



CITY OF MERCER ISLAND CITY COUNCIL MEETING AGENDA

Monday
November 7, 2016
6:00 PM

Mayor Bruce Bassett
Deputy Mayor Debbie Bertlin
Councilmembers Dan Grausz, Jeff Sanderson,
Wendy Weiker, David Wisenteiner
and Benson Wong
Contact: 206.275.7793, council@mercergov.org
www.mercergov.org/council

All meetings are held in the City Hall Council Chambers at
9611 SE 36th Street, Mercer Island, WA unless otherwise noticed

"Appearances" is the time set aside for members of the public to speak to the City Council about any issues of concern. If you wish to speak, please consider the following points:
(1) speak audibly into the podium microphone, (2) state your name and address for the record, and (3) limit your comments to three minutes.
Please note: the Council does not usually respond to comments during the meeting.

REGULAR MEETING

CALL TO ORDER & ROLL CALL

AGENDA APPROVAL

APPEARANCES

CONSENT CALENDAR

(1) Payables: \$553,246.12 (10/20/16), \$278,253.52 (10/27/16), & 211,481.48 (11/03/16)

Payroll: \$766,426.10 (10/28/16)

Minutes: September 30, 2016 Revised Micro-Planning Session Minutes, October 13, 2016 Special Joint Meeting with MISD Board Minutes, October 17, 2016 Regular Meeting Minutes, October 18, 2016 Special Meeting Minutes, October 25, 2016 Special Meeting Minutes, and November 1, 2016 Special Meeting Minutes.

AB 5226 Resolution for Port of Seattle Grant for Wayfinding Signs

REGULAR BUSINESS

(2) AB 5227 City Manager Employment Contract with Julie Underwood

(3) AB 5228 I-90 Loss of Mobility Negotiations Status Report and I-90/East Link Local Traffic Impacts Analysis and I-90 Access Alternative Solutions

(4) AB 5225 Public Hearing: 2017-2018 Preliminary Budget Review: Capital Improvement Program

OTHER BUSINESS

Councilmember Absences
Planning Schedule
Board Appointments
Councilmember Reports

ADJOURNMENT

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	183796-183904	10/20/16	\$ 553,246.12
			\$ 553,246.12

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183796	10/20/2016	AM TEST INC INV 95021 WATER QUALTY	P92649	95021	09/30/2016	240.00
00183797	10/20/2016	AMERICAN LEAK DETECTION INV 38666 COMMERCIAL CORRELATO	P92651	38666	10/14/2016	695.00
00183798	10/20/2016	AWC OCTOBER 2016		OH007201	10/18/2016	342.30
00183799	10/20/2016	AXIS SURVEY & MAPPING DESIGN - E MERCER WAY 5400-600	P92219	9767	09/29/2016	19,140.00
00183800	10/20/2016	BLUELINE GROUP EMW 5400 - 6000 BLK WATER SYST	P92073	12406	10/04/2016	26,331.20
00183801	10/20/2016	CENTURYLINK PHONE USE OCT 2016		OH007198	10/02/2016	237.64
00183802	10/20/2016	COLE, DONALD FLEX SPEND REIMB		14OCT16	10/14/2016	452.78
00183803	10/20/2016	COMPLETE OFFICE COMM CTR FURNITURE		1398445-1	09/26/2016	67,962.27
00183804	10/20/2016	DRAIN-PRO INC 2016 SANITARY SEWER VIDEO	P90801	56251	09/29/2016	12,113.44
00183805	10/20/2016	GENTINO, CATHERINE L FLEX SPEND REIMB		14OCT16	10/14/2016	226.92
00183806	10/20/2016	HDR ENGINEERING INC 2015 WATER SYSTEM PLAN UPDATES	P80918	1200013488	09/29/2016	1,247.86
00183807	10/20/2016	HOLMES, EDWARD J PER DIEM REIMB		OH007207	10/18/2016	258.50
00183808	10/20/2016	HORSCHMAN, BRENT FLEX SPEND REIMB		14OCT16	10/14/2016	192.31
00183809	10/20/2016	KEMP WEST INC 2016 RIGHT OF WAY TRIMMING &	P92124	18000	09/30/2016	61,550.50
00183810	10/20/2016	KNOTT, KENNETH FLEX SPEND REIMB		14OCT16	10/14/2016	705.78
00183811	10/20/2016	LEOFF HEALTH & WELFARE TRUST FIRE RETIREES OCTOBER 2016		OH007202	10/18/2016	55,945.30
00183812	10/20/2016	MCCOY, STEPHEN W TRAINING MATERIALS		OH007204	10/13/2016	82.34
00183813	10/20/2016	MOUNTAIN PACIFIC BANK SCHEDULE B RETAINAGE FOR R9622	P90891	#5RETAINAGE	09/30/2016	7,645.00
00183814	10/20/2016	OAC SERVICES INC Pier Repair Engineering Servic	P90640	131904	10/11/2016	5,485.00
00183815	10/20/2016	OPEN WINDOW SCHOOL Returning portion of rental de	P92553	22692	10/11/2016	104.50
00183816	10/20/2016	OVERLAKE OIL 800 GAL UNLEADED FUEL INV 1800	P92476	0179850IN	09/16/2016	3,821.60
00183817	10/20/2016	PACIFIC AIR CONTROL INC FS92 SPLIT SYSTEM REPAIR	P92627	189277	09/28/2016	2,221.93
00183818	10/20/2016	PACIFIC GOLF & TURF FL-0465 REPAIR PARTS	P92482	0217489/0217569	09/19/2016	346.22
00183819	10/20/2016	PACIFIC MODULAR CARPET FOR LB OFFICE BUILD OUT	P92548	2631	09/21/2016	2,649.90
00183820	10/20/2016	PACIFIC RUBBER FL-0365 REPAIR PARTS	P92483	3052457	09/26/2016	129.82
00183821	10/20/2016	PEBBLE @ MIPC, THE Preschool scholarships for EA	P89365	OH007208	10/03/2016	600.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183822	10/20/2016	PEBBLE @ MIPC, THE Preschool scholarships for EA	P89365	OH007212	10/14/2016	411.30
00183823	10/20/2016	PRAXAIR DISTRIBUTION INC INV 55657330 CYLINDER AND ACET	P92570	55657330	09/30/2016	50.49
00183824	10/20/2016	PRECISION CONCRETE CUTTING LINE 3 RETAINAGE	P86522	RETAINAGE	10/11/2016	1,640.74
00183825	10/20/2016	PREMIER CABLING LLC Antenna Cable and 2 Ethernet f	P92507	1434	09/30/2016	1,460.62
00183826	10/20/2016	PUGET SOUND ACCESS MI-TV Council Broadcast 08/01	P92592	2457	09/14/2016	247.50
00183827	10/20/2016	PUGET SOUND ENERGY Utility Assistance for Emergen	P89289	OH007209	10/07/2016	24.88
00183828	10/20/2016	PUGET SOUND ENERGY Utility Assistance for Emergen	P89289	OH007211	10/14/2016	91.10
00183829	10/20/2016	PUGET SOUND ENERGY Utility Assistance for Emergen	P89289	OH007210	10/14/2016	151.10
00183830	10/20/2016	PUGET SOUND ENERGY Power services for Seafair	P92545	OH007214	09/23/2016	10.84
00183831	10/20/2016	RAMCO CONSULTING SRVS INC TRAINING J. FELIX INV 75486	P92485	INV75485/86/87	05/12/2016	555.00
00183832	10/20/2016	REGIONAL TOXICOLOGY SERVICES Lab fees for Harnish clients	P89330	TC20290093016	09/30/2016	15.70
00183833	10/20/2016	REMOTE SATELLITE SYSTEMS INT'L Monthly sat phone fee	P92559	00083961	10/07/2016	48.95
00183834	10/20/2016	REPUBLIC SERVICES #172 INV 172-6883960 ICP 25 YRD	P92647	1726883960	09/30/2016	255.90
00183835	10/20/2016	RESERVE ACCOUNT Refill reserve funds for posta	P92542	OH007213	10/10/2016	1,000.00
00183836	10/20/2016	RICOH USA INC (FIRE) Copier Rental/Fire	P92598	97619348	10/05/2016	319.42
00183837	10/20/2016	RIKHI, NARJEET Returning portion of rental	P92525	22099	10/08/2016	300.00
00183838	10/20/2016	ROSENSTEIN, SUSIE Instruction services for Enhan	P92491	16421	10/06/2016	300.00
00183839	10/20/2016	S&B INC SB-24358 MAIN RESERVOIR - PUMP	P92648	SB24358	08/15/2016	1,382.66
00183840	10/20/2016	SAGE SOFTWARE INC Annual Maintenance Agreement f	P92523	2001517764	09/15/2016	1,359.99
00183841	10/20/2016	SALZETTI, ERIC Instruction services for Power	P92494	16385/16380	10/06/2016	1,493.80
00183842	10/20/2016	SAND, KARI L MILEAGE EXPENSE		OH007199	10/13/2016	286.20
00183843	10/20/2016	SANDINE, ASEA TRAINING EXPENSE		14OCT16	10/14/2016	250.69
00183844	10/20/2016	SCHUMACHER, FRED FLEX SPEND REIMB		14OCT16	10/14/2016	56.01
00183845	10/20/2016	SCORE Sept jail bill- 6 days	P92606	2171	10/10/2016	942.00
00183846	10/20/2016	SEA WESTERN INC Fire Helmet/Liners (White/Kenn	P92230	194460/080/081	09/26/2016	2,601.25
00183847	10/20/2016	SEATTLE HUMANE SOCIETY Returning full rental deposit.	P92616	22946	10/14/2016	100.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183848	10/20/2016	SEATTLE PUBLIC UTILITIES August 2016 SPU New Retail Ser	P92650	WOO83843/820	10/04/2016	4,556.00
00183849	10/20/2016	SHOREWOOD HEIGHTS Rental assistance for Emergenc	P89375	OH007218	10/05/2016	600.00
00183850	10/20/2016	SHOREWOOD HEIGHTS Rental assistance for Emergenc	P89375	OH007217	10/05/2016	600.00
00183851	10/20/2016	SHOREWOOD HEIGHTS Rental assistance for Emergenc	P89375	OH007216	10/05/2016	600.00
00183852	10/20/2016	SIGNATURE LANDSCAPE SERVICES 2016 Landscaping Service for F	P90550	000012321/2/3/4	10/01/2016	4,042.73
00183853	10/20/2016	SKYLINE COMMUNICATIONS INC EOC INTERNET SERVICE	P92508	IN42317	10/01/2016	206.55
00183854	10/20/2016	SLOTBOOM, CLAUDIA Program fee returned to client	P92552	667234	10/11/2016	5.50
00183855	10/20/2016	SME SOLUTIONS LLC FIRE STATION TANK MONITOR	P92654	223559	09/30/2016	1,066.24
00183856	10/20/2016	SNOQUALMIE VALLEY RIFLE CLUB Range use	P92560	2016003	10/04/2016	100.00
00183857	10/20/2016	SOFTRESOURCES PROJ MGMT PHASE 4 VENDOR ANALY	P92512	3419	10/03/2016	12,950.00
00183858	10/20/2016	SOLOMON, MEARA FLEX SPEND REIMB		14OCT16	10/14/2016	192.31
00183859	10/20/2016	SOUND PUBLISHING INC Advertising contract for Seatt	P89368	7715411	09/30/2016	556.00
00183860	10/20/2016	SOUND PUBLISHING INC Ntc: Ord #16-11 1696703 09/14	P92623	7715422	09/30/2016	1,462.45
00183861	10/20/2016	SOURCES OF STRENGTH INC Implementation/professional	P92500	1411	09/29/2016	2,500.00
00183862	10/20/2016	SPECTER INSTRUMENTS INC ANNUAL RENEWAL OF SOFTWARE	P92474	1608047374	08/30/2016	495.00
00183863	10/20/2016	SPENCER, FREDERICK E CBT Instructor	P92562	OH007219	10/10/2016	262.50
00183864	10/20/2016	STERICYCLE INC On-Call Charges	P92567	3003588556	09/30/2016	10.36
00183865	10/20/2016	SUNDSTROM, ROBERT Instruction services for Bird	P92622	16652	10/04/2016	632.47
00183866	10/20/2016	SUNGARD PUBLIC SECTOR INC Trakit user licenses (5)	P92594	127098	09/30/2016	11,288.96
00183867	10/20/2016	SWANK MOTION PICTURES INC The Good Dinosaur movie licens	P92493	RG2219408	08/05/2016	441.30
00183868	10/20/2016	T2 SYSTEMS CANADA INC 2016 Service Charges for Boat	P89538	INV00004460	09/27/2016	82.13
00183869	10/20/2016	TAWNEY, LAURA FLEX SPEND REIMB		14OCT16	10/14/2016	13.18
00183870	10/20/2016	THOMCO CONSTRUCTION INC SCHEDULE B STORM DRAINAGE	P90890	008979	09/30/2016	159,032.04
00183871	10/20/2016	THOMSON REUTERS - WEST CIS Intel database	P92608	834831815	10/01/2016	303.10
00183872	10/20/2016	TOKAY SOFTWARE BACKFLOW PREVENTION MANAGEMENT	P92486	96931	09/28/2016	790.00
00183873	10/20/2016	TRI-TEC COMMUNICATIONS INC Additional Workgroup License f	P92367	619463	09/21/2016	359.16

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183874	10/20/2016	TROY, BRIAN CASEY MILEAGE EXPENSE		OH007197	10/17/2016	32.94
00183875	10/20/2016	TSI INCORPORATED Respirator Fit Tester (To Be	P92229	90829833	09/16/2016	15,805.82
00183876	10/20/2016	TUTTLE, LAJUAN FLEX SPEND REIMB		14OCT16	10/14/2016	28.85
00183877	10/20/2016	UMPQUA BANK MT3500	P90423	S10591	09/23/2016	404.06
00183878	10/20/2016	UMPQUA BANK LINESCAPE OF WA RETAINAGE ACCT	P90423	S10635	09/30/2016	584.44
00183879	10/20/2016	UNDERWOOD, JULIE THUY CITY MGR INTERVIEW EXPENSES		OH007200	10/17/2016	508.74
00183880	10/20/2016	UNITED SITE SERVICES 2015-16 Volunteer event portab	P85569	1144407919/53714	08/31/2016	443.04
00183881	10/20/2016	US BANK MERLTGO09B Admin Fee 7/1/16 to	P92546	4364672/48/77	07/25/2016	900.00
00183882	10/20/2016	USABlueBook INVENTORY PURCHASES	P92436	065193	09/20/2016	245.75
00183883	10/20/2016	UTILITIES UNDERGROUND LOCATION EXCAVATION NOTIFICATION TICKET	P92520	6090169	09/30/2016	300.30
00183884	10/20/2016	VERIZON WIRELESS PS 18 & 24 WIRELESS DATA SERVI	P92469	9772420306	09/21/2016	78.04
00183885	10/20/2016	VERIZON WIRELESS PW CELLULAR SERVICE - AUG-SEPT	P92467	972500354	09/23/2016	1,002.55
00183886	10/20/2016	VERIZON WIRELESS Data and phone charges	P92543	972500355	09/23/2016	33.13
00183887	10/20/2016	VERIZON WIRELESS IGS GIS, IGS WIFI, IGS LOANER	P92509	9772500357	09/23/2016	160.06
00183888	10/20/2016	VERIZON WIRELESS MDC Charges/Fire	P92595	9772500358	09/23/2016	925.53
00183889	10/20/2016	VERIZON WIRELESS Monthly expense for mobile	P89331	9772500359	10/05/2016	40.01
00183890	10/20/2016	WA ST TREASURER'S OFFICE SEPT16 MI Court Transmittal	P92604	OH007220	09/30/2016	20,788.94
00183891	10/20/2016	WA ST TREASURER'S OFFICE SEPT16 NC Court Transmittal	P92603	OH007221	09/30/2016	3,307.76
00183892	10/20/2016	WALTER E NELSON CO Station Household Supplies	P92558	564735	10/05/2016	2,139.47
00183893	10/20/2016	WASHINGTON AWARDS INC Flag case	P92449	62245	09/27/2016	158.78
00183894	10/20/2016	WASHINGTON STATE PATROL CPL background checks	P92537	I17002229	10/03/2016	118.00
00183895	10/20/2016	WASHINGTON STATE PATROL Background Check S. Wu	P92557	I17001652	10/03/2016	12.00
00183896	10/20/2016	WASHINGTON2 ADVOCATES LLC Sept 2016 I-90 Loss of Mobilit	P92511	5609	09/30/2016	10,000.00
00183897	10/20/2016	WCIA A. Sandine Notary Bond	P92576	101405	10/11/2016	40.00
00183898	10/20/2016	WESCOM Radar calibration Inv #22527	P92538	2525	09/29/2016	175.20
00183899	10/20/2016	WRPA Staff training.	P92583	1033	09/16/2016	149.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183900	10/20/2016	WWGCSA Program registrations for Park	P92621	11585	10/07/2016	1,170.00
00183901	10/20/2016	X5 OPCO LLC MONTHLY LONG DISTANCE JAN-DEC	P89271	OH007222	09/30/2016	238.29
00183902	10/20/2016	XEROX CORPORATION Monthly print charges for Mail	P89369	086473358	10/01/2016	3,075.80
00183903	10/20/2016	ZEE MEDICAL City Hall Supplies	P92472	68323408	10/05/2016	1,047.39
00183904	10/20/2016	ZUBER, BETSY LICENSE FEE REIMB		OH007205	10/10/2016	100.00
					Total	<u>553,246.12</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	8,464.45
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	4,798.86
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	4,234.22
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	1,703.82
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	1,669.68
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	833.84
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	818.51
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	412.80
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	316.22
P92525	00183837	RIKHI, NARJEET	Returning portion of rental	300.00
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	284.61
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	123.26
P92553	00183815	OPEN WINDOW SCHOOL	Returning portion of rental de	104.50
P92616	00183847	SEATTLE HUMANE SOCIETY	Returning full rental deposit.	100.00
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	89.26
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	66.66
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	66.66
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	62.83
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	33.59
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	31.49
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	25.00
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	18.83
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	17.80
P92603	00183891	WA ST TREASURER'S OFFICE	SEPT16 NC Court Transmittal	15.76
P92552	00183854	SLOTBOOM, CLAUDIA	Program fee returned to client	5.50
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	5.25
P92604	00183890	WA ST TREASURER'S OFFICE	SEPT16 MI Court Transmittal	3.30
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P92470	00183848	SEATTLE PUBLIC UTILITIES	August 2016 SPU New Retail Ser	4,180.00
P92436	00183882	USABlueBook	INVENTORY PURCHASES	245.75
<i>Org Key: 814083 - Vol Life Ins - States West Lif</i>				
	00183798	AWC	OCTOBER 2016	342.30
<i>Org Key: CA1100 - Administration (CA)</i>				
	00183842	SAND, KARI L	MILEAGE EXPENSE	286.20
<i>Org Key: CM11SP - Special Projects-City Mgr</i>				
P92511	00183896	WASHINGTON2 ADVOCATES LLC	Sept 2016 I-90 Loss of Mobilit	10,000.00
<i>Org Key: CM1200 - City Clerk</i>				
P92623	00183860	SOUND PUBLISHING INC	Ntc: Ord #16C-13 1696749 09/14	622.46
P92623	00183860	SOUND PUBLISHING INC	Ntc: Ord #16-11 1696703 09/14	564.15
P92623	00183860	SOUND PUBLISHING INC	Ntc: Budget Hearings 1700766 0	67.41
P92623	00183860	SOUND PUBLISHING INC	Ntc: City Mgr Interviews 16968	54.70
P92623	00183860	SOUND PUBLISHING INC	Ntc: CC Micro Plan Session 169	44.33
P92623	00183860	SOUND PUBLISHING INC	Ntc: Council Mtg Date Change	44.33
P92623	00183860	SOUND PUBLISHING INC	Ntc: Possible Quorum 1700735 0	41.74
P92623	00183860	SOUND PUBLISHING INC	Ntc: CC Micro Plan Session 169	23.33

