



RFP No. 21-36: 2021/2022 Town Center Parking Study
Addendum No. 1: Question & Answer
Issued: August 23, 2021

This document is posted to capture any questions received and agency answers provided during the question & answer period for RFQ No.21-36 issued August 5, 2021. The original RFP Document, including the submittal deadline, remains in effect and is not changed by this Addendum.

Log	Question	Response
1	What are the strategic questions the study should help answer from among the many issues listed in the Areas of Analysis section of the RFP?	The questions included in the Areas of Analysis section are posed as examples only; the strategic questions will ultimately be refined once we engage a consultant. For the purposes of developing a proposal, it may be more useful to focus on the City Council’s goals for Town Center Parking (articulated on the same page as the Areas of Analysis): 1. Create a parking program that activates Town Center, supports small businesses, and enhances Town Center visitor experience. 2. Ensure Island residents have priority access to public transportation. 3. Determine if on-site commercial and multi-family residential parking is adequately supplied and utilized. Identify options for increasing and/or regulating its use.
2	Is the City considering a transition to paid on-street parking in the Town Center area?	We are open to exploring a variety of options that may improve our parking system in Town Center.
3	Have the Chamber of Commerce or other Town Center business groups signed on to participate in the study?	Yes, the Chamber of Commerce, which is the only official organization that supports local businesses, will be engaged in this study.
4	What is the status of the recommendations from the 2016 study? Were they successfully implemented?	City staff are compiling a matrix of recommendations and their implementation status. It will be uploaded on the RFP webpage by Monday, August 30.
5	Data collection for the 2016 study was done over two weekdays: Wednesday and Thursday (2/3 and 2/4). For the update would the City consider collecting data for a typical weekday, plus on the weekend (Saturday) rather than two consecutive weekdays? It could provide some comparisons between weekday and weekend conditions.	Yes, the City is open to collecting data on other days. If feasible, there is some City Council interest in conducting a 24-hour survey of parking usage.
6	On the project goals (page 2), could you clarify what it is meant by “Ensure Island residents have priority access to public transportation”? Is this referring specifically to park & ride access to the light rail station?	Yes, this refers to potential parking impacts caused by the opening of the Link Light Rail Station in 2023. We are concerned about capacity of the park & ride as well as potential commuter parking spill-over in the on-street parking throughout the Town Center. Some example questions that could be explored within this study include: <ul style="list-style-type: none"> • Do we have enough capacity to satisfy commuter parking needs once the Light Rail opens? • What are the best practices for parking time limits that encourage parking turnover in the Town Center? • Are there opportunities to partner with local businesses to create shared parking to expand the commuter parking program?
7	Provided the proposed fee is below \$80,000, fee is not a criteria for this engagement. Is that correct?	Yes, the selection committee will evaluate proposals based on the criteria outlined in the Evaluation Criteria section and not strictly on lowest fee proposed. City Council authorized \$80,000 for this project during our 2021/2022 biennium budgeting process (which concluded in December 2020). However, that budget was approved by City Council before we conducted to scoping discussions to identify their goals and desired outcomes for the study. If the selection committee chooses a proposal with a budget that exceeds \$80,000, we will negotiate a smaller scope with the consultant and/or seek additional funds from City Council.
8	Can you confirm that 3 pm August 16 is in fact the deadline for all questions?	The deadline for questions has been extended to September 2, 2021.
9	Can you confirm that 3pm on September 9 is the correct deadline for the submittal?	Yes, all proposals must be submitted by 3pm on Thursday, September 9, 2021.