Wong asked Council to provide any comments on the SCA PIC meeting agenda. Councilmember Wisenteiner will be absent and Councilmember Bassett may be absent from the July 17 meeting.

ADJOURNMENT

The Special Meeting adjourned at 10:10 pm.

Attest:

Debbie Bertlin, Mayor

Deborah Estrada, City Clerk



CITY COUNCIL MINUTES SPECIAL MEETING SEPTEMBER 17, 2018

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the meeting to order at 5:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Tom Acker (arrived 6:00 pm), Bruce Bassett, Wendy Weiker, and Benson Wong were present. Councilmember David Wisenteiner was absent.

AGENDA APPROVAL

It was moved by Nice; seconded by Bassett to:

Approve the agenda as presented.

Passed 5-0

FOR: 5 (Bassett, Bertlin, Nice, Weiker, and Wong)

ABSENT: 2 (Acker and Wisenteiner)

EXECUTIVE SESSION

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes

At 5:01 pm, Mayor Bertlin convened the Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes.

At 5:48 pm, Mayor Bertlin adjourned the Executive Session.

STUDY SESSION

AB 5473: Update on City Council Goal 4: Preserve, Promote, and Enhance Mercer Island's Focus on Arts and Culture

City Manager Julie Underwood provided a brief update of Council Goal 4, "Preserve, Promote, and Enhance Mercer Island's Focus on Arts and Culture" explaining that Council adopted the goal in April 2018 and established the following action items:

- Engage the community regarding arts and culture policies and goals for the Comprehensive Plan.
- Partner with the Mercer Island Center for the Arts (MICA) to identify alternative site locations.
- Research and explore creating a "Certified Creative District."

City Manager Underwood introduced Paul Shoemaker, Executive Director of MICA and Ann Janikowski, Brand Strategist with Phinney Bischoff. Executive Director Shoemaker reviewed the organization's progress since February 2018 and outlined the following:

- MICA's new leadership;
- MICA's relationship with the City of Mercer Island;
- Research efforts to identify alternative sites and design; and
- MICA's community engagement process

Ms. Janikowski discussed MICA's Community Visioning Dialog and the methodology used for input sessions, visioning sessions, and an online survey. She explained that the community dialogue revealed the following insights:

- Strong support for an arts and culture center,

- Youth Theatre Northwest is a vital resource,
- Need for a centralized space for the arts,
- Access to quality, diverse arts education,
- Desire to unite and strengthen the existing arts community,
- Anchor for Town Center, and
- Enhancing quality of life for future generations.

Executive Director Shoemaker responded to Council questions and explained that the Tully's site provides a good central location with proximity to Sound Transit and the Town Center, it addresses MICA's location and parking concerns, and meets the criteria defined in the City's RFQ. In closing, Shoemaker reported that MICA will hold a meeting on October 8 and 7 pm to discuss next steps.

Mayor Bertlin surprised Manny Cawaling and invited him to join her and receive the Manny Cawaling Day Proclamation. Mayor Debbie Bertlin proclaimed September 17, 2018 as Manny Cawaling Day in Mercer Island and encouraged all residents to join her in thanking Manny for his dedicated service to the youth and the community of Mercer Island through his 10 years as Executive Director of Youth Theatre Northwest.

As an additional update on City Council Goal 4, Parks & Recreation Director Jessi Bon, Arts & Recreation Coordinator Sarah Blugas, and Vice Chair of the Arts Council Erin Vivion addressed the Council, providing an update on the City's pursuit of the Certified Creative District Designation. They explained what a "Creative District" means and how its certification will help bring together citizens, businesses, nonprofits, artists, and local government to strengthen the cultural arts vision for the community. Designation as a Creative District will establish eligibility for additional training, networking, grant funding, and more.

Parks & Recreation Director Bon further explained that the DSG Planning team is developing a Creative District proposal, including identifying the boundaries for the Creative District. The Arts Council and staff estimate the process will take about five to six months to complete. Staff anticipates bringing a proposal back before Council within the first quarter of 2019 and submit the application the State's Arts Commission by March 2019.

SPECIAL BUSINESS

AB 5476: National Recovery Month Proclamation

YFS Senior Programs Manager and Clinical Supervisor Derek Franklin introduced Dave Murphy, Diversions and Reentry Senior Manager with King County Behavioral Health and Recovery to join him and Mayor Bertlin and receive the proclamation.

Mayor Bertlin proclaimed September 2018 as National Recovery Month and called upon residents of Mercer Island to observe this month with appropriate programs, activities, and events to support this year's Recovery Month theme, "Join the Voices for Recovery: Invest in Health, Home, Purpose, and Community."

AB 5477: Peace Day on Mercer Island Proclamation

Recreation Superintendent Diane Mortenson introduced Beth Baska, Past President of Rotary Club of Mercer Island and current Vice-President of the Rotary Foundation and Chair of the Peace Committee to join her and Mayor Bertlin.

Mayor Bertlin proclaimed September 21, 2018 as Peace Day on Mercer Island and encouraged all citizens to join me in attending the dedication of the Peace Poles at the Mercer Island Community and Event Center. The event will take place on September 21, 2018 from 12-1pm outside the Mercer Island Community & Event Center. The Rotary Club and City of Mercer Island enthusiastically support this celebration of peace on Mercer Island and everywhere

CITY MANAGER REPORT

City Manager Julie Underwood reported on the following items:

- September 7 - Successful **Earthquake Exercise** by staff.
- **New Crime Stats Page** added to city website at mercergov.org/police
 - Crime Prevention Programs offered by MIPD:

- Neighborhood Watch
- Paws on Patrol
- Map Your Neighborhood
- Tips on how to prevent burglaries and car prowls
- Proposed **Commuter Parking & Mixed-Use Project** - RFQ Update
 - September 11 - 1st Pre-Submission Conference & Tour
 - September 20 - 2nd Pre-Submission Conference & Tour
 - October 5 - Submission deadline
- September 27 - **Oktoberfest Senior Lunch** at MIECC, 12 pm
- September 27 - YFS Presents, **The Top Secret Project**, 6:30 pm to 8:30 pm
- September 28 - **Family Movie Night** at the Community Center at 6 pm
- September 29 - **Parents Night Out**, 5 pm to 10 pm
- Volunteer at a **Restoration Event**:
 - September 29 - Mercedale Hillside, 10 am to 2 pm
 - October 6 - Homestead Park, 10 am to 1 pm

APPEARANCES

The following people encouraged Council to support Mercer Island Center for the Arts (MICA) and the Youth Theatre Northwest:

- Bharath Shyam, Mercer Island
- Sue Sherwood, 7444 W. Mercer Way
- Robynne Parkinson, 3870 83rd Avenue SE
- John Gordon Hill, 8914 SE 56th Street
- Katie McKenna, 2914 70th Avenue SE
- Alexander Thomson, Mercer Island
- Katie McKenna, Issaquah
- Xixi Shakes, 9211 SE 33rd
- Judy Ginn
- Manny Cawaling, Seattle
- Robert Thorpe, 5800 W. Mercer Way
- Jenny Harrington, 4821 88th Place SE
- Fred Jarrett, Mercer Island
- Kyle Gerstel, Mercer Island
- Genevieve Morton, Mercer Island
- Kate Lamperti, 9202 SE 33rd Place
- Jonathan Shakes, 9211 SE 33rd Street
- Megan Atkinson, 2735 63rd Avenue SE
- Jared (unintelligible), 2500 81st Avenue SE
- Brian Emmanuel, 2255 82nd Avenue SE
- Ira Appelman, 9039 E. Shorewood Drive
- Doreen Kindritz
- Micah (last name unknown), Mercer Island

Carolyn Boatsman, Mercer Island, current Planning Commissioner, spoke in opposition of the "Director's Discretion" in the new code amendments.

Julie Green, 7800 SE 27th, Mercer Island, reported that she had just heard about the RFQ and wished to voice her concern about the proposed five-story building going in next to their building. She expressed a desire to know what the building would include and that their voices be heard.

CONSENT CALENDAR

Councilmember Wong requested to remove AB 5475: Code Compliance Code Amendments from the Consent Agenda. Mayor Bertlin noted this item would be discussed prior to the Public Hearing.

Payables: \$430,555.19 (08/30/18) & \$150,184.03 (09/06/18)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$817,266.44 (09/14/18)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Minutes: September 4, 2018 Regular Meeting, August 28, 2018 Special Meeting, & July 24, 2018 Special Meeting

Recommendation: Adopt the September 4, 2018 Regular Meeting, August 28, 2018 Special Meeting, & July 24, 2018 Special Meeting minutes as written.

AB 5468: Business License Model Ordinance Code Amendments (2nd Reading & Adoption)

Recommendation: Adopt Ordinance No. 18C-09, updating chapter 5.01 MICC to include amendments required under chapter 35.90 RCW for business licensing.

AB 5478: 81st Avenue SE Backyard Sewer Project Bid Award

Recommendation: Reallocate \$126,732 from the Sewer Special Catch Basins project to the Backyard Sewer System Improvement project within the Sewer Fund and direct the City Manager to execute the construction contract.

It was moved by Nice; seconded by Bassett to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, and Wong)

ABSENT: 1 (Wisenteiner)

AB 5475: Code Compliance Code Amendments (2nd Reading & Adoption)

Councilmember Wong confirmed that the items he identified were not substantive, but rather clarifying, and therefore were considered scrivener's errors.

It was moved by Wong; seconded by Nice to:

Adopt Ordinance No. 18C-06 amending Mercer Island City Code Titles 1, 8, 15, 17 and 19 and adopting Chapter 6.10 MICC to consolidate and improve code compliance provisions.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, and Wong)

ABSENT: 1 (Wisenteiner)

PUBLIC HEARING

AB 5480: Receive Public Comments and Consider a Resolution in Support of State Initiative 1631, Carbon Emissions Fee Measure

Mayor Bertlin opened the public hearing at 8:35 pm.

Peter Struck, 9130 SE 54th Street, expressed concern that the evidence supporting I-1631 was inclusive and asked what the impact would be on the Mercer Island community.

The following people encouraged Council to support State Initiative 1631, Carbon Emissions Fee Measure:

- Rev. Dr. Marilyn Cornwell, 9010 SE 47th Street
- Kate Lamperti, 9202 SE 33rd Place
- Jane Reynolds, 8105 SE 48th Street
- Gaurang Chandrakant, 4500 W. Mercer Way
- Kim Rice, 4552 E. Mercer Way
- Peter Donaldon, 3635 88th Avenue SE
- Carolyn Boatsman, 3210 74th Avenue SE
- Brian Emannuels, 2255 82nd Avenue SE

- Erick Jansen, 9428 SE 54th Street

Randy Pepple, Bellevue, spoke in opposition to I-1631.

There being no further comment, Mayor Bertlin closed the public hearing at 9:02 pm.

It was moved by Bassett; seconded by Nice to:

Approve Resolution No. 1546, endorsing Initiative No. I-1631, Carbon Emissions Fee Measure, scheduled for the November 6, 2018 General Election.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, and Wong)

ABSENT: 1 (Wisenteiner)

Mayor Bertlin recessed the meeting for 10 minutes and called the meeting back in session at 9:31 pm.

REGULAR BUSINESS

AB 5479: Title 19 Procedural Code Amendments (2nd Reading & Adoption)

Interim Development Services Director Evan Maxim briefly reviewed the amendments discussed at the September 4, 2018 Study Session explaining that the amendments were intended to:

- 1) clarify the land use review and approval process;
- 2) consolidate the procedural requirements and approval criteria;
- 3) ensure compliance with applicable state regulations and recent case law; and
- 4) simplify the regulations for readability, ease of use, and to avoid unintended consequences.

Following the September 4 review, City Council made a motion to move Ordinance No. 18C-08 forward to a second reading. Staff revised the amended code language to incorporate the staff recommended approach to adopting Comprehensive Plan amendments and implement various technical corrections (typographical errors, cross-references, etc.) identified by Council and staff.

Interim DSG Director Maxim responded to Council questions and clarified Table B "Review Processing Procedures" noting that the table was discussed extensively by the Planning Commission.

It was moved by Bassett; seconded by Wong to:

Adopt Ordinance No. 18C-08 amending Title 19 of the Mercer Island City Code to clarify land use review and approval procedural requirements.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, and Wong)

ABSENT: 1 (Wisenteiner)

AB 5474: Second Quarter 2018 Financial Status Report & 2018 Budget Adjustments

Assistant City Manager/Finance Director Chip Corder reviewed a presentation with City Council summarizing the Second Quarter 2018 Financial Status Report and 2018 Budget Adjustment, reviewing the following:

- General Fund (revenues, general sales tax, utility tax, licenses, expenditures by department);
- Utility Fund (water, sewer, stormwater);
- All Other Funds (YFS Fund and REET); and
- 2017-2018 Budget Adjustments (previously approved and new requests).

It was moved by Wong; seconded by Weiker to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading for an ordinance.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, and Wong)

ABSENT: 1 (Wisenteiner)

It was moved by Wong; seconded by Nice to:

Adopt Ordinance No. 18-11, amending the 2017-2018 Biennial Budget.

Passed 6-0
FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, and Wong)
ABSENT: 1 (Wisenteiner)

OTHER BUSINESS

Councilmember Absences

Councilmember Wisenteiner's absence was excused.

Planning Schedule

City Manager Underwood reviewed items scheduled for October 2 and October 16.

- Executive Session scheduled October 2 at 5 pm.
- Study Session on Transportation Concurrency Revised Ordinance.
- 1st reading on Comprehensive Plan.
- 3rd reading on Transportation Concurrency Ordinance.

October 16, 2018, under Special Business, the Police Department is recognizing Breast Cancer Awareness month.

Community Facilities Code Amendments were postponed from November 20 to the first part of 2019.

Councilmember Acker expressed a desire to participate in the Mayor and Deputy Mayor's meeting with the 41st Delegation scheduled for September 20th.

Mayor Bertlin requested that staff prepare a brief outline for the Council and public on the upcoming Budget Calendar. She also encouraged Council to meet with staff to discuss any questions they may have regarding the budget.

Board Appointments

There were no appointments.

Councilmember Reports

Councilmember Bassett reported that he was in Olympia and met with policy folks at the Governor's office to discuss K4C. There is an elected official meeting on October 2 that he and Councilmember Weiker plan to attend.

Councilmember Wong attended Alcohol Tobacco and Other Drugs Committee. He reminded Council that next month the Mercer Island Police Department will hold its annual Take Back Event. He further noted that Walgreens has a permanent "Take Back" bin and that KCLS has a policy to pick up envelopes from the librarian to mail back medicines.

Councilmember Acker expressed a desire to participate in the Mayor and Deputy Mayor's pre-meeting with the 41st Delegation on September 20. It was agreed that Mayor Bertlin and Deputy Mayor Nice would have a pre-meeting with the 41st Delegation.

Councilmember Wong congratulated Councilmember Weiker as the 2019 Chair of the Mercer Island Rotary ½ Marathon.

Councilmember Weiker attended a SCA Women's event on Saturday wherein it was announced that the process for getting appointments for next year's committee will be earlier. She also expressed a desire to thank the Chamber for the Art-Uncorked event and reported that the KC Emergency Management Advisory Committee meeting is organizing a training.

Mayor Bertlin thanked King County Councilmember Claudia Balducci for attending the SCA event. She also reported that she participated in a Women's Mayor's panel discussion for women in real estate with City Manager Underwood and Leadership Eastside. Mayor Bertlin thanked the Utility Board and reported that recommendations would be forthcoming in October.

ADJOURNMENT

The Special Meeting adjourned at 10:28 pm.

Attest:

Debbie Bertlin, Mayor

Deborah Estrada, City Clerk



CITY COUNCIL MINUTES REGULAR MEETING OCTOBER 2, 2018

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the meeting to order at 5:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Bruce Bassett (5:05 pm), Wendy Weiker (5:15 pm), David Wisenteiner, and Benson Wong were present.

Position #4 is vacant.

AGENDA APPROVAL

Mayor Bertlin amended the agenda explain that King County Councilmember Claudia Balducci would not be available to present to the Council under Special Business.

It was moved by Wong; seconded by Wisenteiner to:

Approve the agenda as amended.

Passed 4-0

FOR: 4 (Bertlin, Nice, Wisenteiner, and Wong)

ABSENT: 2 (Bassett and Weiker)

VACANT: 1 (Position 4)

EXECUTIVE SESSION

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes.

At 5:02 pm, Mayor Bertlin convened the Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) for approximately 60 minutes.

At 6:05 pm, Mayor Bertlin adjourned the Executive Session and recessed the meeting for five minutes.

STUDY SESSION

AB 5481: Transportation Concurrency Revised Ordinance

Mayor Bertlin started the Study Session at 6:11 pm.

Interim Development Services Director Evan Maxim provided a brief overview of concurrency, summarized the first reading and Council's direction at its October 3, 2017 meeting, and the Transportation Concurrency revised ordinance. He further explained that impact fees are assessed per vehicle trip and that concurrency mitigation is only required when an intersection fails to meet level of service (LOS) post development.

The revised ordinance does the following:

- Requires a concurrency certificate on all development generating a net new vehicle trip;
- Allows for denial of a concurrency review, and describes remedies available to an applicant; and
- Creates a basis for timely updates to the transportation model and associated LOS.

The Concurrency Ordinance relies on the Transportation LOS and will take effect on December 3, 2018.

Michael Lapham, consultant with KPG, responded to Council questions regarding planned improvement projects and the Six-Year Transportation Improvement Plan.

The Council discussed proposed amendments to the ordinance as suggested by Councilmember Wong.

The Study Session concluded and Mayor Bertlin recessed the meeting until 7:00 pm.

SPECIAL BUSINESS

AB 5484: Domestic Violence Action Month Proclamation

YFS Senior Programs Manager and Clinical Supervisor Derek Franklin introduced Ward Urion, Social Change Manager with Lifewire to join him and Mayor Bertlin and receive the proclamation.

Mayor Bertlin proclaimed October 2018 as Domestic Violence Action Month and called upon residents of Mercer Island to speak out against domestic violence and support efforts to prevent and end domestic abuse and the indifference that sustains it.

CITY MANAGER REPORT

City Manager Julie Underwood reported on the following items:

- **Aubrey Davis Park Master Plan** process going on now through the fall of 2019
- **Coffee with a Cop**, Wednesday, October 3, 4 pm to 6 pm
- **Mercer Island's Proposition 1 Pro & Con Committee Forums:**
 - Monthly Chamber Luncheon, Thursday, October 4, 12 pm to 1:30 pm
 - Mercer Island Beach Club, Tuesday, October 9, 7 pm to 8 pm
- Final **Farmers Market** of the Season, Sunday, October 7, 10 am to 3 pm, Mercerdale Park
- **MICA's Community Visioning Report Session**, Monday, October 8, 7 pm to 8:30 pm, Mercer Island Boys & Girls Club
- Final **Solarize 2.0 Meeting**, Tuesday, October 9, 6 pm to 7:30 pm, Mercer Island Congregational Church
- Proposed "**Community Facilities**" **Listening Session**, Thursday, October 11, 6 pm, Mercer Island Community Center
- **Birding Trip**, Hawks Fall Color, Back Roads, Thursday, October 11, 6:30 am to 6:00 pm, depart from Community Center
- **Arbor Day & Tree Planting Celebration**, Saturday, October 20, 9 am to 2 pm, Luther Burbank Park
- **ARCH** (A Regional Coalition of Housing) Seeking Volunteers, visit www.archhousing.org for more information
- **Commuter Parking & Town Center Project Open House**, Monday, October 22, 6 pm to 9 pm, Community Center Mercer Room
- YFS: Celebrating 30 Years, Sharing 30 Stories, February 13, 2019, **MIYFS Foundation Annual Breakfast**
- Congratulations **Roanoke Inn**, 2018 King County Executive's John D. Spellman Excellence in Historic Preservation Award

APPEARANCES

Judy Ross, Bellevue, spoke to the Council regarding the changes she has seen to Mercer Island over the past 50 years.

The following people spoke in opposition to Comprehensive Plan Amendment 8 (Private Community Facilities):

- Julie Garwood, Mercer Island
- Ryan Rahlfs, Mercer Island
- John Hall, Mercer Island

Rene Stratton, Mercer Island, spoke in support of Comprehensive Plan Amendment 6 (Arts and Culture).

The following people spoke in favor of Comprehensive Plan Amendment 8 (Private Community Facilities):

- Joel Mezistrano, Mercer Island
- Carin Jacobson, Mercer Island
- Eric Thuau, Mercer Island
- Tristan Vingtdoux, Mercer Island, French/American School Alum
- Ben Orillon, Mercer Island, French/American School Alum
- Liz Friedman, Stroum Jewish Community Center Board Chair
- Laura Mousseau, Bellevue, French/American School Administrator
- Amy Lavin, Mercer Island, Stroum Jewish Community Center CEO

Cheryl D'Ambrosio, Mercer Island, apologized for not being available to meet with Mayor Bertlin and City Manager Underwood. She expressed concern regarding traffic safety by her home.

Daniel Thompson, Mercer Island, provided his opinions on the Comprehensive Plan amendments.

Mark Coen, Mercer Island, spoke in opposition to Comprehensive Plan Amendments 1 (Land Use Designations), 6 (Arts and Culture), 8 (Private Community Facilities), 10 (Universal Design, Disability Access, and Age-Friendly Planning), 11 (Green Building Introduction), 13 (Town Center Height & Public Amenities), 14 (PUD / Pilot Program), and 15 (Commuter Parking in Town Center) as they are inconsistent with the law, injurious to his property, and prejudicial towards him.

Ira Appleman, Mercer Island, spoke in opposition Comprehensive Plan Amendments 6 (Arts and Culture) and 8 (Private Community Facilities).

CONSENT AGENDA

Payables: \$1,019,581.67 (09/13/2018) & \$1,213,880.17 (09/20/2018)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$801,612.14 (09/28/18)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Minutes: July 17, 2018 Regular Meeting

Recommendation: Adopt the July 17, 2018 Regular Meeting Minutes as written.

It was moved by Wisenteiner; seconded by Wong to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 6-0

FOR: 6 (Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

VACANT: 1 (Position 4)

REGULAR BUSINESS

AB 5482: Code Amendment Regarding Transportation Concurrency (2nd Reading)

It was moved by Wong; seconded by Nice to:

Adopt Ordinance No. 18C-12 establishing a new Chapter 19.20 and amending Chapters 19.15 and 19.16 of the Mercer Island City Code to provide for a Transportation Concurrency Management System as required by the Growth Management Act.

It was moved by Wong; seconded by Wisenteiner to:

Amend the previous motion to:

Amend the following sections of the ordinance as follows:

1. **MICC 19.20.050(A): change “subsection D” to “subsection C”**
2. **MICC 19.20.050(B): add to (B)(1): “A project shall be deemed abandoned by the City, if an applicant does not proceed under subsection 2 or 3 below.”**
3. **MICC 19.20.050(C)(1)(a): change “may” to “shall”**
4. **MICC 19.20.050(C)(2): change “may” to “shall”**
5. **MICC 19.20.050(C)(2): (a): add “schedule that is satisfactory to the code official.” at the end and (b): add “performance that is satisfactory to the code official.” at the end.**
6. **MICC 19.20.070(B): add “to” between “impact” and “other”**
7. **MICC 19.20.080(B): change “shall” to “should” and delete “, provided funding for the update is available”**

Motion to Amend Passed 6-0

FOR: 6 (Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

VACANT: 1 (Position 4)

Main Motion Passed 6-0

FOR: 6 (Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

VACANT: 1 (Position 4)

AB 5483: 2018 Comprehensive Plan Amendments and Accompanying Zoning Code Amendments (1st Reading)

Interim DSG Director Evan Maxim presented the Planning Commission’s recommendation on fifteen amendments to the Comprehensive Plan. Michael Lapham from KPG reviewed the proposed amendments to the Transportation Element. Planning Commissioner Chair Daniel Hubbel assisted in answering questions from the Council.

The Council discussed the proposed Amendments in the following order:

- Amendment 3: Transportation Element Update
- Amendment 8: Community Facilities (SJCC / FASPS / Herzl-Ner Tamid)
- Amendment 6: Arts & Culture
- Amendment 15: Tully’s / Parcel 12 Re-Designation and Zoning
- Amendment 7: Critical Areas Update
- Amendment 10: Universal Design
- Amendment 12: STAR Analysis Framework
- Amendment 14: Pilot Program / PUD
- Amendment 1: Land Use Map Clarification
- Amendment 2: CIP Cross Reference
- Amendment 4: Private Conservation / PBRs
- Amendment 5: NPDES Policy Support
- Amendment 9: Disaster Planning
- Amendment 11: Green Building

In addition to minor edits to the Amendments, the Council directed staff to make the following major edits:

- **Amendment 3: Transportation Element Update**
The Council discussed the rumble strips recommendation. Staff noted that the Planning Commission’s discussion was focused on the traffic pattern changes, number of vehicles traveling on the roadway, and felt it warranted more discussion. Mayor Bertlin noted that this discussion and any changes should be part of the Transportation Improvement Program review and an updated Bicycle and Facilities Plan. Council directed staff to remove references to rumble strips.
- **Amendment 8: Community Facilities (SJCC / FASPS / Herzl-Ner Tamid)**
Following staff’s presentation on the proposed Community Facilities zoning designation the Council asked questions about who could ask for this designation and expressed desire to have a collaborative process. Council directed staff to delete "private" from the proposed zoning designation.
- **Amendment 6: Arts and Culture**
The Council discussed incorporating public arts in to capital projects versus using the 1% for the Arts Fund and directed staff to propose language for second reading.

Director Maxim noted that on October 11, 2018 the City would be hosting a community meeting regarding Amendment 8 – Community Facilities and that all are welcome to attend. He stated that the second reading of the amendments would be on October 16, 2018. He anticipates Department of Commerce approval on November 11, 2018, allowing for Council’s third reading and adoption of the amendments on November 20, 2018.

It was moved by Basset; seconded by Weiker to:

Set Ordinance Nos.18-13 and 18C-14 for second reading on October 16, 2018.

Passed 6-0

FOR: (Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

VACANT: 1 (Position 4)

AB 5487: City Council Vacancy Process and Timeline for Position #4

Mayor Bertlin reviewed the proposed process and timeline for appointment to vacant Position #4 on the Mercer Island City Council as follows:

The City will advertise the vacancy and replacement process in the Mercer Island Reporter, on the City’s website, the City’s social media accounts, and to the Council’s agenda email list. The proposed timeline for filling the Council vacancy is as follows:

- Monday, October 8, 2018: Advertising begins and applications available
- Wednesday, November 21, 2018: Applications due to City Clerk by 5:00 pm
- Thursday, December 6, 2018 (Special Meeting, 6:00 pm): Candidate speeches/interviews; Council deliberation in Executive Session to follow
- Tuesday, December 11, 2018 (Special Meeting, 6:00 pm): City Council vote prior to Joint Meeting with MISD)
- Tuesday, December 18, 2018: Swearing in of new Councilmember (Regular Meeting)*

*The selected candidate will be expected to stay and participate in this meeting.

It was moved by Bassett; seconded by Nice to:

Approve the proposed process and timeline for appointment to vacant Position #4 on the Mercer Island City Council as outlined in AB 5487 and direct staff to begin advertising.

Passed 6-0

FOR: 6 (Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

VACANT: 1 (Position 4)

OTHER BUSINESS

Councilmember Absences

Councilmember Bassett and Councilmember Wisenteiner will be absent October 16.

Planning Schedule

There were no changes.

Board Appointments

There were no appointments.

Councilmember Reports

Councilmember Wong thanked Evan Maxim for his work and presentation on the Comprehensive Plan.

Councilmember Bassett spoke about the recent K4C meeting.

Councilmember Wisenteiner gave a shout out to MI Junior Football team who beat Bellevue, the first team to do that in 14 years.

ADJOURNMENT

The Regular Meeting adjourned at 11:39 pm.

Debbie Bertlin, Mayor

Attest:

Deborah A. Estrada, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5486
October 16, 2018
Consent Calendar**

RESOLUTION TO SUPPORT A RCO GRANT APPLICATION FOR PLANNING AND DESIGN OF THE FUTURE CONFIGURATION OF THE DOCKS AT LUTHER BURBANK PARK	Action: Adopt Resolution No. 1547 authorizing the grant application.	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
--	--	---

DEPARTMENT OF	Parks and Recreation (Jessi Bon and Paul West)
COUNCIL LIAISON	n/a
EXHIBITS	<ol style="list-style-type: none"> 1. Aerial Map of Luther Burbank Docks 2. Overwater Structures Report (excerpt) 3. User Survey Results 4. Resolution No. 1547
2018-2019 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

This is a resolution supporting an application to the Washington State Recreation and Conservation Office (RCO) for a Boating Facilities Grant. If the grant application is successful, the grant funds will be used to complete a further assessment of the Luther Burbank docks and to develop a preferred dock design. See Exhibit 1 – aerial map of the docks at Luther Burbank Park. Because of the regional draw of Luther Burbank Park and the diverse population it serves, this project is a good candidate for state and regional grant funding.

The RCO Boating Facilities Grant operates on a two-year cycle and is available for both planning and construction projects. Completing the Luther Burbank dock design work by early 2020, will position the City to apply for a subsequent dock construction grant at the end of 2020.

The Luther Burbank Park Dock planning and design project is currently included in the City’s proposed 2019-20 Capital Improvement Program, scheduled for consideration at the November 5, 2018 City Council meeting. The deadline for the grant application is November 1, 2018, which admittedly is out of sequence with council budget deliberations.

Given the maintenance concerns with the docks, and the long planning and permitting lead time for a project of this nature, staff are recommending submittal of the grant application. Approval of this resolution

does not, however, obligate the City to accept the grant funds and the application may be withdrawn prior to May 2019.

Background

The docks at Luther Burbank Park were constructed in 1974. The docks are a fixed-pier design, with multiple fingers and a concrete deck supported by wood pilings. The overall height of the dock varies, with finger pier heights ranging from about 2' to 3' above the water, depending on the seasonal variability of lake height levels.

In 2014, the City completed an Overwater Structures Assessment, which included an evaluation of the docks at Luther Burbank Park. The findings identified extensive rot in the cap beams (see highlights in Exhibit 2) and a recommendation to perform repairs by 2017. Staff developed construction specifications in 2016 for the repairs and obtained permits for what was anticipated to be a \$350k project. Given that the cap beams were not the only repairs needed, the project was suspended pending a discussion about the future of the docks.

Planning Process and Design/Repair Alternatives

This planning and design work is the first step in what will likely be a multi-year project. The project scope is anticipated to include the following:

- **Updated structural assessment:** Updating the findings and analysis of the 2014 Overwater Structures Assessment. Engineering information from this phase of work will be used to inform repair/replacement design scenarios.
- **Coastal engineering analysis:** This is a critical engineering component of the project and will determine what opportunities exist for dock re-design and reconfiguration. In particular, the consulting team will evaluate the feasibility of installing floating docks.
- **Additional public engagement:** Ongoing community engagement is a top priority as repairs and modifications to dock facilities are considered. This is especially important considering the volume of local and regional visitors to Luther Burbank Park and the many desired uses for the dock facilities.
- **Design alternatives:** The structural assessment and ongoing community engagement process will be used to inform a number of design alternatives for consideration by the City Council. These alternatives will include planning level cost estimates and anticipated project timelines.
- **Final design and permit readiness:** The final deliverable will include a recommended dock design, with sufficient detail to initiate a permitting process should capital funds become available.

The planning and design process described previously is intended to be iterative, with opportunities to be scheduled for City Council input and direction as the planning work progresses.

Project Timing and Permitting Nuances

This planning analysis will also consider the permitting timeline and subsequent challenges related to dock repair and construction. The permitting process is complex, and depending on the type of work, the timeline is lengthy, with permits for a new or differently configured dock typically requiring a full year (or more) before final issuance. There are also multiple agencies involved in dock permitting – the City of Mercer Island, the Department of Fish & Wildlife, and the Army Corps of Engineers. Given the long lead time for a project of this nature, it is important to complete the planning and design work now to inform the development of the long-term project schedule and identify potential fiscal implications.

The “do nothing” approach creates additional long-term permitting and replacement challenges. In the absence of any repair work, the docks will continue to be monitored for safety. When conditions warrant (likely failure of the dock substructure), the docks will be closed to the public. Removal would eventually be necessary to address safety and risk management concerns, but the removal itself will be costly considering there is over 675 lineal feet of concrete deck.

Recent changes to shoreline regulations restrict both the size and location of new dock construction, therefore it is generally preferred to repair or replace existing dock structures. In the event the Luther Burbank docks are closed, the City would have twelve months from the time of closure to repair/replace the structures to remain “vested” as an existing structure. Beyond the 12-month window, dock repairs/replacement would be considered “new” construction and permitted as such under current, more restrictive regulations.

The challenges associated with dock repair/replacement scenarios are best explained by way of an example. The deck surface of the Luther Burbank dock structure is over 6,000 square feet. If repairs/replacement are made under the guise of an existing structure, the City would likely be able to retain a significant portion of that square footage. If, however, the dock permit fell into the category of “new” construction, the City would likely be limited to construction of a dock with a reduced surface area. The loss of deck square footage may result in a facility that is under-sized and not able to meet use demands at Luther Burbank Park.

Public Outreach and Engagement

Public engagement regarding the future of the shoreline and the docks at Luther Burbank Park dates back to 2006, when the Luther Burbank Park Master Plan was adopted. The Master Plan calls for a reconfiguration of the docks at the waterfront plaza “with a lower floating dock with improved finger piers for small motor craft, ‘human powered’ boats and a motorized launch boat storage.” Staff analysis since the adoption of the Master Plan indicates that a floating dock would in fact expand access and improve usability of the Luther Burbank docks.

In the summer of 2017, a time-lapse video assessment was performed, providing insight into how the docks are currently used. The vast majority of the boats utilizing the docks were small power boats, typically under 25’ in length. These boaters most often tied up to the lower finger piers, which have wide wood edges. On occasion, larger boats tied up to the main piers, which sit much higher above the water and have abrasive concrete edges. There is also a scarcity of cleats along the dock perimeter, making tie-ups difficult. Kayaks, paddle boards, and other “human-powered” water craft were not regularly observed using the docks, which is unfortunate considering the demand and popularity of these types of water activities. The piers simply sit too high above the water to make this type of use practical.

In 2018, Parks and Recreation staff conducted a survey of dock users (Exhibit 3). Small power boat users were the primary respondents, although there was certainly interest in better access for “human-powered” watercraft. Survey results indicate a desire for dock improvements, and likely the installation of floating docks to accommodate a wider variety of year-round uses.

Financing

This preliminary planning and design project is currently included in the City’s proposed 2019-20 Capital Improvement Program for consideration at the November 5, 2018 City Council meeting. The proposed budget for this project is \$130,000, which includes \$28,000 from REET 1, \$12,000 from Impact Fees and \$90,000 from the RCO Boating Facilities Grant. This grant program requires a 25% match and staff believes this is an effective approach to leveraging the City’s limited resources.

If the grant application is approved by the City Council, staff will submit a grant application by the November 1, 2018 deadline. If the project is selected, funding would likely be awarded in June 2019, allowing the planning and design work to commence shortly thereafter. A final design recommendation will be available for City Council review and consideration in early 2020, with progress reports scheduled throughout the process.

If the planning and design grant is not awarded, staff will discuss alternative planning options with the City Manager and the City Council, including a significantly scaled back scope of work.

Resolution

RCO requires a City Council approved resolution (Exhibit 4) to accompany each grant application. The language in the resolution is prescribed by RCO and includes the following provisions:

- Authorizing the City Manager to serve as the representative of the City on behalf of this grant application.
- Acknowledgement of the conditions included in a future grant agreement between the City of Mercer Island and RCO.
- Acknowledgement that property not owned by the City but developed as part of the grant award must be dedicated for the purposes of the grant. (Note: This condition does not apply to this preliminary planning project, but this condition would apply to future construction grant applications. This project is located on leased Washington State Department of Natural Resources (DNR) shorelands. The City's current aquatic lands lease expires in 2046. For future construction grants, the City will need to renew this agreement with a new termination date to provide the 25-year tenure required by the grant program. DNR has expressed willingness to do this.)

Approval of this resolution does not obligate the City to accept the grant award or encumber funds for this project in advance of the grant award, which is especially important considering the grant application will precede adoption of the 2019-20 budget.

RECOMMENDATION

Parks & Recreation Director and Parks Superintendent

MOVE TO: Adopt Resolution No. 1547 authorizing application for planning and designing the future configuration of the docks at Luther Burbank Park.



0 25 50 100 150 200
Feet

AB 5486 Exhibit 1: Aerial Map of Luther Burbank Docks (2017 image)

MERCER ISLAND PARKS
OVERWATER STRUCTURES ASSESSMENT



DRAFT REPORT

May 30, 2014

OAC No. 2014-001

Prepared for

City of Mercer Island

Parks and Recreation Department

Prepared by

OAC Services, Inc.

701 Dexter Avenue North, Suite 301

Seattle, Washington 98109

May 30, 2014

Jason Kintner
Parks Superintendent
Mercer Island Parks and Recreation
2040 84th Avenue SE
Mercer Island, Washington 98040

Re: **Mercer Island Parks – Overwater Structures Assessment**

Mr. Kintner:

Please find enclosed our draft report “Mercer Island Parks – Overwater Structures Assessment”, dated May 30, 2014. The purpose of this report is to summarize our review of specific overwater and shoreline structures at Luther Burbank Park, Clarke Beach Park, and Groveland Park.

Please call with any questions or concerns relative to the contents of the report.

Sincerely,

A handwritten signature in dark ink, appearing to read "Lee Dunham". The signature is fluid and cursive, with a large initial "L" and "D".

Lee Dunham, PE SE
Principal
Forensic Architecture and Engineering Group
OAC Services, Inc.

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1 INTRODUCTION

1.1 Purpose of Report

The purpose of this report is to provide a condition assessment of specific overwater and shoreline (on-grade) structures at three Mercer Island waterfront parks: Luther Burbank Park, Clarke Beach Park, and Groveland Park. The general scope of assessment was directed by Mercer Island Parks.

1.2 Scope of Services

The scope of services for this project included detailed engineering field observations, underwater inspection of piers, bulkheads and other structures by a dive team, preliminary cost analyses and the writing of this summary report.

1.2.1 Consultant Team, Field Work

The consultant team for this assessment was led by OAC Services Inc. (OAC) who provided project management for the assessment under the direction of the Mercer Island Parks Department, as well as all structural engineering review and assessment. Review and assessment of shoreline structures was provided by Associated Earth Sciences, Inc. (AESI). Underwater inspections were carried out by Waterfront Construction, Inc. (Waterfront).

Visual review of overwater and shoreline structures was carried out by the consultant team on the following dates: March 13, 2014 (OAC recon at all three parks with Parks Department); March 18, 2014 (engineering observations and dive inspections at Luther Burbank); March 19 and April 3, 2014 (engineering observations and dive inspections at Clarke Beach and Groveland).

1.2.2 Preliminary Cost Analysis

Based on the data obtained from the fieldwork, preliminary cost estimates were generated and provided to Mercer Island Parks for budgeting purposes on April 22, 2014. These cost estimates are included (and where appropriate expanded upon) in this report.

1.2.3 Report

Findings from engineering field assessments and dive inspections are summarized in this report. Reference Section 2 for general park summaries, Section 3 for a general ranking of remediation priority, and the appendices at the end of the report for detailed observations, structure ratings, short and long term remediation options and associated preliminary cost estimates.

General Note on Overwater Structures

For the purpose of this report, the assessed overwater structures are broken down into two categories: *the superstructure*, which includes the decking and all elements above (decking, concrete slabs, fascia, rails, cleats, etc.) and the *substructure*, which includes all elements below the deck (timber stringers, pile caps / beams, timber piles, bracing, etc.). All wood elements discussed are understood to be pressure-treated, unless otherwise noted. The terms “pier” and “dock” are



typically used interchangeably, however the term “pier” was selected as the predominant default to describe structures extending from the shoreline over the water.

2 PARK SUMMARIES

2.1 Luther Burbank Park

Located at 2040 84th Avenue SE, Luther Burbank Park encompasses approximately 75 acres at the north side of Mercer Island. The assessment did not include review of park structures north of the concrete bulkhead adjacent to the large pier.

2.1.1 Shoreline Structures

From north to south, shoreline structures present at Luther Burbank Park include approximately 200 feet of concrete bulkhead, approximately 975 feet of natural shoreline, and approximately 85 feet of shoreline located along a swimming beach. The concrete bulkhead is in generally good condition with no significant undermining observed. Brick work observed on the ground surface directly behind the bulkhead exhibited some chipped, missing, or uneven brick surfaces, particularly toward the south end of the bulkhead. This presents a tripping hazard as well as an aesthetic problem. The south end of the bulkhead is located near the toe of a hill traversed by a gravel-surfaced maintenance road. The maintenance road is steeply inclined and its surface is subject to erosion by runoff flowing down its length. This has resulted in rilling of the road surface and accumulation of mud and ponded water behind the bulkhead at its south end. The accumulation of mud and standing water presents a problem for area pedestrian traffic and access to the adjacent dock. At least a portion of the runoff flowing down the maintenance road appears to originate as emergent seepage (springs) within the road and adjacent area. Control of the runoff is recommended to mitigate the erosion problem in this area.