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CM1400 - Communications</i>				
P92592	00183826	PUGET SOUND ACCESS	MI-TV Council Broadcast 08/01	247.50
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P92497	00183903	ZEE MEDICAL	City Hall Supplies	167.43
P92601	00183903	ZEE MEDICAL	City Hall Quarterly Refill Inv	148.59
<i>Org Key: DS1100 - Administration (DS)</i>				
P92575	00183866	SUNGARD PUBLIC SECTOR INC	Trakit user licenses (5)	1,642.50
P92367	00183873	TRI-TEC COMMUNICATIONS INC	Additional Workgroup License f	359.16
P92543	00183886	VERIZON WIRELESS	Data and phone charges	33.13
<i>Org Key: FN1100 - Administration (FN)</i>				
P92546	00183881	US BANK	MERLTGO09B Admin Fee 7/1/16 to	300.00
P92546	00183881	US BANK	MERLTGO11 Admin Fee 7/1/16 to	300.00
P92546	00183881	US BANK	MERLTGOREF13 Admin Fee 7/1/16	300.00
<i>Org Key: FN2100 - Data Processing</i>				
P92594	00183866	SUNGARD PUBLIC SECTOR INC	ONESOLUTION MAINTENANCE	9,646.46
P92523	00183840	SAGE SOFTWARE INC	Annual Maintenance Agreement f	1,359.99
<i>Org Key: FR1100 - Administration (FR)</i>				
P92558	00183892	WALTER E NELSON CO	Station Household Supplies	2,139.47
P92598	00183836	RICOH USA INC (FIRE)	Copier Rental/Fire	319.42
<i>Org Key: FR2100 - Fire Operations</i>				
P92229	00183875	TSI INCORPORATED	Respirator Fit Tester (To Be	15,805.82
P92230	00183846	SEA WESTERN INC	Posi Check Service/Calibration	951.28
P92595	00183888	VERIZON WIRELESS	MDC Charges/Fire	925.53
P88163	00183846	SEA WESTERN INC	Fire Helmet/Liners (White/Kenn	768.06
P92230	00183846	SEA WESTERN INC	Repair/Flow Testing	765.06
P92230	00183846	SEA WESTERN INC	Bottle Inspection/Hydro	116.85
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P92567	00183864	STERICYCLE INC	On-Call Charges	10.36
<i>Org Key: FR4100 - Training</i>				
P92562	00183863	SPENCER, FREDERICK E	CBT Instructor	262.50
	00183812	MCCOY, STEPHEN W	TRAINING MATERIALS	82.34
<i>Org Key: GGM001 - General Government-Misc</i>				
	00183879	UNDERWOOD, JULIE THUY	CITY MGR INTERVIEW EXPENSES	508.74
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P92542	00183835	RESERVE ACCOUNT	Refill reserve funds for posta	1,000.00
P92540	00183902	XEROX CORPORATION	Monthly print charges for CM c	800.09
P92540	00183902	XEROX CORPORATION	Monthly print charges for Mail	579.39
P92540	00183902	XEROX CORPORATION	Monthly print charges for DSG	177.64
P92492	00183903	ZEE MEDICAL	First Aid kit supplies and ser	171.81
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
	00183811	LEOFF HEALTH & WELFARE TRUST	FIRE RETIREES OCTOBER 2016	3,943.22
<i>Org Key: GX9997 - Employee Benefits-Fire</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00183811	LEOFF HEALTH & WELFARE TRUST	FIRE ACTIVE OCTOBER 2016	52,002.08
<i>Org Key: IS2100 - IGS Network Administration</i>				
P89271	00183901	X5 OPCO LLC	MONTHLY LONG DISTANCE JAN-DEC	238.29
P92509	00183887	VERIZON WIRELESS	IGS GIS, IGS WIFI, IGS LOANER	160.06
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P86522	00183824	PRECISION CONCRETE CUTTING	LINE 3 RETAINAGE	340.74
	00183874	TROY, BRIAN CASEY	MILEAGE EXPENSE	32.94
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P92124	00183809	KEMP WEST INC	2016 RIGHT OF WAY TRIMMING &	61,550.50
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	25.72
<i>Org Key: MT3100 - Water Distribution</i>				
P92651	00183797	AMERICAN LEAK DETECTION	INV 38666 COMMERCIAL CORRELATO	695.00
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: MT3150 - Water Quality Event</i>				
P92648	00183839	S&B INC	SB-24358 MAIN RESERVOIR - PUMP	1,382.66
P92486	00183872	TOKAY SOFTWARE	BACKFLOW PREVENTION	790.00
P92649	00183796	AM TEST INC	INV 95021 WATER QUALTY	240.00
<i>Org Key: MT3200 - Water Pumps</i>				
P92474	00183862	SPECTER INSTRUMENTS INC	ANNUAL RENEWAL OF SOFTWARE	495.00
	00183801	CENTURYLINK	PHONE USE OCT 2016	237.64
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	25.72
<i>Org Key: MT3400 - Sewer Collection</i>				
P90801	00183804	DRAIN-PRO INC	2016 SANITARY SEWER VIDEO	12,113.44
P90423	00183878	UMPQUA BANK	LINESCAPE OF WA RETAINAGE ACCT	292.22
P92485	00183831	RAMCO CONSULTING SRVS INC	TRAINING J. FELIX INV 75486	185.00
P92485	00183831	RAMCO CONSULTING SRVS INC	TRAINING - J. DRUSCHBA INV7548	185.00
P92485	00183831	RAMCO CONSULTING SRVS INC	TRAINING T. BABCOCK INV 75487	185.00
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: MT3500 - Sewer Pumps</i>				
P90423	00183877	UMPQUA BANK	MT3500	404.06
P90423	00183878	UMPQUA BANK	MT3500	292.22
P92469	00183884	VERIZON WIRELESS	PS 18 & 24 WIRELESS DATA SERVI	78.04
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: MT3800 - Storm Drainage</i>				
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P92467	00183885	VERIZON WIRELESS	PW CELLULAR SERVICE - AUG-SEPT	1,002.55
P92477	00183902	XEROX CORPORATION	PW BASE AND METER COPIER CHARG	355.45
P92520	00183883	UTILITIES UNDERGROUND LOCATION	EXCAVATION NOTIFICATION TICKET	300.30

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00183843	SANDINE, ASEA	TRAINING EXPENSE	58.38
P92576	00183897	WCIA	A. Sandine Notary Bond	40.00
<i>Org Key: MT4200 - Building Services</i>				
P92503	00183817	PACIFIC AIR CONTROL INC	FS92 SPLIT SYSTEM REPAIR	416.10
P92628	00183817	PACIFIC AIR CONTROL INC	HVAC MAINT FS91	355.25
P92629	00183817	PACIFIC AIR CONTROL INC	HVAC MAINT MAINT SHOP	258.10
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	25.72
<i>Org Key: MT4210 - Building Landscaping</i>				
P90550	00183852	SIGNATURE LANDSCAPE SERVICES	2016 Landscaping Service for F	2,113.48
P91782	00183852	SIGNATURE LANDSCAPE SERVICES	2016 Landscape maintenance ser	219.00
<i>Org Key: MT4300 - Fleet Services</i>				
P92476	00183816	OVERLAKE OIL	800 GAL UNLEADED FUEL INV 1798	1,964.16
P92463	00183816	OVERLAKE OIL	800 GAL UNLEADED FUEL INV 1800	1,857.44
P92466	00183855	SME SOLUTIONS LLC	FIRE STATION TANK MONITOR	836.24
P92482	00183818	PACIFIC GOLF & TURF	FL-0465 REPAIR PARTS	284.29
P92654	00183855	SME SOLUTIONS LLC	FIRE STATION TANK SERVICE CALL	230.00
P92483	00183820	PACIFIC RUBBER	FL-0365 REPAIR PARTS	129.82
P92482	00183818	PACIFIC GOLF & TURF	SEAL KIT	61.93
P92570	00183823	PRAXAIR DISTRIBUTION INC	INV 55657330 CYLINDER AND ACET	50.49
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	25.72
<i>Org Key: MT4501 - Water Administration</i>				
P92468	00183848	SEATTLE PUBLIC UTILITIES	WATER QUALITY SAMPLES INV 8348	141.00
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
P86522	00183824	PRECISION CONCRETE CUTTING	LINE 6 RETAINAGE	1,300.00
<i>Org Key: PO1100 - Administration (PO)</i>				
	00183807	HOLMES, EDWARD J	PER DIEM REIMB	258.50
P92449	00183893	WASHINGTON AWARDS INC	Flag case	158.78
<i>Org Key: PO1350 - Police Emergency Management</i>				
P92508	00183853	SKYLINE COMMUNICATIONS INC	EOC INTERNET SERVICE	206.55
P92559	00183833	REMOTE SATELLITE SYSTEMS INT'L	Monthly sat phone fee	48.95
<i>Org Key: PO1700 - Records and Property</i>				
P92447	00183902	XEROX CORPORATION	Admin copier	623.91
P92447	00183902	XEROX CORPORATION	Records copier	206.33
P92473	00183903	ZEE MEDICAL	Records first aid supplies	130.80
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P92537	00183894	WASHINGTON STATE PATROL	CPL background checks	118.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P92606	00183845	SCORE	Sept jail bill- 6 days	942.00
<i>Org Key: PO2100 - Patrol Division</i>				
P92538	00183898	WESCOM	Radar calibration Inv #22527	87.60
P92538	00183898	WESCOM	Radar calibration Inv #22525	87.60
<i>Org Key: PO3100 - Investigation Division</i>				
P92608	00183871	THOMSON REUTERS - WEST	CIS Intel database	303.10

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO4100 - Training</i>				
P92560	00183856	SNOQUALMIE VALLEY RIFLE CLUB	Range use	100.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P89333	00183902	XEROX CORPORATION	2016 Lease Charges for Upstair	143.64
P89333	00183902	XEROX CORPORATION	Use charges for 8/26-16 to 9/2	15.21
<i>Org Key: PR2100 - Recreation Programs</i>				
P92622	00183865	SUNDSTROM, ROBERT	Instruction services for Bird	632.47
<i>Org Key: PR2104 - Special Events</i>				
P92493	00183867	SWANK MOTION PICTURES INC	The Good Dinosaur movie licens	441.30
<i>Org Key: PR2108 - Health and Fitness</i>				
P92494	00183841	SALZETTI, ERIC	Instruction services for Power	1,096.20
P92494	00183841	SALZETTI, ERIC	Instruction services for Power	397.60
P92491	00183838	ROSENSTEIN, SUSIE	Instruction services for Enhan	300.00
<i>Org Key: PR4100 - Community Center</i>				
P90550	00183852	SIGNATURE LANDSCAPE SERVICES	2016 Landscaping Services for	1,247.61
P92630	00183817	PACIFIC AIR CONTROL INC	2 MEETING ROOMS REPAIR EXHAUST	358.07
P92583	00183899	WRPA	Staff training.	149.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P92621	00183900	WWGCSA	Program registrations for Park	270.00
P92647	00183834	REPUBLIC SERVICES #172	INV 172-6883960 ICP 25 YRD	255.90
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
P92545	00183830	PUGET SOUND ENERGY	Power services for Seafair	10.84
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P92621	00183900	WWGCSA	Program registrations for Park	270.00
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P92550	00183817	PACIFIC AIR CONTROL INC	REPAIR OF LB ADMIN UPSTAIRS UN	592.26
P92621	00183900	WWGCSA	Program registrations for Park	270.00
P92627	00183817	PACIFIC AIR CONTROL INC	HVAC MAINT LB CARETAKER HOUSE	242.15
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P92621	00183900	WWGCSA	Program registrations for Park	360.00
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	25.78
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P89538	00183868	T2 SYSTEMS CANADA INC	2016 Service Charges for Boat	82.13
P92472	00183903	ZEE MEDICAL	FIRST AID SUPPLIES	30.01
<i>Org Key: PY4616 - Flex Admin 2016</i>				
	00183810	KNOTT, KENNETH	FLEX SPEND REIMB	705.78
	00183802	COLE, DONALD	FLEX SPEND REIMB	452.78
	00183805	GENTINO, CATHERINE L	FLEX SPEND REIMB	226.92
	00183808	HORSCHMAN, BRENT	FLEX SPEND REIMB	192.31
	00183843	SANDINE, ASEA	FLEX SPEND REIMB	192.31
	00183858	SOLOMON, MEARA	FLEX SPEND REIMB	192.31

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00183844	SCHUMACHER, FRED	FLEX SPEND REIMB	56.01
	00183876	TUTTLE, LAJUAN	FLEX SPEND REIMB	28.85
	00183869	TAWNEY, LAURA	FLEX SPEND REIMB	13.18
<i>Org Key: WD535E - Sub Basin 6 Drainage Extension</i>				
P90890	00183870	THOMCO CONSTRUCTION INC	SCHEDULE B STORM DRAINAGE	3,230.00
P90891	00183813	MOUNTAIN PACIFIC BANK	SCHEDULE B RETAINAGE FOR R9622	170.00
<i>Org Key: WG107R - Luther Burbank Admin Bldg Rep</i>				
P92548	00183819	PACIFIC MODULAR	CARPET FOR LB OFFICE BUILD OUT	2,649.90
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
	00183803	COMPLETE OFFICE	COMM CTR FURNITURE	62,415.00
	00183803	COMPLETE OFFICE	DELIVERY/INSTALL FURNITURE	5,547.27
<i>Org Key: WG513T - Rec & Facility Booking System</i>				
P92513	00183857	SOFTRESOURCES	PROJ MGMT PHASE 4 VENDOR ANALY	7,350.00
<i>Org Key: WG715T - Maintenance Management System</i>				
P92512	00183857	SOFTRESOURCES	PROJ MGMT PHASE 3 RFP PROCESS	5,600.00
<i>Org Key: WP122R - Vegetation Management</i>				
P85569	00183880	UNITED SITE SERVICES	2015-16 Volunteer event portab	443.04
<i>Org Key: WP503R - Luther Burbank Pk Major Impvt</i>				
P90640	00183814	OAC SERVICES INC	Pier Repair Engineering Servic	3,525.00
P90640	00183814	OAC SERVICES INC	Pier Repair Engineering Servic	1,960.00
<i>Org Key: WR101U - Madrona Crest Residential Strt</i>				
P90890	00183870	THOMCO CONSTRUCTION INC	SCHEDULE D RESIDENTIAL STREET	2,034.00
P90891	00183813	MOUNTAIN PACIFIC BANK	SCHEDULE D RETAINAGE FOR R9622	107.05
<i>Org Key: WW101P - Water System Plan</i>				
P80918	00183806	HDR ENGINEERING INC	2015 WATER SYSTEM PLAN UPDATES	1,247.86
<i>Org Key: WW523R - EMW 5400-6000 Block Watermain</i>				
P91940	00183800	BLUELINE GROUP	EMW 5400 - 6000 BLK WATER SYST	13,410.15
P91353	00183799	AXIS SURVEY & MAPPING	DESIGN - E MERCER WAY 5400-600	5,000.00
<i>Org Key: WW526R - Madrona Crest West Water Sys</i>				
P90890	00183870	THOMCO CONSTRUCTION INC	SCHEDULE A WATER SYSTEM	151,547.60
P90891	00183813	MOUNTAIN PACIFIC BANK	SCHEDULE A RETAINAGE FOR R9622	7,251.08
P92650	00183848	SEATTLE PUBLIC UTILITIES	W83843 WATER QUALITY SERVICES	141.00
P92650	00183848	SEATTLE PUBLIC UTILITIES	W83820 WATER QUALITY SERVICE	94.00
<i>Org Key: WW527R - 3838 WMW Water Improvements</i>				
P92219	00183799	AXIS SURVEY & MAPPING	3838 WMW (SHORECLIFF LANE) WAT	14,140.00
P92073	00183800	BLUELINE GROUP	3838 WMW (SHORECLIFF LANE) WAT	12,921.05
<i>Org Key: XG150T - Small Tech/Equipment</i>				
P92533	00183825	PREMIER CABLING LLC	Antenna Cable and 2 Ethernet f	1,253.23
P92507	00183825	PREMIER CABLING LLC	EOC CABLING	207.39
<i>Org Key: XR541C - Safe Routes - Madrona Crest</i>				
P90890	00183870	THOMCO CONSTRUCTION INC	SCHEDULE C SAFE ROUTES TO SCHO	2,220.44

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P90891	00183813	MOUNTAIN PACIFIC BANK	SCHEDULE C RETAINAGE FOR R9622	116.87
<i>Org Key: YF1100 - YFS General Services</i>				
P89369	00183902	XEROX CORPORATION	Lease charges for Xerox 255 (L	174.14
	00183904	ZUBER, BETSY	LICENSE FEE REIMB	100.00
P89331	00183889	VERIZON WIRELESS	Monthly expense for mobile	40.01
P92557	00183895	WASHINGTON STATE PATROL	Background Check S. Wu	12.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P89368	00183859	SOUND PUBLISHING INC	Advertising contract for Seatt	556.00
P90550	00183852	SIGNATURE LANDSCAPE SERVICES	2016 Landscaping Services for	462.64
<i>Org Key: YF2100 - School/City Partnership</i>				
P89330	00183832	REGIONAL TOXICOLOGY SERVICES	Lab fees for Harnish clients	15.70
<i>Org Key: YF2600 - Family Assistance</i>				
P89365	00183821	PEBBLE @ MIPC, THE	Preschool scholarships for EA	600.00
P89375	00183849	SHOREWOOD HEIGHTS	Rental assistance for Emergenc	600.00
P89375	00183850	SHOREWOOD HEIGHTS	Rental assistance for Emergenc	600.00
P89375	00183851	SHOREWOOD HEIGHTS	Rental assistance for Emergenc	600.00
P89365	00183822	PEBBLE @ MIPC, THE	Preschool scholarships for EA	411.30
P89289	00183829	PUGET SOUND ENERGY	Utility Assistance for Emergen	151.10
P89289	00183828	PUGET SOUND ENERGY	Utility Assistance for Emergen	91.10
P89289	00183827	PUGET SOUND ENERGY	Utility Assistance for Emergen	24.88
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
P92500	00183861	SOURCES OF STRENGTH INC	Implementation/professional	2,500.00
Total				553,246.12

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	183905-183999	10/27/16	\$ 278,253.52
			\$ 278,253.52

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183905	10/27/2016	AAA PRINTING COMP PLAN TAB PRINTING	P92612	164730	10/07/2016	266.49
00183906	10/27/2016	ADT LLC PERMIT REFUND		1604262	10/20/2016	95.20
00183907	10/27/2016	AIRGAS USA LLC Oxygen/Fire	P92568	9939733540	09/30/2016	98.00
00183908	10/27/2016	ALPENTAL VOLUNTEER SKI PATROL Returning rental deposit in fu	P92582	23198	10/12/2016	50.00
00183909	10/27/2016	ALPINE FENCE CO REPAIR FENCE AT BOAT LAUNCH	P92547	17741	09/29/2016	1,079.67
00183910	10/27/2016	AMERICAN PARKINSON DISEASE ASS Returning portion of rental de	P92551	22089	10/11/2016	114.00
00183911	10/27/2016	ARC DOCUMENT SOLUTIONS Monthly print/copy charges	P92522	1552415	10/07/2016	2,017.05
00183912	10/27/2016	ASPECT SOFTWARE INC Telestaff Monthly Fees	P92565	AS1019341	10/05/2016	164.25
00183913	10/27/2016	BANQUET AND EVENT RESOURCE INC Booth Fee for NW Event Show.	P92619	102545	10/13/2016	1,237.50
00183914	10/27/2016	BASTROM, KENT G NAT'L FIRE ACADEMY MEAL TICKET		OH007244	10/25/2016	296.00
00183915	10/27/2016	BELLEVUE, CITY OF EMTG Academy Fees	P92566	31290	09/30/2016	17,762.00
00183916	10/27/2016	BELLEVUE, CITY OF 2016 Quarterly MBP Surcharge	P91129	31316	10/03/2016	7,419.49
00183917	10/27/2016	CALPORTLAND COMPANY #4 X DUST (32.07 TONS)	P92605	93025271	10/11/2016	862.12
00183918	10/27/2016	CASNE ENGINEERING INC TELEMETRY REPAIRS	P89139	28413	10/11/2016	7,326.00
00183919	10/27/2016	CEDAR GROVE COMPOSTING INC Organic Waste Service - Septem	P92554	0000303051	09/30/2016	25.50
00183920	10/27/2016	CENTURYLINK PHONE USE OCT 2016		OH007245	10/20/2016	1,502.02
00183921	10/27/2016	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		OH007263	10/28/2016	1,331.00
00183922	10/27/2016	CINTAS CORPORATION #460 2016 Rug Cleaning Services for	P89342	460697834	10/06/2016	49.28
00183923	10/27/2016	COLLIER, BARRY PER DIEM REIMB		OH007240	10/25/2016	101.00
00183924	10/27/2016	COMCAST Internet Charges/Fire	P89269	OH007224	10/12/2016	182.17
00183925	10/27/2016	COMPTON LUMBER & HARDWARE INC INVENTORY PURCHASES	P92585	796789	10/05/2016	298.42
00183926	10/27/2016	CRAWFORD DOOR COMPANY Station 92 Door Repair	P92596	97448	09/30/2016	162.61
00183927	10/27/2016	CRIMINAL JUSTICE TRAINING COMM CJTC BLEA-Rutter	P92607	201127105	10/10/2016	3,187.00
00183928	10/27/2016	CRYSTAL AND SIERRA SPRINGS 2016 Water Service at MICEC	P89391	8259218100816	10/08/2016	67.19
00183929	10/27/2016	CRYSTAL SPRINGS Coffee supplies	P92584	13123243093016	09/30/2016	142.21
00183930	10/27/2016	CULLIGAN Water Service/Fire	P92563	201610672721	09/30/2016	115.11

