



DESIGN COMMISSION REGULAR MEETING MINUTES JULY 12, 2017

CALL TO ORDER:

Chair Richard Erwin called the meeting to order at 7:01 PM in the Council Chambers, 9611 SE 36th Street, Mercer Island, Washington.

ROLL CALL:

Chair Richard Erwin, Commissioners Hui Tian, Suzanne Zahr, Vice Chair Colin Brandt, Tami Szerlip, Anthony Perez and Colin Brandt were present.

STAFF PRESENT:

Evan Maxim, Planning Manager; Nicole Gaudette, Senior Planner; Andrew Leon, Planner; Lauren Anderson, Assistant Planner; were present.

MEETING MINUTES APPROVAL:

The Commission reviewed the minutes from the May 24, 2017 meeting. Correction to roll call that Suzanne Foster was absent and Vice Chair Colin Brandt was present. The minutes were approved as amended by a vote of 7-0.

AGENDA

By a vote of 7-0, the Agenda was amended to conduct the Special Business after the Regular Business.

REGULAR BUSINESS:

Agenda Item #3: Design Review DSR17-011 – Study Session for Evergreen Covenant Church

Nicole Gaudette, Senior Planner, provided a brief staff presentation on the project. The proposal is for the addition of an elevator shaft and other exterior modifications to Evergreen Covenant Church.

Ed Buffalow, Buffalow Architects, responded to questions from the Design Commission.

The Design Commission discussed the proposed elevator addition and proposed site modifications. The Design Commission discussed the parking lot with regard to ADA accessibility, the mobility limited parking and potential conflicts with onsite circulation. Generally the Design Commission recommended using the "A2.0 alt" design and incorporating bollards into the drop off design.

The Design Commission suggested that the Church consider an ADA accessible drop-off on the upper level to the east of the existing building.

The Design Commission indicated that the proposed landscaping planter may become a hazard to drivers, and would provide too much of an edge or a screen of the front door. An alternative location for the proposed planters, could be to either side of the new entry doors.

The Design Commission indicated that more closely matching the existing roof lines with the proposed elevator shaft roof would improve the overall roofline of the proposed building.

SPECIAL BUSINESS

Agenda Item #1: Election of Chair and Vice Chair

Commissioner Brandt nominated Commissioner Erwin as Chair. The nomination was approved 7-0. Commissioner Szerlip nominated Commissioner Brandt as Vice-Chair. The nomination was approved 7-0.

Agenda Item #2: Planning Commission Bylaws

Evan Maxim provided an overview of the bylaws.

Vice-Chair Brandt moved to adopt an amendment of the bylaws by changing the election of chair and vice-chair to the first regular meeting of the calendar year after new appointments are seated (Article 2, Section 1). Second by Commissioner Szerlip. The motion was approved 7-0. Commissioner Szerlip moved to accept the bylaws as amended. Seconded by multiple commissioners. The motion was approved 7-0.

OTHER BUSINESS: None

PLANNED ABSENCES FOR FUTURE MEETINGS: Commissioner Tian will be absent from the July 26th, 2017 meeting. Commissioners Brandt and Perez will be absent from the August 9th, 2017 meeting. Chair Erwin will be absent from the August 26th, 2017 meeting.

ANNOUNCEMENTS AND COMMUNICATIONS:

The next scheduled meeting is July 26, 2017.

ADJOURNMENT: The meeting was adjourned at 7:53 PM.

Respectfully submitted, Evan Maxim, Planning Manager