Beginning near the south end of the bulkhead, a pedestrian path extends south along the natural shoreline between the south end of the bulkhead and the swimming beach at the south end of the park. A portion of the trail was very muddy at the time of our visit. Placement of filter fabric overlain by cedar chips or crushed rock is recommended in the wet portions of the trail to provide a relatively dry, mud-free surface for pedestrian traffic. The swim beach at the south end of the park appears to be constructed of imported sand. The surface of the beach is rilled due to erosion by runoff. We observed runoff flowing across the beach even though our site visit coincided with a period of dry weather. This suggests that a portion of the runoff originates as spring flow. Control of this runoff is recommended to mitigate beach erosion in this area.

2.1.2 Overwater Structures

From north to south, overwater structures at Luther Burbank Park include a large multi-fingered pier, a small pier, and timber mooring piles (not ‘overwater’ per se but included here). Both the piers are of similar construction, which consists of precast concrete “double T” deck slabs spanning along the main axis of the pier supported by timber cap beams and timber piles. The piles are braced with diagonal timbers and battered piles. The large pier has various finger slips consisting of diagonal wood decking on treated timber beams and piles. Overall, the concrete slabs are in relatively good condition with only minor spalling and cracking. The timber piles supporting the piers appear to be treated with creosote and are in

good overall condition. Structural concerns at these piers relate to the timber cap beams, some of which are exhibiting decay at the exposed beam end. As well, the cap beams are shimmed at the piles with what appears to be untreated plywood, and these shims are exhibiting decay. Wood decking at the smaller fingers is weathered but not generally decayed. The series of mooring piles located south of the small pier have advanced decay at the waterline and require repair if they are to be used in the future.

Detailed descriptions of our observations, recommended mitigation, figures, and photographs showing key features are included in Appendix A.

2.2 Clarke Beach Park

Clarke Beach Park encompasses roughly 8 acres on the south east side of Mercer Island between E. Mercer Way and Lake Washington.

2.2.1 Shoreline Structures

Beginning at the north end of the park, shoreline structures at Clarke Beach include approximately 60 feet of asphalt paved path. The edges of the path adjacent to the water are supported by sheetpiles with a concrete pile cap. A portion of the asphalt pavement along the edge of the path has settled. The area south of this path consists of an enclosed swimming area (“Kids’ Swim Area”). The shoreline within the swimming area consists of concrete stairs that extend down into the water. The stairs appear to be in good condition with no damage observed. The kids’ swimming area is enclosed by a sheetpile wave break that extends out into the lake. The sheetpiles appear to be in generally good condition, but they have exposed sharp edges that could be hazardous to swimmers. They are also constructed with “fish windows”. In addition to potentially sharp edges, the fish windows could present a potential trapping hazard to swimmers. The sheetpile wave break is constructed with a wooden cap that is heavily weathered. South of the swim area is approximately 150 feet of shoreline with a rock bulkhead. This bulkhead, like the other rock bulkheads at this park, is constructed as a riprap rock revetment rather than the more typical stacked rock bulkhead. Large voids are present between the rocks indicating that some shifting has occurred. Some rocks have also toppled into the lake. Asphalt pavement has been placed over a portion of the riprap bulkhead near its south end. This appears to have been placed in an attempt to stabilize the rock.

Another section of concrete stairs extends down into the water along the portion of shoreline south of the rock bulkhead. These stairs have been severely undermined by wave action. This has resulted in some cracking of the concrete. Beginning approximately 85 feet south of the bulkhead, a sheetpile wall has been installed at the toe of the concrete stairs. The sheetpile wall extends south approximately 65 feet to the south end of the stairs. A concrete cap has been placed along the top of the sheetpile wall. The cap is connected to the toe of the concrete stairs by bolts extending through the face of the cap and by steel plates that span between the tread of the lower step and the top of the concrete cap. Most of the bolt holes extending through the face of the pile cap are missing bolts. These open holes provide a conduit for wave action behind the sheetpile wall. In some areas gaps were observed between individual sheetpiles and between the tops of the sheetpile wall and pile cap. These gaps also provide conduits for wave action that could potentially undermine the toe of the adjacent stairs. In some areas, lateral deflection of the sheetpile wall occurred under hand pressure. This suggests poor embedment of the sheetpiles. The portion of the concrete

stairs behind the sheetpile wall exhibited moderately severe cracking. South of the shoreline concrete stairs is approximately 285 feet of additional rock bulkhead/riprap similar to that present north of the stairs. The condition of the rock bulkhead/riprap in this area is similar to that of the bulkhead/riprap north of the stairs.

2.2.2 Overwater Structures

From north to south, overwater structures at Clark Beach Park include a large pier and a small pier. Both the piers are of similar construction, which consists of wood decking, fascia and stringers supported by timber cap beams and piles. With the exception of one pile, the treated timber piles supporting these piers are in good condition. The superstructure of the large pier is in good condition, with the exception of deterioration of the painted wood rail. The wood decking is weathered but in general not decayed. The small pier to the south has sustained fire damage from arson. One of the main stringers has substantial section loss at the abutment and adjacent decking has been removed.

Detailed descriptions of our observations, recommended mitigation, figures, and photographs showing key features are included in Appendix B.

2.3 Groveland Park

Groveland Park encompasses roughly 3 acres at the west side of Mercer Island between W. Mercer Way and Lake Washington, directly opposite Seward Park to the west.

2.3.1 Shoreline Structures

Shoreline structures present at Groveland Park include approximately 250 feet of concrete bulkhead. Vertical cracks extending completely through the bulkhead are present at several locations. Although no widespread undermining of the bulkhead was observed, several large cracks or holes were observed near its toe (below lake level). In addition, what appear to be weep holes were observed near the toe of the bulkhead at approximately 10 foot intervals along its entire length. The area directly behind the bulkhead consists of a beach. Widespread settlement of the beach sand directly behind the bulkhead was observed. More pronounced areas of localized settlement (potholes) were observed in places along the back of the bulkhead. The locations of these potholes coincided with the locations of the larger cracks and voids in the bulkhead. The settlement behind the bulkhead is interpreted to be the result of washout of sediment from behind the wall by wave action. The beach behind the bulkhead appears to be constructed of imported sand. The sand exhibits rilling. This appears to be the result of erosion by runoff from the adjoining upslope area. North of the bulkhead, at the north end of the park, is a small pocket beach. Logs placed at the head of the beach provide grade separation between the beach and the adjacent, higher-lying lawn. The logs have been undermined by wave action and appear at risk of rolling. As this would result in collapse of the edge of the lawn and presents a potential hazard. Anchoring of the logs is recommended.

2.3.2 Overwater Structures

From north to south, overwater structures at Groveland Park include a small pier and a large pier. Typical construction at the large pier consists of precast concrete slab sections supported by treated timber stringers on timber piles; the small pier consists of wood decking

on a similar substructure. Timber piles supporting both structures appear to be untreated and are in poor condition. Advanced decay was documented at the waterline at a good portion of the piles; some have lost bearing at the superstructure interface. Some piles at the large pier have been “canned” (a concrete-infilled steel splice at the waterline). The wood railing and skirt wall / wave break at the large pier is weathered with isolated decay. The relatively thin precast slab elements forming the large pier deck are weathered, have substantial paste erosion, and are cracked; the screws connecting the slabs to the underlying substructure have compromised holding capacity and are loose at some locations. The south return of the large pier is topped with asphalt (unknown substrate). At the north end of the pier, the slabs/stringers are noticeably sagging; this end sways noticeably in the east-west direction. Underwater wood bracing elements at the large pier are loose and some dowel type connectors (bolts / threaded rods) were observed to be substantially corroded. The wood decking at the smaller pier is weathered and decayed in some areas. Various planks have been replaced in the past.

Detailed descriptions of our observations, recommended mitigation, figures, and photographs showing key features are included in Appendix C.

3 PRIORITIZED REMEDIATION

3.1 Short Term Remediation (1 – 2 years)

The decayed piles supporting the two piers at Groveland Park result in diminished load carrying capacity of the structures. These piers should be repaired or replaced in the short-term.

If the area bounded by the sheet pile wave break at Clarke Beach Park is desired to remain in use as a swim area for children, additional work is recommended to improve safety, including covering of any exposed sheet piling edges and limiting swimmer access to fish windows.

3.2 Mid-Range Remediation (3 – 5 years)

The two piers at Luther Burbank Park should be repaired relatively soon (recommended before 2017), and reserves for long-term maintenance should be budgeted for. If they are to be used in the future, the mooring piles at Luther Burbank Park should be spliced at the waterline. In addition to these items, the log bulkhead at Groveland’s pocket beach should be re-anchored.

3.2 Long-Term Remediation (10 + years)

In general, the remaining work contemplated in the summary tables in the appendices should be addressed in the next 10 – 15 years. However, in some cases (such as with the concrete bulkhead at Groveland Park), detrimental effects of continued undermining are expected to increase over time if left unmitigated.

Limitations of Report

This report is based on limited visual observations at specific shoreline and overwater structures at Luther Burbank, Clarke Beach, and Groveland Parks on Mercer Island. The report is for the sole use of the City of Mercer Island. Review and commentary on structures not addressed herein is beyond the scope of this study.

Appendix A

Luther Burbank Park

Summary Tables

A.1 – Shoreline Structures

A.2 – Overwater Structures

Figures

A1 – Park Map

A2 – Large Pier, Plan and Section

A3 – Large Pier, Sections

A4 – Small Pier, Plan and Sections

Representative Photos

1A – 26A

Table A.1: Luther Burbank Park - Shoreline Structures

DRAFT 5/30/14

Loc	OBSERVATION			RATING					MITIGATION			
	Shoreline Structure	Condition	Cause	Rating for Structure (1-10 = poor-good)				Unmitigated Life Expect. (years)	Interim Mitigation		Long-Term Mitigation	
				Condition	Function	Aesthetic	Safety		Options	Est. Costs	Options	Est. Costs
1	Concrete Bulkhead [approx 200 ft of shoreline]	Generally good; minor undermining of toe observed where a drain pipe extends out into lake from under the bulkhead (near the center of the bulkhead); minimal sedimentation observed at base of joints in bulkhead.	Minor washout of sediment around drain pipe by wave action.	10	10	10	10	20+	None recommended at this time.	N/A	None recommended at this time.	N/A
1A	Brick work [behind bulkhead]	Some uneven, chipped, or missing bricks behind bulkhead, mainly near S. end	Likely due to settlement of fill behind bulkhead; chipped or missing bricks likely due to wear/vandalism.	9	9	7	9	Exceeded where damaged	None recommended at this time.	N/A	Removal and replacement of existing bricks.	\$2,000 - \$4,000
1B	Gravel maintenance road/trail	Heavily rilled; erosion of soil from inclined road has resulted in deposition of mud and accumulation of standing water on brick surface behind S. end of bulkhead.	Uncontrolled runoff on inclined surface of maintenance road; a portion of the runoff appears to be due to emergent seepage (springs) in the road.	4	4	2	7	Exceeded	Periodic regrading of the road and frequent removal of the mud from behind the bulkhead.	\$1,000 per event	Construction of check dams/water bars on road; installation of a trench drain at the toe of the slope.	\$10,000 - \$15,000
2	Natural shoreline [approx 975 ft. of shoreline]	Generally good; trail paralleling shoreline very muddy.	Muddy condition of trail due to accumulation of runoff, possibly with some emergent seepage.	7	7	7	9	20+	Build up surface of trail with cedar chips underlain by filter fabric.	\$5,000 - \$10,000	Build up surface of trail with crushed rock underlain by filter fabric.	\$10,000 - \$15,000
3	Swim beach [approx 85 ft. of shoreline]	Beach appears to be constructed of imported sand placed on till. Heavy rilling of surface of beach. Concrete steps/retaining walls at head of beach in good condition.	Rilling on beach due to erosion from runoff. The source of much of the runoff appears to be emergent seepage (springs).	6	6	6	10	N/A	Regrade surface of beach/import additional sand.	\$5,000	Installation of interceptor/finger drains to control seepage.	\$10,000 - \$15,000

Table A.2: Luther Burbank Park - Overwater Structures

Loc	Overwater Structure	OBSERVATION				RATING				MITIGATION			
		Condition	Cause	Rating for Structure (1-10 = poor-good)			Unmitigated Life Expect. (years)	Short-Term Mitigation		Long-Term Mitigation			
				Condition	Function	Aesthetic		Safety	Options	Est. Costs	Options	Est. Costs	
4	Large Pier Superstructure	Superstructure consists of precast conc decking units and wood bull rails at main pier; diagonal wood decking at fingers; newer steel gangway and marine grating at floating swim platform. Concrete slabs exhibit minor cracking / spalling but are otherwise in relatively good condition. Wood decking / rails weathered but with exception of some detached bull rail, these are in relatively good condition.	age weathering	7	7	7	8	15+	Allowance for repair of deteriorated concrete and wood rails.	\$15,000 - \$20,000	Provide allowance in budget for additional similar mitigation procedures in 10 - 15 years.	\$20,000	
	Large Pier Substructure	Substructure consists of treated timber cap beams (with non-treated wood shims); creosote treated timber piles and timber bracing. Diver reports the following: With exception of one location, piles are in good condition. Problems exist with decayed wood shims between caps and piles, and decayed cap ends. Bracing is loose and connection hardware loose corroded at some locations.	age weathering wood decay steel corrosion wave action	5	5	N/A	7	2 - 4	Pile splice allowance + allowance to repair decayed cap beams, shims and bracing in-place.	\$65,000 - \$85,000	Provide allowance in budget for additional similar mitigation procedures in 10 - 15 years.	\$50,000	
5	Small Pier Superstructure	Construction and condition same as large pier - see notes above							Allowance for repair of deteriorated concrete and wood rails.	5,000 - \$10,000	Provide allowance in budget for additional similar mitigation procedures in 10 - 15 years.	\$10,000	
	Small Pier Substructure	Construction and condition same as large pier - see notes above							Allowance for repair of deteriorated concrete and wood rails.	\$20,000 - \$25,000	Provide allowance in budget for additional similar mitigation procedures in 10 - 15 years.	\$20,000	
6	Mooring Piles	Timber mooring piles south of small dock are deteriorated	age wood decay	3	3	3	7	Exceeded	Splice timber piles	\$12,000 - \$16,000	None recommended at this time.	N/A	



REFERENCE: GIS - KING CO. / USGS

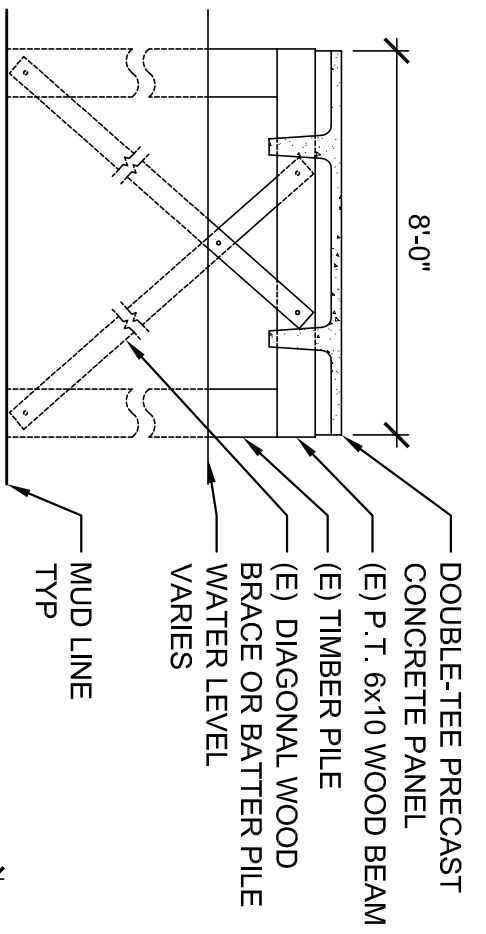
NOTE: BLACK AND WHITE REPRODUCTION OF THIS COLOR ORIGINAL MAY REDUCE ITS EFFECTIVENESS AND LEAD TO INCORRECT INTERPRETATION.

SITE PLAN - LUTHER BURBANK PARK
 MERCER ISLAND PARKS WATERFRONT STRUCTURES ASSESSMENT
 MERCER ISLAND, WASHINGTON

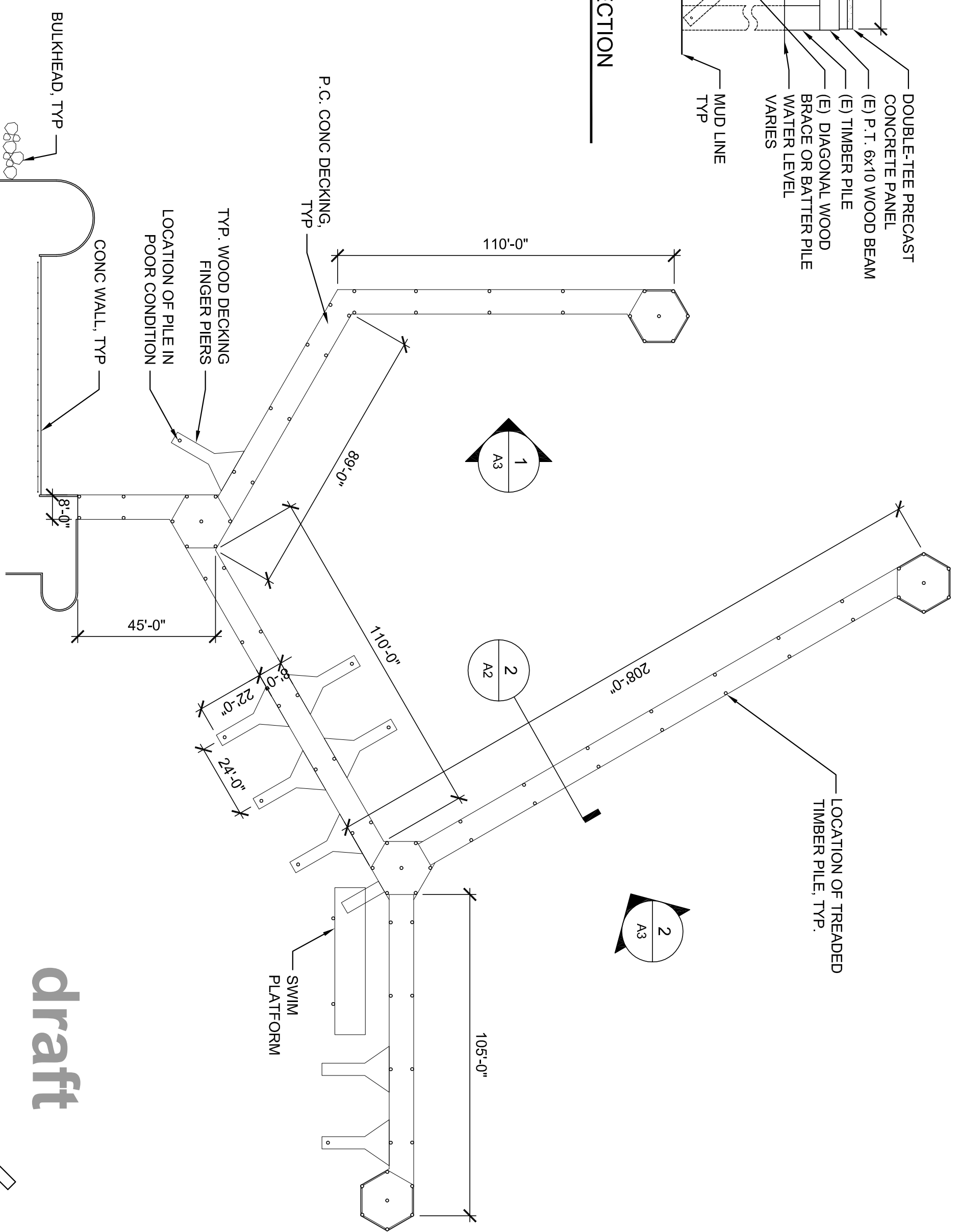
FIGURE A1

DATE 4/14

PROJ. NO. KE140078A



2 TYPICAL PIER SECTION
SCALE: 1/4" = 1'-0"



1 PIER PLAN
SCALE: approx. 1/32" = 1'-0"

draft

OAC
701 Dexter Avenue North
Suite 301
Seattle, WA 98109-4342
t: 206.285.4300
f: 206.285.4371
w: www.oacsvcs.com

DATE	4/2014
DRAWN	PK / MD
CHECK	LD
JOB	2014001

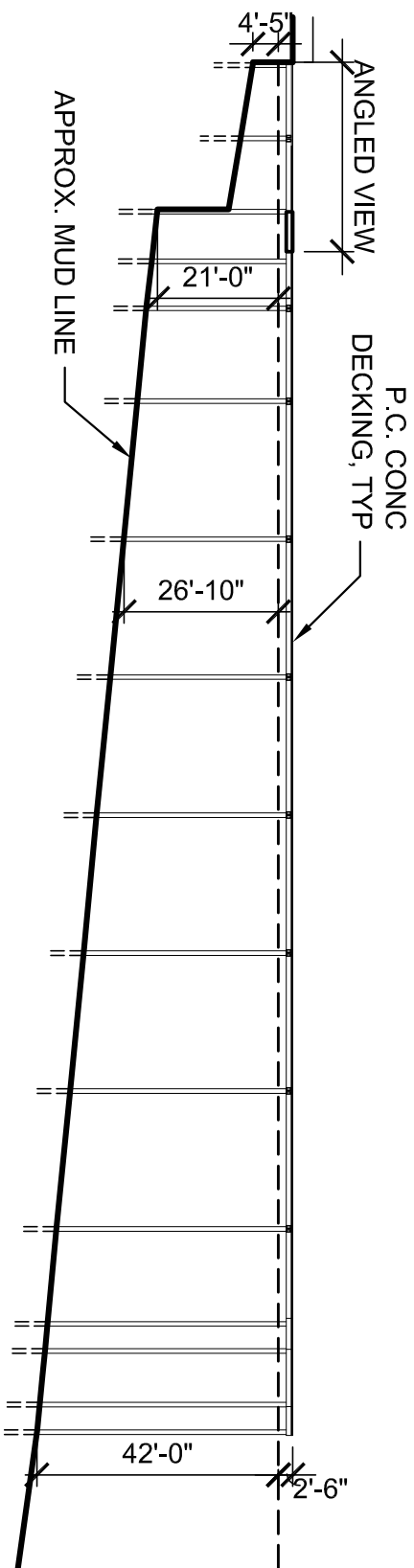
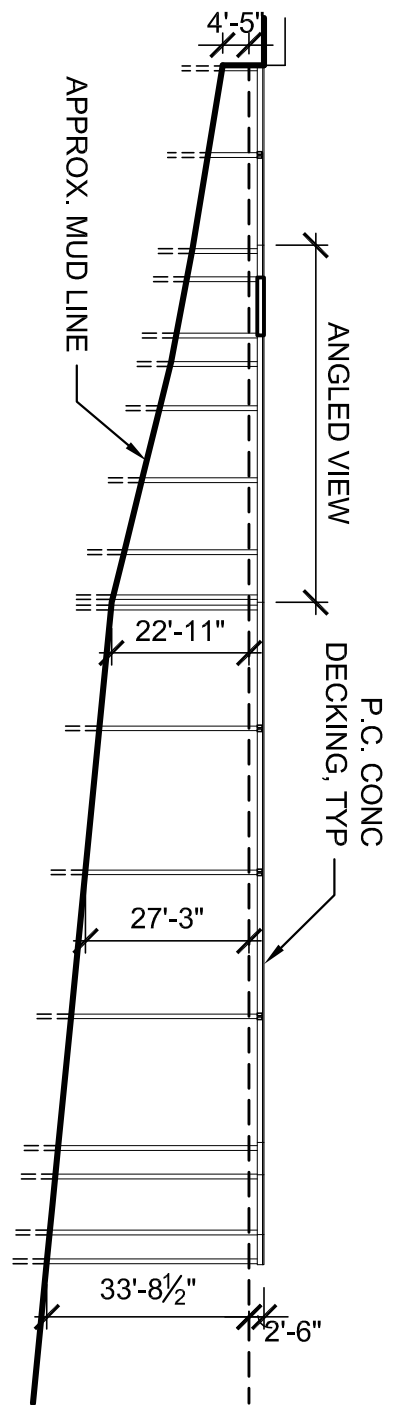
LARGE PIER - PLAN
LUTHER BURBANK PARK
CITY OF MERCER ISLAND AB 5486
SCALE : NTS Exhibit 2

FIGURE
A2

1

PIER SECTION

SCALE: approx. 1/32" = 1'-0"



draft

2

PIER SECTION

SCALE: approx. 1/32" = 1'-0"

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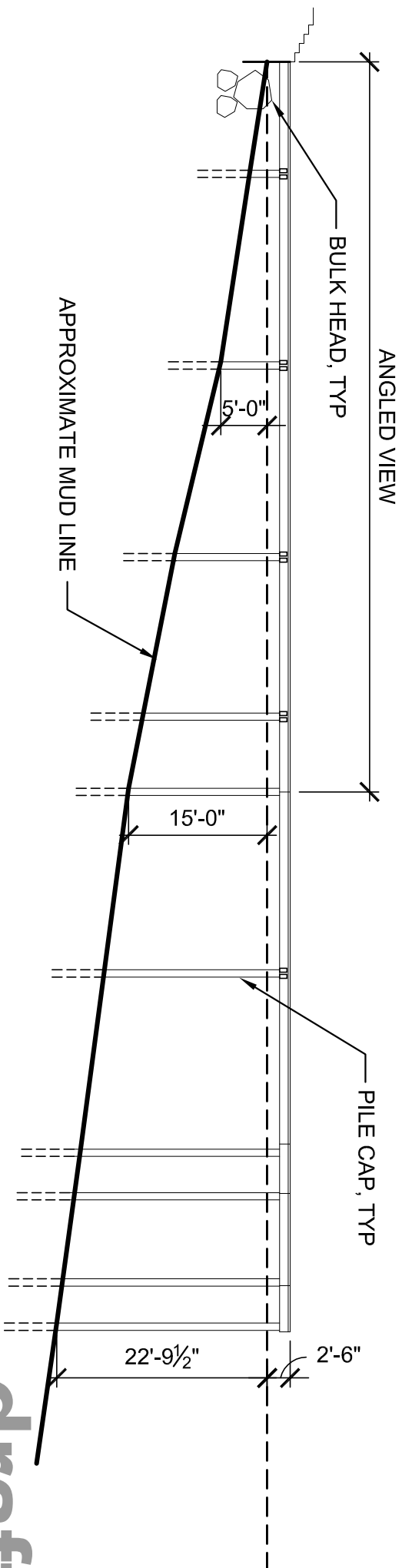
DATE	4/2014
DRAWN	PK
CHECK	LD
JOB	2014001

**LARGE PIER - SECTION
 LUTHER BURBANK PARK**
 CITY OF MERCER ISLAND AB 5486
 SCALE : NTS Exhibit 2

FIGURE
A3

2

PIER SECTION
SCALE: approx. 1/16" = 1'-0"



draft

1

PIER PLAN
SCALE: approx. 1/16" = 1'-0"

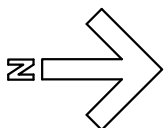
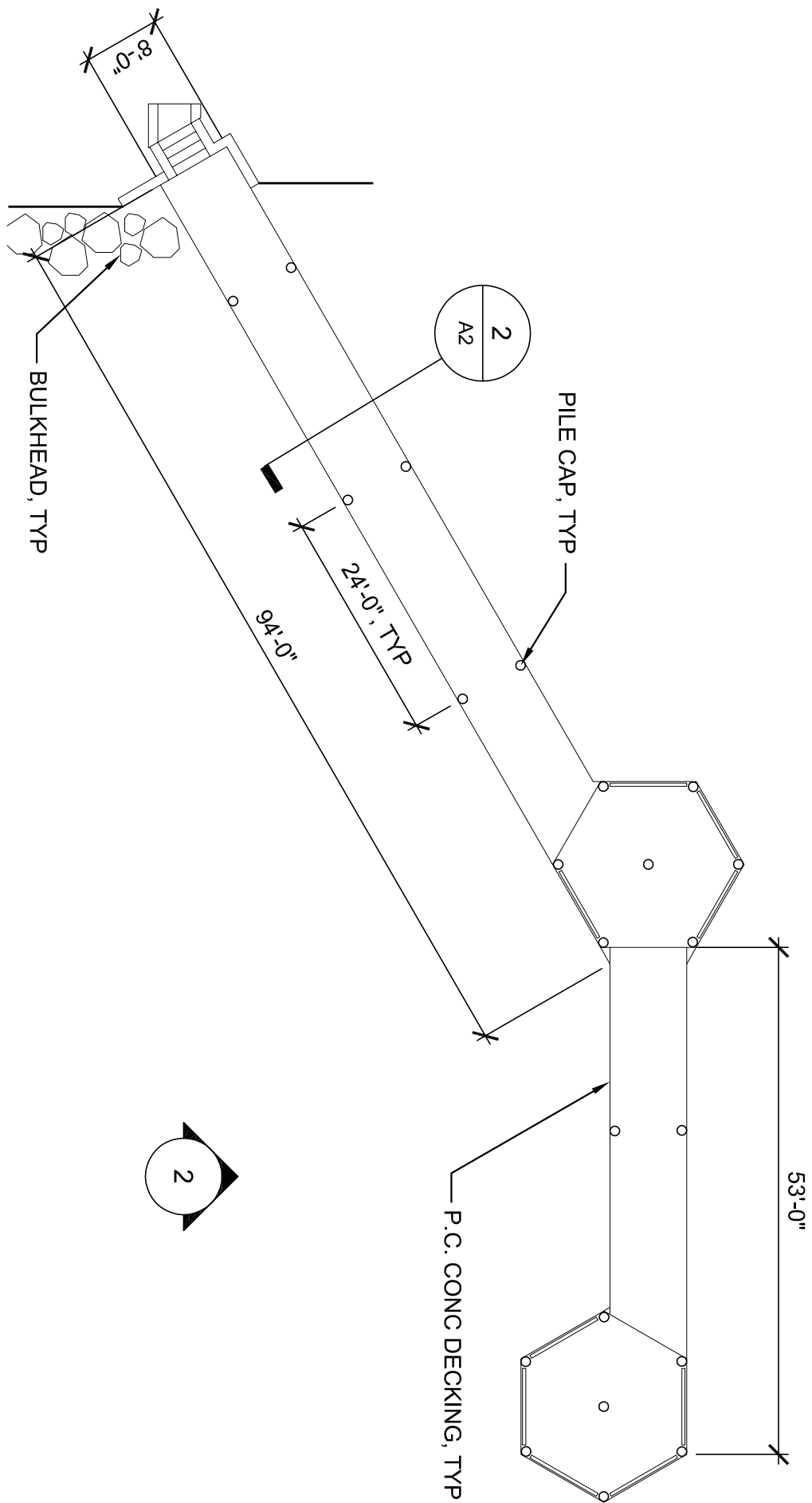




Photo 1A – Concrete bulkhead



Photo 2A – Brickwork adjacent to bulkhead



Photo 3A – Gravel maintenance road



Photo 4A – Trail along shoreline



Photo 5A – Swim beach



Photo 6A – Large pier



Photo 7A – Pier finger and gangway



Photo 8A – Typical pier construction



Photo 9A – Deteriorated pier slab



Photo 10A – Pier slab over support



Photo 11A – Moss / vegetation at pier edge



Photo 12A – Deteriorated / loose bull rail



Photo 13A – Treated cap beam at pile



Photo 14A – Deteriorated cap beam



Photo 15A – Deteriorated cap beam end



Photo 16A – Spalling at underside of precast "T"



Photo 17A – Precast "T" and timber cap beam



Photo 18A – Plywood shims between cap and pile



Photo 19A – Diagonal bracing



Photo 20A – Loose connector at substructure



Photo 21A – Stripped / corroded connector



Photo 22A – Small pier



Photo 23A – Platform at end of small pier



Photo 24A – Pile cap to pile connection (small pier)



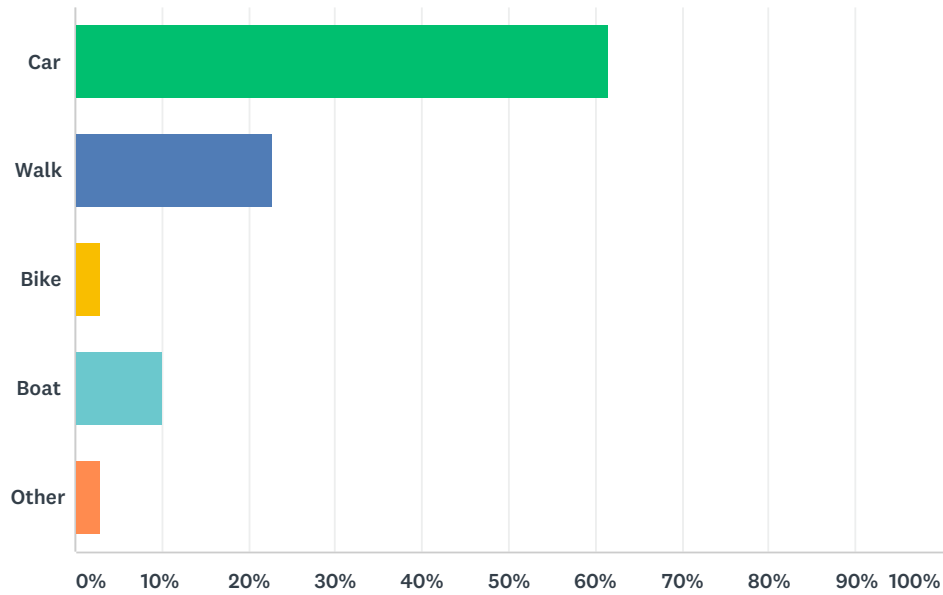
Photo 25A – Deteriorated cap beam (small pier)



Photo 26A – Deteriorated mooring pile

Q1 How did you get to Luther Burbank Park today?

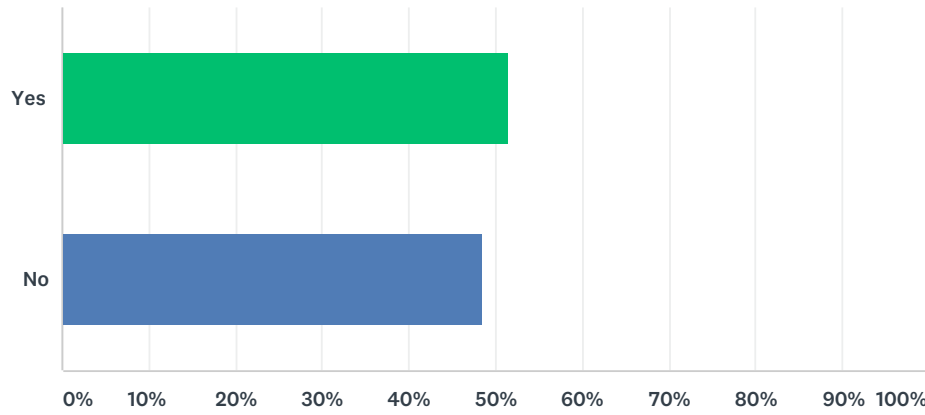
Answered: 70 Skipped: 0



ANSWER CHOICES	RESPONSES	
Car	61.43%	43
Walk	22.86%	16
Bike	2.86%	2
Boat	10.00%	7
Other	2.86%	2
TOTAL		70

Q2 Have you ever accessed Luther Burbank Park by boat?

Answered: 70 Skipped: 0



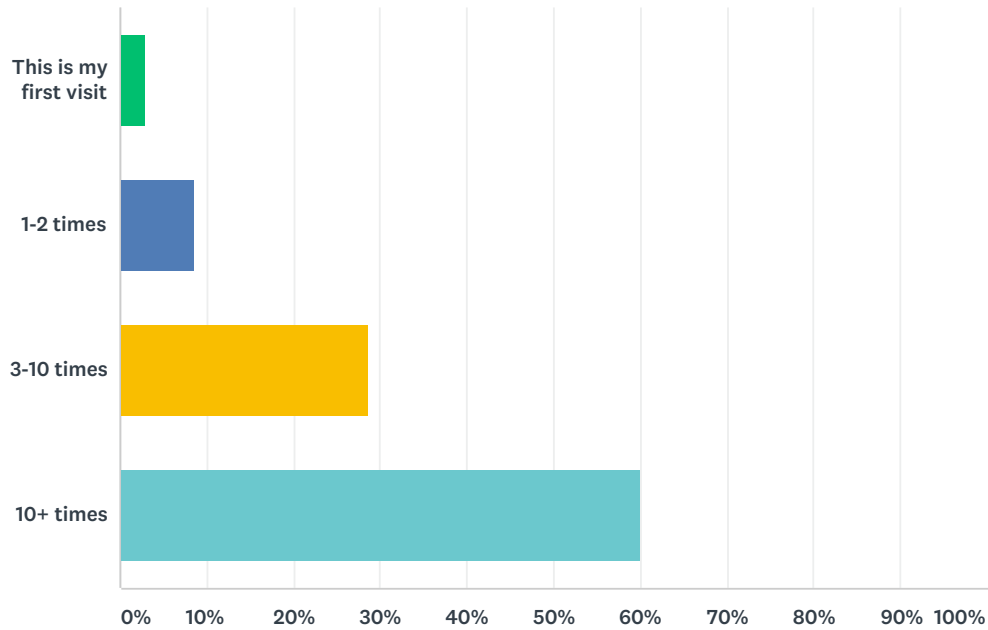
ANSWER CHOICES	RESPONSES	
Yes	51.43%	36
No	48.57%	34
TOTAL		70

Q3 If you answered 'yes' to the previous question, please specify the type/size of boat used.

Answered: 37 Skipped: 33

Q4 On average, how often do you visit Luther Burbank Park in a year?

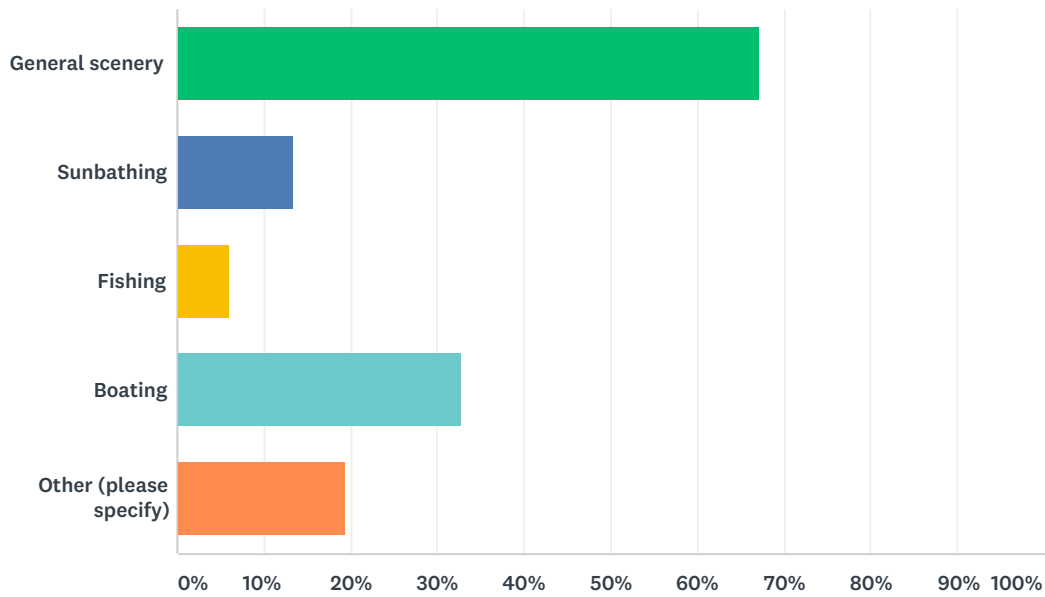
Answered: 70 Skipped: 0



ANSWER CHOICES	RESPONSES
This is my first visit	2.86% 2
1-2 times	8.57% 6
3-10 times	28.57% 20
10+ times	60.00% 42
TOTAL	70

Q5 What are you using the waterfront docks for today (check all that apply)?