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183931	10/27/2016	DENALI ADVANCED INTERGRATION	P92618	23108	10/14/2016	207.50
		Returning partial deposit afte				
00183932	10/27/2016	DEPT OF ENTERPRISES SERVICES		OH007251	10/07/2016	786.23
		Freight cost paid to state for				
00183933	10/27/2016	DEPT OF LICENSING	P92635	OH007226	10/17/2016	30.00
		A. Sandine Notary Application				
00183934	10/27/2016	DRUSCHBA, JOHN F		OH007252	10/18/2016	34.56
		MILEAGE EXPENSE				
00183935	10/27/2016	DUNBAR ARMORED	P92602	3857845	10/01/2016	1,700.66
		OCT16 Armored Car Service				
00183936	10/27/2016	EMMANUEL DAY SCHOOL	P89415	OH007227	10/14/2016	280.90
		Preschool scholarships for EA				
00183937	10/27/2016	EVERSON'S ECONO-VAC INC	P92698	78483	09/30/2016	5,528.27
		INV 78483 CATCH BASIN CCTV JET				
00183938	10/27/2016	EXCEL SUPPLY COMPANY	P92487	81774	10/05/2016	275.35
		INVENTORY PURCHASES				
00183939	10/27/2016	FEDEX OFFICE	P89373	OH007228	10/01/2016	209.42
		Laminating, cutting & other pr				
00183940	10/27/2016	FERGUSON ENTERPRISES INC	P92610	0526179	10/06/2016	772.63
		6 X 101 VALVE POS. INDICATORS				
00183941	10/27/2016	FOREMOST PROMOTIONS	P92201	360575	09/15/2016	555.00
		Fire Hats				
00183942	10/27/2016	GRAINGER	P92611	9245897237	10/06/2016	1,171.42
		INVENTORY PURCHASES				
00183943	10/27/2016	H D FOWLER	P92517	I4348184	10/04/2016	183.48
		1" VALVE & ADAPTER				
00183944	10/27/2016	HARRISON, MARK	P92614	23186	10/14/2016	50.00
		Returning full rental deposit.				
00183945	10/27/2016	HDR ENGINEERING INC	P89617	1200015562	10/12/2016	21,302.09
		BOOSTER CHLORINATION STATION				
00183946	10/27/2016	HDR ENGINEERING INC	P91901	1200015398	10/11/2016	13,271.59
		SEWER SPECIAL CATCH BASIN -				
00183947	10/27/2016	HEALTHFORCE PARTNERS LLC	P92561	30228	10/04/2016	338.00
		Medical Testing/Coburn (These				
00183948	10/27/2016	HEDEEN & CADITZ PLLC	P92625	8273	10/06/2016	2,170.89
		Professional Services - FS 92				
00183949	10/27/2016	HOME DEPOT CREDIT SERVICE	P92613	0145381132486	10/14/2016	12.57
		30A POLE SWITCH				
00183950	10/27/2016	HONEYWELL, MATTHEW V	P92626	937	10/11/2016	950.00
		Professional Services - Invoic				
00183951	10/27/2016	HORIZON	P92591	3M211498	10/06/2016	878.30
		IRRIGATION BOX, OIL & AXE				
00183952	10/27/2016	INTERIOR FOLIAGE CO, THE	P92631	36443	10/01/2016	271.34
		CITY HALL INTERIOR LANDSCAPING				
00183953	10/27/2016	JACK LYONS & ASSOCIATES	P92580	OH007229	10/05/2016	5,500.00
		2016 Lieutenant Assessment Cen				
00183954	10/27/2016	JORGENSEN, LAWRENCE M		OH007241	10/25/2016	101.00
		PER DIEM REIMB				
00183955	10/27/2016	KASER, MICHAEL		OH007249	10/25/2016	234.64
		PER DIEM REIMB				
00183956	10/27/2016	KC PET LICENSES	P89272	OH007233	09/30/2016	75.00
		KC PET LICENSES FEE COLLECTED				

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183957	10/27/2016	KC RECORDS Recording Fees	P92578	OH007235	10/12/2016	761.00
00183958	10/27/2016	KC RECORDS Recording fees	P92705	OH007234	10/25/2016	758.00
00183959	10/27/2016	KCFTOA ODA Pump Academy/Gaines	P91736	6321	10/03/2016	360.00
00183960	10/27/2016	KELLEY, CHRIS M MILEAGE EXPENSE		OH007254	10/21/2016	35.21
00183961	10/27/2016	KENT D BRUCE CO LLC Parts for 7607	P92569	1801	10/05/2016	32.02
00183962	10/27/2016	KIA MOTORS FINANCE DSG 2016 KIA SOUL LEASE	P88915	OH007231	10/14/2016	263.96
00183963	10/27/2016	KING CO PROSECUTING ATTORNEY COURT REMITTANCE KC CRIME VICT	P89273	OH007232	09/30/2016	438.09
00183964	10/27/2016	LAKERIDGE PAVING COMPANY ISLAND CREST WAY RESURFACING P	P91538	#3	09/30/2016	88,327.34
00183965	10/27/2016	LIFE ASSIST INC Station/Rig Supplies	P92599	769282	10/07/2016	713.89
00183966	10/27/2016	LOISEAU, LERI M LEOFF1 Retiree Medical Expense	P92633	OH007236	10/17/2016	294.84
00183967	10/27/2016	M & M BALLOON CO Helium Tank	P92556	29532	10/05/2016	245.28
00183968	10/27/2016	MASTERMARK M. Swan Notary Stamp	P92634	2464436	10/12/2016	37.63
00183969	10/27/2016	MERCER ISLAND REPORTER MI167116 52 ISSUE RENEWAL	P92763	OH007264	10/25/2016	39.00
00183970	10/27/2016	METRON-FARNIER LLC INVENTORY PURCHASES	P92620	23233	10/06/2016	6,898.50
00183971	10/27/2016	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH007260	10/28/2016	135.00
00183972	10/27/2016	MICROFLEX September 2016 Tax Audit Repor	P92528	00022453	10/05/2016	62.34
00183973	10/27/2016	MOLTZ, ERIC MILEAGE EXPENSE		OH007250	10/24/2016	168.48
00183974	10/27/2016	MORENO, ALFREDO PER DIEM REIMB		OH007247	10/24/2016	234.64
00183975	10/27/2016	MUNOZ, ARTURO PER DIEM REIMB		OH007256	10/20/2016	212.58
00183976	10/27/2016	NATIONAL FIRE PROTECTION ASSOC On-Line Subscription	P92579	6785250X	10/12/2016	1,305.00
00183977	10/27/2016	NC MACHINERY CO INV SECS0630293 FL-0478 REPAIR	P92652	SECS0630293	10/12/2016	205.25
00183978	10/27/2016	NOORANI, AMYNAH Class cancelled. Returning ful	P92615	OH007237	10/14/2016	379.00
00183979	10/27/2016	NORTHERN PACIFIC CONSTRUCTION EMERGENCY OPERATIONS CENTER	P92632	2	09/30/2016	40,538.19
00183980	10/27/2016	NORTHWEST SAFETY CLEAN Bunker Coat Repair	P92600	1615214	10/10/2016	79.18
00183981	10/27/2016	OVERLAKE OIL INV 180337 825 GAL DIESEL AND	P92758	0180337IN	10/17/2016	3,391.83
00183982	10/27/2016	PARR, RYAN PER DIEM REIMB		OH007258	10/20/2016	266.12

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00183983	10/27/2016	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		OH007261	10/28/2016	2,510.20
00183984	10/27/2016	PUGET SOUND ACCESS MI-TV Council Broadcast 09/06	P92593	2469	10/10/2016	666.67
00183985	10/27/2016	PUGET SOUND ENERGY PERMIT REFUND		1602142	10/20/2016	427.20
00183986	10/27/2016	ROSTOV, HERSCHEL P PER DIEM REIMB		OH007243	10/21/2016	299.72
00183987	10/27/2016	RUN YONG USA LLC PERMIT REFUND		1508218	10/18/2016	10,353.26
00183988	10/27/2016	SALZETTI, ERIC Instruction services for Power	P92666	16381/16386	10/20/2016	1,020.92
00183989	10/27/2016	T AND T TRUCKING INC INV 69191 UTILITIES HAUL AWAY	P92699	69190/69191	09/27/2016	3,217.54
00183990	10/27/2016	UMPQUA BANK MT3500	P90423	S10689RET	10/26/2016	469.68
00183991	10/27/2016	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH007262	10/28/2016	110.00
00183992	10/27/2016	WA LEGAL MESSENGERS INC Legal messenger services - Inv	P92660	308813	10/10/2016	65.00
00183993	10/27/2016	WA ST DEPT OF REVENUE UNCLAIMED PROPERTY 7/1/13-6/30	P92753	OH007239	10/25/2016	924.05
00183994	10/27/2016	WA ST REVENUE 3RD QTR LEASEHOLD EXCISE TAX 2	P89276	OH007238	09/30/2016	4,498.56
00183995	10/27/2016	WALTER E NELSON CO INVENTORY PURCHASES	P92515	564906	10/06/2016	1,688.33
00183996	10/27/2016	WETHERHOLT AND ASSOCIATES INC INV 44182 FIRE STATION	P92764	44182	09/09/2016	479.00
00183997	10/27/2016	WORKSAFE SERVICE INC, A Post Accident Testing Fee L.	P92609	232181	09/30/2016	30.00
00183998	10/27/2016	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		OH007259	10/28/2016	2,318.90
00183999	10/27/2016	ZHAO, BUDONG Returning full rental deposit.	P92581	21199	10/12/2016	150.00
					Total	<u>278,253.52</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P89276	00183994	WA ST REVENUE	3RD QTR LEASEHOLD EXCISE TAX 2	2,357.02
P92753	00183993	WA ST DEPT OF REVENUE	UNCLAIMED PROPERTY 7/1/13-6/30	924.05
P89273	00183963	KING CO PROSECUTING ATTORNEY	COURT REMITTANCE KC CRIME VICT	438.09
P92615	00183978	NOORANI, AMYNAH	Class cancelled. Returning ful	379.00
P92618	00183931	DENALI ADVANCED INTERGRATION	Returning partial deposit afte	207.50
P92581	00183999	ZHAO, BUDONG	Returning full rental deposit.	150.00
P92551	00183910	AMERICAN PARKINSON DISEASE ASS	Returning portion of rental de	114.00
P89272	00183956	KC PET LICENSES	KC PET LICENSES FEE COLLECTED	75.00
P92582	00183908	ALPENTAL VOLUNTEER SKI PATROL	Returning rental deposit in fu	50.00
P92614	00183944	HARRISON, MARK	Returning full rental deposit.	50.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P92620	00183970	METRON-FARNIER LLC	INVENTORY PURCHASES	6,898.50
P92515	00183995	WALTER E NELSON CO	INVENTORY PURCHASES	1,688.33
P92586	00183942	GRAINGER	INVENTORY PURCHASES	404.80
P92585	00183925	COMPTON LUMBER & HARDWARE INC	INVENTORY PURCHASES	298.42
P92487	00183938	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	275.35
P92589	00183942	GRAINGER	INVENTORY PURCHASES	139.39
P92587	00183942	GRAINGER	INVENTORY PURCHASES	104.85
<i>Org Key: 432000 - Storm Drainage-Admin Key</i>				
	00183987	RUN YONG USA LLC	PERMIT REFUND	10,353.26
<i>Org Key: 814072 - United Way</i>				
	00183991	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	110.00
<i>Org Key: 814074 - Garnishments</i>				
	00183921	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	1,331.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00183971	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	135.00
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00183998	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,318.90
<i>Org Key: 814077 - Police Association</i>				
	00183983	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,510.20
<i>Org Key: CA1100 - Administration (CA)</i>				
P92660	00183992	WA LEGAL MESSENGERS INC	Legal messenger services - Inv	65.00
P92634	00183968	MASTERMARK	M. Swan Notary Stamp	37.63
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P92626	00183950	HONEYWELL, MATTHEW V	Professional Services - Invoice	900.00
P92659	00183950	HONEYWELL, MATTHEW V	Professional Services - Invoice	50.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P92612	00183905	AAA PRINTING	COMP PLAN TAB PRINTING	266.49
	00183932	DEPT OF ENTERPRISES SERVICES	BUSINESS CARDS JULY-AUG 2016	23.89
<i>Org Key: CM1300 - Sustainability</i>				
P92554	00183919	CEDAR GROVE COMPOSTING INC	Organic Waste Service - Septem	25.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CM1400 - Communications</i>				
P92593	00183984	PUGET SOUND ACCESS	MI-TV Council Broadcast 09/06	337.50
P92593	00183984	PUGET SOUND ACCESS	MI-TV Council Broadcast 09/19	329.17
<i>Org Key: DS0000 - Development Services-Revenue</i>				
P91129	00183916	BELLEVUE, CITY OF	2016 Quarterly MBP Surcharge	7,419.49
	00183985	PUGET SOUND ENERGY	PERMIT REFUND	427.20
	00183906	ADT LLC	PERMIT REFUND	95.20
<i>Org Key: DS1100 - Administration (DS)</i>				
P92578	00183957	KC RECORDS	Recording Fees	761.00
P92705	00183958	KC RECORDS	Recording fees	758.00
P92577	00183911	ARC DOCUMENT SOLUTIONS	Monthly print/copy charges	173.05
	00183932	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 16	120.96
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P92577	00183911	ARC DOCUMENT SOLUTIONS	Comp Plan printing	1,524.44
	00183932	DEPT OF ENTERPRISES SERVICES	BUSINESS CARDS JULY-AUG 2016	47.78
<i>Org Key: FNBE01 - Financial Services</i>				
P92528	00183972	MICROFLEX	September 2016 Tax Audit Repor	62.34
<i>Org Key: FR1100 - Administration (FR)</i>				
P92580	00183953	JACK LYONS & ASSOCIATES	2016 Lieutenant Assessment Cen	5,500.00
P92579	00183976	NATIONAL FIRE PROTECTION ASSOC	On-Line Subscription	1,305.00
P92565	00183912	ASPECT SOFTWARE INC	Telestaff Monthly Fees	164.25
P92596	00183926	CRAWFORD DOOR COMPANY	Station 92 Door Repair	162.61
P92563	00183930	CULLIGAN	Water Service/Fire	115.11
P92573	00183924	COMCAST	Internet Charges/Fire	70.80
P92609	00183997	WORKSAFE SERVICE INC, A	Post Accident Testing Fee L.	30.00
<i>Org Key: FR2100 - Fire Operations</i>				
	00183923	COLLIER, BARRY	PER DIEM REIMB	101.00
	00183954	JORGENSEN, LAWRENCE M	PER DIEM REIMB	101.00
P92600	00183980	NORTHWEST SAFETY CLEAN	Bunker Coat Repair	79.18
P92569	00183961	KENT D BRUCE CO LLC	Parts for 7607	32.02
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P92599	00183965	LIFE ASSIST INC	Station/Rig Supplies	713.89
P92568	00183907	AIRGAS USA LLC	Oxygen/Fire	98.00
<i>Org Key: FR4100 - Training</i>				
P92566	00183915	BELLEVUE, CITY OF	EMTG Academy Fees	17,762.00
P91736	00183959	KCFTOA	ODA Pump Academy/Gaines	360.00
	00183914	BASTROM, KENT G	NAT'L FIRE ACADEMY MEAL TICKET	296.00
P92597	00183947	HEALTHFORCE PARTNERS LLC	Medical Testing/Coburn (These	133.00
<i>Org Key: FR5100 - Community Risk Reduction</i>				
P92201	00183941	FOREMOST PROMOTIONS	Fire Hats	555.00
	00183986	ROSTOV, HERSCHEL P	MILEAGE EXPENSE	187.92
	00183986	ROSTOV, HERSCHEL P	PER DIEM REIMB	111.80
<i>Org Key: GGM001 - General Government-Misc</i>				
P92602	00183935	DUNBAR ARMORED	OCT16 Armored Car Service	487.65

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P89269	00183924	COMCAST	CITY HALL HIGH SPEED INTERNET	111.37
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P92633	00183966	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	294.84
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00183920	CENTURYLINK	PHONE USE OCT 2016	1,196.52
	00183955	KASER, MICHAEL	MILEAGE EXPENSE	127.44
	00183974	MORENO, ALFREDO	MILEAGE EXPENSE	127.44
	00183955	KASER, MICHAEL	PER DIEM REIMB	107.20
	00183974	MORENO, ALFREDO	PER DIEM REIMB	107.20
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P92590	00183951	HORIZON	IRRIGATION BOX, OIL & AXE	166.29
<i>Org Key: MT3100 - Water Distribution</i>				
P92610	00183940	FERGUSON ENTERPRISES INC	6 X 101 VALVE POS. INDICATORS	772.63
P92588	00183943	H D FOWLER	1" VALVE & ADAPTER	103.77
<i>Org Key: MT3200 - Water Pumps</i>				
	00183920	CENTURYLINK	PHONE USE OCT 2016	59.41
<i>Org Key: MT3300 - Water Associated Costs</i>				
P92699	00183989	T AND T TRUCKING INC	INV 69191 UTILITIES HAUL AWAY	1,608.77
	00183934	DRUSCHBA, JOHN F	MILEAGE EXPENSE	34.56
<i>Org Key: MT3500 - Sewer Pumps</i>				
P89139	00183918	CASNE ENGINEERING INC	TELEMETRY REPAIRS	7,326.00
P90423	00183990	UMPQUA BANK	MT3500	469.68
P92522	00183911	ARC DOCUMENT SOLUTIONS	PUGH DOCUMENT COPIES	319.56
<i>Org Key: MT3800 - Storm Drainage</i>				
P92698	00183937	EVERSON'S ECONO-VAC INC	INV 78483 CATCH BASIN CCTV JET	5,528.27
P92699	00183989	T AND T TRUCKING INC	INV 69190 STORM WATER HAUL AWA	1,608.77
	00183973	MOLTZ, ERIC	MILEAGE EXPENSE	140.40
<i>Org Key: MT4101 - Support Services - General Fd</i>				
P92763	00183969	MERCER ISLAND REPORTER	MI167116 52 ISSUE RENEWAL	39.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P92635	00183933	DEPT OF LICENSING	A. Sandine Notary Application	30.00
<i>Org Key: MT4200 - Building Services</i>				
P92631	00183952	INTERIOR FOLIAGE CO, THE	CITY HALL INTERIOR LANDSCAPING	271.34
P92613	00183949	HOME DEPOT CREDIT SERVICE	30A POLE SWITCH	12.57
<i>Org Key: MT4300 - Fleet Services</i>				
P92758	00183981	OVERLAKE OIL	INV 180337 825 GAL DIESEL AND	3,391.83
P88915	00183962	KIA MOTORS FINANCE	DSG 2016 KIA SOUL LEASE	263.96
P92652	00183977	NC MACHINERY CO	INV SECS0630293 FL-0478 REPAIR	182.97
P92652	00183977	NC MACHINERY CO	S/H	22.28
<i>Org Key: MT4403 - Customer Response - Water</i>				
	00183960	KELLEY, CHRIS M	MILEAGE EXPENSE	35.21

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00183973	MOLTZ, ERIC	MILEAGE EXPENSE	28.08
<i>Org Key: MT4501 - Water Administration</i>				
	00183920	CENTURYLINK	PHONE USE OCT 2016	53.50
<i>Org Key: PO1100 - Administration (PO)</i>				
	00183932	DEPT OF ENTERPRISES SERVICES	BUSINESS CARDS JULY-AUG 2016	71.72
	00183932	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 16	20.16
<i>Org Key: PO2201 - Dive Team</i>				
P92561	00183947	HEALTHFORCE PARTNERS LLC	Dive team physical-Munro	205.00
<i>Org Key: PO3100 - Investigation Division</i>				
	00183982	PARR, RYAN	MILEAGE EXPENSE	150.12
	00183982	PARR, RYAN	PER DIEM REIMB	116.00
<i>Org Key: PO3300 - School Resource Officer (CJ)</i>				
	00183975	MUNOZ, ARTURO	MILEAGE EXPENSE	136.08
	00183975	MUNOZ, ARTURO	PER DIEM REIMB	76.50
<i>Org Key: PO4200 - Training (CJ)</i>				
P92607	00183927	CRIMINAL JUSTICE TRAINING COMM	CJTC BLEA-Rutter	3,187.00
<i>Org Key: PR0000 - Parks & Recreation-Revenue</i>				
P89276	00183994	WA ST REVENUE	3RD QTR LEASEHOLD EXCISE TAX 2	2,141.54
<i>Org Key: PR1100 - Administration (PR)</i>				
	00183932	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 16	40.32
<i>Org Key: PR2108 - Health and Fitness</i>				
P92666	00183988	SALZETTI, ERIC	Instruction services for Power	736.72
P92666	00183988	SALZETTI, ERIC	Instruction services for Power	284.20
<i>Org Key: PR4100 - Community Center</i>				
P92619	00183913	BANQUET AND EVENT RESOURCE INC	Booth Fee for NW Event Show.	1,237.50
P92602	00183935	DUNBAR ARMORED	OCT16 Armored Car Service	487.65
P92617	00183932	DEPT OF ENTERPRISES SERVICES	Freight cost paid to state for	300.00
P92556	00183967	M & M BALLOON CO	Helium Tank	245.28
P92584	00183929	CRYSTAL SPRINGS	Coffee supplies	142.21
P89391	00183928	CRYSTAL AND SIERRA SPRINGS	2016 Water Service at MICEC	67.19
	00183920	CENTURYLINK	PHONE USE OCT 2016	51.13
<i>Org Key: PR6100 - Park Maintenance</i>				
P92611	00183942	GRAINGER	65 GAL. GRAY TRASH CANS	522.38
P92517	00183943	H D FOWLER	2' BURY YARD HYDRANT	79.71
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P92591	00183951	HORIZON	IRRIGATION HEADS & FITTINGS	356.01
	00183920	CENTURYLINK	PHONE USE OCT 2016	90.33
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00183920	CENTURYLINK	PHONE USE OCT 2016	51.13
P89342	00183922	CINTAS CORPORATION #460	2016 Rug Cleaning Services for	24.64
P89342	00183922	CINTAS CORPORATION #460	2016 Rug Cleaning Services for	24.64

