



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5443
June 19, 2018
Special Business**

KING COUNTY LIBRARY SYSTEM EXECUTIVE DIRECTOR INTRODUCTION	Action: No action necessary. Receive presentation.	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	City Manager (Ali Spietz)
COUNCIL LIAISON	n/a
EXHIBITS	1. Lisa G. Rosenblum Biography 2. 2017 Mercer Island- and KCLS-Wide Highlights
2018-2019 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Lisa G. Rosenblum, the new Executive Director of the King County Library System (KCLS) will be at Tuesday’s meeting to introduce herself and speak about current KCLS initiatives and programming. Since Lisa started at KCLS in January 2018, she has been delving into the budget, services, and operations and has been visiting all of the communities KCLS serves. Lisa met with the King County Council Committee of the Whole and received a gracious welcome from the Sound Cities Association. Mercer Island marks her first City Council visit in the KCLS service area. Her biography is attached as Exhibit 1 and a flyer about Mercer Island specific and library system-wide highlights from 2017 is attached as Exhibit 2.

RECOMMENDATION

Assistant to the City Manager

No action necessary. Receive presentation.

LISA G. ROSENBLUM

Executive Director

King County Library System

Lisa G. Rosenblum is Executive Director of the King County Library System. As one of the busiest library systems in the country, KCLS circulates more than 20 million items and welcomes approximately 10 million visitors annually. Ms. Rosenblum oversees an annual operating budget of \$120 million, which provides funding for 49 community libraries and a staff of 1,300.



Prior to KCLS, Rosenblum was the Director and Chief Librarian at Brooklyn Public Library, and Director of Library and Community Services for the City of Sunnyvale, California. She serves on the University of Washington Information School MLIS Advisory Board and has served on the Metropolitan New York Library Council Board of Directors, the Pratt Institute School of Information (Brooklyn) Board of Advisors, and as a lecturer for the Schools of Library and Information Science at both the Pratt Institute and San Jose State University.

Ms. Rosenblum holds a master’s degree in library science from San Jose State University. She is a Fellow of the Urban Libraries Council Executive Leadership Institute and participated in the Stanford Institute on 21st Century Librarianship.

KCLS Mercer Island Library At a Glance



7,000 active patrons

15,000+ visits

360,000 items checked out

3,400 digital downloads

104 mobile services visits—over 1,200 patrons served!



KCLS Children's Librarian Linda Ernst. Community Partnership Award 2018, Mercer Island Youth & Family Services.



KCLS Teen Librarian, Carrie Bowman. Mercer Island PTA Council Community Partner Award 2018.



Lisa G. Rosenblum
Executive Director
King County Library System

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KCLS AT A GLANCE 2017

49 LIBRARIES

769,707 SQUARE FEET

**\$118.4 MILLION
OPERATING BUDGET**

**652,000
ACTIVE CARDHOLDERS**

**10 MILLION
LIBRARY VISITORS**

**673,551
PROGRAM ATTENDEES**

**84,774
SERVED BY MOBILE
OUTREACH VEHICLES**

**48.8 MILLION
CATALOG HITS**

**17.2 MILLION
WEBSITE HITS**

**4.5 MILLION
ITEMS IN THE
COLLECTION**

**16.1 MILLION
PHYSICAL ITEMS
CIRCULATED**

**4.7 MILLION
DIGITAL ITEMS
CIRCULATED**
EBOOKS
AUDIOBOOKS
MUSIC
VIDEO

3 POPULAR DATABASES
LYNDA.COM
BOOKFLIX
CONSUMER REPORTS

TO ACCESS ONLINE VISIT: KCLS.ORG/ANNUAL-REPORTS

INCLUSIVITY **DISCOVERY & LEARNING** **ACCESS** **PRIVACY**
FREEDOM **COMMUNITY** **DIVERSITY** **CHOICE** **SURPRISE**



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**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5435
June 19, 2018
Special Business**

PARKS & RECREATION MONTH PROCLAMATION	Action: Proclaim July 2018 as Parks & Recreation Month and recognize recreational opportunities provided by Mercer Island Parks and Recreation.	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	Parks and Recreation (Ryan Daly)
COUNCIL LIAISON	n/a
EXHIBITS	1. Parks and Recreation Month Proclamation
2018-2019 CITY COUNCIL GOAL	2. Maintain QofL/Essential Services
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

BACKGROUND

National Parks and Recreation Month was originally celebrated in the month of June through the National Parks and Recreation Association (NRPA). In July of 1985, the NRPA wanted to better engage and accommodate children with differing school schedules; with the support and endorsement of then Vice-President George H.W. Bush and NFL Hall of Fame running back Walter Payton, NRPA formally recognized the month of July as National Parks and Recreation Month.

In 2009 with bipartisan support, the U.S. House of Representatives passed H.Res.288 designating July as National Parks and Recreation Month while acknowledging the societal value of parks and recreation and honoring the vital contributions of employees and volunteers within parks and recreation.

MERCER ISLAND PARKS & RECREATION

"The Mercer Island Parks and Recreation Department takes pride in providing the highest quality facilities and services in partnership with the community to enhance livability on Mercer Island."

The mission of the Mercer Island Parks & Recreation Department demonstrates the value and significance the Mercer Island community feels toward a high quality of life. In the 2018 City of Mercer Island Community Survey, 95% of residents have a positive view of Mercer Island as a place to live. The Mercer Island Parks & Recreation Department boasts over 35 parks and open space areas occupying more than 400 acres, trails in excess of 50 miles, and a state-of-the-art Community & Event Center. Comprehensive and diverse services for all ages; including arts, sports, special events, parks & open space, urban forestry, trails, and

environmental stewardship are imperative to the vast majority of residents (89%) having a positive view of the Mercer Island Parks & Recreation Department.

Residents recognize the importance of parks and recreation programs through improved physical, mental, and emotional health, as well as the impact to the economic and environmental well-being parks and recreation brings to this engaged community. 94% of residents feel positive about raising children on Mercer Island. Mercer Island Parks & Recreation programs, and facilities welcome patrons from around the Puget Sound region, further contributing to the diversity and appeal of Mercer Island.

This July, Mercer Island Parks & Recreation will host a variety of ways to celebrate and engage in Parks and Recreation Month. Many residents will attend cultural events supported by the Mercer Island Arts Council such as “Mostly Music in the Park” and “Shakespeare in the Park.” Island youth will take part in more than 40 different summer camp programs, including: Camp Mercer, Mini Mercer, arts, sports, aquatics, and will also participate in activities at the award winning Adventure Playground. Lifeguards will be on staff at Luther Burbank Beach, walking trails and parks will play host to individuals and families alike enjoying outdoor spaces, and the Mercer Island Community & Event Center will host numerous Islander weddings and celebrations.

In its 28th year, Mercer Island’s *Summer Celebration!* (July 14 & 15) hosted by the Parks & Recreation Department will feature an “*Island Vibes*” theme. This two day community-wide festival will include: a beach luau, fireworks, live music, arts & crafts, parade, boat rides, kids splash zone, sand sculptures, car show, food vendors, and much more. This annual gathering has become a “must do” for Mercer Island residents and neighbors to engage with their community.

This proclamation establishes the month of July 2018 as Parks & Recreation Month in the City of Mercer Island and encourages Island residents to take part and to utilize the various programs, parks, open space, and events offered through the Mercer Island Parks & Recreation Department.

Accepting this proclamation on behalf of the community are the following residents who have supported and engaged in Mercer Island Parks & Recreation Department programs:

- **Bob Burmeister:** The All Island Track Meet official and Run Like a Girl 5k race starter.
- **Sofia & Sabina Watson:** Participants in the Parent’s Night Out program at MICEC
- **Theodore Freeman:** Former day camp and current Counselor in Training participant.
- **Carolyn Yasui:** Parks & Recreation staff and Jazzercise/fitness participant
- **Biz Gilman:** Mercer Island resident for 42 years. Solemates and Trailmates participant.

RECOMMENDATION

Community Center Manager

Mayor presents the proclamation and proclaims July 2018 as Parks and Recreation Month in the City of Mercer Island and encourages all residents to attend programs and events all month long, including the 28th annual *Summer Celebration!* community festival at Mercerdale and Luther Burbank Parks on July 14 & 15, 2018.



City of Mercer Island, Washington

Proclamation

WHEREAS, the U.S. House of Representatives has designated July as National Parks and Recreation Month;

WHEREAS, parks and recreation programs are vitally important to establishing, maintaining and enhancing the quality of life of our residents, strengthening bonds between our neighbors, and enhancing the health and well-being of our community; and

WHEREAS, parks and recreation employees, volunteers, sponsors and advocates are crucial through their dedication to keeping parks clean and safe for visitors, organizing activities and events, and providing advocacy to enhance local open space, trails, the arts, and in furthering the mission of parks and recreation; and

WHEREAS, parks and recreation programs increase our community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and in crime reduction; and

WHEREAS, parks and recreation programs are essential to establishing and enhancing our community identity and are fundamental to our environmental well-being;

NOW, THEREFORE, I, Mayor Debbie Bertlin, do hereby proclaim July 2018 as

PARKS AND RECREATION MONTH

on Mercer Island, and I encourage all citizens to join me in participating and supporting the many recreation activities, events, programs and facilities by public and private agencies and by attending our "Island Vibes" themed **Summer Celebration!** this July 14 and 15 at Mercerdale and Luther Burbank Parks.

APPROVED, this 19th day of June 2018

Debbie Bertlin, Mayor



Proclamation No. 224

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	193122 -193212	6/07/2018	\$ 309,100.46 \$ 309,100.46

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0099579	00193156	JACK AND JILL OF AMERICA INC	Rental FA-0446 completed. Retu	400.00
P0099577	00193177	MIHS DRILL TEAM	Rental FA-0178 completed. Retu	150.00
P0099612	00193201	TRAN, LEECHING	Barre Method cancelled. Return	60.00
P0099578	00193138	COVENANT SHORES	Rental FA-0700 completed. Retu	50.00
P0099580	00193178	MINDFULNESS NORTHWEST	Rental FA-0496 completed. Retu	50.00
P0099613	00193183	PUGET SOUND IAEDP	Rental FA-0070 completed. Retu	50.00
P0099581	00193209	WELLER, JUDY	Rental FA-1040 completed. Retu	50.00
P0099582	00193205	VELATEGUI, BERNICE	Withdrawn from Northwest Trek	37.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0099631	00193190	SEATTLE PUBLIC UTILITIES	April 2018 SPU Retail Service	12,976.00
P0099498	00193208	WALTER E NELSON CO	INVENTORY PURCHASES	1,820.47
P0099575	00193200	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	1,172.69
	00193141	DANIELI, KAREN	OVERPAYMENT REFUND	569.98
P0099545	00193137	COMMERCIAL LANDSC SUPPLY INC	INVENTORY PURCHASES	444.26
	00193212	ZHAO, YALI	OVERPAYMENT REFUND	345.43
	00193145	ERICSSON, LOWELL	OVERPAYMENT REFUND	343.37
	00193165	MAHONEY, RICHARD	OVERPAYMENT REFUND	296.65
P0099576	00193200	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	287.80
P0099562	00193149	GRAINGER	INVENTORY PURCHASES	191.40
P0099505	00193149	GRAINGER	INVENTORY PURCHASES	179.55
	00193128	BAYVIEW LOAN SERVICING	OVERPAYMENT REFUND	154.41
<i>Org Key: 814072 - United Way</i>				
	00193203	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	105.00
<i>Org Key: 814074 - Garnishments</i>				
	00193133	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00193169	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	312.50
<i>Org Key: 814085 - GET Program Deductions</i>				
	00193148	GET Washington	PAYROLL EARLY WARRANTS	300.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P0099605	00193166	MARTEN LAW	Professional Services - Invoic	632.00
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0099626	00193154	HONEYWELL, MATTHEW V	Professional Services - Invoic	300.00
P0099627	00193187	REED JACKSON WATKINS LLC	Legal Services - Invoice No.	178.70
<i>Org Key: CM1200 - City Clerk</i>				
P0099573	00193195	SOUND PUBLISHING INC	Ntc: Ord No 18-02 2108444	62.48
P0099625	00193211	WMCA	AS Membership Dues	15.00
<i>Org Key: CO6100 - City Council</i>				
P0099633	00193140	DANIEL, KAMARIA	MITV Council Mtg 5/1	480.00
P0099633	00193140	DANIEL, KAMARIA	MITV Council Mtg 5/15	420.00
P0099633	00193140	DANIEL, KAMARIA	MITV Council Mtg 5/22	240.00
P0099633	00193140	DANIEL, KAMARIA	MITV MISD Mtg	240.00
P0099633	00193140	DANIEL, KAMARIA	MITV MISD Mtv 5/10	240.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0099633	00193140	DANIEL, KAMARIA	MITV MISD/Council Mtg 5/17	180.00
P0099532	00193167	MASTERMARK	Chambers Nameplates - Estrada,	81.65
<i>Org Key: CT1100 - Municipal Court</i>				
P0099553	00193142	DIRECT MATTERS	invoice #55191	350.78
P0099552	00193142	DIRECT MATTERS	invoice #55187 - 500 J&S	312.28
P0099649	00193125	ALLIANCE ONE RCVBLES MGMT INC	Reimburse AllianceOne collecti	199.47
<i>Org Key: DS1100 - Administration (DS)</i>				
P0099595	00193136	CLOUD 9 SPORTS LLC	HOODED SWEATSHIRT-ZIPPERED	66.00
P0099573	00193195	SOUND PUBLISHING INC	Ntc: Revised 6 yr TIP 2108936	57.30
P0099595	00193136	CLOUD 9 SPORTS LLC	CREW JACKET (NAVY-GRAY/1-XSM)	46.20
P0099573	00193195	SOUND PUBLISHING INC	Ntc: Revised 6 yr TIP 2108936	36.30
P0099595	00193136	CLOUD 9 SPORTS LLC	EMBROIDERY CHARGE (CITY OF MER	13.75
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	8.98
<i>Org Key: DS4550 - Utility Inspection (Clearing)</i>				
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	21.06
<i>Org Key: FN2100 - Data Processing</i>				
P0099643	00193185	QUADRANT SYSTEMS INC	Annual Software License - Cash	1,530.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0099615	00193207	VERIZON WIRELESS	CITYWORKS IPAD	40.01
P0099595	00193136	CLOUD 9 SPORTS LLC	CLASS 3 SHORT SLEEVE TEE SHIRT	19.64
P0099595	00193136	CLOUD 9 SPORTS LLC	LARGE SILK SCREEN CHARGE	13.46
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/4-XLG)	12.32
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	8.71
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0099659	00193158	KC RECORDER	SEWER LIEN RELEASE	34.00
P0099595	00193136	CLOUD 9 SPORTS LLC	CLASS 3 SHORT SLEEVE TEE SHIRT	19.63
P0099595	00193136	CLOUD 9 SPORTS LLC	LARGE SILK SCREEN CHARGE	13.46
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/4-XLG)	12.32
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	8.71
<i>Org Key: FNBE01 - Financial Services</i>				
P0097790	00193168	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0099479	00193197	SYSTEMS DESIGN WEST LLC	Transport Billing Fees/April 2	1,136.00
P0099464	00193131	CDW GOVERNMENT INC	Acrobat DC Standard	269.39
	00193152	HEITMAN, STEVE	OVERPAYMENT REFUND	98.50
<i>Org Key: FR2100 - Fire Operations</i>				
P0099589	00193179	MUNICIPAL EMERGENCY SERVICES	SCBA Supplies	954.99
P0099587	00193188	SEA WESTERN INC	Helmet/Faceshield	294.80
P0099584	00193207	VERIZON WIRELESS	Cell Charges/Fire	18.00
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0099586	00193124	AIRGAS USA LLC	Oxygen/Fire	267.93
<i>Org Key: FR5100 - Community Risk Reduction</i>				
P0099585	00193161	LIFE TEK INC	CPR Cards - 5/6/18 Class	24.15

