



UTILITY BOARD REGULAR MEETING MINUTES MARCH 8, 2016

CALL TO ORDER:

Chairman Kwan Wong called the regular meeting of the Utility Board to order at 7:02 p.m. in the Council Chambers Room at City Hall, 9611 SE 36th Street, Mercer Island, WA.

ROLL CALL:

Chairman Kwan Wong, Tom DeBoer, Stephen Milton, Will Pokorny, Brian Thomas and Council Liaison David Wisenteiner were present. Vice Chair Tim O'Connell and Susan Kaltenbach were absent

City Staff: Jason Kintner, Maintenance Director, Ross Freeman, Sustainability & Communications Manager and Asea Sandine, Recording Secretary were also present.

MINUTES:

DeBoer moved to approve the minutes from the February 9, 2016 meeting. Pokorny seconded the motion. The Board unanimously approved the minutes.

REGULAR BUSINESS:

CONSERVATION & SUSTAINABILITY UPDATE

Freeman presented a PowerPoint that demonstrated general sustainability on Mercer Island. Examples included retrofitting the decorative lighting to light-emitting diode (LED) in Town Center and at the Mercer Island Community and Event Center, utilizing recycled asphalt for road paving projects, installing electric vehicle charging stations at City Hall and utilizing electric vehicles in the Cities fleet, and installing a Solar Array panel at the Community Center. Freeman shared that the City participates in various campaigns and programs such as the Green Power sign-up campaign, electrical permits online, Farmers Market, Leap for Green and implemented the plastic bag ban program last year (2015). Freeman advised he also participates in initiatives at the regional and state level. Currently, Freeman is working to pilot with other cities in Scope 5, an interactive carbon footprint database that offers real time reports and a public facing portal. Lastly, Freeman shared the utilities participate in sustainability efforts related to water conservation measures including the meter replacement program, public outreach regarding the installation of low flow toilets and showerheads and participation in Saving Water Partnership. The stormwater utility participates in sustainability outreach such as installing plaques around catch basins that encourage 'only rain down the drain', partnering with other "Puget Sound Starts Here" initiatives, and hosting the annual spring and fall recycling events. Freeman concluded that future initiatives include completing the Maintenance Department Performance Audit, implementing a more comprehensive Fats, Oils and Grease (FOG) program, improvements to multi-family Waste diversion, continued and improved water conservation efforts, LID implementation (where applicable) and tackling unopened ROW spaces and vegetation management.

2016 WORK PLAN

Kintner reviewed the work plan with the Board. He shared that a meeting was scheduled later in the month with SPU regarding letter the City sent. He advised staff will be Interviewing for the Water Quality Technician position soon. Kintner followed- up on prior discussion regarding the Conflict of interest component. He stated that the City Attorney's Office will prepare memo for the Board outlining how to address a conflict of interest.

NEXT MEETING: The next scheduled meeting is April 12, 2016.

ADJOURNMENT: 9:00 PM

Asea Sandine
Recording Secretary