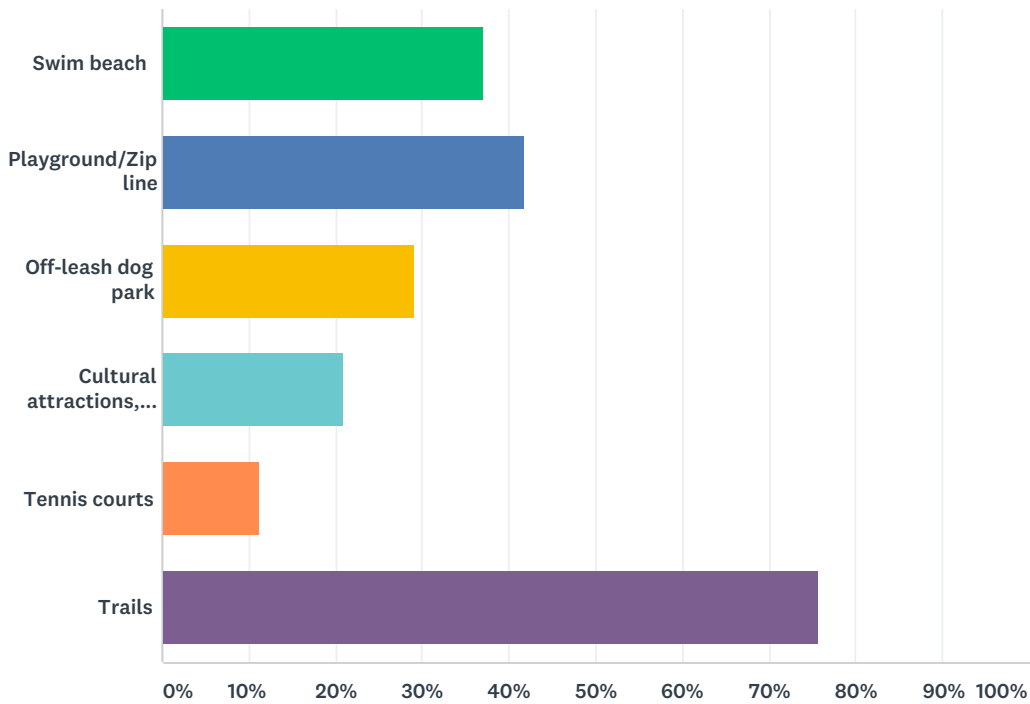
Answered: 67 Skipped: 3



ANSWER CHOICES	RESPONSES
General scenery	67.16% 45
Sunbathing	13.43% 9
Fishing	5.97% 4
Boating	32.84% 22
Other (please specify)	19.40% 13
Total Respondents: 67	

Q6 On my visit today I also visited the following park attractions (check all that apply):

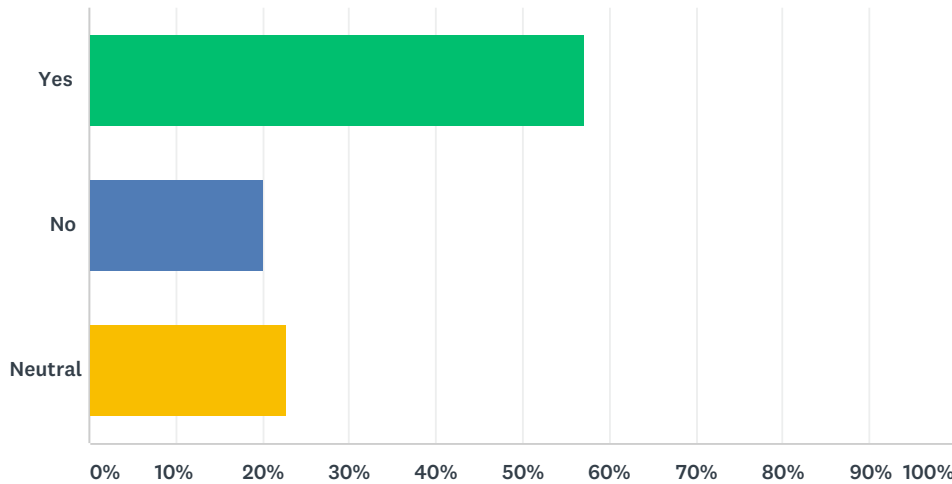
Answered: 62 Skipped: 8



ANSWER CHOICES	RESPONSES	
Swim beach	37.10%	23
Playground/Zip line	41.94%	26
Off-leash dog park	29.03%	18
Cultural attractions, i.e. Shakespeare in the Park, Art Sculptures, Summer Celebration	20.97%	13
Tennis courts	11.29%	7
Trails	75.81%	47
Total Respondents: 62		

Q7 Mercer Island Parks and Recreation is considering replacing one of the three fixed-height docks with a floating dock to provide better access for small boats and improve fish habitat. Would this change benefit you?

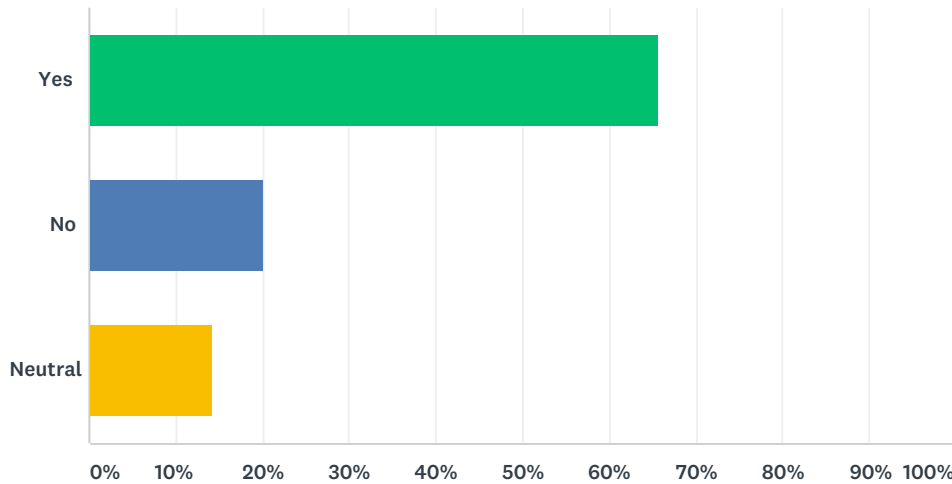
Answered: 70 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	57.14%	40
No	20.00%	14
Neutral	22.86%	16
TOTAL		70

Q8 Would you use the dock facility if it better accommodated small watercraft such as: Stand-up Paddle Boards, Kayaks, Canoes and smaller engine boats?

Answered: 70 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	65.71%	46
No	20.00%	14
Neutral	14.29%	10
TOTAL		70

Q9 What would be your highest priority improvement to the docks and waterfront area?

Answered: 55 Skipped: 15

Q10 Please share any other thoughts you have regarding the Luther Burbank docks and waterfront plaza.

Answered: 42 Skipped: 28

2018 Luther Burbank Dock Repair and Reconfiguration Community Survey Open Ended Responses sorted

If you answered 'yes' to the previous question, please specify the type/size of boat used.	
Open-Ended Response	Classification
Pleasure boat	
No, I've never been here by boat.	
Kayak, canoe, paddleboard	human power
Little inflatable kayak	human power
Kayak	human power
63' 75'	large power
54' motor yacht	large power
28 foot Bayliner	large power
28foot Searay (cabin cruiser style boat)	large power
It was a 30+ foot pontoon boat	large power
On an Argosy boat	large power
21 foot sailboat	sail
Sailing dinghy	sail
40' sailboat	sail
25' Bayliner XR7	small power
17 foot power boat Laser sailboat Kayak 8 ft sailing pram	small power
17 foot motorboat	small power
22' Pacific Skiff Aluminum Walk Around	small power
Sportsboat	small power
19' runabout	small power
19 ft open bow	small power
26' cobalt (motorboat, inboard motor)	small power
20 ft open now Bayliner	small power
24'	small power
21' power boat.	small power
Waterski size boat. We did not park, just picked people up from the dock.	small power
23 foot Searay	small power
18ft speedboat	small power
32 foot sailboat 17 foot fishing motorboat	small power
Cobalt 252. ~25' powerboat.	small power
- 22 foot electric Duffy boat. - Canoe - Kayaks	small power
18 foot run about, kayak, paddleboard	small power
17' ski boat	small power
19 foot ski boat	small power
Power 20ft	small power
Personal Watercraft/29 foot fishing boat/ Malibu 21 VLX, 19.5 ft GlasPly	small power
Regular motorboat	small power

What would be your highest priority improvement to the docks and waterfront area?	
Open-Ended Response	Activity/Concern
None, they look fine to me.	
It would be nice if the new floating dock was a little wider and if the approach had railings. I love the concrete docks but they are quite narrow and I'm always careful not to accidentally walk of the edge. In addition to a large floating dock, it would be nice if each of the piers was fitted with a small floating platform like the one behind the main walkway. A few benches for older folks attached to the docks (and perhaps part of a railing system) would be nice as well.	Accessibility
Love the idea of improving the docks and making them accessible to majority of citizens. However, we would support and prioritize allowing a business to run a kayak/paddle board rental in the season. We live on an island, yet not a single place where one could rent anything pertaining to water sports, incl fishing.	Accessibility
Fix handsome bollards. More places to sit.	Art
Create a larger and more appealing beach closer to the park entrances (more sand, less rocks).	Beach
Do not remove any sq. footage of dock space. There is not a single private property owner on mercer Island that would purposely reduce dock space. Why would the city do it? Mercer Island should utilize the docks at Luther Burbank to support day use of boats, a permanent sailing and kayak camps and storage and a permanent crew training area for rowing shells.	Boating
More docks	Boating
Expanded docks for day moorage.	Boating
The dock# often serve off island patrons so feel they should have to help pay for any dock repairs or replacements.	Finance
none - taxes too high right now	Financial
Access for fishing	Fishing
I'd like to see a cafe/restaurant, so that people can enjoy the lake. I enjoy boating around Lake Washington and stopping to eat at restaurants by the water; having such a restaurant on Mercer Island would be fantastic. For example, the historic building in the middle of the park would make a beautiful restaurant; it would be readily accessible to people from the parking lot or from the dock. As far as a small-craft floating dock, I have a paddleboard but launching it from Luther Burbank would not be convenient; there are better alternatives on the island that don't require carrying it so far from the parking lot. But generally, I do think a floating dock to support launching of kayaks, paddleboards, small sailboats, and rowing shells would be beneficial IF there was a public boathouse / club where such watercraft could be stored or rented. But it's too far (and steep!) from the parking lot if such watercraft can't be stored on site.	Food
Create easier access for boats and lease the boiler building out to a restaurant like at Coulan park (sp) and to revitalize the waterfront for use by citizens and visitors.	Food

Please create a daytime marina where people could walk to dinner and then come back to their boat?	Food
Need food restaurant concession	Food
Help the fish	Habitat
Fish & Wildlife friendly	Habitat
fish protection, of course, but utility for kyaks, canoes and small boats would be most useful	Habitat
Better fish habitat and limiting artificial structures and artificial shorelines	Habitat
Kayak access	Human
Accessible to kayaks	Human
Accessible to kayaks	Human
Easier beach access, small boat ramp, paddling concession with boats on dock.	Human
Accommodating canoo, kayak and stand up paddle board	Human
dock to accommodate kayaks and, eventually rentals of kayaks, canoes, and SUP like Enatai Beach park.	Human
Rowing and crew!!!	Human
More accessibility to the water and use by paddle boards and kayaks	Human
Overnight Moorage, power, water. Charge nightly fees like Kirkland. Rent half the dock in the winter on a monthly basis. This revenue will pay for the upgrades needed. Dock can remain fixed height if walls are added so any height boat can run against it, no need to replace the piers(unless deemed unsafe), just upgrade them!	Large Power
To finish the repair to the brick and railing.	Maintenance
more access for pedestrians	Passive
Trail along the waterfront	Passive
I'm here mainly for the water view	Passive
They are very unsafe, falling apart, loose cleats, fallen trees in the water by the protected boat slips make it dangerous for props.	Safety
Repair/replace boards, broken concrete	Safety
Repair/replace boards, broken concrete	Safety
Safety has to be the highest priority. I would use it with my boat much more often if the docs were lower and somewhat safer.	Safety
Safety	Safety
Improve docks with newer/safer infrastructure. Nails stick out, too old, doesn't match the rest of the updated park.	Safety
Bringing back the small boat rental program with small sailboats. I like the idea of docks that are easier to tie boats up to.	Sailing
Removal of the concrete docks while bringing the height down to 12-18" above the waterline.	Small Power
Lower docks and something to stop the huge waves	Small Power
I would want to ensure there is still ample motorboat parking at the new docks as the Luther Burbank dock is the only real public dock on mercer island and we use it frequently to drop off and pick up friends in our boat.	Small Power
Floating docks that have capacity for 20ft motorboat	Small Power
Floating moorage.	Small Power
Lowering them for easier moorage	Small Power

In my opinion the docks are too high and poorly designed for adequate fender protection. In the winter I don't feel safe tying up.	Small Power
Making them an easily accessible pickup options for friends who wish to join me boating, making some short-term (less than 2 hour) moorage so I could visit the park with my kids via boat!	Small Power
A new, lower (floating), dock could be nice.	Small Power
Lower dock height for small boats.	Small Power
Low floating docks for small boats to tie up. The docks were set up that way in the 1980s and it was very popular. It would be fabulous to have some kind of food service. Either a private restaurant or something where the city could make some money	Small Power
Break wall. It is too rough with lake traffic to tie up a small boat	Small Power
Make it into a swim area!!!!	Swimming
Love to be able to jump from the docks to the lake and have a ladder to climb up again - and use our paddleboards there. Btw - the frame in the shallow kiddy beach at Clark Beach needs fixing.	Swimming
Swim off the docks and be able to climb out easily	Swimming
Allowing swimming	Swimming

Please share any other thoughts you have regarding the Luther Burbank docks and waterfront plaza.	
Open-Ended Response	Activity/Concern
See previous answer	
See above	
None other than previously mentioned	
:)	
Address parking access first before dock replacement.	Accessibility
Needs more art	Art
Need more updated bathrooms. Cleats on docks are loose and falling off.	Bathrooms
More cleats on each dock.	
Bathrooms are a life saver. Closer boat tie offs near the swim Beach would be fun	Bathrooms
Bathroom essential	Bathrooms
The docks are a bad way to invest \$350k. This municipality has significant financial problems; we have many better ways to spend money than this.	Financial
really need to control taxes if I am going to be able to stay on MI. Monthly mortgage payment went up \$500 for new taxes	Financial
Do boat owners pay to dock there? If not, given the city's current financial difficulties, improvements to the docks should be financed by those who use them. At a time when the city is looking to increase taxes dramatically, \$350,000 for something relatively few residents use is a lot of money.	Financial
Allow for a fishing dock	Fishing
A cafe would be great! Coffee cart? Taco cart? Cocktails?	Food
A cafe would be great! Coffee cart? Taco cart? Cocktails?	Food

I know it's controversial and I'm one who is almost ALWAYS skeptical of public private partnerships, but I continue to believe the old powerhouse would make a very nice and extremely popular restaurant/snack bar that could help fund the Parks department. I also wouldn't be adverse to a new kayak, Canoe/shell house with new restrooms built adjacent into the hill side	Food
Would love to see a restaurant option open up in the old building at the water.	Food
I remember hearing of this possibility years ago and I still love the idea.	
The plaza is wonderful. I wish it had food, and maybe with more boats it would work. A kayak rental place there would be great.	Food
I love that we have docks for water visitors. I wish on summer weekends we allowed food carts to setup either near the water or up in the parking lot.	Food
There's not a lot of places to go by water to get a quick bite to eat. I like that we have easy to access restrooms so people don't use the lake as one.	
Assuming lower docks bring more human powered visitors, short term out of water storage for kayaks and paddle board would be nice.	
I'd like to see food concessions (in the summer); perhaps like food trucks.	Food
Restrooms need improvement. Also, the steam plant is a beautiful old building that needs to be USED! LBP docks are woefully underutilized!	
Concessions stand and make the boiler room a destination area.	Food
Have a summer snack stand to generate revenue. Charge a small parking fee to non island residents to use park facilities.	Food
We have 30 or so kids travel 3-5 days a week to Mt. Baker to train in crew.	Human
This activity could be supported an Luther Burbank in the form of a permanent crew house. Similar for sailing and kayak camps.	
Would be great to have kayak and SUP rentals and space for an MI crew team!	Human
I would love to be able to rent kayaks or SUPs from the waterfront. Like you can on the Bellevue side. I've really enjoy the waterfront!	Human
More benches - table and bbq - if you could use the water for some sort of splash park, or fountains for the kids that would be highly appreciated. We love this park and walk there at least 2-3 times a week.	Kids
Would be good to fix the the part of the waterfront that is currently off-limits. It's an eye-sore with the area roped off.	Mainteance
This is the biggest gem on the island and very poorly maintained. Converting the bathroom to better boat services (food shack during the summer maybe) could really generate some revenue.	Maintenance
They look fine to me. There are some weeds that are growing out of the asphalt which need pulling, but nothing looks bad.	Maintenance
Thanks for taking good care of our parks!	Maintenance
Keep it pretty! And quiet!	Passive
not all of us have boats	Passive
Preserve waterfront trail.	Passive
Expand the plaza.	Passive
Rentals like Bellevue has at Enatai Beach Park ??	Rental
Concrete and benches outside the restrooms needs to be updated. Repave concrete. Restrooms need to be refurbished as well (least of priorities but something that should happen in the future)	Restrooms

These docks have caused damage to my vessel. They are unsafe for most boat tie ups.	Small Power
More boats, better access, lower docks.	Small Power
It would be great if you could make Luther useful for boats. I don't understand why it isn't.	Small Power
It's unfortunate how little use (by boat) those beautiful docks are - would LOVE to have them all at moorage friendly heights!	Small Power
Make it easier to dock a small boat	Small Power
It's rare I see boats docking here. Mostly swimmers, so y not make it a swim area, which would be much cheaper	Swimming

**CITY OF MERCER ISLAND
RESOLUTION NO. 1547**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
AUTHORIZING APPLICATION FOR PLANNING AND DESIGNING
THE FUTURE CONFIGURATION OF THE DOCKS AT LUTHER
BURBANK PARK**

This resolution authorizes the person identified below (in section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, this is a resolution that authorizes submitting application(s) for grant funding assistance for a Boating Facilities Program grant to the Recreation and Conservation Office and subsequent Legislative action.

WHEREAS, under the provisions of the Boating Facilities Program, state grant assistance is requested to aid in financing the cost of planning and design; and

WHEREAS, the City of Mercer Island considers it in the best public interest to complete the project described in the application;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Julie Underwood, City Manager, is authorized to act as a representative/agent for our organization with full authority to bind the organization regarding all matters related to the Project(s), including but not limited to, full authority to: (1) approve submittal of a grant application to the Office, (2) enter into a project agreement(s) on behalf of our organization, (3) sign any amendments thereto on behalf of our organization, (4) make any decisions and submissions required with respect to the Project(s), and (5) designate a project contact(s) to implement the day-to-day management of the grant(s).
3. Our organization has reviewed the sample project agreement on the Recreation and Conservation Office's WEBSITE at: <https://rco.wa.gov/documents/manuals&forms/SampleProjAgreement.pdf>. We understand and acknowledge that if offered a project agreement to sign in the future, it will contain an indemnification and legal venue stipulation (applicable to any sponsor) and a waiver of sovereign immunity (applicable to Tribes) and other terms and conditions substantially in the form contained in the sample project agreement and that such terms and conditions of any signed project agreement shall be legally binding on the sponsor if our representative/agent enters into a project agreement on our behalf. The Office reserves the right to revise the project agreement prior to execution and shall communicate any such revisions with the above authorized representative/agent before execution.

4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative/agent has full legal authority to enter into a project agreement(s) on its behalf, that includes indemnification, waiver of sovereign immunity (as may apply to Tribes), and stipulated legal venue for lawsuits and other terms substantially in the form contained in the sample project agreement or as may be revised prior to execution.
5. Grant assistance is contingent on a signed project agreement. Entering into any project agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the project agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that *prior to* our authorized representative/agent executing the project agreement(s), the RCO may make revisions to its sample project agreement and that such revisions could include the indemnification, the waiver of sovereign immunity, and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the project agreement(s), confer with our authorized representative/agent as to any revisions to the project agreement from that of the sample project agreement. We also acknowledge and accept that if our authorized representative/agent executes the project agreement(s) with any such revisions, all terms and conditions of the executed project agreement (including but not limited to the indemnification, the waiver of sovereign immunity, and the legal venue stipulation) shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. Our organization acknowledges and warrants, after conferring with its legal counsel, that no additional legal authorization beyond this authorization is required to make the indemnification, the waiver of sovereign immunity (as may apply to Tribes), and the legal venue stipulation substantially in form shown on the sample project agreement or as may be revised prior to execution legally binding on our organization upon execution by our representative/agent.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until the Project is complete.
11. Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the project agreement or an amendment thereto.
12. This resolution/authorization is deemed to be part of the formal grant application to the Office.
13. Our organization warrants and certifies, after conferring with its legal counsel, that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal

authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON AT ITS REGULAR MEETING ON THE 16TH DAY OF OCTOBER 2018

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

ATTEST:

Deborah Estrada, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5490
October 16, 2018
Regular Business**

2018 COMPREHENSIVE PLAN AMENDMENTS AND ACCOMPANYING ZONING CODE AMENDMENTS (2ND READING)	Action: Conduct second readings of Ordinance Nos. 18-13 and 18C-14, provide direction to staff, and set to November 20, 2018 for adoption.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	Development Services Group (Evan Maxim)
COUNCIL LIAISON	n/a
EXHIBITS	<ol style="list-style-type: none"> 1. Ordinance No. 18-13 with Attachments "A" and "B" 2. Ordinance No. 18C-14 with Attachment "A" 3. Letter of Support by WSDOT, dated October 3, 2018 4. Arts Council Letter, dated October 2018
2018-2019 CITY COUNCIL GOAL	6. Update Outdated Codes, Policies and Practices
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

BACKGROUND

On September 5, 2018, the Planning Commission recommended that the City Council adopt the 2018 Comprehensive Plan amendments. The Agenda Bill for the City Council’s first reading ([AB 5483](#)) provided an overview of the docketing process, the community engagement, and the Planning Commission’s September 5, 2018 recommendation to the City Council. On October 2, 2018, the City Council engaged in a thorough, three-hour review of the Planning Commission’s fourteen recommended 2018 Comprehensive Plan amendments and provided direction regarding substantive and clarifying changes to the proposed amendments. The City Council’s direction is reflected in the attached, revised material (Exhibit 1 and Exhibit 2).

The City has been in constant contact with the Washington State Department of Transportation (WSDOT) regarding proposed Comprehensive Plan Amendment 15, related to the Tully’s / Parcel 12 zoning and land use designation amendments. On October 3, 2018, WSDOT sent the City a letter (Exhibit 3) supporting the proposed comprehensive plan and zoning amendments.

Following the City Council’s review on October 2, 2018, Erin Vivion, Arts Council Vice-Chair, proposed a revision to item 6 (Arts & Cultural Plan) to read: *“24.4 Encourage the incorporation of public art in town center development design and site features.”* As this language both expands the applicability of the policy statement (to possibly include private development) and limits the geographic area (to Town Center), staff is seeking Council direction on this revision.

Finally, the Mercer Island Arts Council has prepared a cover letter for the Arts and Culture Plan, dated October 2018 (Exhibit 4), for inclusion with the Arts and Culture Plan in item 6.

PROPOSED AMENDMENTS:

The following table summarizes proposed amendments and their impact on sections, goals, or policies:

Item No.	Proposed By	Potentially Affected Section, Goal or Policy	Summary of proposal	AB Page No.
1	City	Land Use Element / Land Use Map	Update the Land Use Element / Land Use Map for clarity and accuracy of map designations	7-8
2	City	Capital Facilities Element / Capital Facilities Plan	Update the Capital Facilities Plan in conjunction with the budget	9
3	City	Transportation Element	Update to address traffic modeling, LOS, non-motorized, and I-90 changes.	9-59
4	City	Land Use Element	Add policy support for participation in the King County Public Benefit Rating System	60
5	City	Land Use Element	Develop goals and policies supporting the requirements of the City National Pollution Discharge Elimination System (NPDES) permit and supporting low impact development.	60
6	City	Land Use Element	Develop goals and policies supporting the cultural arts	60-63 75-93
7	City	Land Use Element	Critical areas ordinance update - placeholder	63-64
8	Citizen	Land Use Element / Land Use Map. Potentially Transportation & Housing Elements	Create a new land use map designation "Private Community Facilities" or similar, for the properties currently occupied by the JCC, French American School, and Herzl-Ner Tamid (approximately 18 acres). This amendment to be accompanied by a zoning map and zoning code amendment.	64-65
9	Planning Commission	Land Use Element	Develop goals and policies supporting disaster planning and recovery.	65-66
10	Planning Commission	Housing Element	Develop goals and policies to promote universal design, disability access, and age friendly planning on Mercer Island	66-67
11	City Council	Land Use Element / Housing Element	Green incentive for single-family residential new construction projects	67-68
12	City Council	Land Use Element / Housing Element	STAR Communities – placeholder	68-70
13	City Council	Land Use Element	Develop goals and policies that would more closely tie Town Center height allowances to the encouragement of public amenities including an expedited procedure that would enable property owners/developers to get tentative approval of additional height allowances based on proposed amenities	70
14	City Council	Land Use Element	Develop goals and policies that would support Planned Unit Development (PUD) proposals for new subdivisions in order to facilitate lot sizes that would encourage less expensive housing options	70

Item No.	Proposed By	Potentially Affected Section, Goal or Policy	Summary of proposal	AB Page No.
15	City Council	Land Use Element	Rezone of the portion of land known as Parcel 12 (the City's Property) and potentially a portion of the adjoining WSDOT property, from Public Institution to Town Center	70-74

NEXT STEPS

Staff anticipates that the City Council may desire to identify additional changes as part of the second reading and presentation on October 16, 2018. The Department of Commerce has indicated that they will not shorten their 60-day review required for the 2017 Comprehensive Plan amendments, which means that the City Council cannot act on October 16. Following direction on any further changes to the ordinances, staff will bring both ordinances back on the Consent Calendar for third reading and adoption on November 20, 2018.

RECOMMENDATION

Planning Commission and Interim Director of Development Services

MOVE TO: Set Ordinance Nos.18-13 and 18C-14 to November 20, 2018 for adoption on the Consent Calendar.

**CITY OF MERCER ISLAND
ORDINANCE NO. 18-13**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING THE
MERCER ISLAND COMPREHENSIVE PLAN INTRODUCTION, LAND USE
ELEMENT, CAPITAL FACILITIES ELEMENT, TRANSPORTATION
ELEMENT, UTILITIES ELEMENT, HOUSING ELEMENT, APPENDIX B,
APPENDIX D, AND LAND USE MAP DESIGNATION OF CERTAIN
PROPERTIES WITHIN THE CITY LIMITS OF MERCER ISLAND PROVIDING
FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in compliance with the Washington State Growth Management Act, chapter 36.70A RCW, the City of Mercer Island adopted a Comprehensive Plan in 1994 and has amended the plan on several occasions since that time; and

WHEREAS, in accordance with RCW 36.70A.130, an adopted Comprehensive Plan shall be subject to continuing evaluation and review, and the 2017 Mercer Island Citizen Comprehensive Plan Amendment Process is the annual amendment process authorized under RCW 36.70A.130(2)(a); and,

WHEREAS, the City sought community participation in the 2018 Citizen Comprehensive Plan Amendments by placing a series of legal ads in August of 2017 notifying residents, business owners and interested parties of the ability to submit amendments to the Mercer Island Comprehensive Plan; and

WHEREAS, the deadline for submittal was October 1, 2017 and following review by the Planning Commission and City Council fourteen Comprehensive Plan amendments were initially identified; and

WHEREAS, on November 6, 2017, the City Council passed Council Resolution No. 1534, which established a docket of fourteen proposed Comprehensive Plan amendments for review in 2018; and

WHEREAS, on June 5, 2018, the City Council passed Council Resolution No. 1545, which established a fifteenth proposed Comprehensive Plan amendment for review in 2018; and

WHEREAS, pursuant to RCW 36.70A.120 (2)(b), all proposals that were submitted are being considered concurrently so the cumulative effect of the various proposals can be ascertained, and

WHEREAS, The City of Mercer Island has met all applicable public notice requirements for said comprehensive plan amendments according to chapter 19.15 MICC; and

WHEREAS, state agencies received notice of Mercer Island's proposed Comprehensive Plan amendments on September 11, 2018, and no formal comments were received; and

WHEREAS, the City of Mercer Island has issued SEPA Threshold Determinations (DNS) for the respective amendments on July 30, 2018; and

WHEREAS, the Planning Commission had the required public hearing on August 29, 2018 and September 5, 2018, and recommended approval of fourteen of the fifteen proposed Comprehensive Plan Amendments; and

WHEREAS, the City Council considered the proposed Comprehensive Plan Amendments on October 2, 2018, October 16, 2018, and November 20, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:

Section 1: **Comprehensive Plan Land Use Map Amendments.** The amendments to the Mercer Island Comprehensive Plan Land Use map, as set forth in Attachment “A” to this ordinance, are hereby adopted including, but not limited to, the following amendments to the land use designation for the real property described below:

The City of Mercer Island controlled property located under and adjacent to Sunset Highway west of 80th Avenue SE, east of 78th Avenue SE and south of I-90 (known as “Parcel 12”) in Attachment A shall be designated as “Town Center.”

Section 2: **Adoption of Amendments.** The amendments to the Introduction, Land Use, Housing, Transportation, Utilities, and Capital Facilities Elements, and to Appendices B and D of the Mercer Island Comprehensive Plan as set forth in Attachment “B” to this ordinance are hereby adopted.

Section 3: **Severability.** If any section, sentence, clause, or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 4: **Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 20th day of November 2018 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

Approved as to Form:

ATTEST:

Kari Sand, City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____










Figure 1- Land Use Map

Mercer Island Land Use Plan

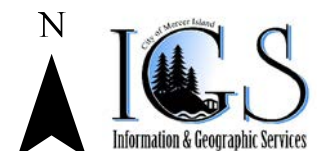
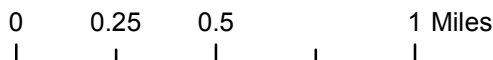
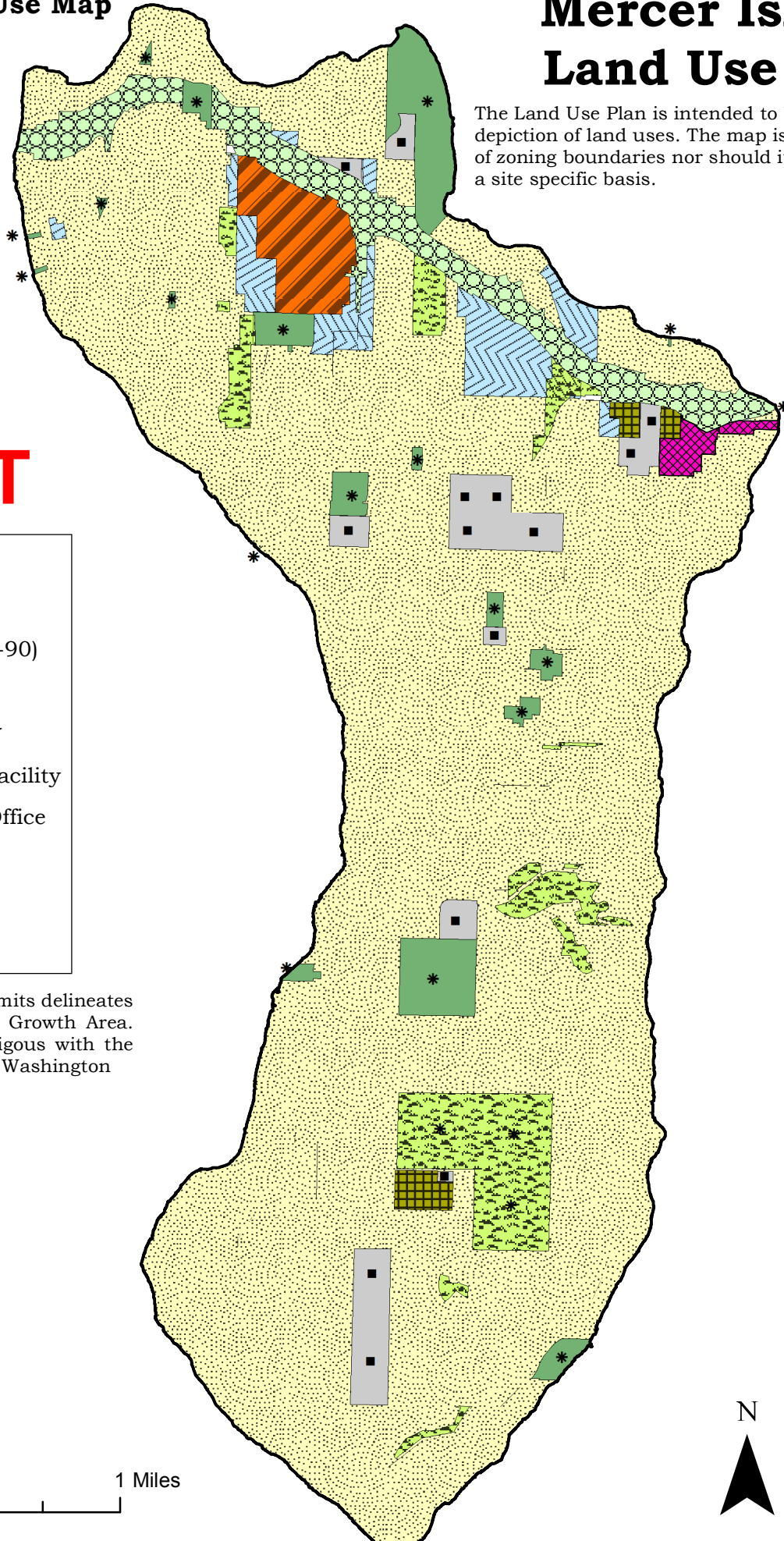
The Land Use Plan is intended to be a generalized depiction of land uses. The map is not a description of zoning boundaries nor should it be interpreted on a site specific basis.

DRAFT

Legend

-  Park
-  Linear Park (I-90)
-  Open Space
-  Public Facility
-  Community Facility
-  Commercial Office
-  Town Center
-  Multi-Family
-  Single Family

The Mercer Island City limits delineates the communities' Urban Growth Area. The City limits are contiguous with the Mercer Island Lake Washington Shoreline.



2018 Comprehensive Plan Amendments

Amendment 1 – Land Use Designations

Amend the Land Use Element to add a section entitled VII. Land Use Designations, to read:

Add table to read:

Land Use Designation	Implementing Zoning Designations	Description
Park	PI R-8.4 R-9.6 R-12 R-15	The park land use designation represents land within the City that is intended for public use consistent with the adopted Parks and Recreation Plan.
Linear Park (I-90)	PI	The linear park (I-90) land use designation primarily contains the Interstate 90 right-of-way. The land use designation is also improved with parks and recreational facilities (e.g. Aubrey Davis park, I-90 Outdoor Sculpture Gallery, etc) adjacent to and on the lid above the Interstate 90 freeway.
Open Space	PI R-8.4 R-9.6 R-12 R-15	The open space use designation represents land within the City that should remain as predominantly unimproved open space consistent with the adopted Parks and Recreation Plan.
Commercial Office	CO B	The commercial office land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land use will be predominantly commercial office. Complementary land uses (e.g. healthcare uses, schools, places of worship, etc.) are also generally supported within this land use designation.
Neighborhood Business	PBZ	The neighborhood business land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land uses will be predominantly a mix of small scale, neighborhood oriented business, office, service, public and residential uses.
Single Family Residential (R)	R-8.4 R-9.6 R-12 R-15	The single family residential land use designation (R) represents areas within Mercer Island where development will be predominantly single family residential neighborhoods. Complementary land uses (e.g. private recreation areas, schools, home businesses, public parks, etc) are generally supported within this land use designation.
Multifamily Residential (MF)	MF-2 MF-2L MF-3	The multifamily residential land use (MF) represents areas within Mercer Island where the land use will be predominantly multifamily residential development. Complementary land uses

		(e.g. private recreation areas, schools, home businesses, public parks, etc) are generally supported within this land use designation.
Town Center (TC)	TC	The Town Center land use designation represents the area where land uses consistent with the small town character and the heart of Mercer Island will be located. This land use designation supports a mix of uses including outdoor pedestrian spaces, residential, retail, commercial, mixed-use and office-oriented businesses.
Public Facility	C-O PI R-8.4 R-9.6 R-15 TC	The public facility land use designation represents land within the City that is intended for public uses, including but not limited to schools, community centers, City Hall, and municipal services.
Community Facilities	CF	The community facilities use designation represents land within the City that is intended for community use including but not limited to private schools and other educational uses, religious facilities, and non-profit community centers and recreation facilities.

Locate the Land Use Map in section VII. and include amendments (Attachment A to Ordinance No. 18-13).

Amendment 2 – CIP

Amend Policy 1.5 of the Capital Facilities Element to read:

- 1.5 Within the context of a biennial budget, the City shall update the six-year Capital Improvement Plan (CIP). The CIP, as amended biennially, is adopted by reference as Appendix B of this Comprehensive Plan.

Amendment 3 – Transportation Element update

Amend the Transportation Element (starts next page).

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TRANSPORTATION ELEMENT

I. INTRODUCTION

The intent of the Transportation Element is to provide policies and projects to guide the development of Mercer Island transportation system in support of the City's vision for the future. The policies guide the actions of the City, as well as the decisions related to individual developments.

The Transportation Element provides an inventory of all of Mercer Island's existing transportation system and includes ~~all modes of travel~~—auto, truck, bicycle, bus, and pedestrian. ~~In addition, a section focuses on~~This update to the special transportation needs Transportation Element reflects the changes to circulation and operations related to the closure of the Town Center, I-90 reversible lanes and related ramps.

Objectives of the Transportation Element

The City of Mercer Island has three main objectives within its Transportation Element:

- develop multi-modal goals, policies, programs and projects which support implementation of the Land Use Element of the Comprehensive Plan,
- define policies and projects that encourage the safe and efficient development of the transportation system, and

- comply with legislative requirements for multi-modal transportation planning.

Washington State's ~~1990~~ Growth Management Act (GMA) ~~outlined~~outlines specific requirements for the Transportation Element of a city's comprehensive plan. It calls for a balanced approach to land use and transportation planning to ensure that a city's transportation system can support expected growth and development. In addition, it mandates that capital facilities funds be adequate to pay for any necessary improvements to the transportation system. Finally, a city must adopt specific standards for the acceptable levels of congestion on its streets; these standards are called level of service (LOS) standards.

At the federal level, transportation funds have been focused on the preservation and improvement of transportation facilities and ~~in~~ creating a multi-modal approach to transportation planning. For Mercer Island, transportation projects that combine improvements for auto, buses, bicycles, and pedestrians have a much greater chance of receiving state and federal grant funds than those that focus solely on widening the road to carry more single-occupant vehicles.

Other legislative requirements addressed by the Transportation Element include the King County 2012 Countywide Planning Policies, the 1991

Commuter Trip Reduction Act, the Americans with Disabilities Act (ADA) and the 1990 federal Clean Air Act Amendments. Each of these laws emphasizes closer coordination between a jurisdiction's land use planning and its approach to transportation planning.

Transportation Today

Most of Mercer Island's streets are two lane residential streets with low to moderate volumes of traffic. Island Crest Way, a north-south arterial which runs the length of the Island, is an exception to this rule because it is a principal feeder route to I-90 and the Town Center. East and West Mercer Way ring the Island and provide two more connections with I-90 as well. SE 40th Street and Gallagher Hill Road are also major carry high traffic carriers volumes in the north-central portion of the Island. In addition to arterial streets, the local street network provides access to other streets and private residences and properties. Public transit serves the Mercer Island Park and Ride lot in and other locations on the I-90 corridor and along Island Crest Way.

Mercer Island has over 56 miles of trails, sidewalks and bicycle lanes for non-motorized travel. A regional trail runs across the north end of the Island along the I-90 corridor providing a convenient connection to Seattle and Bellevue for pedestrians and bicyclists.

Upcoming Changes

~~Regional changes to the transportation system will likely change how Mercer Island residents travel and live. The I-90 center reversible lanes will be replaced by The Sound Transit East Link light rail line, slated scheduled for completion in 2023, will change how Mercer Island residents travel and live. A new light rail station is located north of the Town Center, on the I-90 corridor between 77th Avenue SE and 80th Avenue SE, will provide access to destinations in Seattle, Bellevue and other cities that are part of the Sound Transit system. In addition, commencing in As part of this change, many of the summer of 2017, buses from the east side of Lake Washington will terminate at Mercer Island residents will no longer have access to the center reversible lanes, but and bus riders will instead access new dedicated HOV lanes transfer to light rail. The current existing park and ride at North Mercer Way is frequently at or near capacity, and parking demand will increase when the center HOV lane is closed and with light rail. The City should address the overall As part of the mitigation agreement with Sound Transit, additional parking for Mercer Island citizens, the light rail station will be added in the total funding costs, and work with other agencies Town Center.~~

In sum, these regional changes will likely affect travel and land use development patterns, particularly for the north end of the Island. The changes will also provide new opportunities for the Island and will support the vision and development of the Town Center.

Land Use Assumptions – The Comprehensive Plan

Mercer Island's Comprehensive Plan, of which the Transportation Element is a part, must be internally consistent. This means that the various requirements in each element must not contradict one another. Of particular importance is the relationship between the Transportation Element and the Land Use Element.

The transportation forecasts used in this element are based on Mercer Island growth targets for housing and employment, regional traffic forecasts by the Puget Sound Regional Council, and local traffic counts. Within the ~~2015 to 2035~~20-year planning period, the City's growth target is 2,320 new housing units and 1,160 new jobs to be generated on the Island ~~during this 20-year period~~by 2035.