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GGM001 - General Government-Misc</i>				
P0099591	00193157	JOHNSON SOUTHERLAND LTD	Cost/scope analysis and final	4,324.98
P0099632	00193146	ETC INSTITUTE	Biennial Citizen Survey Draft	3,890.00
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0099629	00193159	LEOPOLD, FREDERIC	LEOFF1 Retiree Medical Expense	7,775.00
<i>Org Key: GX9995 - Employee Benefits-General</i>				
P0099604	00193198	TAWNEY, LAURA	L. Tawney June COBRA Payment	1,318.45
<i>Org Key: IGBE01 - MI Pool Operation Subsidy</i>				
P0098084	00193175	MI SCHOOL DISTRICT #400	2018 Operational support for M	11,251.82
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0097789	00193164	MAGNAS LLC	MONTHLY LONG DISTANCE JAN-DEC	249.68
P0099616	00193207	VERIZON WIRELESS	IGS WIFI, LOANER, MDC1, SPARE	200.05
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0099637	00193132	CESSCO	SERVICE & REPAIR CHECKOUT EQUI	146.23
P0099647	00193172	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	44.27
P0099608	00193153	HOME DEPOT CREDIT SERVICE	MISC. HARDWARE	22.75
P0098051	00193210	WEST COAST SIGNAL INC	ELECTRICAL REPAIRS & SERVICES	16.83
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0099620	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	709.46
P0099647	00193172	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	83.02
<i>Org Key: MT2500 - ROW Administration</i>				
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	131.67
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/2-LG,3-XLG)	36.47
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PUBLIC WOR	25.08
<i>Org Key: MT3100 - Water Distribution</i>				
P0099620	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,475.57
P0099572	00193163	LN CURTIS & SONS	2-1/2" FIRE HOSE (2-25',2-15',	819.38
P0099637	00193132	CESSCO	SERVICE & REPAIR CHECKOUT EQUI	146.23
P0099645	00193171	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	8.49
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	44.77
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/2-XXLG)	28.09
P0099595	00193136	CLOUD 9 SPORTS LLC	CREW SWEATSHIRT (LIGHT STEEL/2	17.55
P0099595	00193136	CLOUD 9 SPORTS LLC	EMBROIDERY CHARGE (PUBLIC	14.03
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PUBLIC WOR	13.20
<i>Org Key: MT3400 - Sewer Collection</i>				
P0099620	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	702.64
P0099637	00193132	CESSCO	SERVICE & REPAIR CHECKOUT EQUI	146.23
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0099637	00193132	CESSCO	SERVICE & REPAIR CHECKOUT EQUI	146.23
P0098190	00193206	VERIZON WIRELESS	2018 PW PS 18 & 24 DATA SEVICE	78.04
P0099646	00193173	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	19.06

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0099595	00193136	CLOUD 9 SPORTS LLC	CREW JACKET (NAVY-GRAY/2-XLG)	92.40
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PUBLIC WOR	62.04
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/2-LG,3-XLG)	49.28
P0099595	00193136	CLOUD 9 SPORTS LLC	EMBROIDERY CHARGE (PUBLIC	41.25
P0099595	00193136	CLOUD 9 SPORTS LLC	HOODED SWEATSHIRT-ZIPPED	33.00
P0099595	00193136	CLOUD 9 SPORTS LLC	HENLEY SHORT SLEEVE (NAVY/2-XL	40.25
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/2-XXLG)	28.10
P0099595	00193136	CLOUD 9 SPORTS LLC	LARGE SILK SCREEN CHARGE	26.14
P0099595	00193136	CLOUD 9 SPORTS LLC	CREW SWEATSHIRT (LIGHT STEEL/2	17.55
<i>Org Key: MT3800 - Storm Drainage</i>				
P0099588	00193123	AA ASPHALTING INC	9254 SE 46TH STREET INV 95352	5,878.00
P0099620	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	70.27
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	44.77
P0099646	00193173	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	31.58
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0098167	00193206	VERIZON WIRELESS	2018 PW CELLULAR & DATA SERVIC	2,886.87
P0099590	00193181	NOTEPADS YOUR WAY	PUBLIC WORKS WEEK RECOGNITON E	181.50
P0099660	00193147	FIRE PROTECTION INC	SECURITY ALARM MONITORING	84.75
P0099595	00193136	CLOUD 9 SPORTS LLC	CREW SWEATSHIRT (LIGHT STEEL/2	35.08
P0099595	00193136	CLOUD 9 SPORTS LLC	EMBROIDERY CHARGE (PUBLIC	27.22
<i>Org Key: MT4200 - Building Services</i>				
P0099620	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	6,668.53
P0099669	00193199	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	866.02
P0099628	00193147	FIRE PROTECTION INC	FS91 SPRINKLER SYSTEM REPAIR	332.75
P0099660	00193147	FIRE PROTECTION INC	SECURITY ALARM MONITORING	84.75
P0099356	00193192	SHERWIN-WILLIAMS CO, THE	JURY ROOM PAINT	66.54
P0099648	00193170	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	70.99
P0099646	00193173	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	13.85
P0099647	00193172	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	4.94
<i>Org Key: MT4300 - Fleet Services</i>				
P0097948	00193182	OVERLAKE OIL	2018 FUEL DELIVERY	6,204.69
P0099592	00193189	SEATTLE BOAT COMPANY	MARINE FUEL APRIL	1,646.40
P0099593	00193180	NORTH LAKE MARINA-	PATROL 11 REPAIR ORDER #2308	1,011.11
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/2-XXLG)	47.87
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PUBLIC WOR	22.44
P0099554	00193149	GRAINGER	2025 CELL BATTERIES (2 PK)	9.25
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/2-LG,3-XLG)	12.81
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PUBLIC WOR	9.24
<i>Org Key: MT4501 - Water Administration</i>				
P0099617	00193191	SEATTLE, CITY OF	May 2018 Water Purchases	115,866.19
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
P0099651	00193193	SKAGIT HORTICULTURE LLC	PETUNIA PLANTS FOR DOWNTOWN FL	2,853.92
P0099620	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	305.76

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO2200 - Marine Patrol</i>				
P0099638	00193160	LIFE ASSIST INC	Epi Pens for Marine Patrol	1,049.57
<i>Org Key: PR1100 - Administration (PR)</i>				
P0097795	00193186	QUENCH USA INC	Quench system - (LB-Parks & Re	59.40
<i>Org Key: PR2108 - Health and Fitness</i>				
P0099653	00193134	CHRISTIANSEN, ANNE	Instructor fees - course #0141	868.00
<i>Org Key: PR3500 - Senior Services</i>				
P0099652	00193196	STEVENS, CHRIS	Live music performance for sen	60.00
<i>Org Key: PR4100 - Community Center</i>				
P0099620	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	4,390.78
P0099669	00193199	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	866.02
<i>Org Key: PR5600 - Cultural & Performing Arts</i>				
	00193122	US POSTMASTER	PERMIT #53 SUMMER EVENTS POSTC	1,327.64
	00193122	US POSTMASTER	PERMIT #53 SUMMER EVENTS POSTC	500.00
<i>Org Key: PR5900 - Summer Celebration</i>				
P0099270	00193127	ARGOSY CRUISES	2018 Summer Celebration Boat R	2,675.00
P0099611	00193139	CRUZIN' MAGAZINE	1/4 page ad in the June 2018 i	285.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P0099619	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	2,828.49
P0099621	00193153	HOME DEPOT CREDIT SERVICE	WORK LIGHTS, RAT TRAPS & PAINT	538.53
P0099645	00193171	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	180.96
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	86.90
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/3-MED,5-LG,5-	54.89
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PARKS &	48.49
P0099595	00193136	CLOUD 9 SPORTS LLC	LARGE SILK SCREEN CHARGE	26.14
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	21.07
P0099595	00193136	CLOUD 9 SPORTS LLC	CREW SWEATSHIRT (LIGHT STEEL/1	17.55
P0099595	00193136	CLOUD 9 SPORTS LLC	HENLEY SHORT SLEEVE (HEATHER	14.63
P0099595	00193136	CLOUD 9 SPORTS LLC	EMBROIDERY CHARGE (PARKS &	13.62
P0099595	00193136	CLOUD 9 SPORTS LLC	POCKET TEE SHIRT (NAVY/1-XLG)	11.72
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0099619	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	6,656.49
P0099564	00193184	PUGET SOUND SPECIALTIES INC.	VIP II 3-WAY RYE GRASS SEED (1	972.84
P0099601	00193162	LLOYD ENTERPRISES INC	PLAYFIELD SAND (33 TONS)	773.92
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	44.76
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/3-MED,5-LG,5-	18.31
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PARKS &	13.38
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0099619	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	3,674.83
P0099596	00193155	HORIZON	2) ECHO STRING TRIMMERS	316.79
P0097870	00193135	CINTAS CORPORATION #460	2018 weekly rug cleaning servi	123.00
P0099645	00193171	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	106.24
P0099660	00193147	FIRE PROTECTION INC	SECURITY ALARM MONITORING	84.75
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/1-XXXLG)	28.38

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P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PARKS &	26.74
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/3-MED,5-LG,5-	18.29
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0099564	00193184	PUGET SOUND SPECIALTIES INC.	VIP II 3-WAY RYE GRASS SEED (1	1,002.32
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/3-MED,5-LG,5-	18.29
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PARKS &	13.38
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P0099619	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	20,252.03
P0099564	00193184	PUGET SOUND SPECIALTIES INC.	VIP II 3-WAY RYE GRASS SEED (1	972.84
P0097869	00193129	CAMDEN GARDENS	Aljoya & Aubrey Davis Park Sh	424.88
P0099596	00193155	HORIZON	2) ECHO STRING TRIMMERS	316.79
P0099595	00193136	CLOUD 9 SPORTS LLC	CREW JACKET (NAVY-GRAY/2-LG)	92.40
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	65.84
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/3-MED,5-LG,5-	36.59
P0099595	00193136	CLOUD 9 SPORTS LLC	EMBROIDERY CHARGE (PARKS &	27.63
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PARKS &	26.75
<i>Org Key: WD104D - Watercourse Condition Assess</i>				
P0097675	00193130	CARDNO INC	2017-18 WATERCOURSE CONDITION	1,782.50
<i>Org Key: WG102R - Maintenance Building Repairs</i>				
P0099603	00193194	SOREANO'S PLUMBING INC	NEW HOT WATER HEATER	6,380.00
P0099618	00193202	ULTRABLOCK INC	BIN COVER BLOCKS FOR LOWER YAR	1,556.51
<i>Org Key: WP113R - South Mercer Playfields</i>				
P0099583	00193144	ECONOMY FENCE CENTER	INSTALLED CHAIN LINK FENCE WIT	6,908.00
<i>Org Key: WP115S - ICP North Out Field</i>				
P93596	00193143	DROLL LANDSCAPE ARCH, ROBERT W	Island Crest Park South Field	1,610.00
<i>Org Key: WP122R - Vegetation Management</i>				
P0099595	00193136	CLOUD 9 SPORTS LLC	BALL CAPS (NAVY/WHITE, 12-S/M)	65.84
P0099595	00193136	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/3-MED,5-LG,5-	56.91
P0099595	00193136	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (PARKS &	38.46
<i>Org Key: WP506R - Swim Beach Repair at Groveland</i>				
P0099573	00193195	SOUND PUBLISHING INC	Ntc: AFB Groveland Park 209376	197.63
P0099573	00193195	SOUND PUBLISHING INC	Ntc: AFB Groveland Park 209376	176.63
<i>Org Key: WP700P - Aubrey Davis Multiuse Corridor</i>				
P0099573	00193195	SOUND PUBLISHING INC	Ntc: RFQ Aubrey Davis 21085599	75.44
<i>Org Key: WR101T - Residential Streets 2018</i>				
P0099573	00193195	SOUND PUBLISHING INC	Ntc: RFB Street overlay 210849	179.14
P0099573	00193195	SOUND PUBLISHING INC	Ntc: RFB Street overlay 210849	158.14
<i>Org Key: WR111R - Pavement Markings</i>				
P0099551	00193126	ALPINE PRODUCTS INC	BC 2000 WHITE EXTRUDE THERMO (2,112.00
P0099551	00193126	ALPINE PRODUCTS INC	BLACK TRAFFIC PAINT & SLOW STE	172.15
<i>Org Key: WR517R - SE 40th (A) Corridor Improvemnt</i>				
P0099573	00193195	SOUND PUBLISHING INC	Ntc: Bid SE 40th St 2110518 4/	186.92
P0099573	00193195	SOUND PUBLISHING INC	Ntc: Bid SE 40th St 2110518 4/	165.92

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<i>Org Key: WW102P - Water Model and Fire Flow Anal</i>				
P0097140	00193151	HDR ENGINEERING INC	2017 WATER MODELING	4,741.43
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P0097140	00193151	HDR ENGINEERING INC	2017 WATER MODELING	1,661.65
<i>Org Key: WW717R- Main SE 22nd Street</i>				
P0097140	00193151	HDR ENGINEERING INC	2017 WATER MODELING	952.73
<i>Org Key: XG501A - Mural at I-90 & WMW Onramp</i>				
P0099486	00193204	V3A COMPANY	West Mercer Way Mural	14,500.00
<i>Org Key: YF1100 - YFS General Services</i>				
P0097796	00193207	VERIZON WIRELESS	Broadband services remote acce	158.27
P0097795	00193186	QUENCH USA INC	Quench system for LB-YFS porti	59.40
P0097704	00193174	MI HARDWARE - YFS	Various supplies for	33.87
<i>Org Key: YF1200 - Thrift Shop</i>				
P0099669	00193199	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	866.02
P0099620	00193176	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	607.47
P0097795	00193186	QUENCH USA INC	Quench system at Tshop	118.80
P0097797	00193150	GRAND & BENEDICTS INC	Operating supplies for Thrift	96.92
Total				<u>309,100.46</u>

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00193122	05/31/2018	US POSTMASTER PERMIT #53 SUMMER EVENTS POSTC		OH009942	05/31/2018	1,827.64
00193123	06/07/2018	AA ASPHALTING INC 9254 SE 46TH STREET INV 95352	P0099588	0095352IN	04/30/2018	5,878.00
00193124	06/07/2018	AIRGAS USA LLC Oxygen/Fire	P0099586	9800482051	05/15/2018	267.93
00193125	06/07/2018	ALLIANCE ONE RCVBLES MGMT INC Reimburse AllianceOne collecti	P0099649	OH009960	06/05/2018	199.47
00193126	06/07/2018	ALPINE PRODUCTS INC BC 2000 WHITE EXTRUDE THERMO (P0099551	TM175819	05/18/2018	2,284.15
00193127	06/07/2018	ARGOSY CRUISES 2018 Summer Celebration Boat R	P0099270	001289	05/18/2018	2,675.00
00193128	06/07/2018	BAYVIEW LOAN SERVICING OVERPAYMENT REFUND		M03839	05/17/2018	154.41
00193129	06/07/2018	CAMDEN GARDENS Aljoya & Aubrey Davis Park Sh	P0097869	67780	06/01/2018	424.88
00193130	06/07/2018	CARDNO INC 2017-18 WATERCOURSE CONDITION	P0097675	254108	05/04/2018	1,782.50
00193131	06/07/2018	CDW GOVERNMENT INC Acrobat DC Standard	P0099464	MTC6378	05/18/2018	269.39
00193132	06/07/2018	CESSCO SERVICE & REPAIR CHECKOUT EQUI	P0099637	8753/54/55/60	05/15/2018	584.92
00193133	06/07/2018	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		OH009973	06/08/2018	1,331.00
00193134	06/07/2018	CHRISTIANSEN, ANNE Instructor fees - course #0141	P0099653	0141	06/05/2018	868.00
00193135	06/07/2018	CINTAS CORPORATION #460 2018 weekly rug cleaning servi	P0097870	460371525/76259/	05/07/2018	123.00
00193136	06/07/2018	CLOUD 9 SPORTS LLC CREW JACKET (NAVY-GRAY/1-XSM)	P0099595	DMSH2694	05/29/2018	2,051.50
00193137	06/07/2018	COMMERCIAL LANDSC SUPPLY INC INVENTORY PURCHASES	P0099545	202785	05/18/2018	444.26
00193138	06/07/2018	COVENANT SHORES Rental FA-0700 completed. Retu	P0099578	FA0700	05/29/2018	50.00
00193139	06/07/2018	CRUZIN' MAGAZINE 1/4 page ad in the June 2018 i	P0099611	06871	05/26/2018	285.00
00193140	06/07/2018	DANIEL, KAMARIA MITV Council Mtg 5/1	P0099633	015	05/31/2018	1,800.00
00193141	06/07/2018	DANIELI, KAREN OVERPAYMENT REFUND		OH009943	06/05/2018	569.98
00193142	06/07/2018	DIRECT MATTERS invoice #55191	P0099552	55187	05/22/2018	663.06
00193143	06/07/2018	DROLL LANDSCAPE ARCH, ROBERT W Island Crest Park South Field	P93596	1504411	02/25/2018	1,610.00
00193144	06/07/2018	ECONOMY FENCE CENTER INSTALLED CHAIN LINK FENCE WIT	P0099583	0030550IN	05/18/2018	6,908.00
00193145	06/07/2018	ERICSSON, LOWELL OVERPAYMENT REFUND		OH009946	05/31/2018	343.37
00193146	06/07/2018	ETC INSTITUTE Biennial Citizen Survey Draft	P0099632	22995	06/01/2018	3,890.00
00193147	06/07/2018	FIRE PROTECTION INC FS91 SPRINKLER SYSTEM REPAIR	P0099660	44809	06/01/2018	587.00

