

**2025**

**BALLFIELD USER**

**MEETING**

**DECEMBER 11TH 5:30PM**

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# INTRODUCTIONS

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## Patrick Nugent – Recreation Assisant

- Customer Service
- Day-to-day field scheduler
- Billing and payments

## Jeremy Jasman – Recreation Coordinator

- Administer priority booking process
- Systems, processes, and policies
- Conflict resolutions

## Alex Lee – Recreation Facilities Supervisor

- Responsible for customer service functions, facility operations and rental services



[www.fieldsonmercer.com](http://www.fieldsonmercer.com)



# Meeting Outcomes

2025 Fees

How to Book

Maintenance Reporting

Maintenance Closure Dates





# 2025 FEES

Full Synthetic Turf Fields:	\$70/hr
IMS Track/Field:	\$70/hr
Synthetic Turf Infields:	\$40/hr
Grass/Dirt Fields:	\$30/hr
Batting Cage:	\$25/hr
Pickleball/Tennis Courts:	\$25/hr

**No more \$4  
surcharge!**

## Additional Athletic Field Fees

Light Activation:	\$25/ <b>per rental</b>
Baseball/Softball Game Prep:	\$45/per game
Concession Stand:	\$100/day
Storage – Island Crest Park	\$150/per usage

# PRIORITY BOOKING PROCESS

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- 1. Complete Field Use Request Form within priority window.**
- 2. Contracts are finalized and sent out for signatures and payment terms.**
- 3. Online booking opens after priority booking window closes.**



[www.fieldsonmercer.com](http://www.fieldsonmercer.com)

# Priority Request Deadlines

Season of Use	Priority Request Window	Date Schedule Finalized
Spring/Summer <b>(March–August)</b>	January 1–14	January 31st
Fall/Winter <b>(September–February)</b>	July 1–14	July 31st

\*Online booking available day after the schedule finalized date for season of use.

# Payments

**Payment is due at time of booking.**

**Tournaments** – Payment is due at time of booking. Additional contingent fees will be billed following the tournament.

**Monthly Billing** – may be available for ongoing usage by Mercer Island organizations. Terms to be established by the Recreation Manager or designee.

\*Users may place a credit card on file to automatically paying field use fees.

# Online Bookings



Create Account [Signup](#)

## Login to your account

Email

Password

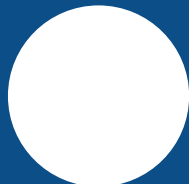
[Forgot password?](#)

Login

or

 Log in with Facebook

 [cityofmercerisland.perfectmind.com](http://cityofmercerisland.perfectmind.com)  
[www.fieldsonmercer.com](http://www.fieldsonmercer.com)

 Online account is required  
Please refrain from creating multiple accounts

 Must make payment to finalize booking(s)



# ONLINE BOOKINGS



My Info



Register



Reservations ▾

## Field Rentals

5 Results Found



### IMS Turf

Reserve now through end of February and take advantage of the Winter Web Special at just \$49/hr! \*Lights are included\* \*No field prep\* \*Field as is\* IMS Turf is an illuminated synthetic field designed to accommodate multiple sports such as soccer and Lacrosse.

Location: Parks

Amenities: Football, Lacrosse, Ultimate Frisbee, Soccer

Choose

Field



### Island Crest Park North

Reserve now through end of February and take advantage of the Winter Web Special at just \$49/hr! \*Lights are included\* \*No field prep\* \*Field as is\* Pitching mound is permanent and bases are permanent at 90 feet. Softball can be played at this field but throw down bases would need to be brought by user. Located on Island Crest Way, ICP serves as the City's primary baseball facility. Full synthetic surface and lights.

Location: Parks

Amenities: Football, Batting Cage, Baseball 90 feet, Softball, Ultimate Frisbee, Soccer

Choose

Field



### SMP Turf East

Choose

# ONLINE BOOKINGS

1

Activity and duration

Baseball

▼

1 h

▼

2

Number of people to attend

20

▲

▼

3

Select an available time to reserve

Calendar icon

Jump To Date

Dec 12 - 18, 2024							
Time	Thu Dec 12	Fri Dec 13	Sat Dec 14	Sun Dec 15	Mon Dec 16	Tue Dec 17	Wed Dec 18
8:00 AM	Available	Available	Available	Available	Available	Available	Available
8:30 AM	Available	Available		Available	Available	Available	Available
9:00 AM	Available	Available		Available	Available	Available	Available
9:30 AM	Available	Available		Available	Available	Available	Available
10:00 AM	Available	Available		Available	Available	Available	Available
10:30 AM	Available	Available		Available	Available	Available	Available
11:00 AM	Available	Available		Available	Available	Available	Available
11:30 AM	Available	Available		Available	Available	Available	Available
12:00 PM	Available	Available	Available	Available	Available	Available	Available