The Land Use Element defines Mercer Island's strategy for managing future growth and physical land development for the ~~next 20 years~~year planning period. Proposed transportation improvements, policies and programs are consistent with the vision of the Land Use Element. The Land Use vision emphasizes continued reinvestment and redevelopment of the Town Center to create a mixed-use pedestrian-friendly and transit-oriented environment. Most of the forecasted housing units and jobs will be located in and around the downtown core. Outside of the Town Center, the lower density residential nature of the remainder of the Island will be maintained with low forecasted changes in household growth.

Town Center Plan

The 1994 Town Center Plan for Mercer Island was updated in 2016 through a cooperative effort of City staff, consultants and many citizens over a two-year long process. Specific goals and policies related to transportation and mobility are in the Land Use element.

The plan for a Sound Transit Link Light Rail station located on the I-90 corridor between 77th Avenue SE and 80th Avenue SE will continue to focus multimodal development and population growth within the Town Center area.

II. TRANSPORTATION GOALS AND POLICIES

The following transportation goals and policies have been developed to guide transportation decisions for Mercer Island. They have been crafted to be consistent with all other Comprehensive Plan elements, including most importantly, the Land Use Element. They also serve to further articulate and implement the ~~City Council's~~City's vision for the future.

parking, signals and other traffic control measures.

GOAL 2: Receive the maximum value and utility from the City's investments in the transportation system.

GOAL 1: Encourage the most efficient use of the transportation system through effective management of transportation demand and the transportation system.

- 1.1 Encourage measures to reduce vehicular trips using Transportation Demand Management strategies such as preferential parking for carpools/vanpools, alternative work hours, bicycle parking, and distribution of information and promotion of non-motorized travel, transit and ridesharing options.
- 1.2 Encourage businesses and residential areas to explore opportunities for shared parking and other parking management strategies.
- 1.3 Employ transportation system management (TSM) techniques to improve the efficient operation of the transportation system including, but not limited to: traffic through and turn lanes, management of street

- 2.1 Place a high priority on maintaining the existing transportation facilities and the public rights of way.
- 2.2 Continue to prioritize expenditures in the transportation system recognizing the need to maintain existing transportation assets, meet adopted service level goals, and emphasize continued investments in non-motorized transportation facilities.
- 2.3 Pursue opportunities for private sector participation in the provision, operation and maintenance of the transportation system.
- 2.4 Coordinate street improvement projects with utilities, developers, neighborhoods, and other parties in order to minimize roadway disruptions and maintain pavement integrity.
- 2.5 Explore all available sources for transportation funding, including grants, impact fees and other local options as authorized by the state legislature.
- 2.6 Prioritize transportation investments in the Town Center

that promote mixed-use and compact development and provide multi-modal access to regional transit facilities.

GOAL 3: Minimize negative transportation impacts on the environment.

- 3.1 Use ~~sound~~ design, construction and maintenance methods, and low impact development strategies to minimize negative impacts related to water quality, noise, and neighborhood impacts.
- 3.2 Work with WSDOT and other agencies to minimize impacts on Island facilities and neighborhoods from traffic congestion on regional facilities, implementation of ramp metering, and provision of transit services and facilities.
- 3.3 Construct transportation improvements with sensitivity to existing trees and vegetation.

GOAL 4: Provide transportation choices for travelers through the provision of a complete range of transportation facilities, and services.

- 4.1 Work with King County Metro, Sound Transit and other providers to ensure adequate transit services to meet the needs of the Island, including:
 - maintain existing and encourage new public transit service on the Island;
 - maintain convenient transit connections to regional

activity centers, including the Seattle CBD, Bellevue, University of Washington and other centers;

- provide convenient transit service for travel on Mercer Island and enhance connections to regional transit stations including the ~~proposed~~ future Link light rail station; and
 - ~~investigate potential new~~ continue to expand innovative transit services including demand responsive transit for the general public, subscription bus, or custom bus services.
- 4.2 Provide for and encourage non-motorized travel modes consistent with the ~~—Park~~ Parks and Recreation Plan and Pedestrian and Bicycle Facilities Plan.
 - 4.3 Support opportunities to facilitate transfers between different travel modes through strategies such as:
 - providing small park and ride facilities throughout the Island; and
 - improving pedestrian access to transit with on and off road pedestrian improvements.
 - 4.4 Investigate opportunities for operating, constructing and/or financing park and ride lots for Mercer Island residents only.
 - 4.5 Encourage site and building design that promotes pedestrian activity, ridesharing

- opportunities, and the use of transit.
- 4.6 Promote the development of pedestrian linkages between public and private development and transit in the Town Center District.
- 4.7 Promote the mobility of people and goods through a multi-modal transportation system consistent with the Pedestrian and Bicycle Facilities Plan.

GOAL 5: Comply with local, regional, state and federal requirements related to transportation.

- 5.1 Comply with the requirements of the federal and state Clean Air Acts, and work with other jurisdictions in the Puget Sound region to achieve conformance with the State Implementation Plan.
- 5.2 Meet the requirements of the Americans with Disabilities Act (ADA) and apply these standards to development of the transportation system.
- 5.3 Comply with the Commute Trip Reduction requirements through the continued implementation of a CTR plan.
- 5.4 Assist regional agencies in the revisions and implementation of the Transportation 2040 (PSRC), WSDOT Highway System Plan, and the ~~2007-2026~~ Washington Transportation Plan 2030 and subsequent versions of these documents.

- 5.5 Work with the participants of the Eastside Transportation Partnership (ETP) to coordinate transportation planning for the Eastside subarea.
- 5.6 Comply with state initiatives and directives related to climate change and greenhouse gas reduction. Identify implementable actions that improve air quality, reduce air pollutants and promote clean transportation technologies.

GOAL 6: Ensure coordination between transportation and land use decisions and development.

- 6.1 Ensure compatibility between transportation facilities and services and adjacent land uses, evaluating aspects such as:
 - potential impacts of transportation on adjacent land use;
 - potential impacts of land development and activities on transportation facilities and services; and
 - need for buffering and/or landscaping alongside transportation facilities.
- 6.2 Develop strategies to manage property access along arterial streets in order to preserve their function.
- 6.3 In the project development review process, evaluate transportation implications including:
 - congestion and level of service;

- connectivity of transportation facilities and services from a system perspective;
 - transit needs for travelers and for transit operators; and
 - non-motorized facilities and needs.
- 6.4 Ensure that transportation improvements, strategies and actions needed to serve new developments shall be in place at the time new development occurs or be financially committed and scheduled for completion within six years.
- 6.5 As part of a project's SEPA review, review the project's impact on transportation and require mitigation of on-site and off-site transportation impacts. The City shall mitigate cumulative impacts of SEPA-exempt projects through implementation of the Transportation Improvement Program.
- 6.6 Develop standards and procedures for measuring the transportation impact of a proposed development and for mitigating impacts.
- 6.7 Participate in the review of development and transportation plans outside the City boundaries that may have an impact on the Island and its transportation system, and consider the effect of the City's transportation plans on other jurisdictions.
- 6.8 Encourage transit, bicycle and pedestrian principles in the design of projects including:
- locating structures on the site in order to facilitate transit and non-motorized travel modes;
 - placing and managing on-site parking ~~so~~ to encourage travel by modes other than single occupant vehicles;
 - provision of convenient and attractive facilities for pedestrians and bicyclists; and
 - provision of public easements for access and linkages to pedestrian, bicycle and transit facilities.
- 6.9 Require adequate parking and other automobile facilities to meet anticipated demand generated by new development.
- GOAL 7: Provide a safe, convenient and reliable transportation system for Mercer Island.**
- 7.1 Include in the City's roadway design standards, requirements for facilities to safely accommodate travel by all travel modes.
- 7.2 Provide a safe transportation system through maintenance and upkeep of transportation facilities.
- 7.3 Monitor the condition and performance of the transportation system to compare growth projections with actual conditions, assess the adequacy of transportation

- facilities and services, and to identify locations where improvements may become necessary.
- 7.4 Monitor traffic ~~accidents~~collisions, citizen input/complaints, traffic violations, and traffic volumes to identify and prioritize locations for safety improvements.
- 7.5 Where a need is demonstrated, consider signage, traffic controls, or other strategies to improve the safety of pedestrian crossings.
- 7.6 Verify the policies, criteria and a process to determine when, and under what conditions, private roads and privately maintained roads in the public right of way should be accepted for public maintenance and improvement.
- 7.7 Coordinate with local and regional emergency services to develop priority transportation corridors and develop coordinated strategies to protect and recover from disaster.

GOAL 8: Preserve adequate levels of accessibility between Mercer Island and the rest of the region.

~~8.1 The I-90 Memorandum of Agreement was amended in 2004. Any future modification to such access for Mercer Island traffic must comply with the terms and conditions of the MOA, as amended.~~

- ~~8.2~~8.1 Continue to recognize I-90 as a highway of statewide significance.
- ~~8.3~~8.2 Work with King County Metro and Sound Transit to ensure mobility and adequate levels of transit service linking Mercer Island to the rest of the region.
- ~~8.4~~8.3 Work with WSDOT, King County Metro, and ~~the~~ Sound Transit to ensure the provision of adequate Park and Ride capacity for Island residents.
- ~~8.5~~ ~~Continue to 4~~ Maintain an effective role in regional transportation planning, ~~decisions~~decision-making and implementation of transportation system improvements.

GOAL 9: Balance the maintenance of quality Island neighborhoods with the needs of the Island's transportation system.

- 9.1 Strive to ~~the extent possible to~~ minimize traffic impacts to neighborhoods and foster a "pedestrian-friendly" environment.
- 9.2 Address parking overflow impacts on neighborhoods caused by major traffic generators such as schools, businesses, parks, and multifamily developments.
- 9.3 Provide facilities for pedestrians and bicyclists designed in keeping with individual neighborhood characteristics.

- 9.4 Work with King County Metro to provide public transit vehicles and services that are more in scale with the City's neighborhoods and its local road network.
 - 9.5 Maintain comprehensive street design guidelines and standards that determine the appropriate function, capacity, and improvement needs for each street/roadway, while minimizing construction and neighborhood impacts.
- GOAL 10: Maintain acceptable levels of service for transportation facilities and services on Mercer Island.**
- 10.1 The City of Mercer Island Level of Service (LOS) at arterial street intersections shall be a minimum of "C" within and adjacent to the Town Center and "D" for all other intersections.
 - 10.2 Use the level of service standard to evaluate the performance of the transportation system and guide future system improvements and funding. Emphasize projects and programs that focus on the movement of people and provide alternatives to driving alone.
 - 10.3 Implement the following strategy when vehicle capacity or funding is insufficient to maintain the LOS standard: (1) seek additional funding for capacity improvements, (2) explore alternative, lower-cost methods to meet level-of-service standards (e.g., transportation demand management program, bicycle corridor development or other strategies), (3) reduce the types or size of development, (4) restrict development approval, and (5) reevaluate the level of service standard to determine how it might be adjusted to meet land use objectives.
- 10.4 Ensure that the City's level of service policies are linked to the land use vision and comply with concurrency requirements.
 - 10.5 Revise the Transportation Element if the Land Use and/or Capital Facilities Element of the Comprehensive Plan are changed to maintain a balanced and consistent plan.
- GOAL 11: Ensure parking standards support the land use policies of the Comprehensive Plan.**
- 11.1 Continue to implement flexible parking requirements for Town Center development based on the type and intensity of the proposed development; site characteristics; likelihood for parking impacts to adjacent uses; opportunities for transit, carpooling and shared parking; and potential for enhancements to the pedestrian environment.
 - 11.2 Maintain the current minimum parking requirements of three off-street spaces for single family residences, but may consider future code amendments that allow for the reduction of one of

the spaces, provided that the quality of the environment and the single family neighborhood is maintained.

- 11.3 Support business development in the downtown area by prioritizing on-street parking spaces in the Town Center for short-term parking, and encourage the development of off-street shared parking facilities for long-term parking in the Town Center.

GOAL 12: Promote bicycle and pedestrian networks that safely access and link commercial areas, residential areas, schools, and parks within the City.

- 12.1 Maximize the safety and functionality of the bicycle system by enhancing road shoulders, which are to be distinguished from designated bicycle lanes.
- 12.2 Implement the Pedestrian and Bicycle Facilities Plan to meet existing and anticipated needs for non-motorized transportation. This Plan should be coordinated with other transportation planning efforts and periodically updated.
- 12.3 Study opportunities for use of innovative methods for pedestrians crossing streets, including use of colored and textured pavements within the City.

III. TRANSPORTATION SYSTEM – EXISTING CONDITIONS

This section describes and inventories the current travel patterns and transportation system serving Mercer Island, including land, water and air transportation. Major transportation modes serving Mercer Island include automobiles, non-motorized modes such as walking and biking, and public and school transit.

Travel Patterns - How Mercer Islanders Move About

Mercer Island has relatively high levels of vehicle ownership and personal mobility. Approximately ~~two-thirds~~ 70 percent of the households on Mercer Island have two or more vehicles, while less than ~~four~~ five percent of households have no vehicle at all. Comparing the ~~2012~~ 2016 American Community Survey (US Census) data with the 2000 US Census data, a number of changes are observed.

The percent of Mercer Island residents who commute to work by driving alone has dropped from 76 percent to ~~71~~ 72 percent, those who take a bus or carpool to work decreased from 17 percent to 14 percent, and those who work at home increased from 7 percent to 10 percent. The average travel time to work for Mercer Island residents is ~~20 to 23~~ 25 minutes, which is below the regional average of ~~27~~ 32 minutes.

A November 2013 WSDOT *Mercer Island Travel Survey* found that 55 percent of commute trips originating on the Island traveled west towards ~~the~~ Seattle and

45 percent traveled east towards Bellevue.

Roadway Network

Mercer Island has over 75 miles of public roads. Interstate 90 (I-90) runs east-west across the northern end of Mercer Island, providing the only road and transit connection to the rest of the Puget Sound region. Access to the I-90 on-ramps and off-ramps is provided at West Mercer Way, 76th Avenue SE, 77th Avenue SE, 80th Avenue SE, Island Crest Way, and East Mercer Way.

~~There are a number of changes occurring to the I-90 corridor in preparation for Sound Transit light rail, scheduled for completion in 2023. These include the addition of westbound and eastbound HOV lanes to the I-90 mainline. The reversible HOV lanes down the center lanes of the I-90 facility will become the dedicated rail corridor for Sound Transit light rail.~~

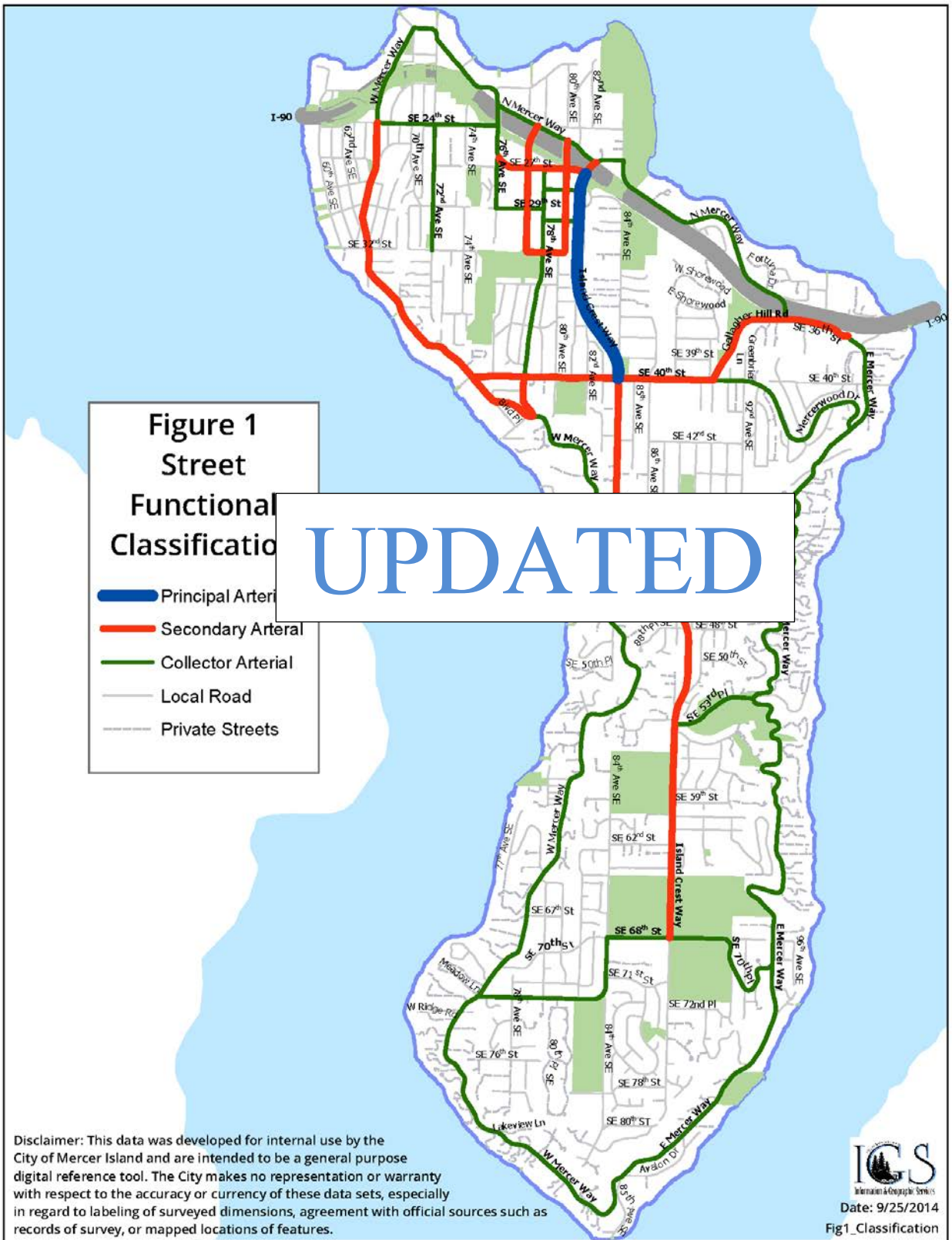
~~On the Island,~~ Most of the road network is comprised of 2-lane local streets serving the Island's residential areas. Arterial roadways comprise approximately 25 miles, or one third, of the system. In addition to public roads, there are numerous private roads serving individual neighborhoods and developments on the Island.

Roadways on the Island are classified into different categories according to their purpose and physical characteristics. The categories are:

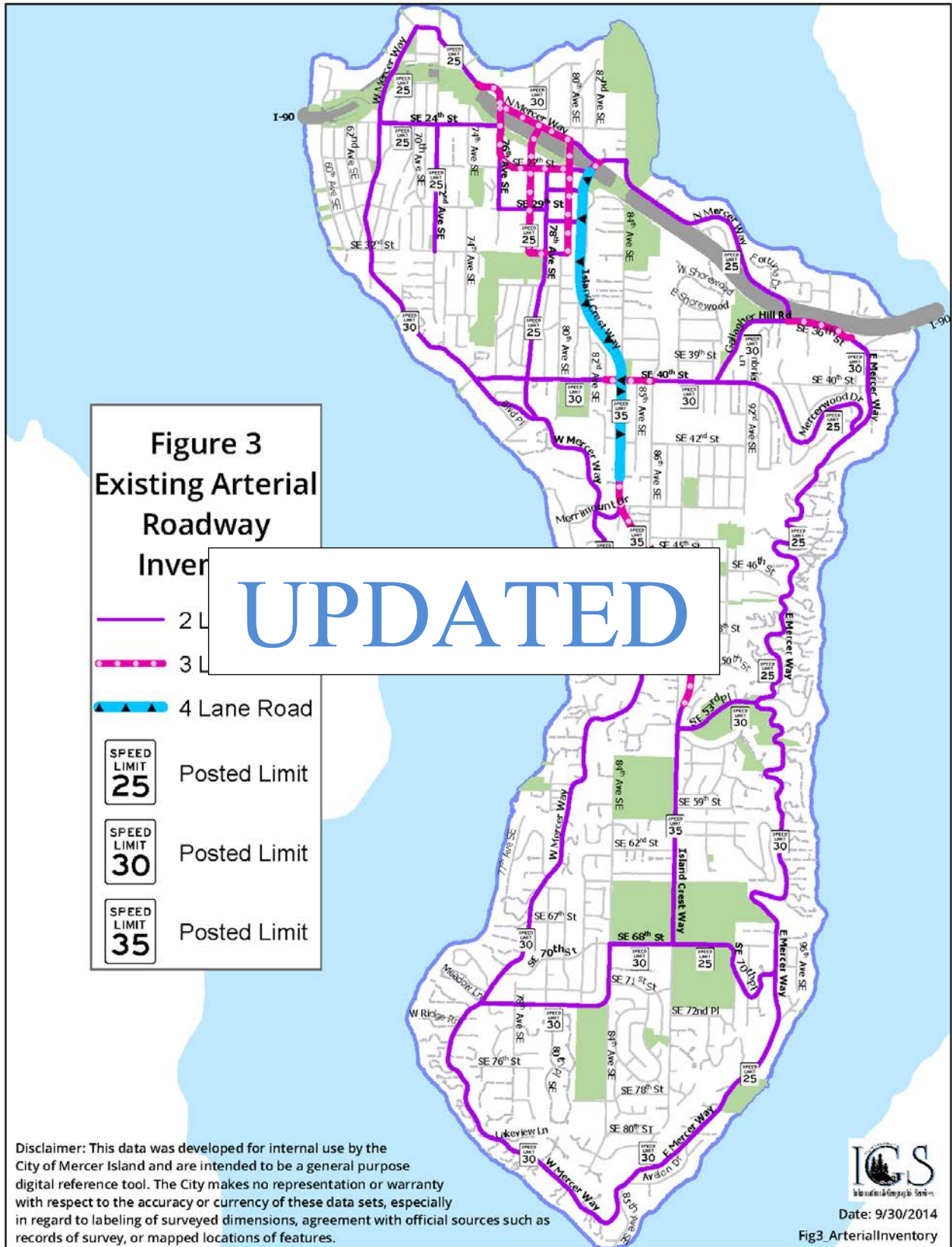
- *Principal Arterials* carry the highest volumes of traffic and provide the best mobility in the roadway network. These roads generally have higher speed limits, higher traffic volumes, and limit access to adjacent land uses.
- *Secondary Arterials* connect with and augment principal arterials and generally have a higher degree of access to adjacent land, lower traffic volumes and lower travel speeds.
- *Collector Arterials* provide for movement within neighborhoods, connecting to secondary and principal arterials; and typically have low traffic volumes and carry little through traffic.
- *Local Streets* provide for direct access to abutting properties and carry low volumes of traffic at low travel speeds. Local streets are usually not intended for through traffic.

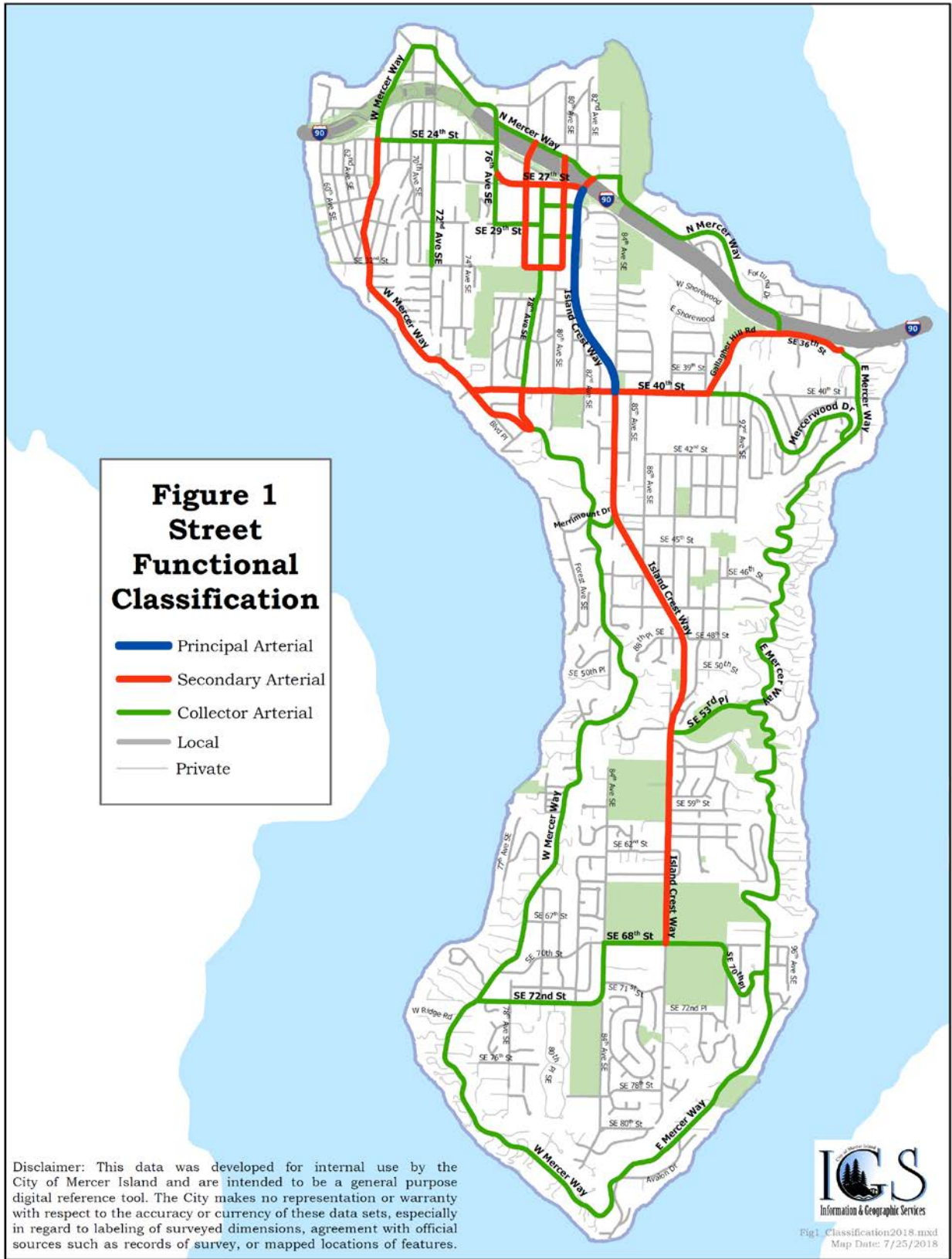
Individual streets are assigned classifications based on several criteria, including the type of travel to be served, the role of the street in the overall street network and transportation system, physical characteristics, traffic characteristics, and adjacent land uses. Based on City Staff recommendations, the City Council periodically reviews and updates the street classification system, its criteria and specific street classification designations.

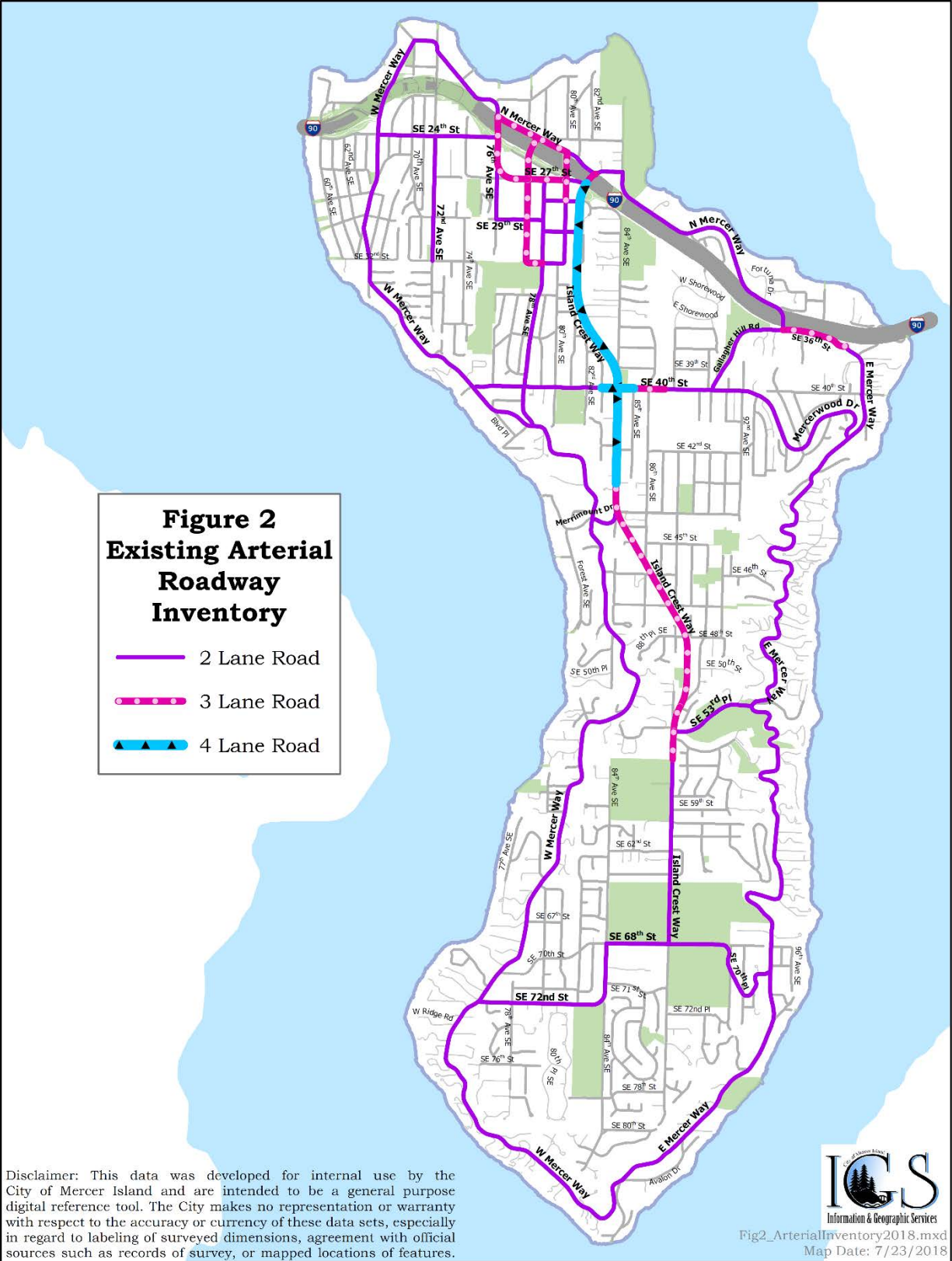
Figure 1 shows the street functional classifications. **Figure 2** shows ~~2014 roadway features describing the shoulder types~~ the number of travel lanes and sidewalk locations. **Figure 3** shows the ~~number of travel lanes,~~ posted speed limits of arterial roadways.













Level of Service Standard Standards

Level of Service (LOS) is a measurement of the quality of traffic flow and congestion at intersections and roadways. LOS is defined by the amount of delay experienced by vehicles traveling through an intersection or on a roadway. LOS is based on an A-F scale with LOS A representing little or no delay ~~to~~ and LOS F representing ~~extreme delay~~ very long delays.

Under the Growth Management Act, each local jurisdiction is required to establish a minimum threshold of performance for its arterial roadways. Cities use this standard to identify specific actions to maintain the adopted LOS standard. The City of Mercer Island has established its Level of Service standard at intersections of two arterial streets as LOS C within and adjacent to the Town Center and LOS D elsewhere. This standard applies to the operation during either the AM or PM peak periods. The intersection of SE 53rd Place/Island Crest Way, ~~which~~ does not have sufficient ~~volume~~ volumes on SE 53rd Street to warrant a signal, ~~will be~~ is exempt from the LOS D standard until traffic volumes increase and signal warrants are met.

To be consistent with the WSDOT standard for ~~Interstate I-90~~ and its ramp intersections, the city will accept ~~a~~ LOS D at those intersections. I-90 is designated as a Highway of Statewide Significance under RCW 47.06.140.

Traffic Operations

For transportation planning purposes, traffic operations are typically analyzed during the busiest hour of the street system, when traffic volumes are at peak levels. On Mercer Island, the peak hour of traffic operations typically corresponds with the afternoon commute, which ~~typically~~ falls between 4:00 and 6:00 in the afternoon (PM peak hour). Traffic counts were collected and analyzed at 39 intersections throughout the Island.

~~Selected counts~~ Select intersections for the AM peak hour were ~~also collected~~ counted and analyzed to provide an understanding of the transportation system during the morning commute, which typically peaks between 7:30 AM and 8:30 AM.

~~Table 1 shows~~ and Figure 4 show the AM and PM peak hour operations for each of the study intersections. Outside of the Town Center, the analysis shows that during the AM and PM peak hour, all intersections operate at LOS D or better for ~~2014~~ existing conditions, except the intersection of SE 53rd Place/Island Crest Way operates at LOS F during the morning ~~peak hour~~ and at ~~LOS E during the~~ afternoon peak hour.

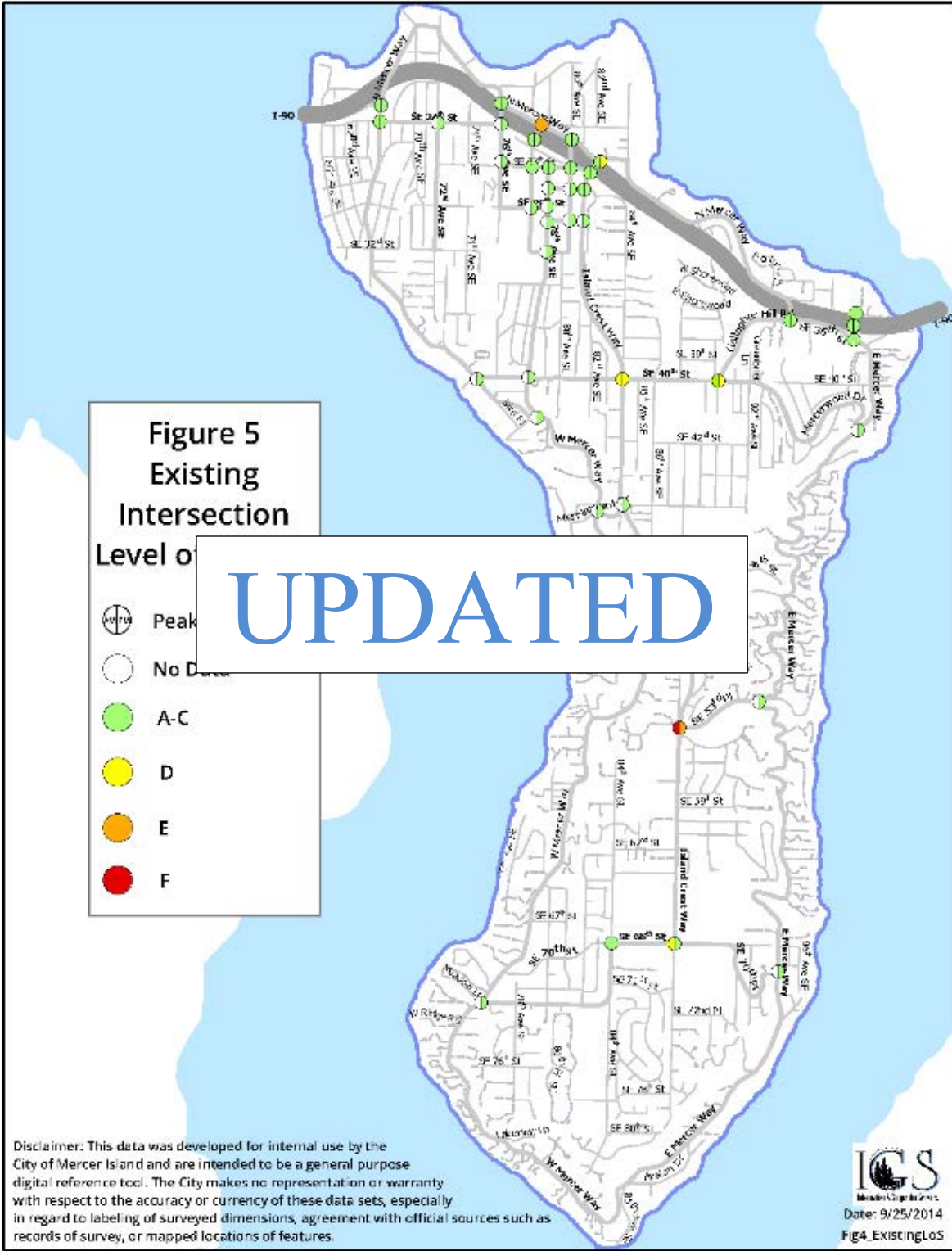
Within the Town Center, where the LOS C standard applies, ~~the intersection of N Mercer Way/77th Avenue SE operates at LOS E~~ All intersections operate within this standard during the morning and afternoon peak hours. ~~Figure 5 shows the 2014 LOS at key~~

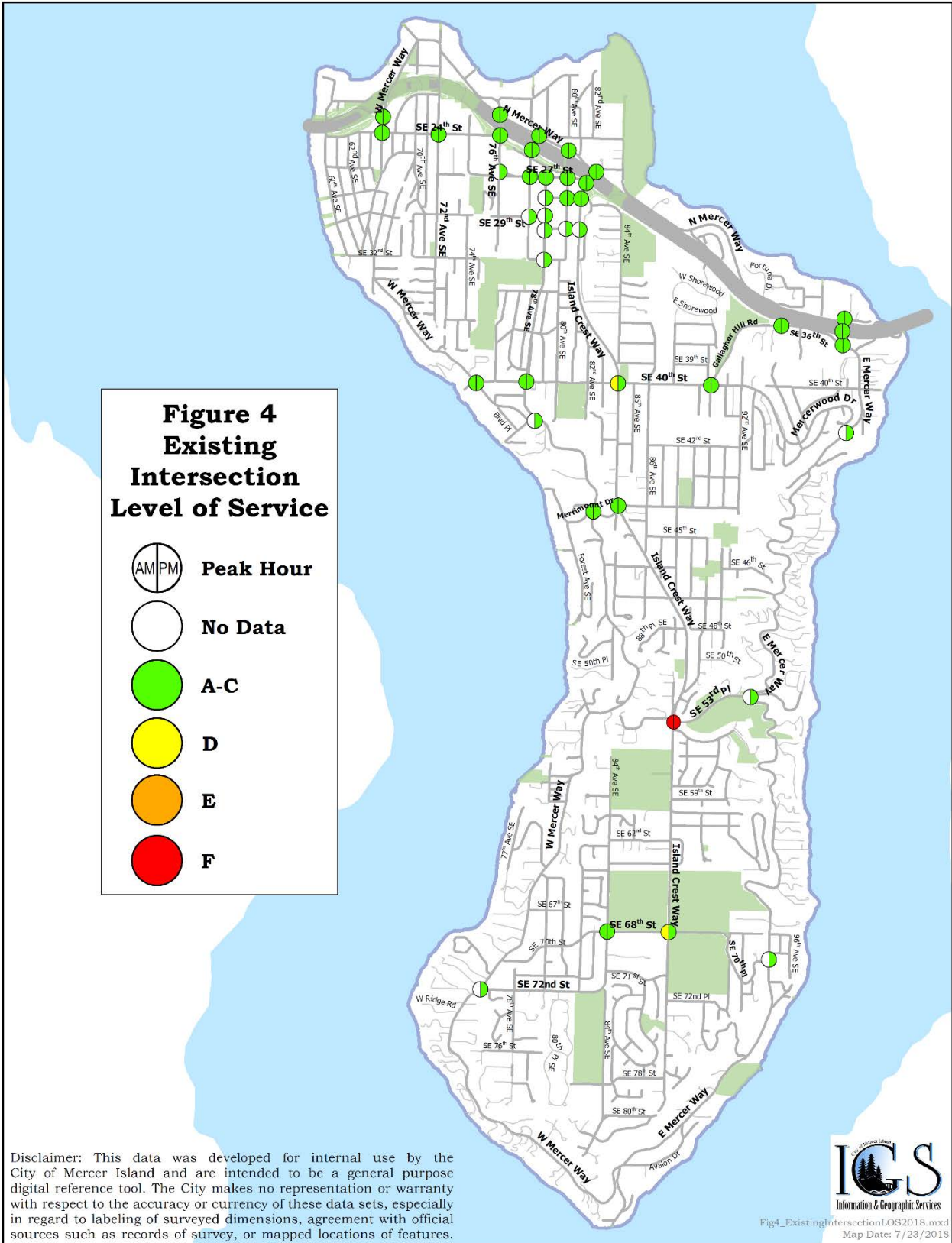
~~intersections during the morning and
afternoon peak hours.~~

Table 1. 20142018 Existing Intersection Operations

Intersection	AM Peak Hour	PM Peak Hour
Town Center Intersections (LOS C Standard)		
SE 24th St/76th Ave SE	B	B
N Mercer Way/77th Ave SE	E A	E A
N Mercer Way/Park & Ride/80th Ave SE	B C	C
SE 27th St/76th Ave SE	--	B A
SE 27th St/77th Ave SE	B	B
SE 27th St/78th Ave SE	A	A B
SE 27th St/80th Ave SE	B	B C
SE 28th St/78th Ave SE	--	B A
SE 28th St/80th Ave SE	-- B	C B
SE 28th St/Island Crest Way	B	C B
SE 29th St/77th Ave SE	--	B
SE 29th St/78th Ave SE	--	C B
SE 30th St/78th Ave SE	--	C B
SE 30th St/80th Ave SE	--	B A
SE 30th St/Island Crest Way	--	A B
SE 32nd St/78th Ave SE	--	B
WSDOT Intersections (LOS D Standard)		
I-90 EB off-ramp/I-90 WB on-ramp/W Mercer Way	B	A B
I-90 WB on-ramp/N Mercer Way/76th Ave SE	B A	C A
I-90 WB off-ramp/N Mercer Way/Island Crest Way	C	D
I-90 EB off-ramp/77th Ave SE	B	B
I-90 EB on-ramp WB off-ramp/SE 27th St/N Mercer Way/Island Crest Way	C D	C
I-90 EB on-ramp/SE 36th St/27th St/E Mercer/Island Crest Way	A B	B
I-90 WB ramps/100th Ave SE	B	A
I-90 EB off-ramp/100th Ave SE/E Mercer Way	B	A B
I-90 WB ramps/100th Ave EB on-ramp/SE 36th St/E Mercer Way	B	C B
Outside of Town Center Intersections (LOS D) Standard)		
SE 24th St/W Mercer Way	B	B
SE 24th St/72nd Ave SE	-- A	B
SE 36th St/N Mercer Way	C	C
SE 40th St/W Mercer Way	-- B	A
SE 40th St/78th Ave SE	-- A	B
SE 40th St/Island Crest Way	D	D C
SE 40th St/SE Gallagher Hill Rd	C	D B
Mercerwood Dr/E Mercer Way	--	B A
W Mercer Way/78th Ave SE	--	B
Merrimount Dr/W Mercer Way	-- B	B
Merrimount Dr/Island Crest Way	-- C	C
SE 53rd Place/Island Crest Way	F	E F
SE 53rd Place/E Mercer Way	--	A
SE 72nd St /W Mercer Way	--	A
SE 68th St/84th Ave SE	C	B

SE 68th St/Island Crest Way	D	C
SE 70th Place/E Mercer Way	--	<u>A</u>
SE 68th 72nd St/ <u>EW</u> Mercer Way	--	A





Parking

Most parking in the City is provided by off-street parking lots, along residential access streets, or by on-street spaces in select areas of the Town Center.