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00193148	06/07/2018	GET Washington PAYROLL EARLY WARRANTS		OH009974	06/08/2018	300.00
00193149	06/07/2018	GRAINGER INVENTORY PURCHASES	P0099554	9797322360	05/23/2018	380.20
00193150	06/07/2018	GRAND & BENEDICTS INC Operating supplies for Thrift	P0097797	0953263IN	05/23/2018	96.92
00193151	06/07/2018	HDR ENGINEERING INC 2017 WATER MODELING	P0097140	1200109548	03/19/2018	7,355.81
00193152	06/07/2018	HEITMAN, STEVE OVERPAYMENT REFUND		OH009947	05/29/2018	98.50
00193153	06/07/2018	HOME DEPOT CREDIT SERVICE MISC. HARDWARE	P0099621	0312697010766	05/31/2018	561.28
00193154	06/07/2018	HONEYWELL, MATTHEW V Professional Services - Invoic	P0099626	1032	05/29/2018	300.00
00193155	06/07/2018	HORIZON 2) ECHO STRING TRIMMERS	P0099596	3M270753/875	05/21/2018	633.58
00193156	06/07/2018	JACK AND JILL OF AMERICA INC Rental FA-0446 completed. Retu	P0099579	FA0446	05/29/2018	400.00
00193157	06/07/2018	JOHNSON SOUTHERLAND LTD Cost/scope analysis and final	P0099591	#1	05/01/2018	4,324.98
00193158	06/07/2018	KC RECORDER SEWER LIEN RELEASE	P0099659	OH009962	06/05/2018	34.00
00193159	06/07/2018	LEOPOLD, FREDERIC LEOFF1 Retiree Medical Expense	P0099629	OH009948	06/02/2018	7,775.00
00193160	06/07/2018	LIFE ASSIST INC Epi Pens for Marine Patrol	P0099638	841074	02/12/2018	1,049.57
00193161	06/07/2018	LIFE TEK INC CPR Cards - 5/6/18 Class	P0099585	181804	05/09/2018	24.15
00193162	06/07/2018	LLOYD ENTERPRISES INC PLAYFIELD SAND (33 TONS)	P0099601	3305847	04/23/2018	773.92
00193163	06/07/2018	LN CURTIS & SONS 2-1/2" FIRE HOSE (2-25',2-15',	P0099572	INV185726	05/18/2018	819.38
00193164	06/07/2018	MAGNAS LLC MONTHLY LONG DISTANCE JAN-DEC	P0097789	OH009952	05/31/2018	249.68
00193165	06/07/2018	MAHONEY, RICHARD OVERPAYMENT REFUND		OH009944	05/23/2018	296.65
00193166	06/07/2018	MARTEN LAW Professional Services - Invoic	P0099605	44087119	05/22/2018	632.00
00193167	06/07/2018	MASTERMARK Chambers Nameplates - Estrada,	P0099532	2528072	05/18/2018	81.65
00193168	06/07/2018	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P0097790	OH009949	06/08/2018	1,200.00
00193169	06/07/2018	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH009971	06/08/2018	312.50
00193170	06/07/2018	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0099648	OH009966	05/31/2018	70.99
00193171	06/07/2018	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0099645	OH009967	05/31/2018	295.69
00193172	06/07/2018	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0099647	OH009965	05/31/2018	132.23
00193173	06/07/2018	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0099646	OH009964	05/31/2018	64.49

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00193174	06/07/2018	MI HARDWARE - YFS Various supplies for	P0097704	OH009963	05/31/2018	33.87
00193175	06/07/2018	MI SCHOOL DISTRICT #400 2018 Operational support for M	P0098084	OH009968	06/01/2018	11,251.82
00193176	06/07/2018	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0099620	OH009950	05/31/2018	48,342.32
00193177	06/07/2018	MIHS DRILL TEAM Rental FA-0178 completed. Retu	P0099577	FA0178	05/29/2018	150.00
00193178	06/07/2018	MINDFULNESS NORTHWEST Rental FA-0496 completed. Retu	P0099580	FA0496	05/29/2018	50.00
00193179	06/07/2018	MUNICIPAL EMERGENCY SERVICES SCBA Supplies	P0099589	INV1227583/7245	05/14/2018	954.99
00193180	06/07/2018	NORTH LAKE MARINA- PATROL 11 REPAIR ORDER #2308	P0099593	2308	05/02/2018	1,011.11
00193181	06/07/2018	NOTEPADS YOUR WAY PUBLIC WORKS WEEK RECOGNITON E	P0099590	11728	05/18/2018	181.50
00193182	06/07/2018	OVERLAKE OIL 2018 FUEL DELIVERY	P0097948	0188557IN/558IN	05/24/2018	6,204.69
00193183	06/07/2018	PUGET SOUND IAEDP Rental FA-0070 completed. Retu	P0099613	FA0070	05/31/2018	50.00
00193184	06/07/2018	PUGET SOUND SPECIALTIES INC. VIP II 3-WAY RYE GRASS SEED (1	P0099564	26165	05/21/2018	2,948.00
00193185	06/07/2018	QUADRANT SYSTEMS INC Annual Software License - Cash	P0099643	1805158	06/01/2018	1,530.00
00193186	06/07/2018	QUENCH USA INC Quench system - (LB-Parks & Re	P0097795	INV01266021	06/01/2018	237.60
00193187	06/07/2018	REED JACKSON WATKINS LLC Legal Services - Invoice No.	P0099627	93358	05/17/2018	178.70
00193188	06/07/2018	SEA WESTERN INC Helmet/Faceshield	P0099587	206028	05/24/2018	294.80
00193189	06/07/2018	SEATTLE BOAT COMPANY MARINE FUEL APRIL	P0099592	OH009955	05/02/2018	1,646.40
00193190	06/07/2018	SEATTLE PUBLIC UTILITIES April 2018 SPU Retail Service	P0099631	OH009953	04/30/2018	12,976.00
00193191	06/07/2018	SEATTLE, CITY OF May 2018 Water Purchases	P0099617	OH009954	05/31/2018	115,866.19
00193192	06/07/2018	SHERWIN-WILLIAMS CO, THE JURY ROOM PAINT	P0099356	17278	05/09/2018	66.54
00193193	06/07/2018	SKAGIT HORTICULTURE LLC PETUNIA PLANTS FOR DOWNTOWN FL	P0099651	SI38967	04/17/2018	2,853.92
00193194	06/07/2018	SOREANO'S PLUMBING INC NEW HOT WATER HEATER	P0099603	412863276	05/03/2018	6,380.00
00193195	06/07/2018	SOUND PUBLISHING INC Ntc: Ord No 18-02 2108444	P0099573	7835810	04/30/2018	1,295.90
00193196	06/07/2018	STEVENS, CHRIS Live music performance for sen	P0099652	OH009969	05/30/2018	60.00
00193197	06/07/2018	SYSTEMS DESIGN WEST LLC Transport Billing Fees/April 2	P0099479	MIFD0518	05/17/2018	1,136.00
00193198	06/07/2018	TAWNEY, LAURA L. Tawney June COBRA Payment	P0099604	OH009956	05/30/2018	1,318.45
00193199	06/07/2018	THYSSENKRUPP ELEVATOR CORP ELEVATOR MAINTENANCE	P0099669	3003912674	06/01/2018	2,598.06

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00193200	06/07/2018	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0099576	INV001673	05/22/2018	1,460.49
00193201	06/07/2018	TRAN, LEECHING Barre Method cancelled. Return	P0099612	OH009957	05/31/2018	60.00
00193202	06/07/2018	ULTRABLOCK INC BIN COVER BLOCKS FOR LOWER YAR	P0099618	0044655IN	05/18/2018	1,556.51
00193203	06/07/2018	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH009972	06/08/2018	105.00
00193204	06/07/2018	V3A COMPANY West Mercer Way Mural	P0099486	OH009959	06/01/2018	14,500.00
00193205	06/07/2018	VELATEGUI, BERNICE Withdrawn from Northwest Trek	P0099582	OH009958	05/29/2018	37.00
00193206	06/07/2018	VERIZON WIRELESS 2018 PW PS 18 & 24 DATA SEVICE	P0098167	9807772157	05/23/2018	2,964.91
00193207	06/07/2018	VERIZON WIRELESS CITYWORKS IPAD	P0097796	OH009970	05/23/2018	416.33
00193208	06/07/2018	WALTER E NELSON CO INVENTORY PURCHASES	P0099498	651661	05/21/2018	1,820.47
00193209	06/07/2018	WELLER, JUDY Rental FA-1040 completed. Retu	P0099581	FA1040	05/29/2018	50.00
00193210	06/07/2018	WEST COAST SIGNAL INC ELECTRICAL REPAIRS & SERVICES	P0098051	2418	05/24/2018	16.83
00193211	06/07/2018	WMCA AS Membership Dues	P0099625	02420	05/25/2018	15.00
00193212	06/07/2018	ZHAO, YALI OVERPAYMENT REFUND		OH009945	05/31/2018	345.43
					Total	<u>309,100.46</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	193213 -193308	6/14/2018	\$ 151,461.72
			\$ 151,461.72

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0099677	00193268	MILLER, CAROL	Rental FA-1008 completed. Retu	400.00
P0099710	00193269	NP USA PRODUCT FAIR	Rental FA-0938 completed. Retu	400.00
	00193277	RAJBHANDARI, BIHYAN	REPLACE WARRANT 191711	400.00
P0099709	00193216	BAILEY, KAREN	Zumba Gold class cancelled.	139.00
P0099678	00193281	ROSEN, LISA	withdrew from camp	107.00
P0099705	00193254	KAMRIN, KANIKA	Rental FA-1064 completed. Retu	75.00
P0099708	00193220	BYERS, AARON	Rental FA-1129 completed. Retu	50.00
P0099706	00193255	KATZ, LAUREN	Rental FA-0751 completed. Retu	50.00
P0099707	00193256	KC PARKS & RECREATION	Rental FA-0994 completed. Retu	50.00
P0099676	00193297	VELATEGUI, BERNICE	Adult Trip cancelled. Returnin	21.60
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0099688	00193294	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	1,484.64
P0099711	00193298	VERITIV OPERATING COMPANY	INVENTORY PURCHASES	1,311.68
P0099702	00193295	USABlueBook	INVENTORY PURCHASES	348.63
	00193259	LAMPERTI, THOMAS & KATHARINE	OVERPAYMENT REFUND	170.74
P0099623	00193244	GRAINGER	INVENTORY PURCHASES	155.44
	00193221	CATLIN, LYSA & MICHAEL	OVERPAYMENT REFUND	129.46
P0099624	00193239	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	107.69
P0099614	00193244	GRAINGER	INVENTORY PURCHASES	47.74
P0099630	00193244	GRAINGER	INVENTORY PURCHASES	29.26
<i>Org Key: CA1100 - Administration (CA)</i>				
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	38.68
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	36.03
<i>Org Key: CM1100 - Administration (CM)</i>				
P0099597	00193222	CDW GOVERNMENT INC	Adobe Acrobat Pro Amanda K	403.51
P0099744	00193299	VERIZON WIRELESS	VZ Billing J. Underwood	57.96
<i>Org Key: CO6100 - City Council</i>				
P0099760	00193217	BEARD, MARILYNNE	Facilitator for June 9 Council	1,500.00
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P0099742	00193308	ZEE MEDICAL	QTLY Refill City Hall Invoice	55.06
P0099744	00193299	VERIZON WIRELESS	VZ Billing May 2018 K. Segle	40.01
P0099744	00193299	VERIZON WIRELESS	VZ Billing May 2018 L. Tawney	40.01
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: CT1100 - Municipal Court</i>				
P0099685	00193246	GREER, J SCOTT	Pro Tem Judge 6/5 - 4 hrs	200.00
P0099741	00193246	GREER, J SCOTT	Pro Tem Judge 6/11/18 - 2 hrs	100.00
P0099685	00193246	GREER, J SCOTT	Pro Tem Judge 6/6 - 1 hr	50.00
P0099650	00193260	LANGUAGE LINE SERVICES	invoice #4329588	16.86
<i>Org Key: DS1100 - Administration (DS)</i>				
P0099770	00193227	CONSOLIDATED PRESS	Arts & Culture Postcard	1,842.38
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	38.70
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	22.34
P0099662	00193233	DATAQUEST LLC	Background Check E. Thompson	21.50
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	9.77

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FN1100 - Administration (FN)</i>				
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	24.00
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	8.35
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
	00193235	DEPT OF ENTERPRISES SERVICES	PRINTED #9 ENVELOPES	165.05
P0099329	00193266	METROPRESORT	5000 RED REMINDER NOTICES	100.00
P0099622	00193287	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	13.31
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0099329	00193266	METROPRESORT	5000 RED REMINDER NOTICES	100.00
P0099622	00193287	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	13.30
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0099329	00193266	METROPRESORT	5000 RED REMINDER NOTICES	100.00
<i>Org Key: FR1100 - Administration (FR)</i>				
	00193223	CENTURYLINK	PHONE USE MAY 2018	305.92
P0099726	00193232	CULLIGAN SEATTLE WA	Water Service/Fire	180.59
	00193223	CENTURYLINK	OFFICE SUPPLIES MAY 2018	160.27
P0099724	00193267	MI HARDWARE - FIRE	Plumbing Supplies/Station 91	111.48
P0099723	00193225	COMCAST	Internet Charges/Fire	106.35
P0099719	00193280	RICOH USA INC	Cost Per Copy/Fire	94.46
P0099722	00193225	COMCAST	Internet Charges/Fire	86.40
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	50.69
<i>Org Key: FR2100 - Fire Operations</i>				
P0099727	00193283	SEA WESTERN INC	Bunker Gear	13,509.21
P0099728	00193258	KROESENS UNIFORM COMPANY	Uniforms -	1,416.46
P0099468	00193234	DAY MANAGEMENT CORP	10 2000mAh NIMH Impres Batteri	1,292.51
P0099738	00193299	VERIZON WIRELESS	MDC Charges/Fire	926.69
P0099720	00193250	HUGHES FIRE EQUIPMENT INC	Apparatus Parts 8613/8610	429.38
P0099468	00193234	DAY MANAGEMENT CORP	Ear Buds/Head Sets	293.64
P0099729	00193283	SEA WESTERN INC	SCBA Parts	261.80
P0099721	00193257	KENT D BRUCE CO LLC	Parts - 4603	24.53
<i>Org Key: FR2400 - Fire Suppression</i>				
P0099725	00193252	ISSAQUAH HONDA KUBOTA	Leaf Blower/Station 91	153.95
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0099717	00193213	AIRGAS USA LLC	Oxygen/Fire	295.00
P0099716	00193288	STERICYCLE INC	On-Call Charges/Fire	10.36
<i>Org Key: FR4100 - Training</i>				
P0097994	00193275	PULLMAN, CITY OF	Instructor I - Gaines	150.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0099672	00193271	PETERS, KIRA	P&R Director Interview candida	324.00
P0099672	00193271	PETERS, KIRA	P&R Director Interview candida	317.96
P0099672	00193271	PETERS, KIRA	P&R Director Interview candida	28.30
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	628.50
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	195.36

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00193235	DEPT OF ENTERPRISES SERVICES	PRINTED WINDOW ENVELOPES	180.30
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	98.66
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	90.16
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	50.70
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0099748	00193261	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	174.60
P0099746	00193228	COOK, KEVIN	FRLEOFF1 Retiree Medical Expen	171.14
P0099745	00193262	LYONS, STEVEN	FRLEOFF1 Retiree Medical Expen	143.98
P0099397	00193278	RAMSAY, JON	FRLEOFF1 Retiree Medical Expen	86.66
P0099664	00193237	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	70.19
P0099663	00193300	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	65.90
P0099747	00193237	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	18.26
<i>Org Key: IS1100 - IGS Mapping</i>				
P0099662	00193233	DATAQUEST LLC	Background Check R. Chantrasak	21.50
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00193223	CENTURYLINK	PHONE USE MAY 2018	2,196.49
	00193223	CENTURYLINK	OFFICE SUPPLIES MAY 2018	495.36
P0099733	00193305	WIMACTEL INC	POLICE LOBBY PAY PHONE	60.50
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00193274	PUGET SOUND ENERGY	ENERGY USE JUNE 2018	3,340.50
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	1,429.70
P0099607	00193240	FASTSIGNS BELLEVUE	"NO PARKING 6AM - 10AM 7 DAYS	144.54
P0099666	00193214	ALPINE PRODUCTS INC	BOLT DOWN BASES FOR 2" POSTS	76.45
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0099671	00193243	GOODSELL POWER EQUIPMENT	BG86 BLOWER S/N-515370651	219.96
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	14.84
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	11.84
<i>Org Key: MT3100 - Water Distribution</i>				
P0099692	00193282	S&B INC	ON SITE WATER REPORT ASSISTANC	292.88
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
<i>Org Key: MT3120 - Hydrant Maintenance</i>				
P0099644	00193229	CORE & MAIN LP	HYDRANT CAPS	213.02
<i>Org Key: MT3150 - Water Quality Event</i>				
P0099695	00193303	WATER MGMT LABORATORIES INC	ICE PIGGING TESTING	1,278.00
P0099690	00193266	METROPRESORT	ANNUAL BACKFLOW TESTING	428.84
P0099665	00193247	HACH COMPANY	REAGENT SET, CHLORINE FREE	212.59
P0099691	00193215	AM TEST INC	WATER QUALITY TESTING INV 1050	25.00
P0099691	00193215	AM TEST INC	ICE PIGGING SAMPLES INV 104638	20.00
<i>Org Key: MT3200 - Water Pumps</i>				
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	2,487.94