Dec 12 - 18, 2024			
Fri Dec 13	Sat Dec 14	Sun Dec 15	Mon Dec 16
Available	✓ Available	Available	Available
Available		Available	Available
Available		Available	Available
Available		Available	Available
Available		Available	Available
Available		Available	Available
Available		Available	Available
Available		Available	Available
Available	Available	Available	Available
Available	Available	Available	Available
Available	Available	Available	Available

You're about to reserve:

- Island Crest Park North
- Baseball
- 12/14/24
- 08:00 AM-09:00 AM

Reserve

# ONLINE BOOKINGS

## Payment Method

Your credit cards

☒

+

Add a new Card

Name on Card

Card number

VISA

AMEX

DISC

Expiry month

▼

Expiry Year

▼

CVV

Address (Street)

City

Country

▼

State/Province

▼

Zip/Postal Code

Remember this card

Securely save your credit card info to make your future transactions quick and seamless.

Place My Order

[Continue Shopping](#)

## Order Summary

Clear Cart

Island Crest Park North	
00027062	\$49.00 ×
12/14/24, 08:00 AM - 09:00 AM	

Total \$49.00

Gift Card or Promo Code

Apply



# CANCELLATION AND CHANGES

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**All notices must be in e-mail to [rentals@mercerisland.gov](mailto:rentals@mercerisland.gov).**

**25+ Day Notice:** Written notice received 25+ days prior to event date will be refunded at 100% of all rental fees less a \$25 Administrative Fee per request.

**24 to 7 Day Notice:** Written notice received 24 to 7 days prior to event date will be refunded at 50% of all rental fees.

**Less than 7 Day Notice:** Written notice of cancellation received less than 7 days in advance of the rental will not receive a refund.

*\*City initiated cancelations (weather/facility availability) will be fully refunded.*

# CANCELLATION AND CHANGES

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## **Inclement Weather Cancelations**

It is the league/team/organization's responsibility to obtain field closure information. Playability is determined by the City of Mercer Island's Parks maintenance Division of the Public Works Department.

- If a coach or umpire determines a field is unplayable, after being deemed playable by Parks Division staff, user group must provide written notice within 48 hours to receive a refund.
- To receive a refund due to poor air quality, users must provide written notice within 48 hours.

*\*Concerns about pending weather or facility safety, please communicate with the City of Mercer Island.*



# BALLFIELD MAINTENANCE

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Our Parks Division performs annual and ongoing maintenance on fields.

- Field preps/equipment maintenance
  - Restroom/general park service
  - Turf rehab/infield conditioning
  - Address vandalism/safety concerns
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- Crows and raccoons pull back the turf to feed on European Chafer Beetle.
  - Staff is reviewing options to address the issue.
  - We anticipate the fields to be playable in the spring season with some additional maintenance needs.
  - If a field is unsafe to use, e-mail [rentals@mercerisland.gov](mailto:rentals@mercerisland.gov) within 48 hours to receive your refund.





# MAINTENANCE CLOSURE DATES

Field	Closure Dates
SMP 1 and 2	February 24th – March 7th
ADP A & B	March 1st – March 14th
Homestead	March 1st – March 14th
ADP C	March 17th – March 28th
ICP South	June 2nd – June 11th

# BALLFIELD/BATTING CAGES

## SERVICE REQUESTS



MI-Connect

**Mercer Island, WA**

Select a Location

Search for Location or Address

Map showing Island Crest Park and surrounding streets (SE 53rd, SE 54th, SE 57th, SE 59th, SE 60th, SE 61st, 89th Ave SE, 94th Ave SE, 77th Ave SE). A location pin is placed on Island Crest Park.

Confirm Location

Esri Community Maps Contributors, King County, WA State Parks GIS, Esri, TomTom, ... Powered by Esri

Parks/Trails Fee

Parks Litter/Garbage Service

Parks Tree Assessment

Parks/Trails Vegetation Issue

Pest Control

Playground Issue

Restroom Issue

**Sport Field/Court Issue**

Vandalism/Graffiti (in City Parks)

# CONTACTS

E-mail: [rentals@mercerisland.gov](mailto:rentals@mercerisland.gov)

Mercer Island Community & Event Center: 206-275-7609

## **Field Lights**

### **On/Off requests, on-site issues**

1. Mercer Island Community & Event Center: 206-275-7609
2. Phone: 206-795-6763
3. Phone: 206-549-7218

## **Ballfield Condition Line**

Rainouts/Field Closures

Updated by 2pm on weekdays, 8am and 11am on weekends.

Phone: 206-275-7894



THANK  
YOU