



# UTILITY BOARD REGULAR MEETING MINUTES MARCH 14, 2017

---

## **CALL TO ORDER:**

Chairman Kwan Wong called the regular meeting of the Utility Board to order at 7:02 p.m. in the Council Chambers Room at City Hall, 9611 SE 36th Street, Mercer Island, WA.

## **ROLL CALL:**

Vice Chair Tim O'Connell, Brian Thomas, Stephen Milton and Tom DeBoer were present. Susan Kaltenbach, Will Pokorny and Council Member David Wisenteiner were absent.

City Staff: Jason Kintner, Public Works Director, Patrick Yamashita, City Engineer, Anne Tonella-Howe, Assistant City Engineer, Brian Hartvigson, Right of Way Manager, Fred Gu, CIP Project Manager, and Asea Sandine, Recording Secretary were present.

## **REGULAR BUSINESS:**

### **GENERAL SEWER PLAN UPDATE**

Tonella-Howe introduced Carollo Engineers, an engineering firm specializing in water and wastewater services, who was hired to assist staff in updating the General Sewer Plan pursuant to WAC 173-240. Government agencies (cities) providing sewer service are required to have a general sewer plan that can demonstrate the agency's ability to provide service consistent with the requirements of the State.. The plan was last updated in 2003. Lara Kammereck, vice president and Daniel Reisinger, project manager with Carollo Engineering presented updates to the chapters completed to date and provided a summary of recommended improvements for operations and maintenance. To date, four of the seven chapters are complete: *Chapter 2 Planning Considerations; Chapter 3 Existing System; Chapter 4 Collection System Analysis; and Chapter 5 Operations and Maintenance*. Remaining chapters include the Capital Improvement Program and the Financial Program. Council will receive an update on the completed chapters in April and the final draft Plan will be available for review and public comment during the SEPA process. Once comments have been received and incorporated, the final draft Plan will be submitted to Department of Ecology for their review and approval, and return the Council for final Plan approval.

### **KING COUNTY NORTH MERCER WAY INTERCEPTOR**

The Board reached consensus to table the discussion to the May meeting to allow more time to review the memo.

**WORK PLAN**

Kintner advised that there would be no business for staff to bring forward in April. Therefore, the April meeting would be canceled and the next meeting is scheduled for May 9, 2017.

**ADJOURNMENT:** 8:23 PM

---

Asea Sandine  
Recording Secretary