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P92591	00183951	HORIZON	IRRIGATION HEADS & FITTINGS	356.00
<i>Org Key: WG101S - EOC Dedicated Space</i>				
P92632	00183979	NORTHERN PACIFIC CONSTRUCTION	EMERGENCY OPERATIONS CENTER	40,538.19
<i>Org Key: WP720R - Recurring Park Projects</i>				
P92547	00183909	ALPINE FENCE CO	REPAIR FENCE AT BOAT LAUNCH	1,079.67
P92605	00183917	CALPORTLAND COMPANY	#4 X DUST (32.07 TONS)	862.12
<i>Org Key: WR120S - ICW Phase 2</i>				
P91538	00183964	LAKERIDGE PAVING COMPANY	ISLAND CREST WAY RESURFACING P	88,327.34
<i>Org Key: WS511R - Sewer Special Catch Basins</i>				
P91901	00183946	HDR ENGINEERING INC	SEWER SPECIAL CATCH BASIN -	13,271.59
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P89617	00183945	HDR ENGINEERING INC	BOOSTER CHLORINATION STATION	21,302.09
<i>Org Key: XG300R - Fire Station 92 Replacement</i>				
P92625	00183948	HEDEEN & CADITZ PLLC	Professional Services - FS 92	2,170.89
P92764	00183996	WETHERHOLT AND ASSOCIATES INC	INV 44182 FIRE STATION	479.00
<i>Org Key: YF1100 - YFS General Services</i>				
P92602	00183935	DUNBAR ARMORED	OCT16 Armored Car Service	233.66
P89373	00183939	FEDEX OFFICE	Laminating, cutting & other pr	209.42
	00183932	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 16	161.40
<i>Org Key: YF1200 - Thrift Shop</i>				
P92602	00183935	DUNBAR ARMORED	OCT16 Armored Car Service	491.70
<i>Org Key: YF2600 - Family Assistance</i>				
P89415	00183936	EMMANUEL DAY SCHOOL	Preschool scholarships for EA	280.90
Total				278,253.52

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	184000-184105	11/03/16	\$ 211,481.48
			\$ 211,481.48

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00184000	11/03/2016	ACCESS BLACK STORAGE BOX, DATA ENTRY,	P92760	1631763	09/30/2016	330.42
00184001	11/03/2016	AIRGAS USA LLC Oxygen/Fire	P92746	9056407911	10/14/2016	172.57
00184002	11/03/2016	AMERIGAS-KENT INV 305666987 212.4 GAL PROPAN	P92672	3056666987	10/06/2016	671.57
00184003	11/03/2016	ATD PUGET SOUND Returning portion of paid fees	P92733	23364	10/25/2016	878.00
00184004	11/03/2016	AUTONATION INC INV 108405 REPAIR PARTS	P92765	108405	09/16/2016	49.50
00184005	11/03/2016	BLUMENTHAL UNIFORMS Safety Vests - Pearson/Gruger	P91906	6535996	08/11/2016	126.91
00184006	11/03/2016	CAROLLO ENGINEERS INC GENERAL SEWER PLAN UPDATE	P86399	0152269	10/17/2016	4,589.45
00184007	11/03/2016	CASCADE KENDO-KAI Instruction services for Kendo	P92667	16502/16373/374	10/20/2016	2,134.51
00184008	11/03/2016	CDW GOVERNMENT INC Surface Book w/ Dock and Accid	P92555	FRB8667/FQL8383	10/12/2016	2,253.51
00184009	11/03/2016	CEDAR GROVE COMPOSTING INC 3-WAY TOPSOIL (25 YDS)	P92624	0000304000	10/12/2016	643.32
00184010	11/03/2016	CENTURYLINK PHONE USE OCT 2016		OH007284	10/20/2016	1,934.32
00184011	11/03/2016	CESSCO INVENTORY PURCHASES	P92657	5760/4147/4077	09/23/2016	1,215.55
00184012	11/03/2016	CHRISTIANSEN, ANNE Instruction services for Easts	P92775	16369	10/28/2016	412.30
00184013	11/03/2016	CINTAS CORPORATION #460 2016 Rug Cleaning Services for	P89342	460677164/460687	09/08/2016	62.97
00184014	11/03/2016	COLE, DONALD FLEX SPEND REIMB		28OCT16	10/28/2016	883.86
00184015	11/03/2016	COLLIER, WENDY LAMSON Returning renter's deposit.	P92734	23250	10/25/2016	350.00
00184016	11/03/2016	COMCAST Internet Charges/Fire	P92750	OH007267	10/11/2016	180.07
00184017	11/03/2016	COMCAST 2016 High Speed Connection Cha	P89540	OH007268	10/11/2016	135.36
00184018	11/03/2016	COMMAND CENTER INC Labor for Adventure Playground	P92664	10806740	10/07/2016	994.09
00184019	11/03/2016	CROWN POINTE TECHNOLOGIES INC Training and Personnel Managem	P92679	14177	10/31/2016	4,069.00
00184020	11/03/2016	DALY, RYAN FLEX SPEND REIMB		28OCT16	10/28/2016	1,000.00
00184021	11/03/2016	DKS ASSOCIATES On-call transportation service	P92704	0061987	10/13/2016	2,365.53
00184022	11/03/2016	EPSCA MONTHLY RADIO ACCESS FEES 44 R	P89334	8703	10/01/2016	2,903.75
00184023	11/03/2016	FERGUSON ENTERPRISES INC REPAIR OF METER READING HANDHE	P92786	0520532	10/13/2016	601.70
00184024	11/03/2016	FIDALGO PAVING & CONST LLC Luther Burbank pavement patchi	P91846	2038	09/21/2016	30,026.43
00184025	11/03/2016	FOREMOST PROMOTIONS Promotional pens	P92661	365984	10/13/2016	167.50

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00184026	11/03/2016	FORMCENTER ADP Check Supply Invoice # IN6	P92662	IN632327/632329	10/11/2016	202.23
00184027	11/03/2016	G&K SERVICES TIC # 52595/54840/56569/58544/	P92670	OH007269	09/30/2016	1,000.25
00184028	11/03/2016	GAUDETTE, NICOLE PER DIEM REIMB		OH007294	11/02/2016	536.22
00184029	11/03/2016	GRAINGER INVENTORY PURCHASES	P92694	9249423428/92521	10/12/2016	1,401.96
00184030	11/03/2016	GRESHAM, CITY OF Skills Manager Basic Training:	P92636	40464	10/18/2016	590.00
00184031	11/03/2016	H D FOWLER 8" PIPE & FITTINGS	P92696	I4354543	10/11/2016	364.92
00184032	11/03/2016	HAKOMORI, MITSUKO Instruction services for Ikeba	P92776	16548	10/28/2016	126.00
00184033	11/03/2016	HARRIGAN LEYH FARMER & I-90 Legal Counsel September	P92680	2	10/06/2016	15,200.00
00184034	11/03/2016	HDR ENGINEERING INC FREEMAN AVE EMERGENCY ROADWAY	P91447	1200014898	03/15/2016	2,151.38
00184035	11/03/2016	HEALTHFORCE PARTNERS LLC Respiratory Reviews	P92749	27497	02/18/2016	434.00
00184036	11/03/2016	HEWLETT-PACKARD COMPANY EliteDesk 800 G2 Desktop Mini	P92510	57763710	10/14/2016	2,588.59
00184037	11/03/2016	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P92656	0181557014277	10/18/2016	223.43
00184038	11/03/2016	HONEYWELL, MATTHEW V Professional Services - Invoic	P92781	941	10/25/2016	850.00
00184039	11/03/2016	HORSCHMAN, BRENT FLEX SPEND REIMB		28OCT16	10/28/2016	192.31
00184040	11/03/2016	I.D.A. INC INV 3069114 FL-0488 REPLACEMEN	P92678	3069114	10/18/2016	1,820.91
00184041	11/03/2016	INGALLINA'S BOX LUNCH INC Lieutenant Assessment Center F	P92706	01323191/96	10/04/2016	457.85
00184042	11/03/2016	INGRAM, ELAINE Returning portion of rental	P92732	22473	10/25/2016	250.00
00184043	11/03/2016	JEWISH COMMUNITY CENTER Preschool scholarships for EA	P92686	203567982	09/01/2016	640.00
00184044	11/03/2016	JIKO POWER Returning renter's deposit aft	P92735	23296	10/25/2016	255.00
00184045	11/03/2016	JOHNSON, JENNIFER LICENSE REINEWAL		OH007293	10/26/2016	27.00
00184046	11/03/2016	JORGENSEN, LAWRENCE M LED LIGHTING		OH007292	10/26/2016	262.71
00184047	11/03/2016	KCFTOA High Rise ODA - Logsdon	P89409	6322/6323	10/03/2016	750.00
00184048	11/03/2016	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P89754	11005034	10/05/2016	1,122.00
00184049	11/03/2016	KPG I-90 Traffic Analysis Septembe	P92676	915216	10/12/2016	11,873.98
00184050	11/03/2016	KRAZAN & ASSOCIATES INC INV607665-5832 MADRONA CREST W	P92675	I6076655832	07/31/2016	1,370.00
00184051	11/03/2016	LAKESIDE INDUSTRIES INVENTORY PURCHASES	P92691	3264799MB	10/19/2016	1,560.38

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00184052	11/03/2016	LEYDE, CASEY MILEAGE EXPENSES		OH007285	10/26/2016	38.88
00184053	11/03/2016	LINESCAPE OF WASHINGTON CB CLEANING	P90422	S10689	10/07/2016	11,365.69
00184054	11/03/2016	MAGNAN, JEFF PER DIEM REIMB		OH007289	10/25/2016	224.00
00184055	11/03/2016	MAIR, STEPHEN TUITION REIMB		OH007295	10/31/2016	960.00
00184056	11/03/2016	MERRITT, JENNIFER Returning portion of rental de	P92658	10899	10/18/2016	238.50
00184057	11/03/2016	METROPRESORT Printing and Mailing September	P89917	486283/436/593/8	09/26/2016	2,285.87
00184058	11/03/2016	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P89277	OH007271	10/24/2016	1,200.00
00184059	11/03/2016	MI FOOTBALL BOOSTER CLUB Returning renter's deposit.	P92685	22423	10/21/2016	350.00
00184060	11/03/2016	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P92789	OH007272	10/31/2016	12,835.65
00184061	11/03/2016	MIRACLE ISLAND PLLC Instruction services for Wushu	P92665	16086/16085	10/20/2016	1,060.50
00184062	11/03/2016	MORRIS, JOSEPH P FLEX SPEND REIMB		28OCT16	10/28/2016	2,550.00
00184063	11/03/2016	NAPA AUTO PARTS SEPTEMBER REPAIR PARTS/INVENTO	P92669	OH007273	09/30/2016	702.35
00184064	11/03/2016	NC MACHINERY CO EXCAVATOR RENTAL	P92693	T2282801	10/14/2016	465.03
00184065	11/03/2016	NELSON TRUCK EQUIPMENT CO INC FL-0342 PARTS	P92689	636375	10/19/2016	558.32
00184066	11/03/2016	NORTH LAKE MARINA- INV 693 PATROL 14 SERVICE ALL	P92674	693	10/05/2016	8,145.61
00184067	11/03/2016	O'REILLY AUTOMOTIVE INC Misc. Apparatus Parts	P92742	OH007274	09/28/2016	239.87
00184068	11/03/2016	OVERLAKE OIL INV 180191 800 GAL UNLEADED	P92677	180254/180256	10/11/2016	5,589.52
00184069	11/03/2016	OWEN EQUIPMENT COMPANY INV 81665 REPAIR PARTS	P92762	00081665	10/17/2016	2,014.80
00184070	11/03/2016	PACIFIC AIR CONTROL INC HVAC MAINT FS92	P92684	189124	09/14/2016	4,197.01
00184071	11/03/2016	PACIFIC TOPSOIL INC. Wood chips for Mercerdale Hill	P92655	137905	10/06/2016	3,107.06
00184072	11/03/2016	PART WORKS INC. WATER SAVER KIT	P92646	INV04011	10/13/2016	65.81
00184073	11/03/2016	PAYMASTER SALES & SERVICE Ribbon /repair for check signe	P92653	1477	10/17/2016	179.41
00184074	11/03/2016	PIRO, WILL PER DIEM REIMB		OH007290	11/02/2016	536.22
00184075	11/03/2016	PRECOR COMMERCIAL FITNESS Equipment for Fitness room	P92770	22031	10/26/2016	928.56
00184076	11/03/2016	PROEBSTING, ROBIN PER DIEM REIMB		OH007291	10/31/2016	536.22
00184077	11/03/2016	PUBLIC SAFETY TESTING INC Quarterly Testing Fees July -	P92637	20167052	10/12/2016	412.50

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00184078	11/03/2016	PUGET SOUND ENERGY Utility Assistance for Emergen	P89289	OH007275	10/21/2016	600.00
00184079	11/03/2016	PUGET SOUND ENERGY Utility Assistance for Emergen	P89289	OH007276	10/25/2016	252.32
00184080	11/03/2016	PUGET SOUND ENERGY ENERGY USE OCT 2016		OH007283	11/14/2016	24,740.05
00184081	11/03/2016	QUINN, THOMAS FLEX SPEND REIMB		28OCT16	10/28/2016	611.48
00184082	11/03/2016	REPUBLIC SERVICES #172 INV 172-006882492 ROW	P92687	172006882492	09/30/2016	7,151.63
00184083	11/03/2016	ROXIE GLASS INC Replacement glass at MICEC.	P92772	9131	09/13/2016	788.40
00184084	11/03/2016	SANDINE, ASEA FLEX SPEND REIMB		28OCT16	10/28/2016	192.31
00184085	11/03/2016	SEATTLE AUTOMOTIVE DIST INC Misc. Apparatus Parts	P92741	OH007277	10/03/2016	767.64
00184086	11/03/2016	SHAW SPORTS TURF CRUMB RUBBER FOR TURF FIELDS (P92713	266140594	10/17/2016	629.99
00184087	11/03/2016	SOLOMON, MEARA FLEX SPEND REIMB		28OCT16	10/28/2016	112.16
00184088	11/03/2016	SPENCER, FREDERICK E CBT Instructor	P92780	OH007278	10/19/2016	300.00
00184089	11/03/2016	STATE AUDITOR'S OFFICE FYE15 Annual Audit Costs	P92777	L116785	10/11/2016	790.50
00184090	11/03/2016	STATE INDUSTRIAL PRODUCTS INVENTORY PURCHASES	P92701	97989361	10/14/2016	500.50
00184091	11/03/2016	SUPPLY SOURCE INC/SAMS, THE INVENTORY PURCHASES	P92645	1613288	10/14/2016	1,068.02
00184092	11/03/2016	SYSTEMS DESIGN WEST LLC Transport Billing Fees	P92779	MIFD1016	10/21/2016	1,200.69
00184093	11/03/2016	T-MOBILE 2016 Services for Boat Launch	P89488	OH007279	10/09/2016	49.99
00184094	11/03/2016	TEC EQUIPMENT INC Apparatus Parts for 7607	P92744	200747S	09/27/2016	28.50
00184095	11/03/2016	THOMSON REUTERS - WEST Library subscriptions - Invoic	P92681	834873058	10/04/2016	634.58
00184096	11/03/2016	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P92692	19608	10/17/2016	987.83
00184097	11/03/2016	TREE SOLUTIONS INC Consultant tree appraisal	P92703	29160	10/21/2016	550.00
00184098	11/03/2016	TRI-TEC COMMUNICATIONS INC Additional Physical Phone for	P92756	619964	10/12/2016	713.94
00184099	11/03/2016	TUTTLE, LAJUAN FLEX SPEND REIMB		28OCT16	10/28/2016	28.85
00184100	11/03/2016	UNITED SITE SERVICES 2016 Portable Toilet Rentals a	P89258	1144478141/43/45	09/22/2016	565.45
00184101	11/03/2016	VERIZON WIRELESS Cell Charges/Fire	P92751	9773211953	10/06/2016	16.41
00184102	11/03/2016	WIMACTEL INC POLICE LOBBY PAY PHONE	P92759	000156505	10/01/2016	60.23
00184103	11/03/2016	WINE AND CANVAS Cookies and canvas event servi	P92663	OH007280	10/13/2016	300.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00184104	11/03/2016	WSU PESTICIDE EDUCATION Pesticide recertification	P92638	OH007281	10/18/2016	360.00
00184105	11/03/2016	XEROX CORPORATION same description as Line 1, bu	P89392	086533761	10/03/2016	1,289.32
					Total	<u>211,481.48</u>

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P92733	00184003	ATD PUGET SOUND	Returning portion of paid fees	528.00
P92733	00184003	ATD PUGET SOUND	Returning rental deposit.	350.00
P92734	00184015	COLLIER, WENDY LAMSON	Returning renter's deposit.	350.00
P92685	00184059	MI FOOTBALL BOOSTER CLUB	Returning renter's deposit.	350.00
P92735	00184044	JIKO POWER	Returning renter's deposit aft	255.00
P92732	00184042	INGRAM, ELAINE	Returning portion of rental	250.00
P92658	00184056	MERRITT, JENNIFER	Returning portion of rental de	238.50
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P92691	00184051	LAKESIDE INDUSTRIES	INVENTORY PURCHASES	1,560.38
P92645	00184091	SUPPLY SOURCE INC/SAMS, THE	INVENTORY PURCHASES	1,068.02
P92692	00184096	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	987.83
P92701	00184090	STATE INDUSTRIAL PRODUCTS	INVENTORY PURCHASES	500.50
P92695	00184029	GRAINGER	INVENTORY PURCHASES	457.81
P92640	00184029	GRAINGER	INVENTORY PURCHASES	404.87
P92702	00184011	CESSCO	INVENTORY PURCHASES	291.18
P92656	00184037	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	223.43
P92639	00184011	CESSCO	INVENTORY PURCHASES	174.39
P92642	00184029	GRAINGER	INVENTORY PURCHASES	164.16
P92694	00184029	GRAINGER	INVENTORY PURCHASES	89.51
<i>Org Key: CA1100 - Administration (CA)</i>				
P92681	00184095	THOMSON REUTERS - WEST	Library subscriptions - Invoice	634.58
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P92781	00184038	HONEYWELL, MATTHEW V	Professional Services - Invoice	850.00
<i>Org Key: CM11SP - Special Projects-City Mgr</i>				
P92680	00184033	HARRIGAN LEYH FARMER &	I-90 Legal Counsel September	15,200.00
P92676	00184049	KPG	I-90 Traffic Analysis Septembe	11,873.98
<i>Org Key: CO6100 - City Council</i>				
P92555	00184008	CDW GOVERNMENT INC	Surface Book w/ Dock and Accid	2,253.51
<i>Org Key: CR1100 - CORe Admin and Human Resources</i>				
P92637	00184077	PUBLIC SAFETY TESTING INC	Quarterly Testing Fees July -	412.50
P92662	00184026	FORMCENTER	ADP Check Supply Invoice # IN6	162.23
P92662	00184026	FORMCENTER	ADP Wind Env Invoice # IN63232	40.00
<i>Org Key: CR1300 - Payroll Services</i>				
P92653	00184073	PAYMASTER SALES & SERVICE	Ribbon /repair for check signe	179.41
<i>Org Key: DS1100 - Administration (DS)</i>				
P92757	00184098	TRI-TEC COMMUNICATIONS INC	Additional Physical Phone for	488.37
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
	00184028	GAUDETTE, NICOLE	CONFERENCE EXPENSES	389.72
	00184074	PIRO, WILL	CONFERENCE EXPENSES	389.72
	00184076	PROEBSTING, ROBIN	CONFERENCE EXPENSES	389.72
	00184028	GAUDETTE, NICOLE	PER DIEM REIMB	146.50
	00184074	PIRO, WILL	PER DIEM REIMB	146.50
	00184076	PROEBSTING, ROBIN	PER DIEM REIMB	146.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: DS1400 - Development Engineering</i>				
P92704	00184021	DKS ASSOCIATES	On-call transportation service	2,365.53
<i>Org Key: DS1700 - DSG Arborist</i>				
P92703	00184097	TREE SOLUTIONS INC	Consultant tree appraisal	550.00
<i>Org Key: FN1100 - Administration (FN)</i>				
P92777	00184089	STATE AUDITOR'S OFFICE	FYE15 Annual Audit Costs	790.50
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P89917	00184057	METROPRESORT	Printing and Mailing September	438.09
P89917	00184057	METROPRESORT	Printing and Mailing September	323.86
P92786	00184023	FERGUSON ENTERPRISES INC	REPAIR OF METER READING HANDHE	300.85
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P89917	00184057	METROPRESORT	Printing and Mailing September	438.09
P89917	00184057	METROPRESORT	Printing and Mailing September	323.87
P92786	00184023	FERGUSON ENTERPRISES INC	REPAIR OF METER READING HANDHE	300.85
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P89917	00184057	METROPRESORT	Printing and Mailing September	438.09
P89917	00184057	METROPRESORT	Printing and Mailing September	323.87
<i>Org Key: FNBE01 - Financial Services</i>				
P89277	00184058	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P92779	00184092	SYSTEMS DESIGN WEST LLC	Transport Billing Fees	1,200.69
	00184010	CENTURYLINK	PHONE USE OCT 2016	302.07
P92756	00184098	TRI-TEC COMMUNICATIONS INC	Additional Phone Extension Lic	225.57
P92748	00184016	COMCAST	Internet Charges/Fire	106.27
P92747	00184016	COMCAST	Internet Charges/Fire	62.32
P92750	00184016	COMCAST	Internet Charges/Fire	11.48
<i>Org Key: FR2100 - Fire Operations</i>				
P89334	00184022	EPSCA	MONTHLY RADIO ACCESS FEES 44 R	1,111.00
P92741	00184085	SEATTLE AUTOMOTIVE DIST INC	Misc. Apparatus Parts	767.64
P92706	00184041	INGALLINA'S BOX LUNCH INC	Lieutenant Assessment Center F	457.85
P92749	00184035	HEALTHFORCE PARTNERS LLC	Respiratory Reviews	434.00
P92742	00184067	O'REILLY AUTOMOTIVE INC	Misc. Apparatus Parts	239.87
P91906	00184005	BLUMENTHAL UNIFORMS	Safety Vests - Pearson/Gruger	126.91
P92744	00184094	TEC EQUIPMENT INC	Apparatus Parts for 7607	28.50
P92751	00184101	VERIZON WIRELESS	Cell Charges/Fire	16.41
<i>Org Key: FR2400 - Fire Suppression</i>				
	00184046	JORGENSEN, LAWRENCE M	LED LIGHTING	262.71
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P92746	00184001	AIRGAS USA LLC	Oxygen/Fire	172.57
<i>Org Key: FR4100 - Training</i>				
	00184055	MAIR, STEPHEN	TUITION REIMB	960.00
P92780	00184088	SPENCER, FREDERICK E	CBT Instructor	300.00
P89409	00184047	KCFTOA	Building Construction - Kissel	200.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P89409	00184047	KCFTOA	Building Construction - Peters	200.00
P89409	00184047	KCFTOA	Technical Writing - Horschman	95.00
P89409	00184047	KCFTOA	Technical Writing - Guttu	95.00
P89409	00184047	KCFTOA	High Rise ODA - Logsdon	80.00
P89409	00184047	KCFTOA	High Rise ODA - Horschman	80.00
P89409	00184047	KCFTOA	High Rise ODA - Guttu	80.00
P89409	00184047	KCFTOA	Member Discount	-80.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
P89754	00184048	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
	00184010	CENTURYLINK	PHONE USE OCT 2016	920.38
P92760	00184000	ACCESS	BLACK STORAGE BOX, DATA ENTRY,	330.42
P92759	00184102	WIMACTEL INC	POLICE LOBBY PAY PHONE	60.23
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	310.46
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	12.48
<i>Org Key: MT2500 - ROW Administration</i>				
P92687	00184082	REPUBLIC SERVICES #172	INV 172-006882492 ROW	2,555.95
P92673	00184082	REPUBLIC SERVICES #172	INV 172-006882685 12 YRD	1,471.74
<i>Org Key: MT3100 - Water Distribution</i>				
P92657	00184011	CESSCO	SERVICE & REPAIR PRESSURE WASH	610.70
P92657	00184011	CESSCO	SHARPEN DRILL BITS	52.12
P92641	00184029	GRAINGER	1/2" SPRING NUTS (25 PK)	47.29
<i>Org Key: MT3200 - Water Pumps</i>				
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	2,428.30
<i>Org Key: MT3300 - Water Associated Costs</i>				
P92687	00184082	REPUBLIC SERVICES #172	INV 172-006882492 SEWER	283.99
<i>Org Key: MT3500 - Sewer Pumps</i>				
P90422	00184053	LINESCAPE OF WASHINGTON	CB CLEANING	11,365.69
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	2,747.62
	00184010	CENTURYLINK	PHONE USE OCT 2016	502.71
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P92687	00184082	REPUBLIC SERVICES #172	INV 172-006882492 WATER	284.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P92693	00184064	NC MACHINERY CO	EXCAVATOR RENTAL	465.03
P92644	00184029	GRAINGER	FLASHLIGHT	95.49
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P92670	00184027	G&K SERVICES	TIC # 52595/54840/56569/58544/	1,000.25
P89334	00184022	EPSCA	MONTHLY RADIO ACCESS FEES 1 RA	25.25
<i>Org Key: MT4200 - Building Services</i>				
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	4,284.07
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	3,821.91
P92788	00184070	PACIFIC AIR CONTROL INC	CITY HALL HVAC MAINT	1,354.36