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00193223	CENTURYLINK	OFFICE SUPPLIES MAY 2018	238.76
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	14.84
<i>Org Key: MT3400 - Sewer Collection</i>				
P0099654	00193249	HOME DEPOT CREDIT SERVICE	ON SITE TOOL BOX, BRICK HAMMER	407.68
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	3,123.29
	00193223	CENTURYLINK	PHONE USE MAY 2018	505.01
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0099622	00193287	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	95.15
<i>Org Key: MT3800 - Storm Drainage</i>				
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	-76.88
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0099594	00193230	CORRECTIONAL INDUSTRIES ACCTG	PUBLIC WORKS WEEK RECOGNITION	610.89
P0098189	00193296	UTILITIES UNDERGROUND LOCATION	2018 UTILTY NOTIFICATION	370.23
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	141.24
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	116.49
P0098183	00193231	CRYSTAL AND SIERRA SPRINGS	2018 PW WATER DELIVERY SERVICE	64.92
P0099738	00193299	VERIZON WIRELESS	Monthly iPad Charges/Clifton	40.01
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	-53.67
<i>Org Key: MT4200 - Building Services</i>				
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	5,442.83
P0099689	00193276	RAINIER BUILDING SERVICES	JANITORIAL SERVICE MAY 2018	5,126.11
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	2,493.52
P0099609	00193291	SUPPRESSION SYSTEMS INC	CITY HALL HALON SYSTEM SERVICE	495.00
P0099768	00193251	INTERIOR FOLIAGE CO, THE	CITY HALL INTERIOR LANDSCAPING	272.58
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	14.84
<i>Org Key: MT4300 - Fleet Services</i>				
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	14.84
<i>Org Key: MT4501 - Water Administration</i>				
	00193223	CENTURYLINK	PHONE USE MAY 2018	53.88
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	745.16
<i>Org Key: PO1100 - Administration (PO)</i>				
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	145.31
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0099701	00193286	SKYLINE COMMUNICATIONS INC	EOC INTERNET	206.55
<i>Org Key: PO1700 - Records and Property</i>				
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	12.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO2100 - Patrol Division</i>				
P0099557	00193222	CDW GOVERNMENT INC	MDC Keyboard	318.30
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	293.26
<i>Org Key: PO2200 - Marine Patrol</i>				
P0099785	00193304	WCIA	Marine Hull Insurance	18,399.00
P0099785	00193304	WCIA	Marine Hull Insurance	4,400.00
<i>Org Key: PR0000 - Parks & Recreation-Revenue</i>				
P0099668	00193263	MCCONNELL, ANNE	Gallery sales 2/26/18 - 4/13/1	93.75
<i>Org Key: PR1100 - Administration (PR)</i>				
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	111.93
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	61.07
	00193223	CENTURYLINK	PHONE USE MAY 2018	51.70
<i>Org Key: PR1500 - Urban Forest Management</i>				
P0099674	00193306	WSDA-PESTICIDE MGMT DIV	2018 Pesticide license renewal	33.00
<i>Org Key: PR2100 - Recreation Programs</i>				
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	11.99
<i>Org Key: PR2108 - Health and Fitness</i>				
P0099680	00193238	EMERALD BALLET THEATRE	Instructor fees - course #0316	973.00
P0099680	00193238	EMERALD BALLET THEATRE	Instructor fees - course #0314	847.35
P0099679	00193253	JOHNSON JR, MARV	Instructor fees - course #0140	637.00
<i>Org Key: PR3500 - Senior Services</i>				
P0099667	00193301	WAN NGA WU, REBECCA	Bell Choir workshop - senior s	95.00
<i>Org Key: PR4100 - Community Center</i>				
	00193274	PUGET SOUND ENERGY	ENERGY USE JUNE 2018	4,791.18
P0099689	00193276	RAINIER BUILDING SERVICES	JANITORIAL SERVICE MAY 2018	2,496.77
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	408.47
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	70.62
	00193223	CENTURYLINK	PHONE USE MAY 2018	51.70
P0099737	00193279	REPUBLIC SERVICES #172	Pickup Service 5/1/18-5/31/18	33.64
<i>Org Key: PR5300 - Community Arts Support</i>				
	00193289	STRATTON, RENE	SUPPLIES FOR ART AGENECY MTG	154.47
<i>Org Key: PR6100 - Park Maintenance</i>				
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	1,351.35
P0098183	00193231	CRYSTAL AND SIERRA SPRINGS	2018 PW /PARKS BLDG. WATER SER	349.31
P0099696	00193249	HOME DEPOT CREDIT SERVICE	ORANGE BARRIER FENCE	32.97
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
P0099699	00193245	GRANGE SUPPLY INC	T-POST CAPS	16.49
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	12.00
P0099630	00193244	GRAINGER	HARD HAT	10.87
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0099673	00193243	GOODSELL POWER EQUIPMENT	STIHL TRIMMER (S/N 515260041)	369.53
	00193223	CENTURYLINK	PHONE USE MAY 2018	90.95
	00193223	CENTURYLINK	OFFICE SUPPLIES MAY 2018	86.34

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0099689	00193276	RAINIER BUILDING SERVICES	JANITORIAL SERVICE MAY 2018	2,151.25
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	793.74
	00193223	CENTURYLINK	PHONE USE MAY 2018	263.84
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0099703	00193290	SUNBELT RENTALS INC	2) BRUSH CUTTERS RENTALS	1,432.53
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	261.63
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	14.93
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	259.14
P0097745	00193292	T2 SYSTEMS CANADA INC	Monthly charges for boat launc	77.00
P0099704	00193308	ZEE MEDICAL	FIRST AID SUPPLIES	17.31
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0099670	00193243	GOODSELL POWER EQUIPMENT	14" CHAINSAW (S/N 514536152),	436.05
<i>Org Key: WG102R - Maintenance Building Repairs</i>				
P0099693	00193242	FIRE PROTECTION INC	FIRE PANEL REPLACEMENT MAINTEN	4,863.30
<i>Org Key: WG107R - Luther Burbank Admin Bldg Rep</i>				
P0099731	00193236	DRAIN-PRO INC	CLEAN GUTTER & TV DRAIN LINE	1,325.50
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P0099641	00193241	FINANCIAL CONSULTANTS INT'L	FL-0505 EQUIPMENT INSTALL	3,092.76
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
P0099732	00193285	SIGNAL PERFECTION LTD	Projector screen 54x96" with b	531.69
<i>Org Key: WP506R - Swim Beach Repair at Groveland</i>				
P0099681	00193270	OAC SERVICES INC	Groveland Dock Repair professi	575.00
<i>Org Key: WS511R - Sewer Special Catch Basins</i>				
P0095189	00193248	HDR ENGINEERING INC	INV 1200089585 SEWER	728.51
<i>Org Key: WS901E - Sewer Sys Emergency Repairs</i>				
P0098668	00193293	TETRA TECH INC	2018 LANDSLIDE DAMAGE TO	2,857.90
<i>Org Key: WW523R - EMW 5400-6000 Block Watermain</i>				
P0098913	00193218	BLUELINE GROUP	EMW 5400-6000 BLOCK GLENHOME D	4,051.25
P91940	00193218	BLUELINE GROUP	EMW 5400 - 6000 BLK WATER SYST	253.25
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P89617	00193248	HDR ENGINEERING INC	BOOSTER CHLORINATION STATION	16,321.18
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P0099597	00193222	CDW GOVERNMENT INC	CREDIT MEMO VN31967 FROM 5/18/	-308.28
<i>Org Key: YF1100 - YFS General Services</i>				
	00193226	COMPLETE OFFICE	OFFICE SUPPLIES MAY 2018	162.72
P0097714	00193233	DATAQUEST LLC	Background checks for voluntee	48.00
P0099686	00193302	WASHINGTON STATE PATROL	Background Checks for Thrift S	48.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	12.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0099689	00193276	RAINIER BUILDING SERVICES	JANITORIAL SERVICE MAY 2018	2,184.74
P0099655	00193224	CHINOOK BOOK	Advertising in 2018-2019 Chino	762.00
	00193274	PUGET SOUND ENERGY	ENERGY USE MAY 2013	534.41
P0099661	00193276	RAINIER BUILDING SERVICES	FLOOR WAXING THRIFT STORE	355.00
	00193223	CENTURYLINK	PHONE USE MAY 2018	165.64
	00193307	XEROX CORPORATION	PRINTER SUPPLIES	70.61
	00193272	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMBURSEMENT	41.27
	00193272	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMBURSEMENT	39.61
	00193272	PETTY CASH FUND THRIFT SHOP	PETTY CASH REIMBURSEMENT	7.14
<i>Org Key: YF2600 - Family Assistance</i>				
P0099658	00193264	MERCER, THE	Rental assistance for EA clien	1,000.00
P0099658	00193265	MERCER, THE	Rental assistance for EA clien	1,000.00
P0097803	00193284	SHOREWOOD HEIGHTS	Rental and utility assistance	1,000.00
P0099657	00193219	BRIGHT HORIZONS	Preschool scholarships for EA	573.26
P0097804	00193273	PUGET SOUND ENERGY	Utility Assistance for Emergen	55.45
Total				<u>151,461.72</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00193213	06/14/2018	AIRGAS USA LLC Oxygen/Fire	P0099717	9800482822-99540	05/15/2018	295.00
00193214	06/14/2018	ALPINE PRODUCTS INC BOLT DOWN BASES FOR 2" POSTS	P0099666	TM176043	05/25/2018	76.45
00193215	06/14/2018	AM TEST INC WATER QUALITY TESTING INV 1050	P0099691	105098	05/08/2018	45.00
00193216	06/14/2018	BAILEY, KAREN Zumba Gold class cancelled.	P0099709	OH009985	06/08/2018	139.00
00193217	06/14/2018	BEARD, MARILYNNE Facilitator for June 9 Council	P0099760	OH009986	06/11/2018	1,500.00
00193218	06/14/2018	BLUELINE GROUP EMW 5400-6000 BLOCK GLENHOME D	P91940	14963B	05/03/2018	4,304.50
00193219	06/14/2018	BRIGHT HORIZONS Preschool scholarships for EA	P0099657	OH009984	06/05/2018	573.26
00193220	06/14/2018	BYERS, AARON Rental FA-1129 completed. Retu	P0099708	FA1129	06/08/2018	50.00
00193221	06/14/2018	CATLIN, LYSA & MICHAEL OVERPAYMENT REFUND		OH009977	06/01/2018	129.46
00193222	06/14/2018	CDW GOVERNMENT INC Adobe Acrobat Pro Amanda K	P0099597	MWL5860/VN31967	05/30/2018	413.53
00193223	06/14/2018	CENTURYLINK OFFICE SUPPLIES MAY 2018		OH009981	05/20/2018	4,665.86
00193224	06/14/2018	CHINOOK BOOK Advertising in 2018-2019 Chino	P0099655	2377	05/17/2018	762.00
00193225	06/14/2018	COMCAST Internet Charges/Fire	P0099722	OH009988	05/17/2018	192.75
00193226	06/14/2018	COMPLETE OFFICE OFFICE SUPPLIES MAY 2018		OH009979	05/31/2018	1,704.09
00193227	06/14/2018	CONSOLIDATED PRESS Arts & Culture Postcard	P0099770	21327	05/18/2018	1,842.38
00193228	06/14/2018	COOK, KEVIN FRLEOFF1 Retiree Medical Expen	P0099746	OH009989	06/11/2018	171.14
00193229	06/14/2018	CORE & MAIN LP HYDRANT CAPS	P0099644	I919543	05/30/2018	213.02
00193230	06/14/2018	CORRECTIONAL INDUSTRIES ACCTG PUBLIC WORKS WEEK RECOGNITION	P0099594	T063711	05/24/2018	610.89
00193231	06/14/2018	CRYSTAL AND SIERRA SPRINGS 2018 PW WATER DELIVERY SERVICE	P0098183	14555831051918	05/19/2018	414.23
00193232	06/14/2018	CULLIGAN SEATTLE WA Water Service/Fire	P0099726	201806672721	05/31/2018	180.59
00193233	06/14/2018	DATAQUEST LLC Background Check E. Thompson	P0097714	OH009961	05/31/2018	91.00
00193234	06/14/2018	DAY MANAGEMENT CORP Ear Buds/Head Sets	P0099468	216906/216914	05/25/2018	1,586.15
00193235	06/14/2018	DEPT OF ENTERPRISES SERVICES PRINTED #9 ENVELOPES		73175913	05/29/2018	345.35
00193236	06/14/2018	DRAIN-PRO INC CLEAN GUTTER & TV DRAIN LINE	P0099731	71682	05/23/2018	1,325.50
00193237	06/14/2018	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0099747	OH009991	06/11/2018	88.45
00193238	06/14/2018	EMERALD BALLET THEATRE Instructor fees - course #0314	P0099680	0314/0316	06/06/2018	1,820.35