In 2001, the City implemented a permit parking program for on-street parking in the Town Center in response to overflow conditions at the Mercer Island Park and Ride lot. This program preserves selected public on-street parking spaces for Mercer Island resident use, between the hours of 7:00 AM and 9:00 AM, Monday through Friday. All Mercer Island residents are eligible for a Town Center District permit which will allow them to park on Town Center streets during the specified hours.

An additional permit parking program was developed for residential streets north of the park and ride lot on North Mercer Way. This program only allows residents of the area to park on City streets between 7:00 AM and 4:00 PM, weekdays.

Bicycle and Pedestrian Facilities

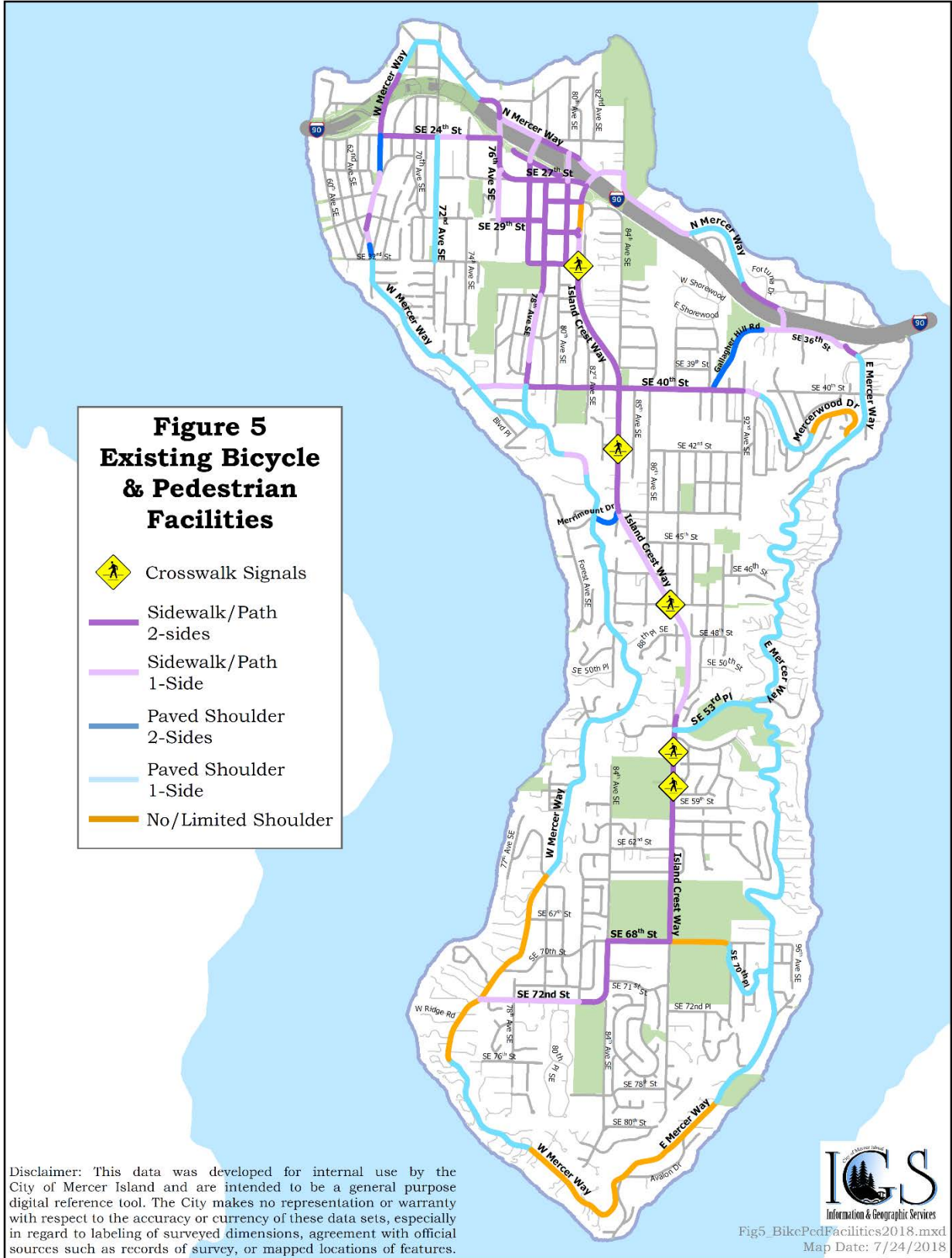
Bicycle and pedestrian facilities are a valuable asset for the residents of Mercer Island. These facilities are used for basic transportation, recreation, going to and from schools, and the facilities contribute to our community's quality of life. In 1996, the City developed a *Pedestrian and Bicycle Facilities Plan* to provide a network of bicycle and pedestrian facilities. The plan

focused on encouraging non-motorized travel and improving the safety of routes near the Island's elementary schools. Of the 47 projects identified in the plan, 38 of the projects were either fully or partially completed during the first 12 years of the plan.

A 2010 update to the plan included vision and guiding principles, goals and policies, an existing and future network, a list of completed projects, revised facility design standards, and a prioritized list of projects. The plan emphasizes further development of safe routes to schools, completion of missing connections, and application of design guidelines.

A regional trail runs across the north end of the Island along the I-90 corridor providing a convenient connection to Seattle and Bellevue for pedestrians and bicyclists. The majority of streets in the Town Center include sidewalks. In addition, there are sidewalks near schools and select streets. Throughout the Island there are paved and unpaved shoulders and multiuse trails that provide for pedestrian mobility.

The bicycle network is made up of designated bicycle facilities including bicycle lanes and sharrows, and shared non-motorized facilities including shared use pathways, off-road trails, and paved shoulder areas. **Figure 25** shows the pedestrian and bicycle facilities on the ~~Island~~ Island's arterial network as identified by the Pedestrian and Bicycle Facilities Plan.



Public Transportation

The King County Department of Metropolitan Services (Metro) and the regional transit agency, Sound Transit, provide public transportation services for Mercer Island and throughout King County. There are four major types of service offered on the Island: local fixed route service, regional express service, custom bus service, and Access service.

Local fixed route service operates on the arterial roadway system, and provides public transit service for most of the Island, connecting residential and activity areas. Transit passengers tend to be "transit dependent" travelers, such as those too young to drive, people unable to drive, or those people who do not have access to a private vehicle.

Regional express service, which also operates on fixed routes, is oriented toward peak hour commuter trips between the Mercer Island Park and Ride and major employment and activity centers off the Island. Sound Transit and Metro provide express service generally picks up riders at central collection areas such as park and ride lots, and stop less frequently along the route to major destinations. Express service is provided west and east along I-90 into Seattle and Bellevue and is provided by King County Metro and Sound Transit.

Custom bus service includes specially designed routes to serve specific travel markets, such as major employers, private schools, or other special destinations. These services are typically provided during peak commute hours, and operate on fixed routes with limited

stops. Custom bus service is currently provided between the Mercer Island Park and Ride and Lakeside School and University Prep in Seattle.

Access service provides door-to-door transportation to elderly and special needs populations who have limited ability to use public transit. Access covers trips within the King County Metro transit service area.

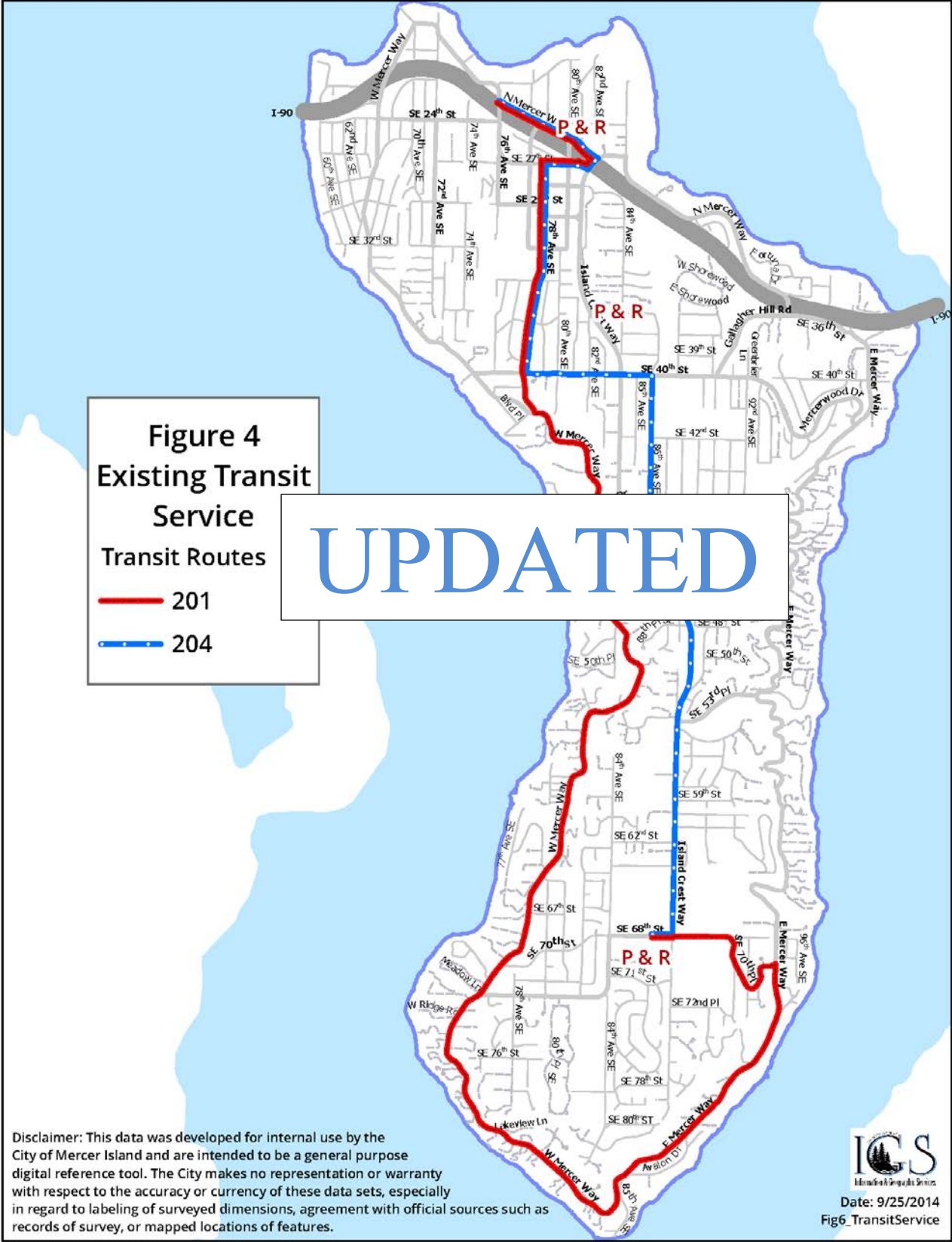
Figure 46 shows the current transit routes serving the Island. ~~In September 2014, King County Metro reduced bus service throughout its service area due to revenue shortfalls. On Mercer Island, the changes reduced the number of there are two routes from six to two. Other service reductions have affected that circulate throughout the city (Metro routes 204 and 630). At the Mercer Island Park and Ride, which was reduced from ten routes to three King County (201, 204 and 216), and two Sound Transit (routes 550 and 554) routes. Some of the remaining routes were provided with expanded service hours.~~

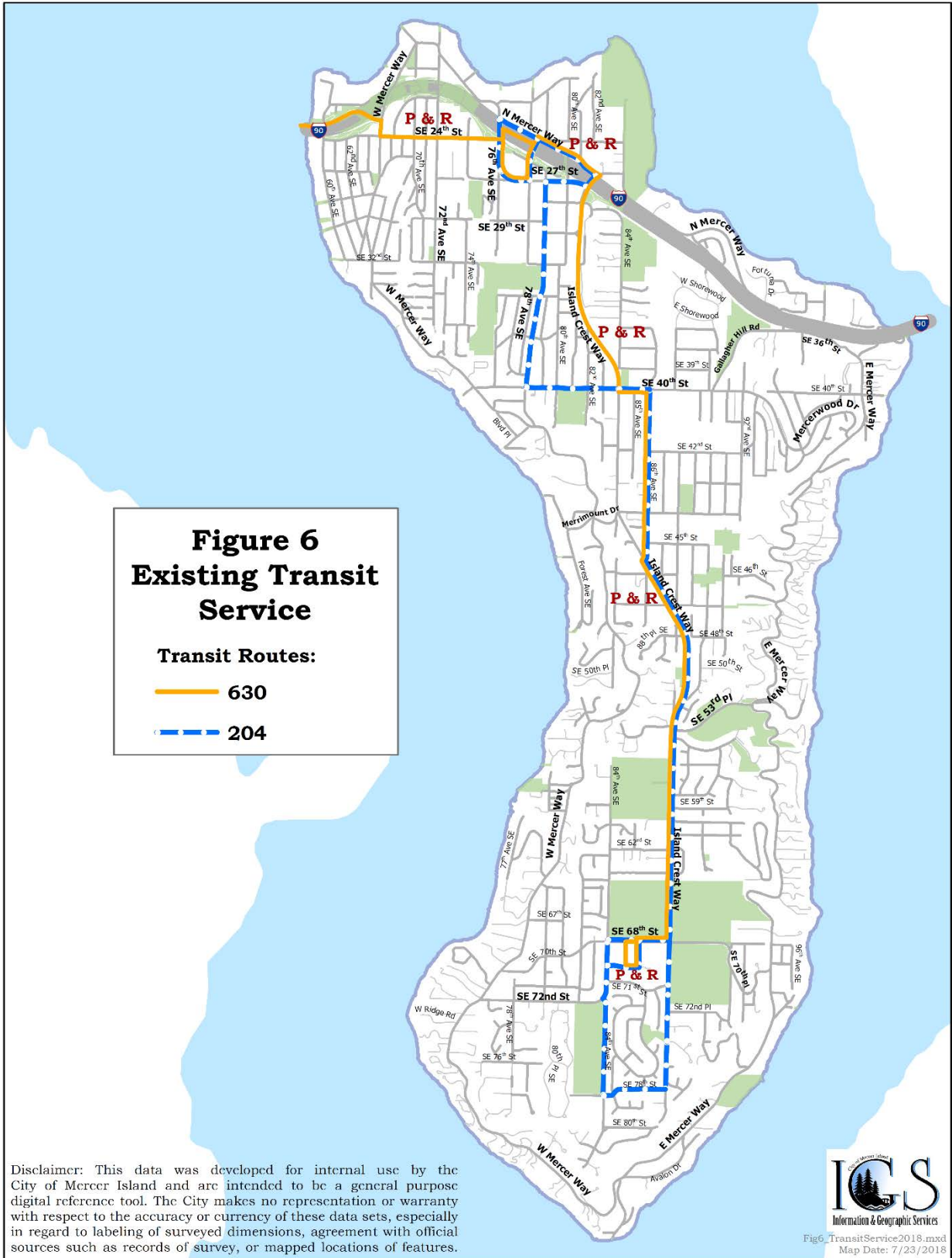
~~Route 201 serves the western portion of connect Mercer Island providing service from the Mercer Island Park to Seattle, Bellevue, and Issaquah; and Ride lot, along 78th Avenue SE, West Mercer Way, East Mercer Way, SE 70th Place, and SE 68th Street to Mercer Village Center. This Metro route operates only on weekdays and has only two morning and one afternoon trips 216 provides service to Redmond and Seattle.~~

Route 204 provides service between the Mercer Island Park and Ride lot and the Mercer Village Center. This route travels

on 78th Avenue SE, SE 40th Street, 86th Avenue SE, Island Crest Way, and SE 68th Street to the Mercer Village Center. The route operates every 30-60 minutes from approximately 6:00 AM to ~~6~~7:00 PM on weekdays. Metro plans to increase this route's service frequency in 2019, including additional service on Saturdays.

Route 630 is a community shuttle which provides service between downtown Seattle and the Mercer Village Center. It provides five trips toward downtown Seattle in the morning and five trips toward Mercer Village in the evening.





Park and Ride

The Mercer Island Park and Ride is located north of I-90 on N Mercer Way near Mercer Island’s Town Center. The Park and Ride has 447 spaces and is served by Metro and Sound Transit buses.

According to the Fourth Quarter 2013-2017 Park and Ride Utilization Report prepared by King County, the Mercer Island lot is typically fully occupied during weekdays. A number of the users of this lot do not reside on the Island.

To supplement park and ride capacity on the Island, Metro has leased ~~three~~four private parking lots for use as park and ride lots, located at the Mercer Island Presbyterian Church, Mercer Island United Methodist Church, Congregational Church of Mercer Island and at the Mercer Village Center. These lots are described in **Table 2**. Together, they provide an additional ~~698~~1 parking spaces for use by Island residents.

School Transportation

The Mercer Island School District (MISD) provides bus transportation for public kindergarten through 12th grade students on Mercer Island. The MISD operates approximately 40 scheduled bus routes during the morning and afternoon. In addition, the District provides free Orca cards to high school students who live more than one mile from Mercer Island High School and who neither have a parking pass nor are assigned to a district bus. ~~more than one mile from Mercer Island High School and do not have either a parking pass or are not assigned to a district bus.~~

Table 2: Mercer Island Park and Ride Locations and Capacities

Lot	Location	Capacity	Cars Parked	% Spaces Occupied
Mercer Island Park and Ride	8000 N Mercer Way	447	447	100%
Mercer Island Presbyterian Church	3605 84th Ave SE	14	13	93%
United Methodist Church	70th Ave SE & SE 24th St	18	17	96%
Mercer Village Center	84th Ave SE & SE 68th St	21	7	32%
Congregational Church of Mercer Island	4545 Island Crest Way	28	3	11%

Source: Metro Transit P&R Utilization Report Fourth Quarter 2017.

Rail Services & Facilities

There are no railroad lines or facilities on Mercer Island. In the region, the Burlington Northern Railroad and Union Pacific Railroad companies provide freight rail service between Seattle, Tacoma, Everett, and other areas of Puget Sound, connecting with intrastate, interstate and international rail lines. Amtrak provides scheduled interstate passenger rail service from Seattle to California and Chicago. Major centers in Washington served by these interstate passenger rail routes include Tacoma, Olympia, Vancouver, Everett, Wenatchee, and Spokane.

Air Transportation

Mercer Island does not have any air transportation facilities or services. Scheduled and chartered passenger and freight air services are provided at Seattle-Tacoma International Airport in SeaTac, and at the King County International Airport in south Seattle.

Water Transportation

Mercer Island does not have any public water transportation services. The City's public boat launch is on the east side of the Island, off of East Mercer Way, under the East Channel Bridge.

IV. TRANSPORTATION SYSTEM – FUTURE NEEDS

This section describes the future transportation conditions and analysis used to identify future transportation needs and improvements.

Future Travel Demand

The future traffic volumes were forecast for the year 2035 based on the City's land use and zoning, as well as the housing and employment growth targets, as identified in the King County Buildable Lands (2014) report. More than 70 percent of new households and 76 percent of new jobs are forecasted to occur within the Town Center.

The analysis assumes the opening of the East Link light rail line in 2023, which will result in an additional travel option between the Town Center and regional destinations.

Town Center traffic growth reflects the higher potential for pedestrian and transit trips. Overall, the traffic growth in the Town Center is forecast to increase by ~~35~~ an average of 28 percent between ~~2014~~ 2018-2035, an annual growth rate of 1.5 percent. ~~Town Center traffic growth was adjusted to reflect the higher potential for pedestrian and transit trips.~~ For areas outside the Town Center, traffic growth is expected to be ~~low~~ lower with approximately 10 percent growth between ~~2014~~ 2018-2035, an annual growth rate of 0.5 percent. The resulting forecasted traffic volumes directly reflect the anticipated land use,

housing, and employment growth assumptions for the Island.

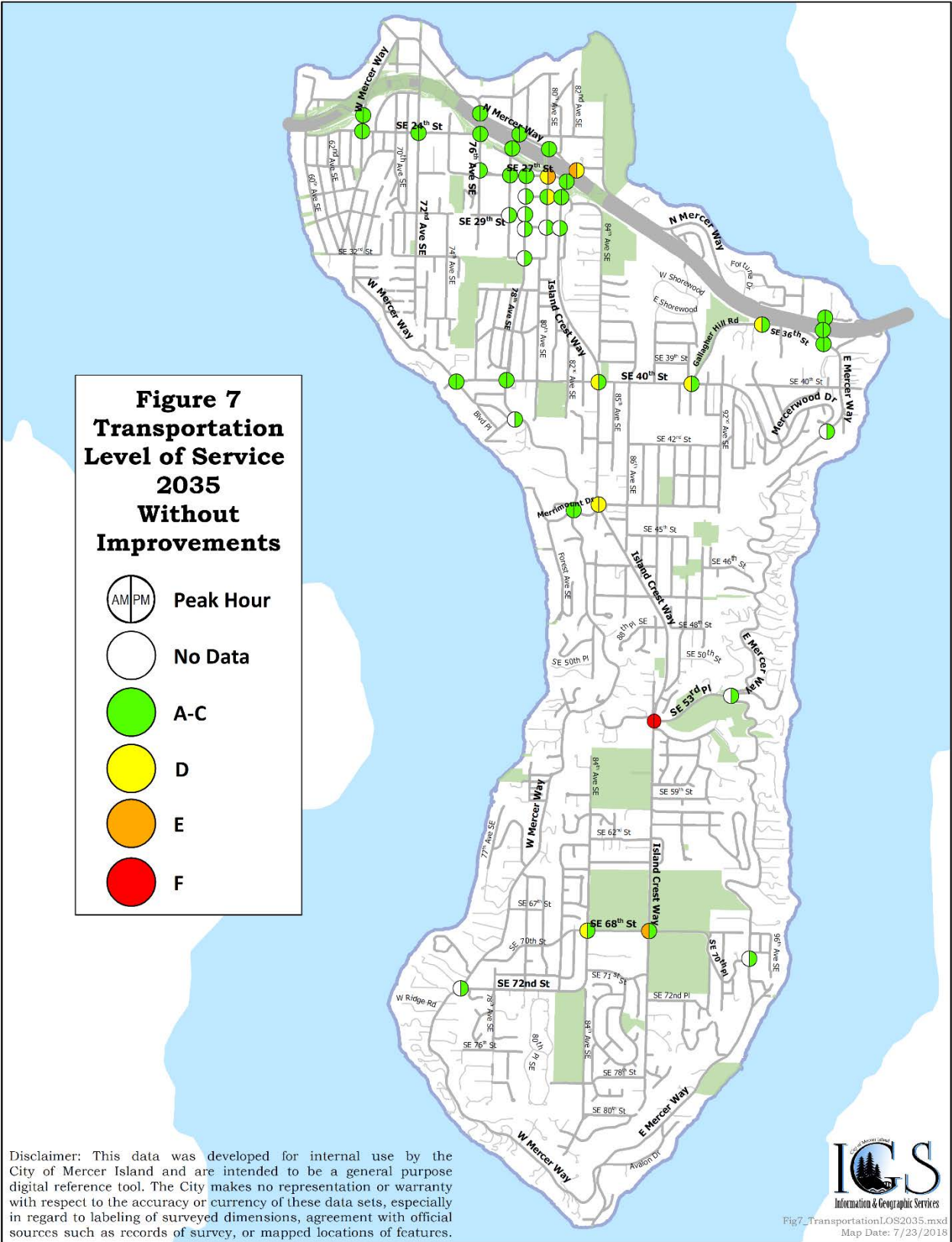
Baseline-Traffic Operations Without Improvements

The 2035 ~~baseline~~ traffic analysis uses the forecasted growth in traffic, and planned changes to the regional transportation system, ~~and~~ (light rail station and associated I-90 projects). Figure 7 shows the future traffic operations at the study intersections without any changes to roadway and intersection improvements identified in capacity on Mercer Island's 2015-2020 Transportation Improvement Program (TIP). ~~Island.~~

Results of the 2035 ~~baseline~~ traffic operations analysis ~~shows~~ show that ~~seven~~ five intersections would operate below the LOS standards by 2035 if improvements are not made to the intersections. In the vicinity of the Town Center, the ~~three~~ two intersections of ~~N Mercer Way/77th Avenue SE, SE 27th Street/80th Avenue SE, and SE 28th Street/80th Avenue SE,~~ would operate at LOS D or worse during ~~the~~ either the AM or PM peak hours, without improvements. Outside of the Town Center ~~the intersection of SE 40th Street/SE Gallagher Hill Road,~~ the intersections of SE 53rd Place/Island Crest Way and SE 68th Street/Island Crest Way would operate below the LOS D standard during either the AM or PM peak hours, ~~without improvements.~~ The WSDOT-controlled intersection at the I-90 ~~eastbound on~~ westbound off-

ramp/~~SE 27th St~~N Mercer Way/Island
Crest Way intersection would operate at
LOS E during 2035 ~~PM~~AM peak hour.
The City will work with the WSDOT to
explore improvements at this
intersection.

~~Figure 7 shows the future baseline
traffic operations at the study
intersections assuming only
improvements identified in the 2015-
2020 TIP.~~



Recommended Improvements

In addition to the ~~baseline~~ projects identified in the City's ~~2015-2020~~2019-2024 TIP, a future transportation needs analysis developed a list of recommended improvements. The ~~future needs analysis~~ identified additional projects based on the long-range mobility and safety needs through 2035. These include select projects from the City's Pedestrian and Bicycle Plan to improve non-motorized safety and connectivity. Additional roadway and intersection improvement projects were identified based on the operational and safety needs through 2035. Facilities Plan. Figure 68 shows the locations of the recommended transportation improvement projects for the next 20 years. Table 3 provides a map identification, describes the location and details for each of the projects, and estimates a project cost. The table is divided into two main categories of project types:

Non-Motorized Projects – The listed projects include new crosswalk improvements and pedestrian and bicycle facilities. These ~~projects are identified~~ include projects from the City's Pedestrian and Bicycle Facilities Plan that connects residential areas to schools, parks, regional transit and other destinations.

Intersection/Roadway Projects – ~~Roadway~~ These projects are those that increase the capacity and safety of an intersection or roadway segment. The projects include the maintenance of existing roadway segments to ensure

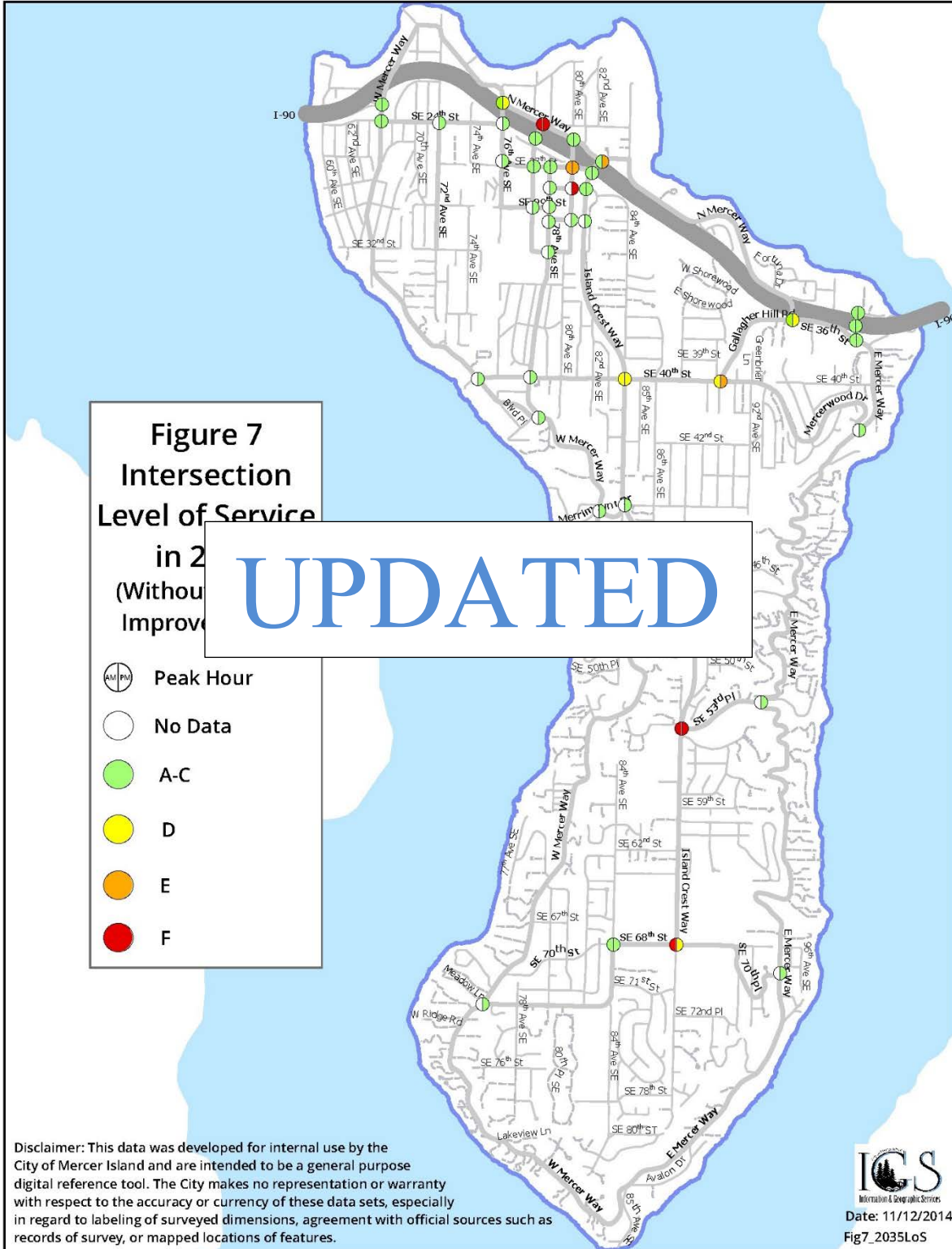
that the City's current street system is maintained.

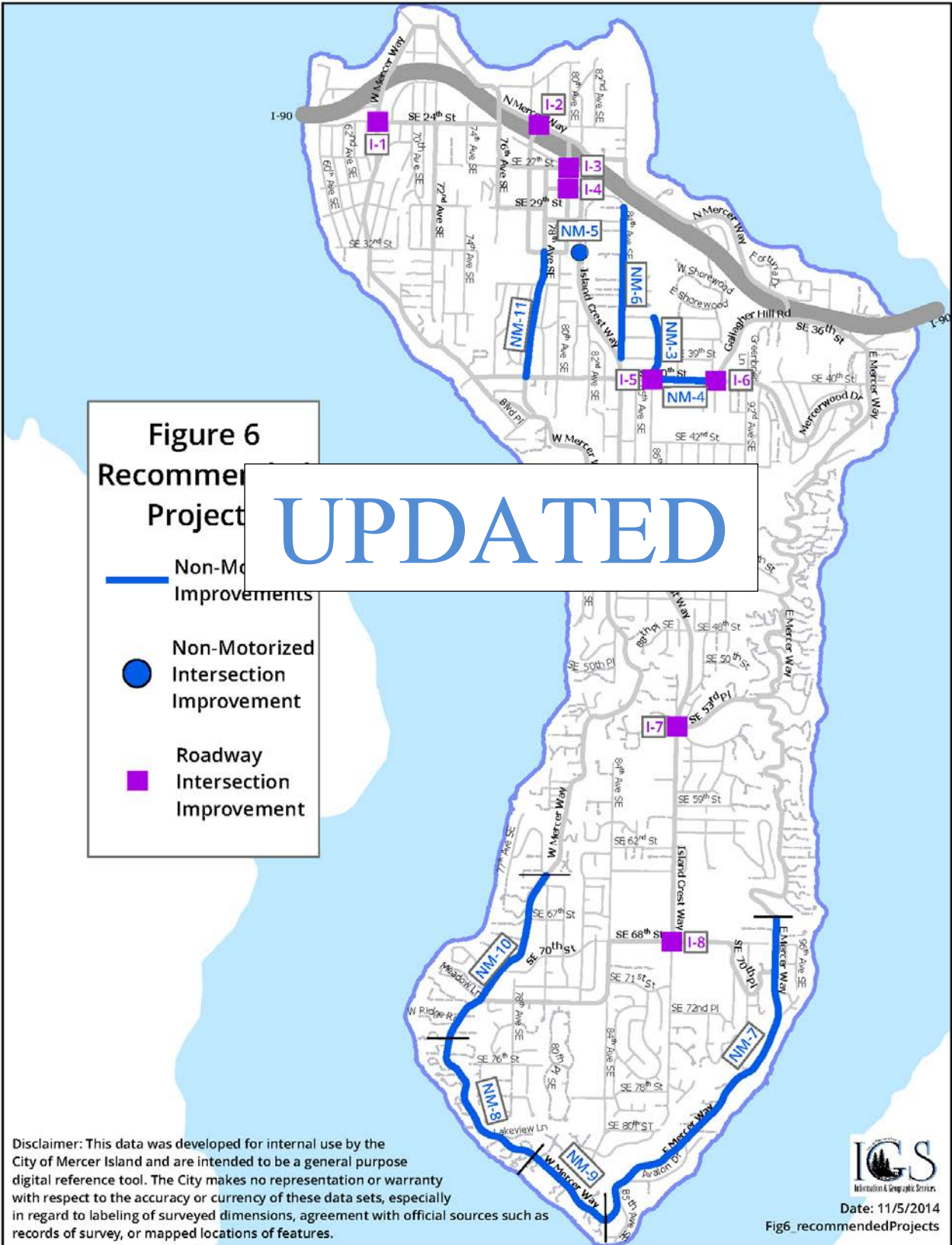
The recommended improvements identify a total of ~~\$51.648.3~~ million dollars of transportation improvements over the next 20 years. About ~~78.62~~ percent (~~\$40.30.0~~ million) of the total is for street preservation and resurfacing projects to maintain the existing street system. Another ~~9.21~~ percent (~~\$10.4.6~~ million) is for non-motorized system improvements. About ~~10.11~~ percent (~~\$5.04~~ million) is for traffic operational improvements at intersections ~~to that~~ maintain LOS ~~operations.~~ Approximately 5 percent (\$2.5 million) is for vehicle and non-motorized improvements that enhance access to the future light rail station and address issues related to the closure of the I-90 center roadway.

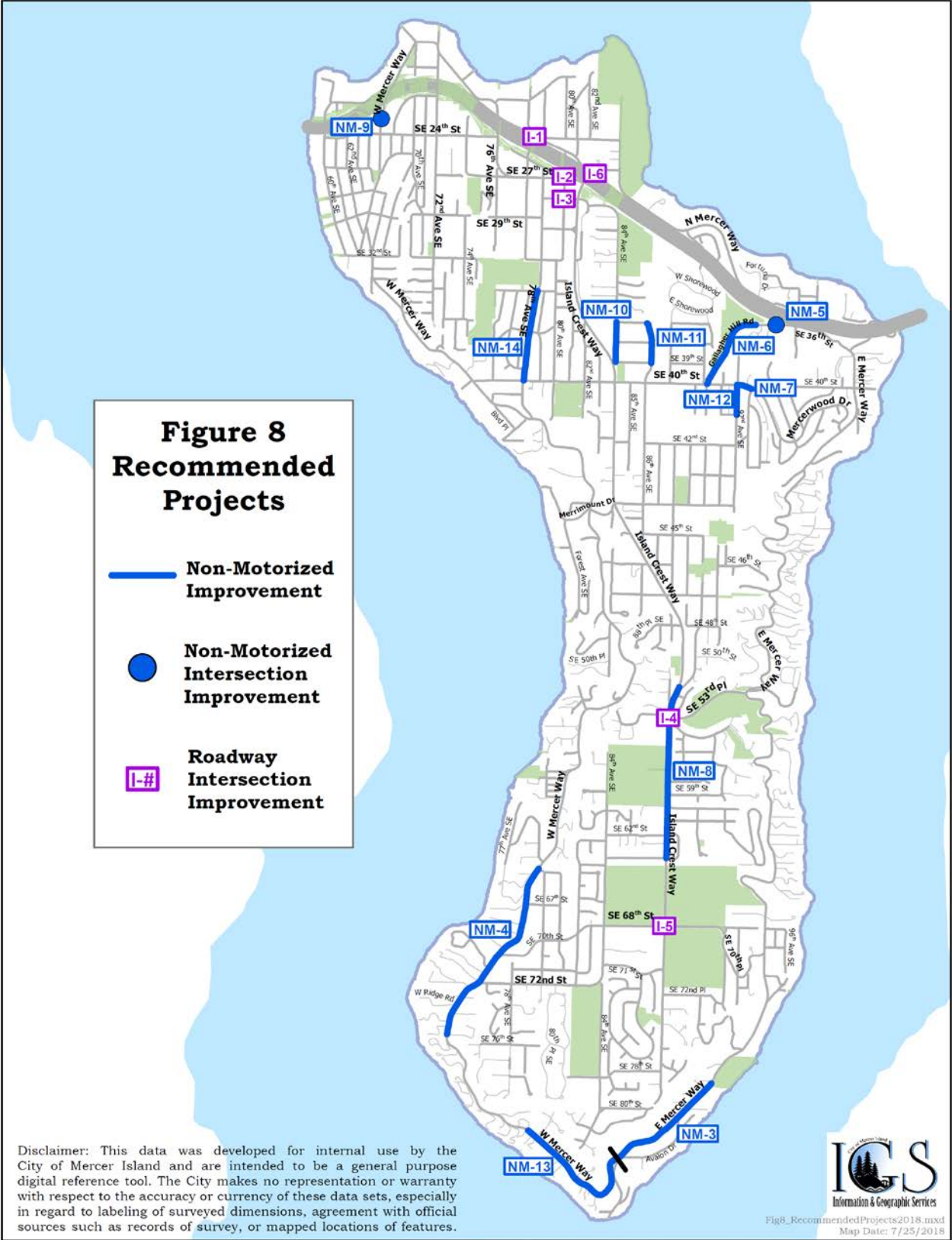
Traffic Operations— With Recommended Improvements

With the recommended improvements, the intersection operations will meet the City's LOS standard for intersection operation and the transportation system will provide a better network for pedestrian and bicycle travel, allowing greater mobility for Island residents. In addition, improvements to regional transportation facilities will accommodate growth in housing and employment, which will ~~to be~~ focused in the Town Center, where residents can be easily served by high capacity transit. **Table 4** compares the 2035 intersection study locations ~~with baseline~~ without and with the recommended improvements for each of the AM and PM study locations. ~~The baseline~~

improvements include the roadway and intersection improvements identified in Mercer Island's 2015-2020 Transportation Improvement Program. The recommended improvements are those additional improvements that are needed to meet the City's LOS standard.







**Figure 8
Recommended
Projects**

- Non-Motorized Improvement
- Non-Motorized Intersection Improvement
- I-# Roadway Intersection Improvement

Disclaimer: This data was developed for internal use by the City of Mercer Island and are intended to be a general purpose digital reference tool. The City makes no representation or warranty with respect to the accuracy or currency of these data sets, especially in regard to labeling of surveyed dimensions, agreement with official sources such as records of survey, or mapped locations of features.



