



Utility Board Meeting Details



Date: Monday, June 17, 2019



Time: 7:00 pm



Location: City Hall Council Chambers

Meeting Agenda

CALL TO ORDER

ROLL CALL

MINUTES APPROVAL

Regular Meeting Minutes of May 22, 2019

REGULAR BUSINESS

1. Board Elections
2. CIP Preview
3. Board Meeting Start Time
4. Staff Service Recognition

OTHER BUSINESS

NEXT MEETING: August 13, 2019

ADJOURNMENT

Attendees

Board Members

Tim O'Connell, Chairman
Tom DeBoer, Vice Chairman
Mary Grady
Stephen Milton
William Pokorny
Brian Thomas
Kwan Wong

Council Liaison

Lisa Andrel

Staff

Jason Kintner
Public Works Director
Chip Corder
Finance Director
Francie Lake
Deputy Finance Director
Patrick Yamashita
City Engineer
Anne Tonella-Howe
Assistant City Engineer
Brian McDaniel
Utilities Operations Manager
Asea Sandine
Recording Secretary





UTILITY BOARD REGULAR MEETING MINUTES MAY 22, 2019

CALL TO ORDER:

Chair Tim O'Connell called the regular meeting of the Utility Board to order at 7:09 p.m. in the Council Chambers Room at City Hall, 9611 SE 36th Street, Mercer Island, WA.

ROLL CALL:

Present: Chair Tim O'Connell, Brian Thomas, Mary Grady, Kwan Wong and Council Liaison Lisa Anderl.

Absent: Vice Chair Tom DeBoer, Will Pokorny and Steve Milton

City Staff: Jason Kintner, Public Works Director and Asea Sandine, Recording Secretary were also present.

MINUTES:

Board Member Wong moved to approve the minutes from the January 22, 2109 meeting. Board Member Thomas seconded the motion. The Board unanimously approved the minutes.

REGULAR BUSINESS:

SOLID WASTE IMPLEMENTATION- RECOLOGY

Kintner introduced Recology staff Kevin Kelly, General Manager Elizabeth Szorad, Public Outreach Coordinator to the Board. He shared that Recology was here to outline the implementation plan for the new comprehensive contract for garbage, recyclables, and compostable collection services (effective October 1, 2019). Kelley reported Recology currently provides service for nine surrounding cities and operates two Materials Recycling Facilities ("MRFS"). He added that the new contract includes a new fleet of vehicles and carts.

Currently, Recology staff are working to verify existing service levels from the current hauler and working to finalize the collection schedule. Recology staff hope to have the collection schedule available to residents by the end of June. Szorad shared outreach is in full swing. Welcome postcards have gone out to residents, the Mercer Island Recology website is "live" and private road waivers are drafted. Recology has begun meeting with commercial facilities to address recycling, and will have a booth at the MI Farmers Market.

2019 WORK PLAN

Kintner reported staff have had to move meetings due to significant utility projects on horizon and getting consultants up to speed. Kintner shared availability for staff and the Board and suggested June 17th for the next meeting. The Board reached consensus to hold the next meeting on June 17th. The Board also discussed moving the start time to 6 or 6:30 PM and agreed to bring this item back as a formal agenda item in June.

NEXT MEETING: June 17, 2019

ADJOURNMENT: 8:07 PM

Asea Sandine
Recording Secretary

Utility Board 2019 Work Plan

Meeting Date	Agenda Item
January 8	Meter Replacement Program Kick-Off Work Plan/ Code of Ethics Solid Waste Update
February 12	
March 12	Canceled
April 9	Canceled
May 22	Solid Waste Implementation & Transition Plan
June 17, 2019	Board Elections 2019 CIP Project Update Board Meeting Start Time Staff Service Recognition
July 9	Recess
August 13	CIP Project Update Solid Waste Update
September 10	Storm Water Rate Update EMS Utility Rates
October 8	Water Rate Update Sewer Rate Update
November 12	Solid Waste Update

To Be Scheduled:

**Utility Board
2019 Work Plan**

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