

CITY OF MERCER ISLAND SUMMER CELEBRATION JULY 13, 2024



EVENT DETAILS

- Target Audience: All Ages
- Anticipated Attendance: 10,000+
- Community Reach: 25,000+
- Location: Mercerdale Park & Luther Burbank Park
- Date & Time: Saturday, July 13, 10am - 10pm
- Family Entertainment
- Musical Concerts
- Food Trucks
- Fireworks Show

EVENT CONTACT

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206.795.8518

FOOD TRUCK VENDOR PACKET & APPLICATION

Mercer Island's Summer Celebration is the largest one-day event for the Island, featuring live music, food vendors, community groups, fireworks show and more!

Taking place at two locations:

**Mercerdale Park from 10am - 4pm and
Luther Burbank Park from 6 - 10pm**

This is an event to bring all Islanders together for family-oriented fun, emphasizing our wonderful community.

We are looking for food trucks for the afternoon or evening portions of the event.

We can't wait to make you a part of this Island tradition!



2024 Fees:

Submittal of application and fee does not guarantee participation. Acceptance into this event is based on date and time of application submission, diversity and mix of approved vendors and payment. All applicants will receive a confirmation email indicating whether they have been approved to participate with an invoice for payment.

- \$300 fee per truck at Mercerdale Park location (Set up: 9am; Event: 11am - 4pm)
- \$300 fee per truck at Luther Burbank Park location (Set up: 5pm; Event: 6 - 10pm)

We reserve the right to limit the number of vendors in a "competing" food class.

Vendor payment must be received by **June 14, 2024**. We accept checks, Visa or Mastercard. You will be invoiced with your confirmation email.

We will ask for a photo of your food truck, menu items or logo and use them with our event marketing!

Operational Permit REQUIRED:

- Mercer Island Fire issues Operational Permits to all Food Trucks that meet the International Fire Code section 105 for permitting (Grease cooking, Compressed LP or CNG gas, frying food). Food trucks that conduct these services are required to obtain and maintain an operational permit while operating on Mercer Island. Food Trucks that do not provide these services (ice cream, non-grease cooking, no compressed gas) are still asked to contact the Fire Marshals Office for operational guidelines but are not subject to the permitting process.
- Permits will be issued for an annual fee of \$50 to any Food Truck that has a valid King County partner agency inspection form; or
- If the Food Truck does not have a valid inspection form, Mercer Island can perform the annual inspection that will be accepted by other partner agencies with an annual permit for \$130
- Permits can take up to 7 days to issue, while rare, we do request that any Food Trucks wishing to join us for the 2024 season consider doing this early.
- Operational Permit Packages can be found here: [FOOD TRUCK PERMITTING APPLICATION](#)

If you have any questions, please contact the Fire Marshal's Office at 206-275-7966.





Set-Up/Breakdown

Mercerdale Park location: Set up at 9am - 10am, must be ready at 11am until 4pm to serve food. Vendors are not allowed to pack up and leave prior to 4pm. The public must clear the event streets before staff will allow vendors to exit.

Luther Burbank Park location: Set up at 5pm, must be ready at 6pm until 10pm to serve food. A fireworks show begins at 10pm. Vendors are not allowed to pack up and leave prior to the show. The public must clear the event before staff will allow vendors to exit.

Compostables

The City of Mercer Island strives to hold Zero-Waste events:

- ALL vendors must use commercially compostable food packaging, such as trays, plates, bowls, utensils, straws, and napkins.
- Vendors must post signage that all service ware is compostable.
- Beverages must be provided in marked compostable cups, unless sold in recyclable aluminum cans, glass containers, or plastic bottles.
- Compost and recycle bins will be provided throughout the event.

Electricity

All vendors must be self-sufficient. Power will not be available.

Insurance/Health Permit:

Every participating food truck must provide a current health permit and a certificate of insurance naming The City of Mercer Island as additionally insured, with endorsement page. The insurance certificate must be in the amount of one million dollars and should have the following address listed on it:

City of Mercer Island
9611 SE 36th St.
Mercer Island, WA 98040





FOOD TRUCK APPLICATION

Applicant Name:

Business Name:

Business UBI#:

Mailing Address:

City, State/Zip:

Phone:

E-mail

Length of Truck:

ELECTRICITY: IS NOT PROVIDED!

MERCERDALE PARK (11am – 4pm)

LUTHER BURBANK PARK (6pm – 10pm)

\$300 per truck/per location

Menu Items:

I understand that I must obtain and provide copies of (at least 2 weeks prior to July 13, 2024):

Insurance: A Certificate of Liability Insurance plus endorsement, additionally insuring The City of Mercer Island.

Health Permit: A current health permit listing this event must be obtained.

Operational Permit: Must be obtained from the Mercer Island Fire Department.

See vendor packet for further information.

Signature:

Payment: You will be invoiced upon confirmation of acceptance.