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P92787	00184070	PACIFIC AIR CONTROL INC	HVAC MAINT FS92	638.39
P92643	00184029	GRAINGER	BOOT BRUSHES	142.83
<i>Org Key: MT4210 - Building Landscaping</i>				
P92687	00184082	REPUBLIC SERVICES #172	INV 172-006882492 FACILITIES	283.99
<i>Org Key: MT4300 - Fleet Services</i>				
P92674	00184066	NORTH LAKE MARINA-	INV 693 PATROL 14 SERVICE ALL	8,145.61
P92762	00184069	OWEN EQUIPMENT COMPANY	INV 81665 REPAIR PARTS	2,014.80
P92678	00184040	I.D.A. INC	INV 3069114 FL-0488 REPLACEMEN	1,820.91
P92671	00184068	OVERLAKE OIL	INV 180191 800 GAL UNLEADED	1,897.72
P92677	00184068	OVERLAKE OIL	INV 180256 800 GAL UNLEADED	1,859.44
P92677	00184068	OVERLAKE OIL	INV 180254 800 GAL DIESEL DELI	1,832.36
P92669	00184063	NAPA AUTO PARTS	SEPTEMBER REPAIR PARTS/INVENTO	691.20
P92672	00184002	AMERIGAS-KENT	INV 305666987 212.4 GAL PROPAN	671.57
P92689	00184065	NELSON TRUCK EQUIPMENT CO INC	FL-0342 PARTS	558.32
P92765	00184004	AUTONATION INC	INV 108405 REPAIR PARTS	49.50
P92669	00184063	NAPA AUTO PARTS	389137 - FC	6.48
P92669	00184063	NAPA AUTO PARTS	403271 FC	4.67
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00184052	LEYDE, CASEY	MILEAGE EXPENSES	38.88
<i>Org Key: MTBE01 - Maint of Medians & Planters</i>				
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	955.61
<i>Org Key: PO1350 - Police Emergency Management</i>				
P89334	00184022	EPSCA	MONTHLY RADIO ACCESS FEES 13 R	328.25
<i>Org Key: PO1600 - Regional Radio Operations (CJ)</i>				
P89334	00184022	EPSCA	MONTHLY RADIO ACCESS FEES 57 R	1,439.25
<i>Org Key: PO1700 - Records and Property</i>				
P92661	00184025	FOREMOST PROMOTIONS	Promotional pens	167.50
<i>Org Key: PO4200 - Training (CJ)</i>				
P92679	00184019	CROWN POINTE TECHNOLOGIES INC	Training and Personnel Managem	4,069.00
P92636	00184030	GRESHAM, CITY OF	Skills Manager Basic Training:	395.00
	00184054	MAGNAN, JEFF	PER DIEM REIMB	224.00
P92636	00184030	GRESHAM, CITY OF	Skills Manager Advanced Traini	195.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P89392	00184105	XEROX CORPORATION	Use charges for 8/21/16 to 9/3	291.14
P89392	00184105	XEROX CORPORATION	2016 Lease Charges for Color	160.26
P92700	00184105	XEROX CORPORATION	same description as Line 1, bu	103.73
<i>Org Key: PR2100 - Recreation Programs</i>				
P92664	00184018	COMMAND CENTER INC	Labor for Adventure Playground	994.09
P92665	00184061	MIRACLE ISLAND PLLC	Instruction services for Wushu	721.00
P92665	00184061	MIRACLE ISLAND PLLC	Instruction services for Wushu	339.50
P92663	00184103	WINE AND CANVAS	Cookies and canvas event servi	300.00
P92776	00184032	HAKOMORI, MITSUKO	Instruction services for Ikeba	126.00
<i>Org Key: PR2108 - Health and Fitness</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P92667	00184007	CASCADE KENDO-KAI	Instruction services for Kendo	892.25
P92667	00184007	CASCADE KENDO-KAI	Instruction services for Kendo	721.00
P92667	00184007	CASCADE KENDO-KAI	Instruction services for Kendo	521.26
P92775	00184012	CHRISTIANSEN, ANNE	Instruction services for Easts	412.30
<i>Org Key: PR4100 - Community Center</i>				
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	5,476.25
P92683	00184070	PACIFIC AIR CONTROL INC	HVAC MAINT	1,673.48
P92772	00184083	ROXIE GLASS INC	Replacement glass at MICEC.	788.40
P89540	00184017	COMCAST	2016 High Speed Connection Cha	135.36
P92668	00184105	XEROX CORPORATION	Use charges for 9/19/19 to 9/2	57.61
<i>Org Key: PR6100 - Park Maintenance</i>				
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	2,638.76
P92789	00184060	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,322.02
P92687	00184082	REPUBLIC SERVICES #172	INV 172-006882492 PARKS	1,135.98
P92638	00184104	WSU PESTICIDE EDUCATION	Pesticide recertification	180.00
P92657	00184011	CESSCO	SHARPEN MOWER BLADES	87.16
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	10.84
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P92789	00184060	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	7,859.36
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P92789	00184060	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	2,282.14
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	839.95
	00184010	CENTURYLINK	PHONE USE OCT 2016	209.16
P89342	00184013	CINTAS CORPORATION #460	2016 Rug Cleaning Services for	62.97
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P92713	00184086	SHAW SPORTS TURF	CRUMB RUBBER FOR TURF FIELDS (629.99
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	414.31
P92638	00184104	WSU PESTICIDE EDUCATION	Pesticide recertification	180.00
<i>Org Key: PR6700 - I90 Park Maintenance</i>				
P92789	00184060	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,372.13
P92687	00184082	REPUBLIC SERVICES #172	INV 172-006882492 PARKS	1,135.98
P89258	00184100	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	338.65
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	241.99
P89258	00184100	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	151.20
P92646	00184072	PART WORKS INC.	WATER SAVER KIT	65.81
P89488	00184093	T-MOBILE	2016 Services for Boat Launch	49.99
<i>Org Key: PY4616 - Flex Admin 2016</i>				
	00184062	MORRIS, JOSEPH P	FLEX SPEND REIMB	2,550.00
	00184020	DALY, RYAN	FLEX SPEND REIMB	1,000.00
	00184014	COLE, DONALD	FLEX SPEND REIMB	883.86
	00184081	QUINN, THOMAS	FLEX SPEND REIMB	611.48
	00184039	HORSCHMAN, BRENT	FLEX SPEND REIMB	192.31
	00184084	SANDINE, ASEA	FLEX SPEND REIMB	192.31
	00184087	SOLOMON, MEARA	FLEX SPEND REIMB	112.16
	00184099	TUTTLE, LAJUAN	FLEX SPEND REIMB	28.85

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WD120V - East Seattle Storm Improvmts</i>				
P92696	00184031	H D FOWLER	8" PIPE & FITTINGS	364.92
<i>Org Key: WD535E - Sub Basin 6 Drainage Extension</i>				
P92675	00184050	KRAZAN & ASSOCIATES INC	INV607665-5832 MADRONA CREST W	200.00
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
P92770	00184075	PRECOR COMMERCIAL FITNESS	Equipment for Fitness room	928.56
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P89258	00184100	UNITED SITE SERVICES	2016 Portable Toilet Rentals a	75.60
<i>Org Key: WP720R - Recurring Park Projects</i>				
P92326	00184024	FIDALGO PAVING & CONST LLC	Luther Burbank pavement patchi	13,061.16
P91846	00184024	FIDALGO PAVING & CONST LLC	Pavement Patching - Merceddale	8,330.00
P91846	00184024	FIDALGO PAVING & CONST LLC	50% Retainage	7,000.00
P91846	00184024	FIDALGO PAVING & CONST LLC	Change Order #1	888.57
P91846	00184024	FIDALGO PAVING & CONST LLC	50% Retainage on change order	746.70
P92624	00184009	CEDAR GROVE COMPOSTING INC	3-WAY TOPSOIL (25 YDS)	643.32
<i>Org Key: WR103F - Emer Repair - Freeman Landing</i>				
P91447	00184034	HDR ENGINEERING INC	FREEMAN AVE EMERGENCY	2,151.38
<i>Org Key: WS103P - Sewer 20 yr CIP Plan</i>				
P86399	00184006	CAROLLO ENGINEERS INC	GENERAL SEWER PLAN UPDATE	4,589.45
<i>Org Key: WW526R - Madrona Crest West Water Sys</i>				
P92675	00184050	KRAZAN & ASSOCIATES INC	INV 607665-5832 MADRONA CREST	645.00
<i>Org Key: XG150T - Small Tech/Equipment</i>				
P92510	00184036	HEWLETT-PACKARD COMPANY	EliteDesk 800 G2 Desktop Mini	2,588.59
<i>Org Key: XP520R - Recreational Trail Connections</i>				
P92655	00184071	PACIFIC TOPSOIL INC.	Wood chips for Merceddale Hill	3,107.06
<i>Org Key: XR541C - Safe Routes - Madrona Crest</i>				
P92675	00184050	KRAZAN & ASSOCIATES INC	INV607665-5832 MADRONA CREST W	525.00
<i>Org Key: YF1100 - YFS General Services</i>				
P89392	00184105	XEROX CORPORATION	Use charges for 8/21/16 to 9/3	412.60
P89392	00184105	XEROX CORPORATION	2016 Lease Charges for Color	160.26
P92700	00184105	XEROX CORPORATION	2016 (October through December	103.72
	00184045	JOHNSON, JENNIFER	LICENSE REINWAL	27.00
<i>Org Key: YF1200 - Thrift Shop</i>				
	00184080	PUGET SOUND ENERGY	ENERGY USE OCT 2016	557.50
P92684	00184070	PACIFIC AIR CONTROL INC	HVAC MAINT THRIFT SHOP	530.78
<i>Org Key: YF2600 - Family Assistance</i>				
P92686	00184043	JEWISH COMMUNITY CENTER	Preschool scholarships for EA	640.00
P89289	00184078	PUGET SOUND ENERGY	Utility Assistance for Emergen	600.00
P89289	00184079	PUGET SOUND ENERGY	Utility Assistance for Emergen	252.32
Total				211,481.48



**CITY OF MERCER ISLAND
CERTIFICATION OF PAYROLL**

**PAYROLL PERIOD ENDING
PAYROLL DATED**

**10/21/2016
10/28/2016**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the city of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Charles L. Corder

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Description		Amount
ADP Checks	50024536 - 50024540	\$ 9,607.73
ADP Direct Deposits		\$ 485,632.88
Void/Manual Adjustments		\$ 14,974.28
Tax & Benefit Obligations		\$ 256,211.21
Total Gross Payroll		10/28/16 \$ 766,426.10



CITY OF MERCER ISLAND

PAYROLL SUMMARY

PAYROLL PERIOD ENDING		10/21/2016
PAYROLL DATED		10/28/2016
Net Cash	\$	495,240.61
Net Voids/Manuals	\$	14,974.28
Federal Tax Deposit - Key Bank	\$	92,787.74
Social Security and Medicare Taxes	\$	40,350.77
Medicare Taxes Only (Fire Fighter Employees)	\$	2,137.75
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	21,690.71
Public Employees Retirement System 3 (PERS 3)	\$	4,945.32
Public Employees Retirement System (PERSJM)	\$	603.36
Public Safety Employees Retirement System (PSERS)	\$	166.96
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	25,042.37
Regence & LEOFF Trust - Medical Insurance	\$	15,074.45
Domestic Partner/Overage Dependand - Insurance	\$	1,425.15
Group Health Medical Insurance	\$	1,111.26
Health Care - Flexible Spending Accounts	\$	2,614.11
Dependent Care - Flexible Spending Accounts	\$	2,325.45
United Way	\$	110.00
ICMA Deferred Compensation	\$	27,403.76
Fire 457 Nationwide	\$	6,449.28
Roth - ICMA	\$	50.00
Roth - Nationwide	\$	310.00
401K Deferred Comp	\$	-
Garnishments (Chapter 13)	\$	1,331.00
Child Support	\$	852.57
Mercer Island Employee Associationa	\$	135.00
Cities & Towns/AFSCME Union Dues	\$	2,372.00
Police Union Dues	\$	2,510.20
Fire Union Dues	\$	1,933.80
Fire Union - Supplemental Dues	\$	155.00
Standard - Supplemental Life Insurance	\$	342.30
Unum - Long Term Care Insurance	\$	972.50
AFLAC - Supplemental Insurance Plans	\$	682.15
Coffee Fund	\$	70.00
Transportation	\$	123.00
Miscellaneous	\$	133.25

TOTAL GROSS PAYROLL	\$	766,426.10
----------------------------	-----------	-------------------



REVISED CITY COUNCIL MINUTES MICRO-PLANNING SESSION SEPTEMBER 30, 2016

CALL TO ORDER & ROLL CALL

Mayor Bassett opened the Mini-Planning Session at 3:30 pm in the Slater Room at the Mercer Island Community & Event Center at 8236 SE 24th Street, Mercer Island, WA.

Mayor Bruce Bassett, Deputy Mayor Debbie Bertlin, and Councilmembers Dan Grausz, Jeff Sanderson, Wendy Weiker, David Wisenteiner, and Benson Wong were present.

SPECIAL BUSINESS

Exploration of Operating & Capital Levy Lid Lift Ballot Measures in 2017

Assistant City Manager/Finance Director Chip Corder presented information to the City Council regarding the deliberations of two Council levy lid lift committees that were created at the June 2016 Mini-Planning Session to explore the possibility of going to the voters in 2017 with an operating levy lid lift and/or a capital levy lid lift request. He noted that the operating levy lid lift would be focused on the projected deficits in the General Fund and YFS Fund in 2018-2023 and that the capital levy lid lift would be primarily focused on the unfunded and partially funded projects related to parks, pedestrian/bicycle facilities, and a public building.

Director Corder presented six questions for the Council to consider regarding an operating and/or capital levy lid lift as follows:

1. Based on the 2018-2023 projected deficits in the General Fund and YFS Fund, does the Council want to initiate a public engagement process in Feb-Apr 2017 on the City's operating funding needs?
2. During the public engagement process, should the operating levy lid lift option be tied to maintaining current services in Parks & Recreation and YFS?
3. Based on the preliminary capital project list in Exhibit 1, does the Council want to initiate a separate, parallel public engagement process in Feb-Apr 2017 on the City's unfunded and partially funded capital projects?
4. Should the capital levy lid lift cost impact to a \$1.0M homeowner be limited to \$100 per year, if an operating levy lid lift and a capital levy lid lift are ultimately placed on the same ballot in 2017?
5. If the Council is inclined to go to the voters in 2017, which election timeline does it prefer? Aug 2017 (primary election) or Nov 2017 (general election)?
6. If the Council is inclined to put an operating levy lid lift on the ballot in 2017, does it prefer a 6-year or a permanent levy lid lift?

Director Corder detailed the operating funding needs for 2018-2023: General Fund deficit, YFS Fund deficit, Fire apparatus replacement, Communications Specialist (0.5 FTE), and Youth Development Coordinator (0.5 FTE). He provided the 2018-2023 forecast and detailed two levy lid lift structure options. Director Corder spoke about the public engagement process in February-April 2017.

Director Corder then reviewed the capital funding needs of the Maintenance Center renovation/expansion and a preliminary list of unfunded projects related to parks & recreation and pedestrian/bicycle facilities. Some Councilmembers expressed concern about the list not being comprehensive and not including all departments' capital projects. Director Corder explained the capital levy committee's recommendation that if the Council puts two levy lid lifts on the same ballot in 2017, the capital levy cost impact should be limited to \$100 per year on a \$1.0M home, providing annual debt service funding for \$9.0M in capital projects (9-year term). They also recommended that the Maintenance Center project should be split 50/50 between a capital levy and the City's utility rates. Director Corder noted that the project list would be reviewed and finalized by Council at the 2017 Planning Session. A stakeholder group would be appointed to review/vet the project list in Feb-Apr 2017 and make a recommendation to the Council on what to include in a capital levy lid lift.

Director Corder presented two election timeline options (August 2017 Primary Election or November 2017 General Election) and detailed the types and possible lengths of levy lid lifts.

The Council discussed whether both levies should be presented during the public engagement process or if only the idea of the operating levy or the capital levy should be discussed. They decided to present both levies to the appointed stakeholder group and have the group recommend which or both to take forward.

Following discussion, there was consensus from the Council to:

1. Initiate a public engagement process in Feb-Apr 2017 on the City's operating funding needs, based on the 2018-2023 projected deficits.
2. Tie the operating levy lid lift option to maintaining current services during the public engagement process.
3. Initiate a separate, parallel public engagement process in Feb-Apr 2017 on the City's unfunded and partially funded capital projects utilizing a community stakeholder group selected by the Council (or the Mayor with an open call for any interested citizens). The staff and Council subcommittee will reconvene to review and reprioritize the preliminary capital project list and come back to the full Council with a recommendation as to how a stakeholder group would be created, timing and any additional guiding parameters. The decision to put one or both levy lid lifts on the ballot would be made after the public engagement process.

The Council provided the following possible starting points for the stakeholders group:

4. Limit the capital levy lid lift cost impact to a \$1.0M homeowner, to \$100 per year, if an operating levy lid lift and a capital levy lid lift are ultimately placed on the same ballot in 2017 (given the \$346 average annual cost of a 6-year operating levy lid lift).
5. Go to the voters with the operating levy lid lift and/or a capital levy lid lift at the November 2017 General Election.
6. Use a 6-year operating levy lid lift if it is put on the ballot in 2017.

The Council further requested:

- Information about current levy lid lifts and bond issues and when they will retire.
- That the Finance Director surveys other departments about possible capital projects for the levy.
- That the capital levy committee reconvene and report back to Council on a proposed timeline for establishing a community stakeholder committee to review and prioritize a list of capital levy project candidates.

ADJOURNMENT

The Micro-Planning Session adjourned at 5:36 pm.

Bruce Bassett, Mayor

Attest:

Allison Spietz, City Clerk



CITY COUNCIL MINUTES

SPECIAL JOINT MEETING WITH MISD BOARD

OCTOBER 13, 2016

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 5:02 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Bruce Bassett, Deputy Mayor Debbie Bertlin, and Councilmembers Dan Grausz, Wendy Weiker (arrived 5:07 pm), David Wisenteiner (arrived 5:15 pm), and Benson Wong were present. Councilmember Jeff Sanderson was absent.

School Board President Ralph Jorgenson, Vice President David D'Souza, and Directors Adair Dingle, Tracy Drinkwater, and Dave Myerson (arrived 6:00 pm) were present.