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00193239	06/14/2018	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0099624	95376	05/31/2018	107.69
00193240	06/14/2018	FASTSIGNS BELLEVUE "NO PARKING 6AM - 10AM 7 DAYS	P0099607	B94624	05/25/2018	144.54
00193241	06/14/2018	FINANCIAL CONSULTANTS INT'L FL-0505 EQUIPMENT INSTALL	P0099641	16166	06/01/2018	3,092.76
00193242	06/14/2018	FIRE PROTECTION INC FIRE PANEL REPLACEMENT MAINTEN	P0099693	44562	05/09/2018	4,863.30
00193243	06/14/2018	GOODSELL POWER EQUIPMENT BG86 BLOWER S/N-515370651	P0099670	731964	05/17/2018	1,025.54
00193244	06/14/2018	GRAINGER INVENTORY PURCHASES	P0099630	9804184266	05/31/2018	243.31
00193245	06/14/2018	GRANGE SUPPLY INC T-POST CAPS	P0099699	695187	06/07/2018	16.49
00193246	06/14/2018	GREER, J SCOTT Pro Tem Judge 6/5 - 4 hrs	P0099741	OH009993	06/11/2018	350.00
00193247	06/14/2018	HACH COMPANY REAGENT SET, CHLORINE FREE	P0099665	10976700	05/25/2018	212.59
00193248	06/14/2018	HDR ENGINEERING INC INV 1200089585 SEWER	P89617	1200122847	05/25/2018	17,049.69
00193249	06/14/2018	HOME DEPOT CREDIT SERVICE ON SITE TOOL BOX, BRICK HAMMER	P0099696	0074330103475	06/07/2018	440.65
00193250	06/14/2018	HUGHES FIRE EQUIPMENT INC Apparatus Parts 8613/8610	P0099720	525862/525814	05/29/2018	429.38
00193251	06/14/2018	INTERIOR FOLIAGE CO, THE CITY HALL INTERIOR LANDSCAPING	P0099768	39565	06/01/2018	272.58
00193252	06/14/2018	ISSAQUAH HONDA KUBOTA Leaf Blower/Station 91	P0099725	320051	05/29/2018	153.95
00193253	06/14/2018	JOHNSON JR, MARV Instructor fees - course #0140	P0099679	0140	06/06/2018	637.00
00193254	06/14/2018	KAMRIN, KANIKA Rental FA-1064 completed. Retu	P0099705	FA1064	06/08/2018	75.00
00193255	06/14/2018	KATZ, LAUREN Rental FA-0751 completed. Retu	P0099706	FA0751	06/08/2018	50.00
00193256	06/14/2018	KC PARKS & RECREATION Rental FA-0994 completed. Retu	P0099707	FA0994	06/08/2018	50.00
00193257	06/14/2018	KENT D BRUCE CO LLC Parts - 4603	P0099721	3579	05/18/2018	24.53
00193258	06/14/2018	KROESENS UNIFORM COMPANY Uniforms -	P0099728	50447/83/51/40/4	05/31/2018	1,416.46
00193259	06/14/2018	LAMPERTI, THOMAS & KATHARINE OVERPAYMENT REFUND		OH009978	06/06/2018	170.74
00193260	06/14/2018	LANGUAGE LINE SERVICES invoice #4329588	P0099650	4329588	05/31/2018	16.86
00193261	06/14/2018	LOISEAU, LERI M LEOFF1 Retiree Medical Expense	P0099748	OH009995	06/11/2018	174.60
00193262	06/14/2018	LYONS, STEVEN FRLEOFF1 Retiree Medical Expen	P0099745	OH009994	06/11/2018	143.98
00193263	06/14/2018	MCCONNELL, ANNE Gallary sales 2/26/18 - 4/13/1	P0099668	OH009998	06/06/2018	93.75
00193264	06/14/2018	MERCER, THE Rental assistance for EA clien	P0099658	OH009996	06/05/2018	1,000.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00193265	06/14/2018	MERCER, THE Rental assistance for EA clien	P0099658	OH009997	06/06/2018	1,000.00
00193266	06/14/2018	METROPRESORT 5000 RED REMINDER NOTICES	P0099690	502002	05/17/2018	728.84
00193267	06/14/2018	MI HARDWARE - FIRE Plumbing Supplies/Station 91	P0099724	OH009999	05/31/2018	111.48
00193268	06/14/2018	MILLER, CAROL Rental FA-1008 completed. Retu	P0099677	FA1008	06/06/2018	400.00
00193269	06/14/2018	NP USA PRODUCT FAIR Rental FA-0938 completed. Retu	P0099710	FA0938	06/08/2018	400.00
00193270	06/14/2018	OAC SERVICES INC Groveland Dock Repair professi	P0099681	134501	05/16/2018	575.00
00193271	06/14/2018	PETERS, KIRA P&R Director Interview candida	P0099672	OH010000	06/06/2018	670.26
00193272	06/14/2018	PETTY CASH FUND THRIFT SHOP PETTY CASH REIMBURSEMENT		OH009976	06/07/2018	88.02
00193273	06/14/2018	PUGET SOUND ENERGY Utility Assistance for Emergen	P0097804	OH010001	06/07/2018	55.45
00193274	06/14/2018	PUGET SOUND ENERGY ENERGY USE JUNE 2018		OH009983	05/23/2018	27,474.70
00193275	06/14/2018	PULLMAN, CITY OF Instructor I - Gaines	P0097994	FD20921	05/08/2018	150.00
00193276	06/14/2018	RAINIER BUILDING SERVICES JANITORIAL SERVICE MAY 2018	P0099661	18283	06/05/2018	12,313.87
00193277	06/14/2018	RAJBHANDARI, BIHYAN REPLACE WARRANT 191711		FA0181REISSUE	06/12/2018	400.00
00193278	06/14/2018	RAMSAY, JON FRLEOFF1 Retiree Medical Expen	P0099397	OH010003	05/11/2018	86.66
00193279	06/14/2018	REPUBLIC SERVICES #172 Pickup Service 5/1/18-5/31/18	P0099737	0172007493706	05/31/2018	33.64
00193280	06/14/2018	RICOH USA INC Cost Per Copy/Fire	P0099719	5053488638	05/25/2018	94.46
00193281	06/14/2018	ROSEN, LISA withdrew from camp	P0099678	OH010002	06/06/2018	107.00
00193282	06/14/2018	S&B INC ON SITE WATER REPORT ASSISTANC	P0099692	SB24873	05/31/2018	292.88
00193283	06/14/2018	SEA WESTERN INC Bunker Gear	P0099729	206288	06/08/2018	13,771.01
00193284	06/14/2018	SHOREWOOD HEIGHTS Rental and utility assistance	P0097803	OH010004	06/11/2018	1,000.00
00193285	06/14/2018	SIGNAL PERFECTION LTD Projector screen 54x96" with b	P0099732	618296	05/24/2018	531.69
00193286	06/14/2018	SKYLINE COMMUNICATIONS INC EOC INTERNET	P0099701	IN43975	06/01/2018	206.55
00193287	06/14/2018	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0099622	358595/358625	05/31/2018	121.76
00193288	06/14/2018	STERICYCLE INC On-Call Charges/Fire	P0099716	3004284097	05/31/2018	10.36
00193289	06/14/2018	STRATTON, RENE SUPPLIES FOR ART AGENECY MTG		OH009975	05/31/2018	154.47
00193290	06/14/2018	SUNBELT RENTALS INC 2) BRUSH CUTTERS RENTALS	P0099703	78979101001	05/30/2018	1,432.53

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00193291	06/14/2018	SUPPRESSION SYSTEMS INC CITY HALL HALON SYSTEM SERVICE	P0099609	16950	05/29/2018	495.00
00193292	06/14/2018	T2 SYSTEMS CANADA INC Monthly charges for boat launc	P0097745	INVSTD0000036352	05/24/2018	77.00
00193293	06/14/2018	TETRA TECH INC 2018 LANDSLIDE DAMAGE TO	P0098668	51315379	05/24/2018	2,857.90
00193294	06/14/2018	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0099688	INV001844	05/30/2018	1,484.64
00193295	06/14/2018	USABlueBook INVENTORY PURCHASES	P0099702	585344	05/30/2018	348.63
00193296	06/14/2018	UTILITIES UNDERGROUND LOCATION 2018 UITLITY NOTIFICATION	P0098189	8050165	05/31/2018	370.23
00193297	06/14/2018	VELATEGUI, BERNICE Adult Trip cancelled. Returnin	P0099676	OH010005	06/06/2018	21.60
00193298	06/14/2018	VERITIV OPERATING COMPANY INVENTORY PURCHASES	P0099711	65522367013	05/31/2018	1,311.68
00193299	06/14/2018	VERIZON WIRELESS VZ Billing J. Underwood	P0099738	9807772161	05/23/2018	1,104.68
00193300	06/14/2018	WALLACE, THOMAS LEOFF1 Retiree Medical Expense	P0099663	OH010006	06/05/2018	65.90
00193301	06/14/2018	WAN NGA WU, REBECCA Bell Choir workshop - senior s	P0099667	0012018	05/16/2018	95.00
00193302	06/14/2018	WASHINGTON STATE PATROL Background Checks for Thrift S	P0099686	I18007680	06/06/2018	48.00
00193303	06/14/2018	WATER MGMT LABORATORIES INC ICE PIGGING TESTING	P0099695	167321	05/29/2018	1,278.00
00193304	06/14/2018	WCIA Marine Hull Insurance	P0099785	14090/14089	03/14/2018	22,799.00
00193305	06/14/2018	WIMACTEL INC POLICE LOBBY PAY PHONE	P0099733	000175717	06/01/2018	60.50
00193306	06/14/2018	WSDA-PESTICIDE MGMT DIV 2018 Pesticide license renewal	P0099674	OH010007	06/06/2018	33.00
00193307	06/14/2018	XEROX CORPORATION PRINTER SUPPLIES		230077548	06/01/2018	702.54
00193308	06/14/2018	ZEE MEDICAL QTLY Refill City Hall Invoice	P0099704	68360370	06/08/2018	302.45
					Total	151,461.72



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING **6.1.18**
PAYROLL DATED **6.8.18**

Net Cash	\$	543,845.46
Net Voids/Manuals	\$	33,707.17
Net Total	\$	577,552.63
Federal Tax Deposit - Key Bank	\$	91,793.24
Social Security and Medicare Taxes	\$	52,492.18
Medicare Taxes Only (Fire Fighter Employees)	\$	2,229.69
Public Employees Retirement System 1 (PERS 1)		
Public Employees Retirement System 2 (PERS 2)	\$	29,346.81
Public Employees Retirement System 3 (PERS 3)	\$	7,399.13
Public Employees Retirement System (PERSJM)	\$	764.36
Public Safety Employees Retirement System (PSERS)	\$	189.73
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	26,804.44
Regence & LEOFF Trust - Medical Insurance	\$	12,409.19
Domestic Partner/Overage Dependand - Insurance	\$	1,316.03
Group Health Medical Insurance	\$	1,161.04
Health Care - Flexible Spending Accounts	\$	2,318.33
Dependent Care - Flexible Spending Accounts	\$	1,673.09
United Way	\$	105.00
ICMA Deferred Compensation	\$	33,873.17
Fire 457 Nationwide	\$	14,046.45
Roth - ICMA	\$	260.00
Roth - Nationwide	\$	620.00
401K Deferred Comp	\$	1,000.00
Garnishments (Chapter 13)	\$	1,331.00
Child Support	\$	599.99
Mercer Island Employee Association	\$	312.50
Cities & Towns/AFSCME Union Dues	\$	-
Police Union Dues	\$	-
Fire Union Dues	\$	1,961.40
Fire Union - Supplemental Dues	\$	154.00
Standard - Supplemental Life Insurance	\$	-
Unum - Long Term Care Insurance	\$	687.20
AFLAC - Supplemental Insurance Plans	\$	636.51
Coffee Fund	\$	96.00
Transportation	\$	125.00
HRA - VEBA	\$	4,304.43
Miscellaneous	\$	800.00
Nationwide Extra	\$	-
GET	\$	300.00
Tax & Benefit Obligations Total	\$	291,109.91

TOTAL GROSS PAYROLL	\$ 868,662.54
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Conder

 Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

 Mayor

 Date



CITY COUNCIL MINUTES REGULAR MEETING FEBRUARY 20, 2018

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 5:00 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Tom Acker, Bruce Bassett, Wendy Weiker (arrived 5:35 pm), David Wisenteiner, and Benson Wong were present.

AGENDA APPROVAL

It was moved by Wong; seconded by Wisenteiner to:

Approve the agenda as presented.

Passed 7-0

FOR: 7 (Acker, Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

It was moved by Acker; seconded by Wong to:

Amend the agenda to move AB 5396 before AB 5395 under Regular Business.

Passed 7-0

FOR: 7 (Acker, Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

EXECUTIVE SESSION

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b) and to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price pursuant to RCW 42.30.110(1)(c) for 30 minutes.

At 5:03 pm, Mayor Bertlin convened Executive Session #1 for 30 minutes.

At 5:33 pm, Mayor Bertlin adjourned Executive Session #1.

Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 30 minutes.

At 5:30 pm, Mayor Bertlin convened Executive Session #2 for 30 minutes.

At 5:55 pm, Mayor Bertlin adjourned Executive Session #2.

The Council recessed until 6:00 pm.

STUDY SESSION

AB 5393 2017 Recap and 2018 Work Plan for Emergency Preparedness and Planning

Jennifer Franklin, Emergency Manager, presented on the following key initiatives:

- Assisting the business community in developing business continuity plans.

- Continuing to train and drill with emergency response teams.
- Continuing to attract new Community Emergency Response Team (CERT) Members.
- Preparing the south end shelter for future use.
- Continual training for City staff and emergency volunteers on how to respond and recover from a disaster.
- Familiarize City staff and emergency volunteers on the new EOC software program.

Council asked what they can do to support Mercer Island's emergency operation needs. Emergency Manager Franklin encouraged Council to get involved in the Community Emergency Response Team, mapping their neighborhoods, being a proponent of the program, and completing the FEMA ICS 100 and 700 certifications.

SPECIAL BUSINESS

AB 5386 Arbor Day Proclamation

Right-of-Way Arborist Hannah Van Pelt spoke about proclaiming the third Saturday in October as Arbor Day to obtain Tree City USA designation for the City of Mercer Island. She noted that the proposed 2018 Arbor Day celebration will be held on October 20, 2018 in conjunction with the Mountains to Sound Greenway Trust Annual Tree Planting Celebration, to be held at Luther Burbank Park.

Mayor Bertlin read the proclamation and proclaimed the third Saturday in October as Arbor Day in the City of Mercer Island and urged all citizens to support efforts to protect and nurture trees and urban forests not just for the beauty they offer but for the benefits they provide residents and the community.

Diane Adachi, board member for the Washington Park Arboretum Foundation and Mercer Island resident, accepted the proclamation on behalf of the community and congratulated the City of Mercer Island for its work in the key areas of forestry management as promoted by the national Arbor Foundation, in partnership with the US Forest Service and the International Association of State Foresters.

CITY MANAGER REPORT

Julie Underwood, City Manager provided information regarding the following:

- City's Financial Challenges Community Advisory Group Meeting – Saturday, March 3, 9:00 am – 12:30 pm, Community Center
- Fire Department Class – Infant/Child/Adult CPR with AED – Friday, March 2, 7:00 – 9:00 pm, Main Fire Station, 3030 78th Avenue SE
- Volunteer at a Restoration Event! – Saturday, February 24, 10:00 am – 2:00 pm, Clarke Beach Park
- North Mercer Island/Enatai Sewer Upgrade Project – Walk & Talks
 - Walk-and-Talk 1: North Mercer Pump Station to S.E. 22nd Way, Sat., March 3, 10 a.m. – 11 a.m.
Meeting location: North Mercer Pump Station, 7631 S.E. 22nd Way
 - Walk-and-Talk 2: 78th Ave SE, Sat., March 3, 11 a.m. – 12 p.m.
Meeting location: Intersection of 78th Ave SE and S.E. 22nd Way
 - Walk-and-Talk 3: 24th Street and 81st Ave SE, Sat., March 3, 12:30 p.m. – 1:30 p.m.
Meeting location: Intersection of 78th Ave SE and 24th Street
 - Walk-and-Talk 4: 90th Pl SE, Sat., March 3, 12:30 p.m. – 1:30 p.m.
Meeting location: 90th Place SE cul de sac
- Mercer Island Half Marathon – Sunday, March 18, 7:30 am – noon
- 2018 Spring Recycling Event – Saturday, April 7, 9:00 am – 3:00 pm, Mercer Island Boat Launch, 3600 East Mercer Way

APPEARANCES

Qiu Min Ji, spoke about her concerns between quantum physics and the human body.

Carolyn Boatsman, 3210 74th Ave SE, thanked the Council for adopting sustainability as a 2018-2019 Council Goal and urged the Council adopts the STAR Communities Framework for the City's sustainable efforts.

Jonathan Harrington, 9514 SE 68th Street, thanked the Council for adopting sustainability as a 2018-2019 Council Goal. He supports the STAR Communities Framework and spoke about the five-milestone concept to implement sustainability practices.

Mark Coen, 3220 73rd Ave SE, spoke about his concern about a lack of transportation concurrency on Mercer Island.

Ira Appelman, 9093 Shorewood Dr, does not believe the City Council is protecting the Mercer Island environment and parks.

Gary Robinson, 6026 East Mercer Way, spoke about the importance Council culture and Island culture: will it be inclusive or exclusive.

CONSENT CALENDAR

AB 5387: City Council Rules of Procedure Amendments was pulled from the Consent Calendar and moved to the last item of Regular Business.

Payables: \$272,339.14 (02/08/2018)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Minutes: 2018 Planning Session Minutes & February 6, 2018 Regular Meeting Minutes

Recommendation: Adopt the 2018 Planning Session Minutes & February 6, 2018 Regular Meeting Minutes as written.

AB 5384 1% for Art Project: West Mercer Way/I-90 Mural Project Authorization and Budget Increase

Recommendation: Authorize the City Manager to enter into a contract with artist Rachel Holloway for the West Mercer Way/I-90 Wall Mural Project and appropriate an additional \$5,000 from the 1% for Art Fund to increase the project budget from \$25,000 to \$30,000.

AB 5392 Authorize Expenditure of Federal Seizure Funds for Police Department Use.

Recommendation: Authorize the appropriation of \$32,000 of the US Treasury Reserve in the Technology and Equipment Fund for the purchase of Police Department replacement rifles.

AB 5390 Ratification of 2017 WRIA 8 Chinook Salmon Plan 10-Year Update

Recommendation: Pass Resolution No. 1542 ratifying the WRIA 8 Chinook Salmon Conservation Plan 10-Year Update (2017 Plan Update).

It was moved by Bassett; seconded by Wisenteiner to:

Adopt the Consent Calendar and recommendations contained therein.

Passed 7-0

FOR: 7 (Acker, Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

REGULAR BUSINESS

AB 5396 Draft 2018-2019 City Council Goals and Work Plan

Julie Underwood, City Manager presented the draft 2018-2019 City Council Goals and Work Plan. She explained that at the January planning session the Council and the Leadership Team discussed successes over the past year and determined which 2017-2018 Goals were completed and which should be retained and revised. She stated that the Council also identified new Goals to be developed for 2018-2019 and that many community members, civic leaders and organizations proposed goals and objectives for Council's consideration.

The Council engaged in lengthy discussion about each of the goals and provided feedback on the goal and action items. The Council also discussed the STAR Communities Framework and requested a Study Session to better understand the framework.

AB 5395 Public Records Act Code Amendments (1st Reading)

City Clerk Ali Spietz and Paralegal Mary Swan (the City's Public Records Officers) presented an ordinance for first reading of proposed code amendments regarding public records. They spoke about the Public Records Act and provided statistics about Mercer Island's public records requests. They also described the new reporting requirements and fee schedules as mandated by WA state and provided a demo of the City's new public records portal, NextRequest.