Fig8_RecommendedProjects2018.mxd
Map Date: 7/25/2018

Table 3. Recommended Project List ~~2015-2018~~ 2018-2035

MAP ID	Location	Description	Justification	Cost (\$)
Non-Motorized Projects (NM)				
NM-1	PBF Pedestrian and Bicycle Facilities Plan Implementation	Annual funding for non-motorized improvements.	2015-2020 2019-2024 TIP: Project D1-	810,000 (\$45,000 per year)
NM-2	Safe Routes to School ADA Compliance Plan Implementation - Biennial	Biennial funding for safety Design and construct improvements near schools to meet ADA compliance standards.	Ongoing 2019-2024 TIP: Project D2	100,000 675,000 0 (\$75,000 every other year)
NM-3	East Mercer Way Roadside Shoulders (Clarke Beach to Avalon Drive)	Add paved shoulders for non-motorized users.	2019-2024 TIP: Project D3	Every other year 483,000
NM-34	Safe Routes - Madrona Crest (86th Avenue SE) Sidewalk West Mercer Way Roadside Shoulders Phase 2 (SE 70th Street to 7400 Block) and Phase 3 (SE 65th Street to SE 70th Street)	Sidewalk between SE 38th to SE 39th Street. Add a shoulder on the east side of West Mercer Way for non-motorized users.	2015-2020 2019-2024 TIP: Project D2-D4	510796,000
NM-4	Safe Routes to School - New Elementary School	Pedestrian improvements to support the new elementary school.	2015-2020 TIP: Project D3.	454,000
NM-5	Island Crest Way Crosswalk Enhancement - Improvement at SE 32nd 36th Street and North Mercer Way Intersection	Add Rectangular Rapid Flashing Beacons (RRFB) at existing pedestrian crossing, with refuge island, ADA improvements, and rectangular rapid flashing beacons (RRFBs).	2015-2020 2019-2024 TIP: Project D4-D5	25100,000
NM-6	Gallagher Hill Road Sidewalk Improvement	Construct concrete curb, gutter, and sidewalk along east side of street.	2019-2024 TIP: Project D6	540,000
NM-67	84th Mercerwood Drive between 92nd Avenue Path (SE 39th to Upper Luther Burbank Park) and 93rd Avenue SE	Add a gravel shoulder Safe routes to school pedestrian facility along south side of street.	2015-2020 2019-2024 TIP: Project D5-D7	70200,000
NM-78	East Mercer Way Roadside Shoulders (From 6600 block to south end of E Mercer Way) Island Crest Way Bike Route between 90th Avenue SE and SE 63rd Street	Add a shoulder for non-motorized users. Complete missing gap in north-south bike route.	2015-2020 East Link mitigation/ 2019-2024 TIP: Project D6-E1 (design only \$300,000)	1,067,400 2,000
NM-89	I-90 Trail Crossing at West Mercer Way Roadside Shoulders (7400-8000 Block)	Add a shoulder for non-motorized users. Construct enhanced trail crossing.	2015-2020 East Link mitigation/ 2019-2024 TIP: Project D7-E2	417,500 300,000
NM-10	84th Avenue SE Sidewalk between SE 33rd Street and SE 36th Street	Construct sidewalk.	Safe routes to school	350,000

MAP ID	Location	Description	Justification	Cost (\$)
NM-911	West Mercer Way Roadside Shoulders (8000 block to E Mercer Way) 86th Avenue SE Sidewalk Phase 2 between SE 36th Street and SE 39th Street	Add a paved shoulder (sidewalk along east side) for non-motorized users. of street.	PBFP: Safe routes to school	422,400 340,000
NM-12	92nd Avenue SE Sidewalk between SE 40th Street to SE 41st Street	Construct sidewalk along west side of street.	Safe routes to school	200,000
NM-1013	West Mercer Way Roadside Shoulders (6500 to 7400 8100 block) to Avalon Drive)	Add a paved shoulder (east side) for non-motorized users.	PBFP Pedestrian and Bicycle Facilities Plan: Project WMW8	676,800 2,000,000
NM-1114	78th Avenue SE between SE 32nd 34th Street to and SE 40th Street	Improve with sidewalks, pedestrian and bicycle lanes/sharrows facilities to connect with the Town Center.	PBFP Pedestrian and Bicycle Facilities Plan: Project N15 and N16-	1,131,300 560,000
Intersection Projects (I) / Road Projects (R)				
I-1	SE 24th Street/W Mercer Way	Add southbound left turn pocket (re-channelize).	East Link/Fails to meet LOS Standard	25,000
I-21	77th Avenue SE/N Mercer Way	Roundabout or traffic signal* or add center receiving lane.	East Link bus-rail integration/fails to meet LOS standard	820,000 Sound Transit Mitigation
I-32	SE 27th Street/80th Avenue SE	Traffic signal.	East Link mitigation/fails to meet LOS standard	858,000 Sound Transit Mitigation
I-43	SE 28th Street/80th Avenue SE	Traffic signal.	Fails to meet LOS standard	854,900 1,810,000
I-5	SE 40th Street/86 th Avenue SE	Add westbound and eastbound left turn pockets and dedicated left turn signal phase.	2015-2020 TIP: Project C3.	758,800
I-64	SE 40th Street/Gallagher Hill Road SE 53rd Place/Island Crest Way	Add eastbound left turn pocket Traffic signal.	Fails to meet LOS standard	133,900 1,450,000
I-75	SE 53rd Place 68th Street/Island Crest Way	Traffic signal, or roundabout.	Fails to meet LOS standard	602,700 1,660,000 ¹
I-86	SE 68th Street N Mercer Way/I-90 Westbound Off-Ramp/Island Crest Way	Traffic Signal/Roundabout* Add exclusive westbound left turn lane at I-90 off-ramp.	Fails to meet WSDOT LOS Standard	982,500,000 ²
I-7	Light Rail Station Access Improvements and Mitigation for I-90 Center Roadway Closure	Vehicle and non-motorized improvements that enhance access to station and address issues related to I-90 center roadway closure.	Light rail station scheduled to open in 2023	2,500,000
R-1	Street Preservation/Maintenance	Street resurfacing Resurfacing arterial and residential streets based on PCI rating.	2015-2020 2019-2024 TIP: Projects A1, B1-B2 B3, C1-C10, E1-E3.	4030,000,000
			Total 2015-2018-2035 Projects	51,620,200 \$4 8,274,000

¹ Cost estimate reflects higher cost option of alternative actions.

² Cost estimate represents a 10% City share; total cost is \$5,000,000.

Table 4. 2035 Intersection Operations –~~Baseline~~– Without and With Recommended Improvements

Intersection	2035 AM Peak Hour		2035 PM Peak Hour	
	With Baseline Witho ut Improvements	With Recommended Improvements	With Baseline Witho ut Improvements	With Recommended Improvements
Town Center Intersections (LOS C Standard)				
SE 24th St/76th Ave SE	--B	--B	CB	CB
N Mercer Way/77th Ave SE	FA	AB	FA	A
N Mercer Way/Park & Ride/80th Ave SE	C	C	C	C
SE 27th St/76th Ave SE	--	--	B	B
SE 27th St/77th Ave SE	CB	CB	C	C
SE 27th St/78th Ave SE	B	B	CB	CB
SE 27th St/80th Ave SE	ED	B	E	CB
SE 28th St/78th Ave SE	--	--	CB	CB
SE 28th St/80th Ave SE	--B	--B	FD	CB
SE 28th St/Island Crest Way	B	B	C	C
SE 29th St/77th Ave SE	--	--	B	B
SE 29th St/78th Ave SE	--	--	C	C
SE 30th St/78th Ave SE	--	--	C	C
SE 30th St/80th Ave SE	--	--	B	B
SE 30th St/Island Crest Way	--	--	AB	AB
SE 32nd St/78th Ave SE	--	--	C	C
WSDOT Intersections (LOS D Standard)				
I-90 EB off-ramp/I-90 WB on-ramp/W Mercer Way	B	B	B	B
I-90 WB on-ramp/N Mercer Way/76th Ave SE	CB	CB	DA	DA
I-90 WB EB off-ramp/N Mercer Way/Island Crest Way/77th Ave SE	CB	CB	EB	EB
I-90 EB WB off-ramp/77th Ave SE/N Mercer Way/Island Crest Way	BE	BC	BD	BC
I-90 EB on-ramp/SE 27th St/Island Crest Way	C	C	C	C
I-90 EB on-ramp/WB ramps/100th Ave SE-36th St/E Mercer Way	BC	BC	B	B
I-90 EB off-ramp/100th Ave SE/E Mercer Way	B	B	AB	AB
I-90 WB ramps/100th Ave EB on-ramp/SE 36th St/E Mercer Way	B	B	CB	CB
Outside of Town Center Intersections (LOS D) Standard)				
SE 24th St/W Mercer Way	B	B	C	C
SE 24th St/72nd Ave SE	--B	--B	B	B
SE 36th St/N Mercer Way	CD	CD	DC	DC
SE 40th St/W Mercer Way	--B	--B	AB	AB
SE 40th St/78th Ave SE	--B	--B	B	B
SE 40th St/Island Crest Way	D	D	DC	DC
SE 40th St/SE Gallagher Hill Rd	D	ED	EC	DC
Mercerwood Dr/E Mercer Way	--	--	B	B
W Mercer Way/78th Ave SE	--	--	B	B
Merrimount Dr/W Mercer Way	--C	--C	BC	BC
Merrimount Dr/Island Crest Way	--D	--D	CD	CD
SE 53rd Place/Island Crest Way	F	B	F	AB

SE 53rd Place/E Mercer Way	--	--	A	A
SE 72nd 68th St/ W Mercer Way 84th Ave SE	-- D	-- D	AB	AB
SE 68th St/ 84th Ave SE Island Crest Way	C E	C A	BC	BA
SE 68th St/Island Crest 70th Place/E Mercer Way	F --	C --	DB	AB
SE 68th 72nd St/ E W Mercer Way	--	--	B	B

V. FINANCIAL ANALYSIS

Since incorporation in 1960, the City has consistently made (or required through private development) transportation investments that have preceded and accommodated population and employment growth and its associated traffic growth. This strategy has enabled the City to make significant improvements in the community's neighborhood streets, arterial roads, pavement markings, streets signs, and pedestrian, and bicycle facilities.

~~In recent years, the City has relied on~~ 2017, the City's primary funding sources for local transportation projects included: gas tax revenues (\$450,000 in 2014) and real estate excise tax (\$1,502,845,000 in 2014) to fund local transportation projects.

~~In 2014, the City established a~~ Transportation Benefit District that added a \$20 per-vehicle fee to provide an estimated \$350,000 annually to support and transportation needs. Combined impact fees (\$237,000). In total, the City anticipates received approximately \$2.3 to \$2.67 million (2016) and \$4.0 million (2017) in annual transportation revenues. ~~In 2016, the City adopted~~

~~transportation impact fees to provide another funding source.~~

In addition, Sound Transit mitigation for the closure of the I-90 center roadway is providing up to \$5.1 million in funds for operational and safety improvements.

Combined with supplemental federal and state grant funding, Mercer Island has sufficient resources to maintain and improve its transportation system over the next twenty years and will be able to accomplish the following:

- Maintain the City's arterial street system on a ~~twenty~~ 25-year (average) life cycle;
- Maintain the City's residential system on a ~~thirty-five~~ 35-year (average) life cycle.
- Maintain, improve and expand the City's pedestrian ~~and~~ bicycle system over the next ~~twenty~~ 20 years.
- Maintain and improve the transportation system to meet the forecasted housing and employment growth targets.

VI. IMPLEMENTATION STRATEGIES

The following actions by the City of Mercer Island and other jurisdictions will be necessary to effectively implement the ~~program~~programs and ~~policy elements~~policies of this transportation element:

Transportation System - Streets, Transit, Non-Motorized

- ~~Develop~~Implement local neighborhood traffic control ~~plans~~strategies as necessary to address specific issues.
- ~~Develop a program for monitoring transportation adequacy to compare projections to actual conditions and identify locations where improvement may become necessary.~~
- Implement Transportation System Management techniques to control traffic impacts.

Planning - Standards, Policies, Programs

- Periodically update the City's inventory of transportation conditions, ~~functioning~~existing level of service and projected ~~levels~~level of service.
- Complete the plan for non-motorized transportation improvements consistent with the City's Comprehensive Plan, including a review of the Pedestrian and Bicycle Facilities Plan and its design standards.

- Develop a neighborhood parking program to address parking overflow impacts from schools, businesses, parks and multi-family housing.
- Revise design standards as necessary to comply with ADA requirements.
- Continue to involve the public in transportation planning and decisions.
- ~~Develop~~Create "transit friendly" design guidelines for ~~project developers to follow~~new development projects in the Town Center.
- Develop policies, criteria and a process to determine when, and under what conditions, private roads and privately-maintained roads in public rights of way should be accepted for public maintenance and improvement.
- Implement the City's adopted Commute Trip Reduction program.

Financial Strategies

- Secure funding to implement the adopted six-year Transportation Improvement Program.
- Actively pursue outside funding sources to pay for adopted transportation improvements and programs.

Transit Planning

- Work with Metro to reinstate and improve ~~fixed route~~ transit

services. ~~Work with Metro to~~
Explore alternative methods of
providing service to island
~~residents~~, such as developing a
demand responsive service
~~throughout the Island.~~

- Work with ~~Metro and Sound~~
Transit to site, design and

construct high capacity transit and
parking facilities consistent with
Land Use and Transportation
Policies contained in the
Comprehensive Plan that will be
available for use by Mercer Island
residents.

VII. CONSISTENCY WITH OTHER PLANS & REQUIREMENTS

The Growth Management Act of 1990 requires that local comprehensive plans be consistent with plans of adjacent jurisdictions and regional, state and federal plans. Further, there are several other major statutory requirements with which Mercer Island transportation plans must comply. This section briefly discusses the relationship between this Transportation Element and other plans and requirements.

Other Plans

The Transportation Element of the Mercer Island Comprehensive Plan is fully consistent with the following plans:

Mercer Island Comprehensive Plan — The Transportation Element is based on the needs of, and is fully consistent with the Land Use Element.

King County and Multicounty Planning Policies — Mercer Island's proposed transportation policies are fully consistent with PSRC's multi-county and King County's countywide planning policies.

Vision 2040— Vision 2040 builds upon Vision 2020 and Destination 2030 to articulate a coordinated long-range land use and transportation growth strategy for the Puget Sound region. Mercer Island Comprehensive Plan's Land Use and Transportation Elements supports this strategy by accommodating new growth in the Town Center which is near existing and proposed future transportation improvements along the I-90 corridor.

Metropolitan Transportation Plan — The Puget Sound Regional Council (PSRC) has updated its long-term vision of the future transportation system through the Vision 2040 and Transportation 2040 plans. The Transportation Element is consistent with these plans.

Regional Transit System Plan — Sound Transit's Regional Transit System Plan (RTP) lays out the Puget Sound region's plans for constructing and operating a regional high capacity transit system. Both the Land Use and Transportation Elements directly support regional transit service and facilities, and are consistent with the RTP.

Plan Requirements

The Transportation Element of the Mercer Island Comprehensive Plan meets the following regulations and requirements:

Growth Management Act — The Growth Management Act, enacted by the Washington State Legislature in 1990 and amended in 1991, requires urbanized counties and cities in Washington to plan for orderly growth for 20 years into the future. Mercer Island's Transportation Element conforms to all of the components of a comprehensive transportation element as defined by GMA.

Commute Trip Reduction — In 1991, the Washington State Legislature enacted the Commute Trip Reduction Law which requires implementation of

transportation demand management (TDM) programs to reduce work trips. In response to these requirements, Mercer Island has developed its own CTR program to reduce work trips by City employees. There are two other CTR-affected employers on the Island; both have developed CTR programs.

Air Quality Conformity — Amendments to the federal Clean Air Act made in 1990 require Washington and other states to develop a State Implementation Plan (SIP) which will reduce ozone and carbon monoxide air pollutants so that national standards may be attained. The Central Puget Sound area, including King County and Mercer Island, currently meets the federal standards for ozone and carbon monoxide. The area is designated as a carbon monoxide maintenance area, meaning the area has met federal standards, but is required to develop a maintenance plan to reduce mobile sources of pollution.

Amendment 4 – Policy support for Open Space Conservation

Amend the Land Use Element to create a new policy 20.13, which reads:

Support the conservation of private property on Mercer Island through the use of conservation tools and programs including, but not limited to, the King County Public Benefit Rating System and Transfer of Development Right programs.

Amendment 5 – Policy support for the use of Low Impact Development

Amend the Introduction, Section II – Vision Statement Environment of the Comprehensive Plan to read:

The preservation of Open space (trees and green spaces) preservation continues to be a primary activity means to for attaining the community’s quality-of-life vision. The implementation of low impact development techniques also preserves the natural environment. City leaders will continue to search for effective new tools-methods and standards to protect and enhance the environment.

Amend policy 4.1 of the Utilities Element to read:

4.1 The City shall continue to implement programs and projects designed to meet the goals and requirements of the Action Agenda for Puget Sound Water Quality Management Plan.

Amend the Utilities element to create a new policy 4.4 and 4.5, which reads:

4.4 The City shall incorporate low impact development standards, and any future innovations or technologies that meet or exceed current low impact development standards, into new development and redevelopment. Low impact development standards, such as retaining native vegetation, minimizing stormwater runoff, bioretention, rain gardens, and permeable pavements should be incorporated into new development or redevelopment where feasible and appropriate.

4.5 The City shall encourage and promote development that creates the least disruption of the natural water cycle, returning as much precipitation to groundwater as possible in order to extend the flow of seasonal streams into the dry season and to contribute cooling ground water to surface water features, thereby contributing to healthy fish and wildlife habitat.

Amendment 6 – Arts & Cultural

Amend the Introduction, Section II Vision Statement Introduction to read:

...

The following Vision Statement is essentially the compilation of several long standing policies embodied in several existing planning documents including the Land Use Plan, Town Center Plan, ~~and~~ Park and Open Space Plan, and the Arts and Culture Plan. Reexamining these policies implies a reexamination of the City’s overall policy base.

This Vision Statement should satisfy (at least) the following three purposes: 1) City Boards, Commissions and Staff will use the Council’s explicit guidance in determining the priority and degree of evaluation of existing elements in the City’s Growth Management Act Policy &

Planning Work Plan; 2) City employees will be guided in the provision of quality municipal services; 3) Most importantly, the Council, its advisory bodies and the community-as-a-whole will proceed with a common understanding of the quality of life values or themes that will shape our community for years to come.

...

Amend the Land Use Element, Section I Introduction to read:

...

Parks, open spaces, educational and recreational opportunities are highly valued and consume a large amount of land. The Island has 472 acres of park and open space lands including small neighborhood parks and trails as well as several larger recreational areas, including Luther Burbank Park and Aubrey Davis Park above the Interstate 90 tunnel. One hundred and fifteen acres of natural-forested land are set aside in Pioneer Park and an additional 150 acres of public open spaces are scattered across the community. There are four elementary schools (~~one scheduled to open in fall 2016~~), one middle school and a high school owned and operated by the Mercer Island School District. In addition, there are several private schools at the elementary and secondary education levels.

Arts are integral to Mercer Island's identity, vitality, heritage, and shared values. The City of Mercer Island is committed to supporting and sustaining rich and diverse cultural and arts experiences and opportunities for the community. In 2018, the City incorporated the Arts and Culture plan as an appendix to the Comprehensive Plan incorporating the goals and policies in the Arts and Culture Plan into the City's Comprehensive Plan.

The community strongly values environmental protection. As a result, local development regulations have sought to safeguard land, water and the natural environment, balanced with private property rights. To reflect community priorities, development regulations also attempt to balance views and tree conservation.

Amend the Land Use Element to create a new Goal 23, which reads:

Goal 23: Support the arts on Mercer Island.

Amend the Land Use Element to create new policies 23.1, 23.2, 23.3, 23.4, 23.5, 23.6, 23.7, 23.8, 23.9, and 23.10, which read:

23.1 Support implementation of and encourage community involvement in accessible, high quality performing, visual and literary arts programs, projects, and events.

23.2 Provide educational art opportunities through Parks & Recreation curriculum.

23.3 Maintain a citizen Arts Council, which is advisory to the City Council and that spearheads arts programming and partnerships.

23.4 Promote cooperation and local partnerships between the City of Mercer Island and artists, arts providers, nonprofit organizations, urban designers, architects, developers, and others to help improve the quality of the built environment.

23.5 Coordinate and collaborate with the local school district to broaden accessibility and awareness of local art opportunities and to further art education.

23.6 Coordinate and collaborate with local, regional, and national arts organizations, and through public and private partners to integrate art into the community via permanent installations and special events.

23.7 Assess community art needs through community engagement and public involvement.

23.8 Implement a creative district and accountability strategy to complement and enhance overall city economic development strategy and to foster a thriving creative economy.

23.9 Support:

23.9.1 Efforts to secure space for art and cultural activities;

23.9.2 The establishment of a community maker space;

23.9.3 Opportunities for housing and/or live/work space for artists; and,

23.9.4 A multidiscipline-oriented community arts facility.

23.10 Maintain a parity of public space for art and cultural activities when existing public art and cultural activity space is modified or eliminated.

Amend the Land Use Element to create a new Goal 24, which reads:

Goal 24: Nurture public art on Mercer Island.

Amend the Land Use Element to create new policies 24.1, 24.2 24.3, 24.4, 24.5, 24.6, and 24.7 which read:

24.1 Encourage diversity in public art.

24.2 Maintain current and encourage new spaces for public art placement.

24.3 Maintain and preserve the current collection and encourage the acquisition of additional public art.

24.4 Make an effort to include public art into capital improvement projects.

24.5 Maintain requirement that at least 1% of qualifying capital improvement projects' costs are set aside for public art acquisition, repair, and maintenance.

24.6 Make an effort to include public art into and surrounding transportation projects.

24.7 Welcome and support community involvement in public art processes.

Amend the Land Use Element to create a new Goal 25, which reads:

Goal 25: Preserve Mercer Island's Heritage.

Amend the Land Use Element to create new policies 25.1, 25.2, 25.3, and 25.4, which read:

25.1 Promote awareness and appreciation of Mercer Island's history and historic resources.

25.2 Support efforts to secure space for the preservation of Mercer Island's historical and cultural heritage and related archival materials.

25.3 Promote public engagement with culture and heritage organizations.

25.4 Support the curation of historical exhibits in the community.

Adopt as Appendix D, the City of Mercer Island Arts and Cultural Plan.

Amendment 7 – Critical Areas Ordinance

Amend the Land Use Element to re-number existing Goal 19 to Goal 20, renumber current policies 19.2 through 19.13 to 19.1 through 19.12, and create a new Goal 19, which reads:

Goal 19: Protect and enhance habitat for native plants and animals for their intrinsic value and for the benefit of human health and aesthetics. Regulatory, educational, incentive-based, programmatic, and other methods should be used to achieve this goal, as appropriate.

Amend the Land Use Element to create new policies 19.1 through 19.15, which read:

19.1 Designate bald eagles as a Species of Local Concern for protection under the Growth Management Act. Identify additional Species and Priority Habitats of Local Concern referencing best available science and the Washington Department of Fish and Wildlife Priority Habitats and Species List. Determine how best to protect these species and habitats.

19.2 Encourage the inventorying of native plants and animals on Mercer Island and the habitats that support them. As part of this effort, identify pollinators and the native plants they depend upon.

19.3 Evaluate and enhance the quality of habitat to support the sustenance of native plants and animals with the appropriate balance of ground, mid-level, and tree canopy that provides cover, forage, nectar, nest sites, and other essential needs. In addition to parks and open spaces, preserve and enhance habitat in conjunction with residential, institutional, and commercial development and in road rights-of-way.

19.4 Critical areas and associated buffers should consist of mostly native vegetation.

19.5 Plants listed on the King County Noxious Weed and Weeds of Concern lists should be removed as part of new development and should not be planted during the landscaping of new development. Efforts should be made to reduce or eliminate, over time, the use of these plants in existing public and private landscapes and in road rights-of-way. New plantings in road rights-of-way should be native plants selected to benefit wildlife and community environmental values.

- 19.6 Important wildlife habitats including forest, watercourses, wetlands, and shorelines should be connected via natural areas including walking paths along forested road rights-of-way.
- 19.7 Community tree canopy goals should be adopted and implemented to protect human health and the natural environment and to promote aesthetics. Encourage the conversion of grass to forest and native vegetation. Promote the preservation of snags (dead trees) for forage and nesting by wildlife.
- 19.8 Consider a community effort to establish new wetlands in recognition of the historical loss of wetlands.
- 19.9 When considering the purchase of land to add to community open space, prioritize the purchase and preservation of wetlands and stream headwaters.
- 19.10 Promote the use of soft shoreline techniques and limitations on night lighting to provide shallow-water rearing and refuge habitat for out-migrating and lake-rearing endangered Chinook salmon. Encourage the removal of bulkheads and otherwise hardened shorelines, overwater structures, and night lighting, especially south of I-90 where juvenile Chinook are known to congregate.
- 19.11 Promote the reduction of nonpoint pollution that contributes to the mortality of salmon, other wildlife, and vegetation. This pollution consists of pesticides, chemical fertilizers, herbicides, heavy metals, bacteria, motor oils, and other pollutants and is primarily conveyed to surface water features by stormwater runoff.
- 19.12 Promote the preservation of organic matter in planting beds and landscapes including leaves, grass clippings, and small woody debris. Encourage the import of organic material to landscapes including wood chips and finished compost to reduce water and fertilizer use and to promote food production for wildlife.
- 19.13 Promote awareness and implementation of the American Bird Conservancy's bird-friendly building design guidelines which prevent bird mortality caused by collisions with structures.
- 19.14 Promote awareness and implementation of the International Dark-Sky Association's methods to reduce the excess lighting of the night sky that negatively affects wildlife, particularly birds. Consider seeking certification as an International Dark-Sky Community.
- 19.15 Consider participation in the National Wildlife Federation's Community Wildlife Habitat Program. Encourage community members to seek certification of their homes as Certified Wildlife Habitat and consider seeking certification of Mercer Island as a Wildlife-Friendly Community.
- 19.16 Promote the establishment of bird nest boxes in parks and on private property for species that would benefit. Remind pet owners of the very significant bird mortality related to cats and to keep them indoors.
- 19.17 Promote wildlife watering.

Amendment 8 – Community Facilities

Amend section V. of the Land Use Element to read:

- 8. The ~~City community~~ should accommodate community facilities that support the physical, mental, spiritual, social, educational, ~~and~~ or cultural health of Mercer Island.

Amend the Land Use Map of the Land Use Element to reflect the Private Community Facilities land use designation (end of this document).

Amend the Land Use Element to create a new Goal 27, which reads:

Goal 27: Establish a zoning designation that would enable the location of community facilities that shall utilize master planning techniques and accommodate flexible design standards, to encourage superior site and building design outcomes.

Amend the Land Use Element to create new policies 27.1, 27.2, 27.3, 27.4, 27.5, 27.6, 27.7, and 27.8, which read:

- 27.1 Establish general standards regarding aesthetics, and development standards for community facilities which ensure compatibility of design, construction and scale, and minimize the impact of these facilities on surrounding uses. These standards should consider and mitigate for the sensitivity of adjacent residential uses.
- 27.2 Establish regulations to address appropriate mitigation of transportation and parking impacts and ensure nonmotorized solutions are considered and integrated into circulations plans. Development shall provide adequate access for and strive to reduce conflicts between and congestion caused by all modes of transportation, motorized and non-motorized.
- 27.3 Public safety is of paramount importance and shall be a priority during all phases of project development, including planning, project design, and the entitlement process.
- 27.4 Establish the opportunity to provide for community facility improvements and additions that will further local and regional goals and implement Mercer Island’s Comprehensive Plan.
- 27.5 Housing uses shall be limited and relate to the mission of and be accessory to the primary facility.
- 27.6 Community facilities are most appropriately located in the general vicinity of existing community facilities.
- 27.7 Community facilities are subject to design review and supplemental design standards may be adopted.
- 27.8 A master planning process shall be utilized for all major development of community facilities. Facilities should be subject to a community design dialogue, utilizing techniques such as design charettes.

Amendment 9 – Disaster Planning and Recovery

Amend the Land Use Element to create a new Goal 22, which reads:

Goal 22: Maintain and enhance current community emergency preparedness and planning efforts, and provide for long-term recovery and renewal.

Amend the Land Use Element to create new policies 22.1, 22.2 22.3, 22.4, 22.5, and, 22.6 which read:

- 22.1 Periodically review and update the City’s emergency management plans.

22.2 Identify, and implement, necessary enhancements to the City’s emergency planning and preparedness program.

22.3 Coordinate with, incorporate, and support, the emergency management preparedness and planning efforts of local, regional, state, and national agencies and organizations, with attention to impacts on vulnerable populations.

22.4 Maintain current local community emergency preparedness programs, including volunteer coordination, City staff drills, and community outreach and education programs, with attention to impacts on vulnerable populations.

22.5 Adopt regulations and programs to mitigate and control hazards that are created by a natural event. For example, the creation of a new landslide hazard area resulting from a naturally occurring slope failure.

22.6 Continue to develop an action plan to expedite development review following an emergency event.

Amendment 10 – Universal Design, Disability Access, and Age-Friendly Planning

Amend Goal 4 of the Land Use Element, to read:

Goal 4: Create an active, pedestrian-friendly, and accessible retail core.

Amend Goal 5 and Policy 5.4 of the Land Use Element, to read:

Goal 5: Encourage a variety of housing forms for all life stages, including townhomes, apartments and live-work units attractive to families, singles and seniors at a range of price points.

Policy 5.4: Encourage the development of accessible and visitable housing within the Town Center.

Amend Policy 16.1 of the Land Use Element, to read:

Policy 16.1: Use existing housing stock to address changing population needs and aging in place. Accessory housing units and shared housing opportunities should be considered in order to provide accessible and affordable housing, relieve tax burdens, and maintain existing, stable neighborhoods.

Amend Policy 2.3 of the Housing Element, to read:

Policy 2.3 Emphasize housing opportunities, including mixed-use development, affordable housing, ~~and special needs~~ accessible housing, and aging in place, in the Town Center.

Amend Goal 3, and Policies 3.5, 3.7, 3.11 of the Housing Element, to read:

Goal 3: Support the adequate preservation, improvement, and development of housing for all the diverse economic and social segments of the Mercer Island community.

Affordable Housing Policies section, to read:

Policy 3.5: Work to increase the base of both public and private dollars available on a regional level for affordable and accessible housing, especially for housing affordable to very low income households, and accessible to people with disabilities.

Affordable Housing Policies section, to read:

Policy 3.7: Continue to explore ways to reform regulations that would either provide incentives or reduce the cost to produce affordable and accessible housing.

Local Resources Policies section, to read:

Policy 3.11: Consider allowing the development of one innovative housing project, e.g. compact courtyard housing, attached single family housing or smaller lot housing, to examine the feasibility and desirability of additional housing options to address the changing demographics on Mercer Island. The demonstration project should include smaller single family units, accessible housing and barrier-free entries for visitability, common open space and other amenities, and be subject to strict design review. Following completion of the project, the City will engage in a policy discussion about expanding innovative housing opportunities.

Create a new Policy 3.25 in the Housing Element, Special Needs / Fair Housing Policies section, to read:

Policy 3.25 Explore innovative ways to remove barriers to, and provide incentives for, the creation and modification of residential housing that is wholly or partially accessible to people with disabilities.

Amend Policies 4.1 and 4.2 of the Housing Element, to read:

Policy 4.1: Every five years, adopt a Strategy Plan and Work Program identifying strategies and implementation measures that increase the City's achievement of housing goals, including the provision of adequate accessible and affordable housing.

Policy 4.2: Track key indicators of housing supply, accessibility, affordability and diversity. Key indicators include but are not limited to housing production, demolition, conversion and rezones, in addition to units affordable to moderate, low and very low income households.

Amendment 11 – Green Building Introduction

Amend the Land Use Element to amend the Introduction to read:

“... From 2010 to 2014, with the entire community's sustainability in mind, the City has implemented a wide range of outreach programs, efficiency campaigns, alternative energy initiatives, land-use guidelines, and other natural resource management measures designed to minimize the overall impacts generated by Island residents, for the benefit of future generations. Due to the 20-year horizon envisioned by this comprehensive plan, it is especially

appropriate to include measures that address the long-term actions needed to reduce greenhouse gas emissions, ideally in collaboration with other local governments. Actions that the City will take in the management of its own facilities and operations are addressed in the Capital Facilities Element of this plan. In 2018, the City continued to promote and support sustainable development, through the development of green building goals and policies for all residential development.

These measures, and others under consideration, are identified in more detail in a rolling 6-year Sustainability Plan, to be adopted in ~~2019~~2016, which will guide the City's internal and external actions while taking into account the interrelated issues of climate change, population change, land use, public infrastructure, transportation choices, natural resources management, quality of life, public health, and economic development."

Amend the Land Use Element to create a new Goal 21, which reads:

Goal 21: Promote the use of green building methods, design standards, and materials, for residential development, to reduce impacts on the built and natural environment and to improve the quality of life. Green building should result in demonstrable benefits, through the use of programs such as, but not limited to, Built Green, LEED, the Living Building Challenge, Passive House, Salmon Safe, or similar regional and recognized green building programs.

Amend the Land Use Element to create new policies 21.1, 21.2 21.3, 21.4, and 21.5, which read:

21.1 Eliminate regulatory and administrative barriers, where feasible, to residential green building.

21.2 Develop a green building program that creates incentives for residential development and construction to incorporate green building techniques.

21.3 Evaluate requiring the use of green building techniques for new construction and development of subdivisions as a component of a green building program.

21.4 Educate and provide technical resources to the citizens and building community on Mercer Island regarding green building as a component of sustainable development.

21.5 Conduct annual tracking of new, or significantly-remodeled, structures verified under various green building programs on Mercer Island and incorporate statistics into the City's sustainability tracking system and performance measures.

Amendment 12 – STAR

Amend Section I of the Introduction, to read:

Currently, the island is almost fully developed, consistent with the long term goals of maintaining a single family residential community within a unique physical setting. The City is served with an adequate and convenient circulation system. Parks, open space, public facilities and utilities are available, consistent with the needs of the citizenry. The City and private parties have made a considerable investment in the redevelopment of the Town Center with new buildings, a more vibrant streetscape and pedestrian-friendly environment.

The City's efforts to focus growth and revitalize the Town Center through targeted capital improvements and design standards to foster high quality development are now bearing fruit. Between 2004 and 2014, eight mixed use projects were constructed in the Town Center, consisting of approximately 850 housing units.

In 2018, the City Council committed to a continuous process of self-improvement and self-assessment by evaluating City's policies and programs against the best practices established by the leading international analytic framework. Initially this was accomplished through the use of the STAR Community Rating System. As better analytic tools become available, the intention is to continue to identify and adopt the leading international analytic framework.

The Vision Statement, following this Introduction, details how the community's values will be manifested in future years. The issues addressed in this Comprehensive Plan concern how best to revitalize the city's Town Center, comply with regional requirements for clean water and transportation, meet local needs for affordable housing and maintain reliability in public facilities and utilities.

Amend the Land Use Element to amend the Introduction to read:

"... From 2010 to 2014, with the entire community's sustainability in mind, the City has implemented a wide range of outreach programs, efficiency campaigns, alternative energy initiatives, land-use guidelines, and other natural resource management measures designed to minimize the overall impacts generated by Island residents, for the benefit of future generations. Due to the 20-year horizon envisioned by this comprehensive plan, it is especially appropriate to include measures that address the long-term actions needed to reduce greenhouse gas emissions, ideally in collaboration with other local governments. Actions that the City will take in the management of its own facilities and operations are addressed in the Capital Facilities Element of this plan. In 2018, the City continued to promote and support sustainable development, through the development of green building goals and policies for all residential development.

Beginning in 2018, the City assessed the City's strengths and weaknesses in supporting sustainability using the STAR Communities framework. Information from this assessment, along with the ~~These~~ measures discussed above, and others under consideration, ~~are~~ will be identified in more detail in a rolling 6-year Sustainability Plan, to be adopted in ~~2019~~2016, which will guide the City's internal and external actions while taking into account the interrelated issues of climate change, population change, land use, public infrastructure, transportation choices, natural resources management, quality of life, equitable services and accessibility, arts and community, public health and safety, human services, and economic development."

Amend the Land Use Element to create a new Goal 26, which reads:

Goal 26: Use the STAR Community framework, or a similar assessment framework, to help develop the City's sustainability practices and to determine the effectiveness of such practices.

Amend the Land Use Element to create new policies 26.1, 26.2, and 26.3, which read:

26.1 Assess the effect of proposed Comprehensive Plan or development regulation amendments on sustainability.

26.2 Assess the effect of proposed City programs on sustainability.

26.3 Assess the City's existing strengths and weaknesses in supporting sustainability, using the STAR Communities framework or similar assessment framework, and identify desired programs or policies supporting sustainability.

Amendment 13 – Town Center Height & Public Amenities

The Planning Commission has recommended no amendments related to this docket item.

Amendment 14 – PUD / Pilot Program

Amend Goal 16 of the Land Use Element, to read:

GOAL 16: Achieve additional residential capacity in single family zones through flexible land use techniques and land use entitlement regulations.

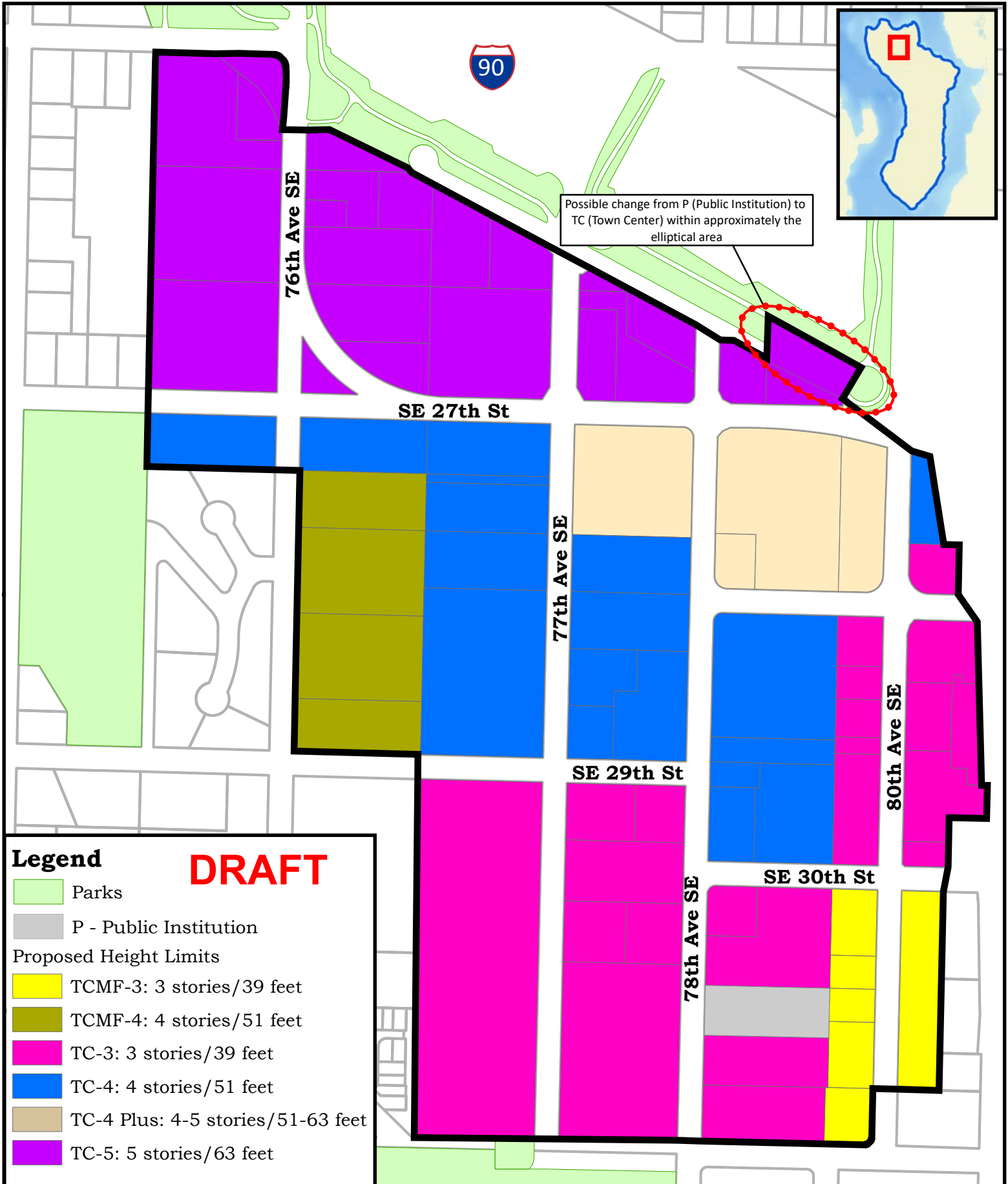
Create a new Policy 16.6 in the Land Use Element, to read:

Policy 16.6 Explore flexible residential development regulations and entitlement processes that support, and create incentives for, subdivisions that incorporate public amenities through the use of a pilot program. The use of flexible residential development standards should be used to encourage public amenities such as wildlife habitat, accessible homes, and sustainable development.