SPECIAL BUSINESS

School District and City Funding Constraints

MISD Chief Operating Officer Dean Mack presented the School District and City funding constraints. He spoke about education funding including the educational funding crisis and provided revenue per student comparisons. He also spoke about the McCleary decision, potential positive or negative impacts of legislative actions, the looming "levy cliff", and regional cost-of-living differences among teachers in Washington. He noted the cooperative services between the School District and the City including the Mary Wayte Pool, the shared use of sports fields, and Youth and Family Services counselors. He also noted that the School District's current six-year levy will support replacing the turf at the MIHS fields and significant infrastructure renovations of the Mary Wayte Pool.

Finance Director Chip Corder spoke about the City of Mercer Island's 2017-2018 funding challenges. He highlighted projected deficits in the City's General Fund and the YFS Fund, and provided budget balancing options, including a higher property tax (levy lid lift), and a recommendation for public engagement on both the City's operational funding needs and its capital funding challenges.

Transportation Issues and Impacts

MISD Director of Transportation David Bynum presented the Transportation Issues and Impacts. He spoke about changes in transportation and the issues and impact on traffic. He noted transportation changes from opening Northwood Elementary and revising school boundaries including fewer bus routes, shorter school opening/closing transitions, reduced bus route times and mileage, and lower overall transportation costs.

The School District's Construction Project Manager Brandy Fox spoke about the new site plans and revised traffic flows at the High School, Middle School, and Northwood Elementary. Assistant City Engineer Anne Tonella-Howe noted that the improvements made at the intersection of SE 40th Street and 86th Avenue SE have really helped with the traffic flow around Northwood Elementary and around the mega block not only for the elementary but also the high school times. Superintendent Plano added that he has no interest in the City spending additional money on this intersection if it is working in a safe way.

Director Bynum provided an update on Safe Routes to Schools. Assistant City Engineer Tonella-Howe also noted the various improvements and projects that the City made to support safe routes to Northwood Elementary. Suggestions were made to promote more walkers and bus riders. Director Bynum also presented information about the School District's new stop-arm cameras on school busses. He noted that the program was implemented at the end of August and that, through joint efforts with the City, has resulted in approximately 14 violations in the first 22 days of school. He stated that currently, five school buses have cameras and that the District is considering

adding more cameras in an effort to protect student safety by preventing bus-arm passing violations.

ADJOURNMENT

The Joint Meeting was adjourned at 6:45 pm.

Bruce Bassett, Mayor

Attest:

Karin Roberts, Deputy City Clerk



CITY COUNCIL MINUTES REGULAR MEETING OCTOBER 17, 2016

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the meeting to order at 5:30 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Bruce Bassett, Deputy Mayor Debbie Bertlin, and Councilmembers Dan Grausz, Jeff Sanderson, Wendy Weiker, David Wisenteiner (arrived 5:34 pm), and Benson Wong were present.

AGENDA APPROVAL

It was moved by Wong; seconded by Sanderson to:

Approve the agenda as presented.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

EXECUTIVE SESSION

At 5:32 pm, Mayor Bassett convened an Executive Session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment for 30 minutes.

At 6:03 pm, Mayor Bassett extended the Executive Session for an additional 5 minutes.

At 6:08 pm, Mayor Bassett extended the Executive Session for an additional 5 minutes.

At 6:15 pm, Mayor Bassett adjourned the Executive Session and the Regular Meeting reconvened.

SPECIAL BUSINESS

Domestic Violence Action Month Proclamation

Mayor Bassett read a proclamation declaring October 2016 as Domestic Violence Action Month. He urged all citizens to speak out against domestic violence and support efforts to prevent and end domestic abuse and the indifference that sustains it.

Staff Recognition

City Clerk Ali Spietz recognized Deputy City Clerk Karin Roberts for her achievement in earning the designation of Certified Municipal Clerk from the International Institute of Municipal Clerks, thanked her for her three years of service to the City of Mercer Island, and wished her well as she leaves the City for a position with the City of Bellevue.

APPEARANCES

Vic Bishop, 2114 W Lake Sammamish Pkwy SE, Bellevue, spoke about the budget, the money allocated to the CIP, and the levy lift.

Ira Appelman, 9039 E Shorewood Drive, spoke about the I-90 negotiations, the 2004 amendment, and SOV access to the HOV lanes. He thinks that Mercer Island residents should come together and consider a class action suit.

CONSENT CALENDAR

Deputy Mayor Bertlin requested removal of the September 30, 2016 Micro-Planning Session Minutes. Councilmember Weiker requested removal of the October 4, 2016 Regular Meeting Minutes. Mayor Bassett moved them to the first item of Regular Business.

Payables: \$1,602,009.77 (09/29/16), \$231,986.10 (10/06/16), & \$900,350.43 (10/13/16)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$754,196.63 (09/30/16) & \$885,610.33 (10/14/16)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Minutes: October 4, 2016 Special Meeting Minutes and October 11, 2016 Special Meeting Minutes

Recommendation: Adopt the October 4, 2016 Special Meeting Meetings and the October 11, 2016 Special Meeting Minutes as written.

AB 5219 Human Services Pooled Fund Interlocal Agreement

Recommendation: Authorize the Interim City Manager to sign the Interlocal Agreement Establishing the Human Services Pooled Fund.

It was moved by Bertlin; seconded by Wong to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

REGULAR BUSINESS

Minutes: September 30, 2016 Micro-Planning Session Minutes

The City Clerk will correct the September 30, 2016 minutes and bring them back at the next meeting.

Minutes: October 4, 2016 Regular Meeting Minutes

It was moved by Weiker; seconded by Bertlin to:

Amend the minutes as follows:

Page 1, AB 5201, add the following language to the third paragraph:

Council directed staff to proceed with drafting code amendments to require the installation of automatic fire-sprinkler systems in all new residential construction, but asked staff to ~~come back with data and options regarding substantial remodels~~ provide code amendment recommendations and data analysis to the Public Safety Subcommittee about requiring the installation of automatic fire-sprinkler systems in substantial remodels.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

AB 5224 Public Hearing: 2017-2018 Preliminary Budget Review: Operating Budget

The Mayor opened the public hearing on the 2016-2017 Preliminary Budget at 6:52 pm.

Nicki Olivier Hellenkamp, 4618 S Chicago Street, Seattle, WA, Policy and Mobilization Manager with the Housing Development Consortium, spoke about the affordable housing crisis in King County and urged the Council to make a significant increase in Mercer Island's contribution to the ARCH Eastside Housing Trust Fund.

Ira Appleman, 9039 E Shorewood Drive, believes that this budget process is about creating surpluses so that the Council can give money to MICA. He questioned the assumption that the City will remain at 1% plus new construction for property tax and questioned why there is a counselor at every school.

The Mayor closed the public hearing at 6:58 pm.

Finance Director Chip Corder presented the Operating Budget portion of the 2017-2018 Preliminary Budget, focusing on the major operating funds, especially the General Fund, Youth & Family Services Fund, and Utility Funds. He reviewed the major revenue estimates, expenditure summary, fund balance composition, operating budget analysis, service enhancements/reductions, and key assumptions and significant budget policy issues for the General Fund and Youth & Family Services Fund.

Director Corder spoke about a 2018 budget balancing approach for the General Fund and Youth & Family Services Fund in which expenditure cuts are organized into five different layers (or categories), the first four of which relate to service packages:

1. Service packages funded by the Rainy Day fund or a service reduction
2. Service packages which are not required and which are funded by the projected 2016 General Fund surplus
3. Service packages which are required and which are funded by the projected 2016 General Fund surplus
4. Service packages fully funded by fees
5. Total expenditure cuts required after cutting layers 1 and 2, assuming a new revenue source is not approved

Director Corder noted that in addition to expenditure cuts, there are two other budget balancing options: 1. a voter approved levy lid lift, and 2. a Council approved utility tax. The Council has the authority to increase the tax rate on City utilities, solid waste, and cable television. However, he noted that utility taxes are regressive which means that they impact households with lower incomes more than those with higher incomes.

Interim City Manager Pam Bissonnette spoke about the concept of a “contra”, which is a way of dealing with expenditure cuts that you are not sure you are going to need to make. She noted that a “contra” is a single negative number that is put in the budget, representing the total expenditure cuts that will be required absent a new revenue source. The adopted budget is balanced assuming expenditure cuts, but the specific services are not identified, thereby setting the stage for engaging the public on how to balance the budget. Because the 2017 projected deficits in the General Fund and Youth & Family Services Fund are bridged using projected 2016 General Fund surplus revenues, the “contra” would apply to 2018.

Council directed staff to bridge the 2018 deficits in the General Fund and Youth & Family Services Fund using a “contra”.

City Attorney Kari Sand reminded the Council that City Council Rules of Procedure 2.1 requires Council meetings to adjourn no later than 10:00 pm. She noted that the Rules allow for the Council to continue past this time of adjournment by a two-thirds (2/3) vote of the Councilmembers in attendance at the meeting.

It was moved by Weiker; seconded by Grausz to:

Extend the meeting for one hour.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

Finance Director Corder reviewed the service packages and Council tentatively approved the following:

- New addition by staff: I-90 loss of mobility negotiations (\$200,000)
- Continuation of contract permitting staff
- Communication access real-time translation (CART) services
- Cost of service/cost recovery analysis
- Shoreline Master Program update
- Environmentally critical areas update
- Helpdesk Technician (1.0 FTE)
- Converting four part-time seasonal park maintenance positions to two full-time positions
- Expanding the Senior Social program
- Funding the solid waste contract audit out of miscellaneous professional services in the 2017 base budget

rather than as a service package

- Right-of-way tree assessments, depending on answer to follow-up item below
- Eliminating the Eastside Narcotics Task Force Detective position
- Extending the Thrift Shop Apparel Assistant position through 2018
- Information security services
- Replacing the meter reading handheld devices
- CCTV storm water pipe inspections

Follow-up items requested by the Council include:

- What is the basis for the projected decline in development revenues in 2017-2018?
- Is the City projected to fall short of its development services cost recovery targets in 2017-2018?
- Why is Fire Marshal overtime going up so much in 2017-2018 compared to 2016, if development activity is projected to decline?
- Is there a more holistic and efficient approach to public communications and engagement/outreach than what is recommended in 2017-2018 via the following services packages: Communications Assistant (0.5 FTE), Community Engagement on Projected Budget Deficits, and Public Outreach on DSG Projects?
- What is the sustainability program cost breakdown in 2017-2018?
- How much would it cost to increase code enforcement staffing from 0.5 FTE to 1.0 FTE in 2017?
- Would it make more sense to convert the half-time Arborist in DSG to full-time, with 0.5 FTE dedicated to the Public Works Right-of-Way Team, instead of contracting for tree assessment services (per the requested service package)?
- Wouldn't there be some cost recovery on the Youth Development Coordinator through VOICE and SVP fees?

AB 5223 I-90 Loss of Mobility Negotiations Status Report 4:55

Assistant City Manager Kirsten Taylor presented the I-90 Loss of Mobility Negotiations status report. She reminded the Council that the communities' priorities have become the City's negotiating principles. She spoke about public outreach, the progress on negotiations, and the traffic engineering study. She also noted that Sound Transit staff will make a presentation to Council before the end of the year on the South Bellevue Park and Ride closure and their plans to mitigate the impacts of that closure.

OTHER BUSINESS

Councilmember Absences

Councilmember Sanderson will be absent November 7.

Planning Schedule

Interim City Manager Pam Bissonnette noted that the Sound Transit presentation regarding the closure of the South Bellevue Park and Ride will not be occurring on November 7.

Councilmember Grausz asked for a staff briefing on the removal of the street trees around Pagliacci Pizza.

Deputy Mayor Bertlin confirmed that the first public outreach on the residential code is October 26 and asked for an update following the meeting.

Board Appointments

It was moved by Sanderson; seconded by Bertlin to:

Affirm the appointment of Jessica Prince to Position #1 (expiring May 2019) and Angelina Odievich to Position #9 (expiring May 2018) on the Arts Council.

Passed 7-0

FOR: 7 (Bassett, Bertlin, Grausz, Sanderson, Weiker, Wisenteiner, Wong)

Councilmember Reports

Councilmember Wisenteiner spoke about the Utility Board and the rate increases.

Councilmember Weiker spoke about the Parks & Recreation Department's dog walking brochure.

Councilmember Wong noted that he abstained from voting on the legislative agenda at the PIC meeting but that

the agenda was moved on by the PIC to the SCA full board and that he attended the Northwood Elementary School Open House on October 5 to welcome new families to Mercer Island. Mayor Bassett spoke about the Neighbors in Motion meeting and the bike corridors on Mercer Island. Deputy Mayor Bertlin spoke about moving forward with the concept of a bike corridor and the funding challenges associated with this.

ADJOURNMENT

The regular meeting adjourned at 10:43 pm.

Bruce Bassett, Mayor

Attest:

Karin Roberts, Deputy City Clerk



**CITY COUNCIL MINUTES
SPECIAL MEETING
OCTOBER 18, 2016**

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the Special Meeting to order at 9:00 am at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Bruce Bassett and Councilmember Wendy Weiker (arrived 9:04 am) were present. Deputy Mayor Debbie Bertlin and Councilmembers Dan Grausz, Dave Wisenteiner (arrived 9:40 am) and Benson Wong participated by phone. Councilmembers Jeff Sanderson was absent.

SPECIAL BUSINESS

Executive Session to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes

At 9:02 am, Mayor Bassett convened the Executive Session to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for approximately 90 minutes.

At 10:34 am, Mayor Bassett adjourned the Executive Session.

ADJOURNMENT

The Special Meeting was adjourned at 10:34 am.

Bruce Bassett, Mayor

Attest:

Ali Spietz, City Clerk



**CITY COUNCIL MINUTES
SPECIAL MEETING
OCTOBER 25, 2016**

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the Special Meeting to order at 9:00 am at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Bruce Bassett and Councilmember Wendy Weiker (arrived 9:06 am) were present. Deputy Mayor Debbie Bertlin and Councilmembers Dan Grausz, Jeff Sanderson, David Wisenteiner, and Benson Wong participated by phone.

SPECIAL BUSINESS

Executive Session to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes.

At 9:02 am, Mayor Bassett convened the Executive Session to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for approximately 90 minutes.

At 10:30 am, Mayor Bassett adjourned the Executive Session.

ADJOURNMENT

The Special Meeting was adjourned at 10:30 am.

Bruce Bassett, Mayor

Attest:

Karin Roberts, Deputy City Clerk



CITY COUNCIL MINUTES SPECIAL MEETING NOVEMBER 1, 2016

CALL TO ORDER & ROLL CALL

Mayor Bruce Bassett called the Special Meeting to order at 9:00 am at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Bruce Bassett and Councilmember Dan Grausz were present. Deputy Mayor Debbie Bertlin and Councilmembers Wendy Weiker (joined 9:15 am), Dave Wisenteiner (joined 9:25 am, left 10:10 am) and Benson Wong participated by phone. Councilmember Jeff Sanderson was absent.

SPECIAL BUSINESS

Executive Session #1 to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 75 minutes.

At 9:00 am, Mayor Bassett convened Executive Session #1 to discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for approximately 75 minutes.

At 10:15 am, Mayor Bassett adjourned Executive Session #1.

Executive Session #2 to discuss the position to be taken by the governing body related to professional negotiations in progress pursuant to RCW 42.30.140(4)(b) for 15 minutes.

At 10:15 am, Mayor Bassett convened Executive Session #2 evaluate the qualifications of an applicant for public employment pursuant to RCW 42.30.110(1)(g) for 15 minutes.

It was moved by Grausz; seconded by Wong to:

Direct staff to prepare an agenda bill and resolution authorizing the Mayor to sign and employment agreement with Julie Underwood for Mercer Island City Manager effective January 2017.

Passed 5-0

FOR: 7 (Bassett, Bertlin, Grausz, Weiker, Wong)

ABSENT: 2 (Sanderson, Wisenteiner)

At 10:28 am, Mayor Bassett adjourned Executive Session #2.

ADJOURNMENT

The Special Meeting was adjourned at 10:30 am.

Bruce Bassett, Mayor

Attest:

Ali Spietz, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5226
November 7, 2016
Consent Calendar**

**RESOLUTION TO SUPPORT AN APPLICATION
FOR ECONOMIC DEVELOPMENT GRANT
FUNDING FROM THE PORT OF SEATTLE
ECONOMIC DEVELOPMENT PARTNERSHIP
PROGRAM**

Proposed Council Action:

Adopt Resolution No. 1520 to apply for grant funding for Wayfinding Signs in the Town Center.

DEPARTMENT OF	Public Works (Jason Kintner)
COUNCIL LIAISON	n/a
EXHIBITS	1. Proposed Resolution No. 1520
APPROVED BY CITY MANAGER	

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Background

The Port of Seattle Economic Development Partnership Program has established a cooperative economic development program to help fund economic development initiatives across King County. The program is designed to promote the Port’s Century Agenda by supporting local community development activities. The awards are available to 38 cities in King County, based on a \$1 per capita formula, and funds cannot be used on capital projects. A 50 percent local match and resolution of support from the local jurisdiction is required. The City of Mercer Island is eligible for \$23,480 in Port funds.

Wayfinding Sign Development

Following discussions with the Mercer Island Chamber of Commerce (“Chamber”), the City seeks to apply for Port of Seattle Economic Development Grant Funding to design a City Wayfinding Sign program. The Wayfinding Sign program will direct visitors to our City Town Center and guide pedestrians to local amenities. Working with the Chamber, the Wayfinding Sign Program will improve business activity while improving and supporting walkable retail. A consultant will be used to meet with the community to solicit feedback and design a wayfinding sign program that is branded and fits the Island’s character. Improved signage, using consistent messaging and design will enhance navigation in the Town Center and promote walkable retail.

As required by the grant, the City will contribute \$11,740 towards the Project. Matching funds have been identified through existing budget allocations. The design of the Wayfinding Signs will be completed by May 31, 2017 to meet the requirements of the grant. A second phase of grant funding is anticipated in 2017 which will be used to fabricate and install the Wayfinding Signs.

RECOMMENDATION

Public Works Director

MOVE TO: Adopt Resolution No. 1520 authorizing the City Manager to apply for grant funding from the Port of Seattle Economic Development Partnership Program.

**CITY OF MERCER ISLAND
RESOLUTION NO. 1520**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON TO
SUPPORT AN APPLICATION FOR ECONOMIC DEVELOPMENT GRANT
FUNDING FROM THE PORT OF SEATTLE ECONOMIC DEVELOPMENT
PARTNERSHIP PROGRAM**

WHEREAS, in 2016 the Port Commission of the Port of Seattle established the Economic Development Partnership Program (“Program”) to help the Port advance economic vitality through focused partnerships with King County cities; and

WHEREAS, the Program will provide 38 King County cities per capita funding to advance local economic development throughout the region, and requires a 50% local match by the cities that receive the grants; and

WHEREAS, the City of Mercer Island is eligible for \$23,480 in funding based on its 2015 population; and

WHEREAS, the intent of the Program is to support City specific economic development projects that align with the Port’s business interests and creates jobs, fosters business growth and improves local economic development assets; and

WHEREAS, the City of Mercer Island has identified a Wayfinding Sign Project to direct visitors to our City Town Center and guide pedestrians to local amenities consistent with Program guidelines;

WHEREAS, The City of Mercer Island welcomes the opportunity for partnership with the Port of Seattle to enhance the local and regional economy,

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AS FOLLOWS:

1. The City Manager is authorized to make an application to the Port of Seattle Economic Development Partnership Program for grant assistance.
2. The grant assistance will be used, along with City matching funds, in accordance with the Program guidelines set forth in the application.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON THE 7TH DAY OF NOVEMBER 2016.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5227
November 7, 2016
Regular Business**

**CITY MANAGER EMPLOYMENT CONTRACT
WITH JULIE UNDERWOOD**

Proposed Council Action:

Adopt Resolution No. 1521 authorizing the Mayor to execute an employment agreement appointing Julie Underwood as City Manager effective January 2017.

DEPARTMENT OF

Human Resources (Kryss Segle)

COUNCIL LIAISON

Bruce Bassett Debbie Bertlin Jeff Sanderson

EXHIBITS

1. Resolution No. 1521 and Exhibit A thereto

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

Effective December 31, 2015, City Manager Noel Treat announced his resignation after serving as City Manager since November 2013. Accordingly, the City Council appointed Steve Lancaster to serve in the position of Interim City Manager through June 2016. Subsequently, in February 2016, the City Council selected a professional recruitment firm to perform a national search to fill the permanent position of City Manager. The City Council interviewed four candidates in May 2016 and ultimately declined to extend an employment offer to any of the candidates interviewed out of that process.

In June 2016, the City Council authorized an internally-managed recruitment process for the City Manager position. During this same time period, Pam Bissonnette was appointed by the City Council to serve in the position of Interim City Manager from July 2016 through December 2016.

In September 2016, the City Council conducted its second interview process, and four highly qualified candidates were selected to interview for the permanent position of City Manager. Julie Underwood was unanimously selected by the City Council as the top candidate coming out of the competitive September interview process.

Ms. Underwood has spent nearly 20 years in local government management as an experienced and accomplished manager with an outstanding reputation. She currently serves as the Assistant City Manager of Daly City, CA, a first-tier suburb of San Francisco with a resident population of over 100,000. Ms. Underwood's move to the Bay Area was prompted when her spouse took an engineering position with a Bay Area tech company. Prior to joining Daly City in 2014, Ms. Underwood served as the City Manager for the City of Shoreline, WA from 2011 through 2013. Ms. Underwood served as the City of Shoreline's Assistant City Manager for 8-1/2 years before being appointed to the position of City Manager. Prior to

joining the City of Shoreline in 2002, Ms. Underwood served as the Assistant to the City Manager for the City of Rockville, MD.