It was moved by Bassett; seconded by Wisenteiner to:

Set Ordinance No. 18C-01 to the March 6, 2018 Council Meeting for second reading and adoption.

Passed 7-0

FOR: 7 (Acker, Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

AB 5387 City Council Rules of Procedure Amendments

Councilmembers Bassett and Wong reviewed their proposed edits regarding the date on the cover page, Section 4.2(d), Section 5.10, Section 8 title, Section 8.9, Section 8.10 and Section 8.13. Council and staff discussed the scope of the Boards and Commissions Ad Hoc Committee. Staff will return with the Charter for the Committee for the whole Council to review and approve.

It was moved by Weiker; seconded by Wong to:

Adopt the proposed amendments to the City Council Rules of Procedure as presented in Exhibit 1 and as amended.

Passed 7-0

FOR: 7 (Acker, Bassett, Bertlin, Nice, Weiker, Wisenteiner, Wong)

OTHER BUSINESS

Councilmember Absences

Councilmember Weiker and City Manager Underwood will be absent June 26.

Planning Schedule

City Manager Underwood reviewed the March 6 agenda, adding the Boards & Commissions Ad Hoc Committee Charter review. She suggested canceling the July 3 meeting due to the 4th of July holiday and added a special meeting on June 26 and possibly July 10. She noted that the STAR Communities discussion may be scheduled for March 20 and that the final review of the 2018-2019 Council Goals and Work Plan will need to be rescheduled for a later date.

Board Appointments

Mayor Bertlin made the following Council Liaison appointments:

City Boards and Commissions

- Arts Council: Nice
- Community Advisory Board: Wong
- Disability Board: Bassett, Wisenteiner
- Library Board: Bertlin
- Open Space Conservancy Trust: Wisenteiner
- Utility Board: Debbie Bertlin, Wendy Weiker (alternate)

Committees

- Boards & Commissions Appointment Process Ad Hoc Committee: Acker, Weiker, Wong
- Diversity & Inclusion Committee: Bertlin, Weiker, Wong
- Financial Challenges Public Engagement Ad Hoc Committee: Nice, Weiker, Wong
- Parks & Recreation Committee: *suspended*
- Sustainability Committee: Bassett, Nice, Wong

Local Assignments

- MISD Superintendent's Advisory Council: Bertlin

- Mercer Island PTA Advocacy Committee: Weiker

Regional Assignments

- ARCH Representative: Bertlin, Nice
- Eastside Transportation Partnership: Acker, Bertlin, Weiker (alternate)
- King County-Cities Climate Collaboration (K4C): Bassett
- Renton Airport Advisory Committee: Nice
- Safe Energy Leadership Alliance (SELA): Bassett
- SCA Public Issues Committee: Wong, Acker (alternate)
- WRIA 8 Salmon Recovery Council: Nice

Councilmember Reports

Mayor Bertlin spoke about the upcoming AWC Mayors Exchange.

ADJOURNMENT

The Regular Meeting adjourned at 11:32 pm.

Attest:

Debbie Bertlin, Mayor

Allison Spietz, City Clerk



CITY COUNCIL MINUTES

REGULAR MEETING

MARCH 6, 2018

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the meeting to order at 5:31 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice and Councilmembers Tom Acker, Bruce Bassett, Wendy Weiker, and Benson Wong were present. Councilmember Wisenteiner was absent.

AGENDA APPROVAL

It was moved by Wong; seconded by Nice to:

Approve the agenda as presented.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, Wong)

ABSENT: 1 (Wisenteiner)

EXECUTIVE SESSION

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b) and to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public pursuant to RCW 42.30.110(1)(c) for 30 minutes.

At 5:33pm, Mayor Bertlin convened the Executive Session 30 minutes.

At 6:03 pm, Mayor Bertlin extended the Executive Session for 10 minutes.

At 6:13 pm, Mayor Bertlin adjourned the Executive Session.

The Council recessed until 6:20 pm.

STUDY SESSION

AB 5381 General Sewer Plan Update

Assistant City Engineer Anne Tonella-Howe introduced staff and consultants involved in the General Sewer Plan project and reviewed the following points with Council:

- General Sewer Plan Background:
 - City sewage flows from Island Crest Way to Lakeline System
 - Widespread pipe limited access and steep slopes make O&M difficult
- Review Plan Analyses:
 - Plan summarized what and how often projects and O&M activities should be performed
 - System breaks down over time and needs repair and replacement
 - Pipeline R&R prioritized to maintain high level of service
 - Pump Stations have the most immediate R&R needs
 - Recommended comprehensive Lakeline condition assessment

- Capital Improvement Plan Update:
 - Capital Improvement Plan (CIP) provides the cost and timing of future projects
 - Four General Projects help the City refine the CIP in the future
 - Comprehensive Pipeline R&R program is the largest CIP project
 - Structure Program to Rehabilitate Pump Stations
 - Phased Lakeline R&R Program to right-size Expensive Capital projects
 - Repair and Replacement of Aging Infrastructure main driver for CIP
 - Total CIP cost of \$120.8M over the next 20 years
- Discuss Financial Impacts:
 - City is currently managing substantial capital projects
 - Capital Program is financially viable; Does not set rates
- Next Steps:
 - SEPA & Public Comment Period
 - State Department of Ecology and King County Approval
 - Final Adoption (Summer 2018)

SPECIAL BUSINESS

AB 5400 Women's History Month & International Women's Day Proclamation

Julie Underwood, City Manager invited Dr. Lisa Chin, Myra Lupton, Amanda Clark, Dana Berejka, and Julia Graham to join her and receive the Women's History Month & International Women's Day Proclamation on behalf of the community. She spoke about each woman's contribution to the Mercer Island community.

Mayor Debbie Bertlin proclaimed March 2018 as Women's History Month and March 8, 2018 as International Women's Day in the City of Mercer Island and urged all Islanders take the opportunity to empower women in all settings, rural and urban, and celebrate the activists who are working relentlessly to claim women's rights and realize their full potential.

CITY MANAGER REPORT

City Manager Julie Underwood reported on the following items:

- Julie Underwood, Mercer Island City Manager, was featured in ICMA's monthly magazine, Public Management, March 2018 issue. The article highlighted women who have changed the face of local government.
- MIYFS Foundation – Mercer Island Youth & Family Services Foundation raised a record \$225,000 from its annual breakfast – a 21% increase over last year.
- The City's Wellness Program earned the Association of Washington Cities WellCity Award. As a result, the City earns a 2% discount on medical and dental premiums.
- CAG had its fourth of five meetings on Sat., March 3, to discuss revenue options and formulate preliminary recommendations. The CAG's final meeting is scheduled for Monday, April 2, at the Community Center.
Community Meeting: Wednesday, March 14, 1:00 pm, Mercer Island Library
Telephone Town Hall: Tuesday, March 27, 7:00 pm
- City staff and the Arts Council are working together to create an arts and culture policy addendum to the City's Comprehensive Plan. All are invited to comment on the draft goals and policies at the Arts Council Meeting: Wednesday, March 14, 6:30-8:00 pm, at the Community Center
- Grand Re-Opening Island Crest Park Sports Field – Wednesday, March 14 from 3:30-4:15 pm.
- Next Senior Lunch – Thursday, March 15, 12:00-1:00 pm at the Community Center.
- Mercer Island Half Marathon - Sunday, March 18, 7:30 am to noon. Proceeds benefit colon cancer awareness.
- School District Superintendent, Police Chief, and YFS Director Letter to the Community addressing safety concerns from recent school shootings

APPEARANCES

Ira Appelman, 9039 East Shorewood Drive, spoke about the Community Advisory Group's March 3 meeting and encouraged Council to dismiss the CAG.

CONSENT CALENDAR

Payables: \$833,142.34 (2/15/18) & \$452,708.81 (2/22/18)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$51,148.58 (12/31/17), \$794,065.94 (1/5/18), \$886,358.27 (1/19/18), \$823,420.02 (2/2/18), & \$811,258.00 (2/16/18)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

AB 5379 Police 2018-2019 Collective Bargaining Agreement

Recommendation: Authorize the City Manager to sign the Police and Police Support Collective Bargaining Agreements with the Mercer Island Police Association for the period of January 1, 2018 through December 31, 2020, in substantially the form attached hereto as Exhibit 1 and Exhibit 2.

AB 5394 Open Space Conservancy Trust Board 2017 Annual Report & 2018 Work Plan

Recommendation: Receive report.

AB 5398 Public Records Act Code Amendments (2nd Reading and Adoption)

Recommendation: Adopt Ordinance No. 18C-01, repealing and replacing Chapter 2.14 MICC, Public Records, to comply with EHB 1595 and other recent Public Records Act revisions.

It was moved by Bassett; seconded by Wong to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, Wong)

ABSENT: 1 (Wisenteiner)

REGULAR BUSINESS

AB 5401 2019-2024 Capital Improvement Program (CIP) Budget Kick-Off

Finance Director Chip Corder and Deputy Finance Director Francie Lake reviewed the following items:

- CIP calendar
- CIP project organization by six-year plan, project category, and project status
- CIP 101 (looking at 2017-2022 planned revenues and expenditures for the Street Fund, Capital Improvement Fund, Technology & Equipment Fund, Water Fund, Sewer Fund, and Storm Water Fund)
- CIP revenue forecast (REET, motor vehicle fuel tax, vehicle license fee, impact fees, and utility rates).
- Significant issues: CIP-related budget policies, Technology & Equipment Fund balance, Water & sewer utility capital needs, and unfunded projects (Maintenance Center renovation/expansion, Thrift Shop remodel/expansion, and other capital projects)

Staff recommended that \$2.37M REET surplus from 2017 and any future REET surpluses be dedicated to the Maintenance Center Renovation/Expansion project, accumulating 50-60% of the total cost and issue bonds to pay for the balance of the project cost in 2019, increasing utility rates to fund the debt service. The Council agreed.

Staff recommended that if a capital levy lid lift is placed on the November 2018 ballot the Thrift Shop Remodel/Expansion project and the other identified capital projects should be included. The Council agrees if the Community Advisory Group recommends a capital levy lid lift.

AB 5399 Review Charter for Boards & Commissions Appointment Process Ad Hoc Committee

City Clerk Ali Spietz reviewed the proposed Boards & Commissions Appointment Process Ad Hoc Committee charter. She explained that Committee desired to expand their scope and charter to include the following:

1. Revise the boards and commissions application form and cover page
2. Develop membership criteria for Planning Commission, Design Commission and Utility Board
3. Develop membership criteria for Arts Council, Community Advisory Board, & Open Space Conservancy Trust
4. Propose amendments to the code for all boards and commissions for consistency
5. Discuss and recommend to the full Council the responses to the following questions:
 - Do we have the "right" advisory boards and commissions?
 - Do we need additional boards? (i.e. parks, transportation, etc.)
 - Do we need to sunset any boards or commissions?

The Council engaged in lengthy discussion regarding the direction given to the Committee, the current process for appointing applicants to the advisory boards and commissions and expanding the Committee's scope.

It was moved by Acker; seconded by Weiker to:

Adopt the proposed charter for Boards & Commissions Appointment Process Ad Hoc Committee.

Failed 2-4

FOR: 2 (Acker, Wong)

AGAINST: 4 (Bassett, Bertlin, Nice, Weiker)

ABSENT: 1 (Wisenteiner)

It was moved by Bassett; seconded by Nice to:

Change the process (as outlined in AB 5399) for appointments to include the Deputy Mayor in the application review and recommendation process and change the word decisions to recommendations as follows:

1. **Advertise the available positions;**
2. **Send email to members whose positions are expiring asking if they would like to be reappointed (with statement acknowledging that reappointments are not automatic and are at the Mayor and Deputy Mayor's discretion);**
3. **Send email to all current members asking for help in recruiting applicants;**
4. **Once the application deadline has passed, staff liaisons review the applications and requests for reappointments and make a recommendation to the Mayor and Deputy Mayor;**
5. **Staff liaison recommendations and all applications are forwarded to the Mayor and Deputy Mayor and the entire City Council;**
6. **Councilmembers communicate any recommendations for appointment to the Mayor and Deputy Mayor;**
7. **The Mayor and Deputy Mayor reviews the applications, staff liaison recommendations, and Councilmember recommendations and forwards appointment ~~decisions~~recommendations to the City Clerk;**
8. **The City Clerk prepares memo to Council on behalf of Mayor and Deputy Mayor stating the Mayor and Deputy Mayor's ~~decision~~recommendation for appointment and includes it in agenda packet;**
9. **At the next Council meeting, the Council confirms or modifies the Mayor and Deputy Mayor's ~~decision~~recommendation for appointment by motion and vote; and**
10. **Once the appointments have been made, letters are sent to all applicants either informing them that they were appointed or thanking them for applying.**

Passed 6-0

FOR: 6 (Acker, Bassett, Bertlin, Nice, Weiker, Wong)

ABSENT: 1 (Wisenteiner)

It was moved by Weiker; seconded by Acker to:

Adopt the proposed charter, and replace the "Purpose" section with the following:

- **Revise the application form and cover page**
- **Develop membership criteria for Planning Commission, Design Commission and Utility Board**
- **Develop membership criteria for Arts Council, Community Services Board, & Open Space Conservancy Trust**
- **Propose amendments to the code for all boards and commissions for consistency**

In addition, amend the “Meeting Schedule” section to add a sunset date of December 31, 2018.

Passed 5-1.

FOR: 5 (Acker, Bertlin, Nice, Weiker, Wong)

AGAINST: 1 (Bassett)

ABSENT: 1 (Wisenteiner)

OTHER BUSINESS

Councilmember Absences

Councilmember Wong will be absent August 7.

Planning Schedule

City Manager Underwood noted the following: adding an Executive Session at 5:00 pm on March 20, possibly adding a special meeting to review the City Manager’s recommendation for the financial challenges in June or July, scheduling the Mini-Planning Session for June 9 (if needed).

The Council canceled the August 21 meeting.

Board Appointments

There were no appointments.

Councilmember Reports

Councilmember Weiker commended the Mayor for her speech at the Eagle Scout celebration

Mayor Bertlin spoke about the Youth Theatre Northwest Gala and that “Mayor for a Day” was auctioned off. She spoke to the Chamber of Commerce about economic development efforts. She noted that the City received an award from ARCH.

ADJOURNMENT

The Regular Meeting was adjourned at 10:39 pm.

Attest:

Debbie Bertlin, Mayor

Allison Spietz, City Clerk



**CITY COUNCIL MINUTES
SPECIAL MEETING
MARCH 12, 2018**

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the meeting to order at 5:00 pm in the City Hall Council Chambers, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Tom Acker, Bruce Bassett (by phone), and Benson Wong were present. Councilmembers Wendy Weiker and David Wisenteiner were absent.

EXECUTIVE SESSION

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes

At 5:00 pm, Mayor Bertlin convened the Executive Session.

At 6:00 pm, Mayor Bertlin extended the Executive Session for 5 minutes.

At 6:05 pm, Mayor Bertlin extended the Executive Session for 5 minutes.

At 6:10 pm, Mayor Bertlin adjourned the Executive Session.

ADJOURNMENT

The Special Meeting adjourned at 6:10 pm.

Attest:

Debbie Bertlin, Mayor

Allison Spietz, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5445
June 19, 2018
Regular Business**

CITY'S FINANCIAL CHALLENGES: REVIEW CITY MANAGER'S RECOMMENDATION	Action: Discuss the City Manager's recommendation to address the City's projected budget deficits	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	City Manager (Julie Underwood)
COUNCIL LIAISON	n/a
EXHIBITS	n/a
2018-2019 CITY COUNCIL GOAL	2. Maintain QofL/Essential Services
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

BACKGROUND

In November 2001, Washington State voters passed Initiative No. 747. This limited cities' ability to increase their levies by more than one percent without voter approval. Even though this ballot measure was found to be unconstitutional, the State Legislature met in a special session and reinstated the one percent limitation. Interestingly, Mercer Island voters did not support initiative No. 747 and 55% voted no.

There is an exception to this state law, referred to as a "levy lid lift," which allows cities to ask the voters in their community if they would like to "lift the lid" on this 1% property tax limit.

Tonight's presentation is a continuation of the City's financial challenges discussion and the City Manager's recommendation for addressing Council Goal 2 – Maintain Quality of Life and Essential Services and Infrastructure by Addressing the City's Financial Challenges.

The City began educating the community about the City's financial challenges starting a year ago in June 2017. The City utilized a diverse range of communications and engagement efforts which are described in [AB 5422](#) (May 15, 2018) and [AB 5440](#) (June 5, 2018).