Amendment 15 – Commuter Parking in Town Center

Amend the Figures TC-1, TC-2, and TC-3 of the Land Use Element (starts next page).

Figure TC-2: Town Center Subareas & Maximum Height Limit



Possible change from P (Public Institution) to TC (Town Center) within approximately the elliptical area

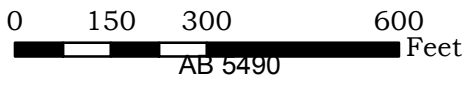
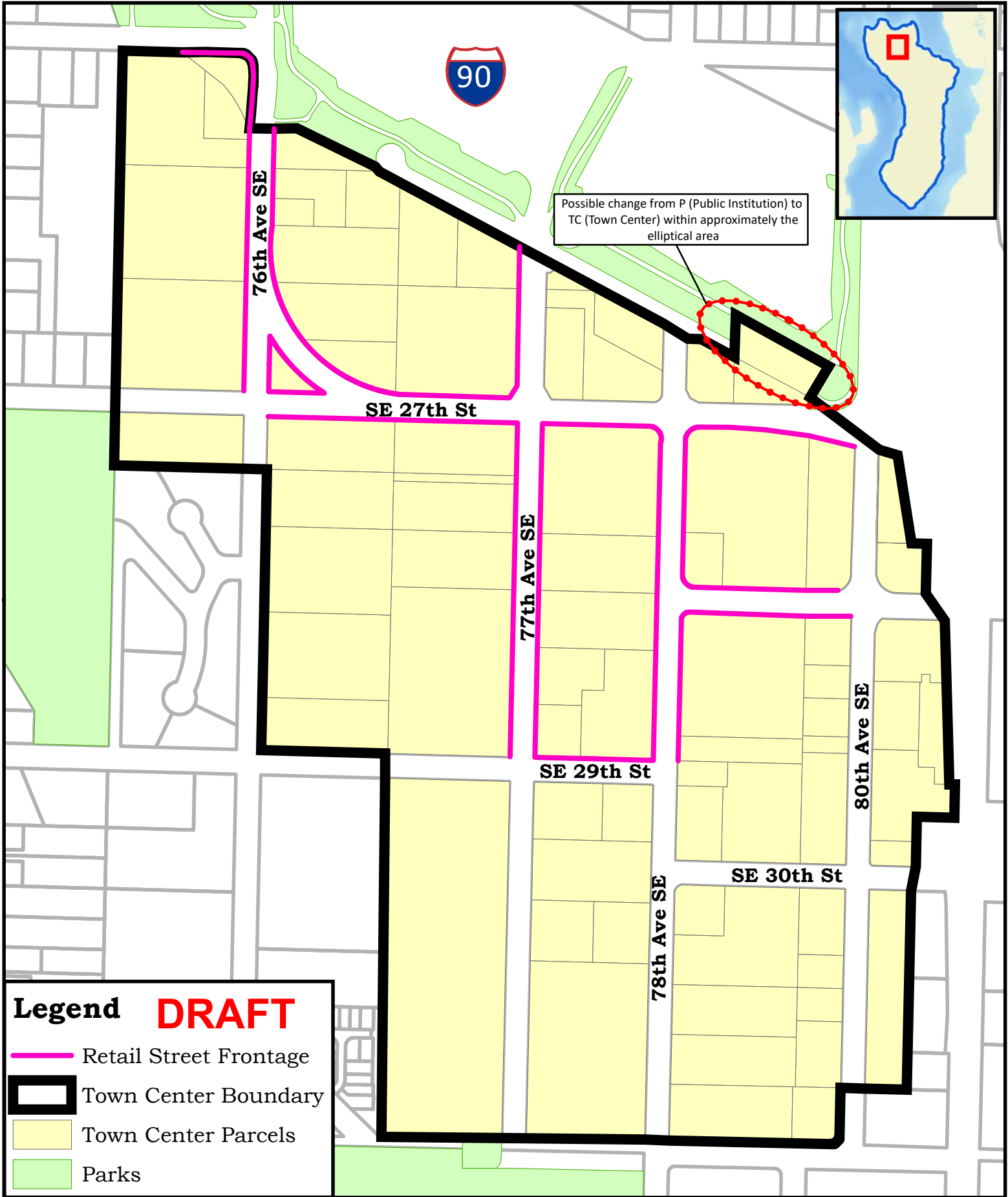


Figure TC-2: Retail Use Required Adjacent to Street Frontages



Possible change from P (Public Institution) to TC (Town Center) within approximately the elliptical area

76th Ave SE

SE 27th St

77th Ave SE

SE 29th St

78th Ave SE

SE 30th St

80th Ave SE

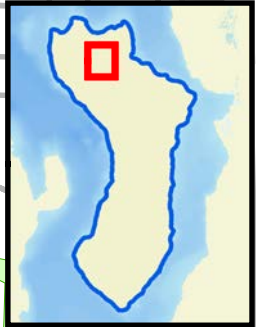
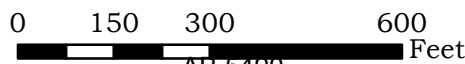
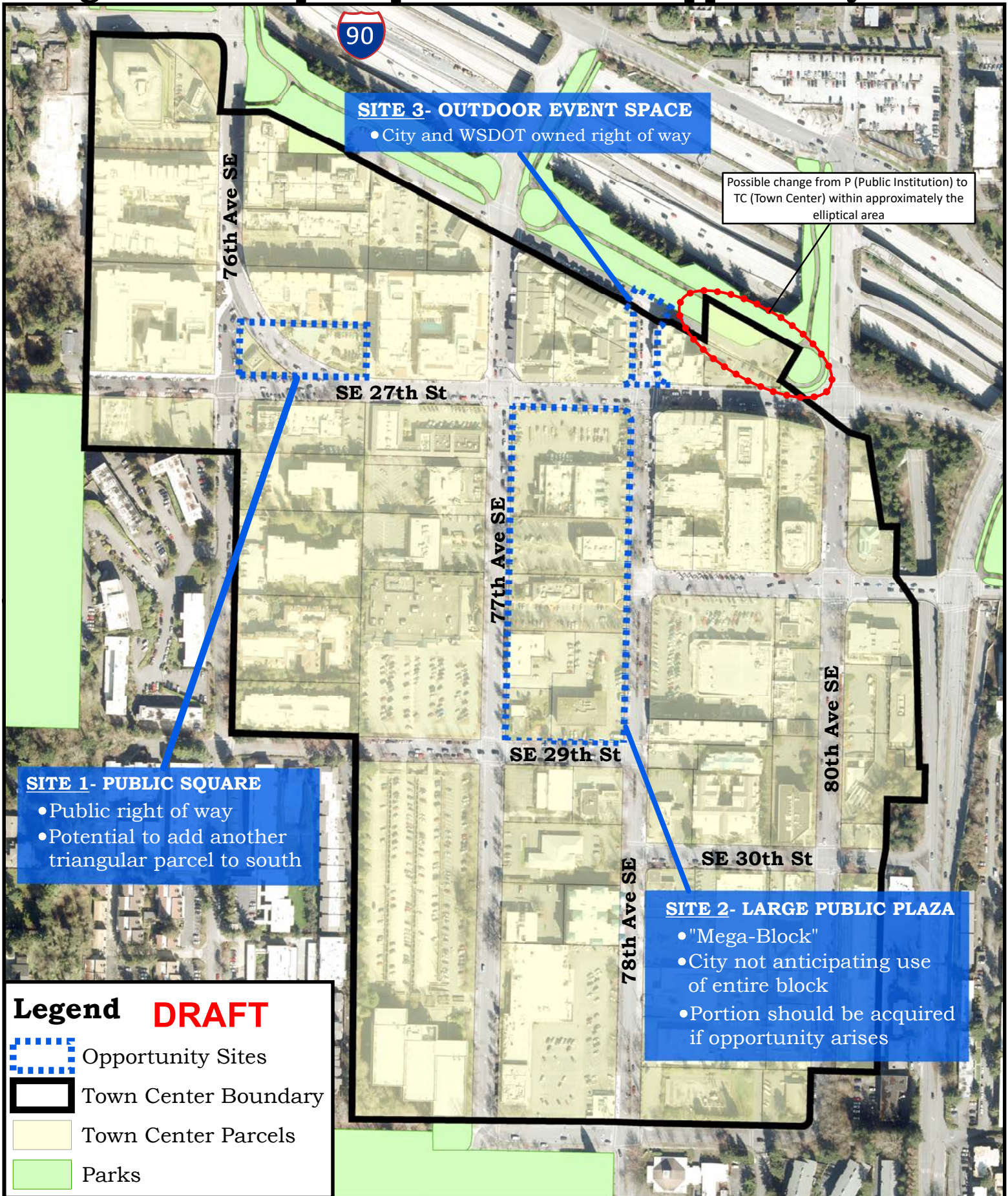


Figure TC-3: Open Space- Potential Opportunity Sites



Appendix D:

Adopt the Arts and Culture Plan as Appendix D (next page).

CITY OF MERCER ISLAND COMPREHENSIVE ARTS AND CULTURE PLAN



* Photo courtesy of Sandy Glass



* Photo courtesy of Mercer Island Reporter



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PREFACE

The Mercer Island Arts Council recognizes the importance of art as an enhancing event, occasion, and activity on Mercer Island. Inclusion of a culture component in the city comprehensive plan is a reflection of this community value. The council is committed to assimilating positive art experiences into everyday life for all community members and removing two basic barriers to advancement: (1) a lack of coordinated cooperation and (2) a lack of space. Our community has a historic tradition of public support for art, a value engendered in this cultural plan. Our objectives - aligned with those of the city council - are to embrace cultural vitality, identify and create adequate arts spaces, and to collaborate with our unique and diverse community partners on Mercer Island.

INTRODUCTION

The city of Mercer Island is committed to supporting and sustaining its rich and diverse cultural and arts identity. The arts play an integral role in the vitality and connectedness of a community. Indeed, the arts, culture, and heritage of a community are its heart.

Mercer Island is a town unique in its geographical character: it is a small town with distinct borders etched of lake water. Yet it is the most populated island situated in a lake in the country, comprised of a diverse population with rich cultural variety that nurtures and incubates creativity and invention from within its tight boundaries. Its identity was forged of ancient myth – of a lake that sank into the water at night and resurfaced each dawn. Not unlike a more famous mythical island that is shrouded in mist and magic. But unlike Avalon, Mercer Island’s magic is real. It is home to innovators, intellects, and artists all deeply committed to shaping an enchanted quality of living for its community.

It is this drive, and a commitment to lacing the arts into a shared ethos, that led a sizeable effort in the early 1990’s to built art into public life on the island. It was a vision born then that still remains: ***to assimilate positive art experiences into everyday life for all community members.***

Yet more recently, division and process have weighted cultural and artistic progress on Mercer Island. Public input reveals ***two basic barriers to advancement: (1) a lack of coordinated cooperation and (2) a lack of space.*** The city now aspires to resurface its cultural code, to bridge the gaps serving as barriers to progress, and to recommit to the preservation and cultivation of its heritage and arts identity.

By establishing this arts and culture comprehensive plan, the city formalizes its dedication to advancing the enrichment and unification of the whole community

through the arts. By delineating Mercer Island’s vision, challenges, and goals, this plan serves as a city blueprint to build upon existing arts capital and ensure arts are an essential support for Mercer Island’s present and future.

BACKGROUND

Mercer Island has a Historic Tradition of Public Support for Art.

Mercer Island is a community deeply committed to enriching its quality of life through the arts. In 1985 the Mercer Island City Council passed ordinances establishing the Mercer Island Arts Council (MIAC) and the Municipal Art Fund. MIAC consists of 11 “working” board members who strive to nurture, promote, and support quality cultural art activities for the community. In 1985 MIAC won the National Parks and Recreation Association Dorothy Mullen Arts and Humanities award for its region. Its programs have won the award four additional times, and the national award in 1987.

In the early 1990’s Mercer Island experienced a dramatic reconfiguration of its landscape due to the widening of Interstate 90 and construction of the Aubrey Davis Park (formerly “The Lid” park). In this change, the city saw opportunity. It envisioned enhancing the open space created by the corridor and complimenting this unique landscape by providing positive public art experiences for a broad audience. To accomplish this, the city aimed to cover the entire two and a half mile strip of I90 running through the city with sculptures, water parks, and trees. In this process, Mercer Island became the first community in the state to adopt a comprehensive plan that included the incorporation of artwork into parkland, natural open spaces, trails, and public life.¹

Building on this innovative foundation and a vision to bring art to all, Mercer Island has continued to support arts and culture through its own programming and in associations with local arts organizations.

A small snapshot of recent arts activity include the following:

In 2009, the City approved a one time emergency grant (funds moved from the Art in Public Places Fund for this purpose) to support Youth Theater Northwest.² In 2013, the city commissioned and installed a replacement play sculpture titled “Kenton’s Dragon” in Deane’s Children Park.³ The city has partnered for twenty-five consecutive years with Wooden O Theater to present annual Shakespeare in the

¹ Mercer Island 1994 Comprehensive Plan.

² Mercer Island City Council Meeting Minutes, June 15, 2009,

² Mercer Island City Council Meeting Minutes, June 15, 2009,
<http://www.mercergov.org/Agendas.asp?AMID=1647>.

³ See Mercer Island Arts Council Archive of Minutes,
<http://www.mercergov.org/Agendas.asp?SectionID=-1&CCBID=2>.

Park performances at Luther Burbank Park. Each year the productions draw over five thousand attendees locally. ⁴ Either by acquisition or donation the city has added at least eight works to its public art collection in the past five years, including two murals at Luther Burbank park and a sculpture installation at Fire Station 92 on the south end commemorating 9/11.⁵ The city maintains its indoor and outdoor galleries, which produce thousands of dollars of revenue for the city yearly. ⁶ The city supports local and regional musicians through its Mostly Music in the Park program, which produces live music performances for thousands of attendees yearly.⁷

Mercer Island Supports a Diverse Series of Arts Programming.

The city provides art experiences that complement and celebrate its unique history, culture, and landscape. Mercer Island encourages positive art engagement for the broadest possible audience by offering regular music concerts, film series, outdoor Shakespeare performances, and community dances. It houses a rotating indoor art gallery, maintains an outdoor sculpture gallery, and sustains a large public art collection comprised of indoor and outdoor pieces, including paintings, sculpture, murals, and a town center streetscape project that embeds symbolic historical artwork into city infrastructure.

Highlights:

Mostly Music in the Park: Mercer Island Arts Council’s annual summer concert series. Concerts feature various bands and artists from around the region, performing a wide variety of music.



⁴ Ibid.

⁵ Ibid, (In 2016, artists Sandy Glass and Jose Orantes completed a mosaic mural located in the Luther Burbank park playground incorporating student artwork. Fire Station 92 artwork “Gateway of Service” installed in 2015.).

⁶ See Mercer Island Arts Council Archive of Minutes, <http://www.mercergov.org/Agendas.asp?SectionID=-1&CCBID=2>.

⁷ Ibid.

Mercer Gallery: Artwork by regional artists on display and for sale at this public gallery. Exhibits are updated approximately every two months.



The Greta Hackett Outdoor Sculpture Gallery: Located along the I-90 Corridor on Sunset Highway between 77th Ave SE and 80th Ave SE, the gallery displays sculptures for at least one year, on a rotating basis. The Gallery was the first of its kind in the state. In 1997, in recognition of the gallery, the Arts Council received the Pacific Northwest Regional Arts and Humanities Award, given by the National Recreation & Park Association.



Public Art Collection: In addition to public outdoor sculpture, the city has a collection of small sculpture, paintings, murals, and other two-dimensional work in various public buildings, including the library, city hall, and the Mercer Island Community & Event Center.



Sponsoring Community Building Art Events: A community dance event is offered once a year incorporating live music, a dance lesson, and social dance time. Rock painting activities are sponsored at events to promote the community building “MI Rocks” movement. Interactive art installations are sponsored for the annual Summer Celebration event. MIAC hosted Washington State Poet Laureate, Todd Marshall in 2015 for readings, writing events, and workshops.



* Photo courtesy of Ari Levitt



Mercer Island is Home to an Array of Arts Organizations and Activities.

A sizable number organizations support and house arts focused programs on Mercer Island. The Island is home to hundreds of artists. It is the decades long home of an acclaimed youth theater group. It supports a world-renowned dance program for individuals with Parkinson’s disease as well as a number of quality youth dance programs. It is home to a visual arts league as well as many art galleries. The arts play a central role in Mercer Island life and culture.

Highlights:

Carrucio’s: Culinary arts event space.

Children’s Youth Conservatory/Island Youth Ballet: Youth ballet instruction and performances.

Clarke and Clarke Art + Artifacts: Art and objects of art gallery.

Dance for PD®: World acclaimed Dance for Parkinson’s program is offered in conjunction with Seattle Theater Group, Mercer Island Parks and Recreation, and the Mercer Island Arts Council. The program provides adapted dance classes for people with Parkinson’s disease and their caregivers.

Fine Arts Advisory Council: not-for-profit corporation dedicated to supporting K-12 fine arts education in the Mercer Island School District.

Island Books: Bookseller hosting author events, book clubs, and children’s programs.

Island Choral Experience: Community based youth choral and performing arts company.

Mercer Island Art Uncorked: Annual music, art, food, and wine tasting festival held in the Greta Hackett Outdoor Sculpture Gallery.

Mercer Island Center for the Arts: Organization founded in 2013 with the goal of building a community arts facility on Mercer Island.

Mercer Island Historic Society: Established in 1954, the Mercer Island Historical Society collects, preserves, researches, records, and makes available the heritage of Mercer Island.

Mercer Island School District: Provides diverse art instruction and opportunity for students and includes the arts in its “Vision 2020” mission.

Mercer Island Visual Arts League: Founded in 1961, MIVAL supports the visual arts of its members and the community. Members show their work throughout the year in local businesses and at MIVAL Gallery in the Town Center.

Musical Mind Studio: Youth musical education featuring conventional and adaptive training techniques.

Nancy Stewart: In conjunction with her pilot project, Sing with Our Kids, Nancy provides music resources and events in the community.

Russian Chamber Music Foundation: Organization providing Russian music performances, programs, and education.

Stoum Jewish Community Center: Community center hosting a wide array of arts events including a film festival, films, music, speaker events, comedy, theater, and culinary arts events.

SZ Gallery: Art gallery offering monthly art walks and events.

Youth Theatre Northwest: Educational arts organization founded in 1984, providing drama education, performing opportunities, and live theater experiences for children and young adults.

CULTURAL VITALITY AND THE ISLAND’S ARTS GAPS

Despite Mercer Island’s rich tapestry of art and cultural offerings, there are gaps to be bridged. ***Mercer Island needs community art and heritage space, and coordinated cooperation directing its art and culture activities.***

Numerous comments expressing the need for art space and cooperation amongst arts groups were collected at the Mercer Island Arts Council public engagement meeting on March 14, 2018.⁸ It is not the first time the public has conveyed these challenges – they are long-standing issues that have been voiced in a variety of forums and engagement processes.

Mercer Island Embraces Cultural Vitality.

⁸ Mercer Island Arts Council Meeting, March 14, 2018, *Public Comment to the Draft Comprehensive Art Plan*, <http://www.mercergov.org/files/PublicEngagementDraftResponses.pdf>.

A sparkling feature of input received through these public engagement processes is the confirmation that Mercer Islanders embrace the integration of arts and culture into the concept of quality of life. A belief that arts are integral to the sustenance of a good community is prevalent.⁹ Indeed, cultural vitality is “the evidence of creating, disseminating, validating, and supporting arts and culture as a dimension of everyday life in communities.”¹⁰ It is comprised of three chief domains: presence of opportunity for participation, cultural participation, and support.¹¹ Island community input demonstrates the need for further growth in the first domain: opportunity for participation, which flows from space availability and cooperation. Addressing these two unique Island needs will provide better opportunity for the fusion of art into the daily life of Islanders.

The Island Lacks Adequate Arts Space.

Island children’s theater group, Youth Theatre Northwest (YTN), lost its permanent home when the school district reclaimed its district owned theater for construction of a new elementary school in 2011. Between 2011 and 2013 the city began addressing the impending need for a new home for YTN. In this process, it saw a larger community need for art space revealed.¹² Demand for art activity space has only compounded since this time.

In 2014, a “for profit business” displaced the community center art room.¹³ Schedules at the two available performing art venues on the island, Mercer Island High School Performing Arts Center and the Stroum Jewish Community Center auditorium, are consistently full. Rents and fees for these spaces are rising. Churches on the island have historically provided space for art activities, however, changes in tax implications for these arrangements are leading to constraints on availability. The historical society has run out of space for storage of important historical documentation.

A multidisciplinary-oriented, centralized arts facility will serve not only to improve availability for arts on the island, it will also act as a magnet for collaborative force.

Coordinated Arts Cooperation Will Benefit the Island.

⁹ Ibid.

¹⁰ <https://www.urban.org/sites/default/files/publication/50676/311392-Cultural-Vitality-in-Communities-Interpretation-and-Indicators.PDF>

¹¹ Ibid.

¹² City of Mercer Island City Council Meeting and Study Session Agenda and Packet, February 6, 2018, <https://sirepub.mercergov.org/meetings/cache/108/1xvxwb55umwiz145ykh02k55/45220504102018113531804.PDF>.

¹³ Mercer Island Arts Council Minutes, February June 11, 2014, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2266> (describing need for art space and better collaboration).

A lack of coordination among arts groups on the island is a long standing issue and a distinct barrier to opportunity and rich cultural development. Island art groups have made regular appearances at Mercer Island Arts Council meetings expressing the insufficiency and ineffectiveness of arts collaboration resources in the community.¹⁴

Indeed, there is a long-standing perception in the community that the arts operate insularly on Mercer Island. Community art organizations have called for increased cooperation through resource development and focus on collaboration.¹⁵

Leadership at the Mercer Island Fine Arts Advisory Council has recently recognized this deficit and is working to improve island arts organizations' relationships by forming the "All for Arts" initiative.¹⁶ Mercer Island is a small, robust, and tight-knit community. Communication among the arts organizations on the island should reflect this same sense of solidarity. Enhancing alliances of the local arts community will improve availability of resources and encourage healthier flow of information.

Building vision and goals into the city comprehensive plan that address the Island's arts and cultural needs operates as a first step in forging a thriving future for Mercer Island. By adopting this plan, the city welcomes the opportunity to address its gaps and to commit to enhancing the vitality and economic vibrancy of Mercer Island life.

VISION AND GOALS

¹⁴ Mercer Island Arts Council Minutes, February 14, 2018, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2656> (describing need for collaboration); Mercer Island Arts Council Minutes, April 13, 2016, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2472> (documenting local organization request for collaboration); Mercer Island Arts Council Minutes, September 9, 2015, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2391> (documenting need for space update); Mercer Island Arts Council Minutes, June 11, 2014, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2266> (describing need for art space and better collaboration).

¹⁵ Shirley Qiu, *Mercer Island Gets in Touch with its Artsy Side*, March 13, 2016 Crosscut, <https://crosscut.com/2016/03/merc-island-gets-in-touch-with-its-artsy-side>, (The need for better cooperation is historic and could be addressed through a community arts facility. Community arts advocates believe that arts organizations have "operated in different silos" and a central facility could act as a focal point for local organizations, improving cooperation challenges on the island.)

¹⁶ Mercer Island Arts Council Minutes, February 14, 2018, <http://www.mercergov.org/Agendas.asp?Display=Minutes&AMID=2656> (documenting "All for Arts" presentation on the need for collaboration.)

Vision: *To assimilate positive art experiences into everyday life for all community members.*

Mercer Island Aims for Deliberate, Focused Support for the Arts.

To realize its vision Mercer Island will build on its foundational support for the arts to help foster economic and cultural sustainability in the years ahead. Through creative placemaking and innovative approaches to town center planning and community development, Mercer Island looks to leverage the power of arts and culture to advance livability, sustainability, and equity. Using strategies that honor Mercer Island’s unique arts traditions and integrate innovative approaches to economic and cultural stimulation, Mercer Island will centralize and celebrate the role of art in our community as it crafts a vibrant future.

Broadly defined goals uphold the vision through targeted policies to guide the city in its planning processes. Mercer Island’s arts and culture comprehensive plan goals are: (1) to support the arts on Mercer Island; (2) to nurture public art on Mercer Island; and (3) preserve Mercer Island’s heritage.

These goals aim not only to foster community connection and improved quality of life but also to promote economic development. Direct and indirect economic impacts of investment in the arts are real and measurable. Using an input-output economic analysis model, Americans for the Arts’ economic impact study documents the cultural and economic benefits of the arts.¹⁷ On a national level in 2015, the nation’s nonprofit arts and culture industry generated \$166.3 billion in commerce represented by \$63.8 billion in spending by arts organizations. This activity leveraged an additional \$102.5 billion in event-related spending by audiences. This economic activity supported 4.6 million jobs and generated \$27.5 billion in government revenue. The impact of this market is significant. Promoting increased arts investment and activity at a local level in the Mercer Island community would likewise drive substantial economic stimulus and revenue.

Arts Add Vitality to the Economy.

The city’s commitment to prioritizing the arts in its forecasting and visioning occurs simultaneous to a greater Washington state concept to build a network of arts driven communities that intentionally foster economic growth through the arts and creative industries.

In May 2017, governor Inslee signed into law HB 1183 which, “[a]uthoriz[es] specified local governments, including municipalities . . . to designate a portion of their territory as a creative district subject to certification by the Washington state

¹⁷ American for the Arts, *Arts & Economic Prosperity 5: Summary Report*, 2015, https://www.americansforthearts.org/sites/default/files/aep5/PDF_Files/ARTS_AEPsummary_loRes.pdf

arts commission.”¹⁸ As a result of this legislation, the state arts commission, ArtsWA launched an implementation program to develop certified creative districts in the state. Certified creative districts are community defined geographic areas that are devoted to developing and promoting the arts for the purpose of building and supporting a robust creative economy.

Indeed, the impact arts and culture have on economic vitality are well documented. In the United States, the arts and artists are drivers of innovation, help shape and direct economic achievement, and give the United States relevance in the global economy. Nationally, the arts have a remarkable presence. Over 670,000 or 4.01% of all businesses are involved in the creation or distribution of the arts, and they employ 3.48 million people (2.04% of all U.S. employees).¹⁹ The vitality of Washington State’s creative economy reflects national statistics. In 2014, creative industries in Washington State represented \$19.2 billion in total industry earnings and employed over 147,000 people.²⁰ Mercer Island’s Creative Vitality Index surpasses the state value of .97. With a Creative Vitality Index value of 1.31 and a population of over 23,000 people in 2016, over 1,100 were employed in creative jobs.²¹ Supporting the arts is not just good press or simply for the kids, it’s business best practice.

Through implementation of this arts and culture plan and leveraging its existing and potential arts and culture assets, the city seeks to expand opportunities to unite the community and address financial challenges.

Approach.

Goal 1: Support the arts on Mercer Island.

- **Policy:** Support implementation of accessible, high quality performing, visual and literary arts programs, projects, and events for all ages by providing educational art opportunities through Parks & Recreation curriculum; and maintaining a citizen Arts Council, which is advisory to the City Council and that spearheads arts programming and partnerships.

¹⁸ HB 1183 – 2017-18,

<http://apps2.leg.wa.gov/billssummary?Year=2017&BillNumber=1183&Year=2017&BillNumber=1183>.

¹⁹ Americans for the Arts, *The Creative Industries in the United States*, 2017, https://www.americansforthearts.org/sites/default/files/pdf/2017/by_program/reports_and_data/creative/2017_UnitedStates_NationalOnePager_Color.pdf.

²⁰ Creative Vitality Suite, *Snapshot of the Arts in Washington State*, 2014, https://www.arts.wa.gov/media/dynamic/docs/Washington_Page_1.jpg.

²¹ Creative Vitality Suite, *Snapshot of the Arts in 98040*, 2016, [Attached as Appendix A].

- Policy: Promote cooperation among arts providers and organizations on and supporting Mercer Island by broadening the extent of local partnerships between the city, artists, regional art and architecture students, nonprofits, and architectural and urban designers to help improve the quality of the built environment; coordinating and collaborating with the local school district to broaden accessibility and awareness of local art opportunities; coordinating and collaborating with local, regional, and national art organizations, and through public and private partners to integrate art into the community via permanent installations and special events; and encouraging community involvement in art related projects and programs.
- Policy: Assess community art needs through community engagement and public involvement.
- Policy: Implement a creative district and accountability strategy to complement and enhance overall city economic development strategy and to foster a thriving creative economy.
- Policy: Support efforts to secure space for art and culture activities by pursuing the establishment of a community makers' space; pursuing the development of affordable housing and studio/rehearsal space for artists including the construction of buildings or the provision of sections of buildings that include living, work, and gallery space for artists; pursuing replacement space for art activity that include storage, privacy blinds, and a hard multi-purpose floor; pursuing a community performing arts center; and pursuing storage space for historical documentation.

Goal 2: Nurture public art on Mercer Island.

- Policy: Encourage diversity in public art.
- Policy: Maintain current and encourage new spaces for public art placement.
- Policy: Maintain current collection and encourage the acquisition of additional public art.
- Policy: Incorporate public art into capital improvement projects.
- Policy: Maintain requirement that new public projects to provide at least 1% of construction costs to fund new public art.
- Policy: Incorporate public art into and surrounding transportation projects.
- Policy: Welcome and support community involvement in public art processes.

Goal 3: Preserve Mercer Island's Heritage.

- Policy: Promote awareness and appreciation of Mercer Island's history and historic resources.
- Policy: Support efforts to secure space for the preservation of Mercer Island's physical heritage.
- Policy: Promote public engagement with culture and heritage organizations.

ACTION AND ACHIEVEMENT

Adoption of this arts and culture comprehensive plan is the first step in supporting and directing action to sustain and implement the policies to achieve Mercer Island's stated vision and goals. The city and public as a whole are eager to move forward together, as a unified body, to further enrich and enhance the community via arts and culture investment.

Art brings people together; it builds community. Mercer Island is a community accessed only via bridges. It is fortunate to have bridges linking to world-class art opportunities and facilities. However, bridges are needed not only to access art across a lake, bridges must be built within its community, to facilitate cooperation, solidify vision, and embolden a future flourishing with art opportunities of its own right.

The Bridge Builder

An old man going a lone highway,
Came at the evening, cold and gray,
To a chasm, vast, and deep and wide,
Through which was flowing a sullen tide.

The old man crossed in the twilight dim;
The sullen stream had no fear for him;
But he turned, when safe on the other side,
And built a bridge to span the tide.

"Old man," said a fellow pilgrim, near,
"You are wasting strength with building here;
Your journey will end with the ending day;
You never again will pass this way;
You've crossed the chasm, deep and wide-
Why build you this bridge at the evening tide?"

The builder lifted his old gray head:

"Good friend, in the path I have come," he said,
"There followeth after me today,
A youth, whose feet must pass this way.

This chasm, that has been naught to me,
To that fair-haired youth may a pitfall be.
He, too, must cross in the twilight dim;
Good friend, I am building this bridge for him."

- Will Allen Dromgoole

APPENDIX A

Snapshot of the Arts in 98040

2016

Creative Vitality Index



1.31

CVI Value

United States CVI = 1.0

Total Population

23,429

Past 5 years of CVI Performance



This regional snapshot report gives the big picture of a region's creative landscape. It provides an overview of creative jobs, industry earnings, FDR grants, and Nonprofit revenues.

GAIN

2016 Creative Jobs



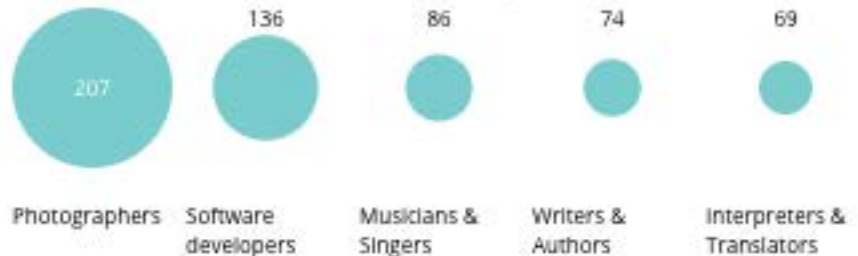
1,105

Total Creative Jobs

There are 30 more creative jobs in the region since 2015

▲ 3% since 2015

Occupations with greatest number of jobs



GAIN

2016 Creative Industries



\$34.9M

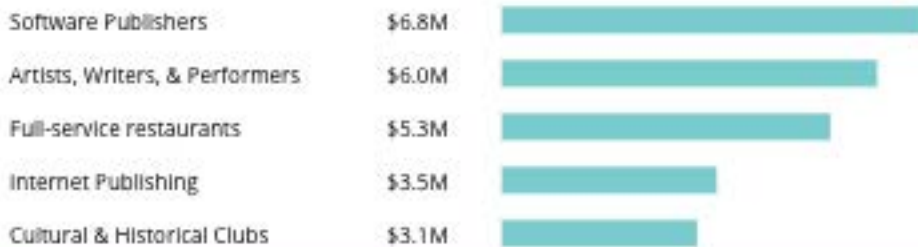
Total Industry Earnings

There is a gain of \$2.0 million in creative industry earnings in the region since 2015

▲ 6% since 2015

Industries with greatest earnings

Industry type | Industry Earnings



LOSS

2016 Cultural Nonprofit



\$2.2M

Nonprofit Revenues

There are \$3.1 million less in revenues in the region since 2015

▼ 59% since 2015

AB 5490

Exhibit 1 - Attachment B

Page 93

CVSuite does not have grant data for 2016.

**CITY OF MERCER ISLAND
ORDINANCE NO. 18C-14**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
AMENDING FIGURES IN CHAPTER 19.11 OF THE MERCER ISLAND CITY
CODE AND THE ZONING DESIGNATION FROM PI, PUBLIC INSTITUTION
TO TC, TOWN CENTER FOR CERTAIN PROPERTIES WITHIN THE CITY
LIMITS OF MERCER ISLAND, PROVIDING FOR SEVERABILITY, AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in compliance with the Washington State Growth Management Act, chapter 36.70A RCW, the City of Mercer Island adopted a Comprehensive Plan in 1994 and has amended the plan on several occasions since that time; and

WHEREAS, in compliance with the Washington State Growth Management Act, chapter 36.70A RCW, the City of Mercer Island has adopted a zoning code and map (Mercer Island City Code, Title 19, Unified Land Development Code); and

WHEREAS, the City Council has considered and desires to amend the Comprehensive Plan land use map designation of a certain city-owned property further described below from “Linear Park / I-90” to “Town Center”; and

WHEREAS, chapter 36.70A RCW requires the Comprehensive Plan and Unified Land Development Code to not be inconsistent; and

WHEREAS, The City of Mercer Island has met all applicable public notice requirements for said comprehensive plan amendments according to chapter 19.15 MICC;

WHEREAS, state agencies received notice of Mercer Island's proposed Comprehensive Plan amendments on September 12, 2018, and no formal comments were received; and

WHEREAS, the City of Mercer Island has issued SEPA Threshold Determinations (DNS) for the respective amendments on July 30, 2018; and

WHEREAS, the Planning Commission held the required public hearing on August 29 and September 5, 2018 and recommended approval of the proposed zoning map and development code amendments with the review criteria of MICC 19.15.020(G)(2); and

WHEREAS, the City Council considered the proposed zoning map amendments on October 2, 2018, October 16, 2018, and November 20, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

Section 1: **Reclassification - Rezone.** The amendments to the Mercer Island City Code and zoning map as set forth in Attachment “A” to this ordinance are hereby adopted.

Section 2: **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 3: **Severability.** If any section, sentence, clause, or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 4: **Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 20th day of November 2018 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

Approved as to Form:

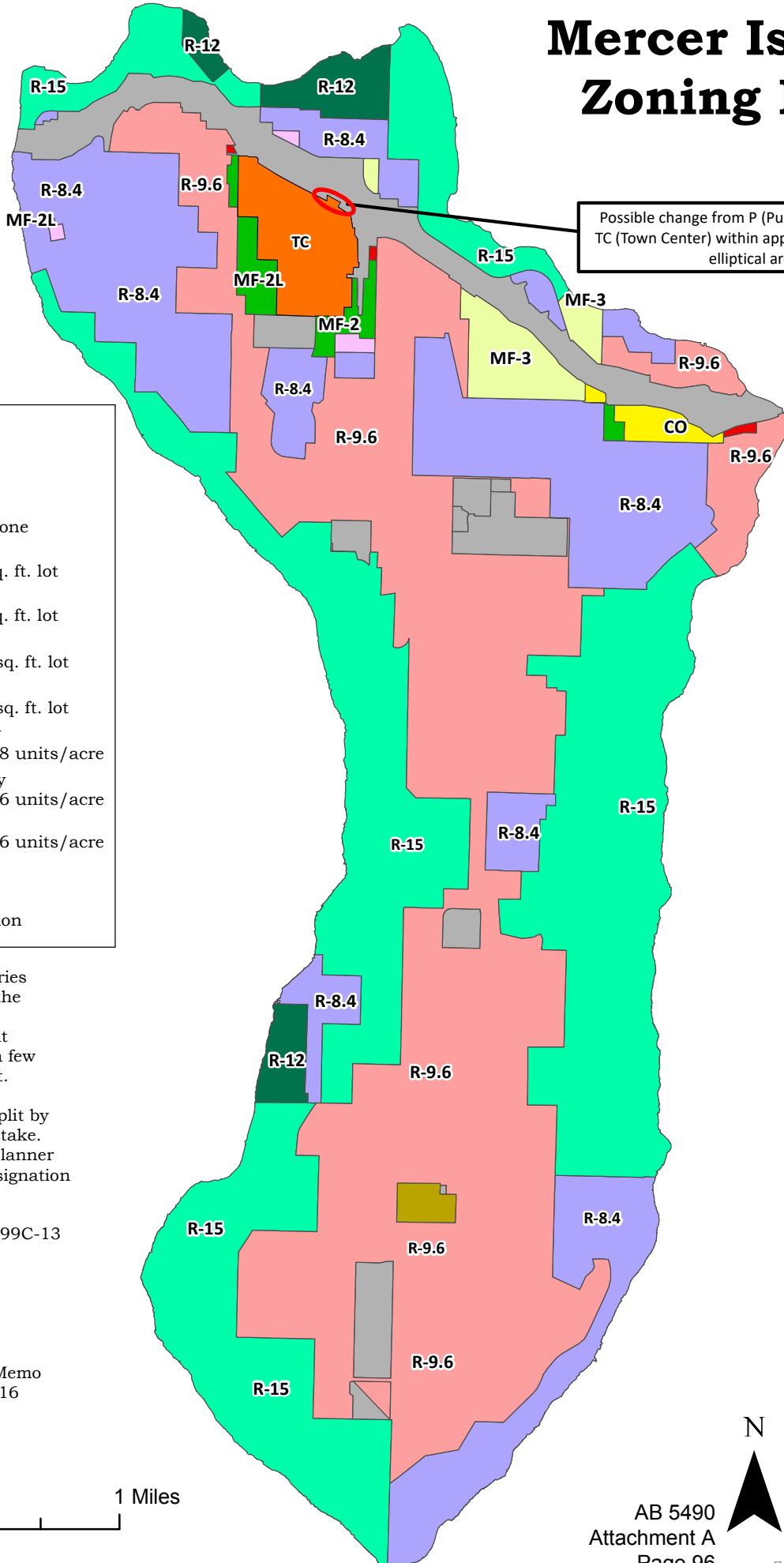
ATTEST:

Kari Sand, City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____

Mercer Island Zoning Map



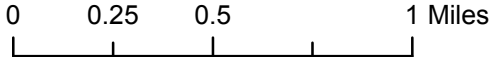
Possible change from P (Public Institution) to TC (Town Center) within approximately the red elliptical area

- B: Business
- C-O
Commercial Offices
- PBZ
Planned Business Zone
- R-8.4
Residential 8,400 sq. ft. lot
- R-9.6
Residential 9,600 sq. ft. lot
- R-12
Residential 12,000 sq. ft. lot
- R-15
Residential 15,000 sq. ft. lot
- MF-2 Multi-Family
Maximum density 38 units/acre
- MF-2L Multi-Family
Maximum density 26 units/acre
- MF-3 Multi-Family
Maximum density 26 units/acre
- TC Town Center
- PI Public Institution

In general the zone boundaries coincide with the center of the public right of way and plat boundaries. In other areas it coincides with lot lines. In a few cases it splits a parcel or lot.

In some areas parcels are split by two zones. This is not a mistake. Please consult with a City planner to determine the correct designation for your property.