Ms. Underwood has a Master's Degree in Public Administration and Policy from Virginia Tech and a Bachelor of Arts Degree in Government and Politics from George Mason University and is an International City/County Management Association (ICMA) Credentialed Manager.

Following the City Council's interview process where Ms. Underwood was identified as the top candidate, an extensive reference checking process ensued. After reviewing the positive results of the reference checking process, the City Council authorized negotiations regarding employment and compensation terms to commence with Ms. Underwood, culminating in the attached Resolution No. 1521 and Exhibit A (proposed employment agreement with Julie Underwood) (see Exhibit 1).

RECOMMENDATION

Human Resources Director

MOVE TO: Adopt Resolution No.1521, authorizing the Mayor to execute an employment agreement with Julie Underwood for Mercer Island City Manager effective January 2017.

**CITY OF MERCER ISLAND, WASHINGTON
RESOLUTION NO. 1521**

A RESOLUTION AUTHORIZING THE APPOINTMENT OF JULIE UNDERWOOD AS CITY MANAGER PURSUANT TO RCW 35A.13.130 AND AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT WITH JULIE UNDERWOOD FOR CITY MANAGER SERVICES

WHEREAS, The City of Mercer Island needs to hire a City Manager effective January of 2017; and

WHEREAS, Julie Underwood was interviewed by and is the choice of the City Council to become the new City Manager of Mercer Island effective January 2017; and

WHEREAS, Ms. Underwood has spent nearly 20 years in local government management as an experienced and accomplished manager with an outstanding reputation. She currently serves as the Assistant City Manager of Daly City, CA. Prior to joining Daly City in 2014, Ms. Underwood served as the City Manager for the City of Shoreline, WA from 2011 through 2013. Ms. Underwood served as the City of Shoreline's Assistant City Manager for 8-1/2 years before being appointed to the position of City Manager. Prior to joining the City of Shoreline in 2002, Ms. Underwood served as the Assistant to the City Manager for the City of Rockville, MD; and

WHEREAS, Ms. Underwood has a Master's Degree in Public Administration and Policy from Virginia Tech and a Bachelor of Arts Degree in Government and Politics from George Mason University and is an International City/County Management Association (ICMA) Credentialed Manager); and

WHEREAS, Ms. Underwood and has demonstrated the professional leadership qualities, qualifications, and experience for the City Manager position; and

WHEREAS, an Employment Agreement has been prepared that includes all terms and conditions of employment agreed upon between the City Council and Julie Underwood;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. After an open, competitive interview process, and due consideration, the City Council hereby appoints Julie Underwood as City Manager for the City of Mercer Island, and

Section 2. The Mayor is hereby authorized to execute the Employment Agreement with Julie Underwood titled "City Manager Employment Agreement," in substantially the form attached hereto as Exhibit A.

Section 3. This appointment will be effective on the 3rd day of January 2017.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON,
AT ITS REGULAR MEETING ON NOVEMBER 7, 2016.

CITY OF MERCER ISLAND

Bruce Bassett, Mayor

ATTEST:

Allison Spietz, City Clerk



CITY MANAGER EMPLOYMENT AGREEMENT

CITY OF MERCER ISLAND, WASHINGTON
9611 SE 36th Street • Mercer Island, WA 98040-3732

2017 Agreement

THIS CITY MANAGER EMPLOYMENT AGREEMENT (“Agreement”) is dated effective the 3rd day of January 2017 and is between the CITY OF MERCER ISLAND, a Washington municipal corporation (“City”) and Julie Underwood (“City Manager”). The parties hereby agree as follows:

1. DUTIES AND AUTHORITY

- 1.1 The City hereby agrees to employ the City Manager to perform the city manager functions and duties specified in chapter 35A.13 RCW, and to perform, without interference, such other legally permissible and proper duties and functions as the City Council may collectively assign from time to time (“Services”).
- 1.2 City Manager’s employment status shall be as an employee of City and not as an independent contractor. City Manager shall be an at-will employee who serves at the pleasure of the Mercer Island City Council for an indefinite term pursuant to RCW 35A.13.130, as amended. City Manager is subject to the provisions of the Mercer Island Employee Handbook except for any deviations from the Handbook that are inconsistent with this Agreement or State law.
- 1.3 The City Manager shall perform all duties with reasonable care, diligence, skill and expertise.
- 1.4 The City Manager is expected to devote her full time and attention to her duties as City Manager starting January 3, 2017. Any outside activities that might materially interfere with her duties shall require prior approval by the City Council.

2. COMPENSATION AND BENEFITS

- 2.1 Salary. In consideration of the City Manager performing the Services, the City Manager shall be paid during 2017 an annual base salary equal to \$195,000. In the second and subsequent calendar years of this Agreement, such base salary shall be increased by the annual cost of living increases awarded to non-represented employees. In addition, every three years starting in 2020, a market analysis will be performed, and the City Council will determine whether to increase the City Manager’s annual base salary.
- 2.2 Performance Payment. Based on the results of the performance evaluation conducted under the provisions of Section 3, City Manager may be granted an annual performance

bonus in recognition of meritorious service of up to 4% of annual base salary. The granting of such bonus, if any, will be determined by the City Council.

- 2.3 Vehicle Allowance and Equipment. The City Manager will be paid a vehicle allowance of \$400 per month in lieu of mileage reimbursement for the use of her personal vehicle for business purposes. City Manager will be provided a cellular phone or a monthly stipend and a laptop computer for her use as City Manager and other necessary equipment to perform her duties as City Manager.
- 2.4 Vacation and Sick Leave Allowance. The City Manager shall be awarded an initial lump sum of vacation in the amount of 200 hours, and thereafter, shall be awarded vacation at the rate of 200 hours per year. In addition, the City Manager shall be paid for all recognized City holidays. The City Manager shall be allowed to carry-over unused hours of accrued vacation according to City policy. Sick leave shall be accrued according to City policy. During vacation or other extended absences, the City Manager will designate an Acting City Manager.
- 2.5 Life Insurance. City shall pay the amount of premium due for term life insurance in the amount of 125% of annual base salary, including all increases in the base salary during the life of this Agreement. City Manager shall name the beneficiary of the life insurance policy.
- 2.6 Other Employee Benefits. Except as otherwise provided in this Agreement, the City Manager is entitled to receive all other benefits accorded to full-time City employees, including but not limited to: health care (medical, dental, vision coverage), long-term disability coverage, PERS contribution and the option to participate in the City's deferred compensation program ("457").
- 2.7 Professional Development and Memberships. Subject to the amount expressly budgeted for such activities in the approved City budget, the City agrees to pay for professional dues and subscriptions of City Manager for participation in national, regional, state and local associations and organizations necessary and desirable for the City Manager's continued professional participation, growth and advancement. Subject to the amount expressly budgeted for such activities in the approved City budget, the City agrees to pay for reasonable fees, travel and subsistence expenses of City Manager for professional and official travel, and for attendance at occasional courses, meetings and conferences to further the professional development of the City Manager.
- 2.8 One-Time Relocation Reimbursement. The City Manager shall receive a one-time, lump sum relocation reimbursement of \$20,000.00. If the City Manager voluntarily resigns for any reason within the first twelve (12) months of employment, then the City Manager shall repay the City the relocation reimbursement on a pro-rata basis based on the months of service completed rounded to the nearest full month of service.
- 2.9 Residency. Consistent with RCW 35A.13.050, the City Manager need not be a resident at the time of her appointment, but shall reside in the City of Mercer Island within six (6) months of her appointment, unless such residency is further waived by the City Council.

3. PERFORMANCE REVIEW & EVALUATION

- 3.1 Goals and Performance Measures. Starting in January of 2017 and annually thereafter, the City Council and the City Manager will mutually establish and agree on Goals and Performance Measures for the coming year and shall further establish a relative priority among those various goals. The Goals and Performance Measures shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided. Such Goals and Performance Measures may be revised by the City Council as necessary to meet the changing needs of the City following consultation with the City Manager.
- 3.2 Six-Month Review. In June of 2017, the City Council will provide feedback informally and verbally to the City Manager on her performance during the initial six-months of her service to the City.
- 3.3 Annual Performance Review. Starting in January of 2018 and annually thereafter, the City Council will review the City Manager's performance during the preceding 12-month period. In approximately November prior to the annual review each January, the Mayor and City Manager will discuss the performance review process and determine jointly how such process will be conducted and whether the process will be led by the Mayor or by a qualified facilitator acceptable to the City Council and City Manager. The 360°-review will include interviews of, at a minimum, all City Councilmembers and Department Directors to discuss the City Manager's performance. The Mayor or facilitator will present the findings to the City Council in an Executive Session and will recommend any compensation or benefit modifications. The City Council will meet to discuss the City Manager's performance and determine the level of achievement of the Goals and Performance Measures during the preceding year and will consider in open session any compensation or benefit modifications. The Mayor or facilitator will provide the City Manager a written summary of the performance review results by March 1st each year.

4. TERM

This Agreement shall commence on the effective date of this Agreement and shall remain in effect for an indefinite term pursuant to RCW 35A.13.130-140, as now enacted and hereafter amended.

5. TERMINATION, RESIGNATION AND SEVERANCE

- 5.1 Termination. This Agreement may be terminated by the City by a majority vote of the City Council, in accordance with RCW 35A.13.130 – 140 as now enacted and hereafter amended.
- 5.2 Resignation. The City Manager may terminate this Agreement upon a minimum of thirty (30) days' written notice to the City Council prior to the effective date of her resignation.

- 5.3 Severance. In the event this Agreement is terminated by the City for any reason other than just cause within the first two years of this Agreement, the City agrees to pay the City Manager a lump sum cash payment equal to twelve (12) months of salary. Starting the third year of this Agreement, the City agrees to pay the City Manager a lump sum cash payment equal to nine (9) months of salary in the event of termination other than for just cause. Starting the fourth year of this Agreement and thereafter, the City agrees to pay the City Manager a lump sum cash payment equal to six (6) months of salary in the event of termination other than for just cause. The City Manager's receipt of any severance is conditioned upon her executing a release of claims agreement that is deemed satisfactory by the City Council. Except in the event of a termination for just cause, for a period of six months following termination or until the City Manager resumes full time employment elsewhere, whichever occurs first, the City shall pay the cost to continue the health insurance of the City Manager and all dependents who were previously covered under the City's health insurance plan at all times during the six months prior to termination. In consideration of such severance payment and benefits, the City Manager agrees that she will cooperate, without additional charge, in the transition to a new administration and will release the City from any claims, causes of action, or damages related to the termination or requested resignation from the City.

For purposes of this Agreement, the term "just cause" shall include acts, errors or omissions that discredit the City, as determined by the majority of the City Council; intentional violation of any lawful duty; any unauthorized disclosure of any confidential information of the City; any act of dishonesty, fraud, embezzlement, or theft; conviction of any felony or misdemeanor involving moral turpitude or a material breach by the City Manager of this Agreement. In the event the City terminates this Agreement for just cause, no severance will be paid.

- 5.4 Unused Vacation Time. In the event the City Manager's employment is terminated either voluntarily or involuntarily, the City Manager shall be compensated for unused vacation time up to a total of 240 hours in the aggregate. For calculation purposes as to the year of termination, vacation is considered to have been earned pro rata to days elapsed prior to termination.

6. INDEMNIFICATION

The City shall defend, hold harmless and indemnify the City Manager, notwithstanding the fact that she may have concluded service or employment with the City, against any obligation to pay money or perform or not perform action, including without limitation, any and all losses, damages, judgments, interests, settlements, penalties, fines, court costs and other reasonable costs and expenses of legal proceedings including reasonable attorney's fees, and any other liabilities arising from, related to, or connected with any tort, professional liability claim or demand or any other threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, arbitative or investigative, whether groundless or otherwise, arising out of an alleged act or omission occurring in the good faith performance of the City Manager's duties on behalf of the City and within the scope of her employment with the City, unless the act or omission is alleged to involve any dishonest, fraudulent, criminal or malicious act or willful or wanton misconduct or unless the act or omission is alleged to be outside the scope of her employment, in which case defense shall be provided under a reservation of rights

pending final legal determination of the legal action including any appeals brought by either party.

Legal representation shall be provided by the Office of the City Attorney unless, in the sole opinion of the City Attorney, a conflict of interest or ethical bar exists with respect to said representation or if the City Attorney determines in consultation with the City Council that outside counsel should be retained on behalf of the City Manager. In the event that outside counsel is retained, the City shall indemnify the City Manager from the reasonable fees and costs of such legal defense services. Legal representation shall extend until a final determination of the legal action including any appeals brought by either party.

The City Manager shall permit all claims against the City to be dealt with by the City Attorney's Office for uncovered claims, or for covered claims, by the City's risk pool, the Washington Cities Insurance Authority ("WCIA"), or any insurer with which City insures itself. The City Attorney's Office, the WCIA or the insurer shall be entitled to take absolute conduct and control of the defense of all proceedings against the City and the City Manager (including arbitrations) and, in the sole discretion of the City, the WCIA or the City's insurer, to defend or compromise in the City Manager's name without further consultation with the City Manager as to any proceedings relating to any such claim and to enforce for the City's own benefit any order made for costs or otherwise, or any claim for indemnity against any other person or persons. The City Manager recognizes that the City Attorney's Office shall have the right to compromise and the City Manager shall have no veto authority over any settlement unless the City Manager is a personally-named party to the suit and the settlement is of a personal nature to the City Manager, and/or the City Manager is using exclusively personal funds to achieve settlement.

For any litigation to which the City Manager is a witness or advisor to the City, the City agrees to pay all reasonable litigation expenses of the City Manager throughout the pendency of such litigation including reasonable travel expenses. Such expense payments shall continue beyond the City Manager's service to the City as long as litigation is pending and shall include compensation for the City Manager's time at an hourly rate determined by the City Manager's ending annual salary, provided that such hourly rate does not apply for any portion of the City Manager's time otherwise compensated by a lump-sum severance payment under the provisions of Section 5.3 of this Agreement in order to avoid overlapping compensation. The City Manager shall cooperate with the defense of any claims, lawsuits or other legal proceedings; shall attend interviews, depositions, hearings and trials; and shall assist in securing and giving evidence and obtaining the attendance of witnesses.

7. NOTICE

Any written notices required to be given under this Agreement shall be delivered to the following parties at the following addresses:

To the City: Mayor
City of Mercer Island
9611 SE 36th Street
Mercer Island, WA 98040

To the City Manager: Julie Underwood

11601 Orchard Spring Court [*to be updated*]
Cupertino, CA 95014

Any notices may be either delivered personally or mailed to the addressee of the notice.

8. GENERAL PROVISIONS

- 8.1 Entire Agreement; Modifications. This Agreement constitutes the entire Agreement between the parties and both parties acknowledge there are no other Agreements, oral or otherwise. The parties agree that this Agreement cannot be amended or modified without the written consent of both parties.
- 8.2 Waiver. Waiver by City or City Manager of any provision of this Agreement does not constitute a waiver of any other provision.
- 8.3 Severability. If any provision or portion of this Agreement is held to be unenforceable, City will have the right to declare the Agreement void and enter into negotiations with City Manager for execution of a new agreement.
- 8.4 Jurisdiction, Venue, and Attorney’s Fees. This Agreement will be governed and construed in accordance with the laws of the State of Washington. In the event any suit or other proceeding is instituted to enforce any terms of this Agreement, the parties specifically understand and agree that venue will be exclusively in King County, Washington. Each party shall pay all of its own attorney’s fees, costs and expenses in connection with any legal action commenced regarding this Agreement.
- 8.5 Mediation Prior to Litigation. The parties agree to participate in mediation, conducted by a mutually agreeable third party, prior to filing a lawsuit on any claims arising under this Agreement.
- 8.6 Equal Opportunity to Draft. The parties have participated in, and had an equal opportunity to participate in, the drafting of this Agreement. No ambiguity will be construed against any party upon a claim that such party drafted the ambiguous language.

CITY:

CITY MANAGER:

By: _____
Bruce Bassett, Mayor

By: _____
Julie Underwood

Approved as to Form:

By: _____
Kari Sand, City Attorney



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5228
November 7, 2016
Regular Business**

**I-90 LOSS OF MOBILITY NEGOTIATIONS
STATUS REPORT AND I-90/EAST LINK LOCAL
TRAFFIC IMPACTS ANALYSIS AND I-90
ACCESS ALTERNATIVE SOLUTIONS**

Proposed Council Action:
Accept Report

DEPARTMENT OF City Manager (Kirsten Taylor)

COUNCIL LIAISON n/a

EXHIBITS n/a

APPROVED BY CITY MANAGER *Pam Besenrodt*

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

On August 5, 2016, the City received a changed decision by the Federal Highway Administration (FHWA) regarding Mercer Island access to I-90 via the Island Crest Way Westbound HOV ramp. On Monday night, the Council will receive a presentation from engineering firm KPG on the local traffic analysis for Mercer Island I-90 access options due to this changed decision. This will be followed by a presentation from the Interim City Manager on potential I-90 access alternatives to address these traffic impacts during East Link Light Rail construction and beyond. Staff will also provide an update on community engagement outreach activities.

BACKGROUND

Based on the historic 1976 Memorandum of Agreement (MOA) Mercer Island residents have had access to the center roadway express lanes on I-90 for about 40 years. The MOA provided that the transit lanes shall operate "...at no less than 45 mph average speed, with the first priority to transit, the second to carpools, and the third to Mercer Island traffic." Since that time, Federal, State, and regional planning work has resulted in the center roadway being repurposed to accommodate East Link Light Rail. Mercer Island was a party to a 2004 amendment of the original 1976 MOA, which provides Mercer Island mitigation from the "loss of mobility" associated with the June 2017 closure of the center roadway express lanes to vehicular traffic. The mitigation was to include continued access by Mercer Island Single Occupancy Vehicles (SOVs) to the new R8A (sometimes termed HOV) lanes in the outer roadway.

The East Link Light Rail Final Environmental Impact Statement (FEIS), and other Federal and State decision documents and pledges (www.mercergov.org/lightrailcorrespondence) carried forward this arrangement until only three months ago. On August 5, 2016, the City received a letter from FHWA stating that SOV traffic in these planned HOV lanes would be illegal. The City responded, strongly disagreeing with their decision and cited all the agreements and pledges Mercer Island relied upon until that time.

KPG TRAFFIC ANALYSIS FOR MERCER ISLAND I-90 ACCESS OPTIONS

The City immediately commissioned KPG to analyze the worst case impacts on local Mercer Island traffic based on the FHWA decision when the center roadway closes in June 2017 and when East Link becomes operational after 2023. This is new data because the scenario created by the FHWA decision was not previously envisioned by any of the parties. The traffic analysis evaluates impacts to the Mercer Island streets, intersections and I-90 ramps once the I-90 center roadway is closed and includes the restriction of Mercer Island SOVs from using the future R8A Lanes and Island Crest Way westbound HOV on-ramp. KPG was not commissioned to develop or analyze mitigations to local traffic impacts at this time, and was not asked to analyze impacts on I-90. As will be reported at the meeting, the impacts are significant, and were not covered in the East Link Light Rail FEIS because, again, this scenario was not envisioned.

I-90 ACCESS ALTERNATIVES

At the same time that the KPG report was commissioned, City staff began meeting with Sound Transit, Washington State Department of Transportation (WSDOT), and FHWA staff to ensure discussion of alternative operational configurations of I-90 that will maintain Mercer Island access to I-90. Over the last two months this interagency group identified a dozen alternatives that range from Mercer Island getting access of single occupancy vehicles to the new HOV lanes in the outer roadway (which was the Mercer Island understanding of the plan until August), to MI SOV traffic having no access to I-90 HOV lanes and HOV ramps other than the general purpose lanes open to all traffic (the FHWA decision). Each agency was unrestricted in submitting options, including the City. The City was able to submit options that better reflected the needs of the Island community.

An initial list of I-90 access alternatives was developed that included continued access to the R8A lanes in keeping with historic agreements. These were subsequently presented at a meeting with the Directors of these same agencies, including Mayor Bassett, at which more alternatives were added. The interagency staff were directed to scope engineering analyses, and develop a work plan and schedule to carry out technical evaluation of the alternatives.

Sound Transit is currently funding the analyses being performed by outside consultants. Some analyses are already underway, and some are yet to be commissioned. The results of these analyses will be made available when they are concluded. The City will monitor their progress. Decisions on which alternatives are viable and acceptable will be based on a number of factors including but not limited to compliance with federal and state laws; accordance with historical agreements; benefits to regional and local traffic; time to implement; and ability to sufficiently mitigate any adverse impacts.

These access alternatives will be presented at the Council meeting on Monday night, and then presented again to the community at a public meeting on November 9. The City will be seeking community comments on these alternatives, and suggestions for any additional viable alternatives that meet the following goals established in the 2015 Listening Tour:

1. Secure access to new R8A lanes within the context of historic agreements.
2. Limit and mitigate traffic impacts in and around Town Center.
3. Increase commuter parking options for Mercer Island residents.
4. Improve "last mile" connections to light rail through innovative services and on-Island transit options.
5. Minimize impact of regional bus operations – no greater than current levels.
6. Require safe, convenient pedestrian and bicycle access to light rail.

The results of the traffic analyses and the evaluation of the alternatives will be used by Mercer Island in the continued negotiations with Sound Transit, WSDOT and FHWA to achieve the mobility goals of Mercer Island residents.

PUBLIC OUTREACH

Three public outreach activities have occurred since the last status update on October 17. Three more outreach activities are scheduled to occur before the next Council meeting on November 21. The purpose of the outreach is to provide current, accurate information, and to answer questions from the community and take the community’s feedback. The City wants to hear from members of the community regarding the important issues around the loss of mobility negotiations. Staff and Councilmembers will be presenting at other community-based meetings over the next two months and beyond.