The Council continued to be briefed and updated at the January 2018 Planning Session, and again, at the June 2018 Mini-Planning Session. In addition, Councilmembers attended many of the Community Advisory Group meetings regularly as observers.

The City develops and maintains a six-year financial forecast that estimates resources and expenditures. This forecast and future-oriented lens provides the City’s decision-makers with insight into whether the current mix and level of resources are likely to continue to be sufficient to cover the cost of maintaining current service levels. The City’s current General Fund and Youth & Family Services Fund financial forecasts project budget gaps, where costs to maintain existing services will exceed revenue resources with a cumulative estimated total of \$7.89 million over the coming six-year period 2019-2024.

The recently completed community survey notes that residents have high levels of satisfaction with their quality of life in the City. Listed below are a few examples:

- 95% of residents are very satisfied/satisfied with Mercer Island as a place to live,
- 95% of residents are very satisfied/satisfied with their overall feeling of safety,
- 94% of residents are very satisfied/satisfied with Mercer Island as a place to raise children (66% stating they are very satisfied), and
- 92% of residents are very satisfied/satisfied with the overall quality of life in the City.

Residents are not the only ones who believe that Mercer Island is a great place to live. In January of this year, *Money* magazine named Mercer Island the best place to live in Washington State.¹ *Money* noted the following reasons for this distinction:

Just over five miles long and two miles wide, the Mercer Island community is known for its affluent residential areas, preserved parks and nature, and miles of scenic shoreline. Located between Seattle and Bellevue on the southern portion of Lake Washington—and connected to the mainland on either side by floating bridges carrying Interstate 90—the island has a commercial hub and popular gathering spot in its town center, where islanders can enjoy events like the Mercer Island Farmers Market or Summer Celebration.

Maintaining Mercer Island’s exceptional quality of life is a priority for the Council and staff who serve this community; however, sustaining this continues to be a challenge when faced with a significant financial structural imbalance.

CITY MANAGER’S RECOMMENDATION

Since 2014, staff has projected operating deficits beginning in 2017 driven by annual revenue growth not keeping up with inflation. As a result, staff has communicated that there is a need for a levy lid lift to maintain existing levels of service. Otherwise, service level cuts will be required.

Since the national, regional, and local economy are currently in a “boom” period, it would appear counterintuitive that the City would need additional resources. As a residential community, the City’s most significant resource is property taxes, accounting for 41% of the General Fund budget. With property values increasing 10-12% on average, it would seem logical that the City’s property tax collection would see substantial growth. However, in Washington State, a city’s property tax levy is not tied to property value changes. Rather, the current year’s levy amount is capped by state law at a 1% increase of the prior year’s levy amount, plus an allowance for “new construction.” So, as property values increase, the City’s levy rate correspondingly decreases to ensure that the levy amount collected in the current year does not exceed 1% of the prior year’s levy.

Since the adoption of I-747, the Seattle-Tacoma-Bremerton Consumer Price Index-W (CPI-W) rate has been as follows:

2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
3.6%	1.8%	1.5%	1.6%	3.0%	3.7%	3.8%	4.5%	0.4%	0.8%	3.2%	2.5%	1.2%	1.9%	0.9%	2.3%	3.3%

¹ Klebnikov, Sergei and Renzulli, Kerri Anne. “Best Places to Live in the U.S.” *Money*, Jan. 2018: <http://time.com/money/5108196/best-places-to-live-every-state-us/>

Additionally, as the economy grows costs rise. For example, the City held the open space vegetation management contracts budget constant at 2010 dollars; however, when seeking bids for the 2017 contract, bids came in over budget. When faced with escalating costs and less funds, the City is forced to scale back its level of service.

Another example of increasing costs is with Washington’s minimum wage, which is currently \$11.50 per hour and is expected to grow to \$12 in 2019 and to \$13.50 in 2020 (Seattle’s current minimum wage is \$15). Starting in 2021, minimum wage increases will be tied to the rate of inflation (CPI-W). Increases in minimum wage typically result in higher wages for all entry level jobs, and eventually push all wages higher in the region.

Boom-bust cycles last for varying lengths of time and vary in severity. It is hard to predict when a bust period or an economic downturn will come. Nevertheless, a recession in the coming six-year period is likely given the history of economic recessions. Accordingly, staff believes it would be prudent to be financially prepared for an eventual economic downturn, as well as a potential natural catastrophe or other one-time extraordinary expenditures (e.g., I-90 tolling, Sound Transit litigation, e-coli water emergency, etc.).

To continue to meet the high expectations of the Mercer Island community, sustain the Island’s quality of life, remain fiscally responsible, reduce the potential need for borrowing or service reductions during economic downturns, and manage unforeseen, extraordinary financial demands, the City Manager recommends the following:

- **6-Year Levy Lid Lift**

The City Manager recommends that the Council ask voters to consider a 6-year levy lid lift by placing a ballot measure on the November 2018 General Election to lift the City property tax levy lid and to reset the current property tax rate of \$1.00 per \$1,000 of assessed valuation to \$1.22 per \$1,000 of assessed valuation in 2019. Additionally, the measure would set the annual maximum increase for property tax levies for 2020 through 2024 at the Seattle Consumer Price Index (CPI-W) and would use the 2024 levy as the base for future year levies. It is worth noting that the City’s maximum statutory levy rate is \$3.46. The current levy rate is 29% of the maximum statutory limit. The recommendation is an 8.5% increase bringing the levy rate to 35% of the maximum statutory limit.

Provided below are two 6-Year Levy Lid Lift options for Council’s consideration. Figures are based on forecasts done in June 2018.

Option 1: 6 Levy Lid Lift (Actual Annual Funding Need + Inflation @3%)

Funding Need	2019	2020	2021	2022	2023	2024	6-Year Annual Avg
General Fund deficit	\$376,088	\$1,379,106	\$2,677,263	\$3,351,553	\$4,206,575	\$5,101,826	\$2,848,735
Youth & Family Services Fund deficit	209,553	258,233	293,291	315,702	357,962	405,799	306,757
Total Funding Need	\$585,641	\$1,637,339	\$2,970,554	\$3,667,255	\$4,564,537	\$5,507,625	\$3,155,492
\$ Increase Over Prior Year	\$585,641	\$1,051,698	\$1,333,215	\$696,701	\$897,282	\$943,088	\$917,938
Levy lid lift rate per \$1,000 AV	\$0.044	\$0.123	\$0.223	\$0.276	\$0.343	\$0.414	\$0.237
Annual cost (\$1.20M AV home)	\$53	\$148	\$269	\$332	\$414	\$499	\$286

Option 2: 6 Year Levy Lid Lift (Smoothed Annual Funding Need + Inflation @3%)

Funding Need	2019	2020	2021	2022	2023	2024	6-Year Annual Avg
General Fund deficit	\$2,643,000	\$2,722,290	\$2,803,959	\$2,888,077	\$2,974,720	\$3,063,961	\$2,849,335
YFS Fund deficit	285,000	293,550	302,357	311,427	320,770	330,393	307,249
Total Funding Need	\$2,928,000	\$3,015,840	\$3,106,315	\$3,199,505	\$3,295,490	\$3,394,354	\$3,156,584
\$ Increase Over Prior Year	\$2,928,000	\$87,840	\$90,475	\$93,189	\$95,985	\$98,865	\$565,726
Levy lid lift rate per \$1,000 AV	\$0.220	\$0.227	\$0.234	\$0.241	\$0.248	\$0.255	\$0.237
Annual cost (\$1.20M AV home)	\$265	\$273	\$281	\$290	\$299	\$308	\$286

- **Additional Revenue Enhancements**

Unfortunately, the 6-year levy lid lift still does not bridge the gap fully. Therefore, the City Manager recommends adopting additional revenue enhancements including: 1) increasing the Business & Occupancy (B&O) tax from 0.10% to 0.15%; 2) maintaining the utility tax rate at 8.0%; 3) consolidating the Beautification Fund into the General Fund; and 4) eliminating the 1.7% water utility tax transfer to the Water Fund (these were reviewed at the [Council's June 5 Mini-Planning Session](#)). Moreover, the City Manager recommends continuing to conduct regular fee studies and to develop and adopt a master fee schedule. While there is considerable property levy rate capacity, spreading the tax burden among a mix of taxpayers provides a balanced approach.

- **Organizational Effectiveness Review**

The City must continue to strive to be judicious stewards of limited tax dollars, efficient in delivering services, and constantly looking at cost saving/control measures. The City Manager recommends the implementation of an organizational effectiveness review, which would include detailed review and evaluation of City programs and services, including examining staffing and service delivery models as well as costs and value. It is a best practice to continually review and set priorities, discontinue outdated/under-performing programs, and rely more on technology to achieve efficiencies and boost productivity. Examples of services to be evaluated are development services, fire and emergency medical response, community-based counseling services, and municipal court services.

Due to limited bandwidth and the need for outside objective expertise, the recommendation is to contract with outside consultants and analysts to assist with implementing the review. The City Manager will return to Council during the 2019-2020 Biennium Budget process to discuss the costs and resources involved in this recommendation.

- **Comprehensive Financial Management Policies**

While the City has good general policies in place, this recommendation is designed to create a work plan item devoted to having thorough and thoughtful discussions with the Council regarding formal financial management policies and their implications. The Government Finance Officers Association (GFOA) states that financial policies are central to a strategic, long-term approach to financial management and highlights the following reasons for adopting formal, written comprehensive financial management policies:

1. Institutionalize good financial management practices. Formal policies usually outlive their creators, and, thus, promote stability and continuity. They also prevent the need to re-invent responses to recurring issues.

2. Clarify and crystallize strategic intent for financial management. Financial policies define a shared understanding of how the organization will develop its financial practices and manage its resources to provide the best value to the community.
3. Define boundaries. Financial policies define limits on the actions staff may take. The policy framework provides the boundaries within which staff can innovate in order to realize the organization's strategic intent.
4. Support good bond ratings and thereby reduce the cost of borrowing.
5. Promote long-term and strategic thinking. The strategic intent articulated by many financial policies necessarily demands a long-term perspective from the organization.
6. Manage risks to financial condition. A key component of governance accountability is not to incur excessive risk in the pursuit of public goals. Financial policies identify important risks to financial condition.
7. Comply with established public management best practices. The Government Finance Officers Association (GFOA), through its officially adopted Best Practices endorsement of National Advisory Council on State and Local Budgeting (NACSLB) budget practices and the GFOA Distinguished Budget Presentation Award Program, has recognized financial policies as an essential part of public financial management.

- **Balanced Budget with Level of Service (LOS) Reductions**

The City Council is required to adopt a balanced budget. Without additional revenues, the City Manager recommends level of service reductions. Moreover, it would be her priority to provide quality service programs; and therefore, service elimination is preferable to poor or marginal quality programs. Staff would engage the Council and community regarding the proposed LOS reductions and program eliminations as well as the potential implications and impacts. Initial changes to LOS may include the following:

- Reduce parks maintenance, which would impact mowing, irrigation, trash collection, restroom maintenance, etc.
- Eliminate or reduce financial support to Mary Wayte Pool, Sister City Association, Mountains to Sounds Greenway, ARCH, and the Mercer Island Chamber of Commerce.
- Eliminate lifeguards at beaches.
- Eliminate Summer Celebration and other special events (e.g., Tree Lighting & Firehouse Munch, Spring Egg Hunt, Parents Night Out, Community Camp out, Movies in the Park, Leap for Green)
- Eliminate any subsidy tied to logistical support for City and regional special events (e.g., Seafair, Rotary Half Marathon, Farmer's Market)
- Reduce the Senior Social Program (care is currently provided three days per week)
- Reduce operating hours at the Mercer Island Community and Event Center
- Reduce right-of-way trail and tree maintenance, median and roadside vegetation maintenance
- Eliminate/reduce Town Center beautification (e.g., hanging baskets, planted medians, etc.)
- Reduce elementary school counselors, clinical supervisor support, and geriatric specialist services, youth development coordinator, high school drug/alcohol intervention specialist
- Reduce investigations/detective services and patrol services
- Reduce support staff commensurate with other reductions (e.g., IT, Finance, City Manager)

Property Tax Exemptions

Property tax exemptions or deferrals are available to seniors (60 or older) or disabled persons with primary residence in Washington. Households earning a combined income of \$45,000 or less may qualify for a deferral based on the level of equity in the home. More details are available at the following link:

<https://dor.wa.gov/find-taxes-rates/property-tax/property-tax-exemptions-and-deferrals>. Additional

information on tax relief programs and how to access them is also available at the following link:
<https://www.kingcounty.gov/depts/assessor/TaxpayerAssistance/TaxRelief.aspx>.

Resource/Fiscal Impact

Staff estimates election costs associated with placing a levy lid lift measure on the General Election ballot in November to be between \$35,000 and \$55,000 for election expenses and voters' pamphlet expenses, depending on how many jurisdictions in King County have ballot measures or candidates on the ballot.

Recently, the King County Council appropriated funds to King County Elections for prepaid postage for all ballots, which may help to improve voter participation. Maple Valley and Shoreline were test cities for the February 2017 special election and according to King County, voter turnout increased in comparison to previous special elections by three (3) percent in Maple Valley and 10 percent in Shoreline.

Ballot Measure and Voter Pamphlet Requirements

If the City Council decides to place a levy lid lift on the November 2018 ballot, a ballot measure's title and voter pamphlet are required to adhere to the following requirements:

Ballot Title

The ballot title for the levy lid lift consists of three elements:

1. An identification of the enacting legislative body and a statement of the subject matter;
2. A concise description of the measure; and
3. A question.

The ballot title must conform to these requirements and be displayed substantially as provided under state law (RCW 29A.72.050), except that the concise description must not exceed 75 words. The ballot title must also be approved by the City Attorney.

Any person who is dissatisfied with the ballot title may, at any time within 10 days from the time of the filing of the ballot title with King County Elections, appeal to King County Superior Court.

Voters' Pamphlet

For the primary and general election, King County publishes a voters' pamphlet. The City must provide an explanatory statement of the ballot title for the voter's pamphlet. The statement describes the effect of the measure if it is passed into law and cannot intentionally be an argument likely to create prejudice either for or against the measure. The explanatory statement is limited to 250 words, must be signed by the City Attorney, and submitted to King County elections by August 7, 2018.

The City is also responsible for appointing committees to prepare statements in favor of and in opposition to the ballot measure. There is a limit for three members per committee. The committee appointments must be filed with King County Elections by August 10, 2018. If the Council directs the City Manager to move forward on a levy lid lift, staff will need to advertise to recruit committee members of the "Pro and Con" committees and schedule appointments for the July 17 Council meeting.

The statements in favor of or in opposition to the ballot measure must be submitted by the Pro and Con committees to King County Elections no later than August 14, 2018. These statements are limited to 200 words. Rebuttal statements by each of the respective committees must be submitted to the County no later than August 16, 2018. Rebuttal statements are limited to 75 words.

COUNCIL INFORMATION REQUESTS

Council requested additional information regarding the proposed B&O tax increase. Provided below are the gross receipts by business sector; number of businesses who are operating on the island (physical location on the Island) versus off the island; number of businesses by gross receipt range; three B&O tax increase scenarios; and an example of what a business with \$500,000 in gross receipts would pay with the increase.

Gross Receipts by Business Sector 3/1/17 - 2/28/18

Business Sector	Gross Receipts*	% of Total
Construction	280,540,324	29.7%
Retail/Wholesale Trade	266,222,281	28.2%
Finance, Insurance & Real Estate	149,680,468	15.8%
Professional, Scientific & Technical Services	64,615,502	6.8%
Administration & Support Services	33,534,478	3.5%
Food Services	25,920,861	2.7%
All Other Sectors	124,381,491	13.2%
Total	944,895,405	100.0%

*Gross receipts reported by business before deductions and \$150K annual exemption.

On-Island vs. Off-Island Businesses

Physical Location	# of Businesses	% of Total
On-Island	1,220	30.0%
Off-Island	2,851	70.0%
Total	4,071	100.0%

Number of Businesses by Gross Receipts Range

Business Gross Receipts Range	# of Businesses	% of Total
\$0 - \$150,000	3,375	82.9%
\$150,001 - \$200,000	97	2.4%
\$200,001 - \$250,000	82	2.0%
\$250,001 - \$500,000	208	5.1%
\$500,001 - \$1,000,000	142	3.5%
\$1,000,001 - \$5,000,000	143	3.5%
\$5,000,001+	24	0.6%
Total	4,071	100.0%

3 B&O Tax Change Scenarios

Scenario	B&O Tax Rate	Annual Exemption	2019 New Revenue
CAG recommendation	Increase to 0.15%	\$150,000	\$325,000
Requested by Council	Increase to 0.15%	\$200,000	\$156,000
Requested by Council	Increase to 0.15%	\$250,000	\$124,000

CAG Recommendation Example: \$500,000 gross receipts

	0.10% Tax Rate	0.15% Tax Rate
Gross receipts	\$500,000	\$500,000
Annual exemption	(150,000)	(150,000)
Subject to B&O tax	350,000	350,000
B&O tax rate	0.001	0.0015
Annual B&O tax	\$350	\$525

NEXT STEPS

The last time the Council sought voter approval for a levy lid lift was in 2012 for a new fire station (FS 92) and fire apparatus. If the majority of Council directs the City Manager to move forward with the recommendation. The staff would prepare an ordinance for first reading at the July 10, 2018 special meeting. In addition, state law requires the City to conduct a public hearing, which would need to be scheduled for that same meeting. The second reading and adoption of the ordinance would occur on July 17, 2018 in order to meet the August 7, 2018 filing deadline.

