



# DESIGN COMMISSION REGULAR MEETING MINUTES JUNE 13, 2018

**CALL TO ORDER:** Chair Richard Erwin called the meeting to order at 7:01 PM in the Council Chambers, 9611 SE 36th Street, Mercer Island, Washington.

**ROLL CALL:**

Chair Richard Erwin, Vice Chair Colin Brandt, Commissioners Tami Szerlip, Anthony Perez, Susanne Foster and Hui Tian were present. Commissioner Suzanne Zahr arrived at 7:09PM

**STAFF PRESENT:**

Evan Maxim, Interim Director, Lauren Anderson, Assistant Planner; Andrea Larson, Administrative Assistant, and Bio Park, Assistant City Attorney were present.

**SPECIAL BUSINESS:**

**Agenda Item #1: Election of Chair and Vice-Chair**

Vice-Chair Brandt nominated Richard Erwin for Chair. Vote passes 6-0-0

Commissioner Szerlip nominated Colin Brandt for Vice-Chair. Vote passed 6-0-0

**Agenda Item #2: Design Commission Bylaws**

Review and adopt amendments (if needed) to the Design Commission Bylaws

Commissioner Szerlip moved to approve the Bylaws. Passed 6-0-0

**MEETING MINUTES APPROVAL:**

The Commission reviewed the minutes from the April 25, 2018. Vice-Chair Brandt moved to approve the April 25, 2018 minutes. Commissioner Szerlip seconded the motion. The minutes were approved as amended by a vote of 6-0-0.

**REGULAR BUSINESS:**

**Agenda Item #1: Design Review DSR2018-007**

Lauren Anderson, Assistant Planner, provided a brief presentation on the replacement of windows and a minor façade changes to the Mercer Isle Condominium.

John Marshal, with Maintco Inc., provided the Commission with a sample of the James Hardie cladding and answered questions regarding the replacements.

Amy Ting, President of the HOA board of Mercer Isle Condominiums, answered the Commissions questions regarding the window replacements.

The Design Commission reviewed the design of the façade changes and window replacements.

The Commission recommends using hardy panel versus hardy planks.

Vice-Chair Brandt moved to approve the project with the recommended motion with all three recommended conditions of approval and further conditioned as follows+. The motion was seconded by Commissioner Tian.

Move to grant Maintco Inc. design approval for the replacement of 12 aluminum windows with 12 white vinyl windows and the removal of marblecrete siding around 6 windows and replacing it with James Hardie cladding in the Multi-Family zone located at 2500 81<sup>st</sup> Ave SE, as shown in Exhibit 1, subject to the following conditions and furthered conditioned as follows:

1. All aspects of the project shall be consistent with the detail information submitted with this application

- (i.e. colors, materials, sizing, and graphics), as depicted by Exhibit 3 and 4.
2. If required, the applicant shall apply for and obtain a building permit from the City of Mercer Island prior to replacing the windows and installing James Hardie cladding.
  3. If a building permit is required and the applicant has not submitted a complete application for a building permit within two years from the date of this notice, or within two years from the decision on appeal from the final design review decision, design review approval shall expire. The Code Official may grant an extension for no longer than 12 months, for good cause shown, if a written request is submitted at least 30 days prior to the expiration date.
  4. The marblecrete is replaced with hardy board not hardy plank to create so as to achieve a flat look more matching the marblecrete on the rest of the building.

Vote passed 7-0-0.

**PLANNED ABSENCES FOR FUTURE MEETINGS:**

Vice Chair Brandt will be gone in late august, Chair Erwin will be gone July 21<sup>st</sup> - August 1<sup>st</sup>, Commissioner Tian will be gone the 3<sup>rd</sup> and 4<sup>th</sup> week of July, Commissioner Perez will be gone July 31<sup>st</sup> – August 14<sup>th</sup>, Commissioner Foster will be gone for the month of July.

**OTHER BUSINESS:**

Evan Maxim provided the Commission with a Planning Manager's report regarding the Procedural Code amendment, on the purchase and sale agreements approved by the City Council on June 5<sup>th</sup>, 2018, and on a potential project on the King property.

**ANNOUNCEMENTS AND COMMUNICATIONS:**

The next scheduled meeting is for June 27, 2018 at 7:00PM.

**ADJOURNMENT:** The meeting was adjourned at 7:44pm