Original map Adopted: Ord 99C-13
 Amended: Ord 00C-06
 Amended: Ord 05C-13
 Amended: Ord 13C-02
 Amended: Ord 14C-07
 Amended: Ord 14C-10
 Amended: DR16-01
 DSG Director's Memo dated 06/10/2016
 Amended: Ord 17C-24



N

 AB 5490
 Attachment A
 Page 96
 Map Date: 7/23/2018
 ZoningMapTully2018.mxd

Figure 1: Town Center Subareas & Maximum Height Limit

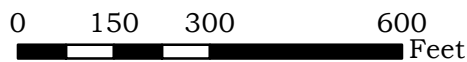
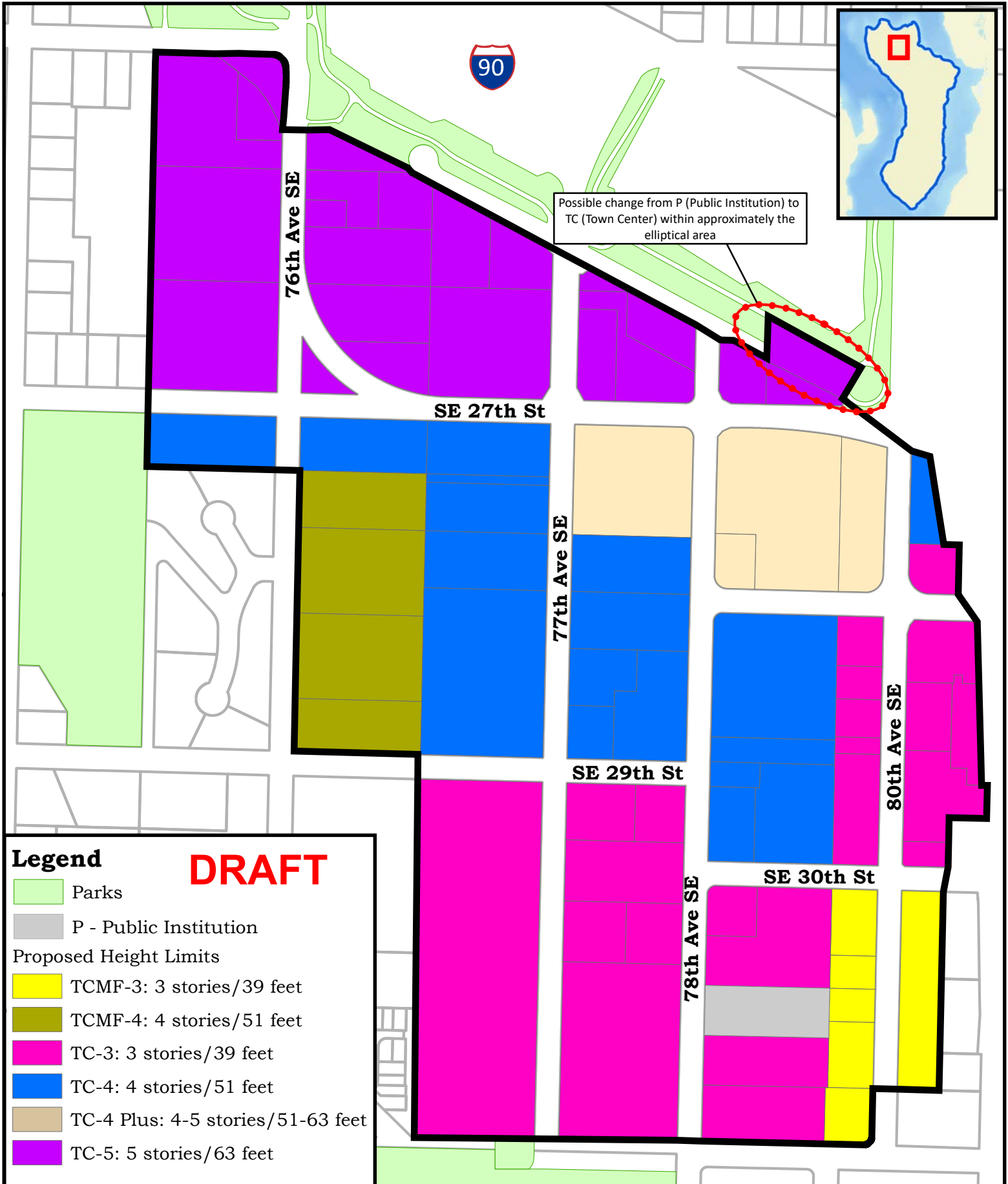
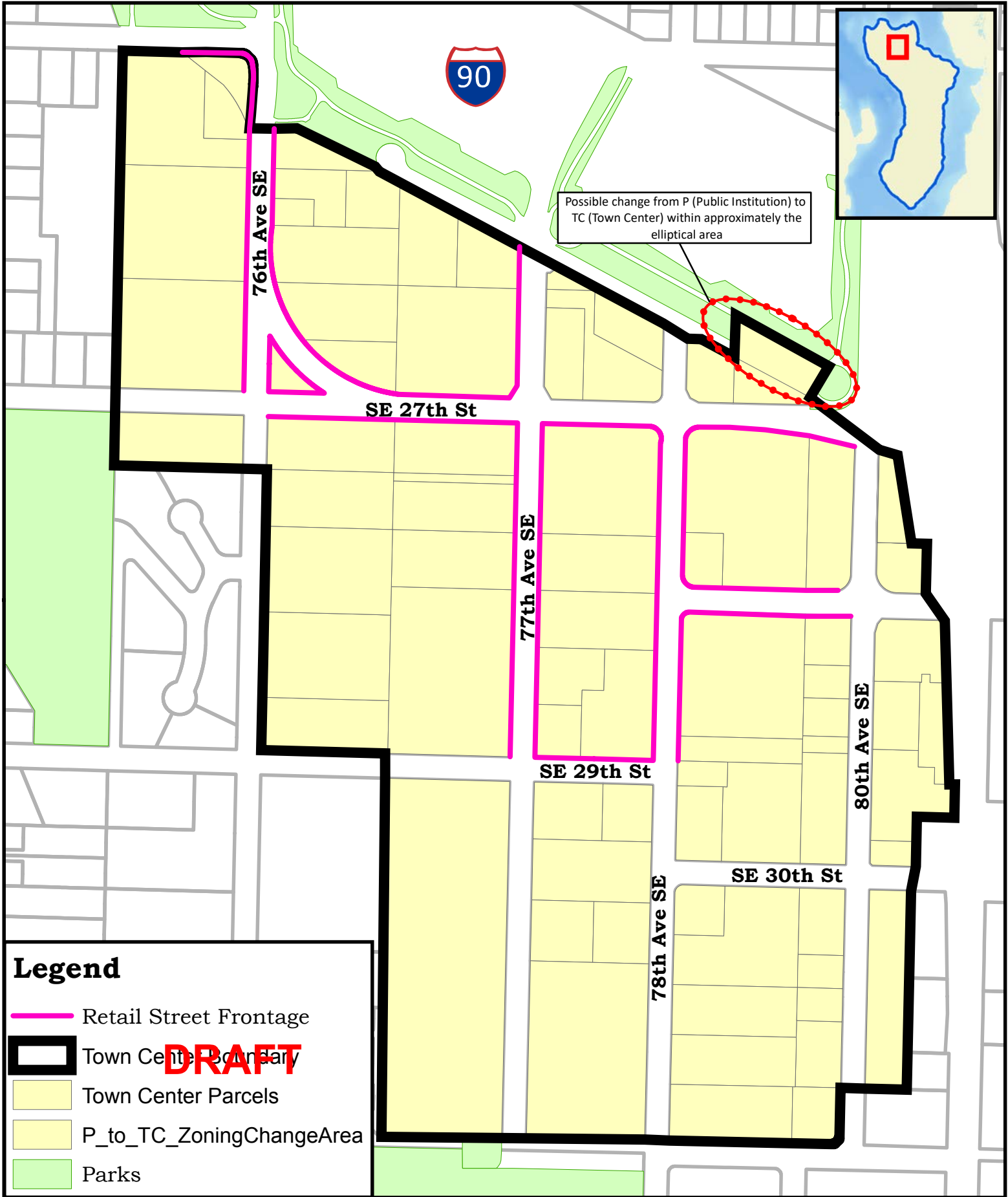


Figure 2: Retail Use Required Adjacent to Street Frontages



Legend

- Retail Street Frontage
- Town Center Boundary
- Town Center Parcels
- P_to_TC_ZoningChangeArea
- Parks

DRAFT

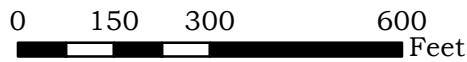
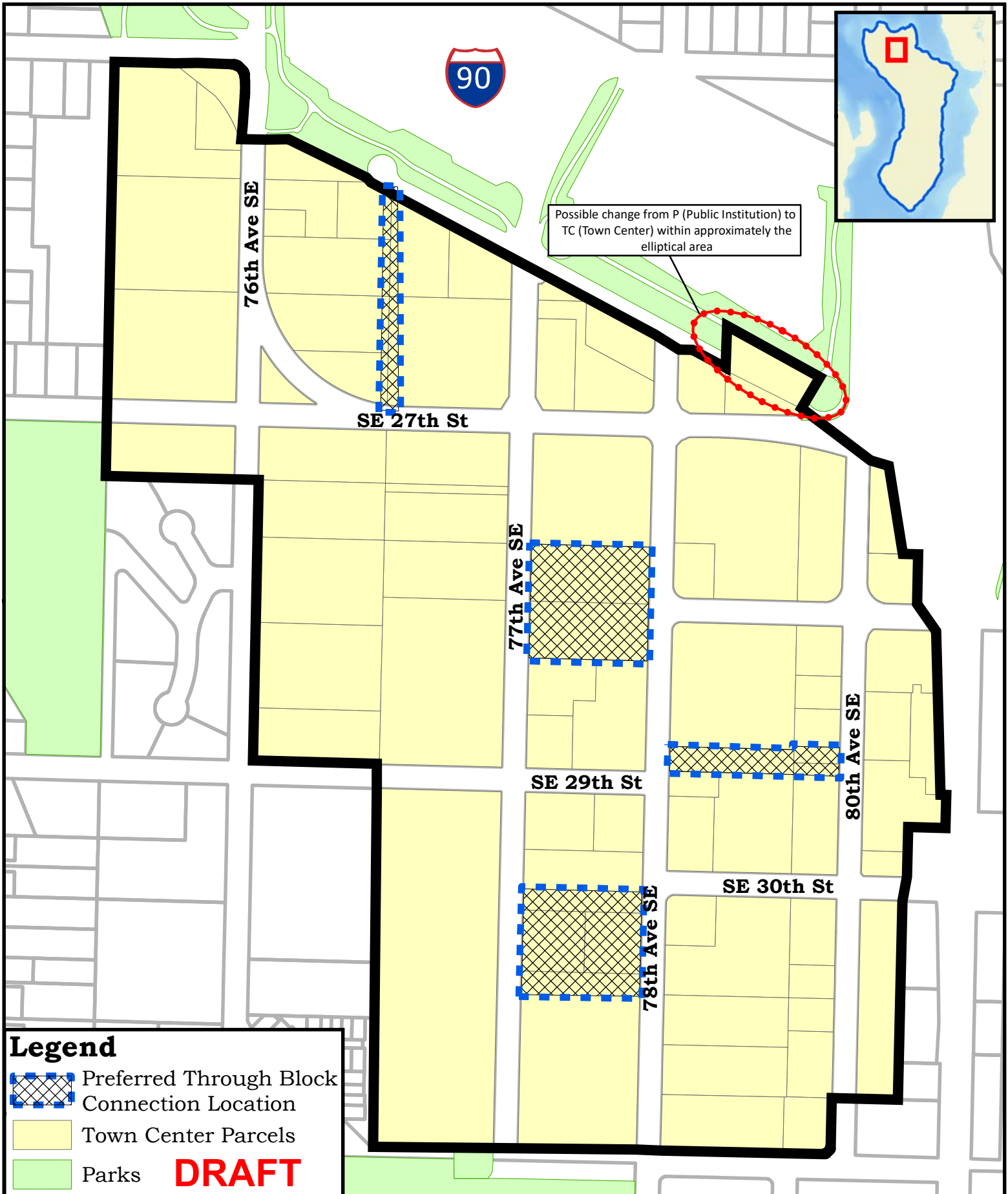


Figure 7- Preferred Through-Block Pedestrian Connection Locations



October 3, 2018

SENT VIA EMAIL

Ms. Julie Underwood
City Manager
City of Mercer Island
9611 SE 36th Street
Mercer Island, WA 98040

Re: Parcel 12 – Confirming Conceptual Agreements

Dear Ms. Underwood:

Thank you for meeting with Allison Camden, Bryce Brown and me on Friday, July 27, 2018. The purpose of this letter is to memorialize the concepts we discussed regarding the City's proposed development of Parcel 12 and the adjacent Tully's site near WSDOT-owned property and the future East Link light rail station at the intersection of SE 27th Street and 80th Avenue SE.

We appreciate the City's notice to the Washington Department of Transportation (WSDOT) of the proposed legislative action (Comprehensive Plan and Zoning amendments) by the Mercer Island City Council. We recognize that the City of Mercer Island is continuing its efforts to provide long-term commuter parking in anticipation of the East Link light rail operations along the Interstate 90 freeway corridor. The City has further indicated that the proposed legislative amendments would not affect WSDOT's ability to operate, maintain, and improve the Interstate 90 facilities.

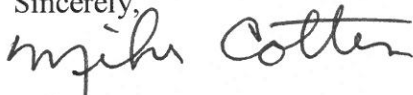
Following review of the draft amendments, WSDOT supports the proposed Mercer Island Comprehensive Plan amendment and associated zoning amendments as legislative actions necessary to support the provision of long-term commuter parking.

WSDOT understands the commitments as follows:

1. The City has published an open, competitive Request for Qualifications (RFQ) process on August 30, 2018 to identify a private developer partner to achieve the highest and best use of a portion of Parcel 12, the Tully's property, and the adjacent WSDOT-owned properties (collectively, "the Site"). The City's RFQ seeks a mixed-use development project proposal ("Project") for the Site that will include commuter parking as a significant use on Parcel 12, consistent with the Budget Proviso. *See* ESSB 6106, 2017-2010 Fiscal Biennium, Sec. 213 (road/street purposes "will be deemed satisfied so long as commuter parking, as part of the vertical development of the property, is one of the significant uses of the property.").
2. WSDOT and the City agreed in concept that the "significant use" requirement of the Budget Proviso could be satisfied provided that a significant percentage of the square footage of Parcel 12 is used for commuter parking. The number of commuter parking stalls is currently unknown and will need to be mutually determined by the City and WSDOT for purposes of satisfying the Budget Proviso in the future.
3. Further, WSDOT understands that it is the City's goal to retain ownership of Parcel 12 for commuter parking purposes, in which case revenues, if any, resulting from the development of Parcel 12 for this purpose shall be placed in the City's road/street fund and used exclusively for road/street purposes consistent with the Quitclaim Deed dated April 19, 2000 (King County Recording No. 20000425001234, at p. 14 of 15). Alternatively, if the City does not retain ownership of Parcel 12, then revenues, if any, resulting from the sale of Parcel 12, or any portion thereof, shall be remitted to WSDOT, consistent with the Quitclaim Deed referenced herein.

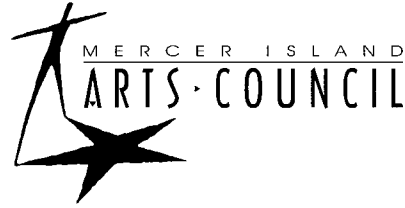
Finally, I would like to take this opportunity to attach my prior August 28, 2018, letter to the City regarding WSDOT's preliminary investigations on utilities, retaining walls, environmental commitments, and property disposal. We look forward to a City response on this letter and on-going updates from the City as the Project proceeds.

Sincerely,



Mike Cotten, PE
WSDOT Regional Administrator
Northwest Region

cc: Allison Dane Camden, WSDOT Intergovernmental and Tribal Relations Director
Bryce Brown, Senior Assistant Attorney General
Ramin Pazooki, Northwest Region Utilities & Developer Services Manager



October 2018

Members of City Council and Citizens of Mercer Island,

The Mercer Island Arts Council is proud to share this Arts and Culture Plan with the community. The plan, built on our body's founding principles and broad community input, represents our Vision 2.0 for the future of arts and culture on Mercer Island. Over a period of approximately nine months we assessed the state of the arts on the Island, gathering input from arts groups and the public, to get a comprehensive understanding of the Island's arts activities, needs, and the overall arts and culture environment on the Island.

To compose a plan that reflects community arts aspirations and current city procedures we considered the history of cultural participation on the Island; drew from Arts Council experience and engagement with local arts and heritage organizations; partnered with the Mercer Island Planning Commission and city staff; and considered public feedback collected via City website, engagement sessions and hearings, and an online survey. Our efforts affirmed that an arts identity, along with a spirit of innovation and vision, is deeply embedded in the ethos of Mercer Island. The resulting plan embodies that spirit, acknowledges the fundamental community connection to the arts, and lays a framework for future progress, including more effective collaboration and the creation of art space.

By incorporating this arts and culture component to the Mercer Island comprehensive plan, City Council acknowledges the importance of art in our community. Thank you, City Council, for affirming a community pledge to strengthen and enhance Mercer Island's quality of life through arts, culture, and the preservation of our heritage. Thank you also to the Mercer Island community, for your participation, for your ardent dedication to the process, and for firmly standing for the arts. We have been honored with the charge and opportunity to formalize this community commitment to art and innovation and are energized by the community's shared excitement for supporting and nurturing arts on the Island. We are eager to continue our mission of facilitating meaningful arts experiences for all Islanders.

Sincerely,
The Mercer Island Arts Council

ACKNOWLEDGMENTS

This plan was envisioned, drafted, and supported by a deeply committed team of volunteers and staff members, including:

Mercer Island Art Council

Erin Vivion, Arts and Culture Plan Subcommittee/Draft Lead, Arts Council Vice-Chair
Rene Stratton, Arts Council Chair

Amy Barnes
Candace Chuck
Erik Gordon
Joy Langley, former member
Joy Liechty, former member
Matt Lome
Jessica Prince
Damian Schwiethale
Xixi Shakes
An Tootill
Gaylene Vaden

Mercer Island Parks and Recreation Department

Jessi Bon, Parks and Recreation Director
Diane Mortenson, Recreation Superintendent
Sarah Bluvus, Arts & Culture Recreation Coordinator

Mercer Island Planning Commission

Daniel Hubbell, Planning Commission Chair
Tiffin Goodman, Planning Commission Vice-Chair
Carolyn Boatsman
Jennifer Mechem
Lucia Pirzio-Biroli
Craig Reynolds
Ted Weinberg

Mercer Island Development Services

Evan Maxim, Interim Development Services Director

Mercer Island City Council

Salim Nice, Deputy Mayor, Arts Council Liaison
Debbie Bertlin, Mayor
Bruce Bassett
Wendy Weiker
David Wisenteiner
Benson Wong

Mercer Island City Manager

Julie Thuy Underwood

A special thank you to the many Mercer Island community members who committed time and effort participating in the process and whose thoughts, input, and assistance were invaluable. Islanders' resolute dedication to supporting the community arts inspired and drove this plan. Thank you!



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5491
October 16, 2018
Regular Business**

CODE OF ETHICS (1ST READING)	Action: Conduct the first reading of the proposed Code of Ethics and set it to November 5 for second reading and adoption.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
--	--	---

DEPARTMENT OF	City Manager (Ali Spietz)
COUNCIL LIAISON	n/a
EXHIBITS	1. Proposed Ordinance No. 18C-15 2. Proposed Resolution No. 1548, including Exhibit A 3. RCWs Regarding Officials Performance of Public Duties
2018-2019 CITY COUNCIL GOAL	6. Update Outdated Codes, Policies and Practices
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Washington State law prohibits municipal officers from engaging in unethical behavior and certain conflicts of interest. Chapter 42.23 RCW includes prohibited uses of public office, special privileges and exemptions, contract interests, remote interests, and exceptions. Violating these rules can bring serious penalties, including monetary fines, nullification of contracts, and possible forfeiture of office. Other provisions of the RCW address financial conflicts and ethical issues for state officers and employees, but it does not apply to local governments (chapter 42.52 RCW). Therefore, many cities adopt ethics codes that include additional restrictions which supplement, but do not conflict with, state law.

The City of Mercer Island is committed to conducting its business in a fair, open, efficient, and accountable manner. As part of the 2018-2019 City Council Goals and Work Plan, staff identified the adoption of a Code of Ethics as part of Goal 6: Update Outdated City Code, Policies, and Practices, to demonstrate a commitment to transparency and to provide an outline of principles that govern decisions and behavior of elected and appointed officials.

The City of Mercer Island has a section in the Employee Handbook, "City Ethics Code," that establishes ethical standards of conduct for all City employees. In addition, many employees are also guided by [ethical codes and standards](#) unique to their professions. Once the proposed Code of Ethics Statement is adopted by the City Council, it will be incorporated into the Employee Handbook during its upcoming revision process.

CODE OF ETHICS FOR ELECTED AND APPOINTED OFFICIALS

Staff have prepared a draft ordinance (see Exhibit 1) creating a new chapter 2.60, Code of Ethics, in the Mercer Island City Code which provides guidance for members of the City Council and the City's boards and commissions (elected and appointed officials). It will also provide the basis for education and training for City officials both elected and appointed, to ensure that the highest standards and best practices regarding ethics will be followed. The provisions of the ordinance include:

- **Policy:** This section states the purpose and intent of the Code of Ethics and defines "official" as all members of the City Council, the City's boards and commissions and other Council-appointed task groups or committees.
- **State Law:** This section reaffirms current state law that municipal officers must follow regarding ethical behavior. Sections and chapters from the Revised Code of Washington that all Council, boards and commission members must follow are listed as follows:

Ch. 9A.72 RCW	Perjury and interference with official proceedings
RCW 35A.13.020	Election of councilmembers—Eligibility—Terms—Vacancies— Forfeiture of office—Council chair
RCW 35A.13.050	City manager—Qualifications
Ch. 40.14 RCW	Preservation and destruction of public records
RCW 42.17A.555	Use of public office or agency facilities in campaigns— Prohibition—Exceptions
RCW 42.17A.565	Solicitation of contributions by public officials or employees
Ch. 42.23 RCW	Code of ethics for municipal officers—Contract interests
Ch. 42.36 RCW	Appearance of fairness doctrine—Limitations
Ch. 42.56 RCW	Public Records Act

The complete text of each of these are provided in Exhibit 3, except [chapter 40.14 RCW](#) and [chapter 42.56 RCW](#), as they are both lengthy sections.

- **Statement:** In addition to the codification of a Code of Ethics, staff is recommending a Code of Ethics Statement that all members of the City Council and the City's boards and commissions shall agree to comply with upon taking office or being appointed. This statement will be adopted by resolution (see Exhibit 2) and can be updated by the Council when needed. Understanding and acknowledgement of these ethical principles will strengthen the quality of government and provide guidance to members in the performance of their official duties.
- **Complaints:** If someone believes the Code of Ethics has been violated, they may file a complaint with the appropriate individual, and the City Manager and City Attorney shall coordinate an investigation of the complaint and recommend an appropriate resolution to the City Council.

Following the adoption of the Code of Ethics, training will be scheduled for all members of the City Council and boards and commissions in the first quarter of 2019.

RECOMMENDATION

Assistant to the City Manager

MOVE TO: Set Ordinance No. 18C-15 and Resolution No. 1548 to November 5, 2018 for second reading and adoption on the Consent Calendar.

**CITY OF MERCER ISLAND
ORDINANCE NO. 18C-15**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON
ADDING A NEW CHAPTER 2.60, TITLED “CODE OF ETHICS” TO THE
MERCER ISLAND CITY CODE; PROVIDING FOR SEVERABILITY;
AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the residents and businesses of Mercer Island are entitled to have fair, ethical and accountable local government that has earned the public’s full confidence for integrity; and

WHEREAS, adopting a Code of Ethics for members of the City Council and the City’s boards and commissions will promote public confidence in the integrity of local government and its fair operation; and

WHEREAS, a Code of Ethics strengthens the quality of government through ethical principles that shall govern the conduct of the City’s elected and appointed officials; and

WHEREAS, the Code of Ethics will provide the basis for education and training for City officials both elected and appointed, to ensure that the highest standards and best practices regarding ethics will be followed;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. **Chapter 2.60 MICC, Code of Ethics, Adopted.** A new chapter 2.60 MICC, Code of Ethics, is hereby adopted in title 2 MICC, Administration, as follows:

**Chapter 2.60
CODE OF ETHICS**

Sections:

- 2.60.010 Policy.
- 2.60.020 Compliance with laws.
- 2.60.030 Code of ethics statement.
- 2.60.040 Complaints.

2.60.010 Policy.

A. Purpose. The purpose of the City of Mercer Island Code of Ethics is to strengthen the quality of government through ethical principles which shall govern the conduct of members of the City Council and the City’s boards and commissions.

B. Intent. The citizens and businesses of Mercer Island are entitled to have fair, ethical and accountable local government that has earned the public’s full confidence. In keeping with the City of Mercer Island’s commitment to excellence, the effective functioning of democratic government therefore requires that:

1. Officials comply with the laws and policies affecting the operations of government;
2. Officials be independent, impartial and fair in their judgment and actions;
3. Public office be used for the public good, not for personal gain; and
4. Public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

C. “Official” as used in this chapter means all members of the City Council, the City’s boards and commissions and other Council-appointed task groups or committees.

2.60.020 Compliance with laws.

Officials shall comply with federal, state and city laws in the performance of their public duties. These laws include but are not limited to: The United States and Washington State Constitutions; laws pertaining to conflicts of interest, election campaigns, financial disclosures and open processes of government; and city ordinances and policies, including those listed below, as now enacted or hereafter amended:

Ch. 9A.72 RCW	Perjury and interference with official proceedings
RCW 35A.13.020	Election of councilmembers—Eligibility—Terms— Vacancies—Forfeiture of office—Council chair
RCW 35A.13.050	City manager - Qualifications
Ch. 40.14 RCW	Preservation and destruction of public records
RCW 42.17A.555	Use of public office or agency facilities in campaigns— Prohibition—Exceptions
RCW 42.17A.565	Solicitation of contributions by public officials or employees
Ch. 42.23 RCW	Code of ethics for municipal officers—Contract interests
Ch. 42.36 RCW	Appearance of fairness doctrine—Limitations
Ch. 42.56 RCW	Public Records Act

2.60.030 Code of ethics statement.

A. The City Council shall adopt, by resolution, a Code of Ethics Statement regarding conduct for officials. The resolution shall be on file with the City Clerk.

B. All officials, upon taking office, shall comply with and sign the Code of Ethics statement acknowledging having read and understood the contents thereof.

2.60.040 Complaints.

A. Complaints regarding:

1. Any official, except for the Mayor, shall be brought to the Mayor, City Manager and City Attorney.

2. The Mayor shall be brought to the Deputy Mayor, City Manager and City Attorney.

B. The Mayor or Deputy Mayor, City Manager and the City Attorney shall cause the complaint to be investigated and shall make a recommendation to the City Council as to the appropriate resolution of the complaint based on the findings and conclusions of the investigation.

Section 2. **Severability.** If any section, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality does not affect the validity of any other section, sentence, clause or phrase of this ordinance.

Section 3. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. **Effective Date.** This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the ____ day of November, 2018, and signed in authentication of its passage.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

Approved as to Form:

ATTEST:

Kari L. Sand, City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

OCTOBER 16 (6:00 PM)		DUE TO:	10/5 D/P	10/8 FN	10/8 CA	10/9 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
ABSENCES: Bassett						
STUDY SESSION (6:00-7:00 pm)						
60	AB 5492: 2019-2020 Proposed Budget Presentation & Distribution	Julie Underwood & Chip Corder			Julie	
SPECIAL BUSINESS (7:00 pm)						
5	AB 5488: Marine Patrol Staff Recognitions	Ed Holmes			Ali	
5	AB 5485: Breast Cancer Awareness Month Proclamation	Ed Holmes & Steve Heitman			Ali	
CONSENT CALENDAR						
--	AB 5486: Resolution to Support a RCO Grant Application for Planning and Designing the Future Configuration of the Docks at Luther Burbank Park	Jessi Bon Paul West			Ali	
REGULAR BUSINESS						
30	AB 5490: 2018 Comprehensive Plan Amendments and Accompanying Zoning Code Amendments (2nd Reading)	Evan Maxim			Julie	
30	AB 5491: Code of Ethics (1 st Reading)	Ali Spietz			Julie	

OCTOBER 23 (SPECIAL MEETING, 5:00 PM)		DUE TO:	10/12 D/P	10/15 FN	10/15 CA	10/16 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
ABSENCES: Bassett						
STUDY SESSION (5:00 pm)						
60	King County Sewer Project - Restoring the Aubrey Davis Park Trail	Jessi Bon & Jason Kintner			Julie	
PUBLIC HEARING (6:00 pm)						
270	2019-2020 Proposed Budget Review: Operating Budget	Chip Corder			Julie	

NOVEMBER 5 (SPECIAL MEETING, 6:00 PM)		DUE TO:	10/26 D/P	10/29 FN	10/29 CA	10/30 Clerk
ITEM TYPE TIME TOPIC		STAFF			SIGNER	
ABSENCES:						
SPECIAL BUSINESS (6:00 pm)						
5	Veteran's Day Proclamation	Ali Spietz			Julie	
CONSENT CALENDAR						
--	Code of Ethics (2 nd Reading and Adoption)	Ali Spietz			Julie	
REGULAR BUSINESS						
180	2019-2020 Proposed Budget Review: Capital Improvement Program	Chip Corder			Julie	
30	Draft 2019 State Legislative Priorities	Julie Underwood			Ali	

NOVEMBER 6 (Election Night)					
CANCELED					

NOVEMBER 8 (SPECIAL MEETING, 4:45-6:00 PM)					
ABSENCES:					
Joint Meeting with MISD Board					

NOVEMBER 15 (SPECIAL MEETING, 6:00 PM)					
ABSENCES:					
Review Top Finalists for Proposed Commuter Parking & Mixed-Use Project RFQ					

NOVEMBER 20 (Tuesday before Thanksgiving)				DUE TO:	11/9 D/P	11/12 FN	11/12 CA	11/13 Clerk
ABSENCES:								
ITEM TYPE TIME TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
CONSENT CALENDAR								
--	2018 Comprehensive Plan Amendments (3 rd Reading & Adoption)				Evan Maxim		Julie	
--	Adopt 2019 State Legislative Priorities				Julie Underwood		Ali	
PUBLIC HEARING								
90	2019-2020 Proposed Budget Review: Finalize Changes, Approve 2019 NORCOM Budget Resolution, Adopt 2019 Property Tax Ordinances, Adopt Beautification Fund Ordinance, Approve DSG Fee Structure Resolution, and Approve 2019 Utility Rate Resolutions				Chip Corder		Julie	
REGULAR BUSINESS								
60	First/Last Mile Solutions: Rideshare Pilot Next Steps				Kirsten Taylor		Julie	
30	2019 Comprehensive Plan Docket				Evan Maxim			
EXECUTIVE SESSION								

NOVEMBER 26 (SPECIAL MEETING, 5:30 PM)								
ABSENCES:								
ITEM TYPE TIME TOPIC						STAFF		SIGNER
RECEPTION (5:30 - 7:00 pm)								
30	Reception for Representative Judy Clibborn							
SPECIAL BUSINESS (7:00 - 8:00 pm)								
60	41 st Delegation Review of Legislative Priorities				Julie Underwood		Ali	

DECEMBER 4				DUE TO:	11/23 D/P	11/26 FN	11/26 CA	11/27 Clerk
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ABSENCES:					
ITEM TYPE TIME TOPIC				STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
10	Mercer Island Library Board Service Recognition			Diane Mortenson	Ali
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					
30	2019-2020 Final Budget Adoption			Chip Corder	Julie
15	3rd Quarter 2018 Financial Status Report & Budget Adjustments			Chip Corder	Julie
30	2019 Impact Fees Amendments (1 st Reading)			Evan Maxim	Julie
45	Solid Waste Contract			Jason Kintner	Julie
EXECUTIVE SESSION					

DECEMBER 6 (SPECIAL MEETING, 6:00 PM)				DUE TO:	12/7 D/P	12/10 FN	12/10 CA	12/11 Clerk
ABSENCES:								
ITEM TYPE TIME TOPIC				STAFF	SIGNER			
SPECIAL BUSINESS								
	City Council Position 4 Vacancy: Candidate Speeches/Interviews			Deb Estrada	Julie			
EXECUTIVE SESSION								
	Executive Session to discuss qualifications of an applicant/candidate for appointment to elective office pursuant to RCW 42.30.110(1)(h).							

DECEMBER 11 (SPECIAL MEETING, 6:00 PM)				DUE TO:	12/7 D/P	12/10 FN	12/10 CA	12/11 Clerk
ABSENCES:								
ITEM TYPE TIME TOPIC				STAFF	SIGNER			
SPECIAL BUSINESS								
15	City Council Position 4 Vacancy: Appointment			Deb Estrada	Ali			
90	Joint Meeting with Planning Commission			Evan Maxim	Julie			

DECEMBER 18				DUE TO:	12/7 D/P	12/10 FN	12/10 CA	12/11 Clerk
ABSENCES:								

ITEM TYPE TIME TOPIC		STAFF	SIGNER
EXECUTIVE SESSION (6:00-7:00 pm)			
60	Executive Session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for one hour		
SPECIAL BUSINESS (7:00 pm)			
CONSENT CALENDAR			
REGULAR BUSINESS			
30	Fiscal Sustainability Plan	Julie Underwood	Julie
30	Boards & Commissions Council Committee Recommendations and Boards & Commissions Code Amendments (1 st Reading)	Ali Spietz	Julie
30	Sustainability Plan Update	Ross Freeman	

2019

JANUARY 2 (WEDNESDAY)		DUE TO:	12/21 D/P	12/24 FN	12/24 CA	12/26 Clerk
CANCELED by Council Vote						

JANUARY 8 (SPECIAL MEETING, 6:00 PM)		DUE TO:	12/21 D/P	12/24 FN	12/24 CA	12/26 Clerk
ABSENCES:						
(Tentative)						

JANUARY 15		DUE TO:	1/4 D/P	1/7 FN	1/7 CA	1/8 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC		STAFF	SIGNER			
STUDY SESSION (6:00-7:00 pm)						
60	AB xxxx: Sound Transit Park-and-Ride Parking Permit Program	Kirsten Taylor	Ali			
SPECIAL BUSINESS (7:00 pm)						
5	AB xxxx: Martin Luther King Jr. Day Proclamation					
CONSENT CALENDAR						
--	Boards & Commissions Code Amendments (2 nd Reading & Adoption)	Ali Spietz	Julie			
PUBLIC HEARING						
REGULAR BUSINESS						
EXECUTIVE SESSION						
	Tentative - Executive Session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for one hour					

FEBRUARY 1 (FRIDAY) – 8:30 AM-5:30 PM						
ABSENCES:						
2018 Planning Session (TBD)						

FEBRUARY 2 (SATURDAY) – 8:30 AM-5:30 PM

ABSENCES:

2018 Planning Session (TBD)

FEBRUARY 5

ABSENCES:

DUE
TO:1/25
D/P1/28
FN1/28
CA1/29
Clerk

ITEM TYPE | TIME | TOPIC

STAFF

SIGNER

STUDY SESSION (6:00-7:00 pm)

SPECIAL BUSINESS (7:00 pm)

AB xxxx: Black History Month Proclamation

CONSENT CALENDAR

PUBLIC HEARING

REGULAR BUSINESS

King County Comprehensive Solid Waste Management Plan

Jason Kintner

EXECUTIVE SESSION

FEBRUARY 19

ABSENCES:

DUE
TO:2/8
D/P2/11
FN2/11
CA2/12
Clerk

ITEM TYPE | TIME | TOPIC

STAFF

SIGNER

STUDY SESSION (6:00-7:00 pm)

SPECIAL BUSINESS (7:00 pm)

CONSENT CALENDAR

PUBLIC HEARING

REGULAR BUSINESS

EXECUTIVE SESSION

MARCH 5

ABSENCES:

DUE
TO:2/22
D/P2/25
FN2/25
CA2/26
Clerk

ITEM TYPE | TIME | TOPIC

STAFF

SIGNER

STUDY SESSION (6:00-7:00 pm)

SPECIAL BUSINESS (7:00 pm)					
AB xxxx: Women's History Month & International Women's Day Proclamation					
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					
EXECUTIVE SESSION					

MARCH 19			DUE	3/8	3/11	3/11	3/12
ABSENCES:			TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

APRIL 2			DUE	3/22	3/25	3/25	3/26
ABSENCES:			TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
AB xxxx: Sexual Assault Awareness Month Proclamation							
CONSENT CALENDAR							
PUBLIC HEARING							

REGULAR BUSINESS					
EXECUTIVE SESSION					

APRIL 16 ABSENCES:				DUE TO:	4/5 D/P	4/8 FN	4/8 CA	4/9 Clerk
ITEM TYPE TIME TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
AB xxxx: Earth Day Proclamation								
AB xxxx: Volunteer Appreciation Week Proclamation								
CONSENT CALENDAR								
PUBLIC HEARING								
REGULAR BUSINESS								
EXECUTIVE SESSION								

MAY 7 ABSENCES:				DUE TO:	4/26 D/P	4/29 FN	4/29 CA	4/30 Clerk
ITEM TYPE TIME TOPIC						STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)								
SPECIAL BUSINESS (7:00 pm)								
AB xxxx: Building Safety Month Proclamation								
CONSENT CALENDAR								
PUBLIC HEARING								
REGULAR BUSINESS								
EXECUTIVE SESSION								

MAY 21 ABSENCES:				DUE TO:	5/10 D/P	5/13 FN	5/13 CA	5/14 Clerk
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ITEM TYPE TIME TOPIC	STAFF	SIGNER
STUDY SESSION (6:00-7:00 pm)		
SPECIAL BUSINESS (7:00 pm)		
AB xxxx: Safe Boating and Paddling Week Proclamation		
AB xxxx: Public Works Week Proclamation		
CONSENT CALENDAR		
PUBLIC HEARING		
REGULAR BUSINESS		
EXECUTIVE SESSION		

JUNE 4 ABSENCES:	DUE TO:	5/24 D/P	5/27 FN	5/27 CA	5/28 Clerk
ITEM TYPE TIME TOPIC	STAFF		SIGNER		
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
PUBLIC HEARING					
REGULAR BUSINESS					
EXECUTIVE SESSION					

JUNE 18 ABSENCES:	DUE TO:	6/7 D/P	6/10 FN	6/10 CA	6/11 Clerk
ITEM TYPE TIME TOPIC	STAFF		SIGNER		
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					

PUBLIC HEARING			
REGULAR BUSINESS			
EXECUTIVE SESSION			

JULY 2 ABSENCES:		DUE TO:	6/21 D/P	6/24 FN	6/24 CA	6/25 Clerk	
ITEM TYPE TIME TOPIC				STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
	AB xxxx: Parks & Recreation Month & Summer Celebration Proclamation						
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

JULY 16 ABSENCES:		DUE TO:	7/5 D/P	7/8 FN	7/8 CA	7/9 Clerk	
ITEM TYPE TIME TOPIC				STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
	AB xxxx: National Night Out Proclamation						
CONSENT CALENDAR							
PUBLIC HEARING							
REGULAR BUSINESS							
EXECUTIVE SESSION							

Tentative Special Meeting January 7 or January 28 in lieu of January 2 (Wednesday)

OTHER ITEMS TO BE SCHEDULED:

- Parks Waterfront Structures Long-Term Planning – P. West
- Land Conservation Work Plan Update – A. Sommargren
- Open Space Vegetation Management – A. Sommargren
- Parks & Recreation Commission & Charter – J. Bon
- Citizen of the Year Criteria – A. Spietz
- Cybersecurity Presentation – M. Kaser
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Sound Transit Park-and-Ride Parking Permit Program
- Developer Selection for Transit Commuter Parking and a Public-Private, Mixed-Use Development Project on the Tully’s/Parcel 12 Site

MISD BOARD JOINT MEETING DATES:

- Thursday, November 8, 2018
- Thursday, April 25, 2019

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Goals (Q2)
- Mini-Planning Session (Q2)
- Sustainability Update (Q1 & Q3)

Development Services Group:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - Mercer Island Report Card (Q3)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mini-PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

- Summer Celebration Fireworks Display Permit (Q2)

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Arts Council Annual Report and Work Plan (Q2)
- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations

- Martin Luther King Jr. Day (1st Jan)
- Black History Month (1st Feb)
- Women’s History Month & International Women’s Day (1st Mar)
- Sexual Assault Awareness Month (1st Apr)
- Earth Day (2nd Apr)
- Volunteer Appreciation Week (2nd Apr)
- Building Safety Month (1st May)
- Safe Boating and Paddling Week (2nd May)
- Public Works Week (2nd May)
- Parks and Recreation Month & Summer Celebration! (1st Jul)
- National Night Out (2nd Jul)
- Women’s Equality Day (1st Aug)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)
- National Community Planning Month (1st Oct)
- Veteran’s Day (1st Nov)