For residents who would like to review the 6-year forecast and make adjustments to revenue options, change scenarios, and evaluate projected deficits, please visit this Google Docs spreadsheet model at the following link: <https://docs.google.com/spreadsheets/d/1W7zYQu9A3AwQqiECupfy32xIEe11Ea-BMphs-J30VCo/edit?usp=sharing>

RECOMMENDATION

City Manager

Receive recommendation, discuss, and provide staff direction.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5442
June 19, 2018
Regular Business**

SUNSETTING OF THE COMMUNITY ADVISORY BOARD	Action: Adopt Ordinance No. 18C-05, repealing chapter 3.54 MICC and sunsetting the Community Advisory Board (Youth, Senior and Family Services Advisory Board).	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
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DEPARTMENT OF	City Manager (Ali Spietz) and Youth and Family Services (Cindy Goodwin)
COUNCIL LIAISON	n/a
EXHIBITS	1. Ordinance No. 18C-05
2018-2019 CITY COUNCIL GOAL	n/a
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

BACKGROUND

The Community Advisory Board (CAB), formerly the Youth, Senior and Family Services Advisory Board, was established in 1973 when the Youth and Family Services Department (YFS) was created. The four main functions of the CAB have been to:

1. Make recommendations on major programs and policy questions as they occur;
2. Review annual budgetary recommendations as prepared by the YFS Director;
3. Represent youth, seniors and families; and
4. Participate in fundraising events as they deem appropriate.

Over the past 10-15 years, the purpose of the CAB has shifted and diminished. Prior to 2002, the CAB assisted YFS in community outreach, fundraising, and service development. The CAB members acted as the 'eyes and ears' of the community. As the profession of social welfare and human services became increasingly evidenced based, organizations such as YFS and communities relied less on anecdotes and public experience and more on community/youth data along with more formal needs assessments. This type of information allows for a fuller picture of community risks and needs and determines the selection of appropriate prevention and intervention tools.

In addition, the CAB was heavily involved in fundraising for YFS before the MIYFS Foundation was started. As the Foundation gained momentum, CAB members had a much smaller role in community fundraising.

As a result of this shift, the CAB has been less instrumental to the work of YFS, and thus, at the June 9 City Council Mini-Planning Session, staff recommended sunsetting the CAB immediately. The Council agreed with staff's recommendation and directed staff to prepare an ordinance to repeal the code chapter pertaining to the CAB (see Exhibit 1).

FUTURE ENGAGEMENT

At the last CAB meeting of this year in May, the CAB discussed the shifting needs of the YFS Department and the role of the CAB members. The discussion generated several suggestions for alternate forms of civic engagement. Over the next year, the YFS Department will pilot a listening-focus group as an avenue to explore an option to provide relevant feedback and inform the department on perceived community needs. This will help YFS better assess the type of group or board needed to ensure timely community input to YFS programs and endeavors.

RECOMMENDATION

Assistant to the City Manager and Youth and Family Services Director

- MOVE TO:
1. Suspend the City Council Rules of Procedure 6.3 requiring a second reading of ordinances.
 2. Adopt Ordinance No. 18C-05, repealing chapter 3.42 MICC and sunsetting the Community (Youth, Senior and Family Services) Advisory Board.

**CITY OF MERCER ISLAND
ORDINANCE NO. 18C-05**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON
REPEALING MERCER ISLAND CITY CODE CHAPTER 3.54, YOUTH, SENIOR
AND FAMILY SERVICES ADVISORY BOARD, PROVIDING FOR
SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the Youth, Senior and Family Services Advisory Board (currently known as the Community Advisory Board) was established in 1973 when the Youth and Family Services Department was created; and

WHEREAS, the main functions of the Advisory Board have shifted and diminished over the past 10-15 years as the profession of social welfare and human services became increasingly evidenced based, and organizations such as the YFS Department and communities relied less on anecdotes and public experience and more on community/youth data along with more formal needs assessments; and

WHEREAS, the Youth, Senior and Family Services Advisory Board was heavily involved in fundraising for the YFS Department before the MIYFS Foundation was started, and as the Foundation gained momentum, Advisory Board members had a much smaller role in community fundraising; and

WHEREAS, the Council agrees with staff's recommendation to sunset the Youth, Senior and Family Services Advisory Board; and

WHEREAS, the YFS Department will pilot a listening-focus group as an avenue to explore an option to provide relevant feedback and inform the department on perceived community needs;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. **Repeal of Chapter 3.54 MICC, Youth, Senior and Family Services Advisory Board.**
Chapter 3.54 MICC, Youth, Senior and Family Services Advisory Board is hereby repealed in its entirety, as follows:

**~~Chapter 3.54
YOUTH, SENIOR AND FAMILY SERVICES ADVISORY BOARD~~**

~~Sections:~~

~~3.54.010 — Established.~~

~~3.54.020 — Purpose — Function and jurisdiction.~~

~~3.54.030 — Membership — Term.~~

~~3.54.040 — Meetings — Organization.~~

~~3.54.010 — Established.~~

~~There is established an advisory citizens committee to be known as “youth, senior and family services advisory board.”~~

~~3.54.020 — Purpose — Function and jurisdiction.~~

~~A. It shall be the responsibility of the youth, senior and family services advisory board to make recommendations on major programs and policy questions as they occur.~~

- B. The board shall review annual budgetary recommendations as prepared by the youth and family services director.
- C. The board shall represent youth, seniors and families.
- D. The board shall participate in fundraising events as they deem appropriate.

3.54.030 — Membership — Term.

- A. The youth, senior and family services advisory board shall consist of 12 youth (high school students: three ninth graders, three tenth graders, three eleventh graders, three twelfth graders) and 12 adults (four of which shall be seniors aged 65 years or older), each of whom shall be appointed by the mayor subject to the confirmation of the city council. The mayor shall designate one or more city council members to act as liaison between the city council and the youth, senior and family services advisory board.
- B. The term of each adult voting member, unless terminated earlier by the appointing authority, shall be three years, and shall expire on May 31, or until his or her successor is appointed and qualifies. The term of each youth voting member shall be for two years, until high school graduation of the youth, or sooner if terminated by appointing authority. Vacancies occurring in any position on the board shall be filled by appointment by the mayor with confirmation by the city council for the unexpired term.
- C. No member shall receive any compensation for his or her services.

3.54.040 — Meetings — Organization.

The youth, senior and family services advisory board shall determine the time and place of its meetings and other rules and regulations, which rules shall be reduced to writing and a copy filed with the city clerk.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality does not affect the validity of any other section, sentence, clause or phrase of this ordinance.

Section 3. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 19th day of June 2018 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

Approved as to Form:

ATTEST:

Kari L. Sand, City Attorney
Date of Publication: _____

Deborah Estrada, City Clerk



PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

JUNE 19		DUE TO:	6/8 D/P	6/11 FN	6/11 CA	6/12 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
SPECIAL BUSINESS (7:00 pm)						
10	AB 5443: KCLS Executive Director Lisa Rosenblum Introduction			Ali Spietz		Julie
5	AB 5435: Parks and Recreation Month & Summer Celebration! Proclamation			Ryan Daly		Ali
REGULAR BUSINESS						
60	AB 5445: City's Financial Challenges: Review City Manager's Recommendation			Julie Underwood		Chip
15	AB 5442: Sunset the Community Advisory Board			Ali Spietz		Julie

JUNE 26 (SPECIAL MEETING)		DUE TO:	6/15 D/P	6/18 FN	6/18 CA	6/19 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
SPECIAL BUSINESS (6:00 PM)						
30	First/Last-Mile Solutions: Dockless Bike Share Pilot Proposal			Ross Freeman		Ali
45	AB 5441: Zoning Code Cleanup Code Amendments (1st Reading)			Andrew Leon		Ali
15	1st Quarter 2018 Financial Status Report & Budget Adjustments			Chip Corder		Julie

JULY 3		DUE TO:	6/8 D/P	6/11 FN	6/11 CA	6/12 Clerk
CANCELED						

JULY 10 (SPECIAL MEETING)		DUE TO:	6/22 D/P	6/25 FN	6/25 CA	6/26 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
PUBLIC HEARING (6:00 PM)						
90	City's Financial Challenges: <ul style="list-style-type: none"> City Manager's Recommendation (1st Reading) Review Financial Forecast with Management Partners 			Julie Underwood		
REGULAR BUSINESS						

JULY 17		DUE TO:	7/6 D/P	7/9 FN	7/9 CA	7/10 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						

5	National Night Out Proclamation	Jennifer Franklin	
CONSENT CALENDAR			
--	Zoning Code Cleanup Code Amendments (2nd Reading & Adoption)	Andrew Leon	
PUBLIC HEARING			
REGULAR BUSINESS			
60	Code Compliance Ordinance (1st Reading)	Alison Van Gorp	
60	Procedural Zoning Code Amendments (1st Reading)	Nicole Gaudette	
60	Review RFQ Criteria for Tully's/Parcel 12 Site	Julie Underwood	Ali
90	City's Financial Challenges: City Manager's Recommendation (2 nd Reading)	Julie Underwood	
EXECUTIVE SESSION			

AUGUST 7		DUE TO:	7/27 D/P	7/30 FN	7/30 CA	7/31 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
NATIONAL NIGHT OUT (5:00-7:00 pm)						
120	National Night Out Party (City Hall Police Carport)					
SPECIAL BUSINESS (7:00 pm)						
5	Women's Equality Day Proclamation					
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
30	Code Compliance Ordinance (2nd Reading)				Alison Van Gorp	
30	Procedural Zoning Code Amendments (2nd Reading)				Nicole Gaudette	
EXECUTIVE SESSION						

AUGUST 21						
CANCELED						

SEPTEMBER 4		DUE TO:	8/24 D/P	8/27 FN	8/27 CA	8/28 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						

SPECIAL BUSINESS (7:00 pm)			
5	National Recovery Month Proclamation	Cindy Goodwin	
5	Emergency Preparedness Month Proclamation	Jennifer Franklin	
5	Day of Concern for the Hungry Proclamation	Cindy Goodwin	
CONSENT CALENDAR			
PUBLIC HEARING			
REGULAR BUSINESS			
30	2nd Quarter 2018 Financial Status Report & Budget Adjustments (include Thrift Store Revenue/Expenditure Update)	Chip Corder	
30	Rideshare Pilot Next Steps	Kirsten Taylor	
EXECUTIVE SESSION			

SEPTEMBER 18		DUE TO:	9/7 D/P	9/10 FN	9/10 CA	9/11 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
10	International Peace Day Proclamation				Diane Mortenson	
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
90	2018 Comprehensive Plan Amendments (1st Reading)				Evan Maxim	
20	Aubrey Davis Park Master Plan Update				Paul West	
EXECUTIVE SESSION						

OCTOBER 2		DUE TO:	9/21 D/P	9/24 FN	9/24 CA	9/25 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
5	Domestic Violence Action Month Proclamation				Cindy Goodwin	
5	National Community Planning Month Proclamation				Scott Greenberg	

CONSENT CALENDAR			
PUBLIC HEARING			
60	2019-2020 Preliminary Budget: Budget Message Presentation & Distribution	Julie Underwood & Chip Corder	Julie
REGULAR BUSINESS			
45	2018 Comprehensive Plan Amendments (2nd Reading)	Evan Maxim	
30	Transportation Concurrency Ordinance (3rd reading)	Scott Greenberg	
EXECUTIVE SESSION			

OCTOBER 16		DUE TO:	10/5 D/P	10/8 FN	10/8 CA	10/9 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
180	2019-2020 Preliminary Budget: Operating Budget Review	Chip Corder				Julie
REGULAR BUSINESS						
EXECUTIVE SESSION						

OCTOBER 23 (6:00PM – SPECIAL MEETING)		DUE TO:	10/12 D/P	10/15 FN	10/15 CA	10/16 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
SPECIAL BUSINESS						
180	2019-2020 Preliminary Budget: Operating Budget Review	Chip Corder				Julie

NOVEMBER 6 (6:00 PM)		DUE TO:	10/26 D/P	10/29 FN	10/29 CA	10/30 Clerk
ITEM TYPE TIME TOPIC			STAFF		SIGNER	
SPECIAL BUSINESS (6:00 pm)						
5	Veteran's Day Proclamation					
PUBLIC HEARING						

180	2019-2020 Preliminary Budget: Capital Improvement Program Review	Chip Corder	Julie
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NOVEMBER 20		DUE TO:	11/9 D/P	11/12 FN	11/12 CA	11/13 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
90	2019-2020 Preliminary Budget: Finalize Changes to Budget, Pass 2019 NORCOM Budget Resolution, Adopt 2019 Property Tax Ordinances, and Pass 2019 Utility Rate Resolutions			Chip Corder		Julie
REGULAR BUSINESS						
60	Private Community Facilities Code Amendment (1st Reading)			Evan Maxim		
EXECUTIVE SESSION						

DECEMBER 4		DUE TO:	11/23 D/P	11/26 FN	11/26 CA	11/27 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
PUBLIC HEARING						
REGULAR BUSINESS						
30	2019-2020 Final Budget Adoption			Chip Corder		Julie
15	3rd Quarter 2018 Financial Status Report & Budget Adjustments			Chip Corder		Julie
45	Private Community Facilities Code Amendment (2nd Reading)			Evan Maxim		
EXECUTIVE SESSION						

DECEMBER 18		DUE TO:	12/7 D/P	12/10 FN	12/10 CA	12/11 Clerk
ITEM TYPE TIME TOPIC				STAFF		SIGNER

STUDY SESSION (6:00-7:00 pm)			
SPECIAL BUSINESS (7:00 pm)			
CONSENT CALENDAR			
PUBLIC HEARING			
REGULAR BUSINESS			
EXECUTIVE SESSION			

OTHER ITEMS TO BE SCHEDULED:

- Parks Waterfront Structures Long-Term Planning – P. West
- Land Conservation Work Plan Update – A. Sommargren
- Open Space Vegetation Management – A. Sommargren
- Parks & Recreation Charter – J. Bon
- Code of Ethics – K. Sand & A. Spietz
- Citizen of the Year Criteria – A. Spietz
- YTN Update – J. Underwood
- Ratify KC Solid Waste Comp Plan (Late 2018/early 2019) – J. Kintner
- Beautification Fund Ordinance – C. Corder

COUNCILMEMBER ABSENCES:

- June 26: Weiker, Wisenteiner, Underwood
- July 17: Nice
- August 7: Wong
- October 16: Bassett

MISD BOARD JOINT MEETING DATES:

- TBD

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q4 & Q1)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Goals (Q2)
- Mini-Planning Session (Q2)
- Sustainability Update (Q1 & Q3)

Development Services Group:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - Mercer Island Report Card (Q3)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mini-PS)
 - Preliminary Budget: Presentation & Distribution (1st Oct Mtg)
 - Preliminary Budget: Operating Budget Review (2nd Oct Mtg)
 - Preliminary Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Preliminary Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

- Summer Celebration Fireworks Display Permit (Q2)

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Arts Council Annual Report and Work Plan (Q2)
- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations

- Martin Luther King Jr. Day Proclamation (1st Jan)
- Black History Month Proclamation (1st Feb)
- Women’s History Month & International Women’s Day Proclamation (1st Mar)
- Sexual Assault Awareness Month Proclamation (1st Apr)
- Earth Day Proclamation (2nd Apr)
- Volunteer Appreciation Week Proclamation (2nd Apr)
- Building Safety Month Proclamation (1st May)
- Safe Boating and Paddling Week Proclamation (2nd May)
- Public Works Week Proclamation (2nd May)
- Parks and Recreation Month & Summer Celebration! Proclamation (1st Jul)
- National Night Out Proclamation (2nd Jul)
- Women’s Equality Day Proclamation (1st Aug)
- National Recovery Month Proclamation (1st Sep)
- Emergency Preparedness Month Proclamation (1st Sep)
- Day of Concern for the Hungry Proclamation (1st Sep)
- Domestic Violence Action Month Proclamation (1st Oct)
- National Community Planning Month Proclamation (1st Oct)
- Veteran’s Day Proclamation (1st Nov)