Public Outreach Meetings:

- October 20 PTA Bring Your Own Lunch (25)
- October 25 Rotary Luncheon (80+)
- November 3 Chamber Luncheon
- November 9 **Community Meeting**; KPG & Alternatives Presentation
- November 15 Aljoya Roundtable Discussion
- November 16 MI Clergy Association
- November 16 Osher Roundtable

Additional meetings are still being arranged with other community organizations.

RECOMMENDATION

Assistant City Manager

No action necessary. Receive report



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND, WA**

**AB 5225
November 7, 2016
Public Hearing**

**2017-2018 PRELIMINARY BUDGET: CAPITAL
IMPROVEMENT PROGRAM REVIEW**

Proposed Council Action:

Conduct public hearing, receive staff presentation,
and provide direction to staff.

DEPARTMENT OF Finance (Chip Corder)

COUNCIL LIAISON n/a

EXHIBITS n/a

APPROVED BY CITY MANAGER

AMOUNT OF EXPENDITURE	\$	n/a
AMOUNT BUDGETED	\$	n/a
APPROPRIATION REQUIRED	\$	n/a

SUMMARY

On Monday night, staff will address two follow-up items from the Council's 2017-2018 Operating Budget review on October 17, 2016 and will review the 2017-2022 Capital Improvement Program (CIP), which is summarized in section B (Budget Message) of the budget document on pages B-36 to B-40 and which is fully presented in section G (Capital Improvement Program):

- **Balancing the General Fund and Youth & Family Services Fund in 2018 using a “contra” (a single, negative expenditure) in each fund;**
- **Council “add” requests to Operating Budget;**
- **Updated 2017-2022 REET forecast,** which is different than what is presented on pages G-4 to G-5;
- **Summary of Council & staff changes to CIP Preview,** which is presented on page G-8;
- **Notable projects in the 2017-2022 CIP,** which generated significant discussion on July 5, 2016, when the 2017-2022 CIP Preview was presented to the Council;
- **2017-2022 partially funded and unfunded CIP projects,** which are presented on pages G-10 to G-11;
- **Outstanding bonds,** noting the principal balance as of December 31, 2016, the 2017 annual debt service amount, the year of the final debt service payment, and the funding source for each bond issue; and
- **CIP budget policy issues,** which are presented on page G-6 under Fund Balance Trends.

Operating Budget Follow-Up Items

A memo was distributed to the Council on November 1, 2016 addressing the questions asked and summarizing the direction given at the October 17, 2016 meeting:

- What is the basis for the projected decline in development fees in 2017-2018?
- Is the City projected to fall short of its development services cost recovery targets in 2017-2018?
- Why is Fire Marshal overtime going up so much in 2017-2018 compared to 2016, if development activity is projected to decline?
- Is there a more holistic and efficient approach to public outreach/engagement than what is recommended in 2017-2018 via three separate service packages (i.e. Half-Time Communications Assistant, Public Engagement on Projected Budget Deficits, and Public Outreach on DSG Projects)?
- What is the cost breakdown of the City's sustainability program in 2017-2018?
- How much would it cost to increase the code enforcement staffing from 0.5 FTE to 1.0 FTE in 2017?
- Why can't Public Works collaborate with DSG, which has a 0.5 Arborist, or Parks Maintenance, which has a 0.75 Arborist, on its right-of-way tree assessment service package?
- Wouldn't there be some cost recovery through VOICE and SVP fees on the Youth Development Coordinator service package?
- **Council direction:** Fund the 2017 solid waste contract audit out of the General Fund base budget rather than 2016 General Fund surplus revenues, thereby freeing up \$15,000 to reduce the projected General Fund deficit in 2018.
- **Council direction:** Utilize "contra" amounts to balance the General Fund and Youth & Family Services Fund in 2018. These negative amounts represent the total expenditure cuts that will be required in each fund absent a new revenue source in 2018.

To balance the General Fund and Youth & Family Services Fund in 2018, it is assumed that:

- \$1.02 million of the projected 2016 General Fund surplus will be used to fully bridge the projected 2017 deficits in the General Fund and Youth & Family Services Fund, which total \$715,991, and to reduce the projected 2018 deficit in the General Fund by \$303,188.
- The remaining projected 2018 deficits in the General Fund (\$808,773) and Youth & Family Services Fund (\$380,427) will be bridged using a "contra" amount in each fund. **The total "contra" amount equals \$1,189,200, which equals 3.6% of the combined General Fund and Youth & Family Services Fund budgets in 2018. The total "contra" amount includes the following service packages in 2018, which are contingent upon the approval of a new revenue source:**
 1. Helpdesk Technician (1.0 FTE, \$102,526)
 2. Communications Assistant (0.5 FTE, \$54,828)
 3. Youth Development Coordinator (0.5 FTE, \$49,541)

Two Operating Budget "add" requests were made by Council members Grausz and Wong:

- Increase code enforcement staffing by 0.5 FTE; and
- Increase annual affordable housing contribution, which is currently \$20,000, to (3 options):
 1. \$32,000, which is the revised parity baseline (\$12,000 increase);
 2. \$64,000, which is double the revised parity baseline (\$44,000 increase); or
 3. \$96,000, which is triple the revised parity baseline (\$76,000 increase).

If the Council adds one or both of these requests to the General Fund budget, the projected deficit and “contra” amount will increase correspondingly.

Finally, at the November 21, 2016 Council meeting, staff will update the following 2016-2018 revenue estimates: 1) property tax (new construction), 2) construction sales tax, and 3) development fees. The projected deficit and “contra” amount in the General Fund will be updated accordingly. **In the event that tax revenues outperform projections in 2017, staff recommends dedicating up to \$200,000 of the one-time surplus to the Technology & Equipment Fund to address the projected deficits in 2019-2022.**

Capital Improvement Program Review

The Council conducted a detailed review of the 2017-2022 CIP on July 5, 2016. The Preliminary Budget incorporates the Council directed changes made at that meeting as well as staff changes, which mostly consist of cost estimate revisions. Staff will focus on these changes, the partially funded and unfunded projects, and the key budget issues related to the CIP, which are significant projected deficits in the Street Fund (2020-2022), Capital Improvement Fund (2019-2021), and Technology & Equipment Fund (2019-2022).

The 2016-2022 REET forecast contained in the Preliminary Budget was revised based on the actual receipts through October 31, 2016 (see table below).

REET Forecast	2016	2017	2018	2019	2020	2021	2022
Revised Forecast:							
Annual number of sales	450	450	450	450	450	450	450
Average sales price	\$1.28M	\$1.33M	\$1.38M	\$1.44M	\$1.50M	\$1.56M	\$1.62M
Annual revenue	\$3.55M	\$3.17M	\$3.28M	\$3.41M	\$3.54M	\$3.67M	\$3.81M
Preliminary Budget Forecast:							
Annual number of sales	475	475	475	475	475	475	475
Average sales price	\$1.23M	\$1.28M	\$1.33M	\$1.38M	\$1.44M	\$1.50M	\$1.56M
Annual revenue	\$3.15M	\$3.21M	\$3.33M	\$3.45M	\$3.58M	\$3.72M	\$3.86M

The 2016 REET surplus (i.e., actual > budget) is projected to be \$400,000 and is the direct result of the sale of 77 Central in April 2016, which generated \$479,000 in REET. It should be noted that the \$400,000 REET surplus is fully programmed into the 2017-2022 CIP and that the revised forecast has no financial impact on the planned CIP projects in 2017-2022.

More detailed information can be found on the individual project sheets, pages G-23 to G-148, and the Six-Year Fund Statements, pages G-151 to G-162. Regarding the latter, each fund statement has two pages. The first page identifies the revenues, summary level expenditures, and available ending fund balances for the period 2017-2022. The second page identifies the specific projects and their costs for the period 2017-2022.

The budget policy issues relate to the following:

- **Projected deficits in the Street Fund in 2020-2022**

2017	2018	2019	2020	2021	2022
\$1,611,020	\$706,183	\$299,646	(\$162,775)	(\$198,893)	(\$662,859)

The Street Fund is projected to go negative in 2020-2022 primarily due to the following projects:

- SE 40th Street Corridor (West and East Legs) in 2017-2018 (\$1.26 million), which was not on the City’s radar until 2014 when the 2015-2020 CIP was developed;
- Gallagher Hill Road Sidewalk Improvements in 2022 (\$465,000), which is a capital facilities project (i.e. addition to existing infrastructure); and
- East Mercer Way Roadside Shoulders Phase 11 in 2022 (\$465,000), which is a capital facilities project (i.e. addition to existing infrastructure).

Working capital can temporarily cover the projected deficits through 2021. To eliminate them, the Council has three options:

1. Defer/cut capital facilities projects per the adopted budget policy in which capital reinvestment projects take priority over capital facilities projects.
2. Increase the vehicle license fee from \$20 to \$30 per vehicle beginning in 2019 to generate \$175,000 in new annual revenue, which would fully address the projected Street Fund deficits in 2020-2022.
3. Put a 9 year capital levy lid lift on the ballot to provide funding for street-related capital facilities projects, such as the two noted above, and parks and public building projects, which are accounted for in the Capital Improvement Fund (see next bullet point).

- **Projected deficits in the Capital Improvement Fund in 2019-2021**

2017	2018	2019	2020	2021	2022
(\$26,688)	\$79,601	(\$157,999)	(\$143,114)	(\$95,166)	\$76,133

The Capital Improvement Fund is projected to go negative in 2017 and again in 2019-2021 primarily due to the Luther Burbank Shoreline Restoration projects in 2019 (\$920,000) and 2021 (\$1.0 million). In 2022, the Capital Improvement Fund is projected to have a positive fund balance of \$76,134, but many of the projects included in the fund are partially funded with grants or private contributions.

Working capital can temporarily cover the projected deficits through 2021. To eliminate them, the Council has three options:

1. Defer/cut planned projects in 2019-2021.
2. Increase the vehicle license fee from \$20 to \$40 per vehicle beginning in 2019 to generate \$350,000 in new annual revenue, which would go to the Street Fund. This would enable the Council to redirect \$175,000 in annual real estate excise tax from the Street Fund to the Capital Improvement Fund to fully address the projected deficits in 2019-2021 and to provide a modest amount of funding for partially funded or unfunded parks and facilities projects.
3. Put a 9 year capital levy lid lift on the ballot to primarily address capital facilities projects in the Street Fund and partially funded or unfunded projects related to parks and public buildings in the Capital Improvement Fund.

- **Projected deficits in the Technology & Equipment Fund in 2019-2022**

2017	2018	2019	2020	2021	2022
\$123,255	(\$41,745)	(\$215,745)	(\$214,745)	(\$161,745)	(\$128,745)

The Technology & Equipment Fund is projected to go negative in 2018-2022 primarily due to the following:

- Annual funding from the General Fund for technology and equipment CIP projects has been fixed at \$250,000 since 2000.
- Maintenance Management System in 2017 (\$500,000), with the General Fund paying \$125,000 of the total cost.

Reserves can temporarily cover the projected deficits through 2022. To eliminate them, the Council has three options:

1. Dedicate up to \$200,000 in 2017 General Fund surplus tax revenues, if any, to the Technology & Equipment Fund.
2. Defer/cut planned projects in 2019-2022.
3. Add \$50,000 in annual funding to an operating levy lid lift ballot measure.

- **Partially funded and unfunded capital projects**

The 2017-2022 CIP includes 16 partially funded and unfunded projects. It is unlikely that the needed grants and/or private contributions will be received for all of these projects. If the City Council wants to ensure funding for or accelerate the planned pace of these projects, a new revenue source, such as a capital levy lid lift, will be needed. Parks and public building projects account for 11 of the 16 partially funded and unfunded projects. **At its September 30, 2016 Micro Planning Session, the Council decided to conduct a public engagement process in the first half of 2017 on the City's capital funding needs.**

As a follow-up to a Council request at the June 2016 Mini-Planning Session, relevant information on the City's outstanding park and public building related bonds is summarized in the table below.

Description	Balance Outstanding, 12/31/16	2017 Payment (Principal + Interest)	Year of Final Payment	Funding Source
Mercerview Property	\$155,000	\$158,100	2017	REET (Capital Improvement Fund)
Fire Station 92 & Fire Rescue Truck	\$2,905,000	\$618,100	2021	Levy lid lift (Bond Redemption Fund)
South Mercer Playfields	\$505,000	\$96,999	2022	Sales tax (General Fund)
MICEC Building	\$895,000	\$137,900	2023	REET (Capital Improvement Fund)

The annual debt service savings on the Mercerview property beginning in 2018 has already been taken into consideration in the 2017-2022 CIP.

Proposed Timeline for Operating & Capital Funding Needs

Given that a new City Manager, who has significant experience with public engagement and voter approved levies, will be starting on January 3, 2017, staff recommends adjusting the timeline proposed at the Micro Planning Session as described in the table below.

2017	Action Item
Jan-Feb	Develop detailed public engagement plan for: 1) operating funding needs, and 2) capital funding needs.
Mar-May	Conduct public engagement process on: 1) operating funding needs, and 2) capital funding needs.
Jun 3	Council Mini-Planning Session: <ul style="list-style-type: none"> • Decide whether or not to put an operating levy lid lift and/or a capital levy lid lift on the Nov 2017 ballot. • If “yes” on operating levy, need to decide if the “ask” is going to maintain services, cut some services, or add some services. • If “yes” on capital levy, need to finalize list of projects & total amount to be funded by issuing 9 year LTGO bonds.
Jun 19 Jul 3	Hold 1 st public hearing on operating and/or capital levy lid lift ordinance(s) Hold 2 nd public hearing on operating and/or capital levy lid lift ordinance(s)
Jul 10	Submit to King County Elections (due Aug 1)
Nov 7	General election

Council Direction

Staff will seek Council direction on the following:

- **Balancing the General Fund and Youth & Family Service Fund budgets in 2018**
 - Does the Council want to make any changes to what is included in the total “contra” amount for 2018?
 - Helpdesk Technician (1.0 FTE)? **(currently included)**
 - Communications Assistant (0.5 FTE)? **(currently included)**
 - Youth Development Coordinator (0.5 FTE)? **(currently included)**
 - Code Enforcement Officer (0.5 FTE)? **(not included)**
 - Increase in affordable housing contribution? **(not included)**
- **Capital Improvement Program**
 - Any changes to 2017-2018 Preliminary CIP?
 - Any changes to 2019-2022 Preliminary CIP?
 - What is the Council’s preferred approach to addressing the projected deficits in the:
 - Street Fund (2020-2022)?
 - Defer/cut planned projects?
 - Increase vehicle license fee in 2019? **(staff recommendation)**
 - Capital levy lid lift?

- Capital Improvement Fund (2019-2021)?
 - Defer/cut planned projects?
 - Increase vehicle license fee in 2019? (**staff recommendation**)
 - Capital levy lid lift?
- Technology & Equipment Fund (2019-2022)?
 - Dedicate up to \$200,000 in 2017 General Fund surplus tax revenues, if any, to the Technology & Equipment Fund? (**staff recommendation**)
 - Defer/cut planned projects?
 - Add \$50,000 in annual funding to an operating levy lid lift ballot measure? (**staff recommendation**)

Any follow-up items from the November 7, 2016 meeting will be brought back for a final Council decision on November 21, 2016.

RECOMMENDATION

Finance Director

Conduct public hearing, receive staff presentation, and provide direction to staff.



CITY COUNCIL PLANNING SCHEDULE

All meetings are held in the City Hall Council Chambers unless otherwise noted.
 Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm.
 Items listed for each meeting are not in any particular order.

NOVEMBER 7 – 6:00 PM

Item Type	Topic/Presenter	Time
<i>Consent Calendar</i>	Resolution for Port of Seattle Grant for Wayfinding Signs – J. Kintner	--
<i>Regular Business</i>	City Manager Employment Contract with Julie Underwood – K. Segle	15
<i>Regular Business</i>	I-90 Loss of Mobility Negotiations Status Report and I-90/East Link Local Traffic Impacts Analysis and I-90 Access Alternative Solutions – K. Taylor	60
<i>Public Hearing</i>	2017-2018 Preliminary Budget: Capital Improvement Program Review – C. Corder	180

NOVEMBER 8 (TUESDAY) – 9:00 AM – 10:30 AM

<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes	90
--------------------------	--	----

NOVEMBER 15 (TUESDAY) – 9:00 AM – 10:30 AM

<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes	90
--------------------------	--	----

NOVEMBER 21 - 6:00 PM

Item Type	Topic/Presenter	Time
<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 45 minutes	45
<i>Consent Calendar</i>	West Mercer Way Roadside Shoulder Improvements Bid Award – C. Morris	--
<i>Public Hearing</i>	2017-2018 Preliminary Budget: Finalize Changes to Budget, Pass 2017 NORCOM Budget Resolution, Pass 2017 Utility Rate Resolutions, and Adopt 2017 Property Tax Levy Ordinances – C. Corder	90
<i>Regular Business</i>	Six Year Sustainability Plan – R. Freeman	30
<i>Regular Business</i>	2017 Comprehensive Plan Docket – E. Maxim	30
<i>Regular Business</i>	I-90 Loss of Mobility Negotiations Status Report – K. Taylor	15
<i>Regular Business</i>	Code Amendments to Require Installation of Automatic Fire-Sprinkler Systems in New Residential Construction and Substantial Alterations (1 st Reading) – S. Heitman & H. Rostov	30
<i>Regular Business</i>	Crown Castle Small Cell Franchise Agreement (1 st Reading) – C. Schuck	45

NOVEMBER 22 (TUESDAY) – 9:00 AM – 10:30 AM

<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes	90
--------------------------	--	----

NOVEMBER 29 (TUESDAY) – 9:00 AM – 10:30 AM

<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes	90
--------------------------	--	----

DECEMBER 5		
Item Type	Topic/Presenter	Time
<i>Regular Business</i>	3 rd Quarter 2016 Financial Status Report & Budget Adjustments – C. Corder	30
<i>Regular Business</i>	Sound Transit Presentation on South Bellevue Park-and-Ride Closure – K. Taylor	30
<i>Regular Business</i>	I-90 Loss of Mobility Negotiations Status Report – K. Taylor	15
<i>Regular Business</i>	2017-2018 Final Budget Adoption – C. Corder	15
<i>Regular Business</i>	2017 Legislative Agenda – K. Taylor	20
<i>Regular Business</i>	Code Amendments to Require Installation of Automatic Fire-Sprinkler Systems in New Residential Construction and Substantial Alterations (2 nd Reading) – S. Heitman & H. Rostov	15
<i>Regular Business</i>	Crown Castle Small Cell Franchise Agreement (2 nd Reading) – C. Schuck	20
<i>Executive Session</i>	That portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining pursuant to RCW 42.30.140(4)(b) for approximately 15 minutes	15

DECEMBER 6 (TUESDAY) – 9:00 AM – 10:30 AM		
<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes	90

DECEMBER 13 (TUESDAY) – 9:00 AM – 10:30 AM		
<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes	90

DECEMBER 19		
Item Type	Topic/Presenter	Time
	<i>Potentially Canceled</i>	

DECEMBER 20 (TUESDAY) – 9:00 AM – 10:30 AM		
<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes	90

DECEMBER 27 (TUESDAY) – 9:00 AM – 10:30 AM		
<i>Executive Session</i>	To discuss (with legal counsel) pending or potential litigation pursuant to RCW 42.30.110(1)(i) for 90 minutes	90

2017

JANUARY 3 (TUESDAY)		
Item Type	Topic/Presenter	Time
<i>Regular Business</i>	2017 Legislative Agenda – K. Taylor	20

JANUARY 16 (TUESDAY)

Item Type	Topic/Presenter	Time
Study Session	Scheduling of Recreational Facilities and Ballfields – B. Fletcher	60

FEBRUARY 3-4 (FRIDAY & SATURDAY)

	2017 Planning Session (MICEC)	
--	-------------------------------	--

FEBRUARY 6

Item Type	Topic/Presenter	Time

FEBRUARY 21 (TUESDAY)

Item Type	Topic/Presenter	Time

MARCH 6

Item Type	Topic/Presenter	Time

MARCH 20

Item Type	Topic/Presenter	Time

OTHER ITEMS TO BE SCHEDULED:

- Code Amendments and Comprehensive Plan Amendment for NPDES Update – P. Yamashita (Q1 2017)
- Single-Family Residential Development Standards - E. Maxim (2017 Q1)
- ARCH Trust Fund Recommendations and Work Program – A. Van Gorp (Q1 2017)
- Code Enforcement Ordinance Update – A. Van Gorp (Q1 2017)
- General Sewer Plan Update – J. Kintner (Q2 2017)
- Light Rail Station Design Oversight – K. Taylor
- Mercer Island Center for the Arts (MICA) Lease – K. Sand
- CenturyLink Cable Franchise – K. Sand
- PSE Electric Franchise – K. Sand
- Zayo Telecom Franchise – K. Sand

COUNCILMEMBER ABSENCES:

- Sanderson: November 7



Memorandum

Mayor Bruce Bassett

TO: Councilmembers Dan Grausz, Jeff Sanderson, Wendy Weiker, David Wisenteiner, Benson Wong, and Deputy Mayor Debbie Bertlin

FROM: Mayor Bruce Bassett

DATE: November 7, 2016

RE: Boards and Commissions Appointment

Please affirm the following appointment:

BOARD OR COMMISSION	POS	NAME	TERM
Open Space Trust	5	Marie Bender	2017

MOVE TO: Affirm the appointment of Marie Bender to Position #5 (expiring May 2017) on the Open Space Conservancy Trust.